

September 1, 2026

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck. Brittney Nopar (via Zoom) – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Human Resource Director Becki Chapin updated the Board.

Motion Steines, second Flagel to approve the corrected resignation date from Corrections Officer Brant Beaston from August 17, 2026 to August 7, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept the notice of resignation from Park Ranger Katelyn Hicks effective August 21, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize signatures on the 2018 Jackson County Master Manual of HIPAA Policies and Procedures effective September 1, 2026 as amended as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve a residential entrance permit to Phil Denlinger in section 1 of Otter Creek Township on 194<sup>th</sup> Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve entering into an intergovernmental agreement for joint purchase and ownership with eight (8) counties (including Jackson County) for a 2019 Weiler Soil Stabilizer with the approximate cost to each county of \$24,000.00 as presented. Aye: Schwenker, Steines, Flagel

Environmental Health Director Elizabeth Townsend and Zoning Administrator Becca Pflughaupt presented an order form from GovWell Technologies Inc for \$46,000.00 for the permitting process. The Board directed Townsend to clarify language in the order form, terms of the current Geo Permits contract and return with a recommendation.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the August 25, 2026 meeting as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Class “B” Retail Alcohol License to the Corny Beer Store, LLC at 20600 300<sup>th</sup> St, Suite B, LaMotte effective April 19, 2026 through April 18, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a 5-day Special Class “C” Native Retail Wine License to Barrel Head Winery Inc d/b/a Inspiration Stables at 21177 317<sup>th</sup> St, LaMotte effective September 29, 2026 through October 3, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the contract with Groth Services, LLC effective September 4, 2026 through September 3, 2027 for the Wastewater Treatment Facility at the Andrew Jackson Care Facility for \$1,628.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:48 a.m. until the next board meeting on September 8, 2026 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

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|----------------------|-------------------------------------|
| Clerk _____          | Chair _____                         |
| Alisa Smith, Auditor | Don Schwenker, Board of Supervisors |

September 1, 2026

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Pioneer Cemetery Commission Members Elaine Edwards, George Daugherty and Alice Daurelle.

Work session brought to order by Chair Schwenker at 10:04 a.m.

The work session was held concerning the Braden Cemetery in section 3 of Maquoketa Township which is located on private property owned by Jon and Arden Schwenker.

Daugherty will modify the agreement concerning the cemetery and return a copy to the Board for consideration.

Chair Schwenker adjourned the work session at 10:33 a.m.

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors