

August 5, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Chair Schwenker called the meeting to order at 9:00 a.m.

Engineer Jayden Scheckel (via Zoom) presented county business.

Motion Steines, second Flagel to approve a right-of-way utility permit to Maquoketa Valley Electric Coop (MVEC) in section 2 of Brandon Township to bore a line under the Bernard Rd as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a right-of-way utility permit to MVEC in section 14 of Tete Des Morts Township for a new overhead crossing on 370<sup>th</sup> St as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the Certificate of Completion and Final Acceptance of Agreement work for Destination Lighting project L-TSF-CO49(95)-74-49 for reimbursement of \$90,748.74 from the Iowa Department of Transportation as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the Certificate of Completion and Final Acceptance of Agreement work for portable traffic signals project L-TSP-CO49(100)-74-29 for \$50,000.00 from the Iowa Department of Transportation as presented. Aye: Schwenker, Steines, Flagel

Scott Dittmer from Dittmer Recycling discussed the Rural Recycling contract which ended June 30, 2025. The Board agreed to another 5-year contract with the same terms and conditions.

Health Administrator Elizabeth Townsend updated the Board.

Interim Zoning Administrator Becca Pflughaupt, Auditor Alisa Smith, and Townsend discussed a proposal for vehicles within each department.

Motion Steines, second Flagel to approve the interdepartmental transfer of two trucks from Secondary Roads to the Health Department and the Zoning Department with the Auditor's Office receiving the vehicle from the Zoning Department as presented.

Aye: Schwenker, Steines, Flagel

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Treasurer Beth Gerlach presented the Treasurer's Semi-Annual report from January 1, 2025 through June 30, 2025. The Treasurer's cash balance in all funds as of June 30, 2025 was \$14,147,780.73.

Motion Flagel, second Steines to accept and authorize the Board and Auditor signatures and the publication of the County Treasurer's Semi-Annual report from January 1, 2025 to June 30, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the July 29, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder's Report of Fees collected for the month of July, 2025 in the amount of \$39,807.20 as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Special Class C Retail Native Wine License with outdoor service to The Tabor Family Winery, LLC at 3570 67<sup>th</sup> St, Baldwin effective August 7, 2025 through August 6, 2026 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the date of September 2, 2025 at 9:00 a.m. for a public hearing to amend the FY25/26 budget as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the FY2026 contracts between Jackson County Board of Supervisors and the four Public Libraries in the Cities of Bellevue, Maquoketa, Preston, and Sabula with the County agreeing to provide financial support of \$113,300 as presented.  
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve Resolution #1139-08-05-2025 to reappoint Kathy Seyfert to serve as a Commissioner of the Eastern Iowa Regional Housing Authority for a two (2) year term effective September 1, 2025 and ending August 31, 2027 as recorded in Resolution Book 5, page 327 as presented.  
Aye: Schwenker, Steines, Flagel

Attorney John Kies updated the Board on potential litigation.

Motion Steines, second Flagel to adjourn the meeting at 10:34 a.m. until the next board meeting on August 12, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors