

WHEREAS, the Jackson County Board of Supervisors designate the meal reimbursement rate to be paid to County employees for travel expenses;

NOW, THEREFORE, BE IT RESOLVED that the meal reimbursement for travel expenses for fiscal year 2001 be set as follows:

SECTION 1. Meals will be allowed if the employee is on County related business or transportation duties.

SECTION 2. Meals shall be reimbursed at a rate of \$20.00 per day. For these meals, the following reimbursement guidelines excluding gratuities and alcoholic beverages apply:

- a.) One meal: maximum reimbursement shall be \$10.00 per day.
- b.) Two meals: maximum reimbursement shall be \$15.00 per day.
- c.) Three meals: maximum reimbursement shall be \$20.00 per day.

SECTION 3. Documentation for meal reimbursement shall include the following:

- a.) Original receipt from eating establishment
- b.) Date of meal
- c.) Amount of meal
- d.) Number of meals

Approved and adopted this 19th day of September, 2000.

AYE:

John J. Willey
Chair

NAY:

NONE

Samuel B. Kendall
Member

J. C. Engel
Member

ATTEST:

T. M. Cotton
County Auditor