

July 1, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker (via Zoom); Auditor Alisa Smith; IT Director Bjorn Beck; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Vice Chair Flagel at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Schwenker to approve Resolution #1137-07-01-2025 for the FY26 Traffic Safety Improvement Program (TSIP) for a portable traffic signal shared between Jackson County, Cedar County and Jones County for \$52,000.00 from OMJC Signal as recorded in Resolution Book 5, page 325 as presented. Aye: Schwenker, Steines, Flagel

Recorder Arlene Schauf presented the Recorder’s Report of Fees for FY25.

Motion Steines, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the FY25 County Recorder’s Report of Fees collected from July 1, 2024 through June 30, 2025 in the amount of \$588,698.21 with the county retaining \$162,784.46 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Steines, second Schwenker to approve the hiring of PRN Correctional Officer Christopher Atkinson in the Sheriff’s Office effective June 27, 2025 at an hourly rate of \$21.41 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Schwenker, second Steines to approve the minutes of the June 24, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of June, 2025 in the amount of \$58,577.03 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Steines to approve a Class B Retail Native Wine License to The Friends of Jackson County Conservation at 18670 63<sup>rd</sup> St, Maquoketa effective June 19, 2025 through June 18, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Steines to approve a fireworks permit to Terry Cravatta at 56374 Hwy 64, Sabula on July 4, 2025 at dusk as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to approve a fireworks permit to Great River Threshers at 44 Centennial St, Miles on July 11, 2025 as dusk with a rain date of July 12, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Schwenker to adjourn the meeting at 9:25 a.m. until the next board meeting on July 8, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Nin Flagel, Board of Supervisors