

September 23, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Jackson County Economic Alliance Director Kelley Brown updated the Board. Brown requested approval of a Community Foundation of Greater Dubuque Fiscal Sponsorship Agreement and a resolution approving the Jackson County Economic Alliance application to the Community Foundation of Jackson County.

Motion Steines, second Flagel to approve Chair signing the Community Foundation of Greater Dubuque Non-501(c)(3) Fiscal Sponsorship Agreement for Regional Economic Development Strategies and Efficiencies as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize signatures on Resolution #1145-09-23-2025 approving the Jackson County Economic Alliance (JCEA) application to the Community Foundation of Jackson County and agreeing to be the fiscal sponsor in partnership with the Iowa Initiative for Sustainable Communities as recorded in Resolution Book 5, page 333 as presented. Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long, Sheriff Brent Kilburg and Corrections Officers Virginia Brewer requested payment for medication from Opioid Settlement Funds for an inmate incarcerated at the Jail. The Board directed Long to coordinate with Auditor Smith to submit the proper paperwork for approval and submission of the claim for processing.

Conservation Director Nathan Jones updated the Board.

Assistant to the Engineer Tom Hughes updated the Board and presented county business.

Motion Flagel, second Steines to approve a residential entrance permit to Caleb Miller in section 23 of South Fork Township on 37<sup>th</sup> St, Maquoketa and requiring an eighteen inch culvert be installed as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the request from Irish Meadows Alpaca Farm for the Secondary Roads Department to erect temporary “SLOW” warning signs for an event being held on September 27<sup>th</sup> and 28<sup>th</sup> at 23477 Bellevue Cascade Rd, LaMotte as requested. Aye: Schwenker, Steines, Flagel

Interim Zoning Administrator Becca Pflughaupt updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the September 16, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$303,632.11 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1144-09-23-2025 to disburse \$72,813.84 in federal flood control revenues collected from leased land property along the Mississippi River as recorded in Resolution Book 5, page 332 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to adjourn the meeting at 9:53 a.m. until the next board meeting on September 30, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors