

May 28, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

County Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Scheckel presented previously opened quotes from Titan Machinery (Case) \$78,553.16, Housby (2019 Volvo) \$80,000.00, Housby (2019 Volvo) \$100,000.00 and Altorfer (2013 CAT) \$103,500.00.

Motion Schwenker, second Flagel to approve the purchase of a previously owned Case end loader from Titan Machinery for \$78,553.16 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to untable the motion on improving approximately 375 feet of 267th St, LaMotte from a Level C to a Level A road as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to set the date for a public hearing on June 11, 2024 at 9:00 a.m. to consider improving 375 feet of 267th St, LaMotte from a Level C to a Level A road with a cost share of 75% from the landowner and 25% from the County as presented Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to Alliant Energy for maintenance work on various locations on power poles as presented. Aye: Schwenker, Steines, Flagel

Sheriff Brent Kilburg presented a 28E Agreement between Jackson County and the City of Andrew to furnish law enforcement services for one (1) year effective July 1, 2024 through June 30, 2025 for \$9,500.00.

Motion Flagel, second Schwenker to approve the Chair signature on the 28E Agreement between Jackson County and the City of Andrew for law enforcement services as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin discussed personnel issues.

Motion Schwenker, second Flagel to set the salary for Jeff Kilburg at \$70,283.00 effective May 30, 2024 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to set the hourly rate of pay for Bob Kilburg at \$25.00 effective May 30, 2024 including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept the resignation PRN (on call) Jailer Greg Krogman effective May 14, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve hiring PRN Jailer Betsy Swisher effective May 23, 2024 at an hourly rate as set for the position of \$20.69 per hour including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve hiring PRN Jailer Ryland Richards, at a start date to be determined, at an hourly rate as set for the position of \$20.69 per hour including authorizing the County Auditor to issue be-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve hiring Lynee Burken effective June 18, 2024, at a salary set of \$68,000.00 through June 30, 2025 as the Coordinator of Disability Services including authorizing the County Auditor to issue bi-weekly paychecks for the same as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the May 21, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize Chair signature on the Information Technology Services Agreement, Managed Services Plan, Document Locator Service Plan and the Licensed Code Support Agreement with Solutions, Inc for Fiscal Year 2024-2025 for software and hardware maintenance effective July 1, 2024 for \$90,149.59 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting.

Motion Schwenker, second Flagel to approve the purchase of NetGuard Plus a cyber liability insurance policy from Tokio Marine HCC Option 1 for \$12,375.00 with a \$15,000.00 deductible through March 1, 2025 and authorize Chair signature on the paperwork as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the fireworks permit to Brian Peterson at 19040 145th Ave, Zwingle on July 4, 2024 at 8:30 p.m. with a rain date of July 5, 2024 as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling who updated the Board on the progress of the Comprehensive Plan and on nuisances in Leisure Lake.

Motion Flagel, second Schwenker to set the public hearing dates of June 18, 2024 at 9:00 a.m. and June 25, 2024 at 9:00 a.m. for the Jackson County Comprehensive Plan as presented.

Aye: Schwenker, Steines, Flagel

Recess the meeting.

Reconvene the meeting.

Motion Schwenker, second Flagel to adjourn the meeting at 10:39 a.m. until the next board meeting on June 3, 2024, at 11:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors