

**Approved Minutes**  
**JACKSON COUNTY BOARD OF HEALTH**

7:00 p.m.

Tuesday, July 16, 2024

Community Room, Jackson County Courthouse  
201 W Platt Street, Maquoketa, Iowa

| Present | Absent | Roll Call            | Officer    |
|---------|--------|----------------------|------------|
|         | x      | Sara Davenport       |            |
| x       |        | Dr. Khristian Becker | Chair      |
| x       |        | Nin Flagel           |            |
| x       |        | Doug Latham          |            |
| x       |        | Dr. Gerald Bybee     | Vice Chair |

**Board Members Present:** Dr. Khristian Becker, Nin Flagel, Doug Latham, and Dr. Gerald Bybee.

**Board Members Absent:** Sara Davenport

**Staff Member Present:** Elizabeth Townsend Jackson County Health Department

**CALL TO ORDER AND ROLL CALL:** The meeting was called to order by Chair Becker at 7:02 p.m. Roll call was taken, and a quorum was established. A sign-in sheet was distributed. A Zoom meeting was launched. There was one person attending via Zoom. Those in attendance were:

- Jen Warren
- Michele Cullen
- Roxanne Smith
- Cynthia Kaczinski (via Zoom)

**MINUTES:** Approval of meeting minutes from June 11, 2024. Motion by Latham, seconded by Flagel. Motion passed unanimously.

**Agency Reports**

**Iowa HHS-Environmental & Local Public Health Bureau Division of Public Health-  
Roxanne Smith**

Roxanne Smith introduced herself. She is taking over Becky Nowachek's position and will be the acting representative for our region. Roxanne has fifteen years of experience in public health on the local level and accepted the position with HHS last fall.

**ASAC - Reported by Jen Warren on Behalf of Julia Furne**

Warren presented an update on the Jackson County Prevention Coalition on behalf of Julia Furne. The coalition purchased an additional medication drop box for the new jail. Some other highlights were that the coalition will be offering NARCAN Trainings open to anyone at no cost and would like to get employees trained. Also tamper strips for alcohol bottles to address the local condition of kids getting alcohol will be made available.

**Community Health – Jen Warren, RN**

Warren presented an update on community health. Warren has completed several training sessions including stop the bleed, basic life safety. First aid, heart saver, and friends and family. Warren presented a report from Iowa Health and Human Services regarding Jackson County. Warren presented information on the most recent LEPPC meeting, including meeting minutes, and discussed county assessment and surveillance. A full report is available in the meeting packet.

**Scott County Health Department- Not Present- No Report Given**

**ASAC-Tobacco Prevention- Not Present- No Report Given**

**I-Smile – Not Present- No Report Given**

**Environmental Health – Elizabeth Townsend**

Townsend presented an update on Environmental Health and the Private Well Program. Details were given on grant reimbursement opportunities for private well owners, as well as grant funding increases for training and promotional materials for the grant. Townsend presented an update on the Droessler Water Project, Geo Permits, as well as an upcoming training opportunity for onsite wastewater. Possible County Ordinance changes for onsite wastewater in Jackson County were also presented, as well as an update on permits issued to date. Townsend also discussed a possible study by CHEEC on how wind turbines could affect private wells. A full report is available in the meeting packet.

**HillCrest/WIC-Cynthia Kaczinski**

Kaczinski provided a brief update on WIC services. She also gave an update on how WIC provides food packages and what the eligibility requirements are.

**Action Items**

**Signatory Designation:** Discussion and possible action regarding Michele Cullen requesting the Delegation of Signatory Authority for Jackson County Board of health for those contracts/amendments that are subject to the scope of practice and service provided by the Jackson County Community Health /Genesis VNA

Cullen discussed making the signatory designation apply only to Public Health Grants from the State of Iowa.

Motion by Bybee, seconded by Latham, to approve Michele Cullen as Signatory for Public Health Grants through the State of Iowa. Motion passed unanimously.

**Next Scheduled Meeting Date: September 17, 2024, at 7:00 p.m.**

| <b>Motion</b> | <b>Second</b> | <b>Roll Call</b>        | <b>Officer</b> |
|---------------|---------------|-------------------------|----------------|
|               |               | Sara Davenport (absent) |                |
|               |               | Dr. Khristian Becker    | Chair          |
|               | x             | Nin Flagel              |                |
| x             |               | Doug Latham             |                |
|               |               | Dr. Gerald Bybee        | Vice Chair     |

**Adjourn:** Motion by Bybee, seconded by Latham, to adjourn the July 16, 2024 Board of Health Meeting. Motion passed unanimously. Meeting adjourned at 7:40 p.m.

Approved: