

Jackson County HIPAA Security Compliance Resolution

WHEREAS, the federal privacy rule implemented under the Health Insurance portability and Accountability Act (HIPAA) provides for standards for security of protected health information. The security rule applies to health care providers and payers for health care services, among other entities. The implementation date for the Rule is April 21, 2005.

WHEREAS, the Jackson County Board of Supervisors has determined that Jackson County is a "hybrid entity" within the meaning of the security rule, which means it has certain offices or departments that are covered by the rule.

WHEREAS, Jackson County is fully committed to compliance with the federal privacy rule to the extent it is applicable to Jackson County.

NOW, THEREFORE, BE IT RESOLVED, that the Board has determined that the following offices or departments are covered by the HIPAA Security Rule either because they provide health care or pay for health care services, or they render services to or on behalf of those offices or departments that do:

- 1) General Assistance/Protective Payee Office
- 2) Mental Health/Case Management Office
- 3) Auditor's Office
- 4) Sheriff's Office
- 5) County Attorney's Office

These offices and departments will be considered "covered components" of Jackson County. In addition, the Board of Supervisors designates itself as covered by HIPAA to the extent that it may have access to or receive confidential health information from covered components of Jackson County.

To comply with the HIPAA Security Rule and to protect and promote the confidentiality of health information of its residents, Jackson County shall:

- A. Designate a security officer who will report to the Board of Supervisors and who will be responsible for establishing policies and procedures as required by the HIPAA Security Rule and promoting compliance with those policies and procedures by the covered components of the County and vest the security officer with the appropriate authority to enforce compliance to the extent appropriate.
- B. Designate a security committee that will report to the security officer and that will assist the security officer in establishing policies and procedures and ensuring compliance with those policies and procedures by the covered components of the County.
- C. Direct the security officer and security committee to establish policies and procedures, subject to the Board's approval, to promote compliance with the HIPAA Security Rule by the covered components of the County.
- D. Direct the covered departments and offices to continue to take reasonable steps to promote the privacy and security of health information protected by the federal security rule.
- E. Promote compliance with the security rule through education of employees who use or disclose confidential health information.
- F. From time to time take further action as required by the HIPAA security rule to promote the security of confidential health information.

Further, the County shall take the necessary steps to become compliant with the final federal security rule enacted under HIPAA effective April 21, 2005.

Dated this 26th day of April, 2005

Attest: Becki Hrapin, Deputy
Auditor

John J. Willey
Chair, Board of Supervisors