



JACKSON COUNTY SHERIFF'S OFFICE

Brent J Kilburg, Sheriff

1700 E Maple St
Maquoketa, IA 52060

Office Phone – 563-652-3312
Office Fax – 563-258-4700

APPLICATION FOR PUBLIC RECORDS JACKSON COUNTY SHERIFF'S OFFICE

Application is hereby made for the following records maintained by the Jackson County Sheriff's Office in accordance with Iowa Code (2007) and that the following request may not be filled and is subject to a non-refundable processing fee. Requests will be handled as soon as possible and may require some time to put together. The department has by Iowa Code 10 business days to comply with the request.

To make a quicker response, please provide the following information:

Name/Company making request: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

JCSO Case Number: _____ Date/Time of Incident: _____

Location of Incident: _____

Phone Number: _____ email address: _____

DOCUMENT REQUESTED

| | |
|------------------------------|---|
| _____ Police Case Report | \$5.00 for up to 5 sheets \$10.00 for six sheets or more |
| _____ Arrest Record | \$5.00 for up to 5 sheets \$10.00 for six sheets or more |
| _____ Motor Vehicle Accident | \$5.00 |
| _____ Photos | \$10.00 <u>applicant supplies CD/DVD/flash drive</u> |
| _____ Video | \$10.00 <u>applicant supplies CD/DVD/flash drive</u> |

Please indicate one of the following on how you want to receive your requested information:

_____ to be picked up _____ to be mailed (include zip code) _____ emailed:

Applicant's signature: _____ Date of Request: _____

Official Use Only

Supervisor Authorization: _____ ☐ Approved ☐ Denied Date: _____
5/2024