

April 30, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m to 4:30 p.m. and at: [www.jacksoncounty.iowa.gov](http://www.jacksoncounty.iowa.gov)

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Jennifer Machande from Engel Insurance, a First MainStreet Insurance Agency, discussed cyber liability insurance. No formal action taken with Machande returning to the Board with an updated quote.

Assistant Engineer Jayden Scheckel presented county business for discussion and approval.

Motion Flagel, second Schwenker to approve a right-of-way utility permit to ITC Midwest in section 36 of South Fork Township to relocate an overhead line on 184<sup>th</sup> Ave as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a farm entrance permit to Shawn Heer/Nancy Collins in section 36 of Butler Township on the west side of South Garryowen Rd as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to table a residential entrance permit to Jason Effenheim in section 12 of Monmouth Township on the west side of 90<sup>th</sup> St as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the agreement with the Iowa Department of Transportation (IDOT) for roadway maintenance at the Maquoketa Caves State Park beginning July 1, 2024 through June 30, 2025 for \$1,676.06 as presented.

Aye: Schwenker, Steines, Flagel

Judge Mark Lawson, Clerk of Court Jennifer Weise and Court Administrator Danny Davis updated the Board on the upgrades in the District Court area and the Clerk of Court office. The Board directed Facilities Manager Jeff Kilburg to seek quotes for new flooring in the Clerk of Court office.

Fair Board Manager Terri Selzer updated the Board on issues with the roof at the Pearson Center at the Jackson County Fairgrounds. The Board directed Selzer to contact Beckwith Commercial Roofing, Inc to inquire about the additional \$31,286.00 paid for the snow retention system.

George Daugherty and Elaine Edwards from the Pioneer Cemetery Commission updated the Board.

Motion Flagel, second Schwenker to approve the Commission mailing a letter of introduction to land owners who have a Pioneer Cemetery located on their newly acquired property as presented.

Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board.

John Hansen from Midwest Construction Consultants updated the Board on the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Outreach Center.

Emergency Medical Services Coordinator Michael Sturm updated the Board.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the April 23, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1031-04-30-2024 for an operating transfer from the Secondary Road 308<sup>th</sup> Street Assessment Fund #20001 to the Secondary Road Fund #20000 for \$81,195.20 effective April 30, 2024 as filed in Resolution Book 5, page 202 as presented.

Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize Board signatures on the revised Jackson County Procurement Policy as presented.

Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve setting a public hearing date for a Fiscal Year Budget Amendment on May 21, 2024 at 10:00 a.m. as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to adjourn the meeting at 10:39 a.m. until the next board meeting on May 7, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Schwenker, Steines, Flagel

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors