

November 25, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order at 8:30 a.m. by Chair Schwenker and opened the public hearing on proposed Zoning Ordinance #319.

Laura Carstens from ECIA and Zoning Administrator Becca Pflughaupt presented proposed Zoning Ordinance #319 to repeal the existing Jackson County Zoning Ordinance. No comments for or against the Ordinance have been received.

Motion Steines, second Flagel to close the public hearing on proposed Ordinance #319 repealing the existing Jackson County Zoning Ordinance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to repeal the existing Jackson County Ordinance and approve and adopt a new Jackson County Zoning Ordinance #319 as recorded in Ordinance Book 1, page 554 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to suspend Robert Rules of Order and to proceed with the second and third reading of Ordinance #319 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and adopt the second reading of Ordinance #319 repealing the existing Jackson County Ordinance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and adopt the third and final reading of Ordinance #319 repealing the existing Jackson County Ordinance as presented. Aye: Schwenker, Steines, Flagel

Lucinda Schwenker and Kathy Kunde, representing the Jackson County Senior Citizens Center, discussed the need to purchase or repair the current stove. The consensus of the Board is to have Maintenance Director Jeff Kilburg contact Star Equipment to look at and attempt to repair the stove at the Center if possible.

Kyle Bales, Jackson County Emergency Medical Service Association member and Emergency Medical Services Coordinator Michael Sturm, presented a proposal for the Board to consider Emergency Medical Services an essential service in Jackson County.

Engineer Jayden Scheckel updated the Board and presented business.

Motion Steines, second Flagel to approve a field entrance permit to Kim and Joyce Richardson in section 23 of Farmers Creek Township on 142nd St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Stan Koos in section 27 of Prairie Springs Township on 320th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a residential entrance permit to D & T Homes in section 3 of Monmouth Township on 50th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a residential entrance permit to Tim Current in section 19 of Otter Creek Township on 113th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1152-11-25-2025 to accept the lowest responsive bid from Taylor Construction Inc in the amount of \$2,172,511.40 and awards the associated contract to the same for bridge replacement project BROS-CO49(96)—5F-49 on 82nd Ave in section 1 of Monmouth Township over the Maquoketa River as recorded in Resolution Book 5, page 340 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1153-11-25-2025 to award pavement rehabilitation project on Y-31 (Bernard Road) from E-17 (150th St) north to the North Fork of the Maquoketa River for project HSIP-SWAP-CO49(101)—FJ-49 and accept the lowest responsive bid from Boomerang Corp in the amount of \$2,246,251.42 and awards the associated contract to the same as recorded in Resolution Book 5, page 341 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long, Director of Human Services Becki Chapin and Sheriff Brent Kilburg. The discussion centered around adding 4 full-time positions, eliminating 8 PRN’s and 2 part-time positions at the Law Enforcement Center.

Motion Flagel, second Steines to approve increasing the full-time Correction Officers count by 4 to 15 full-time positions, eliminating 2 part-time positions and reducing the PRN positions from 12 to 4 effective December 7, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker who vacated the chair to eliminate the shift positions and restructuring to the rank of Sergeant at a pay grade of \$27.00 per hour effective after the promotional process at a date to be determined by the Sheriff as presented. Aye: Schwenker, Steines
Nay: Flagel

Motion Steines, second Flagel to approve the Confidential Secretary job posting for the Veterans Affairs/General Assistance Offices for 19 hours per week average at a wage range between \$15.00 to \$17.00 per hour as presented. Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the November 18, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Steines to adjourn the meeting at 10:56 a.m. until the next board meeting on December 2, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors