

April 22, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittnay Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to set the public hearing date of May 6, 2025 at 9:00 a.m. for proposed Ordinance 315 for Area Service “B” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to set the public hearing date of May 6, 2025 at 9:10 a.m. for proposed Ordinance 316 for Area Service “C” Road Maintenance as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to set the public hearing date of May 6, 2025 at 9:20 a.m for a proposed resolution for Area Service “B” Road Classifications as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve an agreement with the Iowa Department of Transportation (IDOT) for roadway maintenance at the Maquoketa Caves State Park effective July 1, 2025 through June 30, 2026 for \$1,676.06 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a field entrance permit to David Ambrosy in section 15 of Butler Township on 250th St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to David Reed in section 35 of Perry Township on 114th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the updated Jackson County Mailbox Replacement Policy as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the conditional offer to Keith Nims for the Secondary Roads Shop Foreman position effective May 12, 2025 at a yearly salary of \$71,000.00, increasing to \$72,500.00 per year upon completion of a 6-month probationary period review, including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Laura Carstens from the Historic Preservation Commission requested the Board proclaim the month of May 2025 as Historic Preservation Month.

Motion Flagel, second Steines to approve and authorize the Chair signing the proclamation declaring the month of May 2025 as Historic Preservation Month as presented. Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board.

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of April 15, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$208,317.12 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1113-04-22-2025 transferring \$5,000 in appropriations from the IT Department to the Data Processing Department as recorded in Resolution Book 5, page 292 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Chair Schwenker opening the public hearing at 10:00 a.m. on the proposed FY2026 budget.

Auditor Alisa Smith and Deputy Auditor Shelley Hoyer discussed the proposed budget. Several letters have been received against the proposed budget and no comments for the proposed budget have been received. The overall decrease in the county taxing levy is approximately 0.12599 cents per thousand dollars of assessed valuation.

Motion Steines, second Flagel to close the public hearing on the proposed FY2026 budget as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to accept and place on file the Compensation Board's recommended elected officials' compensation schedule for Fiscal Year 2025/2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1111-04-22-2025 certifying the Board of Supervisors' approved salary adjustments for all elected officials for Fiscal Year 2025/2026 as recorded in Resolution Book 5, page 289 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1112-04-22-2025 adopting the proposed Jackson County Budget as published for the Fiscal Year starting July 1, 2025 and ending on June 30, 2026 including the Compensation Board's salary recommendation with adjustments as recorded in Resolution Book 5, pages 290 & 291 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair and Auditor to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2025 through June 30, 2026 and direct Auditor Smith to file all required forms with the Iowa Department of Management as required by law as presented.
Aye: Schwenker, Steines, Flagel

Dean Engel from the Together We Build Committee requested authorization to have a sign installed on the outside of the Together We Build building.

Motion Steines, second Flagel to approve and authorize the installation of a sign on the outside of the Together We Build Building as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken and CEO of Eastern Iowa Mental Health and Disability Services Lori Elam who updated the Board. They discussed the 28E Agreement for a shared Mental Health and Disability Services Coordinator position between Clinton County and Jackson County. Elam discussed the changes occurring on July 1, 2025 and Disability Access Point (DAP).

Motion Steines, second Flagel to adjourn the meeting at 10:58 a.m. until the next board meeting on April 29, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors