

October 1, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Brittany Nopar– Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to untable the Supplemental Sign Policy as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Chair signature on the Supplemental Sign Policy as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a field entrance permit to Jennifer & Tracy Sanders in section 29 of Brandon Township on 30<sup>th</sup> Ave as presented.

Aye: Schwenker, Steines, Flagel

Jackson County Historic Preservation Commission members Laura Carstens and Marilyn Osterhaus presented the Jackson County Insane Asylum Assessment Report.

Motion Schwenker, second Flagel to accept and place on file the Jackson County Insane Asylum Assessment Report as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Jackson County Maintenance Department assisting the Jackson County Historic Preservation Commission on the immediate repairs at the Jackson County Insane Asylum as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the September 24, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a 5-day Special Class C Retail Alcohol License with outdoor service to St Patrick Church, 28914 46<sup>th</sup> Ave, Bernard effective October 24, 2024 through October 28, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1068-10-01-2024 for an operating transfer from the Rural Services Fund #11000 to the Secondary Roads Fund #20000 for \$675,000.00 effective October 1, 2024 as recorded in Resolution Book 5, page 244 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1069-10-01-2024 for an operating transfer from the General Fund #01000 to the Secondary Roads Fund #20000 for \$50,000.00 effective October 1, 2024 as recorded in Resolution Book 5, page 245 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1070-10-01-2024 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection effective October 1, 2024 as recorded in Resolution Book 5, page 246 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1071-10-01-2024 accepting the Living Roadway Trust Fund Grant for \$4,178.00 for the contract of surveying Jackson County Roadside Vegetation Management as recorded in Resolution Book, page 247 as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the appointment of Don Wentworth to the Preston Library Board for a six-year term ending on July 1, 2030 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Health Administrator Elizabeth Townsend who updated the Board.

Zoning Administrator Lori Roling discussed UR Energy, a Data Mining facility developer. Blair Ulery from UR Energy discussed what her company does and what is needed for the company to locate in Jackson County. Bob Ringen discussed a potential site for a data mining facility on his property and Toni Reiss also has a property on E17.

Roling presented the final subdivision plat of the Alden Subdivision for discussion and possible action.

Motion Schwenker, second Flagel to approve Resolution #1072-10-01-2024 for the Alden Subdivision in section 36 of Tete Des Morts Township as recorded in Resolution Book 5, page 248 as presented.  
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 11:19 a.m. until the next board meeting on October 8, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

September 17, 2024

Work Session with Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Human Resources Director Becki Chapin, County Sheriff Brent Kilburg, Jail Administrator Andrew Long, Jailer Tracy Fredericksen

Chair Steines opened the work session at 11:00 a.m.

The Jail is requesting one additional full-time jail staff member. Chapin presented a schedule with current staff showing gaps which need an additional person to fill. Right now, minimum of three people on schedule but requesting an additional person on each shift to reduce the necessity of calling in additional personnel.

In our new facility, will we have same issues we have now? If there is an issue, one or two would deal with issue while someone else checks whole facility. If the outside emergency personnel has to be led to the location of situation, then still need someone else to monitor facility. Fredericksen explained what happened in Clinton County when they had a suicide attempt.

Budget constraints will be an issue this fiscal year. Schwenker said we can open the facility and then look at hiring personnel if they can prove they need them and we get out-of-county inmates housed in our jail. After advertising for the 3 ½ jailers, there might be enough applicants to make sense to hire the extra full-time jailer.

When will the department move over to the new jail? Long said he would be training any jailers or if they go through state school then they could open the jail. Sheriff would prefer full-time jailers versus PRNs. They should be hiring the three full-time jailers that were approved regardless of whether asking for a fourth.

Supervisors told them let's see what happens after the advertisement and hiring process and moving over to the new jail before looking at adding a fourth jailer.

Adjourned at 11:46 a.m