

December 9, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Jackson County Area Tourism Association Director Tom Devine updated the Board.

Jail Administrator Andrew Long updated the Board.

Conservation Director Nathan Jones updated the Board.

Director of Human Resources Becki Chapin presented the posting for a vacancy in the Recorder’s Office.

Motion Steines, second Flagel to approve posting for a full-time Recorder’s Clerk at a pay range of \$27.00 to \$29.00 per hour as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Becca Pflughaupt requested setting the date and time for a public hearing on proposed Ordinance #320 to rezone a parcel of land in section 19 of Monmouth Township.

Motion Flagel, second Steines to approve setting December 30, 2025 at 9:00 a.m. for a public hearing on proposed Ordinance #320 and authorize publication in the official newspapers to rezone a property in section 19 of Monmouth Township as presented. Aye: Schwenker, Steines, Flagel

Assistant to the Engineer Tom Hughes presented county business.

Motion Steines, second Flagel to approve and authorize signatures on temporary construction easements from James Carstensen Trust and Ingwer & Dorothy Carstensen Trust in section 22 of Van Buren Township for the 458<sup>th</sup> Ave Bridge replacement as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the December 2, 2025 Board proceedings and work session minutes as written by Auditor Smith and authorize publication in the office newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1155-12-09-2025 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective December 9, 2025 as recorded in Resolution Book 5, page 343 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 9:52 a.m. until the next board meeting on December 16, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Don Schwenker, Board of Supervisors

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Work session brought to order by Chair Schwenker at 10:00 a.m.

The work session was held concerning a request from the Regional Transit Authority for \$25,000.00 per fiscal year. No decision was made concerning this request for funds.

Conservation Director Nate Jones, Office Assistant Sheila Root, Board Members Mike Griffin and Jim England and Jackson County Engineer Jayden Scheckel (via telephone) discussed a joint Secondary Roads/Conservation Shop building and location. This discussion was information only.

Chair Schwenker adjourned the work session at 10:51 a.m.

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors