

December 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Auditor Smith presented county business and the official notice of the Jackson County Recorder vacancy effective December 31, 2025.

Motion Steines, second Flagel to approve appointing First Deputy Recorder Jennifer Jones as the County Recorder effective January 2, 2026 until the next pending election replacing Arlene Schauf who resigned effective December 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the minutes of the November 25, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$211,757.28 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signatures on a handwritten warrant to John Wogomon for \$8.80 to replace a cancelled warrant for the Assessor’s Conference Board meeting on January 11, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of November, 2025 in the amount of \$36,305.23 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1154-12-02-2025 setting the Calendar Year 2026 Holiday Schedule for county employees as recorded in Resolution Book 5, page 342 as presented. Aye: Schwenker, Steines, Flagel

Drug Free Communities Grant Coordinator Dawn Nelson updated the Board.

District Court Administrator Andrea Dosland and Clinton/Jackson County Clerk of Court Casey Gano-Trout introduced themselves and updated the Board.

Director of Human Resources Becki Chapin presented county business and an agreement between Jackson County and the Sheriff’s Office Collective Bargaining Unit.

Motion Flagel, second Steines to approve and authorize the Chair signature on the collective bargaining agreement between Jackson County and the Jackson County Sheriff’s Collective Bargaining Unit effective July 1, 2026 through June 30, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept the resignation from Deputy Sheriff Kane Kopp effective December 6, 2025 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Flagel, second Steines to approve and authorize Chair signature on the revised Eastern Iowa Workforce Development Area Chief Elected Officials Shared Liability Agreement as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:33 a.m. until the next board meeting on December 9, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

December 2, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Jackson County Attorney John Kies, Assistant County Attorney Brian Donnelly, Office Manager Jessie Geerts, Barn of Dreams member Ashley Johnson and Fair Board Manager Terri Selzer.

Work session brought to order by Chair Schwenker at 9:43 a.m.

The work session was held concerning the collection of delinquent fines and the creation of a County Attorney Investigator position.

Johnson and Selzer discussed the potential of demolishing old sheds and constructing a new barn at the Jackson County Fairgrounds. This discussion was information only.

Chair Schwenker adjourned the work session at 11:00 a.m.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors