

FINAL MINUTES

JACKSON COUNTY BOARD OF HEALTH

7:00 p.m.

Monday, May 16, 2023

Community Room, Jackson County Courthouse
201 W Platt Street, Maquoketa, Iowa

Present	Excused	Absent	Roll Call	Officer
x			Sara Davenport	
x			Dr. Christian Becker	
x			Nin Flagel	
x			Doug Latham	
x			Dr. Gerald Bybee	

Board Members Present: Sara Davenport, Dr. Christian Becker, Nin Flagel, Doug Latham, Dr. Gerald Bybee (via Zoom)
Board Members Excused:
Board Members Absent:
Staff Member Present: Elizabeth Townsend Jackson County Health, Ruth Eltrich Administrative Assistant

CALL TO ORDER AND ROLL CALL: The meeting was called to order by Dr. Christian Becker at 7:02 p.m. and a quorum was established. A sign-in sheet was distributed. Those in attendance were:

- Jen Warren, Jackson County Public Health
- Sarah Wright, ASAC
- Julie Furne, ASAC
- Cynthia Kaczinski (via Zoom), Hillcrest Family Services

MINUTES: Approval of meeting minutes from March 21, 2023. Motion by Bybee, seconded by Latham to move minutes approval for March 21, 2023. No further discussion. Motion passed unanimously.

Agency Reports

ASAC – Sarah Wright, Prevention Specialist

Sarah Wright presented a power point on Vaping.

ASAC – Julie Furne, DFC Grant Project Coordinator

Julie Furne gave an update on the Opioid Settlement. There will be a two-day ISAC Summit in Des Moines on March 24-25. They will be discussing how the money from the settlement can be spent. An update was given on grants being currently written.

Community Health – Jen Warren, RN

Jen Warren gave an update on Public Health Services. Doctor's offices may now charge for Covid Vaccines. Warren gave an update on the Health Improvement Plan that is being written. Warren will also be featured on an upcoming radio show discussing food borne illness. Furne and Hobb will be presenting on Safety in the Home

at the Senior Center. Warren will be relinquishing her current office space.

Hillcrest Family Services – Cynthia Kaczinski, WIC Coordinator

Cynthia Kaczinski gave an update on the Farmer’s Market Vouchers available to WIC recipients. Benefits are eligible for anyone enrolled in WIC through September. The vouchers are first come, first served. The vouchers will be worth \$30.00 and can be used anywhere in the state.

Environmental Health – Elizabeth Townsend

Elizabeth Townsend gave an update on staffing for the Jackson County Health Department. There has been an increase in work for the Health Department and an administrative assistant will be shared between the Jackson County Zoning and Jackson County Health Departments. Townsend also gave an update on receiving her Time of Transfer Certification through the DNR. Townsend stated that all the money has been spent from the Grants to Counties for this year. The soil testing and water testing program have been successful. Townsend also gave an update on violation notices.

Unfinished Business – 49197 Green Island Road and 49130 Green Island Road

An update was given by Townsend. Discussion followed about EIRUSS and the potential of putting a sewer system like the system at Leisure Lake in the Green Island area. EIRUSS is hesitant to do so given that the cost would be very high for the residents. Discussion followed regarding the two properties.

Motion by Latham, second by Davenport to decline to address the issue currently. No further discussion. Motion passed unanimously.

Board Member	Motion	Second	Aye	Nay	Abstain
Sara Davenport		x	x		
Dr. Khristian Becker			x		
Nin Fligel			x		
Doug Latham	x		x		
Dr. Gerald Bybee			x		

New Business – Time of Transfer Fees

Townsend presented a Time of Transfer fee of \$400.00. Discussion followed. Board Members requested information about the process of conducting Time of Transfer Inspections. Townsend gave a description of the process and the fees that are collected by other Time of Transfer Inspectors. Discussion followed.

Motion by Davenport, seconded by Latham for a Time of Transfer fee amounting to \$500.00 if the property owner coordinates their own septic pumping and the Jackson County Health Department completes the Time of Transfer Inspection and a fee of \$600.00 if the Jackson County Health Department handles coordinating the septic pumping and completes the Time of Transfer Inspection. Motion passed unanimously.

Board Member	Motion	Second	Aye	Nay	Abstain
Sara Davenport	x		x		
Dr. Khristian Becker			x		
Nin Fligel			x		
Doug Latham		x	x		
Dr. Gerald Bybee			x		

Board Member Comments

Discussion followed about Time of Transfer Inspections and Jackson County Ordinance updates. Fligel discussed the possible EIRUSS meeting in June regarding the Droessler Subdivision water project. Discussion followed.

Citizen's Comments

Next Scheduled Meeting Date: July 18, 2023 at 7:00 p.m.

Adjourn: Motion by Fligel, seconded by Bybee to adjourn the May 16, 2023 Board of Health Meeting. Motion passed unanimously. Meeting adjourned at 8:09 p.m.

Board Member	Motion	Second	Aye	Nay	Abstain
Sara Davenport			x		
Dr. Khristian Becker			x		
Nin Fligel	x		x		
Doug Latham			x		
Dr. Gerald Bybee		x	x		