

February 4, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel updated the board on the FY25 RAISE Grants and the Morehead Bridge closure.

Jessica Manders introduced herself to the Board as the new Jackson County Board of Health member.

Jen Kutsch addressed the Board concerning the wind ordinance being proposed.

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the January 28, 2025 Board proceeding; the January 28, 2025 work session; and the January 30, 2025 Special canvas meeting as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of January, 2025 in the amount of \$66,717.90 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the renewal of a Class C Retail Alcohol License with outdoor service to Bellevue Golf Club, Inc at 32292 395<sup>th</sup> Ave, Bellevue effective April 1, 2025 through March 31, 2026 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the board.

Motion Steines, second Flagel to approve Corrections Officer Molly Horan going from full-time to part-time effective January 26, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Corrections Officer Betsy Swisher going from part-time to full-time effective January 26, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Corrections Officer Tracey Friedrichsen being appointed to shift lead, effective January 26, 2025 at a .75 cents per hour premium pay including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve hiring Russell Long as a part-time Bailiff effective February 4, 2025 at an hourly rate of \$25.35 including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signature on the renewal contract with Carosh Compliance Systems in the amount of \$14,459.00 as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling presented the proposed Wind Energy Ordinance #314.

Motion Flagel, second Steines to set the date for a public hearing on February 25, 2025 at 6:00 p.m. in the Community Room for the Wind Energy Ordinance as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Steines to approve the reappointment of Dr Jerald Bybee to the Board of Health with the term expiring December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept with regret the resignations of Joyce Rains after 6 years of service and Ann Bernhard-Hoff after 2 years of service from the Historic Preservation Commission as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Jacob Ohlert to the Historic Preservation Commission with his term expiring December 31, 2027 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services member Jack Willey discussed the Regional Governing Board meeting held on January 27, 2025.

Motion Steines, second Flagel to adjourn the meeting at 10:30 a.m. until the work session on February 6, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors Chair

February 6, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke

Work session brought to order by Chair Schwenker.

Discussed line-item budget requests for the FY26 budget. Additional discussions will take place once more information has been obtained.

Chair Schwenker adjourned the work session until the next board meeting on February 11, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors