

June 11, 2024

Present: Supervisors: Nin Flagel, Mike Steines (via Zoom), Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Chair Steines opened the public hearing for the reclassification of a portion of 267<sup>th</sup> St in Richland Township from a Level C Road to a Level A Road. No comments for or against have been received.

Motion Schwenker, second Flagel to close the public hearing to reclassify a portion of 267<sup>th</sup> St as presented.  
Aye: Schwenker, Flagel, Steines

Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve the road improvement funding agreement and easement of 0.05 acres between Jackson County and James H & Monica J McHugh located in sections 7 & 18 in Richland Township as presented.  
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve rescinding Resolution #610-10-27-1998 and approving Resolution #1039-06-11-2024 to re-establish the road described as an Area Service Level "C" road, with restricted access and a minimal level of maintenance as recorded in Resolution Book 5, pages 210 & 211 as presented.  
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Resolution #1040-06-11-2024 for increased level of maintenance to Area Service Level "C" Road 267<sup>th</sup> St to Area Service Level "A" Road as recorded in Resolution Book 5, page 212 as presented.  
Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve a residential entrance permit on 267<sup>th</sup> St to James & Monica McHugh in section 18 of Richland Township as presented.  
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a residential entrance permit on 435<sup>th</sup> Ave (Z34) to Adam Roling in section 16 of Van Buren Township as presented.  
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a utility permit to Maquoketa Municipal Electric Utility (MMEU) in sections 20 & 29 of Maquoketa Township to plow and bore conduit on 223<sup>rd</sup> Ave as presented.  
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a utility permit on to Preston Telephone Company in section 34 of Jackson Township to bore a crossing underneath 100<sup>th</sup> St as presented.  
Aye: Schwenker, Flagel, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Schwenker, second Flagel to approve the appointments of Paul Peterson, Rick Prull, Mark Milder, John Mielk, Brian Schwager, Lisa Schiffer, Leo McGarry, Jan Kahler, Don Green, David M Tabor, Michelle Reidy and Dean Wilgenbush to the Jackson County Revolving Loan Fund Committee each for a 3-year term expiring on May 15, 2027 as presented.  
Aye: Schwenker, Flagel, Steines

Sheriff Brent Kilburg updated the Board on personnel matters.

Jail Administrator Andrew Long updated the Board on the cost of the supplies and equipment needed for the opening of the Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the June 3, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.  
Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve a cigarette permit to SNK Gas & Food (Otter Creek Station) at 18820 Bellevue Cascade Rd, Zwingle effective July 1, 2024 through June 30, 2025 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the May 8, 2024 meeting as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to approve Resolution #1041-06-11-2024 cancelling outstanding warrants in the Jackson County Auditor's Office in the amount of \$328.28 as recorded in Resolution Book 5, page 213 as presented.

Aye: Schwenker, Flagel, Steines

Motion Flagel, second Schwenker to approve Vice Chair signature on the Engagement Agreement between Jackson County and Ahlers & Cooney, P.C. in connection with the preparation and adoption of a 28E Agreement related to funding 911 communications services within the County as presented.

Aye: Schwenker, Flagel, Steines

Auditor Smith presented the official State of Iowa Abstract of Votes and the official Canvass of Election for the 2024 Primary Election. A total of 2,004 voters voted at the polls on election day or by absentee vote prior to election day.

Motion Schwenker, second Flagel to authorize the Board and Auditor to sign the official State of Iowa Abstract of Votes and the official Canvass of Election showing who received the most votes as follows: Democrat Christina Bohannon and Republican Mariannette Miller-Meeks for U.S. Senator District 1; Democrat Andy McKean and Republican Steven P Bradley State Representative District 66; Democrat Kay Pence and Republican Norlin Mommsen for State Representative District 70; Republican Mike Steines for Board of Supervisors District 1 and no Democratic candidate; Republican Alisa Smith for Auditor and no Democratic candidate; Republican Brent J Kilburg for Sheriff and no Democratic candidate; and no candidates were nominated for the Libertarian party for any office and forward all paperwork to the Iowa Secretary of State as presented.

Aye: Schwenker, Flagel, Steines

Motion Schwenker, second Flagel to adjourn the meeting at 10:28 a.m. until the next board meeting on June 18, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Flagel, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors