

November 12, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Lucinda Schwenker, representing the Senior Citizens Center, requested a contribution from Jackson County to purchase a new stove for the kitchen. An anonymous donor will donate \$1,200.00 towards the purchase of the stove. Another donor has offered to assist in the purchase of an antenna. The Board will discuss the proposal with Maintenance Supervisor Jeff Kilburg before a final decision can be made.

Pioneer Cemetery Commission Chair George Daugherty requested Board approval and Chair signature on a utility easement for the Sweezy Cemetery in section 1 of Farmers Creek Township.

Motion Steines, second Flagel to approve and authorize the Chair signature on an easement between the Jackson County Pioneer Cemetery Commission and Jackson County in section 1 of Farmers Creek Township as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Engineer Jayden Scheckel updated the Board and presented business.

Motion Flagel, second Steines to approve the posting for a Senior Engineering Technician in the Engineer’s Office with a starting wage of \$27.44 per hour with an increase after 6 months of employment as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Becca Pflughaupt updated the Board.

Motion Steines, second Flagel to approve the public hearing date of November 25, 2025 at 9:00 a.m. and then amended to 8:30 a.m. for the adoption of proposed Ordinance 319 - Jackson County Zoning Ordinance as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the November 4, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to prepare a claim to Iowa State Association of Counties (ISAC) for \$500.00 for an amicus brief in the case of Couser vs Shelby County as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to authorize the Board of Canvassers to certify and authorize Board signatures on the true and correct abstracts of votes cast in Jackson County at the November 4, 2025 City/School Election as shown by the official abstract and further authorize the Chair signature on the Certificates of Election and authorize Auditor Smith to forward the abstracts and certificates as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 9:57 a.m. until the next board meeting on November 18, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_ Chair \_\_\_\_\_  
Alisa Smith, Auditor Don Schwenker, Board of Supervisors

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Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; County Attorney John Kies, Office Manager Jessie Geerts

Work session brought to order by Chair Schwenker at 10:06 a.m.

The work session was held concerning a proposal from the County Attorney to hire an Investigator in the County Attorney’s Office. No decision was made.

Chair Schwenker adjourned the work session at 10:52 a.m.

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors