

June 3, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve Resolution #1120-06-03-2025 to accept and award the bid for Bridge Replacement Project BROS-CO49(93)—5F-49 on 362nd Ave to Jim Schroeder Construction, Inc for \$838,711.72 as recorded in Resolution Book 5, page 305 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Jon Schwenker in section 3 of Maquoketa Township on 81st St as presented.

Aye: Schwenker, Steines, Flagel

Environmental Health Administrator Elizabeth Townsend presented the 05.2025 General Safety Manual for Jackson County and updated the Board on her department.

Motin Steines, second Flagel to approve the 05.2025 General Safety Manual for Jackson County as presented.

Aye: Schwenker, Steines, Flagel

Interim Zoning Administrator Becca Pflughaupt requested a date for a public hearing on proposed Ordinance 317 to amend the official zoning map to reclassify a portion of a parcel of land in section 30 of Tete Des Morts Township from the A-1 Agricultural District to the C-1 Highway Commercial District.

Motion Steines, second Flagel to approve setting the date of June 24, 2025 at 10:00 a.m. for proposed Ordinance 317 to reclassify a portion of a parcel of land as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the May 27, 2025 Board proceedings and work session and the May 30, 2025 special board meeting as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$245,477.42 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a handwritten warrant to Irma Neiber for a lost, voided check for \$800.00 for a Conservation dock lease refund as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder's Report of Fees collected for the month of May, 2025 in the amount of \$59,734.79 as presented.

Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Flagel, second Steines to approve the Wellmark Insurance Renewal Rates through the Iowa Community Insurance Trust (ICIT), Option 12 effective July 1, 2025 through June 30, 2026 and authorize Becki Chapin to sign the renewal documents including compliance paperwork as presented.

Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the early retirement agreement for health insurance between Jackson County and Lori Roling as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Chair Schwenker opened the public hearing at 10:00 a.m. for the FY2025 Budget Amendment.

Auditor Smith and Deputy Auditor Shelley Hoyer discussed the different departments needing amendments.
No comments for or against the amendment have been received.

Motion Steines, second Flagel to close the public hearing for the FY2025 Budget Amendment as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1121-06-03-2025 for the Amendment to the County Budget for fiscal year 2024-2025 and authorize the Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 306 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signature on the Certificate of Cost Allocation Plan for the Fiscal Year ending June 30, 2026 with Cost Advisory Services to provide consulting services to recoup federal monies as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the purchase agreement and software license agreement between Henry M Adkins & Son, Inc and Jackson County for Unisyn Voting Solutions and the software purchase agreement between Tenex Software Solutions, Inc and Jackson County for Precinct Central Touch Pads Electronic Poll Books as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the agreement and authorize Chair signature on the Information Technology Services Agreement, Managed Services Plan, Document Locator Service Plan and the Licensed Code Support Agreement with Solutions, Inc for Fiscal Year 2025/2026 for software and hardware maintenance effective July 1, 2025 for \$102,586.08 as presented.
Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:14 a.m. until the next board meeting on June 10, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors