



## JACKSON COUNTY SECONDARY ROADS

### JACKSON COUNTY SUPPLEMENTAL SIGN POLICY

#### 1. Purpose

This policy serves as a supplement to the Manual on Uniform Traffic Control Devices (MUTCD), which as stated in Section 321.252 Code of Iowa is the official sign manual of the State, for placement of signs either not contained in the manual or not required by the manual. Examples of signs this category are: Children at Play, Farm Machinery, Trucks Entering Highway, and historic and park signs as requested by other departments, public agencies, and members of the public. This document outlines Jackson County's policy for placement of the signs as well as defines who will pay for the signs, posts, and installation of each type of sign.

#### 2. School Signs

There are two types of school signs, school bus related signs and school warning signs. The installation of both types of signs are not required by the MUTCD and it is not the policy of the Secondary Road Department to place these signs at Department expense. Signs of these types are placed at the request of the schools under the terms of this policy.

Two types of signs fall into the category of school bus signs, the school bus stop ahead sign and the school bus turnaround sign. Both are designed as warning signs as designated by the MUTCD, but warn of conditions that are not present throughout the day or the year. These signs may be placed at the request of the school district. Any requests for the placement of these signs must come through the school bus superintendent or the superintendent of the school district. Requests from county residents or school districts will be directed to the school district.

Upon receipt of a request from the school bus superintendent or the superintendent of schools for a school bus stop ahead or a school bus turnaround sign, the engineer or maintenance staff will review the location for the adequacy of available sight distance according to the MUTCD. The determination of adequate sight distance will be based on whether or not sight distance in advance of the location in question exceeds the values shown in Table 2C-3, Guidelines for Advance Placement of Warning Signs, for the Condition A column of the table. The speed will be based upon the legal speed limit of the road, unless there are circumstances present that lead the engineer or maintenance staff to believe that the speed is significantly higher or lower than posted. If the location has less than optimum sight distance, the county will install a sign at the appropriate distance ahead of the school bus stop or turnaround. The school district will pay for the sign, if the school district does not already have one in stock with the county, and the county will provide the post, labor and equipment to erect the sign at no cost to the school. Signs no longer needed will be removed upon request of the school district and stored in the sign shed for the future use of the district. The school district will be reminded annually to review the need for these signs.

If the location has adequate sight distance for the speed limit of the road, the engineer will recommend to the school official making the request that a sign not be placed. If the school insists that a sign be placed at the location against the recommendation of the engineer, the school will be responsible for all cost associated with the installation including sign, post, labor, and equipment costs.

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### 3. Children at Play and Related Signs

Children at play, Horses on the highway, and other similar warning signs requested by county residents will be installed by the county sign crew when warranted. Upon receipt of a request from a county resident for a sign in this classification, the engineer or designated maintenance staff will review the location for the adequacy of available sight distance according to the MUTCD. The determination of adequate sight distance will be based on whether or not sight distances in advance of the location in question exceeds the values shown in Table 2C-3, Guidelines for Advance Placement of Warning Signs, for the Condition A column of the table. The speed will be based upon the legal speed limit of the road, unless there are circumstances present the lead the engineer or maintenance staff to believe that the speed is significantly higher or lower than posted. If the location has less than optimum sight distance, the county will install a sign at the appropriate distance ahead of the condition for which the sign is requested. Where signs exceed the minimum requirements of the Condition A distance, signs shall not be installed.

The cost of the sign and post shall be paid by the resident or other party making the request for the sign. The county will provide the equipment and labor to install the sign at no cost to the party making the request. The County will install the sign at its earliest convenience.

Signs may not be installed on county right of ways by private property owners. All sign installations will be done by county crews. Signs installed by others will be removed. Replacement of faded or vandalized sign faces is the responsibility of the party originally requesting the sign. The county will place a new replacement sign on the existing post, or replace a failed or damaged post, but will not replace the sign. If the party requesting the sign does not pay for a new sign, the sign will be removed. Signs that are no longer needed and are removed become the property of Jackson County.

### 4. Farm Machinery and Trucks Entering Highway Signs

Farm machinery, trucks entering highway, and other similar warning signs requested by county residents will be installed by the county sign crew when warranted. Upon receipt of a request from a county resident for a sign in this classification, the engineer or designated maintenance staff will review the location for the adequacy of available sight distance according to the MUTCD. The determination of adequate sight distance will be based on whether or not sight distances in advance of the location in question exceeds the values shown in Table 2C-3, Guidelines for Advance Placement of Warning Signs, for the Condition A column of the table. The speed will be based upon the legal speed limit of the road, unless there are circumstances present the lead the engineer or maintenance staff to believe that the speed is significantly higher or lower than posted. If the location has less than optimum sight distance, the county will install a sign at the appropriate distance ahead of the condition for which the sign is requested. Where signs exceed the minimum requirements of the Condition A distance, signs shall not be installed.

The cost of the sign and post shall be paid by the resident or other party making the request for the sign. The county will provide the equipment and labor to install the sign at no cost to the party making the request. The County will install the sign at its earliest convenience. If the resident so requests, an advisory speed plaque may also be installed with the warning sign. The appropriate advisory speed will

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be established based on a survey of the location by engineering staff and a determination of stopping sight distance by the County Engineer.

Signs may not be installed on county right of ways by private property owners. All sign installations will be done by county crews. Signs installed by others will be removed. Replacement of faded or vandalized sign faces is the responsibility of the party originally requesting the sign. The county will place a new replacement sign on the existing post, or replace a failed or damaged post, but will not replace the sign. If the party requesting the sign does not pay for a new sign, the sign will be removed. Signs that are no longer needed and are removed become the property of Jackson County.

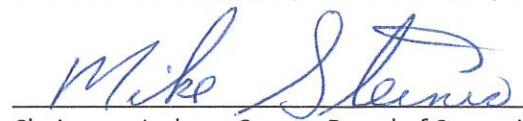
### 5. Historic Markers, Park Signs, and other Recreational/Cultural Interest Signs

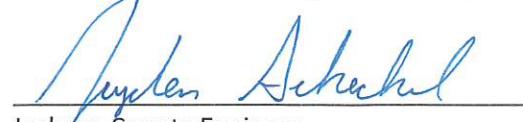
When requested by IDOT, county or state conservation and park employees or organizations, or the Jackson County Historical Society, the Jackson County Secondary Road Department will install signs of this type on county rights of way. The sponsoring organization will provide funding for purchase and continuing maintenance of signs. The sponsoring organization will also pay for posts and hardware needed to install the signs. The secondary road department will provide equipment and labor for installing the signs, unless a written agreement or other instrument approved and signed by the Board of Supervisors related to such signs provides differently.

If the signs become faded, damaged, lose their reflectivity or are otherwise in poor condition, the secondary road department will contact the sign sponsor and see if they want to replace or repair the sign. If the sponsoring agency is no longer interested in maintaining the sign, the secondary road department will remove the sign at no cost to the sponsoring organization.

### 6. Approval

This policy will take effect OCTOBER 1ST, 2024 and shall be in force until revised or terminated by the Board of Supervisors.

  
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Chairman, Jackson County Board of Supervisors

  
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Jackson County Engineer