

April 15, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittney Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines to approve and authorize the Chair signature on the final payment on the 184th Ave Bridge project as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a utility permit to Maquoketa Valley Electric Coop in section 14 of South Fork Township at the intersection of 172nd Ave/Caves Rd to install a light pole for the FY25 Destination Lighting project as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a utility permit to Preston Telephone in section 4 of Van Buren Township on 435th Ave (Z34) to bore new fiber as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a field entrance permit to Paul Gerlach in section 31 of Farmers Creek Township on the Caves Rd as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Roger Burken in section 32 of Fairfield Township on 12th St as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a residential entrance permit to Robert Reisen in section 30 of Bellevue Township on 216th St as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the April 8, 2025 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs Commission minutes for the March 12, 2025 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a Class C Retail Alcohol License to Parker’s Pit Stop, LLC at 29418 Hwy 52, Bellevue effective April 4, 2025 through April 3, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve a Special Class C Retail Alcohol License with living quarters to The Oakland Mill LLC at 22095 Hwy 64, Maquoketa effective May 1, 2025 through April 30, 2026 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Steines, second Flagel to approve hiring Brian Donnelly as the Assistant County Attorney effective April 14, 2025 with a starting salary of \$95,000.00, including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a probationary Certificate of Appointment to Brian Donnelly, effective April 14, 2025 through October 14, 2025 and authorize the Chair to sign as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the Certificate of Appointment for Bryce Schmidt effective April 17, 2025 through January 1, 2029 and authorize the Chair to sign as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Kaitlyn Kuhl as a PRN Corrections Officer effective April 8, 2025 at an hourly rate of \$21.41 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Jackson County Fair Board Manager Terri Selzer who presented a check for \$30.00 for the 3-year lease.

Motion Flagel, second Steines to concur with the Jackson County Fair Association to deny the Jackson County Historical Society’s request to build an additional building around the current machine shed on the Fairgrounds property as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to concur with the Jackson County Fair Association request to build a wash bay between the sheep and hog barns on the Jackson County Fairgrounds property as presented. Aye: Schwenker, Steines, Flagel

Attorney John Kies introduced Assistant County Attorney Brian Donnelly and addressed Pioneer Cemetery questions.

Motion Steines, second Flagel to adjourn the meeting at 10:08 a.m. until the next board meeting on April 22, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors

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Attorney John Kies and Pioneer Cemetery Commission members George Daugherty and Elaine Edwards discussed issues with the Braden Cemetery and Russell Cemetery.

Human Resource Director Becki Chapin, Director of Disability Services Lynee Burken and Eastern Iowa Disability Committee Member Jack Willey discussed a 28E Agreement between Jackson County and Clinton County for Mental Health Coordination Services.

Engineer Jayden Scheckel clarified Level B and Level C Road designations for a future County Resolution and Ordinance.

Chair Schwenker adjourned the work session at 11:46 a.m. until the next regular board meeting on April 22, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors