

January 2, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom:

Guests present:

Meeting brought to order by Supervisor Steines at 9:00 a.m. and the pledge of allegiance was recited.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to appoint Mike Steines as Chair and Don Schwenker as Vice Chair for calendar year 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to designate Maquoketa Sentinel Press, Bellevue Herald Leader and the Preston Times as the official county newspapers for calendar year 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Steines who vacated the Chair to appoint Nin Flagel to the 7th Judicial Department of Corrections Board for calendar year 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines who vacated the Chair to reappoint Don Schwenker and Ryan Kilburg to the Jackson County Economic Alliance Board for calendar year 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Supervisors' Committee and Board Assignments list for calendar year 2024 with a copy of the list available in the Supervisors' Office as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel approve and authorize Goeke publishing board and commission vacancies on Jackson County Board and Commissions as presented. Aye: Schwenker, Steines, Flagel

Assistant Engineer Jayden Scheckel presented and recommended hiring Jamie Dunne for the Motor Grader Position at the LaMotte Shop effective January 8, 2024.

Motion Schwenker, second Flagel to approve the hiring of Jamie Dunne as the Motor Grader Operator and authorize the Auditor's Office to issue bi-weekly paychecks starting January 8, 2024 as presented. Aye: Schwenker, Steines, Flagel

Scheckel presented and recommended approval of a residential entrance permit from Jeff Wilms in section 32 of Maquoketa Township on the north side of 13th St.

Motion Flagel, second Schwenker to approve the residential entrance permit to Jeff Wilms as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling updated the Board on her department and alleged nuisance violations and possible enforcement.

Motion Flagel, second Schwenker to approve Resolution #1002-01-02-2024 for the Rules of Procedure for the Zoning Commission as recorded in Resolution Book 5, pages 168 & 169 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1003-01-02-2024 for utility scale solar moratorium as recorded in Resolution Book 5, page 170 as presented. Aye: Schwenker, Flagel
Nay: Steines

Motion Schwenker, second Flagel to approve Resolution #1004-01-02-2024 for a moratorium regarding Battery Storage Facilities as recorded in Resolution Book 5, page 171 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the December 26, 2023 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$221,426.59 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 9:47 a.m. until the next board meeting on January 9, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

January 9, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke

Guest via Zoom: Mary Hayward – Maquoketa Sentinel Press

Guests present:

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of a utility right of way permit from Maquoketa Valley Electric Coop in sections 23 & 26 of Fairfield Township to replace poles, anchors and shorten the spans on 383rd Ave.

Motion Flagel, second Schwenker to approve the utility right of way permit to Maquoketa Valley Electric Coop as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a pavement maintenance proposal on Z40 – 500th Ave from Barga Incorporated for \$141,551.20.

Motion Schwenker, second Flagel to approve the pavement maintenance proposal on Z40 – 550th Ave to Barga Incorporated for \$141,551.20 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1004-01-09-2024 to approve amendment #1 to the Secondary Road Department Five Year Program to add bridge replacement project FA-0874 (FHWA 192440, Iron Bridge Road Bridge) in FY2028 and setting forth the amounts to spend.

Motion Schwenker, second Flagel to approve Resolution #1004-01-09-2024 to approve amendment #1 to the Secondary Road Department Five Year Program as recorded in Resolution Book 5, page 172 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a contract with HDR Consultants for the RAISE Grant Application Submittal for \$20,446.43. A future budget amendment may be necessary due to this not being included in the FY25 budget.

Motion Flagel, second Schwenker to approve the payment to HDR Consultants for the RAISE Grant Application Submittal for \$20,446.43 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of the 28E agreement between Buchanan County and Jackson County for a Sharing Agreement for an Assistant Engineer.

Motion Schwenker, second Flagel to approve Chair signature on the 28E agreement between Buchanan County and Jackson County as presented.
Aye: Schwenker, Steines, Flagel

Facilities Manager Jeff Kilburg updated the Board on his department.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the January 2, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize Chair signature on the County Recorder’s Report of Fees collected for the month of December, 2023 in the amount of \$52,785.35 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve invoices for \$17,048.05 to Midwest Construction Consultants; \$73,902.02 to Bill Bruce Builders; \$114,000.00 to Stronghold Industries; \$27,091.15 to Kraus Plumbing & Heating; \$28,500.00 to Rock River Electric, Inc; and \$420.00 to AT Disposal for a total of \$260,961.22 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending December 31, 2023 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$8,058.80 to Midwest Construction Consultants, Inc; \$19,893.95 to Peak Construction; \$3,420.00 to Hometown Plumbing & Heating; \$17,100.00 to Stickley Electric; \$1,463.00 to Midwest Auto Fire Sprinkler; \$96.06 to Maquoketa Municipal Electric Utility; \$8.80 to Black Hills Energy; \$5,439.44 to Wendling; \$375.00 to AT Disposal for a total cost of \$55,855.05 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending December 31, 2023 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Jeremy Oden from Midwest Construction Consultants updated the Board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-h Outreach Center.

Work session will be held immediately following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer and Executive Assistant LuAnn Goeke to discuss the Fiscal Year 2025 budget.

Motion Schwenker, second Flagel to adjourn the meeting at 10:13 a.m. until the next board meeting on January 16, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

January 16, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom: Roberta Rosheim

Guests present: Security Guard Joel Driscoll, Bill & Kate Perrin, Daniel Braet, Administrative Assistant Ruth Eltrich

Meeting brought to order by Supervisor Steines at 9:00 a.m. and the pledge of allegiance was recited.

Chair Steines opened the public hearing on the 308th St PCC paving plans.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel discussed the timeframe and scope of the 308th St PCC paving project plans.

Motion Schwenker, second Flagel to close the public hearing on the 308th St PCC paving plans.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1005-01-16-2024 for the 308th St PCC paving plans as recorded in Resolution Book 5, page 173 as presented.

Aye: Schwenker, Steines, Flagel

Kinney presented Resolution #1006-01-16-2024 setting the speed limit on a portion of 308th St to 35 m.p.h.

Motion Flagel, second Schwenker to approve Resolution #1006-01-16-2024 setting the speed limit on a portion of 308th St to 35 m.p.h. as presented. After discussion Schwenker rescinded his second of the motion and therefore the motion died for lack of a second.

Motion Flagel, second Schwenker to table Resolution #1006-01-16-2024 setting the speed limit on a portion of 308th St to 35 m.p.h. as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to veto Resolution #1006-01-16-2024 setting the speed limit on a portion of 308th St to 35 m.p.h. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1007-01-16-2024 to authorize the County Engineer to close Jackson County Secondary Roads for construction, emergency, or maintenance.

Motion Schwenker, second Flagel to approve Resolution #1007-01-16-2024 to authorize the County Engineer to close Jackson County Secondary Roads for construction, emergency or maintenance as recorded in Resolution Book 5, 175 as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1008-01-16-2024 giving the authorization to the County Engineer to accept all farm-to-market and federal or state aid construction projects on behalf of the Jackson County Board of Supervisors.

Motion Schwenker, second Flagel to approve Resolution #1008-01-16-2024 giving the authorization to the County Engineer to accept all farm-to-market and federal or state aid construction projects on behalf of the Jackson County Board of Supervisors as recorded in Resolution Book 5, page 176 as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval pursuing the vacation of unused right-of-way on High Bridge Rd. The Board directed Kinney to proceed with the vacation of the unused right-of-way on High Bridge Rd.

Kinney informed the Board of a \$28,000.00 price increase for 2 Western Star dump trucks from Truck County in the FY24 budget.

Motion Flagel, second Schwenker to approve the FY2024 dump truck award price increase of \$28,000.00 as presented. Aye: Schwenker, Steines, Flagel

Safety Committee Members Becki Chapin and Elizabeth Townsend presented Resolution #1009-01-16-2024 appointing members to the Jackson County Safety Committee. The membership of the Safety Committee is the County Sheriff, County Engineer, Environmental Health Administrator, Conservation Director, Board of Supervisor Member, Facility Maintenance Manager and Human Resources Director.

Motion Flagel, second Schwenker approving Resolution #1009-01-16-2024 to approve the membership of the Jackson County Safety Committee as recorded in Resolution Book 5, page 177 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker approve version 01.2024 of the general Jackson County Safety Manual as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling updated the Board on her department, the Comprehensive Plan, nuisance violations on Leisure Lake properties and presented Resolution #1010-01-16-2024 for the Master Matrix/Construction Evaluation.

Roling was joined by Health Administrator Elizabeth Townsend to discuss issues with septic systems in the Droessler Subdivision. The size of the lots and structures may create a potential problem with getting the appropriate septic system and building permit.

Motion Schwenker, second Flagel to approve Resolution #1010-01-16-2024 the Master Matrix/Construction Evaluation which sets out the procedure relating to the construction of a confinement feeding operation structure as recorded in Resolution Book 5, page 178 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the January 9, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve an invoice for labor only to SCI Communications for \$16,754.96 for wiring at the Jackson County Law Enforcement Center as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$1,176,442.22 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Chair and Auditor signatures on the 2024 Iowa Communities Assurance Pool rating supplement and member proxy as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to set the date of February 13, 2024 at 11:00 a.m. in the boardroom for the annual Green Island Drainage District meeting as presented. Aye: Schwenker, Steines, Flagel

A work session will be held immediately following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer and Executive Assistant LuAnn Goeke to discuss the Fiscal Year 2025 budget.

Motion Schwenker, second Flagel to adjourn the meeting at 10:26 a.m. until the next board meeting on January 23, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Alisa Smith, Auditor	Chair _____ Mike Steines, Board of Supervisors
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January 23, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke

Guest via Zoom: Mary Hayward – Maquoketa Sentinel Press

Guest present:

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of Resolution #1011-01-23-2024 for the Jackson County Dust Control Policy effective from May 1 to September 30, 2024.

Motion Schwenker, second Flagel to approve Resolution #1011-01-23-2024 for the Jackson County Dust Control Policy as recorded in Resolution Book 5, page 179 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1012-01-23-2024 to establish bridge weight restrictions on Jackson County bridges.

Motion Flagel, second Schwenker to approve Resolution #1012-01-23-2024 to establish bridge weight restriction on Jackson County bridges as recorded in Resolution Book 5, page 181 as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the January 16, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes and Eastern Iowa Mental Health and Disability Services member Jack Willey who discussed the Regional Governing Board Meeting held on January 22, 2024.

Work session will be held following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer and Executive Assistant Luann Goeke to discuss the fiscal year 2025 budget.

Motion Schwenker, second Flagel to adjourn the meeting at 10:29 a.m. until the next board meeting on January 30, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

January 30, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom:

Guests present:

Meeting brought to order by Supervisor Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of Resolution #1013-01-30-2024 to accept and award the bid from Manatt’s Inc in amount of \$2,110,369.01 for project FM-CO49(91)—55-49 defined as the pavement rehabilitation on Y-61 from State Highway 62 to the Bellevue-Cascade Road.

Motion Flagel, second Schwenker to approve Resolution #1013-01-30-2024 to accept and award the bid to Manatt’s Inc in the amount of \$2,110,369.01 for project FM-CO49(91)—55-49 as recorded in Resolution Book 5, 183 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1014-01-30-2024 to approve and direct the Chair and Auditor to sign the Letter of Support for the 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project and the 28E Cooperative Agreement.

Motion Schwenker, second Flagel to approve Resolution #1014-01-30-2024 approving the Chair and Auditor signing the Letter of Support for the 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project and the 28E Cooperative Agreement recorded in Resolution Book 5, page 184 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a utility permit from Black Hills Energy in section 18 of Washington Township to bore two gas pipelines under 398th Ave.

Motion Flagel, second Schwenker approving the utility permit to Black Hills Energy as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the January 23, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$264,622.02 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the renewal of a Class “C” Retail Alcohol License with outdoor service to Obies at 3610 173rd Ave, Maquoketa effective March 1, 2024 through February 28, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board on his department.

Health Administrator Elizabeth Townsend updated the Board on her department.

Director of Human Resources Becki Chapin presented the renewal with Carosh Compliance Solutions for \$12,852.00 effective February 16, 2024 and additional personnel matters.

Motion Schwenker, second Flagel to approve the renewal contract and authorize Chair signature with Carosh Compliance Solutions for \$12,852.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve hiring Macey Yeager as a Naturalist in the Conservation Department and authorize the Auditor’s Office to issue bi-weekly paychecks effective January 22, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the conditional hire of pro re nata (PRN) Correctional Officer Michael Reed in the Sheriff’s Office and authorize the Auditor’s Office to issue bi-weekly paychecks effective January 27, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the conditional hire of PRN Correctional Officer Virginia Brewer in the Sheriff’s Office and authorize the Auditor’s Office to issue bi-weekly paychecks effective January 27, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the conditional hire of PRN Correctional Officer Tory Sullivan in the Sheriff’s Office and authorize the Auditor’s Office to issue bi-weekly paychecks effective January 27, 2024 as presented. Aye: Schwenker, Steines, Flagel

Treasurer Beth Gerlach presented the Treasurer’s Semi-Annual Report from July 1, 2023 to December 31, 2023. The Treasurer’s cash balance in all funds as of December 31, 2023 as \$17,828,121.10.

Motion Schwenker, second Flagel to accept and authorize the Board and Auditor signatures and the publication of the County Treasurer’s Semi-Annual Report from July 1, 2023 to December 31, 2023 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting. Schwenker updated the Board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Center.

A work session will be held following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer and Executive Assistant LuAnn Goecke to discuss the Fiscal Year 2025 budget.

Motion Schwenker, second Flagel to adjourn the meeting at 10:24 a.m. until the next board meeting on February 6, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 6, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom:

Guests present:

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of a utility permit from Preston Telephone Co in section 33 of Fairfield Township to bore a fiber optic cable for a new service at 34451 100th St.

Motion Flagel, second Schwenker to approve a utility permit to Preston Telephone Co as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a residential entrance permit from Marcelline Capesius in section 17 of Prairie Springs Township on the north side of Centerville Rd and Steve Capesius in section 2 of Richland Township on the north side of 283rd St.

Motion Flagel, second Schwenker to approve both residential entrance permits to Marcelline Capesius and Steve Capesius as presented.
Aye: Schwenker, Steines, Flagel

Nancy Kilburg and Chuck Current from the Maquoketa Green Space Redevelopment Committee updated the Board on the progress of the Maquoketa Green Space project.

Conservation Director Nathan Jones presented and recommended approval of Resolution #1015-02-06-2024 for the Jackson County Integrated Roadside Management (IRVM) plan.

Motion Schwenker, second Flagel to approve Resolution #1015-02-06-2024 for the Jackson County Integrated Roadside Management Plan as recorded in Resolution Book 5, page 185 as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the January 30, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize the Chair and Auditor's signature on the County Recorder's Report of Fees collected for the month of January, 2024 in the amount of \$39,237.46 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the renewal of a Special Class "C" Retail Alcohol License with living quarters and outdoor service to Preston Valley Golf at 42998 45th St, Preston effective February 14, 2024 through February 13, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$16,093.46 to Midwest Construction Consultants; \$86,210.54 to Bill Bruce Builders; \$28,025.00 to Kraus Plumbing & Heating; \$32,718.00 to Geisler Brothers; \$20,900 to Rock River Electric, Inc; \$2,850.00 to Midwest Fire Sprinkler; \$560.00 to Tri-State Porta Potty, Inc; \$28,378.50 to Gerardy Welding & Fabrications, Inc; \$16,754.96 to SCI Communications, Inc (previously approved 1-16-2024); and \$1,159.15 to AT Disposal for a total of \$233,649.61 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending January 31, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve invoices for \$8,143.99 to Midwest Construction Consultants, Inc; \$962.50 to Chosen Valley Testing, Inc; \$36,879.00 to Peak Construction; \$9,975.00 to Stickley Electric; \$351.50 to Midwest Auto Fire Sprinkler; \$280.00 to Tri-State Porta Potty, Inc; \$151.89 to Maquoketa Municipal Electric Utility; \$41.88 to Black Hill Energy; \$3,432.30 to Amber Matthiesen; \$20,520.37 to Rapids Foodservice Contract and Design; and \$375.00 to AT Disposal for a total cost of \$81,113.43 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending January 31, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Facilities Manager Jeff Kilburg updated the Board on his department.

John Hansen and Jeremy Oden from Midwest Construction Consultants updated the Board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Work session will be held following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer and Executive Assistant LuAnn Goeke to discuss the fiscal year 2025 budget.

Motion Schwenker, second Flagel to adjourn the meeting at 10:35 a.m. until the next board meeting on February 13, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Mike Steines, Board of Supervisors

February 13, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of the rock bids which were opened on January 30, 2024 at 9:00 a.m. in the Engineer’s Office. The following bids are for road aggregate only. Bellevue Sand & Gravel bid \$7.75 per ton for the Bellevue, Springbrook, LaMotte, St Donatus, Morehead and Veach quarries. River City Stone bid \$7.95 per ton for the Bernard, Rubie and Arensdorf quarries. Wendling bid \$8.00 per ton for the Andrew, Bellevue, Delmar, Iron Hill, Joinerville, Rowan and Wiese quarries, \$7.00 per ton for the Decker quarry, and \$8.90 per ton for the Eden Valley, Maquoketa, Teeds Grove and Wiese quarries. Preston Ready Mix bid \$8.50 per ton for the Elwood/Yeager and Johnson quarries. The following bids are for one-inch clean stone only. Bellevue Sand & Gravel bid \$10.25 per ton for the Bellevue, Springbrook, LaMotte, St Donatus, Morehead and Veach quarries. River City Stone bid \$11.50 per ton for the Bernard, Rubie and Arensdorf quarries. Wendling bid \$10.75 per ton for the Andrew, Bellevue, Decker, Delmar, Eden Valley, Iron Hill, Joinerville, Maquoketa, Preston, Rowan, Teeds Grove and Wiese quarries.

Motion Flagel, second Schwenker to approve and authorize Chair signature and award the rock bids to Bellevue Sand & Gravel, River City Stone, Wendling and Preston Ready Mix as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1016-02-13-2024 to accept the low responsible bid from Tschiggfrie Excavating Co in the amount of \$273,382.00 for project L-308(24)—73-49 the 308th St paving project.

Motion Schwenker, second Flagel to approve Resolution #1016-02-13-2024 to accept the low responsible bid from Tschiggfrie Excavating Co in the amount of \$273,382.00 for project L-308(24)—73-49 the 308th St paving project and award the associated contract and authorize the Chair signature on the contract as recorded in Resolution Book 5, page 186 as presented.
Aye: Schwenker, Steines, Flagel

Historic Preservation Commission member Laura Carstens presented and requested Chair signature on the 2023 Certified Local Government (CLG) Annual Report.

Motion Schwenker, second Flagel to approve the report and authorize the Chair signature on the Annual CLG Report as presented.
Aye: Schwenker, Steines, Flagel

Emergency Medical Services Coordinator Michael Sturm updated the board on his department.

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the February 6, 2024, Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$498,035.83 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve setting a public hearing date for a fiscal year budget amendment on March 5, 2024 at 10:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the appointment of Angie Petit Lichter to the Jackson County Conservation Board for a three-year term effective 1-1-2024 through 12-31-2028 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 9:51 a.m. until the next board meeting on February 20, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 20, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Mary Hayward – Maquoketa Sentinel Press

The pledge of allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented and recommended approval of an entrance permit from David Irelan in section 7 of Maquoketa Township on the west side of Rockdale Rd.

Motion Flagel, second Schwenker to approve the entrance permit to David Irelan as presented.
Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Brianna Kirk updated the Board on her department.

Zoning Administrator Lori Roling presented and recommended approval of Resolution #1017-02-20-2024 extending a Moratorium on Wind Energy Conversion Systems (WECS).

Motion Schwenker, second Flagel to approve Resolution #1017-02-20-2024 extending a Moratorium on Wind Energy Conversion Systems (WECS) until August 31, 2024 as recorded in Resolution Book 5, page 187 as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the February 13, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the December 13, 2023 meeting as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Special Class “C” Retail Alcohol License with outdoor service to Codfish Hollow Barnstormers, LLC at 5013 288th Ave, Maquoketa effective March 16, 2024 through March 15, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize IT Director Bjorn Beck signature on the proposal from Neapolitan Labs for website development including the access-restricted employee portal in the amount of \$25,000.00 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve setting a public hearing date for a fiscal year budget amendment on March 12, 2024 at 10:00 a.m. as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to reappoint Stephen Norpel and Dorothy Wisted to the Veterans Affairs Commission each to a three-year term expiring June 30, 2027 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to reappoint Jeannie Collins-Heer as the Weed Commissioner for a one-year term expiring on February 28, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Work session will be held following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer, Mary Hayward - Maquoketa Sentinel Press and Executive Assistant Luann Goeke to discuss the fiscal year 2025 budget. Engineer Todd Kinney discussed an access road between Jackson County and the Canadian Pacific Kansas City Railroad (CPKC). Landowner Mark Beck addressed the Board with his concerns about the plans proposed by the CPKC for the crossing and potential issues during flooding. Engineer Kinney and Assistant Engineer Jayden Scheckel discussed a snow/windbreak fence policy along county roads to assist in drifting snow accumulation.

Motion Schwenker, second Flagel to adjourn the meeting at 9:39 a.m. until the next board meeting on February 27, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 27, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Pledge of Allegiance was recited.

Meeting called to order by Supervisor Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel presented previously opened quotes on February 15, 2024 in the Engineer’s Office at 9:00 a.m. for a truck cab and chassis. Quotes were received from RDO Truck Center for a Mack truck with a net quote of \$135,500.00 and Truck Country for a Western Star truck with a net quote of \$162,188.00. Scheckel recommends accepting and awarding the quote to RDO Truck Center.

Motion Schwenker, second Flagel to approve and award the quote to RDO Truck Center for \$135,500.00 as presented.

Aye: Schwenker, Steines, Flagel

Scheckel presented previously quotes opened on February 15, 2024 in the Engineer’s Office at 9:00 a.m. for a dump truck box and plow. Bids were received from Bonnell for \$115,075.86, Monroe for \$125,917.00 and Henderson Products for \$130,200.00. Scheckel recommends accepting and awarding the bid to Bonnell.

Motion Schwenker, second Flagel to approve and award the quote of \$115,075.86 to Bonnell as presented.

Aye: Schwenker, Steines, Flagel

Scheckel presented previously opened quotes on February 15, 2024 in the Engineer’s Office at 9:00 a.m. for a motor grader. Martin Equipment quoted \$419,675.00 for a John Deere and Altorfer Inc quoted \$425,175.00 for a Caterpillar. Scheckel recommends accepting and awarding the quote to Altorfer Inc.

Motion Flagel, second Schwenker to approve and award the base quote with no trade to Altorfer Inc as presented.

Aye: Schwenker, Steines, Flagel

Scheckel announced Derek Hueneke has been hired as the Motor Grader Operator at the LaMotte shop effective February 28, 2024.

Motion Flagel, second Schwenker to approve the hiring of Derek Hueneke as the Motor Grader Operator and authorize the Auditor’s Office to issue bi-weekly paychecks effective February 28, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Scheckel requested approval of setting the date for a public hearing for the 5-year Road Plan on March 28, 2024 at 6:00 p.m. in the boardroom at the courthouse in Maquoketa.

Motion Schwenker, second Flagel to set the public hearing date of March 28, 2024 at 6:00 p.m. for the 5-year Road Plan as presented.

Aye: Schwenker, Steines, Flagel

IT Director Bjorn Beck presented a quote for two electronic door locks for the offices of Attorney and Recorder and upgrade the system server from Command Security Solutions for \$15,073.83.

Motion Flagel, second Schwenker to approve the quote from Command Security Solutions as presented.

Aye: Schwenker, Steines, Flagel

Human Resources Director Becki Chapin presented a 3-year contract between Jackson County and the Teamsters Local 120.

Motion Flagel, second Schwenker to approve the Agreement Chair between Jackson County and Teamsters Local 120 effective 7-1-2024 through June 30, 2027 and authorize the Chair signature as presented.
Aye: Schwenker, Steines, Flagel

Chapin also presented the IA Municipalities Participation Agreement for Board approval and signature. This 3-year agreement is for Central States Team Care to provide health insurance coverage for the Secondary Roads Department.

Motion Flagel, second Schwenker to approve the Iowa Municipalities Participation Agreement between Jackson County and Central States effective March 24, 2024 through March, 2027 and authorize the Chair to sign as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the February 20, 2024 Board proceedings and the February 22, 2024 work session written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the expenditure of \$50,000.00 from the Local Assistance and Tribal Consistency Fund (LATCF) to the Jackson County Fair Association as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$666,759.19 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve one handwritten warrant to Unity Point Clinic-Occupational Medicine for \$42.00 to rewrite a warrant to the correct vendor which is lost in the mail and the second handwritten warrant to the Jackson County Treasurer for \$30.00 to pay for a stop payment on the original, incorrect UnityPoint Clinic warrant as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the amendment of a Class "C" Retail Alcohol License with outdoor service to Maquoketa Country Club at 17961 33rd St, Maquoketa effective March 6, 2023 through March 5, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Class "C" Retail Alcohol License with outdoor service to Maquoketa Country Club at 17961 33rd St, Maquoketa effective March 6, 2024 through March 5, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$22,656.00 to Rick Weidner AIA; \$15,835.87 to Midwest Construction Consultants, Inc; \$55,856.20 to Bill Bruce Builders; \$10,809.10 to Kraus Plumbing & Heating; \$65,550.00 to Rock River Electric, Inc; \$2,280.00 to Midwest Fire Sprinkler; \$2,500.00 to Beck Construction & Remodeling, LLC; \$76,453.78 to Midwest Storage Solutions, Inc; and \$1,260.00 to AT Disposal for a total of \$253,200.95 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending February 29, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve invoices for \$2,500.00 to SA Architects; \$6,859.77 to Midwest Construction Consultants, Inc; \$12,635.00 to Peak Construction; \$7,125.00 to Crawford Company; \$949.99 to Appliance Solutions; \$182.24 to Maquoketa Municipal Electric Utility; \$86.45 to Black Hills Energy; \$20,520.36 to Rapids Foodservice Contract & Design; and \$5,345.72 to Amber Matthiesen for a total cost of \$56,204.52 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending February 29, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to set a public hearing date for a Fiscal Year Budget Amendment on March 19, 2024 at 10:00 a.m. as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Joe Vens (via Zoom) and Jennifer Machande from 1st Main Street Insurance presented and discussed the renewal of the county insurance with Iowa Communities Assurance Pool (ICAP).

Motion Flagel, second Schwenker to approve the renewal and authorize Chair signature on the Anniversary Information Acknowledgement as presented. Aye: Schwenker, Steines, Flagel

John Hansen, Jeremy Oden, and Ian Harper from Midwest Construction Consultants updated the board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes and Member Jack Willey who updated the board on the Eastern Iowa Mental Health and Disability Service meeting held on February 26, 2024.

Engineer Todd Kinney, Conservation Director Nathan Jones and Weed Commissioner Jeanie Collins-Heer discussed the Noxious Weed Policy.

Motion Schwenker, second Flagel to adjourn the meeting at 11:55 a.m. until the next board meeting on March 5, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

March 5, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Summarized Resolutions and Ordinances are available in the Auditor’s Office and at: www.jacksoncounty.iowa.gov.

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel presented and recommended approval of a residential entrance permit from Steve Capesius in section 7 of Prairie Springs Township on the west side of 230th Ave.

Motion Flagel, second Schwenker to approve the entrance permit to Steve Capesius as presented. Aye: Schwenker, Steines, Flagel

Scheckel presented and recommended approval of a field entrance permit from Daniel Michel in section 4 of Jackson Township on the west side of 341st Ave.

Motion Flagel, second Schwenker to approve the field entrance permit to Daniel Michel as presented. Aye: Schwenker, Steines, Flagel

Scheckel presented previously opened bids on February 29, 2024 at 9:00 a.m. in the Engineer’s Office for highway pavement markings. Bids were received from KAM Line Highway Marking for \$126,950.20; Vogel Traffic Services for \$166,299.18; and Iowa Plains Signing for \$267,681.29. Scheckel recommended awarding the bid to KAM Line Highway Marking.

Motion Flagel, second Schwenker to approve and award the bid for highway pavement markings to KAM Line Highway Marking as presented. Aye: Schwenker, Steines, Flagel

Drug Free Communities Project Coordinator Julia Furne updated the Board on year 7 Jackson County Prevention Coalition Grant.

Jail Administrator Andrew Long requested \$8,710.68 from the Opioid Settlement Funds to purchase equipment for the Law Enforcement Center.

Motion Schwenker, second Flagel to approve the request for \$8,710.68 for equipment from Opioid Settlement Funds as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling and Senior Planner from East Central Intergovernmental Association (ECIA) Laura Carstens updated the board on the progress of the Jackson County Comprehensive Plan.

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the February 27, 2024, Board proceedings and the February 29, 2024 work session written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file the County Recorder’s Report of Fees collected for the month of February, 2024 in the amount of \$31,059.56 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve setting the public hearing date of March 28, 2024 at 4:30 p.m. for the Proposed Property Tax Levy Hearing as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to appoint members to the Jackson County Eminent Domain Commission for a 1-year term ending on December 31, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to reappoint Gregg Matthiesen as the Miles Benefitted Fire District Trustee, Gregg Sommers as the Andrew Benefitted Fire District Trustee, and Terri McCulley as the Sabula Benefitted Fire District Trustee each for three-year terms and all expiring on December 31, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1018-03-05-2024 to reappoint Kathy Seyfert as commissioner to the Eastern Iowa Regional Housing Authority effective September 1, 2023 and ending August 31, 2025 as recorded in Resolution Book 5, 188 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to reappoint Elaine Edwards and Don Wentworth to the Jackson County Pioneer Cemetery Commission for three-year terms each and ending December 31, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:08 a.m. until the next board meeting on March 12, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

March 12, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Mary Hayward – Maquoketa Sentinel Press. Summarized Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting called to order by Supervisor Steines at 9:00 a.m.

Engineer Todd Kinney presented and recommended approval of two residential entrance permits from Jeffrey Junk in section 14 of Tete Des Morts Township on the north side of 370th St and in section 14 of Tete Des Morts Township on the west side of 380th Ave.

Motion Schwenker, second Flagel to approve both residential entrance permits to Jeffrey Junk as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a Windbreak Policy to establish a procedure for selection of locations for windbreaks, process for installation, and compensation for the windbreaks subject to the available budget.

Motion Flagel, second Schwenker to approve the Windbreak Policy as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a Standing Corn Windbreak Agreement to establish a temporary standing corn windbreak to reduce blowing and drifting snow on county roads.

Motion Schwenker, second Flagel to approve the Standing Corn Windbreak Agreement as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a Windbreak Agreement to reduce snow drifting across the roadway and improve the safe operation of motor vehicles.

Motion Flagel, second Schwenker to approve the Windbreak Agreement as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Schwenker, second Flagel to approve the minutes of the March 5, 2024, Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$700,536.36 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on a 5-year lease between Jackson County and Together We Build, Inc. for a building at 1102 E Quarry St, Maquoketa effective January 1, 2024 through December 31, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the lease between Jackson County and Imagine the Possibilities, Inc for the Andrew Care Facility from December 1, 2023 through December 1, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on a letter of support for the City of Maquoketa applying for a grant for the benefit of the Maquoketa Fire Department in pursuit of a Community Project Funding endorsement as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling who discussed a complaint she received on 55th St and alleged nuisance violations with enforcement actions. Environmental Health Director Elizabeth Townsend joined to discuss issues with abandoned dwellings which may have water and septic issues.

Motion Flagel, second Schwenker to deny action on the complaint on 55th St due to it not being addressed in the Jackson County Nuisance Ordinance as presented. Aye: Schwenker, Steines, Flagel

A work session following this meeting with all board members, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer, Human Resource Administrator Becki Chapin, and Mary Hayward from Maquoketa Sentinel Press to discuss the fiscal year 2025 budget. Attorney John Kies came back to the board to discuss the first right of refusal on a property for sale adjacent to the Jackson County Law Enforcement Center.

Motion Schwenker, second Flagel to adjourn the meeting at 9:50 a.m. until the next board meeting on March 19, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

March 19, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker (via Zoom); Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented and recommended approval of a request from the organizers of the Timber City Adventure Race on June 29, 2024 to close the Hurstville Rd from the intersection of Pershing Rd north to the Hurstville Lime Kilns and a portion of 63rd St and Rockdale Rd.

Motion Flagel, second Schwenker to approve closing the Hurstville Rd from the intersection of Pershing Rd north to the Hurstville Lime Kilns and a portion of 63rd St and Rockdale Rd for the Timber City Adventure Race on June 29, 2024 as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a revision of the application dates on the Dust Control Policy. The Board recommended Kinney to return with a revised policy.

Kinney presented a petition signed by 136 citizens to hard surface the remaining Sieverding Ridge Road. The Board acknowledged receiving the petition and filed it in the Engineer's Office.

Kinney presented and recommended approval of a Class D field entrance permit from Arlene Till in section 36 of Monmouth Township on the south side of 13th St.

Motion Flagel, second Schwenker to approve the entrance permit to Arlene Till with a hidden driveway sign to be installed as presented. Aye: Schwenker, Steines, Flagel

Kinney presented a request from the Jackson County Historical Society for the donation of two used I-beams and six wood planks for the Hurstville Lime Kilns.

Motion Flagel, second Schwenker to approve the request from the Jackson County Historical Society for the donation of two used I-beams and six wood planks as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a right-of-way utility permit from Iowa Communications Network/Comm Inn in section 35 of South Fork Township to move utilities for the 184th Ave bridge replacement project.

Motion Flagel, second Schwenker to approve the right-of-way utility permit to Iowa Communications Network/Comm Inn as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a right-of-way utility permit from BLB Communications to install utilities along the Hurstville Rd, Esgate Rd and 91st St.

Motion Flagel, second Schwenker to approve the right-of-way utility permit to BLB Communications as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Brianna Kirk updated the Board on her department.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the March 12, 2024, Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a handwritten warrant to Schneider Floor Covering for \$4,920.75 for a joint project with Imagine the Possibilities for material only at the Andrew Jackson Care Facility as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the February 14, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1019-03-19-2024 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection in the amount of \$4,038.50 as recorded in Resolution Book 5, page 189 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with Chair Steines opening the public hearing at 10:00 a.m. for the FY2024 Budget Amendment.

Deputy Auditor Shelley Hoye reviewed the revenue and expense budgets and who needs the amendment. No comments for or against the amendment were received.

Motion Schwenker, second Flagel to close the public hearing for the FY2024 Budget Amendment as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1020-03-19-2024 for the Amendment to the County Budget for Fiscal Year 2023-2024 and authorize Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 190 as presented. Aye: Schwenker, Steines, Flagel

John Hansen from Midwest Management Consultants updated the Board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Motion Flagel, second Schwenker to approve the Chair signature on the Rapids Wholesale Foodservice Equipment Contract for \$61,479.42 for kitchen equipment at the Jackson County Law Enforcement Center as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Schwenker exited the meeting at 10:26 a.m.

Reconvened the meeting with Committee Member Jack Willey and Coordinator of Disability Services Lynn Bopes and they updated the Board on the Eastern Iowa Mental Health & Disability Services meeting held on March 18, 2024.

Recess the meeting.

Reconvene the meeting with Facilities Manager Jeff Kilburg and Maintenance Robert Kilburg who updated the Board on the department.

Chair Steines adjourned the meeting at 11:43 a.m. until the next board meeting on March 26, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

March 26, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented and recommended approval of the county accepting the funds from the County Bridge Construction Fund for State FY 2025 for the estimated bridge cost of \$5,602,500.00 with Jackson County receiving an amount not to exceed \$2,000,000.00 (FHWA number 192440) for the Iron Bridge Rd Bridge.

Motion Schwenker, second Flagel to approve accepting the funding from the County Bridge Construction Fund for State FY 2025 (FHWA number 192440) for the Iron Bridge Rd as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of rescinding Dust Control Policy Resolution #523-01-26-2016, Resolution #951-04-04-2023 and Resolution #1011-01-23-2024 and adopting the 2024 Jackson County Dust Control Resolution #1021-03-26-2024.

Motion Schwenker, second Flagel to rescind Resolutions #523-01-26-2016, Resolution #951-04-04-2023 and Resolution #1011-01-23-2024 and adopting 2024 Jackson County Dust Control Resolution #1021-03-26-2024 as recorded in Resolution Book 5, page 191 as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of the Jackson County Road Improvement Policy which establishes procedures for improving a road’s Level of Service (LOS) when such improvements are requested by the public or as determined to be needed by the County.

Motion Flagel, second Schwenker to approve and authorize the Chair signature on the Jackson County Road Improvement Policy as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a utility permit from Interstate Power and Light (Alliant Energy) on various county roads from the county line to Spragueville.

Motion Flagel, second Schwenker to approve the utility permit to Interstate Power and Light (Alliant Energy) as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Schwenker, second Flagel to approve the minutes of the March 19, 2024, Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$274,331.56 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Special Class C Retail Alcohol License with Living Quarters to The Oakland Mill LLC at 22095 Hwy 64, Maquoketa effective from May 2, 2024 through April 30, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a Class C Retail Alcohol License to Parkers Pit Stop LLC at 29418 Hwy 52, Bellevue effective from March 1, 2024 through February 28, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Smith discussed the 2024 Jackson County Procurement Policy revisions.

Kathy Bauer addressed the Board concerning a nuisance violation notice she received from the Jackson County Zoning Administrator for her property located in Green Island. Zoning Administrator Lori Roling joined the discussion via Zoom.

Conservation Director Nathan Jones updated the Board on his department.

Weed Commissioner Jeannie Collins-Heer presented and recommended approval of Resolution #1022-03-26-2024 the 2024 Noxious Weed Control Resolution.

Motion Schwenker, second Flagel to approve Resolution #1022-03-26-2024 the 2024 Noxious Weed Control as recorded in Resolution Book 5, page 192 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:03 a.m. until the next board meeting on April 2, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

April 2, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented and recommended approval of the funding agreement for project BROS-CO49(140)—5F-49 the Chenelworth Bridge on 82nd Ave.

Motion Schwenker, second Flagel to approve and authorize Chair and Auditor signature on the funding agreement for project BROS-CO49(140)—5F-49 the Chenelworth Bridge on 82nd Ave as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approving Resolution #1023-04-02-2024 to award project BROS-CO49(90)—8J-49 the 184th Ave Bridge replacement project to Jim Schroeder Construction, Inc.

Motion Flagel, second Schwenker to approve Resolution #1023-04-02-2024 to award project BROS-CO49(90)—8J-49 the 184th Ave Bridge replacement project to Jim Schroeder Construction, Inc as recorded in Resolution Book 5, page 193 as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a utility permit from Maquoketa Valley Electric Cooperative in section 2 of Iowa Township to run overhead and underground fiber optic to 9440 580th Ave.

Motion Flagel, second Schwenker to approve the utility permit to Maquoketa Valley Electric as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of the Secondary Roads Five Year Program.

Motion Flagel, second Schwenker to approve the Secondary Roads Five Year Program as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the March 26, 2024 Board proceeding; March 28, 2024 Proposed Property Tax Levy Hearing; and the March 28, 2024 Five Year Road Program as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder's Report of Fees collected for the month of March, 2024 in the amount of \$37,705.65 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the renewal of a Class "C" Retail Alcohol License with outdoor service to the Bellevue Golf Club, Inc at 32292 395th Ave, Bellevue effective April 1, 2024 through March 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize Board signatures on the revised Jackson County Procurement Policy as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve setting the date of April 16, 2024 at 10:00 a.m. for a public hearing for the Together We Build, Inc lease as presented. Aye: Schwenker, Steines, Flagel

Dean Engel, Will Cornelius and Amber Matthiesen joined the Board to discuss the 50-year lease between Jackson County and Together We Build, Inc.

Motion Schwenker, second by Steines who vacated the chair to approve and authorize the Chair signature on a 50-year lease between Jackson County and Together We Build, Inc for a building at 1102 E Quarry St, Maquoketa effective January 1, 2024 through December 31, 2074 with changes as presented.
Aye: Schwenker, Steines
Nay: Flagel

Motion Schwenker, second Flagel to approve setting a public hearing date for the Fiscal Year 2025 budget hearing on April 23, 2024 at 10:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve an Appropriations Resolution #1024-04-02-2024 transferring \$5,000 in appropriations from the Mental Health Transport Department to the Guardian Ad Litem Department as recorded in Resolution Book 5, page 194 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to rescind Resolution #1019-03-19-2024 and approve Resolution #1025-04-02-2024 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as recorded in Resolution Book 5, page 195 as presented.
Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board.

John Hansen from Midwest Management Consultants updated the Board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to table action on the Resolution for Ports of Eastern Iowa as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Director Tom Devine (via Zoom) who updated the Board on the Jackson County Area Tourism Association.

Motion Schwenker, second Flagel to adjourn the meeting at 10:48 a.m. until the next board meeting on April 9, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

April 9, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented and recommended approving a farm entrance permit from Robert Theisen in section 4 of Richland Township on the south side of Mill Creek Rd.

Motion Flagel, second Schwenker to approve the farm entrance permit to Robert Theisen as presented.
Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approving a farm entrance permit from Matthew Otting in section 27 of Maquoketa Township on the north side of 17th St.

Motion Schwenker, second Flagel to approve the farm entrance permit to Matthew Otting as presented.
Aye: Schwenker, Steines, Flagel

Julia Furne from Drug Free Communities Project Coordinator requested \$585.50 from the Opioid Settlement Funds to pay for ads promoting the medication take back event on April 27, 2024.

Motion Schwenker, second Flagel to approve the request of \$585.50 from the Opioid Settlement Funds as presented. Aye: Schwenker, Steines, Flagel

Jennifer Machande from the Engel Agency discussed options with the Board concerning cyber security insurance and the insurance on the Together We Build building at 1102 E Quarry St, Maquoketa. More information is needed on the Together We Build building insurance with Jennifer returning to the Board with additional quotes.

Facilities Manager Jeff Kilburg updated the Board on his department.

Motion Flagel, second Schwenker to approve a previously opened quote for the purchase of the glass barrier in the Treasurer's Office for \$2,944.00 from Zephyr Aluminum as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a previously opened quote from Banowetz Floor Covering for \$3,972.50 for carpet in the Jury Room and Judges Chambers as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve \$2,752.46 in expenses to remodel bedrooms #3, #6 and #7 at the Andrew Jackson Care Facility with Jackson County paying for the material and Imagine The Possibilities paying for the labor as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Flagel, second Schwenker to approve the minutes of the April 2, 2024, Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$604,942.37 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a new Class B Retail Alcohol License to Corny Beer Store, LLC at 20600 300th St, Suite B, LaMotte effective April 1, 2024 through March 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$14,144.24 to Midwest Construction Consultants; \$145,862.15 to Bill Bruce Builders; \$152,000.000 to Stronghold Industries; \$2,783.50 to Kraus Plumbing & Heating; \$49,055.15 to Geisler Brothers; \$8,550.00 to Rock River Electric, Inc; \$560.00 to Tri-State Porta Potty, Inc; \$7,040.00 to Gerardy Welding & Fabrication, Inc; \$61,479.42 to Rapids Foodservice Contract & Design (\$30,739.71 was approved on 3-19-2024); and \$1,260.00 to AT Disposal for a total of \$442,734.46 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending March 31, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$2,500.00 for SA Architects; \$1,005.34 to Midwest Construction Consultants, Inc; \$59,869.34 to Peak Construction; \$19,000.00 to Hometown Plumbing & Heating; \$13,799.74 to Stickley Electric Service, Inc; \$1,945.50 to Midwest Automatic Sprinkler; \$260.00 to Tri-State Porta Potty, Inc; \$448.51 to Maquoketa Municipal Electric Utility; \$347.18 to Black Hills Energy; \$21,567.57 to Sugar Creek Custom Woodworking, LLC; \$1,933.09 to Midwest Alarm Services; \$8,864.53 to Schneider Flooring; \$12,494.47 to Stickley Electric Service, Inc; \$303.78 to Mark Anderson; and \$1,125.00 to AT Disposal for a total cost of \$145,464.05 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending March 31, 2024 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to accept the resignation of Timothy Kammeyer from the Zoning Commission after 22 years of service as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to appoint Kristine Pfab on the Zoning Commission for the remaining 3-year term ending on April 16, 2027 as presented. Aye: Schwenker Steines, Flagel

Motion Flagel, second Schwenker to reappoint Sandra Gerlach and Tom Stewart to the Zoning Commission each with a 5-year term ending on April 16, 2029 as presented. Aye: Schwenker Steines, Flagel

Motion Flagel, second Schwenker to reappoint Mike Nickeson to the Board of Adjustment for a 5-year term ending on May 6, 2029 as presented. Aye: Schwenker, Steines, Flagel

A work session was held after the meeting to discuss a potential fireworks ordinance. All Board members were present, Auditor Alisa Smith, Executive Assistant LuAnn Goeke, Mary Hayward - Maquoketa Sentinel Press, Thomas Yearwood, Brian Peterson, Tyler & Elizabeth Tharp and Carl “Al” Muhlhausen. No formal action was taken with Flagel and others returning to the Board with a recommendation.

Motion Schwenker, second Flagel to adjourn the meeting at 10:19 a.m. until the next board meeting on April 16, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

April 16, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel presented county business for approval.

Motion Flagel, second Schwenker to approve the agreement and the Auditor signature on the Iowa Department of Transportation Traffic Safety Improvement Program (TSIP) Agreement for 5 Destination Lights with funding up to \$148,500.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept the resignation of Derek Hueneke in the Secondary Roads Department effective April 24, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the right-of-way utility permit to LaMotte Telephone Company to repair fiber along 317th St as presented. Aye: Schwenker, Steines, Flagel

Drug Free Communities Project Coordinator Julia Furne requested \$2,102.00 for a medication drop box to be installed in the lobby at the Law Enforcement Center.

Motion Schwenker, second Flagel to approve the request for a medication drop box for the Law Enforcement Center as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the April 9, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file the Veterans Affairs Commission meeting minutes for the March 13, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1026-04-16-2024 for an operating transfer from the Rural Services Fund #11000 to the Secondary Roads Fund #20000 for \$675,000.00 effective April 16, 2024 as filed in Resolution Book 5, page 196 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to approve the reappointments of Dr Khristian Becker and Doug Latham to the Board of Health each for a 3-year term ending on December 31, 2026 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the reappointments of Marilyn Osterhaus and Laura Carstens to the Historic Preservation Commission each for a 3-year term ending on December 31, 2026 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the appointment of Richard Sherrard to the Pioneer Cemetery Commission for a 3-year term ending on December 31, 2026 as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Chair Steines opening the public hearing on the 50-year lease to Together We Build, Inc.

No comments for or against the lease have been received by the Board. Cathy Ryder, Daphne Ritchie, Linda Schleker, Dean Engel, Karen Till, Jeannett Kruse, Will Cornelius, Judy Tonderum were in attendance to support the 50-year lease and asked questions concerning insurance and lease issues. The County has obtained property insurance, and a 50-year lease has been signed between Jackson County and Together We Build, Inc.

Motion Schwenker, second Flagel to close the public hearing on the 50-year lease to Together We Build, Inc. as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Committee Member Jack Willey and Coordinator of Disability Services Lynn Bopes who updated the Board on the Eastern Iowa Mental Health & Disability Service meeting they attended on April 15, 2024.

Motion Schwenker, second Flagel to adjourn the meeting at 10:56 a.m. until the next board meeting on April 23, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

April 23, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel and Engineer Todd Kinney presented county business.

Motion Flagel, second Schwenker to approve the farm entrance permit to Helen Schnoor in section 15 of Brandon Township on the east side of 64th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the farm entrance permit to Kris-Del Farms Corp in section 8 of Jackson Township on the west side of 317th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to Creek Enterprise in section 36 of South Fork Township to replace a damaged pedestal at 900 200th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a utility permit to Maquoketa Valley Electric Cooperative in sections 26 & 27 of South Fork Township to relocate an overhead line along 24th St as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Human Resource Department posting and advertising for the Assistant Engineer position as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1027-04-23-2024 to approve the award of up to \$148,500.00 from the Iowa Department of Transportation Traffic Safety Improvement Program (TSIP) funding agreement for the installation of five destination intersection lights as recorded in Resolution Book 5, page 197 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1028-04-23-2024 to accept the bid and award project FMCO49(92)—55-49 to fog seal on 362nd Ave (Z15) to Asphalt Surface Technologies Corp in the amount of \$109,479.79 as recorded in Resolution Book 5, page 198 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to table the request to upgrade approximately 310” of class “C” road on 267th St from property owners Jamie & Monica McHugh in section 18 of Richland Township until more information can be obtained as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Brianna Kirk updated the Board on her department.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the April 16, 2024, Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$437,191.92 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a Class “C” Retail Alcohol License with outdoor service to Bellevue Horseman’s Club, Inc at 25121 297th Ave, Bellevue effective May 1, 2024 through January 1, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Chair signature on the Certificate of Cost Allocation Plan for the Fiscal Year ending June 30, 2023 with Cost Advisory Services to provide consulting service to recoup federal monies as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to reappoint Lyn Medinger, Brent Pauls, Raymond Ackerman and appoint Ann E. Magill-Hamilton as Medical Examiner Investigators for Jackson County with all terms ending June 30, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Chair signature on the letter and the paperwork to the Chief State Medical Examiner of the appointment of Ann E Magill-Hamilton as a Medical Examiner Investigator for Jackson County as presented. Aye: Schwenker, Steines, Flagel

Chair Steines opened the public hearing on the proposed FY2025 budget.

Auditor Alisa Smith and Deputy Auditor Shelley Hoyer discussed the proposed budget. No comments for or against the proposed budget have been received. The overall increase in the county taxing levy is approximately .33585 cents per thousand dollars of assessed valuation.

Motion Schwenker, second Flagel to close the public hearing on the proposed FY2025 budget as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Compensation Board’s recommended elected officials’ compensation schedule for Fiscal Year 2024/2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1029-04-23-2024 certifying the Board of Supervisor’s approved salary adjustments for all elected officials for Fiscal Year 2024/2025 as recorded in Resolution Book 5, page 199 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1030-04-23-2024 adopting the proposed Jackson County Budget as published for the Fiscal Year starting July 1, 2024 and ending on June 30, 2025 including the Compensation Board’s salary recommendation with adjustments as recorded in Resolution Book 5, pages 200 & 201 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Chair and Auditor to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2024 through June 30, 2025 and direct Auditor Smith to file all required forms with the Iowa Department of Management as required by law as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the fireworks permit to Tom Yearwood at 24103 Hwy 64, Maquoketa on June 29, 2024 with a rain date of July 13, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:12 a.m. until the next board meeting on April 30, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

April 30, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Jennifer Machande from Engel Insurance, a First MainStreet Insurance Agency, discussed cyber liability insurance. No formal action taken with Machande returning to the Board with an updated quote.

Assistant Engineer Jayden Scheckel presented county business for discussion and approval.

Motion Flagel, second Schwenker to approve a right-of-way utility permit to ITC Midwest in section 36 of South Fork Township to relocate an overhead line on 184th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a farm entrance permit to Shawn Heer/Nancy Collins in section 36 of Butler Township on the west side of South Garryowen Rd as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to table a residential entrance permit to Jason Effenheim in section 12 of Monmouth Township on the west side of 90th St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the agreement with the Iowa Department of Transportation (IDOT) for roadway maintenance at the Maquoketa Caves State Park beginning July 1, 2024 through June 30, 2025 for \$1,676.06 as presented.
Aye: Schwenker, Steines, Flagel

Judge Mark Lawson, Clerk of Court Jennifer Weise and Court Administrator Danny Davis updated the Board on the upgrades in the District Court area and the Clerk of Court office. The Board directed Facilities Manager Jeff Kilburg to seek quotes for new flooring in the Clerk of Court office.

Fair Board Manager Terri Selzer updated the Board on issues with the roof at the Pearson Center at the Jackson County Fairgrounds. The Board directed Selzer to contact Beckwith Commercial Roofing, Inc to inquire about the additional \$31,286.00 paid for the snow retention system.

George Daugherty and Elaine Edwards from the Pioneer Cemetery Commission updated the Board.

Motion Flagel, second Schwenker to approve the Commission mailing a letter of introduction to land owners who have a Pioneer Cemetery located on their newly acquired property as presented.
Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board.

John Hansen from Midwest Construction Consultants updated the Board on the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the April 23, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1031-04-30-2024 for an operating transfer from the Secondary Road 308th Street Assessment Fund #20001 to the Secondary Road Fund #20000 for \$81,195.20 effective April 30, 2024 as filed in Resolution Book 5, page 202 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize Board signatures on the revised Jackson County Procurement Policy as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve setting a public hearing date for a Fiscal Year Budget Amendment on May 21, 2024 at 10:00 a.m. as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to adjourn the meeting at 10:39 a.m. until the next board meeting on May 7, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

May 7, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented county business.

Motion Schwenker, second Flagel to untable the motion to table action on a residential entrance permit to Jason Effenheim in section 12 of Monmouth Township on the west side of 90th St a Level B Road as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the residential entrance permit to Jason Effenheim in section 12 of Monmouth Township on the west side of 90th St a Level B Road as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the farm entrance permit to Steve Leach in section 7 of Richland Township on 216th Ave as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Flagel, second Schwenker to approve the minutes of the April 30, 2024, Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$476,738.53 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of April, 2024 in the amount of \$40,181.60 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Special Class “C” Retail Alcohol License with outdoor service to the Zwingle Recreation Association at 28461 194th Ave, Zwingle effective May 3, 2024 through May 2, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Chair signature on the revised 50-year lease between Jackson County and Together We Build, Inc for a building at 1102 E Quarry St, Maquoketa effective May 7, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to reschedule the June 4th Board meeting to June 3rd at 11:00 a.m. as presented
Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long updated the Board and discussed ordering supplies for the new Law Enforcement Center and proclaimed National Correctional Officer and Employees Week from May 5 – 11, 2024 and encouraged all citizens to join in honoring and recognizing our detention officers and employees.

Director of Human Resources Becki Chapin updated the Board on her department.

Motion Flagel, second Schwenker to approve the Wellmark Insurance Renewal Rates for the Iowa Community Insurance Trust (ICIT) benefit option 11 effective July 1, 2024 through June 30, 2025 and authorize Chapin to sign the paperwork as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Chair signature on a two-year Actuarial Service Agreement with Nyhart Company, Inc to provide actuarial evaluations for FY24 & FY25 in the amount of \$6,700.00 as presented.
Aye: Schwenker, Steines, Flagel

IT Director Bjorn Beck updated the Board.

Motion Schwenker, second Flagel to approve Chair signature on the fiber lease between Jackson County and Bernard Lost Nation Broadband d/b/a BLB Communications from the Courthouse to the Law Enforcement Center for \$240.00 per month for five years commencing on May 15, 2024 with the right to extend this lease for five additional, five-year terms as presented.
Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Interim East Central Intergovernmental Association Director Chandra Ravada who updated the Board.

Motion Schwenker, second Flagel to adjourn the meeting at 10:34 a.m. until the next board meeting on May 14, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 14, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve a field entrance permit to Dale Kilburg and ITC Midwest in section 36 of South Fork Township on 184th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve an entrance permit to Canadian Pacific Kansas City (CPKC) Railroad in section 19 of Tete Des Morts Township on 395th Ave as presented
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to BLB Communications in sections 20 & 29 of Maquoketa Township to bore an underground duct on 223rd Ave and 233rd Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to ITC Midwest for an aerial replacement of Optical Ground Wire (OPGW) fiber from the substation located west of Maquoketa and continuing north to the substation located on Arensdorf Road in Dubuque County as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the hiring of Lucas Bormann as the Motor Grader Operator II at the LaMotte Shed effective May 14, 2024 and authorize the Auditor's Office to issue bi-weekly paychecks as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1032-05-14-2024 for the furnishing and delivery of bridge steel materials for FY25 Day Labor Bridges and award the bid to Jim Schroeder Construction Inc for \$66,510.00 as filed in Resolution Book 5, page 203 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1033-05-14-2024 for furnishing and delivery of bridge lumber materials for FY25 Day Labor bridges and award the bid to Ovel Forest Products Inc for \$58,095.72 as filed in Resolution Book 5, page 204 as presented.
Aye: Schwenker, Steines, Flagel

Drug Free Communities Project Coordinator Julia Furne requested \$3,050.00 for two people to attend the Dover Youth to Youth Adult Adviser Training Program in Dover, New Hampshire.

Motion Schwenker, second Flagel to approve \$3,050.00 from the Opioid Settlement Funds for two people to attend the Training Program as presented.
Aye: Schwenker, Steines, Flagel

Laura Carstens from the Historic Preservation Commission requested the Board proclaim the month of May 2024 as Historic Preservation Month.

Motion Schwenker, second Flagel to approve and authorize the Chair signing the proclamation declaring the month of May 2024 as Historic Preservation Month as presented.
Aye: Schwenker, Steines, Flagel

Chief Deputy Sheriff James Kraker discussed an application for a grant from the Dubuque Racing Association to create a training room in the metal building at the Law Enforcement Center. No formal action taken today.

Jail Administrator Andrew Long updated the Board of the supplies needed to open the new Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the May 7, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the April 10, 2024 meeting as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Special Class “B” Retail Native Wine License to The Friends of Jackson County Conservation at 18670 63rd St, Maquoketa effective June 8, 2024 through June 7, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Facilities Manager Jeff Kilburg updated the Board on his department and presented a previously opened quote for the flooring project in the Clerk’s Office. Banowetz Flooring bid \$4,050.85 for carpeting the entire office and \$3,198.21 for carpeting and leaving the vinyl composite tile (VCT) in the public area.

Motion Schwenker, second Flagel to approve the bid from Banowetz Flooring bid \$3,198.21 for carpeting in the Clerk’s Office as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with John Hansen from Midwest Construction Consultants who updated the Board on the progress of the Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Health Administrator Elizabeth Townsend updated the Board on her department.

Motion Schwenker, second Flagel to adjourn the meeting at 11:09 a.m. until the next board meeting on May 21, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 21, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Steines who vacated the chair to approve a utility permit to Doug Flagel in section 21 of Fairfield Township to bury the electrical wire underground with the stipulation the contractor for the project must sign for the permit as presented.
Aye: Schwenker, Steines
Abstain: Flagel

Motion Flagel, second Schwenker to approve a final one-year extension to the City of Preston for the FY22 award of \$25,000.00 from the Rural County Transportation Program (RCTP) until June 30, 2025 as presented.
Aye: Schwenker, Steines, Flagel

ECIA Community & Economic Development Director Matt Specht (via Zoom) requested Chair signature on a Letter of Support for East Central Intergovernmental Association’s (ECIA) application for a HUD Preservation and Reinvestment Initiative for Community Enhancement (PRICE) Program requesting funds to implement a comprehensive Healthy Homes Program to improve the overall health and safety of mobile home for qualified families throughout Jackson County.

Motion Flagel, second Steines who vacated the chair to approve Chair signature on the Letter of Support for ECIA’s application for the HUD PRICE Program for mobile homes as presented.
Aye: Steines, Flagel
Nay: Schwenker

Sheriff Brent Kilburg presented a 28E Agreement between Jackson County and the City of Monmouth to furnish law enforcement services for one (1) year effective July 1, 2024 through June 30, 2025 for \$3,225.00.

Motion Schwenker, second Flagel to approve the Chair signature on the 28E Agreement between Jackson County and the City of Monmouth for law enforcement services as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the May 14, 2024, Board proceedings written by Auditor Smith and the May 14, 2024 and the May 16, 2024 minutes written by Human Resource Director Becki Chapin and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$584,163.07 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Chair signature on change order #1 – 3 to Bill Bruce Builders, Inc for \$6,638.15 for corner guards, labor, repaint and sidewalk repair as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Chair signature on change order #4 – 2 to Geisler Brothers Company for \$4,901.46 for equipment rental and fuel, dryer vents and duct sensors as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve invoices for \$12,798.40 to Midwest Construction Consultants: \$98,044.40 to Bill Bruce Builders; \$37,050.00 to Rock River Electric, Inc; \$532.00 to Midwest Fire Sprinkler; \$260.00 to Tri-State Porta Potty, Inc; \$10,918.79 to SCI Communications, Inc; \$1,679.96 to Appliance Solutions; \$3,690.00 to Gerardy Welding & Fabrication, Inc; and \$2,915.00 to AT Disposal for a total of \$167,888.55 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending April 30, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$115.15 to Midwest Construction Consultants, Inc; \$29,994.50 to Hometown Plumbing & Heating; \$30,283.88 to Crawford Company; \$120.00 to Tri-State Porta Potty, Inc; \$396.75 to Maquoketa Municipal Electric Utility; \$95.26 to Black Hills Energy; \$399.96 to Midwest Alarm Services; and \$950.00 to Gerardy Welding & Fabrication, Inc; for a total cost of \$62,355.50 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending April 30, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1036-05-21-2024 for the annual interfund operating transfer for Fiscal Year 2023-2024 in the sum of \$74,269.00 from the General Basic Fund #01000 to the Public Health Sanitation Fund #24000 effective May 21, 2024 as recorded in Resolution Book 5, page 207 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1035-05-21-2024 for the annual interfund operating transfer for Fiscal Year 2023-2024 in the sum of \$17,500.00 from the General Basic Fund #01000 to the Public Health Fund #24000 effective May 21, 2024 as recorded in Resolution Book 5, page 206 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting

Reconvene the meeting with Chair Steines opening the public hearing at 10:00 a.m. for the FY2024 Budget Amendment.

Deputy Auditor Shelley Hoye reviewed the revenue and expense budgets. No comments for or against the amendment were received.

Motion Schwenker, second Flagel to close the public hearing for the FY2024 Budget Amendment as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1034-05-21-2024 for the Amendment to the County Budget for Fiscal Year 2023-2024 and authorize Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 205 as presented.
Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long updated the Board.

Motion Schwenker, second Flagel to adjourn the meeting at 10:19 a.m. until the next board meeting on May 28, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 28, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

County Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Scheckel presented previously opened quotes from Titan Machinery (Case) \$78,553.16, Housby (2019 Volvo) \$80,000.00, Housby (2019 Volvo) \$100,000.00 and Altorfer (2013 CAT) \$103,500.00.

Motion Schwenker, second Flagel to approve the purchase of a previously owned Case end loader from Titan Machinery for \$78,553.16 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to untable the motion on improving approximately 375 feet of 267th St, LaMotte from a Level C to a Level A road as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to set the date for a public hearing on June 11, 2024 at 9:00 a.m. to consider improving 375 feet of 267th St, LaMotte from a Level C to a Level A road with a cost share of 75% from the landowner and 25% from the County as presented
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to Alliant Energy for maintenance work on various locations on power poles as presented.
Aye: Schwenker, Steines, Flagel

Sheriff Brent Kilburg presented a 28E Agreement between Jackson County and the City of Andrew to furnish law enforcement services for one (1) year effective July 1, 2024 through June 30, 2025 for \$9,500.00.

Motion Flagel, second Schwenker to approve the Chair signature on the 28E Agreement between Jackson County and the City of Andrew for law enforcement services as presented.
Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin discussed personnel issues.

Motion Schwenker, second Flagel to set the salary for Jeff Kilburg at \$70,283.00 effective May 30, 2024 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to set the hourly rate of pay for Bob Kilburg at \$25.00 effective May 30, 2024 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept the resignation PRN (on call) Jailer Greg Krogman effective May 14, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve hiring PRN Jailer Betsy Swisher effective May 23, 2024 at an hourly rate as set for the position of \$20.69 per hour including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve hiring PRN Jailer Ryland Richards, at a start date to be determined, at an hourly rate as set for the position of \$20.69 per hour including authorizing the County Auditor to issue be-weekly paychecks for the same as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve hiring Lynee Burken effective June 18, 2024, at a salary set of \$68,000.00 through June 30, 2025 as the Coordinator of Disability Services including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the May 21, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the Information Technology Services Agreement, Managed Services Plan, Document Locator Service Plan and the Licensed Code Support Agreement with Solutions, Inc for Fiscal Year 2024-2025 for software and hardware maintenance effective July 1, 2024 for \$90,149.59 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting.

Motion Schwenker, second Flagel to approve the purchase of NetGuard Plus a cyber liability insurance policy from Tokio Marine HCC Option 1 for \$12,375.00 with a \$15,000.00 deductible through March 1, 2025 and authorize Chair signature on the paperwork as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the fireworks permit to Brian Peterson at 19040 145th Ave, Zwingle on July 4, 2024 at 8:30 p.m. with a rain date of July 5, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling who updated the Board on the progress of the Comprehensive Plan and on nuisances in Leisure Lake.

Motion Flagel, second Schwenker to set the public hearing dates of June 18, 2024 at 9:00 a.m. and June 25, 2024 at 9:00 a.m. for the Jackson County Comprehensive Plan as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting.

Motion Schwenker, second Flagel to adjourn the meeting at 10:39 a.m. until the next board meeting on June 3, 2024, at 11:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 3, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 11:00 a.m.

Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve a utility permit to Creek Enterprises in section 23 of South Fork Township to replace a damaged overhead pole as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and award the FY25 Rural County Transportation Projects (RCTP) to the City of Preston for \$25,000.00, City of LaMotte for \$21,679.00 and the City of Bellevue for \$23,321.00 as presented.

Aye: Schwenker, Steines, Flagel

Human Resource Director Becki Chapin updated the Board.

Motion Flagel, second Schwenker to accept the resignation of County Veterans Service Officer (CVSO)/Assistant Director Debbie Schroeder effective May 28, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the hiring of Lucille Elliot as the County Veterans Service Officer (CVSO)/Assistant Veterans Affairs Administrator at \$24.81 per hour effective May 29, 2024 and authorize the Auditor's Office to issue bi-weekly paychecks as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept the resignation of Brianna Kirk as the Veterans Affairs Administrator effective June 7, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Debbie Schroeder as the interim Veterans Affairs Director effective June 10, 2024 at \$27.87 per hour and authorize the Auditor's Office to issue bi-weekly paychecks as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the May 28, 2024 Board proceedings and the May 28, 2024 work session written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$389,570.53 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Chair signature on a joint legal representation letter from Ahlers & Cooney to prepare a 28E agreement related to funding the 911 communication services within the county as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1037-06-03-2024 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as recorded in Resolution Book 5, page 208 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1038-06-03-2024 for an operating transfer to temporarily transfer money from the General Basic Fund #01000 to the FEMA EOC Hinson Grant Fund #27002 for \$40,000.00 as recorded in Resolution Book 5, page 209 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$12,688.88 to Midwest Construction Consultants; \$12,214.15 to Rock River Electric, Inc; \$260.00 to Tri-State Porta Potty, LLC; and \$955.28 to Wal-Mart, Inc for a total of \$26,118.31 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending May 31, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of May, 2024 in the amount of \$37,041.04 as presented.

Aye: Schwenker, Steines, Flagel

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Law Enforcement Center.

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Schwenker, second Flagel to adjourn the meeting at 11:32 a.m. until the next board meeting on June 11, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 11, 2024

Present: Supervisors: Nin Flagel, Mike Steines (via Zoom), Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Chair Steines opened the public hearing for the reclassification of a portion of 267th St in Richland Township from a Level C Road to a Level A Road. No comments for or against have been received.

Motion Schwenker, second Flagel to close the public hearing to reclassify a portion of 267th St as presented.
Aye: Schwenker, Flagel, Steines

Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve the road improvement funding agreement and easement of 0.05 acres between Jackson County and James H & Monica J McHugh located in sections 7 & 18 in Richland Township as presented.
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve rescinding Resolution #610-10-27-1998 and approving Resolution #1039-06-11-2024 to re-establish the road described as an Area Service Level “C” road, with restricted access and a minimal level of maintenance as recorded in Resolution Book 5, pages 210 & 211 as presented.
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1040-06-11-2024 for increased level of maintenance to Area Service Level “C” Road 267th St to Area Service Level “A” Road as recorded in Resolution Book 5, page 212 as presented.
Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve a residential entrance permit on 267th St to James & Monica McHugh in section 18 of Richland Township as presented. Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a residential entrance permit on 435th Ave (Z34) to Adam Roling in section 16 of Van Buren Township as presented. Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a utility permit to Maquoketa Municipal Electric Utility (MMEU) in sections 20 & 29 of Maquoketa Township to plow and bore conduit on 223rd Ave as presented. Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a utility permit on to Preston Telephone Company in section 34 of Jackson Township to bore a crossing underneath 100th St as presented.
Aye: Schwenker, Flagel, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to approve the appointments of Paul Peterson, Rick Prull, Mark Milder, John Mielk, Brian Schwager, Lisa Schiffer, Leo McGarry, Jan Kahler, Don Green, David M Tabor, Michelle Reidy and Dean Wilgenbush to the Jackson County Revolving Loan Fund Committee each for a 3-year term expiring on May 15, 2027 as presented. Aye: Schwenker, Flagel, Steines

Sheriff Brent Kilburg updated the Board on personnel matters.

Jail Administrator Andrew Long updated the Board on the cost of the supplies and equipment needed for the opening of the Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the June 3, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a cigarette permit to SNK Gas & Food (Otter Creek Station) at 18820 Bellevue Cascade Rd, Zwingle effective July 1, 2024 through June 30, 2025 as presented.
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the May 8, 2024 meeting as presented.
Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1041-06-11-2024 cancelling outstanding warrants in the Jackson County Auditor’s Office in the amount of \$328.28 as recorded in Resolution Book 5, page 213 as presented.
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Vice Chair signature on the Engagement Agreement between Jackson County and Ahlers & Cooney, P.C. in connection with the preparation and adoption of a 28E Agreement related to funding 911 communications services within the County as presented.
Aye: Schwenker, Flagel, Steines

Auditor Smith presented the official State of Iowa Abstract of Votes and the official Canvass of Election for the 2024 Primary Election. A total of 2,004 voters voted at the polls on election day or by absentee vote prior to election day.

Motion Schwenker, second Flagel to authorize the Board and Auditor to sign the official State of Iowa Abstract of Votes and the official Canvass of Election showing who received the most votes as follows: Democrat Christina Bohannon and Republican Mariannette Miller-Meeks for U.S. Senator District 1; Democrat Andy McKean and Republican Steven P Bradley State Representative District 66; Democrat Kay Pence and Republican Norlin Mommsen for State Representative District 70; Republican Mike Steines for Board of Supervisors District 1 and no Democratic candidate; Republican Alisa Smith for Auditor and no Democratic candidate; Republican Brent J Kilburg for Sheriff and no Democratic candidate; and no candidates were nominated for the Libertarian party for any office and forward all paperwork to the Iowa Secretary of State as presented.
Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to adjourn the meeting at 10:28 a.m. until the next board meeting on June 18, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Flagel, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 18, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Chair Steines opened the public hearing on the Jackson County Comprehensive Plan.

Laura Carstens from East Central Intergovernmental Association (ECIA) presented an overview of the plan. No comments for or against have been received.

Motion Schwenker, second Flagel to close the public hearing on the Jackson County Comprehensive Plan as presented.
Aye: Schwenker, Steines, Flagel

Engineer Todd Kinney and Assistant Engineer Jayden Sheckel presented county business.

Motion Flagel, second Schwenker to approve a one-year extension to the City of Sabula for the FY23 award of the Rural County Transportation Program (RCTP) until June 30, 2025 for \$20,000.00 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a residential entrance permit including a hidden driveway sign to Jody Bautsch in section 21 of Bellevue Township on 216th St as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Dean Engel and Amber Matthiesen from the Together We Build Committee discussed the installation of a sign on the Together We Build building.

Motion Schwenker, second Flagel to approve the installation of a sign on the exterior wall of the Together We Build building as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the June 11, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve an invoice to Century Laundry Distributing for \$15,062.09 for a washer, dryer and supplies for the Law Enforcement Center as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$940,154.26 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept the resignation of Danielle Bickford as the Administrative Assistant in the Auditor's Office effective June 14, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the FY2025 contracts between Jackson County Board of Supervisors and the four Public Libraries in the Cities of Bellevue, Maquoketa, Preston and Sabula with the County agreeing to provide the libraries with financial support of \$113,330.00 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1042-06-18-2024 transferring \$2,356.00 in appropriations from the Information Technology Department to the Data Processing Department as recorded in Resolution Book 5, page 214 as presented.
Aye: Schwenker, Steines, Flagel

Human Resource Director Becki Chapin updated the Board on personnel matters.

Motion Flagel, second Schwenker to approve the hiring of Kane Kopp as a Deputy Sheriff effective June 21, 2024 with a salary of \$31.95 per hour and authorize the Auditor's Office to issue bi-weekly paychecks as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on a 9-month probationary certificate of appointment to Kane Kopp from June 21, 2024 through September 19, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board on her department.

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long and Jailer Molly Horan who updated the Board on the opening of the new Law Enforcement Center.

Coordinator of Disability Services Lynn Bopes and new Coordinator Lynee Burken discussed the Regional Governing Board meeting held on June 17, 2024.

Motion Flagel, second Schwenker to adjourn the meeting at 10:37 a.m. until the next board meeting on June 25, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 25, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Chair Steines opened the public hearing for the Jackson County Comprehensive Plan. One comment was received against the plan.

Motion Schwenker, second Flagel to close the public hearing on the Jackson County Comprehensive Plan as presented.
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1053-06-25-2024 on the Jackson County Comprehensive Plan as recorded in Resolution Book 5, page 227 as presented.
Aye: Schwenker, Flagel, Steines

Assistant Engineer Jayden Scheckel presented county business.

Scheckel presented previously opened gasoline and diesel fuel bids. River Valley Energy, Bellevue bid \$0.3490 for 30,000 gallons of ethanol blend gasoline; \$0.0850 for 65,000 gallons of No 2 diesel and No 2 (B5) biodiesel fuel; \$1.1390 for 40,000 gallons of winter blend diesel and No 2 (B5) winter blend biodiesel fuel; and \$0.015 for 105,000 gallons of diesel fuel additive and No 2 (B5) winter blend biodiesel fuel additive. Mulgrew Oil bid \$0.4 for 30,000 gallons of ethanol blend gasoline; \$0.17700 for 65,000 gallons of No 2 (B5) biodiesel fuel; \$0.19700 for 40,000 gallons of No 2 (B5) winter blend biodiesel fuel; and \$0.035 for 105,000 gallons of No 2 (B5) biodiesel fuel additive. AgVantage FS, Inc and Eastern Iowa LP did not bid for gasoline or diesel fuel.

Motion Schwenker, second Flagel to approve the low bid from River Valley Energy for the gasoline, diesel fuel and biodiesel fuel (B5) as presented.
Aye: Schwenker, Flagel, Steines

Scheckel presented previously opened bids for 9,000 gallons of liquid propane (LP) gas. AgVantage FS bid \$1.210; Mulgrew Oil Co bid \$1.260; and Eastern Iowa LP, LaMotte bid \$1.210. River Valley Energy, Bellevue did not bid.

Motion Flagel, second Schwenker to approve and award the low bids and authorize Chair signature on the contracts from AgVantage FS for maintenance shops at Baldwin, Iron Hill, Sterling and the Courthouse Maintenance shed and Eastern Iowa LP for maintenance shops at Bellevue, Butler, Otter Creek and Springbrook as presented.
Aye: Schwenker, Flagel, Steines

Scheckel presented the 90-day termination letter received of the 28E Agreement between Jackson County and Buchanan County for a shared Assistant to the Engineer effective September 15, 2024.

Conservation Director Nathan Jones updated the Board.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to approve fireworks permit to Terry Cravatta at 56374 Hwy 64, Sabula on July 4, 2024 at 9:00 p.m. with a rain date of July 5, 2024 at 9:00 p.m. as presented.
Aye: Schwenker, Flagel, Steines

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the June 18, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1043-06-25-2024 for the Fiscal Year 2024/2025 appropriations by department as recorded in Resolution Book 5, pages 215 & 216 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1044-06-25-2024 naming County Officers' Bank Depositories for Fiscal Year 2024/2025 for the Recorder and Sheriff designated banks to deposit revenues held in their trust accounts as recorded in Resolution Book 5, page 217 as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1045-06-25-2024 naming Jackson County Bank Depositories for Fiscal Year 2024/2025, the financial institutions to be depositories for funds collected in the County Treasurer's Office as recorded in Resolution Book 5, page 218 as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1046-06-25-2024 for Designation of County Bank for Fiscal Year 2024/2025 designating Maquoketa State Bank for county warrants and payroll warrants as recorded in Resolution Book 5, page 219 as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1047-06-25-2024 for Issuing County Warrants and allowing Auditor to issue warrants without the prior approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage as recorded in Resolution Book 5, page 220 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1048-06-25-2024 for Interfund Operating Transfers authorizing the Auditor to periodically transfer sums from the general basic and rural services basic funds to the secondary roads fund during the 2024/2025 budget year as recorded in Resolution Book 5, page 221 as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1049-06-25-2024 for Township Officials' Reimbursement with a compensation rate of \$25.00 per meeting and for clerks' bookwork of \$25.00 per month not to exceed \$300.00 per year as recorded in Resolution Book 5, page 222 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1050-06-25-2024 for Payroll for Fiscal Year 2024/2025 and authorize publication in the official newspapers as recorded in Resolution Book 5, pages 223, 224 & 225 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1051-06-25-2024 setting the compensation of all election board members and other temporary election officials and the hours and mileage rates as recorded in Resolution Book 5, pages 226 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1052-06-25-2024 for the annual operating transfer for \$3,200.00 from the General Basic Fund #01000 to the Historic Preservation Fund #29000 effective June 25, 2024 as recorded in Resolution Book 5, page 227 as presented.

Aye: Schwenker, Flagel, Steines

Director of Human Resources Becki Chapin updated the Board.

Motion Schwenker, second Flagel to accept the resignation of Ruth Eltrich as the Administrative Assistant in the Zoning Office effective June 30, 2024 as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve the appointment of Ruth Eltrich as the Administrator of Veteran's Affairs effective July 1, 2024 at a starting salary of \$49,500.00 per year, increasing to \$55,000.00 upon successful completion of accreditation through the National Association of County Veteran Service Officers, including authorizing the Auditor's Office to issue bi-weekly paychecks as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve the hiring of Trisha Kilburg as the CVSO/Confidential Secretary effective July 8, 2024 at a starting rate of pay of \$19.00 per hour, with a \$1.00 increase upon accreditation through the National Association of County Veteran Service Officers, and a \$0.60 cent increase upon successful 6-month review, including authorizing the Auditor’s Office to issue bi-weekly paychecks as presented. Aye: Schwenker, Flagel, Steines

Zoning Administrator Lori Roling updated the Board.

Motion Flagel, second Schwenker to approve Resolution #1054-06-25-2024 the final plat of Lot 1 of PC Acres, a minor subdivision in section 13 of Bellevue Township owned by Charles and Penny Medinger as recorded in Resolution Book 5, page 228 as presented. Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve the extension of the wind energy moratorium until June 30, 2025 as presented. Aye: Schwenker, Flagel, Steines

Recess the meeting

Reconvene the meeting.

Motion Schwenker, second Flagel to adjourn the meeting at 10:05 a.m. until the next board meeting on July 2, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Flagel, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

July 2, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Deputy Auditor Shelley Hoyer; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented county business.

Motion Schwenker, second Flagel to approve a farm entrance permit to Dale Portz in section 6 of Van Buren Township on 400th Ave as presented. Aye: Schwenker, Steines, Flagel

District Representative Rachael Anderson from Congresswoman Mariannette Miller-Meeks’ office updated the Board. Her office offers letters of support among other services. Help with legislation would be appreciated for prisoners who are disenrolled from Medicaid once incarcerated leading the County to pay for those expenses.

Deputy Auditor Shelley Hoyer presented county business.

Motion Flagel, second Schwenker to approve the minutes of the June 25, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$433,785.55 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept, place on file and authorize Chair and Deputy Auditor signatures on the County Recorder’s Report of Fees collected for the month of June, 2024 in the amount of \$34,287.89 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Schwenker, second Flagel to approve fireworks permit to Great River Threshers at 99 Centennial St, Miles on July 12, 2024 at dusk with a rain date of July 13, 2024 at dusk as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve fireworks permit to Brandt Moore at 39950 195th St, Bellevue on July 12, 2024 with a rain date of July 20, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Flagel updated the Board on the Destination Iowa project with an estimate under \$70,000 for engineering work performed by WHKS & Co which would be paid by grant funds. EIRUSS anticipates the Spruce Creek water project to be completed by the end of July, 2024.

Recess the meeting.

Reconvene the meeting.

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Jackson County Fair & ISU Extension – 4-H Outreach Center with steel door jams leaking and still being fixed by the contractor.

Motion Flagel, second Schwenker to approve and authorize Chair signature on the Certificates of Substantial Completion from Peak Construction, Hometown Mechanical, Crawford Heating & Cooling, Midwest Automatic Fire Sprinkler Company and Stickley Electric, Inc for the Jackson County Fair & ISU Extension – 4-H Outreach Center building as presented. Aye: Schwenker, Steines, Flagel

Discussed the opening of the Law Enforcement Center and the time of an open house. In-house jail training will commence by the end of July. The Fire Marshal Office says we can move furniture in but not people. The plan is to be fully functional and open before the end of August. Retainage and remaining invoices still need to be paid for final costs.

Sheriff Brent Kilburg updated the Board. Kilburg noted in the FY2024 budget the department did not use \$125,000.00 in funds and would like to use it in FY2025. Kilburg presented two 28E Law Enforcement contracts between Jackson County and the City of Baldwin for \$2,475.00 and the City of Springbrook for \$3,575.00 to provide law enforcement services for one (1) year effective July 1, 2024 through June 30, 2025.

Motion Schwenker, second Flagel to approve Chair signature on two 28E agreements between Jackson County and the City of Baldwin and the City of Springbrook for law enforcement services for FY2025 as presented. Aye: Schwenker, Steines, Flagel

Jail Administrator Andrew Long updated the Board on the opening of the new Law Enforcement Center. June 2024 was the busiest it has been in years. Long gave the Board a list of supplies that need to be purchased yet.

Motion Schwenker, second Flagel to adjourn the meeting at 10:20 a.m. until the next board meeting on July 9, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Shelley Hoye, Deputy Auditor	Mike Steines, Board of Supervisors

July 9, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve and authorize Chair and Auditor signatures on a \$400,000.00 funding agreement for project STP-S-CO49(94)—5E-49 HMA resurfacing on Highway Z34 using Highway Safety Improvement Program (HSIP) funds as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1055-07-09-2024 to authorize the submittal of a Traffic Safety Fund Application to share traffic control signals with Cedar and Jones Counties as recorded in Resolution Book 5, page 230 as presented.

Aye: Schwenker, Flagel, Steines

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the July 2, 2024 Board proceeding as written by Deputy Auditor Hoye and authorize publication in the official newspapers as presented.

Aye: Schwenker, Flagel, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the reappointment of Jim England as the rural representative to the Maquoketa Library Board for a 5-year term expiring on July 1, 2029 as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1056-07-09-2024 creating the Ports of Eastern Iowa Authority for the Counties of Louisa, Muscatine, Scott, Clinton, Jackson and Dubuque as recorded in Resolution Book 5, page 231 as presented.

Aye: Schwenker, Flagel, Steines

Recess the meeting

Reconvene the meeting with Recorder Arlene Schauf who updated the Board on the Recorder’s Fiscal Year End report.

Motion Flagel, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected from July 1, 2023 through June 30, 2024 in the amount of \$491,969.62 as presented.

Aye: Schwenker, Flagel, Steines

Recess the meeting

Reconvene the meeting with Jail Administrator Andrew Long updated the Board on the progress of the Law Enforcement Center.

Motion Schwenker, second Flagel to adjourn the meeting at 9:55 a.m. until the next board meeting on July 16, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Flagel, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

July 16, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel presented county business. Scheckel informed the Boad of a petition received for approximately 550’ of 90th St for a roadway improvement project from a Level “B” to a Level “A” road according to the Road Improvement Policy.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the July 9, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$878,280.22 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission special meeting minutes for June 12, 2024 and June 13, 2024 as written by Director of Human Resources Becki Chapin as presented.

Aye: Schwenker, Steines, Flagel

Motin Flagel, second Schwenker to approve a renewal of a Class C Retail Alcohol License with outdoor service to Bluff Lake at 9301 95th Ave, Maquoketa effective July 18, 2024 through July 17, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$6,358.80 to Rick Weidner AIA; \$10,499.44 to Midwest Construction Consultants, Inc; \$131,285.53 to Bill Bruce Builders; \$357,200.00 to Stronghold Industries, Inc; \$260.00 to Tri-State Porta Potty, Inc; \$15,062.09 to Century Laundry Distributing, Inc (paid on 6-18-24); \$397.54 to Wendling; and \$1,653.00 to AT Disposal for a total cost of \$522,698.40 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending June 30, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a credit for \$-120.00 to Tri-State Porta Potty, Inc; and invoices for \$283.46 to Maquoketa Municipal Electric Utility; \$1,285.17 to Jackson County Fair Association; \$2,496.14 to Dean Engel; and \$565.50 to Amber Matthiesen for a total cost of \$4,510.27 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending June 30, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Facilities Manager Jeff Kilburg updated the Board.

Director of Human Resources Becki Chapin updated the Board.

Motion Flagel, second Schwenker to accept the resignation of Adam McPherson as a County Park Ranger in the Conservation Department effective July 9, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept the retirement of Director of Disability Services Lynn Bopes effective July 19, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept the retirement of Deputy Sheriff Russ Long effective July 31, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the early retirement agreement for health insurance between Jackson County and Russ Long as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Chair signature on the Actuarial Service Agreement with Nyhart Company, Inc to provide 509a actuarial certifications for FY24 and FY25 for \$2,900.00 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken and Lynn Bopes and Eastern Iowa Mental Health and Disability Services member Jack Willey (via Zoom) who discussed the Regional Governing Board meeting held on July 15, 2024. The Board acknowledged the retirement of Lynn Bopes and thanked her for her 19 years of service and dedication to Jackson County.

Motion Schwenker, second Flagel to adjourn the meeting at 10:28 a.m. until the next board meeting on July 23, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____ Chair _____
Alisa Smith, Auditor Mike Steines, Board of Supervisors

July 23, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve a residential entrance permit to Tyler Czipar in section 30 of Tete Des Morts Township on the north side of 320th St (D55) as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Chair signature on the FY25 Rural County Transportation Program (RCTP) Agreement to the City of Preston for \$25,000.00 as presented.
Aye: Schwenker, Steines, Flagel

Bellevue City Administrator Teresa L Weinschenk introduced Michael Burris as the new Bellevue Library Director.

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the July 16, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Director of Human Resources Becki Chapin presented personnel matters.

Motion Flagel, second Schwenker to approve and authorize Chair signature on the 9-month probationary Certificate of Appointment for part-time Deputy Sheriff Bryce Schmidt effective July 16, 2024 through April 16, 2025 and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the 9-month probationary Certificate of Appointment for part-time Deputy Sheriff Shane Nixon effective August 8, 2024 through May 8, 2025 and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the hiring of Anthony “Tony” Vorwald as the Natural Resource Ecologist at \$24.29 per hour effective July 8, 2024 and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.
Aye: Schwenker, Steines, Flagel

Emergency Management Director Lyn Medinger presented the Multi-Jurisdictional Hazard Mitigation Plan.

Motion Flagel, second Schwenker to approve Resolution #1057-07-23-2024 the Jackson County, Iowa Multi-Jurisdictional Hazard Mitigation Plan 2024 Updated Plan as recorded in Resolution Book 5, page 232 as presented.
Aye: Schwenker, Steines, Flagel

Treasurer Beth Gerlach presented the Treasurer’s Semi-Annual report from January 1, 2024 to June 30, 2024. The ending fund balance in all funds as of June 30, 2024 was \$15,072,533.40.

Motion Schwenker, second Flagel to accept and authorize the publication of the County Treasurer’s Semi-Annual Report from January 1, 2024 through June 30, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Sheriff Brent Kilburg who introduced part-time Deputy Bryce Schmidt who joined the department July 16, 2024. Kilburg read Deputy Schmidt’s biography before Kilburg swore him in.

Health Administrator Elizabeth Townsend updated the Board.

Motion Schwenker, second Flagel to adjourn the meeting at 10:09 a.m. until the next board meeting on July 30, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

July 30, 2024

The work session started at 8:30 a.m. to discuss the contract for the County Engineer position. Present: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Human Resource Director Becki Chapin

Engineer Todd Kinney’s contract ends on August 31, 2024 with Jackson County and Assistant Engineer Jayden Scheckel has applied for the County Engineer position. Negotiations with Scheckel for salary and benefits for the position were discussed. A new contract will be presented at a future Board of Supervisor meeting. Kinney will discuss with the Clinton County Supervisors a potential contract for assistance to the Jackson County Engineer’s Office when necessary.

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Regular meeting brought to order by Chair Steines at 9:00 a.m.

Sheriff Brent Kilburg recognized retiring Deputy Sheriff Russ Long for his 44 years of service effective July 31, 2024.

Recess the meeting.

Reconvene the meeting with Auditor Alisa Smith who presented county business and reviewed the Board calendar.

Motion Flagel, second Schwenker to approve the minutes of the July 23, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$418,312.10 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Chair signature on the letter of support for the Maquoketa Green Space Redevelopment Committee in the amount of \$10,000.00 per year for 3 years as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Human Resources Director Becki Chapin.

Motion Schwenker, second Flagel to approve the hiring of Rebecca Pflughaupt as Administrative Assistant in the Zoning Office at an hourly rate of \$20.60 per hour and authorize the Auditor’s Office to issue bi-weekly paychecks effective August 7, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Emergency Medical Services (EMS) Director Michael Sturm and EMS Association President Kyle Bales who updated the Board.

Conservation Director Nathan Jones updated the Board.

Motion Schwenker, second Flagel to adjourn the meeting at 9:42 a.m. until the next board meeting on August 6, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

August 6, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney presented county business.

Motion Schwenker, second Flagel to approve and authorize the Chair signature on the FY25 Rural County Transportation Program (RCTP) Agreement to the City of LaMotte for \$21,679.20 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Chair signature on the STBG Program Agreement for project STP-S-CO49(94)—5E-49 for the Z34 HMA Overlay funding agreement from the City of Preston north 4.6 miles to the Maquoketa River for \$1,350,000.00 as presented.

Aye: Schwenker, Steines, Flagel

Kinney presented a request from Kathy Howell to vacate an alley in the unincorporated town of Canton from Highway E17 north to the portion of vacated 4th St.

Motion Schwenker, second Flagel to approve setting the date of August 27, 2024 at 9:00 a.m. for a public hearing to vacate the alley in the unincorporated town of Canton as presented.

Aye: Schwenker, Steines, Flagel

ECIA Community & Economic Development Director Matt Specht discussed a letter of support for ECIA’s application for Lead-Based Paint Hazard Control and Healthy Homes Grant Program.

Motion Flagel, second Schwenker to approve and authorize the Chair signature in support of ECIA’s application for Lead-Based Paint Hazard Control and Healthy Homes Grant Program and pledge \$2,000.00 per unit completed in our County up to \$8,000.00 per year for the four-year period of performance of the grant program as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business and Board business.

Motion Schwenker, second Flagel to approve the minutes of the July 30, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of July, 2024 in the amount of \$32,087.36 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1059-08-06-2024 for an operating transfer to temporarily transfer money from the General Basic Fund #01000 to the FEMA EOC Hinson Grant Fund #27002 for \$200,000.00 as recorded in Resolution Book 5, page 234 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the correction of the reappointment of Jim England as the rural representative to the Maquoketa Library Board for a 6-year term expiring on July 1, 2030 as presented.
Aye: Schwenker, Steines, Flagel

Maquoketa City Manager Joshua Boldt requested a resolution on the Green Space Redevelopment Project.

Motion Schwenker, second Flagel to approve Resolution #1058-08-06-2024 that the Jackson County Board of Supervisors supports the Maquoketa Betterment Corp/Hometown Pride Committee for the Green Space Redevelopment Project as recorded in Resolution Book 5, page 233 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize Chair signature on a letter of support for a REAP Grant application for the Summit St/Jacobsen Dr sidewalk paving project as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 9:46 a.m. until the next board meeting on August 13, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

August 13, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve two utility permits to Maquoketa Valley Electric Coop to install new poles along 296th Ave and 150th St as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a residential entrance permit to Scott Schurbon in section 26 of South Fork Township on 24th St as presented.
Aye: Schwenker, Steines, Flagel

Human Resources Director Becki Chapin presented county business.

Motion Schwenker, second Flagel to approve the employment contract with Jayden Scheckel as the Jackson County Engineer, effective September 1, 2024 through June 30, 2027 at a starting salary of \$130,000.00 per year and increasing to \$135,000.00 per year effective March 1, 2025, including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Joint Agreement between Clinton County and Jackson County for Engineering Services from September 1, 2024 through August 31, 2025 at a rate of \$89.76 per hour plus \$0.585 per mile as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the August 6, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$259,649.55 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Special Class “C” Retail Native Wine License with outdoor service to The Tabor Family Winery, LLC at 3570 67th St, Baldwin effective August 7, 2024 through August 6, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve setting a public hearing date of September 3, 2024 at 10:00 a.m. for a FY25 budget amendment as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting

Reconvene the meeting to discuss the \$25,000.00 budget allocation to Together We Build. President Will Cornelius (via Zoom) from Together We Build, Inc joined the meeting to discuss the funding.

Motion Flagel, second Schwenker to approve and authorize the Chair signature on the FY2025 Agreement between Jackson County and Together We Build, Inc for \$25,000.00 payable before November 15, 2024 to maintain a county building and the repayment of the Revolving Loan Fund annual payment as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:02 a.m. until the next board meeting on August 20, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

August 20, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve Resolution #1060-08-20-2024 authorizing Jayden Scheckel, P.E. County Engineer, to accept all Farm-to-Market and Federal or State Aid Construction Projects on behalf of the Jackson County Board of Supervisors as recorded in Resolution Book 5, page 235 as presented.
Aye: Schwenker, Steines, Flagel

Scheckel presented plans for approximately 725’ of 90th St from a Level “B” road to a Level “A” road improvement project and cost estimate in section 12 of Monmouth Township with an approximate cost of \$174,000.00. Darcy Effenheim and Sherri James addressed the Board concerning the drainage issues, cost of the project and the driveway into the proposed building site.

David Stevens addressed the Board concerning the proposed wind turbines in Jackson County.

Attorney John Kies presented the Iowa County Attorney’s Case Management Project for his office from Prosecutor by Karpel for \$24,870.00.

Motion Schwenker, second Flagel to approve the Iowa County Attorney’s Case Management Project to be paid from the County Attorney’s Incentive funds as presented.
Aye: Schwenker, Steines, Flagel

Sheriff Brent Kilburg introduced Shane Nixon and swore him in as a part time deputy Sheriff.

Veterans Affairs Administrator Ruth Eltrich updated the Board on her department.

Zoning Administrator Lori Roling introduced Rebecca Pflughaupt as the new Administrative Assistant in the Zoning Office.

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Jackson County Law Enforcement Center. Hansen informed the Board that Jail Inspector Delbert Longley will return on September 26, 2024 for a final jail inspection.

Motion Schwenker, second Flagel to approve change order #1 – 4 to Bill Bruce Builders, Inc for \$7,150.40 for epoxy in lieu of sealed concrete for the vehicle sallyport floor and repairs to drywall and paint caused by contractors and furniture movers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve change order #2 – 3 to Stronghold Industries, Inc for \$13,740.00 to supply and install 6 stainless steel 4-man tables for the maximum-security cells in lieu of 1 6-man table as presented.
Aye: Schwenker Steines, Flagel

Motion Schwenker to set the open house date for the Law Enforcement Center for September 13, 2024 and September 14, 2024. Motion died for lack of a second.

Motion Flagel, second Schwenker to approve invoices for \$14,320.41 to Midwest Construction Consultants; \$260.00 to Tri-State Porta Potty, Inc; \$1,000.00 to Gerardy Welding & Fabrications, Inc; and \$420.00 to AT Disposal for a total of \$16,000.41 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending July 31, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the heating, ventilation and air conditioning (HVAC) preventative maintenance contract to be completed semi-annually with Geisler Brothers for an annual payment of \$3,088.00 as presented.
Aye: Schwenker, Steines, Flagel

Coordinator of Disability Services Lynee Burken and Committee Member Jack Willey updated the Board on the Eastern Iowa Mental Health and Disability Service Governing Board meeting held on August 19, 2024.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the August 13, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the June 5, 2024 and the July 10, 2024 meetings as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to adjourn the meeting at 11:08 a.m. until the next board meeting on August 27, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

August 27, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m. and opened the public hearing on the vacation of an alley in the unincorporated Town of Canton. No comments for or against the vacation have been received.

Motion Schwenker, second Flagel to close the public hearing for the vacation of an alley in the unincorporated Town of Canton as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1061-08-27-2024 for the vacation and closure of Jackson County Road right-of-way in the Original Plat of the Town of Canton as recorded in Resolution Book 5, pages 236 and 237 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve setting a public hearing date of September 17, 2024 at 9:00 a.m. for the road improvement project on 90th St from a Level “B” to a Level “A” road as presented.
Aye: Schwenker, Steines, Flagel

ECIA Development Coordinator and Brownfields Project Manager Dawn Danielson (via Zoom) updated the Board on the Brownfield Grant.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to approve and authorize Chair signature on a letter of support for a \$50,000.00 T-Mobile Hometown Grants Program for the Maquoketa Green Space Redevelopment in the City of Maquoketa as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the August 20, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$343,678.41 as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting

Reconvene the meeting with Treasurer Beth Gerlach who discussed assigning a county held tax certificate for property owned by The Gianduia Co, LLC to Jeff Streeper in the City of Maquoketa.

Motion Schwenker, second Flagel to approve Treasurer Beth Gerlach assigning a county held tax certificate to Jeff Streeper as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Ben Davison from Jackson County Economic Alliance who updated the Board on the Maquoketa Greenspace Project.

Motion Schwenker, second Flagel to adjourn the meeting at 9:49 a.m. until the next board meeting on September 3, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 3, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve and authorize Chair signature on the Z34 HMA overlay final plans from the Preston City limits north to the Damian Bridge for the \$2.74 million dollar project and including an additional \$400,000.00 from the Highway Safety Improvement Program (HSIP) from the State of Iowa as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the \$129,000.00 E23Y (Iron Bridge Rd) fog seal final plans from Highway 62 to the Iron Bridge as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a field entrance permit to Joseph Hoffmann in section 32 of Prairie Springs Township on 317th St including a hidden driveway sign from the west as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a Class C farm entrance permit to Larry Herrig in section 30 of Tete Des Morts Township on the east side of Sieverding Ridge Rd as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to accept with regret the resignation of Shirley Peterson as Trustee of the Sabula Benefited Fire District after 4 years of service as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the appointment of Richard Mayer as the Trustee of the Sabula Benefited Fire District to fill a vacancy with term ending December 31, 2025 as presented. Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board on his department.

JC Cox addressed the Board concerning tree limbs along Lakehurst Rd which are hanging over the road and are damaging campers when they pass by. The Secondary Roads department has been contacted to look at the possibility of trimming the trees.

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the August 27, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of August, 2024 in the amount of \$43,713.14 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve an amendment for outdoor service from August 31, 2024 through September 1, 2024 for a Class C Retail Alcohol License to Parker’s Pit Stop, LLC at 29418 Hwy 52, Bellevue with the alcohol license effective April 4, 2024 through April 3, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting at 10:00 a.m. with Chair Steines opening the public hearing for the FY2025 Budget Amendment. No comments for or against the amendment have been received.

Motion Schwenker, second Flagel to close the public hearing for the FY2025 budget amendment as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1062-09-03-2024 for the Amendment to the County Budget for Fiscal Year 2024-2025 and authorize Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 238 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:03 a.m. until the next board meeting on September 10, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 10, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve an underground utility permit to Maquoketa Valley Electric Cooperative to bore a new service under the road to 22046 13th St, Maquoketa as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a right-of-way utility permit to Maquoketa Valley Electric Cooperative to install new poles on an existing overhead line on 317th St, LaMotte as presented.

Aye: Schwenker, Steines, Flagel

Property owner Travis Woodhurst addressed the Board concerning the fencing issues on Level C 584th Ave, Sabula.
The Board members will individually visit the road to see the issues and to make a decision at a future meeting.

Director of Human Resources Becki Chapin updated the Board.

Motion Flagel, second Schwenker to accept with regret the resignation of John Michel as a full-time jailer effective August 14, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Amy Orsborne going from part-time jailer to full-time jailer effective September 6, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Dylan Said going from PRN jailer to permanent part-time jailer effective September 6, 2024 as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling and Administrative Assistant Becca Pflaghaupt updated the Board.

Motion Schwenker, second Flagel to approve Resolution #1064-09-10-2024 approving a moratorium on Utility Scale Solar Energy Conversion Systems to June 30, 2025 as recorded in Resolution Book 5, page 240 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1063-09-10-2024 approving a moratorium on Utility Scale Battery Energy Storage Systems to June 30, 2025 as recorded in Resolution Book 5, page 239 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the September 3, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$706,929.83 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1065-09-10-2024 disbursing \$74,418.78 in federal flood control revenues collected from leased property along the Mississippi River as recorded in Resolution Book 5, page 241 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to adjourn the meeting at 10:04 a.m. until the next board meeting on September 3, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 17, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Deputy Auditor Shelley Hoye; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Guest: Travis Woodhurst. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m. and opened the public hearing on the 90th St Level B Road Improvement Plan. The applicant is no longer seeking to improve the road therefore no action will be taken today.

Motion Schwenker, second Flagel to close the public hearing on the 90th St Level B Road improvement plan as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to reject the 90th St Level B Road Improvement project as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve a utility permit to Cascade Communications to bury new fiber to 20481 267th St as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a residential entrance permit to Jayden Scheckel in section 9 of Bellevue Township on Sieverding Ridge Rd as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to table action on the Level C Rd 584th Ave, Sabula to maintain the fences at the right-of-way width of thirty-three feet from center of the road as presented. Aye: Schwenker, Steines, Flagel

IDOT Funding agreement has not been received for the \$2 million yet for Iron Bridge replacement but the three-year timeline will start once the agreement is signed. The County will also apply for a RAISE grant.

Josh Boldt presented an engagement letter from Ahlers and Cooney to discuss moving forward on investigating the County levying for the E911 expenses regardless of the State passing legislation.

Motion Schwenker, seconded Flagel to approve Chair signature on the E911 engagement letter from Ahlers and Cooney as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board. Office will be closed on Friday for training. On November 8th they will be having an Outreach program.

Deputy Auditor Hoye presented county business.

Motion Flagel, second Schwenker to approve the minutes of the September 10, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the August 14, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling presented a resolution for a moratorium on data mining development and construction. There is a company interested in locating in Jackson County to build a data center for data mining. Grundy County has a similar company. The company operation doesn't generate much money or taxable value.

Motion Schwenker, second Flagel to approve amended Resolution #1066-09-17-2024 to approve a moratorium on data mining development or construction in Jackson County through June 30, 2025 as presented. Aye: Schwenker, Steines, Flagel

Roling has set up a public hearing at the Ohnward Fine Arts Center on October 21, 2024 at 6:00 p.m. for the Wind Energy Ordinance.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting.

Mississippi Valley Workforce Development Board Executive Director Miranda Swafford, Compliance Officer Mandy Tripp and Strategic Partnership Specialist Tyler Lanz updated the Board and presented a slide show presentation.

Jackson County Disability Coordinator Lynee Burken and Eastern Iowa Mental Health and Disability Services Member Jack Willey updated the Board on the Regional Board meeting held on September 16, 2024. They presented information on fiscal year 2024/2025 budget reductions of \$4 million. Jail medications are being cut so the County will have to pay for 100% of those which is about \$5,000 for Jackson County. The Region is applying for State dollars to assist with fiscal year current expenses.

Motion Schwenker, second Flagel to adjourn the meeting at 10:38 a.m. until the next board meeting on September 24, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Mike Steines, Board of Supervisors

September 17, 2024

Work Session with Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Deputy Auditor Shelley Hoyer; Human Resources Director Becki Chapin, County Sheriff Brent Kilburg, Jail Administrator Andrew Long, Jailer Tracy Frederichsen

Chair Steines opened the work session at 11:00 a.m.

The Jail is requesting one additional full-time jail staff member. Chapin presented a schedule with current staff showing gaps which need an additional person to fill. Right now, minimum of three people on schedule but requesting an additional person on each shift to reduce the necessity of calling in additional personnel.

In our new facility, will we have the same issues we have now? If there is an issue, one or two would deal with the issue while someone else checks whole facility. If the outside emergency personnel have to be led to the location of situation, then still need someone else to monitor facility. Frederichsen explained what happened in Clinton County when they had a suicide attempt.

Budget constraints will be an issue this fiscal year. Schwenker said we can open the facility and then look at hiring personnel if they can prove they need them and we get out-of-county inmates housed in our jail. After advertising for the 3 ½ jailers, there might be enough applicants to make sense to hire the extra full-time jailer.

When will the department move over to the new jail? Long said he would be training any jailers or if they go through state school then they could open the jail. Sheriff would prefer full-time jailers versus PRNs. They should be hiring the three full-time jailers that were approved regardless of whether asking for a fourth.

Supervisors told them let’s see what happens after the advertisement and hiring process and moving over to the new jail before looking at adding a fourth jailer.

Adjourned at 11:46 a.m.

Clerk _____
Shelley Hoyer, Deputy Auditor

Chair _____
Mike Steines, Board of Supervisors

September 24, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Steines who vacated the Chair to approve updating the Road Improvement Policy as presented.
Aye: Steines, Flagel
Nay: Schwenker

Motion Schwenker, second Flagel to table action on an updated Supplemental Sign Policy as presented.
Aye: Schwenker, Steines, Flagel

Drug Free Communities Project Coordinator Julia Furne presented the Area Substance Abuse Council contract for services in support of the Drug Free Communities Support Grant from September 30, 2024 through September 29, 2025 for \$90,105.00.

Motion Schwenker, second Flagel to approve Chair signature on the contract between Jackson County and the Area Substance Abuse Council effective September 30, 2024 through September 29, 2025 as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the September 17, 2024 Board proceedings as written by Deputy Auditor Hoye and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$844,425.79 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to rescind Resolution #1052-06-25-2024 and approve Resolution #1067-09-24-2024 to authorize the Auditor’s Office annual budgeted transfer from the General Fund #01000 to the Historic Preservation Fund #29000 for \$4,000 as recorded in Resolution Book 5, page 243 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to approve Chair signature on the contract with Groth Services LLC from September 5, 2024 through September 4, 2025 for the Wastewater Treatment Facility at the Andrew Jackson Care Facility for \$1,535.00 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 9:40 a.m. until the next board meeting on October 1, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

October 1, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar– Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to untable the Supplemental Sign Policy as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Chair signature on the Supplemental Sign Policy as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a field entrance permit to Jennifer & Tracy Sanders in section 29 of Brandon Township on 30th Ave as presented.

Aye: Schwenker, Steines, Flagel

Jackson County Historic Preservation Commission members Laura Carstens and Marilyn Osterhaus presented the Jackson County Insane Asylum Assessment Report.

Motion Schwenker, second Flagel to accept and place on file the Jackson County Insane Asylum Assessment Report as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Jackson County Maintenance Department assisting the Jackson County Historic Preservation Commission on the immediate repairs at the Jackson County Insane Asylum as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the September 24, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a 5-day Special Class C Retail Alcohol License with outdoor service to St Patrick Church, 28914 46th Ave, Bernard effective October 24, 2024 through October 28, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1068-10-01-2024 for an operating transfer from the Rural Services Fund #11000 to the Secondary Roads Fund #20000 for \$675,000.00 effective October 1, 2024 as recorded in Resolution Book 5, page 244 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1069-10-01-2024 for an operating transfer from the General Fund #01000 to the Secondary Roads Fund #20000 for \$50,000.00 effective October 1, 2024 as recorded in Resolution Book 5, page 245 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1070-10-01-2024 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective October 1, 2024 as recorded in Resolution Book 5, page 246 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1071-10-01-2024 accepting the Living Roadway Trust Fund Grant for \$4,178.00 for the contract of surveying Jackson County Roadside Vegetation Management as recorded in Resolution Book, page 247 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the appointment of Don Wentworth to the Preston Library Board for a six-year term ending on July 1, 2030 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Health Administrator Elizabeth Townsend who updated the Board.

Zoning Administrator Lori Roling discussed UR Energy, a Data Mining facility developer. Blair Ulery from UR Energy discussed what her company does and what is needed for the company to locate in Jackson County. Bob Ringen discussed a potential site for a data mining facility on his property and Toni Reiss also has a property on E17.

Roling presented the final subdivision plat of the Alden Subdivision for discussion and possible action.

Motion Schwenker, second Flagel to approve Resolution #1072-10-01-2024 for the Alden Subdivision in section 36 of Tete Des Morts Township as recorded in Resolution Book 5, page 248 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 11:19 a.m. until the next board meeting on October 8, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

October 8, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve a right-of-way utility permit to Lumen (Century Link) in section 26 of South Fork Township to replace a damaged pole and cable along West Summit St/33rd St as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the October 1, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$417,416.53 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept, place on file and authorize Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of September, 2024 in the amount of \$30,430.92 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a Special Class “C” Retail Native Wine License with outdoor service to Iowa Grave Vine Winery, LLC at 18345 55th St, Maquoketa effective November 15, 2024 through November 14, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the updated Jackson County Conflict of Interest Policy from a cumulative total purchase price of \$1,500.00 to \$6,000.00 as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to accept the resignation of Jim Wachtel from the Civil Service Commission effective 9-26-24 after 3 years of service as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to appoint Engineer Jayden Scheckel to the E911 Service Board as the alternate representative for Jackson County as presented. Aye: Schwenker, Steines, Flagel

Sheriff Brent Kilburg presented a dissolution of contract for law enforcement services between the City of Miles and Jackson County effective August 15, 2024.

Motion Schwenker, second Flagel to approve the dissolution of contract for law enforcement services between the City of Miles and Jackson County effective August 15, 2024 as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling updated the Board.

Motion Schwenker, second Flagel to adjourn the meeting at 9:46 a.m. until the next board meeting on October 15, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

October 15, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Drug Free Communities Project Coordinator Julia Furne and Easton Valley School District Teacher Courtney Keller (via Zoom) informed the Board of the Dover Youth Conference they attended from July 6 – 10, 2024 in Dover, MA using Opioid Settlement dollars.

Jackson County Area Tourism Association Director Tom Devine updated the Board.

Environmental Health/Zoning Administrative Assistant Becca Pflughaupt presented the final plat of Lot 1 of Matuszak Place, a minor subdivision in section 19 of Bellevue Township.

Motion Schwenker, second Flagel to approve Resolution #1073-10-15-2024 for Lot 1 of Matuszak Place, a minor subdivision in section 19 of Bellevue Township as recorded in Resolution Book 5, pages 249 & 250 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the October 8, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the September 11, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Schwenker, second Flagel to approve the resignation of pro re nata (PRN) jailer Tory Sullivan effective October 10, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the transfer of Betsy Swisher from PRN to permanent part time jailer effective October 13, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the transfer of Virginia Brewer from PRN to full time jailer effective October 28, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept the resignation of Debbie Schroeder from the permanent part-time position in the Veterans Affairs office effective November 1, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1074-10-15-2024 establishing the County Compensation Board as recorded in Resolution Book 5, page 251 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Chair Steines recessed the meeting.

Chair Steines reconvened the meeting with CEO of Eastern Iowa MHDS Lori Elam, CEO of East Central IA MHDS Mae Hingtgen, Eastern Iowa Mental Health and Disability member Jack Willey and Coordinator of Disability Services Lynee Burken updated the Board and discussed the request for proposal for the district.

Motion Schwenker, second Flagel to adjourn the meeting at 11:04 a.m. until the next board meeting on October 22, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

October 22, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve Resolution #1075-10-22-2024 rejecting the quotes for the FY25 Destination Lighting Project #L-TSF-CO49(95) --74-49 due to a Targeted Small-Business requirement omission from the funding agreement for quotes as recorded in Resolution Book 5, page 252 as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the October 15, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$510,705.98 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Class “C” Retail Alcohol License to Alfred’s Bar & Grill at Leisure Lake, LLC at 21701 Hill Dr, Bernard effective November 16, 2024 through November 15, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1076-10-22-2024 cancelling an outstanding warrant in the Jackson County Auditor’s Office in the amount of \$68.13 as recorded in Resolution Book 5, page 253 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1077-10-22-2024 transferring \$5,000.00 in appropriations from the Juvenile Probation Department to the Court Costs-Ad Litem Attorney Fees Department as recorded in Resolution Book 5, page 254 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Chair Steines recessed the meeting.

Chair Steines reconvened the meeting with Eastern Iowa Mental Health and Disability Services member Jack Willey and Coordinator of Disability Services Lynee Burken who updated the Board on the Regional Mental Health Governing Board meeting held October 21, 2024.

Chair Steines recessed the meeting.

Chair Steines reconvened the meeting with John Hansen from Midwest Construction Consultants, Jail Administrator Andrew Long (via Zoom) and Maintenance Supervisor Jeff Kilburg who discussed the issues and progress of the Law Enforcement Center.

Chair Steines recessed the meeting.

Chair Steines reconvened the meeting with Maquoketa City Manager Josh Boldt, Emergency Management Director Lyn Medinger and Communications Supervisor Bob Lane who discussed the E911 Communications Agreement with the Board. No decision was made today with future discussions to be determined.

Motion Schwenker, second Flagel to adjourn the meeting at 11:38 a.m. until the next board meeting on October 29, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____Chair _____
Alisa Smith, AuditorMike Steines, Board of Supervisors

October 29, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Director of Human Resources Becki Chapin updated the Board.

Motion Schwenker, second Flagel to approve Corrections Officer Dylan Said moving from part-time to full-time employment effective October 25, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the hiring of Brandon Russell as a full-time Corrections Officer effective October 28, 2024 at an hourly rate of \$21.42 per hour including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the hiring of Brooklyn Massey as a PRN Corrections Officer effective October 29, 2024 at an hourly rate of \$21.42 per hour including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the hiring of Isaac Anderson as a Conservation Park Ranger at an hourly rate of \$26.05 per hour with a .50 cent increase after six months of employment and a .50 cent increase after one year as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the October 22, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Conservation Director Nate Jones updated the Board.

Weed Commissioner Jeannie Collins-Heer updated the Board.

Motion Schwenker, second Flagel to approve the Chair signature on the 2024 Weed Commissioner’s Report as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Chair signature on the 2025 County Weed Commissioner Certification form as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Chair Steines recessed the meeting.

Chair Steines reconvened the meeting with Zoning Administrator Lori Roling who updated the Board.

Facilities Manager Jeff Kilburg updated the Board on projects at the Law Enforcement Center. Jail Administrator Andrew Long and Sheriff Brent Kilburg joined via Zoom and John Hansen from Midwest Construction Consultants joined the Board via telephone to discuss the issues and progress on the Law Enforcement Center

Zoning Administrator Lori Roling and Blair Ulery (via Zoom) from UR Energy discussed lifting the Data Mining moratorium. Roling will return to the Board with a resolution to lift the moratorium.

Motion Schwenker, second Flagel to adjourn the meeting at 10:55 a.m. until the next board meeting on November 5, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

November 5, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve the updated Jackson County Secondary Roads Oil Spill Contingency Plan as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve an underground utility permit to Maquoketa Valley Electric Company in section 24 of Otter Creek Township on 184th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a residential entrance permit to Daniel Kahl in section 12 of Bellevue Township on Sieverding Ridge Road as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the October 29, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$421,196.83 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept, placed on file and authorize the Chair and Auditor signatures on the Recorder’s Report of Fees collected for the month of October, 2024 in the amount of \$52,111.47 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve moving the November 12th meeting to Wednesday, November 13th at 11:00 a.m. due to election matters as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Zoning Administrator Lori Roling updated the Board.

Motion Schwenker, second Flagel to rescind Resolution #1066-09-17-2024 and approve Resolution #1078-11-05-2024 rescinding the moratorium on Data Mining as recorded in Resolution Book 5, page 255 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 9:28 a.m. until the next board meeting on November 13, 2024 at 11:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

November 13, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 11:00 a.m.

Northeast Iowa Area Agency on Aging (NEI3A) Director of Grants and Development Lisa Wetzel discussed services they provide to older adults living in Jackson County.

Auditor Alisa Smith presented the canvass material from the November 5, 2024 General Election and county business.

Motion Flagel, second Schwenker to approve and authorize the Board to certify the true and correct abstract of votes cast in Jackson County at the November 5, 2024 General Election as shown by the 13 regular precincts and absentee precinct and authorize the Board to sign the official state abstracts, county abstracts and further authorize the Chair signing the certificates of election and authorize Auditor Smith to forward the abstracts to the Iowa Secretary of State as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the minutes of the November 5, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve invoices for \$226.52 to Midwest Construction Consultants, Inc and \$2,750.00 to Stickley Electric for a total cost of \$2,976.52 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending October, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1079-11-13-2024 for the annual interfund operating transfer for Fiscal Year 2024/2025 in the sum of \$20,000 from the General Fund #01000 to the

Local Public Health Nurses Fund #24000, effective on November 13, 2024 as recorded in Resolution Book 5, page 256 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1080-11-13-2024 for the annual interfund operating transfer for Fiscal Year 2024/2025 in the sum of \$74,269 from the General Basic Fund #01000 to the Local Health Sanitation Fund #24000, effective on November 13, 2024 as recorded in Resolution Book 5, page 257 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Schwenker, second Flagel to adjourn the meeting at 12:13 p.m. until the next board meeting on November 19, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

November 19, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve Chair signature on the Iowa County Engineers Association Safety Action Plan to formalize Jackson County’s support of the strategies outlined in Iowa’s Five-Year Strategic Highway Safety Plan (SHSP) 2024-2028 and the overall vision of Zero Fatalities on Iowa’s public roadways as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Chair signature on the Iowa Department of Transportation agreement for a DOT initiated detour of primary highways onto local roads from February 1, 2026 to December 1, 2026 for a road construction project on Iowa Highway 136 in Clinton County as presented. Aye: Schwenker, Steines, Flagel

Alice Daurelle discussed the scheduling of notices and times of meetings to discuss wind turbines in Jackson County. She also handed out information to the Board on the driftless area Jackson County is in.

Maquoketa City Manager Josh Boldt and Conservation Director Nathan Jones discussed the resolution for the Prairie Creek Destination Iowa project.

Motion Schwenker, second Flagel to approve Resolution #1082-11-19-2024 affirming support of the Prairie Creek Recreation Area Project CAT Grant application and committing local match in an amount no less than \$120,628.00 as recorded in Resolution Book 5, page 259 as presented. Aye: Schwenker, Steines, Flagel

Chief Deputy James Kraker discussed a proposal for Courthouse Security Officers.

Motion Schwenker, second Flagel to approve the hiring of three additional Courthouse Security Officers as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the November 13, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$215,714.27 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept and place on file the Veterans Affairs Commission meeting minutes for the October 9, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1081-11-19-2024 ordering a recount of votes in all precincts in Jackson County which are in the United States Representative District 1 as recorded in Resolution Book 5, page 258 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Schwenker, second Flagel to approve the appointment of Jane Long to the Jackson County Compensation Board for a 4-year term expiring on June 30, 2028 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the appointment of Neil Harrison to the Jackson County Compensation Board for a 2-year term expiring on June 30, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagle to approve the appointment of Billy Coakley on the Jackson County Civil Service Commission to fill a vacancy expiring on August 31, 2027 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:00 a.m. until the next board meeting on November 26, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

November 26, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Mary Hayward & Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

County Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve a farm entrance permit to Randy Schmidt in section 23 of Van Buren Township on 45th St as presented. Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a field entrance permit to Dennis Bradley in section 11 of Richland Township on 274th St including a hidden driveway sign to be installed as presented. Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Chair signature on the final voucher of \$85,821.52 for project #FM-CO49(92)—55-49 to Fog seal Z-15 as presented. Aye: Schwenker, Flagel, Steines

Laura Carstens and Marilyn Osterhaus, members of the Jackson County Historic Preservation Commission, discussed installing recognition signs for historic sites at the Insane Asylum at the Andrew Jackson Farm, Mill Rock School, Canton School and Big Mill Homestead. They recommend the signs be installed by the Jackson County Maintenance Department by the middle of April, 2025.

Motion Schwenker, second Flagel to approve the Jackson County Maintenance Department installing the signs as time permits at the four sites as presented. Aye: Schwenker, Flagel, Steines

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the November 19, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a Class “B” Retail Alcohol license to TADA Meats, LLC at 18066 Hwy 64, Maquoketa effective December 14, 2024 through December 13, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Board to certify the recount and corrected abstract of votes cast in Jackson County at the November 5, 2024 General Election as shown by the 13 regular precincts and absentee precinct for the United States Representative District 1 contest between Christina Bohannon and Mariannette Miller-Meeks and authorize the Board to sign the official abstract of votes for the recount and authorize Auditor Smith to forward the abstract to the Iowa Secretary of State as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1083-11-26-2024 certifying delinquent Leisure Lake assessments to the County Treasurer for property tax collection effective November 26, 2024 as recorded in Resolution Book 5, page 260 as presented. Aye: Schwenker, Steines, Flagel

Zoning Administrator Lori Roling and ECIA Senior Planner Laura Carstens discussed a contract to update the Zoning Ordinance. The total cost of the contract is \$18,000.00 with ECIA contributing \$9,000.00 and Jackson County Zoning Department will pay the remaining \$9,000.00 over two fiscal years.

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Law Enforcement Center.

Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health & Disability Services member Jack Willey updated the Board on the Regional Governing Board meeting held November 25, 2024.

Motion Schwenker, second Flagel to cancel the December 24, 2024 regularly scheduled board meeting and reschedule the December 31, 2024 board meeting until Thursday, January 2, 2025 at 9:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Recess the meeting.

Chair Steines reconvened the meeting with Health Administrator Elizabeth Townsend who updated the Board on her department.

Motion Schwenker, second Flagel to adjourn the meeting at 11:11 a.m. until the next board meeting on December 3, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

December 3, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Chair Steines opened the public hearing for the plans, specifications and form of contract and estimated cost for the Destination Iowa Prairie Creek Recreational Trail & Disc Golf Course project. Chair Steines received several calls concerning the project but no other comments for or against the project have been received.

Motion Schwenker, second Flagel to close the public hearing for the plans, specifications and form of contract and estimated cost for the Destination Iowa Prairie Creek Recreational Trail & Disc Golf Course project as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1085-12-03-2024 approving the plans, specifications, form of contract, cost estimate, setting the public hearing date for the Prairie Creek Recreation Project and authorizing Maquoketa City staff to request bids as recorded in Resolution Book 5, page 262 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1086-12-03-2024 accepting the bid in the amount of \$1,310,966.97 submitted by Jim Schroeder Construction, Inc for the Destination Iowa Prairie Creek Recreation Trail & Disc Golf Course project as recorded in Resolution Book 5, page 263 as presented. Aye: Schwenker, Steines, Flagel

Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve Resolution #1084-12-03-2024 to award the Traffic Safety Improvement Program (TSIP) Destination Lighting Project L-TSF-CO49(95)—74-49 to Biechler Electric for \$90,748.74 as recorded in Resolution Book 5, page 261 as presented.
Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the November 26, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve invoices for \$8,177.64 to Midwest Construction Consultants; \$64,706.79 to Bill Bruce Builders; \$201,400.00 to Stronghold Industries; \$22,922.65 to Kraus Plumbing & Heating; \$78,889.11 to Geisler Brothers; \$47,016.47 to Rock River Electric; \$4,988.00 to Midwest Fire Sprinkler; \$669.50 to Tri-State Porta Potty, Inc; \$1,792.05 to Midwest Alarm Services; \$2,800.00 to Gerardy Welding & Fabrication, Inc; \$289.75 to Manatt’s, Inc; and \$1,260.00 to AT Disposal for a total cost of \$436,604.46 and authorize Chair signature on the project cost recap for the Law Enforcement Center for the month ending October 31, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$935,219.68 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder’s Report of Fees collected for the month of November, 2024 in the amount of \$35,330.85 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Chair signature on change order #5-3 to Rock River Electric for \$3,462.22 for additional exit signs, install guard over the fire alarm, IT room receptables and breaker, outlet change in laundry room and additional outlets in the booking area as presented.
Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Schwenker, second Flagel to adjourn the meeting at 9:29 a.m. until the next board meeting on November 19, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

December 3, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

CEO Mike Donahue, Janet Buls and Gregory Zars from Northeast Iowa Area Agency on Aging (NEI3A) discussed the notice of exercise of option to surrender premises and terminate the lease at the Jackson County Senior Center. They discussed the issues with meal plans and would like to enter into an agreement to continue limited service at the Jackson County Senior Center. The Board agreed to consider a new agreement between Jackson County and NEI3A.

Fair Board Manager Teri Selzer and Fair Board member Mark Miller, County Attorney John Kies and Insurance Representative Jennifer Machande discussed the lease between Jackson County and the Jackson County Fair Board. After much discussion, County Attorney Kies will work with Selzer and Miller to draft a potential lease for Board consideration.

The meeting ended at 11:57 a.m. until the next board meeting on December 10, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk _____	Chair _____
Alisa Smith, Auditor	Mike Steines, Board of Supervisors

December 10, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve Chair signature in support of a second FY2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project Semi-Finalist for the 308th St and 395th Ave intersection as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the December 3, 2024 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the Certificates of Substantial Completion with Bill Bruce Builders effective September 20, 2024; Stronghold Industries effective November 13, 2024; Kraus Plumbing & Heating effective October 28, 2024; Geisler Brothers effective August 16, 2024; Rock River Electric effective September 20, 2024; and Midwest Automatic Fire Sprinkler effective September 20, 2024 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling and Senior Planner Laura Carstens from ECIA who presented a contract with East Central Intergovernmental Association (ECIA) to update the Zoning Ordinance.

Motion Schwenker, second Flagel to approve Chair signature on the contract between Jackson County and ECIA to update the Zoning Ordinance as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin presented personnel matters.

Motion Flagel, second Schwenker to approve the hiring of Gabriel Dotson as a part-time corrections officer effective December 6, 2024 at an hourly rate of \$21.41 including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the hiring of Andrew Friederichsen as a part-time Bailiff effective December 6, 2024 at an hourly rate of \$25.35 including authorizing the County Auditor to issue bi-weekly paychecks as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 9:33 a.m. until the next board meeting on December 17, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

December 10, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Jackson County Senior Center Board members Donna Cox, Kimberly Bruggenwirth, Carma Kilburg, Lucinda Schwenker, Sally Davies, Kathy Kunde and Amanda Koch discussed the activities at the Senior Center. The consensus of the Board would like the locks rekeyed effective December 26, 2024. They also encouraged the Senior Center Board to prepare a list of all the activities taking place in the building at what times and what groups.

Fair Board Manager Teri Selzer and Fair Board Member Mark Miller discussed the lease at the Jackson County Fairgrounds. Miller presented a list of potential ideas to be included in the lease for Board consideration.

The meeting ended at 11:48 a.m. until the next board meeting on December 17, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Clerk
Alisa Smith, Auditor

Chair
Mike Steines, Board of Supervisors

December 17, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve Chair and Auditor signatures on the 28E Cooperative Agreement for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Chair signature on Resolution #1088-12-17-2024 in support of the Joint RAISE Grant Agreement & Letter of Support for the 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant project as recorded in Resolution Book 5, page 265 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a field entrance permit to Aaron Costello in section 36 of Butler Township on South Garryowen Road as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Chair signature on the letter of support for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the Iron Bridge on Iron Bridge Road over the Maquoketa River as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1087-12-17-2024 to approve revision #1 to the Secondary Road Department Five Year Program as recorded in Resolution Book 5, page 264 as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Ruth Eltrich updated the Board.

Lucinda Schwenker, representing the Jackson County Senior Center, discussed the changes happening at the Senior Center.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the December 10, 2024 Board proceeding and work session as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$394,013.49 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept, place on file the Veterans Affairs Commission meeting minutes for the November 13, 2024 meeting as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1089-12-17-2024 setting the 2025 Holiday Schedule for county employees as recorded in Resolution Book 5, page 266 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynee Burken and Eastern Iowa Mental Health and Disability Services member Jack Willey who discussed the Regional Governing Board meeting held on December 16, 2024.

Motion Schwenker, second Flagel to adjourn the meeting at 10:20 a.m. until the next board meeting on January 2, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk Alisa Smith, Auditor

Chair Mike Steines, Board of Supervisors