

January 30, 2024

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom:

Guests present:

Meeting brought to order by Supervisor Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of Resolution #1013-01-30-2024 to accept and award the bid from Manatt's Inc in amount of \$2,110,369.01 for project FM-CO49(91)—55-49 defined as the pavement rehabilitation on Y-61 from State Highway 62 to the Bellevue-Cascade Road.

Motion Flagel, second Schwenker to approve Resolution #1013-01-30-2024 to accept and award the bid to Manatt's Inc in the amount of \$2,110,369.01 for project FM-CO49(91)—55-49 as recorded in Resolution Book 5, 183 as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of Resolution #1014-01-30-2024 to approve and direct the Chair and Auditor to sign the Letter of Support for the 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project and the 28E Cooperative Agreement.

Motion Schwenker, second Flagel to approve Resolution #1014-01-30-2024 approving the Chair and Auditor signing the Letter of Support for the 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Project and the 28E Cooperative Agreement recorded in Resolution Book 5, page 184 as presented. Aye: Schwenker, Steines, Flagel

Kinney presented and recommended approval of a utility permit from Black Hills Energy in section 18 of Washington Township to bore two gas pipelines under 398th Ave.

Motion Flagel, second Schwenker approving the utility permit to Black Hills Energy as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Schwenker, second Flagel to approve the minutes of the January 23, 2024 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$264,622.02 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the renewal of a Class "C" Retail Alcohol License with outdoor service to Obies at 3610 173rd Ave, Maquoketa effective March 1, 2024 through February 28, 2025 as presented. Aye: Schwenker, Steines, Flagel

Conservation Director Nathan Jones updated the Board on his department.

Health Administrator Elizabeth Townsend updated the Board on her department.

Director of Human Resources Becki Chapin presented the renewal with Carosh Compliance Solutions for \$12,852.00 effective February 16, 2024 and additional personnel matters.

Motion Schwenker, second Flagel to approve the renewal contract and authorize Chair signature with Carosh Compliance Solutions for \$12,852.00 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve hiring Macey Yeager as a Naturalist in the Conservation Department and authorize the Auditor's Office to issue bi-weekly paychecks effective January 22, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the conditional hire of pro re nata (PRN) Correctional Officer Michael Reed in the Sheriff's Office and authorize the Auditor's Office to issue bi-weekly paychecks effective January 27, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the conditional hire of PRN Correctional Officer Virginia Brewer in the Sheriff's Office and authorize the Auditor's Office to issue bi-weekly paychecks effective January 27, 2024 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Schwenker to approve the conditional hire of PRN Correctional Officer Tory Sullivan in the Sheriff's Office and authorize the Auditor's Office to issue bi-weekly paychecks effective January 27, 2024 as presented. Aye: Schwenker, Steines, Flagel

Treasurer Beth Gerlach presented the Treasurer's Semi-Annual Report from July 1, 2023 to December 31, 2023. The Treasurer's cash balance in all funds as of December 31, 2023 as \$17,828,121.10.

Motion Schwenker, second Flagel to accept and authorize the Board and Auditor signatures and the publication of the County Treasurer's Semi-Annual Report from July 1, 2023 to December 31, 2023 as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting. Schwenker updated the Board on the progress of the Jackson County Law Enforcement Center and the Jackson County Fair & ISU Extension – 4-H Center.

A work session will be held following this meeting with all board members present, Auditor Alisa Smith, Deputy Auditor Shelley Hoyer and Executive Assistant LuAnn Goecke to discuss the Fiscal Year 2025 budget.

Motion Schwenker, second Flagel to adjourn the meeting at 10:24 a.m. until the next board meeting on February 6, 2024 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors