

June 3, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 11:00 a.m.

Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve a utility permit to Creek Enterprises in section 23 of South Fork Township to replace a damaged overhead pole as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and award the FY25 Rural County Transportation Projects (RCTP) to the City of Preston for \$25,000.00, City of LaMotte for \$21,679.00 and the City of Bellevue for \$23,321.00 as presented.

Aye: Schwenker, Steines, Flagel

Human Resource Director Becki Chapin updated the Board.

Motion Flagel, second Schwenker to accept the resignation of County Veterans Service Officer (CVSO)/Assistant Director Debbie Schroeder effective May 28, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the hiring of Lucille Elliot as the County Veterans Service Officer (CVSO)/Assistant Veterans Affairs Administrator at \$24.81 per hour effective May 29, 2024 and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to accept the resignation of Brianna Kirk as the Veterans Affairs Administrator effective June 7, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Debbie Schroeder as the interim Veterans Affairs Director effective June 10, 2024 at \$27.87 per hour and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.

Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the May 28, 2024 Board proceedings and the May 28, 2024 work session written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$389,570.53 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Chair signature on a joint legal representation letter from Ahlers & Cooney to prepare a 28E agreement related to funding the 911 communication services within the county as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1037-06-03-2024 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as recorded in Resolution Book 5, page 208 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1038-06-03-2024 for an operating transfer to temporarily transfer money from the General Basic Fund #01000 to the FEMA EOC Hinson Grant Fund #27002 for \$40,000.00 as recorded in Resolution Book 5, page 209 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve invoices for \$12,688.88 to Midwest Construction Consultants; \$12,214.15 to Rock River Electric, Inc; \$260.00 to Tri-State Porta Potty, LLC; and \$955.28 to Wal-Mart, Inc for a total of \$26,118.31 and authorize the Chair signature on the project cost recap for the Law Enforcement Center for the month ending May 31, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of May, 2024 in the amount of \$37,041.04 as presented.

Aye: Schwenker, Steines, Flagel

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Law Enforcement Center.

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Motion Schwenker, second Flagel to adjourn the meeting at 11:32 a.m. until the next board meeting on June 11, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors