

**Approved Meeting Minutes
JACKSON COUNTY BOARD OF HEALTH**

7:00 p.m.

Tuesday, September 17, 2024
Community Room, Jackson County Courthouse
201 W Platt Street, Maquoketa, Iowa

Board Members Present: Dr. Khristian Becker, Sara Davenport, Nin Flagel, Doug Latham, and Dr. Gerald Bybee via Zoom.

Board Members Absent:

Staff Member Present: Elizabeth Townsend Jackson County Health Department, Becca Pflughaupt Administrative Assistant

CALL TO ORDER AND ROLL CALL: The meeting was called to order by Chair Becker at 7:03 p.m. Roll call was taken, and a quorum was established. A sign-in sheet was distributed. A Zoom meeting was launched. There were 3 people attending via Zoom. Those in attendance were:

- Sarah Wright (via Zoom)
- Cynthia Kaczinski (via Zoom)

MINUTES: Approval of meeting minutes from July 16, 2024. Motion by Bybee, seconded by Flagel. Motion passed unanimously.

Agency Reports

ASAC - Reported by Sarah Wright on Behalf of Julia Furne

Sarah Wright presented an update on the Jackson County Prevention Coalition on behalf of Julia Furne. Wright gave DFC Grant & Coalition updates and highlights and trainings in the community.

Community Health – Reported by Sarah Wright on Behalf of Jen Warren, RN

Sarah Wright presented an update on community health on behalf of Jen Warren.

ASAC-Tobacco Prevention- Sarah Wright

Wright presented on the tobacco partnership update.

Environmental Health – Elizabeth Townsend

Elizabeth Townsend presented an update on the Private Well Grant. She stated she gets many calls for testing and has received a promotional tool kit and showed a copy of the poster that will go out in local papers.

An update was provided on the Droessler Subdivision water project.

New Business

- a. Discussion and possible action to approve Required Training for all current and future Jackson County Registered Onsite Wastewater Installers to receive Continued Education through DMACC (Des Moines Area Community College) for the following classes: Iowa Code Chapter 69 Part 1, and Iowa Code Chapter

69 Part 2. These Required Trainings shall be at the Installers expense. If the Installer is not able to attend the Required Training prior to their Registration Renewal date, they shall not be eligible for Renewal until the Required Continued Education Credit is obtained and submitted to the Health Department. Continued Education Credit for these Required Trainings received prior to January 1, 2025, shall not be accepted.

Townsend stated that she's pushing for installers to pay attention the changes. It's important to know the code well, both what they're doing and why. The BOH is responsible for enforcing training. Davenport asked how many installers there are in Jackson County. Townsend stated 38, but not all are active. Latham asked how do we notify. Townsend said she would make calls and email and will also put the information on the new website. Flagel stated we could add the information to Beacon. Discussion followed regarding installer required trainings. Townsend stated if we are giving out a list of installers to the public, we want them to be knowledgeable. We should be proactive. Discussion followed regarding the date, it was decided to change the date to December 31, 2024. It currently states: Continued Education Credit for these Required Trainings received prior to January 1, 2025, shall not be accepted. And will instead state: Continued Education Credit for these Required Trainings received prior to December 31, 2024, shall not be accepted.

Motion by Davenport, seconded by Flagel, to approve required training for the classes with the change of date from January 1, 2025 to December 31, 2024.

No further discussion. Motion passed unanimously.

- b. Discussion and possible action to require all current and future Jackson County Registered Onsite Wastewater Installers to become Certified Installers of Onsite Wastewater Treatment Systems (CIOWTS) through Iowa Onsite Waste Water Association. The CIOWTS requirement for all current Jackson County Registered Onsite Wastewater Installers shall go into effect beginning March 1, 2025. For all future Jackson County Registered Onsite Wastewater Installers, the CIOWTS requirement shall be effective September 18, 2024. All expenses associated with this Certification, including the Installation Overview Course, Exam, and Continued Education Requirements shall be at the Installers expense.

Townsend states that currently she is the only one certified in the county. Davenport states it makes sense to get trained. Townsend states classes are offered once or twice a year. Davenport asks if they can get the classes done. Flagel states those are close time frames and if it's only offered once or twice a year more time should be given. Discussion followed.

Motion by Davenport, seconded by Flagel, to approve installers to become CIOWTS with the change of date of requirement to be from March 1, 2025 to March 1, 2026.

No further discussion. Motion passed unanimously.

Next Scheduled Meeting Date: November 19, 2024, at 7:00 p.m.

Adjourn: Motion by Bybee, seconded by Latham, to adjourn the September 17, 2024 Board of Health Meeting. Motion passed unanimously. Meeting adjourned at 8:30 p.m.

Approved: Approval of the September 17, 2024, meeting minutes was made at the November 19, 2024 Board of Health Meeting. Motion by Bybee, seconded by Flagel. Motion passed unanimously.