

May 14, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Engineer Todd Kinney and Assistant Engineer Jayden Scheckel presented county business.

Motion Schwenker, second Flagel to approve a field entrance permit to Dale Kilburg and ITC Midwest in section 36 of South Fork Township on 184<sup>th</sup> Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve an entrance permit to Canadian Pacific Kansas City (CPKC) Railroad in section 19 of Tete Des Morts Township on 395<sup>th</sup> Ave as presented  
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to BLB Communications in sections 20 & 29 of Maquoketa Township to bore an underground duct on 223<sup>rd</sup> Ave and 233<sup>rd</sup> Ave as presented.  
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to ITC Midwest for an aerial replacement of Optical Ground Wire (OPGW) fiber from the substation located west of Maquoketa and continuing north to the substation located on Arensdorf Road in Dubuque County as presented.  
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the hiring of Lucas Bormann as the Motor Grader Operator II at the LaMotte Shed effective May 14, 2024 and authorize the Auditor’s Office to issue bi-weekly paychecks as presented.  
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1032-05-14-2024 for the furnishing and delivery of bridge steel materials for FY25 Day Labor Bridges and award the bid to Jim Schroeder Construction Inc for \$66,510.00 as filed in Resolution Book 5, page 203 as presented.  
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1033-05-14-2024 for furnishing and delivery of bridge lumber materials for FY25 Day Labor bridges and award the bid to Ovel Forest Products Inc for \$58,095.72 as filed in Resolution Book 5, page 204 as presented.  
Aye: Schwenker, Steines, Flagel

Drug Free Communities Project Coordinator Julia Furne requested \$3,050.00 for two people to attend the Dover Youth to Youth Adult Adviser Training Program in Dover, New Hampshire.

Motion Schwenker, second Flagel to approve \$3,050.00 from the Opioid Settlement Funds for two people to attend the Training Program as presented.  
Aye: Schwenker, Steines, Flagel

Laura Carstens from the Historic Preservation Commission requested the Board proclaim the month of May 2024 as Historic Preservation Month.

Motion Schwenker, second Flagel to approve and authorize the Chair signing the proclamation declaring the month of May 2024 as Historic Preservation Month as presented.  
Aye: Schwenker, Steines, Flagel

Chief Deputy Sheriff James Kraker discussed an application for a grant from the Dubuque Racing Association to create a training room in the metal building at the Law Enforcement Center. No formal action taken today.

Jail Administrator Andrew Long updated the Board of the supplies needed to open the new Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the May 7, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Veterans Affairs Commission meeting minutes for the April 10, 2024 meeting as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the renewal of a Special Class “B” Retail Native Wine License to The Friends of Jackson County Conservation at 18670 63<sup>rd</sup> St, Maquoketa effective June 8, 2024 through June 7, 2025 as presented.

Aye: Schwenker, Steines, Flagel

Facilities Manager Jeff Kilburg updated the Board on his department and presented a previously opened quote for the flooring project in the Clerk’s Office. Banowetz Flooring bid \$4,050.85 for carpeting the entire office and \$3,198.21 for carpeting and leaving the vinyl composite tile (VCT) in the public area.

Motion Schwenker, second Flagel to approve the bid from Banowetz Flooring bid \$3,198.21 for carpeting in the Clerk’s Office as presented.

Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with John Hansen from Midwest Construction Consultants who updated the Board on the progress of the Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Health Administrator Elizabeth Townsend updated the Board on her department.

Motion Schwenker, second Flagel to adjourn the meeting at 11:09 a.m. until the next board meeting on May 21, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors