

June 18, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Chair Steines opened the public hearing on the Jackson County Comprehensive Plan.

Laura Carstens from East Central Intergovernmental Association (ECIA) presented an overview of the plan. No comments for or against have been received.

Motion Schwenker, second Flagel to close the public hearing on the Jackson County Comprehensive Plan as presented. Aye: Schwenker, Steines, Flagel

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Flagel, second Schwenker to approve a one-year extension to the City of Sabula for the FY23 award of the Rural County Transportation Program (RCTP) until June 30, 2025 for \$20,000.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a residential entrance permit including a hidden driveway sign to Jody Bautsch in section 21 of Bellevue Township on 216th St as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Dean Engel and Amber Matthiesen from the Together We Build Committee discussed the installation of a sign on the Together We Build building.

Motion Schwenker, second Flagel to approve the installation of a sign on the exterior wall of the Together We Build building as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the June 11, 2024 Board proceedings written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve an invoice to Century Laundry Distributing for \$15,062.09 for a washer, dryer and supplies for the Law Enforcement Center as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$940,154.26 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept the resignation of Danielle Bickford as the Administrative Assistant in the Auditor’s Office effective June 14, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the FY2025 contracts between Jackson County Board of Supervisors and the four Public Libraries in the Cities of Bellevue, Maquoketa, Preston and Sabula with the County agreeing to provide the libraries with financial support of \$113,330.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1042-06-18-2024 transferring \$2,356.00 in appropriations from the Information Technology Department to the Data Processing Department as recorded in Resolution Book 5, page 214 as presented. Aye: Schwenker, Steines, Flagel

Human Resource Director Becki Chapin updated the Board on personnel matters.

Motion Flagel, second Schwenker to approve the hiring of Kane Kopp as a Deputy Sheriff effective June 21, 2024 with a salary of \$31.95 per hour and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on a 9-month probationary certificate of appointment to Kane Kopp from June 21, 2024 through September19, 2024 as presented.
Aye: Schwenker, Steines, Flagel

Health Administrator Elizabeth Townsend updated the Board on her department.

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long and Jailer Molly Horan who updated the Board on the opening of the new Law Enforcement Center.

Coordinator of Disability Services Lynn Bopes and new Coordinator Lynee Burken discussed the Regional Governing Board meeting held on June 17, 2024.

Motion Flagel, second Schwenker to adjourn the meeting at 10:37 a.m. until the next board meeting on June 25, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors