

January 14, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve a field entrance permit to Dan Davis in section 3 of South Fork Township on 100<sup>th</sup> St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a farm entrance permit to Steve Bormann in section 18 of Richland Township on 216<sup>th</sup> Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve Resolution #1093-01-14-2025 to close Jackson County bridge MON-1331 determined to be inadequate for two-lane legal roads in section 13 of Monmouth Township over the Maquoketa River on 74<sup>th</sup> St as recorded in Resolution Book 5, page 270 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1094-01-14-2025 to establish bridge weight restrictions on Jackson County bridges as recorded in Resolution Book 5, page 271 as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the board.

Waste Authority Director Frank Frieberg requested the approval of the appointments of the Board of Directors to the Waste Authority Board.

Motion Steines, second Flagel to approve Resolution #1095-01-14-2025 appointing Jean Casel, Carrie Browne, Ed Pickel, Brian Bredekamp, Kent Clasen, Jason Geerts, Jennifer Machande, Tom Messerli and Ex-Officio Mike Steines as members of the Board of Directors of the Waste Authority for a two-year term from January 1, 2025 to December 31, 2026 as recorded in Resolution Book 5, page 272 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the January 7, 2025 Board proceeding and the January 7<sup>th</sup> and January 9<sup>th</sup> work session minutes as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount \$816,243.01 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a handwritten warrant to AT & T Mobility for \$44.96 for Mental Health Department cellphone service as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept and place on file the Veterans Affairs meeting minutes for the November 13, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the board.

Motion Steines, second Flagel to approve and authorize Chair signature on the certificates of appointment for First Deputy Shelley Hoye, First Deputy Mary Stickley and Clerk Kalyn Decker in the Auditor’s Office; Chief Deputy Jim Kraker, Sergeant Brandon Beck, Deputy Sheriffs Daniel Blake, Brandon Coin, Joel Driscoll, Scott Heiar, Chad Roeder, Melissa Schmidt and Wesley Unke in the Sheriff’s Office all effective January 2, 2025 through January 1, 2029 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve hiring of Jonathan Hynes as a PRN Corrections Officer effective December 15, 2024 at an hourly rate of \$21.41, including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the standard Title VI Non-Discrimination Assurances as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve and authorize Chair signature on the Title VI Non-Discrimination Standard Assurances as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize Chair signature on the Title VI Non-Discrimination Policy Statement as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second Flagel to table the reappointment to the Conservation Board for a 5-year term expiring on December 31, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Mary Jochum and David Koon to the Pioneer Cemetery Commission for a 3-year term expiring on December 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the reappointment of David Franzen and Matt Franzen as Fairfield Township Trustees each for a 4-year term expiring on January 1, 2029 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the reappointment of Steve Lucke to the Andrew Benefitted Fire District Trustee to a three-year term as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to table the reappointment of the Miles Benefited Fire District Trustee and Sabula Benefited Fire District Trustee as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to set the date of February 4, 2025 at 11:00 a.m. for the annual Green Island Drainage District meeting to be held in the boardroom at the courthouse in Maquoketa as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 9:58 a.m. until the work session on January 16, 2025 at 10:30 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors

January 14, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press.

Chair Schwenker convened the work session after the board meeting.

Julie Furne and Jeremy Mask from the Area Substance Abuse Council (ASAC); Danielle Atha, Taylor Marshall and Elizabeth Hyatt from the Robert Young Center and Maquoketa City Assistant Chief of Police Officer JT Thompson discussed Opioid Settlement Fund projects they would like to see implemented.

Maquoketa River Watershed Management Authority Coordinator Erin Erickson presented a power point presentation on events and projects pertaining to the FY25 budget & discussed the FY26 budget request.

Michelle Turner from Limestone Bluffs Resource Conservation & Development, Inc discussed the proposed FY26 budget.

Director of the Bellevue Library Michael Burris representing all libraries in Jackson County requested a 5% increase in the FY26 budget.

Zoning Administrator Lori Roling discussed her FY26 budget request.

Elaine Edwards representing the Jackson County Pioneer Cemetery Commission presented the FY26 budget request.

Chair Schwenker adjourned the work session until the next work session on January 16, 2025 at 10:30 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors

January 16, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke.

Chair Schwenker convened the work session at 10:30 a.m.

Coordinator of Disability Service Lynee Burken, Historic Preservation Commission member Laura Carstens, Facilities Manager Jeff Kilburg and Auditor Alisa Smith discussed the FY26 budget requests for each department.

Chair Schwenker adjourned the work session until the next board meeting on January 21, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Don Schwenker, Board of Supervisors