



# JACKSON COUNTY SHERIFF'S OFFICE

Brent J Kilburg, Sheriff

1700 E Maple St  
Maquoketa, IA 52060

Office Phone – 563-652-3312  
Office Fax – 563-258-4700

## APPLICATION FOR PUBLIC RECORDS JACKSON COUNTY SHERIFF'S OFFICE

Application is hereby made for the following records maintained by the Jackson County Sheriff's Office in accordance with Iowa Code (2007) and that the following request may not be filled and is subject to a non-refundable processing fee. Requests will be handled as soon as possible and may require some time to put together. The department has by Iowa Code 10 business days to comply with the request.

To make a quicker response, please provide the following information:

Name/Company making request: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

JCSO Case Number: \_\_\_\_\_ Date/Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Phone Number: \_\_\_\_\_ email address: \_\_\_\_\_

## DOCUMENT REQUESTED

____ Police Case Report	\$5.00 for up to 5 sheets \$10.00 for six sheets or more
____ Arrest Record	\$5.00 for up to 5 sheets \$10.00 for six sheets or more
____ Motor Vehicle Accident	\$5.00
____ Photos	\$35.00 <u>applicant supplies CD/DVD/flash drive</u>
____ Video	\$35.00 <u>applicant supplies CD/DVD/flash drive</u>

**Please indicate one of the following on how you want to receive your requested information:**

\_\_\_\_ to be picked up      \_\_\_\_ to be mailed (include zip code)             emailed:

Applicant's signature: \_\_\_\_\_ Date of Request: \_\_\_\_\_

### Official Use Only

Supervisor Authorization: \_\_\_\_\_ ☐ Approved ☐ Denied Date: \_\_\_\_\_  
5/2024