

March 11, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 8:30 a.m.

Coordinator of Disability Services Lynn Burken presented an Iowa Department of Health and Human Services (HHS) Data Request resolution for all records in the Community Services Network (CSN) as part of the Behavioral Health Re-Alignment and a Data Release Form.

Motion Steines, second Flagel to approve Resolution #1100-03-11-2025 for the HHS Data Request as recorded in Resolution Book 5 page 277 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Chair signature on the Data Release Form for all historical and current data being requested by Iowa HHS that Jackson County is the lawful custodian of as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Steines, second Flagel to approve the minutes of the March 4, 2025 Board proceedings and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$281,807.93 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the renewal of a Special Class C Retail Alcohol License with outdoor service to Codfish Hollow Barnstormers LLC at 5013 288th Ave, Maquoketa effective from March 16, 2025 through March 15, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1103-03-11-2025 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective March 11, 2025 as recorded in Resolution Book 5, page 280 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the board.

Motion Flagel, second Schwenker to approve the hiring of Andrew Schmidt as a PRN Corrections Officer effective March 4, 2025 at an hourly rate of \$21.41 per hour including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signing the Certificate of Appointment for Sheriff's Deputy Kane Kopp for the period from March 22, 2025 through January 1, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the salary increase of County Engineer Jayden Scheckel to \$135,000.00 effective March 1, 2025 due to successfully completing his 6-month review as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling discussed the proposed Ordinance #314 regulating the placement of Wind Energy Conversion Systems (WECS) on property located in the unincorporated areas of Jackson County.

Motion Steines, second Flagel to approve Ordinance #314 regulating the placement of Wind Energy Conversion Systems as recorded in Ordinance Book 1 page 553 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to suspend Roberts Rules of Order to proceed with the second and third reading of Ordinance #314 regulating the placement of Wind Energy Conversion Systems as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the second reading of Ordinance #314 regulating the placement of Wind Energy Conversion Systems as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the third and final reading of Ordinance #314 regulating the placement of Wind Energy Conversion Systems as presented. Aye: Schwenker, Steines, Flagel

Chair Schwenker opened the public hearing at 9:01 a.m. for Bridge Materials Letting Bid Documents. No comments for or against the documents have been received.

Motion Steines, second Flagel to close the public hearing on the Bridge Materials Letting Bid Documents. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1101-03-11-2025 for the approval of plans, specification, form of contract, and cost estimate for FY26 bridge steel as recorded in Resolution Book 5, page 278 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1102-03-11-2025 for the approval of plans, specification, form of contract, as cost estimate for FY26 bridge lumber as recorded in Resolution Book 5, page 279 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a residential entrance permit to Ben Butt in section 21 of Farmers Creek Township on 150th St as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to approve the 28E Law Enforcement Agreement between the City of St Donatus and Jackson County retroactive to July 1, 2024 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Jennifer Machande from the Engel Agency who discussed cybersecurity insurance and excess liability for the county.

Motion Steines, second Flagel to table a decision on cyber security insurance coverage until more information can be obtained as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to table a decision on increasing the excess liability insurance until more information can be obtained as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to adjourn the meeting at 9:52 a.m. until the next board meeting on March 18, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Don Schwenker, Board of Supervisors