

April 23, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant Luann Goeke; Media: Mary Hayward – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor’s Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at: www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited.

Meeting brought to order by Chair Steines at 9:00 a.m.

Assistant Engineer Jayden Scheckel and Engineer Todd Kinney presented county business.

Motion Flagel, second Schwenker to approve the farm entrance permit to Helen Schnoor in section 15 of Brandon Township on the east side of 64th Ave as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the farm entrance permit to Kris-Del Farms Corp in section 8 of Jackson Township on the west side of 317th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a utility permit to Creek Enterprise in section 36 of South Fork Township to replace a damaged pedestal at 900 200th Ave as presented.
Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve a utility permit to Maquoketa Valley Electric Cooperative in sections 26 & 27 of South Fork Township to relocate an overhead line along 24th St as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve the Human Resource Department posting and advertising for the Assistant Engineer position as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1027-04-23-2024 to approve the award of up to \$148,500.00 from the Iowa Department of Transportation Traffic Safety Improvement Program (TSIP) funding agreement for the installation of five destination intersection lights as recorded in Resolution Book 5, page 197 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve Resolution #1028-04-23-2024 to accept the bid and award project FMCO49(92)—55-49 to fog seal on 362nd Ave (Z15) to Asphalt Surface Technologies Corp in the amount of \$109,479.79 as recorded in Resolution Book 5, page 198 as presented.
Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to table the request to upgrade approximately 310’ of class “C” road on 267th St from property owners Jamie & Monica McHugh in section 18 of Richland Township until more information can be obtained as presented. Aye: Schwenker, Steines, Flagel

Veterans Affairs Administrator Brianna Kirk updated the Board on her department.

Auditor Alisa Smith presented county business.

Motion Flagel, second Schwenker to approve the minutes of the April 16, 2024, Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$437,191.92 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve a Class “C” Retail Alcohol License with outdoor service to Bellevue Horseman’s Club, Inc at 25121 297th Ave, Bellevue effective May 1, 2024 through January 1, 2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Chair signature on the Certificate of Cost Allocation Plan for the Fiscal Year ending June 30, 2023 with Cost Advisory Services to provide consulting service to recoup federal monies as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to reappoint Lyn Medinger, Brent Pauls, Raymond Ackerman and appoint Ann E. Magill-Hamilton as Medical Examiner Investigators for Jackson County with all terms ending June 30, 2026 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the Chair signature on the letter and the paperwork to the Chief State Medical Examiner of the appointment of Ann E Magill-Hamilton as a Medical Examiner Investigator for Jackson County as presented. Aye: Schwenker, Steines, Flagel

Chair Steines opened the public hearing on the proposed FY2025 budget.

Auditor Alisa Smith and Deputy Auditor Shelley Hoyer discussed the proposed budget. No comments for or against the proposed budget have been received. The overall increase in the county taxing levy is approximately .33585 cents per thousand dollars of assessed valuation.

Motion Schwenker, second Flagel to close the public hearing on the proposed FY2025 budget as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to accept and place on file the Compensation Board's recommended elected officials' compensation schedule for Fiscal Year 2024/2025 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1029-04-23-2024 certifying the Board of Supervisor's approved salary adjustments for all elected officials for Fiscal Year 2024/2025 as recorded in Resolution Book 5, page 199 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve Resolution #1030-04-23-2024 adopting the proposed Jackson County Budget as published for the Fiscal Year starting July 1, 2024 and ending on June 30, 2025 including the Compensation Board's salary recommendation with adjustments as recorded in Resolution Book 5, pages 200 & 201 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to approve and authorize the Chair and Auditor to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2024 through June 30, 2025 and direct Auditor Smith to file all required forms with the Iowa Department of Management as required by law as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Flagel, second Schwenker to approve the fireworks permit to Tom Yearwood at 24103 Hwy 64, Maquoketa on June 29, 2024 with a rain date of July 13, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Schwenker, second Flagel to adjourn the meeting at 10:12 a.m. until the next board meeting on April 30, 2024, at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors