

January 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Supervisor Steines at 9:00 a.m.

Treasurer Beth Gerlach swore in Supervisor Mike Steines and Auditor Alisa Smith.

Motion Steines, second Flagel to appoint Don Schwenker as Chair and Nin Flagel as Vice Chair for calendar year 2025 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the December 17, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$180,279.96 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder's Report of Fees collected for the month of December, 2024 in the amount of \$43,694.70 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to set the time for the canvas of the Special Election for Senate District 35 on Thursday, January 30, 2025 at 1:00 p.m. as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve Resolution #1090-01-02-2025 to award pavement rehabilitation project on Z-34 STP-S-CO49(94)—5E-49 to Mathy Construction d/b/a River City Paving in the amount of \$2,354,537.92 as recorded in Resolution Book 5, page 267 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1091-01-02-2025 to award fog seal project on E-23Y FM-CO49(97)—55-49 to Asphalt Surface Technologies Corp in the amount of \$105,754.76 as recorded in Resolution Book 5, page 268 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to table the final voucher for the Y-61 HMA Overlay, Project #FM-CO49(91)—55-49 to Manatt's, Inc in the amount of \$2,515,569.54 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to designate Maquoketa Sentinel Press, Bellevue Herald Leader, and the Preston Times as the official county newspapers for calendar year 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker who vacated the Chair to reappoint Nin Flagel to the 7th Judicial Department of Corrections Board for calendar year 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to reappoint Don Schwenker and Ryan Kilburg to the Jackson County Economic Alliance Board for calendar year 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the Supervisor's Committee and Board Assignments list for calendar year 2025 with a copy of the list available in the Supervisor's Office as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:50 a.m. until the next board meeting on January 7, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

January 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

The work session started after the regular board meeting by Chair Schwenker.

County Treasurer Beth Gerlach discussed her proposed FY26 budget expenses and revenue.

Fair Board President Mark Miller and Manager Teri Selzer (via phone) discussed the FY26 budget request and the projects needing done at the fairgrounds.

County Attorney John Kies discussed his proposed FY26 budget expenses and revenue.

Chair Schwenker adjourned the work session until the next board meeting on January 7, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

January 7, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to untable the motion to approve the final pay voucher for the Y-61 HMA Overlay, Project #FM-CO4949(91)—55-49 to Manatt’s, Inc as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the final pay voucher for the Y-61 HMA Overlay, Project #FM-CO49(91)—55-49 to Manatt’s, Inc in the amount of \$2,515,569.54 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Chair and Auditor signatures on the 28E Cooperative Agreement for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project between the Iowa County Engineers Association Service Bureau and Jackson County, Iowa for the Iowa FM Route Designation 395th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1092-01-07-2025 in Support of the Joint RAISE Grant Agreement & Letter of Support for the 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project for Iowa FM Route Designation 395th Ave as recorded in Resolution Book 5, page 269 as presented.
Aye: Schwenker, Steines, Flagel

Scheckel updated the board on the closing of the Morehead Bridge over the Maquoketa River on 74th St on Thursday, January 2, 2025.

Attorney John Kies and Treasurer Beth Gerlach discussed a 657A Petition received from the City of Maquoketa for property located at 316 S Olive St, Maquoketa.

Motion Steines, second Flagel to approve the consent to entry of a judgement in favor of the City of Maquoketa, Iowa and awarding title of a property located at 316 S Olive St, Maquoketa and abating the first half property taxes and releasing any interest, for the benefit of the public as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the January 2, 2025 Board proceeding and work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve the reappointment of Katie Bopes to a 3-year term on the Together We Build, Inc Board with the term expiring on December 31, 2027 as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with GIS Coordinator Jess Tracy who updated the Board on the department.

Motion Flagel, second Steines to adjourn the meeting at 9:46 a.m. until the next board meeting on January 14, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Alisa Smith, Auditor	Chair _____ Don Schwenker, Board of Supervisors
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January 7, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Chair Schwenker convened the work session at 9:00 a.m.

GIS Coordinator Jess Tracy; Recorder Arlene Schauf; Engineer Jayden Scheckel; IT Department Bjorn Beck; and Lanny Simpson from the Jackson County Tourism Association discussed the FY26 budget requests.

Chair Schwenker adjourned the work session until the next work session on January 9, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Alisa Smith, Auditor	Chair _____ Don Schwenker, Board of Supervisors
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January 9, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Chair Schwenker convened the work session at 9:00 a.m.

Conservation Director Nathan Jones; Veterans Affairs Administrator Ruth Eltrich; Kathy Kunde, Donna Cox, Sally Davies, Carma Kilburg and Lucinda Schwenker representing the Jackson County Senior Center; Emergency Medical Coordinator Mike Sturm; General Assistance Director and Human Resource Administrator Becki Chapin; and Sheriff Brent Kilburg, Office Administrator Karen Wells and Jail Administrator Andrew Long discussed the FY26 budget requests.

Chair Schwenker adjourned the work session until the next board meeting on January 14, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

January 14, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve a field entrance permit to Dan Davis in section 3 of South Fork Township on 100th St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a farm entrance permit to Steve Bormann in section 18 of Richland Township on 216th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1093-01-14-2025 to close Jackson County bridge MON-1331 determined to be inadequate for two-lane legal roads in section 13 of Monmouth Township over the Maquoketa River on 74th St as recorded in Resolution Book 5, page 270 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1094-01-14-2025 to establish bridge weight restrictions on Jackson County bridges as recorded in Resolution Book 5, page 271 as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the board.

Waste Authority Director Frank Frieberg requested the approval of the appointments of the Board of Directors to the Waste Authority Board.

Motion Steines, second Flagel to approve Resolution #1095-01-14-2025 appointing Jean Casel, Carrie Browne, Ed Pickel, Brian Bredekamp, Kent Clasen, Jason Geerts, Jennifer Machande, Tom Messerli and Ex-Officio Mike Steines as members of the Board of Directors of the Waste Authority for a two-year term from January 1, 2025 to December 31, 2026 as recorded in Resolution Book 5, page 272 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the January 7, 2025 Board proceeding and the January 7th and January 9th work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount \$816,243.01 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a handwritten warrant to AT & T Mobility for \$44.96 for Mental Health Department cellphone service as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs meeting minutes for the November 13, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the board.

Motion Steines, second Flagel to approve and authorize Chair signature on the certificates of appointment for First Deputy Shelley Hoyer, First Deputy Mary Stickley and Clerk Kalyn Decker in the Auditor’s Office; Chief Deputy Jim Kraker, Sergeant Brandon Beck, Deputy Sheriffs Daniel Blake, Brandon Coin, Joel Driscoll, Scott Heiar, Chad Roeder, Melissa Schmidt and Wesley Unke in the Sheriff’s Office all effective January 2, 2025 through January 1, 2029 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve hiring of Jonathan Hynes as a PRN Corrections Officer effective December 15, 2024 at an hourly rate of \$21.41, including authorizing the County Auditor to issue bi-weekly paychecks as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the standard Title VI Non-Discrimination Assurances as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the Title VI Non-Discrimination Standard Assurances as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the Title VI Non-Discrimination Policy Statement as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to table the reappointment to the Conservation Board for a 5-year term expiring on December 31, 2029 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Mary Jochum and David Koon to the Pioneer Cemetery Commission for a 3-year term expiring on December 31, 2027 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the reappointment of David Franzen and Matt Franzen as Fairfield Township Trustees each for a 4-year term expiring on January 1, 2029 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Steve Lucke to the Andrew Benefitted Fire District Trustee to a three-year term as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to table the reappointment of the Miles Benefited Fire District Trustee and Sabula Benefited Fire District Trustee as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to set the date of February 4, 2025 at 11:00 a.m. for the annual Green Island Drainage District meeting to be held in the boardroom at the courthouse in Maquoketa as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:58 a.m. until the work session on January 16, 2025 at 10:30 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

January 14, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press.

Chair Schwenker convened the work session after the board meeting.

Julie Furne and Jeremy Mask from the Area Substance Abuse Council (ASAC); Danielle Atha, Taylor Marshall and Elizabeth Hyatt from the Robert Young Center and Maquoketa City Assistant Chief of Police Officer JT Thompson discussed Opioid Settlement Fund projects they would like to see implemented.

Maquoketa River Watershed Management Authority Coordinator Erin Erickson presented a power point presentation on events and projects pertaining to the FY25 budget & discussed the FY26 budget request.

Michelle Turner from Limestone Bluffs Resource Conservation & Development, Inc discussed the proposed FY26 budget.

Director of the Bellevue Library Michael Burris representing all libraries in Jackson County requested a 5% increase in the FY26 budget.

Zoning Administrator Lori Roling discussed her FY26 budget request.

Elaine Edwards representing the Jackson County Pioneer Cemetery Commission presented the FY26 budget request.

Chair Schwenker adjourned the work session until the next work session on January 16, 2025 at 10:30 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk _____Chair _____

Alisa Smith, AuditorDon Schwenker, Board of Supervisors

January 16, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke.

Chair Schwenker convened the work session at 10:30 a.m.

Coordinator of Disability Service Lynee Burken, Historic Preservation Commission member Laura Carstens, Facilities Manager Jeff Kilburg and Auditor Alisa Smith discussed the FY26 budget requests for each department.

Chair Schwenker adjourned the work session until the next board meeting on January 21, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____Chair _____

Alisa Smith, AuditorDon Schwenker, Board of Supervisors

January 21, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker (via Zoom); Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Vice Chair Flagel at 9:00 a.m.

Zoning Administrator Lori Roling presented a resolution for the Master/Matrix Construction Evaluation.

Motion Schwenker, second Steines to approve Resolution #1096-01-21-2025 for the Master/Matrix Construction Evaluation which sets out the procedure relating to the construction of a confinement feeding operation structure as recorded in Resolution Book 5, page 273 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Schwenker to approve the minutes of the January 14, 2025 Board proceeding and the January 14th and January 16th work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to approve Chair and Auditor signatures on the 28E Joint Public Service Agreement between Jackson County and the City of Maquoketa to define the financial and legal responsibility among all parties as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Schwenker to untable the motion on the appointment to the Conservation Board for a 5-year term expiring on December 31, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to approve the reappointment of Mike Griffin to a 5-year term expiring on December 31, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to approve the appointment to fill a vacancy of A John Arenz to the Board of Adjustment expiring on May 6, 2026 as presented. Aye: Schwenker, Steines, Flagel

Treasurer Beth Gerlach presented the Treasurer’s Semi-Annual report from July 1, 2024 through December 31, 2024. The Treasurer’s cash balance in all funds as of December 31, 2024 was \$15,029,563.23.

Motion Steines, second Schwenker to accept and authorize the Board and Auditor signatures and the publication of the County Treasurer’s Semi-Annual report from July 1, 2024 through December 31, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Steines to adjourn the meeting at 9:34 a.m. until the next board meeting on January 28, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Nin Flagel, Board of Supervisors Vice Chair

January 28, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the January 21, 2025 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount \$408,142.43 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Special Class C Retail Alcohol License with living quarters and outdoor service to Preston Valley Golf LLC at 42998 45th St, Preston effective February 14, 2025 through February 23, 2025 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Steines to untable the reappointment of the Miles Benefited Fire District Trustee, and the Sabula Benefited Fire District Trustee as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Joel Brown to the Miles Benefited Fire District Trustee and John Horst to the Sabula Benefited Fire District Trustee each for a 3-year term expiring on December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker who vacated the chair to approve the appointment of Jessica Manders and the reappointment of Nin Flagel to the Board of Health each for a 2- year term expiring on 12-31-2027 as presented. Aye: Schwenker, Steines, Flagel

Interim Director Chandra Ravada from East Central Intergovernmental Association (ECIA) discussed programs and projects which they have assisted or partnered with in Jackson County.

Motion Steines, second Flagel to adjourn the meeting at 9:45 a.m. until the next special board meeting on January 30, 2025 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa and via Zoom.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

January 28, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press

Work session brought to order by Chair Schwenker.

Discussed line-item budget requests for the FY26 budget. Additional discussions will take place once more information has been obtained.

Chair Schwenker adjourned the work session until the next board meeting on February 4, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

January 30, 2025

Present: Supervisors: Nin Flagel (via Zoom), Mike Steines (via Zoom), Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke

Meeting brought to order by Chair Schwenker at 1:00 p.m.

Auditor Smith gave an overview of the election and results from the January 28, 2025 Special Senate District 35 Election.

Motion Flagel, second Steines to approve and authorize the Board to certify the true and correct abstract of votes cast in Jackson County at the January 28, 2025 Special Senate District 35 Election as shown by the 6 regular precincts and absentee precinct and authorize the Board to sign the official state abstract, county abstract and authorize Auditor Smith to forward the abstract to the Iowa Secretary of State as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 1:03 p.m. until the regular meeting on February 4, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

February 4, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel updated the board on the FY25 RAISE Grants and the Morehead Bridge closure.

Jessica Manders introduced herself to the Board as the new Jackson County Board of Health member.

Jen Kutsch addressed the Board concerning the wind ordinance being proposed.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the January 28, 2025 Board proceeding; the January 28, 2025 work session; and the January 30, 2025 Special canvas meeting as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder's Report of Fees collected for the month of January, 2025 in the amount of \$66,717.90 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Class C Retail Alcohol License with outdoor service to Bellevue Golf Club, Inc at 32292 395th Ave, Bellevue effective April 1, 2025 through March 31, 2026 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the board.

Motion Steines, second Flagel to approve Corrections Officer Molly Horan going from full-time to part-time effective January 26, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Corrections Officer Betsy Swisher going from part-time to full-time effective January 26, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Corrections Officer Tracey Friedrichsen being appointed to shift lead, effective January 26, 2025 at a .75 cents per hour premium pay including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve hiring Russell Long as a part-time Bailiff effective February 4, 2025 at an hourly rate of \$25.35 including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signature on the renewal contract with Carosh Compliance Systems in the amount of \$14,459.00 as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling presented the proposed Wind Energy Ordinance #314.

Motion Flagel, second Steines to set the date for a public hearing on February 25, 2025 at 6:00 p.m. in the Community Room for the Wind Energy Ordinance as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Steines to approve the reappointment of Dr Jerald Bybee to the Board of Health with the term expiring December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept with regret the resignations of Joyce Rains after 6 years of service and Ann Bernhard-Hoff after 2 years of service from the Historic Preservation Commission as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Jacob Ohlert to the Historic Preservation Commission with his term expiring December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services member Jack Willey discussed the Regional Governing Board meeting held on January 27, 2025.

Motion Steines, second Flagel to adjourn the meeting at 10:30 a.m. until the work session on February 6, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors Chair

February 6, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke

Work session brought to order by Chair Schwenker.

Discussed line-item budget requests for the FY26 budget. Additional discussions will take place once more information has been obtained.

Chair Schwenker adjourned the work session until the next board meeting on February 11, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

February 11, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve the retirement of Ron Schmidt from the Secondary Roads department effective February 21, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Motin Steines, second Flagel to approve and authorize signatures on the final plans for BROS-CO49(93)-5F-49 for Bridge BEL-2555 on Z15 (362nd Ave) as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signature on the Iowa Department of Transportation Agreement for the Traffic Safety Improvement Program for a portable traffic signal from the FY26 TSIP Award as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize signatures on the 28E Agreement Regarding Use and Maintenance of Portable Traffic Signals Purchased under a Traffic Safety Improvement Program Grant from the Iowa Department of Transportation between Jackson County, Cedar County and Jones County as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the February 4, 2025 Board proceeding and the February 6, 2025 work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount \$224,467.45 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve setting the date of March 4, 2025 at 10:00 a.m. for a public hearing for a budget amendment as presented.

Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board.

Zoning Administrator Lori Roling updated the Board on alleged nuisance violations and potential enforcement actions.

Motion Steines, second Flagel to approve Roling sending a letter to a landowner of a potential nuisance in the Cheney Addition north of Bellevue as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Steines to change the time of the February 25, 2025 meeting from 9:00 a.m. to 4:30 p.m. as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel accept with regret the resignation from John Manson from the Zoning Commission effective immediately as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the reappointments and the appointment of Troy Thede to the Eminent Domain Commission for a 1-year term expiring on 12-31-2025 with the list available in the Jackson County Board of Supervisors office as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Jeannie Collins-Heer as the Weed Commissioner for a 1-year term expiring on February 28, 2026 as presented. Aye: Schwenker, Steines, Flagel

Chair Schwenker recessed the meeting.

Chair Schwenker reconvened the meeting with Weed Commissioner Jeannie Collins-Heer who presented and recommended approval of the 2025 Noxious Weed Control Resolution.

Motion Steines, second Flagel to approve Resolution #1097-02-11-2025 the 2025 Noxious Weed Control as recorded in Resolution Book 5, page 274 as presented. Aye: Schwenker, Steines, Flagel

Chair Schwenker recessed the meeting.

Chair Schwenker reconvened the meeting with Facilities Manager Jeff Kilburg who discussed the bids received for the air conditioning at the courthouse. Bids were received from Meier Electric, Inc for \$89,944.58; All Seasons Heating & Cooling Inc for \$215,650.00; and Air Control, Inc for \$166,765.00 and an alternate bid of \$166,060.00. Kilburg recommended accepting the bid from Meier Electric, Inc.

Motion Steines, second Flagel to accept and award the bid from Meier Electric, Inc for \$89,944.58 with adding \$3,250.00 for relay switching and \$4,795.00 for a hail guard for total award of \$97,989.58 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to adjourn the meeting at 11:54 a.m. until the next board meeting on February 18, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

February 11, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Engineer Jayden Scheckel; Clinton County Engineer Todd Kinney; Road Superintendent Rick Kilburg; Weed Commissioner Jeanie Collins-Heer; Conservation Director Nathan Jones; Resource Ecologist Tony Vorwald; Executive Assistant LuAnn Goeke; Brittney Nopar – Maquoketa Sentinel Press

Work session brought to order by Chair Schwenker.

The Board discussed implementing a county wide roadside spraying program on all right-of-ways. After discussion, the consensus is to continue with Secondary Roads Department trimming brush/bushes/trees in the right-of-way and the Weed Commissioner spot spraying where necessary.

Attorney John Kies discussed the lease for the Jackson County Fairgrounds.

Chair Schwenker returned to the regular board meeting.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

February 18, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented a Federal-aid Agreement for a County Highway Bridge Program Project for project BROS-CO49—5F-49 the 362nd Ave (Z15) bridge over Duck Creek in section 25 of Bellevue Township.

Motion Flagel, second Steines to approve and authorize Chair signature on the Federal-aid Agreement for project BROS-CO49--5F-49 as presented. Aye: Schwenker, Steines, Flagel

Scheckel requested approval of the 28E General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects for FHWA #193040 bridge on 578th Ave.

Motion Steines, second Flagel to approve and authorize the Chair signature on the 28E General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects for FHWA #193040 bridge on 578th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signatures on Resolution #1098-02-18-2025 In Support of the Joint Competitive Highway Bridge Program (CHBP) Grant Agreement and Letter of Support for the Competitive Highway Bridge Program Grant Project as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling updated the Board on the Zoning Commission meeting held on February 17, 2025 concerning data processing businesses. The Zoning Commission voted to table a decision on the appropriate zoning district for data mining operations.

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the February 11, 2025 Board proceeding and the February 11, 2025 work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Class C Retail Alcohol License with outdoor service to Maquoketa Country Club at 17961 33rd St, Maquoketa effective from March 6, 2025 through March 5, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the Equipment Donation Agreement between Northeast Iowa Area Agency on Aging, Inc (NEI3A) and Jackson County for the equipment at 1000 E Quarry St, Maquoketa (Senior Center) as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Motion Steines, second Flagel to adjourn the meeting at 9:28 a.m. until the next board meeting on February 25, 2025 at 4:30 p.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

February 18, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Deputy Auditor Shelley Hoye; Brittnay Nopar – Maquoketa Sentinel Press

Work session brought to order by Chair Schwenker.

The Board made final decisions on the FY26 budget and discussed the potential levies and fund balances.

Attorney John Kies discussed the lease to the Jackson County Historical Society at the Jackson County Fairgrounds. More information is needed before a final draft can be completed.

Chair Schwenker returned to the regular board meeting.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

February 25, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 4:30 p.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve a residential entrance permit to Amanda Hunt in section 4 of Maquoketa Township on 233rd Ave, Maquoketa as presented. Aye: Schwenker, Steines, Flagel

Motin Steines, second Flagel to approve an overhead utility permit to Maquoketa Valley Electric Cooperative in section 36 of Butler Township on S Garryowen Rd as presented. Aye: Schwenker, Steines, Flagel

Randy and Rhonda Rowan and Dale Stillmunkes addressed the Board concerning a proposed data mining facility near their house and farm. They are opposed to this due to concerns over the constant noise.

Historic Preservation Commission member Laura Carstens (via Zoom) presented the 2024 Certified Local Government annual report.

Motion Steines, second Flagel to approve Chair signature on the 2024 Certified Local Government annual report as presented. Aye: Schwenker, Steines, Flagel

1st Main Street Insurance agents Joe Vens (via Zoom) and Jennifer Machande presented the 2025 Iowa Communities Assurance Plan (ICAP) renewal.

Motion Flagel, second Steines to approve the Chair signature on the 2025 Iowa Communities Assurance Plan renewal with increasing the deductible to \$25,000.00 as presented Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the February 18, 2025 Board proceeding and the February 18, 2025 work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount \$379,581.98 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a handwritten warrant to the Jackson County Fair Association to correct the warrant written to ICAP for insurance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the January 8, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a Class C Retail Alcohol License with outdoor service to Bellevue Horseman’s Club, Inc at 25121 297th Ave, Bellevue effective March 1, 2025 through November 1, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a Class C Retail Alcohol License with outdoor service to Megan Franzen, LLC a/k/a Obies at 3610 173rd Ave, Maquoketa effective March 1, 2025 through February 28, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a Class B Retail Alcohol License to Corny Beer Store, LLC at 20600 300th St, Suite B, LaMotte effective April 19, 2025 through April 18, 2026 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Brian Venema and Lori Behrens both addressed the board concerning their desire to be appointed to the Zoning Commission.

Motion Flagel, second Steines to table the appointment to the Zoning Commission as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to go into closed session at 5:23 p.m. per Iowa Code 21.5(1)(i) as requested by Engineer Jayden Scheckel. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to return to open session at 5:37 p.m. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 5:38 p.m. until the next board meeting on March 4, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

March 4, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve starting the March 11, 2025 meeting at 8:30 a.m. instead of 9:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve setting the public hearing date of March 25, 2025 at 11:30 a.m. for the Proposed Property Tax Levy Hearing for Fiscal Year 2025-2026 in the Boardroom as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the appointment of Lori Behrens to the Historic Preservation Commission for a 3-year term expiring on December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to untable the motion for the appointment to the Zoning Commission as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the appointment of Brian Venema to the Zoning Commission to fill a vacancy with the term expiring on April 16, 2028 as presented. Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board on the department.

Zoning Administrator Lori Roling updated the Board on the Zoning Commission and discussed setting the date for the second reading for Wind Energy Ordinance #314.

Motion Steines, second Flagel to table setting the date for the second reading of the Wind Energy Ordinance #314 until more information has been obtained as presented. Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the February 25, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of February, 2025 in the amount of \$56,504.35 as presented. Aye: Schwenker, Steines, Flagel

Chair Schwenker opened the public hearing at 10:00 a.m. for the FY2025 Budget Amendment. No comments for or against the amendment were received.

Motion Steines, second Flagel to close the public hearing for the FY2025 Budget Amendment as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1099-03-04-2025 for the Amendment to the County Budget for Fiscal Year 2024-2025 and authorize the Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 276 as presented. Aye: Schwenker, Steines, Flagel

Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services member Jack Willey discussed the Regional Governing Board meeting held on February 24, 2025.

Motion Flagel, second Steines to adjourn the meeting at 10:22 a.m. until the next board meeting on March 11, 2025 at 8:30 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

March 4, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Engineer Jayden Scheckel; Human Resource Administrator Becki Chapin; Executive Assistant LuAnn Goeke

Work session brought to order by Chair Schwenker.

The Board discussed the job description and salary of the vacant Shop Foreman position at the Maquoketa Shop.

Chair Schwenker adjourned the meeting until the next regular board meeting on March 11, 2025 at 8:30 a.m. in the boardroom at Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

March 11, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 8:30 a.m.

Coordinator of Disability Services Lynn Burken presented an Iowa Department of Health and Human Services (HHS) Data Request resolution for all records in the Community Services Network (CSN) as part of the Behavioral Health Re-Alignment and a Data Release Form.

Motion Steines, second Flagel to approve Resolution #1100-03-11-2025 for the HHS Data Request as recorded in Resolution Book 5 page 277 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Chair signature on the Data Release Form for all historical and current data being requested by Iowa HHS that Jackson County is the lawful custodian of as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the March 4, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$281,807.93 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Special Class C Retail Alcohol License with outdoor service to Codfish Hollow Barnstormers LLC at 5013 288th Ave, Maquoketa effective from March 16, 2025 through March 15, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1103-03-11-2025 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective March 11, 2025 as recorded in Resolution Book 5, page 280 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the board.

Motion Flagel, second Schwenker to approve the hiring of Andrew Schmidt as a PRN Corrections Officer effective March 4, 2025 at an hourly rate of \$21.41 per hour including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signing the Certificate of Appointment for Sheriff's Deputy Kane Kopp for the period from March 22, 2025 through January 1, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the salary increase of County Engineer Jayden Scheckel to \$135,000.00 effective March 1, 2025 due to successfully completing his 6-month review as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling discussed the proposed Ordinance #314 regulating the placement of Wind Energy Conversion Systems (WECS) on property located in the unincorporated areas of Jackson County.

Motion Steines, second Flagel to approve Ordinance #314 regulating the placement of Wind Energy Conversion Systems as recorded in Ordinance Book 1 page 553 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to suspend Roberts Rules of Order to proceed with the second and third reading of Ordinance #314 regulating the placement of Wind Energy Conversion Systems as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the second reading of Ordinance #314 regulating the placement of Wind Energy Conversion Systems as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the third and final reading of Ordinance #314 regulating the placement of Wind Energy Conversion Systems as presented. Aye: Schwenker, Steines, Flagel

Chair Schwenker opened the public hearing at 9:01 a.m. for Bridge Materials Letting Bid Documents. No comments for or against the documents have been received.

Motion Steines, second Flagel to close the public hearing on the Bridge Materials Letting Bid Documents.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1101-03-11-2025 for the approval of plans, specification, form of contract, and cost estimate for FY26 bridge steel as recorded in Resolution Book 5, page 278 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1102-03-11-2025 for the approval of plans, specification, form of contract, as cost estimate for FY26 bridge lumber as recorded in Resolution Book 5, page 279 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a residential entrance permit to Ben Butt in section 21 of Farmers Creek Township on 150th St as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve the 28E Law Enforcement Agreement between the City of St Donatus and Jackson County retroactive to July 1, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jennifer Machande from the Engel Agency who discussed cybersecurity insurance and excess liability for the county.

Motion Steines, second Flagel to table a decision on cyber security insurance coverage until more information can be obtained as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to table a decision on increasing the excess liability insurance until more information can be obtained as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to adjourn the meeting at 9:52 a.m. until the next board meeting on March 18, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

March 18, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve a right-of-way utility permit to Maquoketa Valley Electric Cooperative in sections 14 & 15 of Farmers Creek Township on 155th Ave & 159th St for underground fiber and 3-phase power as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve an aerial utility permit to Maquoketa Valley Electric Cooperative in sections 25 & 30 of Tete Des Morts Township on 320th St and 296th Ave for aerial overhead work as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Chair and Auditor signatures on the agreement between Jackson County and the City of Monmouth for project LFM-DIVST(26)—73-49 for milling and hot mix asphalt resurfacing of Division St from Madison Street to Pleasant Street in the City of Monmouth as presented.
Aye: Schwenker, Steines, Flagel

Randy Rowan spoke against the rezoning of property owned by Willey Bros Farm, LLC for construction and operation of a data processing business/facility.

Jennifer Machande from the Engel Agency discussed cybersecurity insurance and increasing excess liability insurance. Megan Hurst from ICAP joined via Zoom to discuss cybersecurity insurance.

Motion Flagel, second Schwenker who vacated the Chair to approve adding an additional \$13,000,000.00 of excess liability insurance coverage for \$47,481.00 from ICAP. Flagel withdrew this motion so she could untable the motion from last week.

Motion Flagel, second Steines to untable the motion on excess liability insurance as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker who vacated the Chair to approve adding an additional \$13,000,000.00 of excess liability insurance coverage for \$47,481.00 from ICAP as presented.
Aye: Schwenker, Flagel
Nay: Steines

Veterans Affair Administrator Ruth Eltrich updated the board.

Zoning Administrator Lori Roling updated the Board on March 10, 2025 Zoning Commission decision on Case 25-01.

Motion Steines, second Flagel to approve the Zoning Commission decision to deny the approval on Case 25-01 for property owned by Willey Bros Farm, LLC/Aur Spragueville, LLC to construct and operate a data processing business/facility as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the March 11, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs Commission minutes for the February 19, 2025 meeting as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to accept the resignation of Ellen Secor from the Preston Library Board as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the appointment of Erica Williams to the Preston Library Board to fill a vacancy as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:18 a.m. until the next board meeting on March 25, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

March 18, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media – Brittnay Nopar – Maquoketa Sentinel Press; Conservation Board Members Jim England, Larry McDevitt, Mike Griffin, Mary Hayward, Director Nathan Jones and Office Manager Sheila Root

Work session brought to order by Chair Schwenker.

The Board discussed plans and location for a new building for the Conservation Department. Several locations were mentioned with a work session planned to look at possible sites for the building.

Chair Schwenker adjourned the meeting until the next regular board meeting on March 25, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

March 25, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve Resolution #1104-03-25-2025 to approve the Secondary Road Department Five-Year Program and Budget as recorded in Resolution Book 5, page 281 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a farm entrance permit to Kevin Johnson in section 8 of Iowa Township on 525th Ave as presented.
Aye: Schwenker, Steines, Flagel

Andrew Jackson Care Administrator Angela Wood invited the Board to come visit the facility and she appreciates the support.

Land Agent Charlie White from Aurum discussed potential data mining site purchases in Jackson County.

Jennifer Machande from the Engel Agency discussed cybersecurity insurance and recommends ICAP Cybersecurity insurance.

Motion Steines, second Flagel to untable the motion for cybersecurity insurance as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve purchasing cybersecurity insurance from ICAP as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the March 18, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$668,408.98 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Chair signature on a contract with Tri-State Automatic Sprinkler for repairs at the Andrew Jackson Care Facility for \$6,350.00 as presented.
Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling discussed a moratorium on data mining/data processing facility.

Motion Flagel, second Steines to approve Resolution #1105-03-25-2025 a moratorium on Data Mining Facilities as recorded in Resolution Book 5, page 282 as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Auditor Smith discussed the parking issues in the east Courthouse parking lot. The Board directed Smith to talk to Jackson County Deputy Kraker and the City of Maquoketa to see if notice has been given, what policy the city has in place and to return to the Board with the information.

Motion Steines, second Flagel to adjourn the meeting at 10:07 a.m. until the next board meeting on April 1, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

April 1, 2025

Present: Supervisors: Nin Flagel, Mike Steines (via Zoom), Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve and authorize Chair signature on Resolution #1106-04-01-2025 to award the FY2026 Bridge Steel to Jim Schroeder Construction Inc for \$77,718.38 as recorded in Resolution Book 5, page 283 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on Resolution #1107-04-01-2025 to award the FY2026 Bridge Lumber to Wheeler Lumber for \$45,527.42 as recorded in Resolution Book 5 page 284 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to set the date of April 22, 2025 at 9:00 a.m. for a public hearing on Level B and Level C countywide road designation in Jackson County as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the March 25, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of fees collected for the month of March, 2025 in the amount of \$55,948.46 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve setting a public hearing date for the Fiscal Year 2026 budget hearing on April 22, 2025 at 10:00 a.m. as presented.
Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling updated the Board on the extension of a moratorium on applications for permits for utility scale Solar Energy and Battery Storage facilities.

Motion Flagel, second Steines to approve Resolution #1108-04-01-2025 approving a Moratorium on Utility Scale Solar Energy Conversion Systems until December 31, 2025 as recorded in Resolution Book 5, page 285 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1109-04-01-2025 approving a Moratorium on Utility Scale Battery Energy Storage Systems until December 31, 2025 as recorded in Resolution Book 5, page 286 as presented.
Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services Committee Member Jack Willey who discussed the March 17, 2025 Regional Board meeting they attended.

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Motion Flagel, second Steines to adjourn the meeting at 10:22 a.m. until the next board meeting on April 8, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

April 8, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to rescind the motion to set the date of April 22, 2025 at 9:00 a.m. for a public hearing on Level B & Level C countywide road designation in Jackson County as presented.
Aye: Schwenker, Steines, Flagel

Bids were received and previously opened for two (2) tandem axle dump trucks from Ascendance Truck Group for a gross bid of \$296,000.00; RDO for \$322,000.00; and Truck Country for \$341,798.00.

Motion Flagel, second Steines to approve and award the bid from Ascendance Truck Group for \$296,000.00 and trading in truck #3164 for \$34,000.00 for a net bid of \$262,000.00 for two (2) FY26 dump trucks as presented.
Aye: Schwenker, Steines, Flagel

Bids were received and previously opened for two (2) dump truck bodies for a gross bid from Bonnell for \$264,219.14; Monroe for \$300,570.00; and Henderson for \$301,672.00.

Motion Steines, second Flagel to approve and award the bid from Bonnell for \$264,219.14 for two (2) FY26 dump truck bodies as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve an underground utility permit to Maquoketa Valley Electric Company in section 23 of Richland Township on the Bellevue-Cascade Rd to bore fiber under the road as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a field entrance permit to Kafer Properties in section 23 of Richland Township on the Bellevue-Cascade Rd as presented.
Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling presented the Trost subdivision.

Motion Steines, second Flagel to approve Resolution #1110-04-08-2025 for the final plat of the Trost Subdivision, a minor subdivision in section 33 of Bellevue Township as recorded in Resolution Book 5, page 287 as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the April 1, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$616,856.24 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the lease with the Jackson County Fair Association for property located at 1212 E Quarry St, Maquoketa from January 1, 2025 through December 31, 2027 as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Jody Meyer introduced herself and has applied for one of the appointments to the Zoning Commission.

Motion Steines, second Flagel to approve the reappointment of Emerita (Mery) Kies and Monica McHugh to the Zoning Commission each for a 5-year term expiring on April 16, 2030 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:58 a.m. until the next board meeting on April 15, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

April 15, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve and authorize the Chair signature on the final payment on the 184th Ave Bridge project as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a utility permit to Maquoketa Valley Electric Coop in section 14 of South Fork Township at the intersection of 172nd Ave/Caves Rd to install a light pole for the FY25 Destination Lighting project as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a utility permit to Preston Telephone in section 4 of Van Buren Township on 435th Ave (Z34) to bore new fiber as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a field entrance permit to Paul Gerlach in section 31 of Farmers Creek Township on the Caves Rd as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Roger Burken in section 32 of Fairfield Township on 12th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a residential entrance permit to Robert Reisen in section 30 of Bellevue Township on 216th St as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the April 8, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs Commission minutes for the March 12, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a Class C Retail Alcohol License to Parker’s Pit Stop, LLC at 29418 Hwy 52, Bellevue effective April 4, 2025 through April 3, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a Special Class C Retail Alcohol License with living quarters to The Oakland Mill LLC at 22095 Hwy 64, Maquoketa effective May 1, 2025 through April 30, 2026 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Steines, second Flagel to approve hiring Brian Donnelly as the Assistant County Attorney effective April 14, 2025 with a starting salary of \$95,000.00, including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a probationary Certificate of Appointment to Brian Donnelly, effective April 14, 2025 through October 14, 2025 and authorize the Chair to sign as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the Certificate of Appointment for Bryce Schmidt effective April 17, 2025 through January 1, 2029 and authorize the Chair to sign as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Kaitlyn Kuhl as a PRN Corrections Officer effective April 8, 2025 at an hourly rate of \$21.41 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Jackson County Fair Board Manager Terri Selzer who presented a check for \$30.00 for the 3-year lease.

Motion Flagel, second Steines to concur with the Jackson County Fair Association to deny the Jackson County Historical Society’s request to build an additional building around the current machine shed on the Fairgrounds property as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to concur with the Jackson County Fair Association request to build a wash bay between the sheep and hog barns on the Jackson County Fairgrounds property as presented.
Aye: Schwenker, Steines, Flagel

Attorney John Kies introduced Assistant County Attorney Brian Donnelly and addressed Pioneer Cemetery questions.

Motion Steines, second Flagel to adjourn the meeting at 10:08 a.m. until the next board meeting on April 22, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

April 15, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media – Brittnay Nopar – Maquoketa Sentinel Press

Attorney John Kies and Pioneer Cemetery Commission members George Daugherty and Elaine Edwards discussed issues with the Braden Cemetery and Russell Cemetery.

Human Resource Director Becki Chapin, Director of Disability Services Lynee Burken and Eastern Iowa Disability Committee Member Jack Willey discussed a 28E Agreement between Jackson County and Clinton County for Mental Health Coordination Services.

Engineer Jayden Scheckel clarified Level B and Level C Road designations for a future County Resolution and Ordinance.

Chair Schwenker adjourned the work session at 11:46 a.m. until the next regular board meeting on April 22, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

April 22, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to set the public hearing date of May 6, 2025 at 9:00 a.m. for proposed Ordinance 315 for Area Service “B” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to set the public hearing date of May 6, 2025 at 9:10 a.m. for proposed Ordinance 316 for Area Service “C” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to set the public hearing date of May 6, 2025 at 9:20 a.m. for a proposed resolution for Area Service “B” Road Classifications as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve an agreement with the Iowa Department of Transportation (IDOT) for roadway maintenance at the Maquoketa Caves State Park effective July 1, 2025 through June 30, 2026 for \$1,676.06 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a field entrance permit to David Ambrosy in section 15 of Butler Township on 250th St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to David Reed in section 35 of Perry Township on 114th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the updated Jackson County Mailbox Replacement Policy as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the conditional offer to Keith Nims for the Secondary Roads Shop Foreman position effective May 12, 2025 at a yearly salary of \$71,000.00, increasing to \$72,500.00 per year upon completion of a 6-month probationary period review, including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Laura Carstens from the Historic Preservation Commission requested the Board proclaim the month of May 2025 as Historic Preservation Month.

Motion Flagel, second Steines to approve and authorize the Chair signing the proclamation declaring the month of May 2025 as Historic Preservation Month as presented. Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of April 15, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$208,317.12 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1113-04-22-2025 transferring \$5,000 in appropriations from the IT Department to the Data Processing Department as recorded in Resolution Book 5, page 292 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Chair Schwenker opening the public hearing at 10:00 a.m. on the proposed FY2026 budget.

Auditor Alisa Smith and Deputy Auditor Shelley Hoyer discussed the proposed budget. Several letters have been received against the proposed budget and no comments for the proposed budget have been received. The overall decrease in the county taxing levy is approximately 0.12599 cents per thousand dollars of assessed valuation.

Motion Steines, second Flagel to close the public hearing on the proposed FY2026 budget as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Compensation Board’s recommended elected officials’ compensation schedule for Fiscal Year 2025/2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1111-04-22-2025 certifying the Board of Supervisors’ approved salary adjustments for all elected officials for Fiscal Year 2025/2026 as recorded in Resolution Book 5, page 289 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1112-04-22-2025 adopting the proposed Jackson County Budget as published for the Fiscal Year starting July 1, 2025 and ending on June 30, 2026 including the Compensation Board’s salary recommendation with adjustments as recorded in Resolution Book 5, pages 290 & 291 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair and Auditor to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2025 through June 30, 2026 and direct Auditor Smith to file all required forms with the Iowa Department of Management as required by law as presented. Aye: Schwenker, Steines, Flagel

Dean Engel from the Together We Build Committee requested authorization to have a sign installed on the outside of the Together We Build building.

Motion Steines, second Flagel to approve and authorize the installation of a sign on the outside of the Together We Build Building as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken and CEO of Eastern Iowa Mental Health and Disability Services Lori Elam who updated the Board. They discussed the 28E Agreement for a shared Mental Health and Disability Services Coordinator position between Clinton County and Jackson County. Elam discussed the changes occurring on July 1, 2025 and Disability Access Point (DAP).

Motion Steines, second Flagel to adjourn the meeting at 10:58 a.m. until the next board meeting on April 29, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

April 29, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel (via Zoom) presented county business.

Motion Steines, second Flagel to approve a field entrance permit to OTW LLC in section 23 of South Fork Township on 37th St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a residential entrance permit to Jesse Clark in section 25 of Fairfield Township on 400th Ave (Z20) as presented. Aye: Schwenker, Steines, Flagel

George Daugherty from the Pioneer Cemetery Commission requested Chair signature on a letter to be written to the property owners of the Braden Cemetery and Russell Cemetery for access and maintenance.

Motion Steines, second Flagel to approve the appointment of Alice Daurelle to fill a vacancy on the Pioneer Cemetery Commission with the term expiring on December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to approve the reappointment of Dave Kendell to the Zoning Board of Adjustment for a 5-year term ending on May 6, 2030 as presented.
Aye: Schwenker, Steines, Flagel

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the April 22, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1114-04-29-2025 for an operating transfer from the Rural Services Fund #11000 to the Secondary Roads Fund #20000 for \$675,000.00 effective April 29, 2025 as recorded in Resolution Book 5, page 293 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1115-04-29-2025 for an operating transfer from the General Fund #01000 to the Capital Improvement Courthouse Fund #33001 for \$50,000.00 effective April 29, 2025 as recorded in Resolution Book 5, page 294 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:41 a.m. until the next board meeting on May 6, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

May 6, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Chair Schwenker opened the public hearing for proposed Ordinance #315.

David Kendell spoke against Ordinance #315 with questions concerning the notice and the severability of #10 in the ordinance. Tom Clasen also addressed the Board concerning if the post office will deliver mail on a Level B Road and the maintenance of 258th St. Attorney Zeke McCartney represents Jacob and Stacy Reuter, who live on 90th St and believe the road they live on should be maintained like a Level A road.

Motion Flagel, second Steines to close the public hearing on proposed Ordinance #315 as presented.
Aye: Schwenker, Steines, Flagel

Chair Schwenker opened the public hearing for proposed Ordinance #316.

Motion Steines, second Flagel to close the public hearing on proposed Ordinance #316 as presented.
Aye: Schwenker, Steines, Flagel

Chair Schwenker opened the public hearing for the proposed resolution for Level B Road designation.

Gene Roling from Bellevue questioned if signs would be erected on all Level B roads. Dave Kendell presented a petition to the Board for keeping classification of a portion of 274th St and 258th St at a Service Level “A”. Kendell also presented a letter from himself and his wife objecting to the road being downgraded from Service Level A to Level B. Alexia Yaklin discussed living on 274th St and has stated the road has improved but questions the concern for any liability to the county. Tiffany Bies lives on 258th St and operates a home daycare business and is concerned about making the road a Level B Road.

Motion Steines, second Flagel to close the public hearing on a proposed resolution classifying Level B Roads as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve Ordinance #315 for Area Service “B” Road Maintenance as recorded in Ordinance Book 1, pages 562 - 564 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to suspend Robert Rules of Order to proceed with the second and third readings of Ordinance #315 for Area Service “B” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the second reading of Ordinance #315 for Area Service “B” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the third and final reading of Ordinance #315 for Area Service “B” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Ordinance #316 for Area Service “C” Road Maintenance as recorded in Ordinance Book 1, pages 565 - 566 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to suspend Robert Rules of Order to proceed with the second and third readings of Ordinance #316 for Area Service “C” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the second reading of Ordinance #316 for Area Service “C” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the third and final reading of Ordinance #316 for Area Service “C” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to table action on a proposed resolution for the classification of Area Service “B” Roads as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1116-05-06-2025 to classify a portion of 75th St as an Area Service “C” Road as recorded in Resolution Book 5, pages 295 and 296 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1117-05-06-2025 to classify a portion of 116th Ave as an Area Service “C” Road as recorded in Resolution Book 5, pages 297 and 298 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken who presented a 28E Agreement between Clinton County and Jackson County for a shared Mental Health Coordination Services position.

Motion Steines, second Flagel to approve the Chair signature on the 28E Agreement for a shared Mental Health Coordination Services with Clinton County as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the April 29, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$375,310.68 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of April, 2025 in the amount of \$53,847.24 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Special Class C Retail Alcohol License with outdoor service to the Zwingle Recreation Association at 28361 194th Ave, Zwingle effective May 3, 2025 through May 2, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to set the date for a public hearing for a budget amendment on May 27, 2025 at 10:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to adjourn the meeting at 10:33 a.m. until the next board meeting on May 13, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

May 6, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Human Resource Administrator Becki Chapin; Health Administrator Elizabeth Townsend; Zoning Assistant Becca Pflughaupt

Work session brought to order by Chair Schwenker at 11:04 a.m.

The Board discussed the possibility of merging the Zoning Office with the Environmental Health Department. Townsend discussed the possibility of merging the 2 offices for cost savings and increasing the fees for services rendered.

The consensus of the Board agrees with the possibility of this merger but realize the logistics need to be worked out. The Board is requesting a work session with the Board of Health on May 20, 2025 at 6:00 p.m. to discuss this possibility.

Chair Schwenker adjourned the meeting at 12:18 p.m. until the next regular board meeting on May 13, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

May 13, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve setting the date of May 27, 2025 at 9:00 a.m. for a public hearing on a proposed resolution for Area Service “B” Road designation as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of May 6, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to rescind last week’s motion to set a public hearing for a budget amendment on May 27, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to set the date for a public hearing for a budget amendment on June 3, 2025 at 10:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin discussed personnel matters.

Motion Flagel, second Steines to approve a new Certificate of Appointment for part-time Deputy Sheriff Shane Nixon for the period of May 9, 2025 through January 1, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the hiring of Nicole Strathman as the Administrative Assistant in the Auditor’s Office effective May 26, 2025 at an hourly rate of \$27.00 and increasing to \$30.00 per hour after a 6-month review and authorize the Auditor’s office to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the hiring of Brant Beaston as a PRN Corrections Officer in the Sheriff’s Office effective May 13, 2025 at an hourly rate of \$21.41 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to approve the fireworks permits to Tom Yearwood at 24103 Hwy 64, Maquoketa on June 28, 2025 from 4:00 p.m. until 11:00 p.m. with a rain date of July 5, 2025 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Motion Steines, second Flagel to adjourn the meeting at 9:35 a.m. until the next board meeting on May 20, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

May 13, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke

Work session brought to order by Chair Schwenker at 9:51 a.m.

Matt Specht from East Central Intergovernmental Association (ECIA) requested the Board of Supervisors recommend what the priorities of the Revolving Loan Fund are. The Revolving Loan Fund Committee has been contacted for potential loans that are not associated with a business. Specht handed out the original agreement that was implemented on April 17, 1985 and believes this agreement needs to be re-written. The consensus of the Board agrees with Specht to re-write the agreement and return to the Board with a recommendation.

Attorney John Kies and Engineer Jayden Scheckel discussed the proposed Level B roads resolution. The consensus of the Board agrees to leave 258th St and 274th St as Level A roads with part of 90th St being a Level A and a beginning and end as a Level B Road.

Chair Schwenker adjourned the meeting at 10:53 p.m. until the next regular board meeting on May 20, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

May 20, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittney Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel introduced Keith Nims as the new shop foreman at the Maquoketa Shop and presented county business.

Quotes were received and previously opened for a compact track loader. Net quotes were opened from Kunau Implement Co for a New Holland with a Diamond Drum Mulcher for \$133,867.00; Altorfer Inc for a Caterpillar including the mulcher for \$130,835.00; Roeder Brothers for a Bobcat machine and mulcher for \$137,634.25 or with a Fecon Mulcher for \$141,755.85; and Martin Equipment for a John Deere machine and mulcher for \$133,900.00. Tim Sherman from Martin Equipment spoke about the quoting process, they quoted per specifications, and the loader is made in Dubuque, Iowa. Scheckel recommends purchasing the Caterpillar with the drum mulcher attachment from Altorfer Inc.

Motion Steines, second Flagel to approve the quote from Altorfer Inc for a Caterpillar including the mulcher for \$130,835.00 as presented. Aye: Schwenker, Steines, Flagel

Drug Free Communities Project Coordinator Julia Furne updated the Board on the Drug Free Communities Grant and travel plans for the summer.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the May 13, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$365,758.18 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs Commission meeting minutes for the April 9, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the amendment of a Special Class C Retail Alcohol License to Parker’s Pit Stop, LLC at 29418 Hwy 52, Bellevue effective April 4, 2025 through April 3, 2026 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services member Jack Willey who discussed the Regional Governing Board meeting held on May 19, 2025.

Motion Steines, second Flagel to adjourn the meeting at 10:20 a.m. until the next board meeting on May 27, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

May 27, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m. and opened the public hearing on a proposed resolution for Area Service "B" Roads Classifications.

Engineer Jayden Scheckel presented proposed Resolution #1118-05-27-2025 for Area Service "B" Roads Classifications. The Board received several questions and comments for and against the classifications. Gene Roling and Alexia Yaklin asked for a clarification on 274th St and thanked the Board for the consideration of changing the classification from an Area Service "B" Road designation.

Motion Steines, second Flagel to close the public hearing on proposed Resolution #1118-05-27-2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1118-05-27-2025 for Area Service "B" Roads Classification as recorded in Resolution Book 5, page 299 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the closure of the Hurstville Road from the Limestone Kilns to the city limits at Pershing Road in the City of Maquoketa and the intersection of 63rd St and the Hurstville Road for the Timber City Adventure Race on June 28, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept the resignation of Motor Grader Operator James Dunn from the Jackson County Secondary Roads Department effective June 3, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a field entrance permit to Troy Cook in section 25 of Prairie Springs on 320th St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Christina Berthel in section 1 of Perry Township on 200th St as presented. Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board.

Director of Human Services Becki Chapin discussed personnel matters.

Motion Flagel, second Steines to approve the notice of retirement from Lori Roling effective August 1, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Becca Pflughaupt as Interim Zoning Administrator for a six-month period starting July 1, 2025 at an hourly rate of \$30.78 per hour and including authorizing the County Auditor to issue bi-weekly paychecks as the same as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of May 20, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1119-05-27-2025 for an operating transfer from the Secondary Road 308th Street Assessment Fund #20001 to the Secondary Road fund #20000 for \$34,736.89 as recorded in Resolution Book 5, page 304 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve invoices for \$520.24 to Midwest Construction Consultants; \$2,000 to Bill Bruce Builders; \$1,000.00 to Kraus Plumbing & Heating; \$1,000.00 to Geisler Brother Company; \$1,000 to Rock River Electric, Inc; \$1,000 to Midwest Auto Fire and Sprinkler; \$62.26 to Maquoketa Lumber and \$420.00 to AT Disposal for a total of \$7,002.50 and authorize the Chair signature on the final project cost recap for the Law Enforcement Center for invoices and work completed as of April 15, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to not authorize the payment of \$114,395.00 to Stronghold Industries for the final payment at the Law Enforcement Center at this time as presented.

Aye: Schwenker, Steines, Flagel

Smith presented the proposal from Henry M Adkins & Sons, Inc for 14 Unisyn FreedomVote Scan (FVS) Precinct Scanners with Ballot Box for \$114,554.00 and 14 Unisyn FreedomVote Tablet (FVT) Ballot Marking Device (BMD) for \$58,486.00 including the hardware and software, training and shipping and 34 Tenex Precinct Central Touchpads including delivery and setup, training and precinct central county console for \$58,486.00. The combined cost of the equipment is \$173,040.00 including a \$12,600 discount which will be paid for over several fiscal years.

Motion Steines, second Flagel to approve the purchase from Henry M Adkins & Sons, Inc for 14 Unisyn FreedomVote Scanners and 14 FreedomVote Tablets and 34 Tenex Precinct Central Touchpads including delivery and setup, training and freight for \$173,040.00 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to approve a fireworks permit to Brian Peterson at 19040 145th Ave, Zwingle for July 4, 2025 at 8:30 p.m. to 11:00 p.m. with a rain date of July 5, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:59 a.m. until the next board meeting on June 3, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

May 27, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittney Nopar – Maquoketa Sentinel Press.

Work session brought to order by Chair Schwenker at 10:07 a.m.

Dillon O’Connell from the Capital Campaign Committee for Maquoketa and YMCA Director Scott Warren discussed a feasibility study being conducted and funding for the YMCA building.

Facilities Manager Jeff Kilburg and JCEA Director Kelley Brown discussed a potential Community Development Block Grant (CDBG) for improvements at the Jackson County Senior Center Building.

Chair Schwenker adjourned the meeting at 11:08 p.m. until the next regular board meeting on June 3, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

May 30, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 2:00 p.m.

Engineer Jayden Scheckel presented the figures for a FY25 budget amendment to the Secondary Road fund.

Motion Steines, second Flagel to approve the Secondary Roads budget request which will be included in the public hearing at 10:00 a.m. on June 3, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to adjourn the meeting at 2:03 p.m. until the next regular board meeting on June 3, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

June 3, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve Resolution #1120-06-03-2025 to accept and award the bid for Bridge Replacement Project BROS-CO49(93)—5F-49 on 362nd Ave to Jim Schroeder Construction, Inc for \$838,711.72 as recorded in Resolution Book 5, page 305 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Jon Schwenker in section 3 of Maquoketa Township on 81st St as presented. Aye: Schwenker, Steines, Flagel

Environmental Health Administrator Elizabeth Townsend presented the 05.2025 General Safety Manual for Jackson County and updated the Board on her department.

Motin Steines, second Flagel to approve the 05.2025 General Safety Manual for Jackson County as presented. Aye: Schwenker, Steines, Flagel

Interim Zoning Administrator Becca Pflughaupt requested a date for a public hearing on proposed Ordinance 317 to amend the official zoning map to reclassify a portion of a parcel of land in section 30 of Tete Des Morts Township from the A-1 Agricultural District to the C-1 Highway Commercial District.

Motion Steines, second Flagel to approve setting the date of June 24, 2025 at 10:00 a.m. for proposed Ordinance 317 to reclassify a portion of a parcel of land as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the May 27, 2025 Board proceedings and work session and the May 30, 2025 special board meeting as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$245,477.42 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a handwritten warrant to Irma Neiber for a lost, voided check for \$800.00 for a Conservation dock lease refund as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of May, 2025 in the amount of \$59,734.79 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Flagel, second Steines to approve the Wellmark Insurance Renewal Rates through the Iowa Community Insurance Trust (ICIT), Option 12 effective July 1, 2025 through June 30, 2026 and authorize Becki Chapin to sign the renewal documents including compliance paperwork as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the early retirement agreement for health insurance between Jackson County and Lori Roling as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Chair Schwenker opened the public hearing at 10:00 a.m. for the FY2025 Budget Amendment.

Auditor Smith and Deputy Auditor Shelley Hoyer discussed the different departments needing amendments. No comments for or against the amendment have been received.

Motion Steines, second Flagel to close the public hearing for the FY2025 Budget Amendment as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1121-06-03-2025 for the Amendment to the County Budget for fiscal year 2024-2025 and authorize the Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 306 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signature on the Certificate of Cost Allocation Plan for the Fiscal Year ending June 30, 2026 with Cost Advisory Services to provide consulting services to recoup federal monies as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the purchase agreement and software license agreement between Henry M Adkins & Son, Inc and Jackson County for Unisyn Voting Solutions and the software purchase agreement between Tenex Software Solutions, Inc and Jackson County for Precinct Central Touch Pads Electronic Poll Books as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the agreement and authorize Chair signature on the Information Technology Services Agreement, Managed Services Plan, Document Locator Service Plan and the Licensed Code Support Agreement with Solutions, Inc for Fiscal Year 2025/2026 for software and hardware maintenance effective July 1, 2025 for \$102,586.08 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:14 a.m. until the next board meeting on June 10, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

June 10, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to award the FY26 Rural County Transportation Program (RCTP) to the City of Miles for \$25,000.00; City of Baldwin for \$7,380.00; City of Monmouth for \$25,000.00; and the City of Bellevue for \$12,620.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a residential entrance permit to Roderick Weirup in section 35 of Monmouth Township on 80th Ave as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the June 3, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a cigarette permit to SNK Gas & Food (Otter Creek Station) at 18820 Bellevue Cascade Rd, Zwingle effective July 1, 2025 through June 30, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve, authorize signatures and adopt the Jackson County Subscription Based Information Technology Agreements (SBITA) Policy as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to adjourn the meeting at 9:26 a.m. until the next board meeting on June 17, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

June 17, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to table an extension to the City of Sabula for the FY23 Rural County Transportation Program (RCTP) award as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the FY26 RCTP funding agreement for the City of Miles for \$25,000.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on a utility permit to Matt Junk for electrical service in section 13 of Bellevue Township on Mill Creek Rd as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on a residential entrance permit to Vadim Boyko/Matt Junk in section 13 of Bellevue Township on Mill Creek Rd as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Chair and Auditor signatures on the Highway Safety Improvement Program (HSIP) funding agreement from the Iowa Department of Transportation for up to \$300,000.00 for project HSIP-SWAP-CO49(101)—FJ-49 the Bernard Rd (Y31) for the Portland Cement Concrete (PCC) overlay which includes two-foot paved shoulders, centerline and shoulder rumble strips, six-inch pavement markings and chevron signs on certain curves as presented. Aye: Schwenker, Steines, Flagel

Scheckel presented previously opened FY26 bids for gasoline, diesel fuel and additive and biodiesel fuel (B5). River Valley Energy bid \$0.369 for 35,000 gallons of ethanol blend gasoline; \$0.095 for 65,000 gallons of No 2 regular diesel fuel; \$0.159 winter blend diesel fuel; \$0.02 for 105,000 gallons of diesel fuel additive; \$0.095 for 65,000 gallons of No 2 (B5) biodiesel fuel; \$0.159 for 40,000 gallons of winter blend diesel fuel; and \$0.02 for 105,000 gallons of diesel fuel additive. Mulgrew Oil Co bid \$0.3265 for 35,000 gallons ethanol blend gasoline; \$0.1285 for 65,000 gallons of No 2 regular diesel fuel; \$0.1285 for 40,000 gallons winter blend diesel fuel; and \$0.005 for 105,000 gallons of diesel fuel additive. AgVantage FS, Inc and Eastern Iowa LP did not bid for gasoline or diesel fuel.

Motion Steines, second Flagel to approve and authorize the Chair signature on the contract to Mulgrew Oil Co for gasoline, diesel fuel and additive and biodiesel fuel (B5) as presented.
Aye: Schwenker, Steines, Flagel

Scheckel presented previously opened FY26 bids for 9,000 gallons of liquid propane (LP) gas. AgVantage FS, Inc bid \$1.190, and Mulgrew Oil Co bid \$1.225. River Valley Energy and Easter Iowa LP did not bid.

Motion Flagel, second Steines to approve and authorize the Chair signature on the contract to AgVantage FS, Inc for liquid propane (LP) as presented.
Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the June 10, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$713,195.74 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs Commission meeting minutes for the May 14, 2025 meeting as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Class C Retail Alcohol License with outdoor service to Bluff Lake at 9301 95th Ave, Maquoketa effective July 18, 2025 through July 17, 2026 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1122-06-17-2025 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective June 17, 2025 as recorded in Resolution Book 5, page 307 as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to approve the reappointment of John Pitlo and Gregory Stalker to the Veterans Affairs Commission each for a 3-year term expiring on June 30, 2028 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a fireworks permit to Brandt Moore at 39950 195th St, Bellevue on July 4, 2025 with a rain date of July 12, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:55 a.m. until the next board meeting on June 24, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

June 24, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to untable the request from the City of Sabula for an extension on the FY23 RCTP award of \$20,000.00 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on a final 1-year extension to the City of Sabula for the FY23 RCTP award until June 30, 2026 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the FY26 RCTP funding agreement with the City of Monmouth for \$25,000.00 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the FY26 RCTP funding agreement with the City of Bellevue for \$12,600.00 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and adopt Resolution #1134-06-24-2025 to amend the FY26 Secondary Road Construction Program for the Bernard Rd (Y31) project to include the HSIP award for the funding of the project and shall be revised from project number FM-CO49(101)—55-49 to HSIP-SWAP-CO49(101)—FJ-49 and be submitted to the Iowa Department of Transportation as recorded in Resolution Book 5, page 322 as presented.

Aye: Schwenker, Steines, Flagel

Coordinator of Disability Services Lynee Burken updated the Board.

Motion Flagel, second Steines to approve Resolution #1135-06-24-2025 to approve the Eastern Iowa MHDS Regional Governing Board of Directors action to terminate/dissolve the Eastern Iowa MHDS Region 28E Agreement effective December 31, 2025 as recorded in Resolution Book 5, page 323 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1136-06-24-2025 to approve the 28E agreement for Mental Health Advocate Services between Cedar, Clinton, Jackson, Muscatine and Scott Counties as recorded in Resolution Book 5, page 324 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Chair and Auditor signatures on the 28E Agreement for Mental Health Advocate Services with Scott County effective July 1, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the June 17, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$3,853.38 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1123-06-24-2025 - for the Fiscal Year 2025/2026 appropriations by department as recorded in Resolution Book 5, pages 308 & 309 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1124-06-24-2025 - naming the County Officers' Bank Depositories for Fiscal Year 2025/2026 for the Recorder and Sheriff designated banks to deposit revenues held in their trust accounts as recorded in Resolution Book 5, page 310 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1125-06-24-2025 - naming Jackson County Bank Depositories for Fiscal Year 2025/2026, the financial institutions to be depositories for funds collected in the County Treasurer's Office as recorded in Resolution Book 5, page 311 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1126-06-24-2025 – for Designation of County Bank for Fiscal Year 2025/2026 designating Maquoketa State Bank for county warrants and payroll warrants as recorded in Resolution Book 5, page 312 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1127-06-24-2025 – for Issuing County Warrants and allowing the Auditor to issue warrants without the prior approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage as recorded in Resolution Book 5, page 313 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1128-06-24-2025 – for Interfund Operating Transfers authorizing the Auditor to periodically transfer sums from the general basic and general rural service basic funds to the secondary roads fund during the 2025/2026 budget year as recorded in Resolution Book 5, page 314 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1129-06-24-2025 – for Township Officials' Reimbursement with a compensation rate of \$25.00 per meeting and for clerks' bookwork of \$25.00 per month not to exceed \$300.00 per year as recorded in Resolution Book 5, page 315 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1130-06-24-2025 – for Payroll for Fiscal Year 2025/2026 and authorize publication in the official newspapers as recorded in Resolution Book 5, pages 316 - 318 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1131-06-24-2025 – setting the compensation of all election board members and other temporary election officials and the hours and mileage rates as recorded in Resolution Book 5, page 319 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1132-06-24-2025 to rescind Resolution #1122-06-17-2025 and certifying amended delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective June 24, 2025 as recorded in Resolution Book 5, page 320 as presented

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1133-06-24-2025 cancelling outstanding warrants in the Jackson County Auditor's Office for a total amount of \$336.68 effective June 24, 2025 as recorded in Resolution Book 5, page 321 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to approve a fireworks permit to Matt Andresen at 7501 214th Ave, Maquoketa on July 4, 2025 at 9:00 p.m. with a rain date of July 5, 2025 at 9:00 p.m. as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a fireworks permit to Leisure Lake Property Owners Association to be shot from the dam at Leisure Lake near Ed Street at dusk on June 28, 2025 with a rain date of July 5, 2025 at dusk as presented.

Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling updated the Board.

Motion Flagel, second Steines to extend a moratorium of Resolution #1105-03-25-2025 on Data Mining Facilities until June 30, 2026 as presented.

Aye: Schwenker, Steines, Flagel

Chair Schwenker opened the public hearing at 10:00 a.m. for proposed Ordinance #317.

Zoning Administrator Lori Roling discussed proposed Ordinance #317. No comments for or against the rezoning have been received.

Motion Steines, second Flagel to close the public hearing as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the first reading of Ordinance #317 to amend the official zoning map of the of the Jackson County Zoning Ordinance to reclassify a portion of a parcel of land in section 30 of Tete Des Morts Township from the A-1 Agricultural District to the C-1 Highway Commercial District as recorded in Book 1, page 567 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to suspend Roberts Rules of Order to proceed with the second and third reading of Ordinance #317 amending the official zoning map reclassifying a portion of land in section 30 of Tete Des Morts Township from the A-1 Agricultural District to the C-1 Highway Commercial District as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the second reading of Ordinance #317 amending the official zoning map reclassifying a portion of land in section 30 of Tete Des Morts Township as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the third and final reading of Ordinance #317 amending the official zoning map reclassifying a portion of land in section 30 of Tete Des Morts Township as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:15 a.m. until the next board meeting on July 1, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

July 1, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker (via Zoom); Auditor Alisa Smith; IT Director Bjorn Beck; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Vice Chair Flagel at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Schwenker to approve Resolution #1137-07-01-2025 for the FY26 Traffic Safety Improvement Program (TSIP) for a portable traffic signal shared between Jackson County, Cedar County and Jones County for \$52,000.00 from OMJC Signal as recorded in Resolution Book 5, page 325 as presented.

Aye: Schwenker, Steines, Flagel

Recorder Arlene Schauf presented the Recorder’s Report of Fees for FY25.

Motion Steines, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the FY25 County Recorder’s Report of Fees collected from July 1, 2024 through June 30, 2025 in the amount of \$588,698.21 with the county retaining \$162,784.46 as presented.

Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Steines, second Schwenker to approve the hiring of PRN Correctional Officer Christopher Atkinson in the Sheriff’s Office effective June 27, 2025 at an hourly rate of \$21.41 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Schwenker, second Steines to approve the minutes of the June 24, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of June, 2025 in the amount of \$58,577.03 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Steines to approve a Class B Retail Native Wine License to The Friends of Jackson County Conservation at 18670 63rd St, Maquoketa effective June 19, 2025 through June 18, 2026 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Steines to approve a fireworks permit to Terry Cravatta at 56374 Hwy 64, Sabula on July 4, 2025 at dusk as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to approve a fireworks permit to Great River Threshers at 44 Centennial St, Miles on July 11, 2025 as dusk with a rain date of July 12, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to adjourn the meeting at 9:25 a.m. until the next board meeting on July 8, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Nin Flagel, Board of Supervisors

July 8, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve the hiring of Kevin Driscoll as Operator II – Motor Grader Operator at the Bellevue Shop at \$26.71 per hour and authorize the Auditor’s Office to issue bi-weekly paychecks effective July 17, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Kathy Kunde from the Jackson County Senior Center updated the Board. The Board applied for and awarded a grant from Keep Iowa Beautiful but decided to not receive the 10 gallons of paint. They have had 2 successful fund-raising events with the goal of \$30,000.00. Jeff Kilburg joined to discuss the RFP for improvements at the Senior Center. The Senior Center Board requested the county consider hiring an employee for 3 hours per day to assist with the day-to-day operations at the Center.

Jail Administrator Andrew Long updated the Board and requested funds from the Jail Capital Improvement Fund to purchase a new refrigerator.

Motion Steines, second Flagel to approve the request from the Jail Capital Improvement Fund for the purchase of new refrigerator for \$6,453.33 from Rapids Wholesale as presented.

Aye: Schwenker, Steines, Flagel

Long and Corrections Officer Virginia Brewer discussed the potential use of Opioid Funds to implement a program at the jail for inmates who have addiction issues.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the July 1, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$909,328.02 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the Auditor signing the “opt in” paperwork to participate in a new National Opioid Settlement Agreement with Purdue Pharma L.P. and Sackler Family as presented.
Aye: Schwenker, Steins, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to support the consolidation of the Northeast Iowa LWDA, South Central Iowa LWDA, East Central Iowa LWDA and the Mississippi Valley LWDA from the current 4 individual regions in Eastern Iowa to possibly 1 or 2 regions for the Iowa Workforce Development Area as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:08 a.m. until the next board meeting on July 15, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

July 8, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Maquoketa City Manager Josh Boldt, Maquoketa Chief of Police Brendan Zeimet, Sheriff Brent Kilburg (via Zoom), Communications Supervisor Bob Lane, Brittany Nopar – Maquoketa Sentinel Press.

Work session brought to order by Chair Schwenker at 10:10 a.m.

Discussion on a potential 28E Public Service Agreement for Jackson County Public Safety Communication Services and Establishing the Jackson County Public Safety Communications Board by and between Jackson County, Iowa and the City of Maquoketa, Iowa.

Chair Schwenker adjourned the meeting at 11:21 a.m. until the next regular board meeting on July 15, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

July 15, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Second Deputy Auditor Kalyn Decker; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:01 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve the right-of-way purchase agreements for Chenelworth Bridge replacement project. The agreements are one easement from Jerry and Amanda LeRoy for 0.75 acres at \$3,750 and one from Roger and Joyce Peet for 0.71 acres at \$3,550.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the final plans for the Y31 PCC overlay project.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the agreement with the City of Baldwin for the FY26 RCTP grant for \$7,380.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the residential entrance permit for Dan Roe, 109th Ave in section 30 of Farmers Creek Township.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the field entrance permit for Shirley Kloft, 64th St in section 17 of Iowa Township.
Aye: Schwenker, Steines, Flagel

Julie Furne, Drug Free Communities Project Coordinator-ASAC, provided an update. Julie has resigned her position effective July 28th. ASAC will hire a replacement if they are awarded funding in September. She provided a brief update on opioid settlement funds and also mentioned efforts to add vaping to the Smoke-Free Air Act.

Second Deputy Auditor Kalyn Decker presented county business.

Motion Flagel, second Steines to approve the minutes of the July 8, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$625,481.22 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a handwritten warrant for \$44.96 for AT & T Mobility to correct the payment fund from Fund 01010 to Fund 01000 that was used for this month’s Mental Health payment.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and file the Veterans Affairs Commission meeting minutes for the June 11, 2025 meeting.
Aye: Schwenker, Steins, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Board and Commission reports were given. Workforce Development is working on consolidating districts. Waste Authority got approval for new equipment from the insurance company.

John Kies, County Attorney will present information in the future about possible changes to the 911 Board.

Recessed at 9:28 a.m. for the work session, resumed meeting at 9:44 a.m.

Lynee Burken, Coordinator of Disability Services and Jack Willey provided an update on the status of mental health services.

Motion Steines, second Flagel to adjourn the meeting at 9:50 a.m. until the next board meeting on July 22, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Kalyn Decker, Second Deputy Auditor	Don Schwenker, Board of Supervisors

July 15, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Second Deputy Auditor Kalyn Decker; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; County Attorney John Kies; Brittany Nopar – Maquoketa Sentinel Press.

Work session brought to order by Chair Schwenker at 9:28 a.m.

Discussion on the county farm lease agreement and changes to be made to the agreement for this year.

Chair Schwenker adjourned the work session at 9:39 a.m. until the next regular board meeting on July 22, 2025 at 9:00 a.m. in the boardroom at Maquoketa.

Clerk _____	Chair _____
Kalyn Decker, Second Deputy Auditor	Don Schwenker, Board of Supervisors

July 22, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Conservation Director Nathan Jones updated the Board.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the July 15, 2025 Board proceedings and work session minutes as written by Deputy Auditor Decker and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Schwenker to adjourn the meeting at 9:33 a.m. until the next board meeting on July 29, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

July 29, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Interim Zoning Administrator Becca Pflughaupt requested a date to set a public hearing for proposed Ordinance #318 to rezone property owned by Mark and Julie Heitz in section 7 of Tete Des Morts Township.

Motion Flagel, second Steines to set the date of August 19, 2025 at 9:00 a.m. for proposed Ordinance #318 to rezone the Mark & Julie Heitz property as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the July 22, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$312,216.20 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1138-07-29-2025 to Designate Voting Representatives for the Iowa State Association of Counties as recorded in Resolution Book 5, page 326 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting for a work session on E911 Dispatch.

Reconvene the meeting with Executive Director Mae Hingtgen from East Central Intergovernmental Association who updated the Board on programs and services offered to Jackson County.

Motion Flagel, second Steines to adjourn the meeting at 10:17 a.m. until the next board meeting on August 5, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Alisa Smith, Auditor	Chair _____ Don Schwenker, Board of Supervisors
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July 29, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; County Attorney John Kies; Assistant County Attorney Brian Donnelly; Deputy Auditor Shelley Hoyer; Brittany Nopar – Maquoketa Sentinel Press.

Work session brought to order by Chair Schwenker at 9:17 a.m.

Attorney John Kies and Assistant Brian Donnelly updated the Board on the proposal for Jackson County to take over the daily operations of the 911 Dispatch from the City of Maquoketa.

Chair Schwenker adjourned the work session at 9:50 a.m. and returned to open session.

Clerk _____ Alisa Smith, Auditor	Chair _____ Don Schwenker, Board of Supervisors
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August 5, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Engineer Jayden Scheckel (via Zoom) presented county business.

Motion Steines, second Flagel to approve a right-of-way utility permit to Maquoketa Valley Electric Coop (MVEC) in section 2 of Brandon Township to bore a line under the Bernard Rd as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a right-of-way utility permit to MVEC in section 14 of Tete Des Morts Township for a new overhead crossing on 370th St as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the Certificate of Completion and Final Acceptance of Agreement work for Destination Lighting project L-TSF-CO49(95)-74-49 for reimbursement of \$90,748.74 from the Iowa Department of Transportation as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the Certificate of Completion and Final Acceptance of Agreement work for portable traffic signals project L-TSP-CO49(100)-74-29 for \$50,000.00 from the Iowa Department of Transportation as presented. Aye: Schwenker, Steines, Flagel

Scott Dittmer from Dittmer Recycling discussed the Rural Recycling contract which ended June 30, 2025. The Board agreed to another 5-year contract with the same terms and conditions.

Health Administrator Elizabeth Townsend updated the Board.

Interim Zoning Administrator Becca Pflughaupt, Auditor Alisa Smith, and Townsend discussed a proposal for vehicles within each department.

Motion Steines, second Flagel to approve the interdepartmental transfer of two trucks from Secondary Roads to the Health Department and the Zoning Department with the Auditor’s Office receiving the vehicle from the Zoning Department as presented. Aye: Schwenker, Steines, Flagel

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Treasurer Beth Gerlach presented the Treasurer’s Semi-Annual report from January 1, 2025 through June 30, 2025. The Treasurer’s cash balance in all funds as of June 30, 2025 was \$14,147,780.73.

Motion Flagel, second Steines to accept and authorize the Board and Auditor signatures and the publication of the County Treasurer’s Semi-Annual report from January 1, 2025 to June 30, 2025 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the July 29, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of July, 2025 in the amount of \$39,807.20 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Special Class C Retail Native Wine License with outdoor service to The Tabor Family Winery, LLC at 3570 67th St, Baldwin effective August 7, 2025 through August 6, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the date of September 2, 2025 at 9:00 a.m. for a public hearing to amend the FY25/26 budget as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the FY2026 contracts between Jackson County Board of Supervisors and the four Public Libraries in the Cities of Bellevue, Maquoketa, Preston, and Sabula with the County agreeing to provide financial support of \$113,300 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve Resolution #1139-08-05-2025 to reappoint Kathy Seyfert to serve as a Commissioner of the Eastern Iowa Regional Housing Authority for a two (2) year term effective September 1, 2025 and ending August 31, 2027 as recorded in Resolution Book 5, page 327 as presented. Aye: Schwenker, Steines, Flagel

Attorney John Kies updated the Board on potential litigation.

Motion Steines, second Flagel to adjourn the meeting at 10:34 a.m. until the next board meeting on August 12, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

August 12, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve and authorize Chair signature on the FY27 application to the Iowa Department of Transportation for \$500,000.00 for the site-specific Traffic Safety Improvement Program (TSIP) for the 395th Ave Rehabilitation project as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the purchase of a 2025 GMC truck from Rotman Motor Company for \$44,178.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on a residential entrance permit to Charles Timm in section 5 of Van Buren Township on 495th Ave as presented. Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the August 5, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$347,055.73 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to adjourn the meeting at 9:57 a.m. until the next board meeting on August 19, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

August 19, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m. and opened the public hearing for proposed Ordinance 318.

Interim Zoning Administrator Becca Pflughaupt updated the Board on proposed Ordinance 318 and said the Zoning Board has approved passage of the ordinance as presented. No comments for or against have been received.

Motion Steines, second Flagel to close the public hearing on proposed Ordinance 318 to rezone property owned by Mark & Julie Heitz as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Ordinance 318 for the rezoning of the Mark & Julie Heitz property located in Tete Des Morts Township as recorded in Ordinance Book 1 page 568 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to suspend Roberts Rules of Order to proceed with the second and third readings of Ordinance 318 to rezone property owned by Mark & Julie Heitz as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the second reading of Ordinance 318 to rezone property owned by Mark & Julie Heitz as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the third and final reading of Ordinance 318 to rezone property owned by Mark & Julie Heitz as presented. Aye: Schwenker, Steines, Flagel

Interim Zoning Administrator Becca Pflughaupt updated the Board.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve Board signatures on the final plans of improvement for the Farm to Market System project BROS-CO49(96)-5F-49 for the Chenelworth bridge replacement on 82nd Ave over the Maquoketa River as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a right-of-way utility permit to Maquoketa Municipal Electric Utility (MMEU) in section 31 of Maquoketa Township to bore a conduit for a high voltage cable on 200th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a right-of-way utility permit to Preston Telephone Company in section 14 of Van Buren Township to bore fiber optic in the ditch to 6655 475th Ave as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the August 12, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the signatures on a handwritten warrant to AT & T Mobility for \$67.23 to correct the vendor being paid as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the July 9, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the date of September 9, 2025 at 9:00 a.m. and rescind the public hearing date of September 2, 2025 for a public hearing to amend the FY25/26 budget as presented. Aye: Schwenker, Steines, Flagel

Deputy Auditor Shelley Hoyer discussed the Drug-Free Communities Grant.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Coordinator of Disability Services Lynne Burken and Eastern Iowa Mental Health and Disability Services Committee Member Jack Willey updated the Board on the Governing Board meeting held on August 18, 2025.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 10:02 a.m. until the next board meeting on August 26, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

August 26, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Conservation Director Nathan Jones updated the Board.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve and authorize Chair signature on a temporary construction easement with EGVS Holdings, LC to repair a box culvert on 288th Ave in section 13 of Maquoketa Township as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a right-of-way utility permit to Maquoketa Valley Electric Cooperative (MVEC) in section 7 of Maquoketa Township to bore an underground electric service to 21812 Rockdale Rd as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the purchase of a 2026 Chevy Silverado truck from Tills Auto for \$46,015.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on a shared driveway improvement and maintenance agreement between Jackson County and Jason Haynes for property located at 524 Elm St, LaMotte as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the August 19, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$473,649.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signatures on a handwritten warrant to Johannus Pitlo for \$154.44 to replace a cancelled warrant for Veterans Affairs mileage as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Chair signature on the letter of support for the Regional Transit Authority 8 (RTA 8) application to the National RTAP Community Rides Grant Program as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to adjourn the meeting at 9:53 a.m. until the next board meeting on September 2, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

August 26, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Deputy Auditor Shelley Hoyer; Office Administrator Karen Wells; Coordinator of Disability Services Lynne Burken; Brittany Nopar – Maquoketa Sentinel Press.

Work session brought to order by Chair Schwenker at 10:00 a.m.

Discussion on the Drug Free Communities Grant due to the resignation of Project Coordinator Julie Furne and the cancellation of the contract between Jackson County and the Area Substance Abuse Council. The consensus of the Board was to contact another agency on a potential contract for services.

Chair Schwenker adjourned the work session at 10:17 a.m. until the next board meeting on September 2, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

September 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Jail Administrator Andrew Long and Sheriff Brent Kilburg updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the August 26, 2025 Board proceedings and work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1140-09-02-2025 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective September 2, 2025 as recorded in Resolution Book 5, page 328 as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve Chair signature on the contract with Groth Services, LLC from September 4, 2025 through September 3, 2026 for the Wastewater Treatment Facility at the Andrew Jackson Care Facility for \$1,581.00 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:31 a.m. until the next board meeting on September 9, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

September 9, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Guests via ZOOM: Dan Fox, Senior Planner from ECIA and Land Agent Charlie White from Aurum Capital Ventures

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m. and opened the public hearing for the FY25/26 Budget Amendment. Deputy Auditor Shelley Hoyer updated the Board on the reason for the amendment. No comments for or against the amendment were received. George Daugherty asked for a clarification on the amount of the amendment.

Motion Steines, second Flagel to close the public hearing for the FY25/26 Budget Amendment as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1141-09-09-2025 for the Amendment to the County Budget for Fiscal Year 25/26 and authorize the Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 329 as presented.
Aye: Schwenker, Steines, Flagel

Rhonda Rowan spoke about the Data Mining Moratorium and asked the Board to consider issues with noise and concerns about potential fires.

Interim Zoning Administrator Becca Pflughaupt updated the Board.

Motion Flagel, second Steines to approve Resolution #1142-09-09-2025 approving a Moratorium on Data Mining Facilities until August 31, 2026, unless ended sooner by action of the Board of Supervisors as recorded in Resolution Book 5, page 330 as presented. Aye: Schwenker, Steines, Flagel

Charlie White from Aurum Capital Ventures addressed the Board concerning the noise issues with Data Mining. His company has implemented a new modular data center which is to significantly reduce the noise produced due to its hydro-cooled system.

Motion Steines, second Flagel to approve and authorize Chair and Auditor signatures on an Agreement for Services between Jackson County and East Central Intergovernmental Association for assistance and technical services with the temporary Zoning Administration and enforcement up to \$15,000.00 from September 17, 2025 through September 16, 2026 as presented. Aye: Schwenker, Steines, Flagel

Pioneer Cemetery Commission Chairman George Daugherty requested a utility pole be moved adjacent to the Sweezy Cemetery in section 1 of Farmers Creek Township with Jim & Sue Mayberry paying the cost to move the electrical pole. The Board requested the utility company be contacted to make sure all customers have been notified of the moving of the pole and to return to the Board after all notifications have been made to approve the request.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve the final plans and authorize signatures on project FM-CO49(103)--55-49 to fog seal on Highway Z20 from Iowa Highway 64 continuing north five miles as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the September 2, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$302,054.23 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to authorize signatures on a handwritten warrant to Jeff Lynch for \$50.00 to replace a cancelled warrant for two township trustee meetings as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize Chair and Auditor signatures on the County Recorder’s Report of Fees for the month of August, 2025 in the amount of \$47,575.16 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the Jackson County Voting System Security Policy dated 9-9-2025 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to table approval on the contract between Jackson County and Dittmer Recycling, Inc from July 1, 2025 through June 30, 2030 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to adjourn the meeting at 9:59 a.m. until the next board meeting on September 16, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

September 16, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Engineer Jayden Scheckel updated the Board.

Motion Flagel, second Steines to approve an underground utility permit to LaMotte Telephone Company in sections 27 & 34 of Bellevue Township to install fiber to 21551 375th Ave, LaMotte as presented.
Aye: Schwenker, Steines, Flagel

Deputy Auditor Shelley Hoye updated the Board on the Drug Free Communities Grant.

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the September 9, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Veterans Affairs Commission minutes for the July 9, 2025 meeting as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1143-09-16-2025 for an operating transfer from the Rural Services Fund #11000 to the Secondary Road Fund #20000 for \$675,000.00 effective September 16, 2025 as recorded in Resolution Book 5, page 331 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to change the regular meeting time from 9:00 a.m. to 8:00 a.m. on October 21, 2025 and reschedule the work session to another date as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with County Attorney John Kies to discuss the contract with Dittmer Recycling, Inc.

Motion Steines, second Flagel to untable the motion on the contract between Jackson County and Dittmer Recycling, Inc as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Chair and Auditor signatures on the amended contract between Jackson County and Dittmer Recycling, Inc from July 1, 2025 and end on June 30, 2030 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:04 a.m. until the next board meeting on September 23, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

September 23, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Jackson County Economic Alliance Director Kelley Brown updated the Board. Brown requested approval of a Community Foundation of Greater Dubuque Fiscal Sponsorship Agreement and a resolution approving the Jackson County Economic Alliance application to the Community Foundation of Jackson County.

Motion Steines, second Flagel to approve Chair signing the Community Foundation of Greater Dubuque Non-501(c)(3) Fiscal Sponsorship Agreement for Regional Economic Development Strategies and Efficiencies as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signatures on Resolution #1145-09-23-2025 approving the Jackson County Economic Alliance (JCEA) application to the Community Foundation of Jackson County and agreeing to be the fiscal sponsor in partnership with the Iowa Initiative for Sustainable Communities as recorded in Resolution Book 5, page 333 as presented. Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long, Sheriff Brent Kilburg and Corrections Officers Virginia Brewer requested payment for medication from Opioid Settlement Funds for an inmate incarcerated at the Jail. The Board directed Long to coordinate with Auditor Smith to submit the proper paperwork for approval and submission of the claim for processing.

Conservation Director Nathan Jones updated the Board.

Assistant to the Engineer Tom Hughes updated the Board and presented county business.

Motion Flagel, second Steines to approve a residential entrance permit to Caleb Miller in section 23 of South Fork Township on 37th St, Maquoketa and requiring an eighteen inch culvert be installed as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the request from Irish Meadows Alpaca Farm for the Secondary Roads Department to erect temporary “SLOW” warning signs for an event being held on September 27th and 28th at 23477 Bellevue Cascade Rd, LaMotte as requested. Aye: Schwenker, Steines, Flagel

Interim Zoning Administrator Becca Pflughaupt updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the September 16, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$303,632.11 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1144-09-23-2025 to disburse \$72,813.84 in federal flood control revenues collected from leased land property along the Mississippi River as recorded in Resolution Book 5, page 332 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 9:53 a.m. until the next board meeting on September 30, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

September 30, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Maquoketa City Manager Josh Boldt and YMCA Executive Director Scott Warren requested Board approval of a resolution for a CAT Grant Application in an amount between \$500,000.00 to \$600,000.00 and committing Jackson County to a local match in an amount of no more than \$30,000.00 contingent on the approval of the CAT Grant.

Motion Flagel, second Steines to approve Resolution #1146-09-30-2025 affirming support for the Maquoketa Area Aquatic Park project CAT Grant Application and committing local match in an amount of no more than \$30,000.00 as recorded in Resolution Book 5, page 334 as presented.
Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel updated the Board and presented county business.

Motion Flagel, second Steines to approve a field entrance permit to Julie McAndrew in section 20 of Richland Township on the Bellevue Cascade Rd as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve an underground utility permit to Maquoketa Valley Electric Cooperative (MVEC) in section 31 of Fairfield Township on 12th St to rebuild the powerline as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the September 23, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to reschedule the November 11th meeting to Wednesday, November 12th at 9:00 a.m. due to the Veteran’s Day Holiday as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve the appointment of Jordan Fullerton and Jamie Staner as Medical Examiner Investigators as recommended by Dr Eric Petersen as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Deputy Auditor Shelley Hoyer and Dawn Nelson who updated the Board on the Drug Free Communities Grant.

Motion Steines, second Flagel to adjourn the meeting at 10:24 a.m. until the next board meeting on October 7, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

October 7, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Jail Administrator Andrew Long and Sheriff Brent Kilburg updated the Board.

Coordinator of Disability Services Lynee Burken updated the Board and discussed a proposed East Central Region (ECR) Disability Access Point amended 28E Agreement.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve and authorize Chair and Auditor signatures on the Iowa Department of Transportation Federal-Aid Agreement for project BROS-CO49(102)—8J-49 for bridge replacement in section 2 of Perry Township on 189th St over Brush Creek as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines approve the Engineer signing the updated Secondary Roads Safety Policy regarding union representation on the safety committee and including newly purchased equipment as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes from September 30, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$299,039.16 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of September, 2025 for \$48,946.23 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Special Class C Retail Native Wine License with outdoor service to Iowa Grape Vine Winery, LLC at 18245 55th St, Maquoketa effective November 15, 2025 through November 14, 2026 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a 5-day Special Class C Retail Alcohol License with outdoor service to St Patrick Church at 28914 46th Ave, Bernard effective October 23, 2025 through October 27, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Special Class C Alcohol License to Alfred’s Bar & Grill at Leisure Lake, LLC at 21701 Hill Dr, Bernard effective November 16, 2025 through November 15, 2026 as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to adjourn the meeting at 9:43 a.m. until the next board meeting on October 14, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

October 14, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Neal Engel addressed the Board concerning issues with safety and aggressive driving on various rural roads in Jackson County.

Maquoketa City Manager Josh Boldt, Mayor Tom Messerli and Council members Mark Lyon and Josh Collister requested a meeting be scheduled to discuss the future funding of E911 dispatch at the Maquoketa Law Center. The consensus of the Board agreed the City of Maquoketa should schedule a meeting with all cities in Jackson County being represented to discuss the future funding of the E911 dispatch system.

Interim CEO Julie Davison (via Zoom) from Mental Health and Disability Services of the East Central Region Disability Access Point and Coordinator of Disability Services Lynee Burken discussed the Disability Access Point 28E Agreement.

Motion Flagel, second Steines to approve Chair signature on the Amended 28E Agreement for the Disability Access Point for the Eastern Iowa Disability Alliance as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin presented county business.

Motion Steines, second Flagel to approve and authorize the Chair to sign a Certificate of Appointment for Brian Donnelly as Assistant County Attorney for the period of October 14, 2025 through January 1, 2027 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Chair signature on a 9-month probationary certificate of appointment for Richard Ewoldt as a part-time Deputy Sheriff effective October 17, 2025 through July 7, 2026 including authorizing the Auditor to implement for payroll purposes as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept the resignation from corrections officers Kaitlyn Kuhl effective October 1, 2025, Michael Reed effective August 18, 2025 and Hunter Pirtle effective August 5, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to appoint Lynee Burken as the General Assistance Director effective October 14, 2025 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the October 7, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1147-10-14-2025 transferring \$5,000 in appropriations from the Juvenile Probation Department to the Court Costs-Ad Litem Attorney Fees Department as recorded in Resolution Book 5, page 335 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1148-10-14-2025 for the annual interfund operating transfer for Fiscal Year 2025/2026 in the sum of \$25,000.00 from the General Fund #01000 to the Local Public Health Nurses Fund #24000 effective October 14, 2025 as recorded in Resolution Book 5, page 336 as presented.

Motion Flagel, second Steines to approve Resolution #1149-10-14-2025 for the annual interfund operating transfer for Fiscal Year 2025/2026 in the sum of \$74,269.00 from the General Basic Fund #01000 to the Local Health Sanitation Fund #24000 effective October 14, 2025 as recorded in Resolution Book 5, page 337 as presented.

Motion Steines, second Flagel to approve Resolution #1150-10-14-2025 for the annual interfund operating transfer for Fiscal Year 2025/2026 in the sum of \$4,000.00 from the General Basic Fund #01000 to the Historic Preservation Fund #29000 effective October 14 2025 as recorded in Resolution Book 5, page 338 as presented.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Dale Holdgrafer addressed the Board concerning the lease for the Andrew Jackson County Farm.

Motion Steines, second Flagel to adjourn the meeting at 9:57 a.m. until the next board meeting on October 21, 2025 at 8:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair Don Schwenker, Board of Supervisors

October 14, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Deputy Auditor Shelley Hoyer; Criminal Administrator Karen Wells; Dawn Nelson.

Work session brought to order by Chair Schwenker at 10:02 a.m.

The discussion was held concerning the contract with Dawn Nelson on the Drug Free Communities Grant. The Board discussed the rental of office space at the Together We Build Building and final details on the contract. Board directed Hoyer and Wells to prepare a final draft of the contract for signature next week.

Chair Schwenker adjourned the work session at 10:31 a.m.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

October 21, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 8:00 a.m.

Labor Specialist Sam Christiansen representing the Sheriff’s Office Collective Bargaining Unit presented the Initial Bargaining Proposal.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve a residential entrance permit to Dennis Hankemeier in section 3 of Perry Township on 184th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a residential entrance permit to Mitchell Redmond in section 29 of Butler Township on 21st Ave as presented. Aye: Schwenker, Steines, Flagel

Discussion on the requirement by the Board of Supervisors to approve entrance permits which have been applied for and approved by the Engineers Office. The Board agreed to continue having the permits brought before the Board for approval.

Deputy Auditor Shelley Hoyer presented an agreement between Jackson County and Dawn Nelson as the Drug Free Communities Coordinator.

Motion Steines, second Flagel to approve the contract between Jackson County and Dawn Nelson effective September 30, 2025 through September 29, 2026 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes from October 14, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$493,430.89 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Veterans Affairs meeting minutes from the August 13, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept with regret and place on file the resignation letter from Jackson County Recorder Arlene Schauf effective December 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to approve the terms and language as amended on the Andrew Jackson Farm lease as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 8:33 a.m. until the next board meeting on October 28, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

October 28, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Director of Human Resources Becki Chapin presented county business.

Motion Steines, second Flagel to accept the resignation from Tricia Kilburg as the CVSO/Confidential Secretary effective November 7, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Becca Pflughaupt as Zoning Administrator at an annual salary of \$74,688.32 effective October 27, 2025 and including authorizing benefits as negotiated as presented. Aye: Schwenker, Steines, Flagel

Weed Commissioner Jeannie Collins-Heer updated the Board.

Motion Steines, second Flagel to approve and authorize the Chair signature on the 2026 Weed Commissioner Certification Form as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signature on the 2025 Weed Commissioner’s Report as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel updated the Board and presented business.

Motion Flagel, second Steines to approve a field entrance permit to Jim Ihrig in section 16 of Brandon Township on 45th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1151-10-28-2025 to amend the Secondary Road Construction program on 17th St, a bridge over Elk Creek in Section 33 of Iowa Township and on 458th Ave, a bridge over the creek in section 22 of Van Buren Township as recorded in Resolution Book 5, page 339 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the October 21, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines approve appointing a Jackson County Recorder on December 2, 2025 as presented. Aye: Schwenker, Steines, Flagel

Coordinator of Disability Service Lynee Burken discussed the Regional Governing Board Meeting held on October 20, 2025.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 10:08 a.m. until the next board meeting on November 4, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

October 28, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; County Attorney John Kies, Office Manager Jessie Geerts; Director of Human Resources Becki Chapin; Sheriff Brent Kilburg; Chief Deputy Jim Kraker; Jail Administrator Andrew Long.

Work session brought to order by Chair Schwenker at 10:14 a.m.

The work session was held concerning a proposal from the County Attorney to hire an Investigator in the County Attorney’s Office. No decision was made today with the Board directing Kies and Kilburg to work on a standard operating procedure (SOP) and return with a recommendation. A discussion to address if the staffing model for the Law Enforcement Center needs revision. No decision on this was made.

Chair Schwenker adjourned the work session at 11:39 a.m.

Clerk _____ Chair _____
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

November 4, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Pioneer Cemetery Commission Chairman George Daugherty discussed an easement with Maquoketa Valley Electric Cooperative adjoining the Sweezy Cemetery.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve and authorize Chair signature on a utility right-of-way permit to Amy Kurtenbach in section 17 of Otter Creek Township on 140th Ave for Maquoketa Valley Electric Cooperative to bury an underground secondary service as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Jackson County not financially assisting the City of Miles with the Ferry Rd (500th St) storm sewer repair as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the October 28, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$222,210.75 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of October, 2025 in the amount of \$42,548.14 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on an agreement between Jackson County and Together We Build Inc for \$25,000.00 to assist the committee in maintaining a county building and the repayment of the Revolving Loan Fund annual payment for FY2026, FY2027 and FY2028 effective July 1, 2025 through June 30, 2028 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to adjourn the meeting at 9:23 a.m. until the next board meeting on November 12, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

November 4, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Jackson County Engineer Jayden Scheckel

Work session brought to order by Chair Schwenker at 9:26 a.m.

The work session was held concerning sharing Engineering services between Jackson County and Dubuque County effective December 1, 2025 until May 31, 2026.

Chair Schwenker adjourned the work session at 10:19 a.m.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

November 12, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Lucinda Schwenker, representing the Senior Citizens Center, requested a contribution from Jackson County to purchase a new stove for the kitchen. An anonymous donor will donate \$1,200.00 towards the purchase of the stove. Another donor has offered to assist in the purchase of an antenna. The Board will discuss the proposal with Maintenance Supervisor Jeff Kilburg before a final decision can be made.

Pioneer Cemetery Commission Chair George Daugherty requested Board approval and Chair signature on a utility easement for the Sweezy Cemetery in section 1 of Farmers Creek Township.

Motion Steines, second Flagel to approve and authorize the Chair signature on an easement between the Jackson County Pioneer Cemetery Commission and Jackson County in section 1 of Farmers Creek Township as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Engineer Jayden Scheckel updated the Board and presented business.

Motion Flagel, second Steines to approve the posting for a Senior Engineering Technician in the Engineer’s Office with a starting wage of \$27.44 per hour with an increase after 6 months of employment as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Becca Pflughaupt updated the Board.

Motion Steines, second Flagel to approve the public hearing date of November 25, 2025 at 9:00 a.m. and then amended to 8:30 a.m. for the adoption of proposed Ordinance 319 - Jackson County Zoning Ordinance as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the November 4, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to prepare a claim to Iowa State Association of Counties (ISAC) for \$500.00 for an amicus brief in the case of Couser vs Shelby County as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to authorize the Board of Canvassers to certify and authorize Board signatures on the true and correct abstracts of votes cast in Jackson County at the November 4, 2025 City/School Election as shown by the official abstract and further authorize the Chair signature on the Certificates of Election and authorize Auditor Smith to forward the abstracts and certificates as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 9:57 a.m. until the next board meeting on November 18, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

November 12, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; County Attorney John Kies, Office Manager Jessie Geerts

Work session brought to order by Chair Schwenker at 10:06 a.m.

The work session was held concerning a proposal from the County Attorney to hire an Investigator in the County Attorney’s Office. No decision was made.

Chair Schwenker adjourned the work session at 10:52 a.m.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

November 18, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Auditor Smith opened the financial verification authorization envelopes and bids for the lease of the Jackson County Farm in sections 3 & 4 of Perry Township for 241 crop acres and 75.7 acres of pasture and timber acres for a total of 316.7 acres. Adam Reiss bid \$54,225.00; Anthony J Reiss bid \$60,250.00; and Joe Veach bid \$60,250.00. After the bid opening, Chair Schwenker asked if anyone would like to raise their bid. Anthony J Reiss started the bidding process by raising his bid to \$65,000, Joe Veach raised to \$70,000, Anthony J Reiss \$75,000; Joe Veach \$80,000, Anthony J Reiss \$85,000; Joe Veach \$90,000.00; Anthony J Reiss \$95,000.00; Joe Veach \$100,000.00; Anthony J Reiss \$105,000.00; Joe Veach \$110,000.00; Anthony J Reiss \$115,000.00; Joe Veach \$118,000.00; Anthony J Reiss \$120,000.00; Joe Veach \$121,000.00; Anthony J Reiss \$122,000.00; Joe Veach \$123,000.00; Anthony J Reiss \$124,000.00; Joe Veach \$125,000.00; and Anthony J Reiss at \$126,000.00 and final bid.

Recess the meeting to verify bid information.

Reconvene the meeting.

Motion Steines, second Flagel to approve and authorize the Chair to sign the farm lease between Jackson County and Anthony J Reiss for a term of three (3) years effective March 1, 2026 and end on February 28, 2029 for an annual payment of \$126,000.00 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Engineer Jayden Scheckel who presented county business.

Motion Steines, second Flagel to approve and authorize Chair signature on a temporary construction easement for the 458th Ave bridge replacement as presented. Aye: Schwenker, Steines, Flagel

Deputy Auditor Shelley Hoyer presented contracts concerning the Drug Free Communities (DFC) Grant.

Motion Flagel, second Steines to approve and authorize Chair signature on the contract with Julia Furne, dba Upstream Solutions, pending CDC and DFCme grant budget approval, for technical assistance to implement the Drug Free Communities Grant within the guidelines of the Notice of Award for up to \$3,000.00 for Federal Fiscal Year 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the contract with Julia Furne, dba Upstream Solutions, pending CDC and DFCme grant budget approval, for technical assistance to complete the Drug Free Communities Grant Annual Progress Report within the guidelines of the Notice of Award for up to \$300.00 for Federal Fiscal Year 2026 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the November 12, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$457,535.67 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the September 10, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Class “B” Retail Alcohol license to TADA Meats, LLC at 18066 Hwy 64, Maquoketa effective December 14, 2025 through December 13, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to authorize the Board as Canvassers to certify and authorize Board signatures on the true and correct abstracts of votes cast at the November 4, 2025 City/School Election for the school districts of Easton Valley and Maquoketa as shown by the official abstract and further authorize the Chair signature on certificates of election and authorize Auditor Smith to forward abstracts and certificates as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to adjourn the meeting at 9:35 a.m. until the next board meeting on November 25, 2025 at 8:30 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

November 25, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order at 8:30 a.m. by Chair Schwenker and opened the public hearing on proposed Zoning Ordinance #319.

Laura Carstens from ECIA and Zoning Administrator Becca Pflughaupt presented proposed Zoning Ordinance #319 to repeal the existing Jackson County Zoning Ordinance. No comments for or against the Ordinance have been received.

Motion Steines, second Flagel to close the public hearing on proposed Ordinance #319 repealing the existing Jackson County Zoning Ordinance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to repeal the existing Jackson County Ordinance and approve and adopt a new Jackson County Zoning Ordinance #319 as recorded in Ordinance Book 1, page 554 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to suspend Robert Rules of Order and to proceed with the second and third reading of Ordinance #319 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and adopt the second reading of Ordinance #319 repealing the existing Jackson County Ordinance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and adopt the third and final reading of Ordinance #319 repealing the existing Jackson County Ordinance as presented. Aye: Schwenker, Steines, Flagel

Lucinda Schwenker and Kathy Kunde, representing the Jackson County Senior Citizens Center, discussed the need to purchase or repair the current stove. The consensus of the Board is to have Maintenance Director Jeff Kilburg contact Star Equipment to look at and attempt to repair the stove at the Center if possible.

Kyle Bales, Jackson County Emergency Medical Service Association member and Emergency Medical Services Coordinator Michael Sturm, presented a proposal for the Board to consider Emergency Medical Services an essential service in Jackson County.

Engineer Jayden Scheckel updated the Board and presented business.

Motion Steines, second Flagel to approve a field entrance permit to Kim and Joyce Richardson in section 23 of Farmers Creek Township on 142nd St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Stan Koos in section 27 of Prairie Springs Township on 320th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a residential entrance permit to D & T Homes in section 3 of Monmouth Township on 50th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a residential entrance permit to Tim Current in section 19 of Otter Creek Township on 113th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1152-11-25-2025 to accept the lowest responsive bid from Taylor Construction Inc in the amount of \$2,172,511.40 and awards the associated contract to the same for bridge replacement project BROS-CO49(96)—5F-49 on 82nd Ave in section 1 of Monmouth Township over the Maquoketa River as recorded in Resolution Book 5, page 340 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1153-11-25-2025 to award pavement rehabilitation project on Y-31 (Bernard Road) from E-17 (150th St) north to the North Fork of the Maquoketa River for project HSIP-SWAP-CO49(101)—FJ-49 and accept the lowest responsive bid from Boomerang Corp in the amount of \$2,246,251.42 and awards the associated contract to the same as recorded in Resolution Book 5, page 341 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long, Director of Human Services Becki Chapin and Sheriff Brent Kilburg. The discussion centered around adding 4 full-time positions, eliminating 8 PRN's and 2 part-time positions at the Law Enforcement Center.

Motion Flagel, second Steines to approve increasing the full-time Correction Officers count by 4 to 15 full-time positions, eliminating 2 part-time positions and reducing the PRN positions from 12 to 4 effective December 7, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker who vacated the chair to eliminate the shift positions and restructuring to the rank of Sergeant at a pay grade of \$27.00 per hour effective after the promotional process at a date to be determined by the Sheriff as presented. Aye: Schwenker, Steines
Nay: Flagel

Motion Steines, second Flagel to approve the Confidential Secretary job posting for the Veterans Affairs/General Assistance Offices for 19 hours per week average at a wage range between \$15.00 to \$17.00 per hour as presented. Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the November 18, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Steines to adjourn the meeting at 10:56 a.m. until the next board meeting on December 2, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

December 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Auditor Smith presented county business and the official notice of the Jackson County Recorder vacancy effective December 31, 2025.

Motion Steines, second Flagel to approve appointing First Deputy Recorder Jennifer Jones as the County Recorder effective January 2, 2026 until the next pending election replacing Arlene Schauf who resigned effective December 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the minutes of the November 25, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$211,757.28 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signatures on a handwritten warrant to John Wogomon for \$8.80 to replace a cancelled warrant for the Assessor’s Conference Board meeting on January 11, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of November, 2025 in the amount of \$36,305.23 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1154-12-02-2025 setting the Calendar Year 2026 Holiday Schedule for county employees as recorded in Resolution Book 5, page 342 as presented. Aye: Schwenker, Steines, Flagel

Drug Free Communities Grant Coordinator Dawn Nelson updated the Board.

District Court Administrator Andrea Dosland and Clinton/Jackson County Clerk of Court Casey Gano-Trout introduced themselves and updated the Board.

Director of Human Resources Becki Chapin presented county business and an agreement between Jackson County and the Sheriff’s Office Collective Bargaining Unit.

Motion Flagel, second Steines to approve and authorize the Chair signature on the collective bargaining agreement between Jackson County and the Jackson County Sheriff’s Collective Bargaining Unit effective July 1, 2026 through June 30, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept the resignation from Deputy Sheriff Kane Kopp effective December 6, 2025 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to approve and authorize Chair signature on the revised Eastern Iowa Workforce Development Area Chief Elected Officials Shared Liability Agreement as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:33 a.m. until the next board meeting on December 9, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

December 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Jackson County Attorney John Kies, Assistant County Attorney Brian Donnelly, Office Manager Jessie Geerts, Barn of Dreams member Ashley Johnson and Fair Board Manager Terri Selzer.

Work session brought to order by Chair Schwenker at 9:43 a.m.

The work session was held concerning the collection of delinquent fines and the creation of a County Attorney Investigator position.

Johnson and Selzer discussed the potential of demolishing old sheds and constructing a new barn at the Jackson County Fairgrounds. This discussion was information only.

Chair Schwenker adjourned the work session at 11:00 a.m.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

December 9, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Jackson County Area Tourism Association Director Tom Devine updated the Board.

Jail Administrator Andrew Long updated the Board.

Conservation Director Nathan Jones updated the Board.

Director of Human Resources Becki Chapin presented the posting for a vacancy in the Recorder’s Office.

Motion Steines, second Flagel to approve posting for a full-time Recorder’s Clerk at a pay range of \$27.00 to \$29.00 per hour as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Becca Pflughaupt requested setting the date and time for a public hearing on proposed Ordinance #320 to rezone a parcel of land in section 19 of Monmouth Township.

Motion Flagel, second Steines to approve setting December 30, 2025 at 9:00 a.m. for a public hearing on proposed Ordinance #320 and authorize publication in the official newspapers to rezone a property in section 19 of Monmouth Township as presented. Aye: Schwenker, Steines, Flagel

Assistant to the Engineer Tom Hughes presented county business.

Motion Steines, second Flagel to approve and authorize signatures on temporary construction easements from James Carstensen Trust and Ingwer & Dorothy Carstensen Trust in section 22 of Van Buren Township for the 458th Ave Bridge replacement as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the December 2, 2025 Board proceedings and work session minutes as written by Auditor Smith and authorize publication in the office newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1155-12-09-2025 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective December 9, 2025 as recorded in Resolution Book 5, page 343 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 9:52 a.m. until the next board meeting on December 16, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

December 9, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; and Executive Assistant LuAnn Goeke

Work session brought to order by Chair Schwenker at 10:00 a.m.

The work session was held concerning a request from the Regional Transit Authority for \$25,000.00 per fiscal year. No decision was made concerning this request for funds.

Conservation Director Nate Jones, Office Assistant Sheila Root, Board Members Mike Griffin and Jim England and Jackson County Engineer Jayden Scheckel (via telephone) discussed a joint Secondary Roads/Conservation Shop building and location. This discussion was information only.

Chair Schwenker adjourned the work session at 10:51 a.m.

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

December 16, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

NEI3A Executive Director Greg Zars and Director of Grants and Development Lisa Wetzel (both via Zoom) discussed the FY2025-2026 allocation. The Board approved and authorized the Auditor’s Office to process the FY2025-2026 allocations.

Engineer Jayden Scheckel updated the Board and presented county business

Motion Flagel, second Steines to approve and authorize Chair signature on a temporary construction easement with John & Donna Heckmann Trust in sections 28 & 33 of Iowa Township for the 17th St bridge replacement as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Becca Pflughaupt updated the Board.

Motion Steines, second Flagel to approve setting the public hearing date of January 13, 2026 at 9:00 a.m. for proposed Ordinance #321 as presented. Aye: Schwenker, Steines, Flagel

Auditor Smith presented county business.

Motion Flagel, second Steines to approve the December 9, 2025 Board proceedings and work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$216,661.53 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin presented the retirement letter from Board of Supervisors Executive Assistant LuAnn Goeke.

Motion Flagel, second Steines to accept the notice of retirement from Executive Assistant LuAnn Goeke as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Steines, second Flagel to approve the appointment of Amber Selman to the Together We Build Board for a 3-year term expiring on December 31, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:39 a.m. until the next board meeting on December 23, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

December 16, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; and Human Resources Director Becki Chapin

Work session brought to order by Chair Schwenker at 10:30 a.m.

The work session was held concerning the vacancy in the Board of Supervisors Office of the Administrative/Executive Assistant.

This discussion was information only.

Chair Schwenker adjourned the work session at 11:24 a.m.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

December 23, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services member Jack Willey discussed the final Regional Governing Board meeting held on December 15, 2025.

Zoning Administrator Becca Pflughaupt presented two resolutions to extend the Utility Scale Battery Energy Storage System Moratorium and the Utility Scale Solar Energy Conversion Systems Moratorium.

Motion Steines, second Flagel to approve Resolution #1157-12-23-2025 an extension of the Moratorium on Utility Scale Battery Energy Storage Systems until August 31, 2027 as recorded in Resolution Book 5, page 345 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1158-12-23-2025 an extension of the Moratorium on Utility Scale Solar Energy Conversion Systems until August 31, 2027 as recorded in Resolution Book 5, page 346 as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve Resolution #1156-12-23-2025 to establish bridge weight restrictions on Jackson County bridges as recorded in Resolution Book 5, page 344 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a right-of-way utility permit to Maquoketa Valley Electric Cooperative (MVEC) in sections 9 and 10 of Otter Creek Township on 275th St to rebuild the electrical line as presented. Aye: Schwenker, Steines, Flagel

Auditor Smith presented county business.

Motion Flagel, second Steines to approve the December 16, 2025 Board proceedings and work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs Commission meeting minutes for the October 8, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to adjourn the meeting at 9:41 a.m. until the next board meeting on December 30, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

December 30, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m. and opened the public hearing on proposed Ordinance #320.

Zoning Administrator Becca Pflughaupt discussed proposed Ordinance #320 to rezone property owned by Yvonne Carns at 858 Hwy 64, Monmouth from the A-1 Agricultural District to the C-1 Highway Commercial District in section 19 of Monmouth Township. No comments for or against the rezoning have been received.

Motion Steines, second Flagel to close the public hearing as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the first reading of Ordinance #320 to amend the official zoning map of the Jackson County Zoning Ordinance to reclassify a portion of a parcel of land in section 19 of Monmouth Township from the A-1 Agricultural District to the C-1 Highway Commercial District as recorded in Book 1 page 709 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to suspend Roberts Rules of Order to proceed with the second and third reading of Ordinance #320 amending the official zoning map to reclassify a portion of a parcel of land in section 19 of Monmouth Township from the A-1 Agricultural District to the C-1 Highway Commercial District as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the second reading of Ordinance #320 amending the official zoning map of the Jackson County Zoning Ordinance to reclassify a portion of a parcel of land in section 19 of Monmouth Township as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the third and final reading of Ordinance #320 amending the official zoning map of the Jackson County Zoning Ordinance to reclassify a portion of a parcel of land in section 19 of Monmouth Township as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve Resolution #1159-12-30-2025 to accept the lowest responsive bid from Fahrner Asphalt Sealers, LLC in the amount of \$86,880.000 and awards the associated contract to the same as recorded in Resolution Book 5, page 344 as presented. Aye: Schwenker, Steines, Flagel

Auditor Smith presented county business.

Motion Steines, second Flagel to approve the December 23, 2025 Board proceeding minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$263,289.12 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept the resignation from Larry McDevitt from the Jackson County Conservation Board after 10 years as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Steines to approve the reappointment of Sara Davenport to the Board of Health for a 3-year term until December 31, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the reappointments of George Daugherty, Judy Koon, and Rosemary Knoebel to the Pioneer Cemetery Commission each for a 3-year term until December 31, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the appointment of Richard Mayer as a Trustee to the Sabula Benefited Fire District, James Jacobs as a Trustee to the Miles Benefited Fire District, and Erin Johnson as a Trustee to the Andrew Benefited Fire District each for a 3-year term until December 31, 2028 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:23 a.m. until the next board meeting on January 2, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors