

January 20, 2026

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Jail Administrator Andrew Long updated the Board.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Engineer Jayden Scheckel updated the Board and presented county business.

Motion Steines, second Flagel to approve and authorize Chair signature on a funding agreement between the City of Monmouth, Jackson County and the Iowa Department of Transportation for project SBRM-5160(602)—8F-49 for Bridge MON 1984 over Beer Creek on 12th Ave for a maximum of \$500,000.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve hiring David Chaplin as the Senior Engineering Technician effective January 26, 2026 at a starting wage of \$27.44 per hour and increase to \$30.49 per hour after six months including authorizing the County Auditor to issue bi-weekly paychecks as presented.

Aye: Schwenker, Steines, Flagel

Zoning Administrator Becca Pflughaupt presented county business.

Motion Steines, second Flagel to approve Resolution #1162-01-20-2026 for the Master/Matrix Construction Evaluation which sets out the procedure relating to the construction of a confinement feeding operation structure as recorded in Resolution Book 5, page 350 as presented. Aye: Schwenker, Steines, Flagel

Auditor Smith presented county business.

Motion Flagel, second Steines to approve the January 13, 2026 Board proceedings and the January 13, 2026 and January 15, 2026 work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs meeting minutes from the December 10, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin presented county business.

Motion Steines, second Flagel to approve a conditional hiring of Candidate “A” as a full-time Sheriff’s Deputy at an hourly rate of \$35.44 per hour as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the hiring of Renee Kraker as Confidential Secretary for Veterans Affairs/General Assistance Office at \$17.00 per hour starting January 26, 2026 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Tara Manderscheid as the Recorder Clerk at an hourly rate of \$29.00 per hour effective January 26, 2026 and increasing to \$31.04 per hour upon successful completion of a 90-day probationary period, including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Chair signature on the certificate of appointment for Tara Manderscheid as Recorder Clerk for the period of January 26, 2026 through January 1, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Nick Hager, Tracey Friederichsen, Diana Budde and Brandon Russell as Correctional Officer Sergeants, effective January 18, 2026 each at an hourly rate of \$27.00 per hour including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Treasurer Beth Gerlach presented the Treasurer's Semi-Annual Report.

Motion Steines, second Flagel to approve the Treasurer's Semi-Annual report from July 1, 2025 through December 31, 2025. The Treasurer's cash balance in all funds as of December 31, 2025 was \$15,239,376.38 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and authorize the Board and Auditor signatures and the publication of the County Treasurer's Semi-Annual report from July 1, 2025 through December 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to adjourn the meeting at 9:59 a.m. until the next board meeting on January 27, 2026 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

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Work session brought to order by Chair Schwenker at 10:11 a.m.

IT Director Bjorn Beck presented his FY27 budget request.

This work session was discussion only and no formal decisions were made.

Chair Schwenker adjourned the work session at 10:52 a.m.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors