

January 3, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press

Guest: Marilyn Willey

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer requested board approval to seek rock bids for the next fiscal year. Bids will be opened in the boardroom on January 25, 2022 with the awarding of the bids on February 1, 2022.

Motion Steines, second McDevitt to approve Dryer seeking rock bids as presented.

Aye: Steines, Willey, McDevitt

Dryer requested board approval to sending out requests for equipment quotes for next fiscal year.

Motion McDevitt, second Steines to approve Dryer sending out requests for equipment quotes as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a business entrance permit for Kevin Ambrosy in section 35 of Tete Des Morts Township on the south side of 308<sup>th</sup> St.

Motion Steines, second McDevitt to approve a business entrance permit to Kevin Ambrosy as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a memorandum of understanding with Clinton County for project HSIP-SWAP-CO23(129)-FJ-23 for the resurfacing of Z40 from the Clinton County line north to the City of Miles.

Motion McDevitt, second Steines to approve and authorize Chair signature on the Memorandum of Understanding with Clinton County as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Human Resource Administrator Becki Chapin who presented the Jackson County Mandatory Vaccination/Testing Policy for Board approval. The OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing requires employers to establish, implement, and enforce a written mandatory vaccination policy (29 CFR 1910.501(d)(1)).

Motion Steines, second McDevitt to approve the Jackson County Mandatory Vaccination/Testing Policy as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the December 28, 2021 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$143,792.66 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a Class "B" Beer license with living quarters, outdoor service and Sunday Sales to Preston Valley Golf at 42998 45<sup>th</sup> St, Preston effective February 1, 2022 to January 31, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #851-01-03-2022 to approve an operating transfer for \$100,000 from the General Basic Fund #01000 to the Capital Projects Jail Fund #33002 as recorded in Resolution Book 4, page 415 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to designate the Maquoketa Sentinel Press, Bellevue Herald Leader and the Preston Times as the official county newspapers for calendar year 2022 as presented.

Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Motion Steines, second McDevitt to appoint John J Willey as Board Chair and Larry McDevitt as Vice Chair for calendar year 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the Supervisor's Committee and Board Assignments list for calendar year 2022 as presented with a copy of the list available in the Supervisor's Office.

Aye: Steines, Willey, McDevitt

Motion Steines, second Willey to appoint Larry McDevitt to the 7<sup>th</sup> Judicial Department of Corrections Board for calendar year 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to reappoint John J Willey and Ryan Kilburg to the Jackson County Economic Alliance Board for calendar year 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 9:56 a.m. until the next board meeting on January 11, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

January 11, 2022

Present: Supervisors: Larry McDevitt, Mike Steines (Zoom), John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest: Jackson County Assessor Data Specialist Jeanie Manning, Jackson County Economic Alliance Director Kelley Brown, Elizabeth Kelsey - Telegraph Herald, Tom Ackley - Stronghold Industries

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended for approval Resolution #852-01-11-2022 for project BROS-SWAP-CO49(82)—FE-49 for the 475<sup>th</sup> Ave bridge replacement in Washington Township to Jim Schroeder Construction for \$407,823.62.

Motion Steines, second McDevitt to approve Resolution #852-01-11-2022 for the 475th Ave Bridge Replacement as recorded in Book 4, page 416 as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended Resolution #853-01-11-2022 for project FM-CO49(88)—55-49 for the 150<sup>th</sup> St (E17) HMA resurfacing with milling to Mathy Construction for \$1,010,145.64.

Motion McDevitt, second Steines to approve Resolution #853-01-11-2022 for the 150<sup>th</sup> (E17) HMA resurfacing and milling as recorded in Resolution Book 4, page 417 as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a Class D residential entrance permit from Glen Schmidt in section 2 of Fairfield Township on the west side of 387<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve a residential entrance permit to Glen Schmidt as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a Class D field entrance permit to Steve Citko in section 4 of Farmers Creek Township on the south side of 188<sup>th</sup> St.

Motion McDevitt, second Steines to approve a field entrance permit to Steve Citko as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a right of way utility permit from Maquoketa Valley Electric Coop in sections 13 & 24 of Jackson Township on 150<sup>th</sup> St to bore fiber optic cable.

Motion Steines, second McDevitt to approve the right of way utility permit to Maquoketa Valley Electric Coop as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a right of way utility permit from Maquoketa Valley Electric Coop in section 11 of South Fork Township on 85<sup>th</sup> St to bore fiber optic cable.

Motion McDevitt, second Steines to approve the right of way utility permit to Maquoketa Valley Electric Coop as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended final project voucher on the 400<sup>th</sup> St bridge project BROS-SWAP-CO49(81)-SE-49 and the 188<sup>th</sup> St bridge project to Taylor Construction for \$10,937.94.

Motion Steines, second McDevitt to approve and authorize Chair signature to Taylor Construction on the final pay voucher as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended final project voucher on the 188<sup>th</sup> St bridge replacement project to Jim Schroeder Construction for \$16,779.00,

Motion Steines, second McDevitt to approve and authorize Chair signature to Jim Schroeder Construction on the final pay voucher on the 188<sup>th</sup> St bridge project as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting

Reconvene the meeting with Zoning & GIS Administrator Kristina Tranel presented and recommended for approval Resolution #854-01-11-2022 which sets out the procedure if a Board of Supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure.

Motion McDevitt, second Steines to approve Resolution #854-01-11-2022 to adopt a “construction evaluation resolution” as recorded in Resolution Book 4, page 418 as presented.

Aye: Steines, Willey, McDevitt

Tranel presented and recommended for approval Resolution #855-01-11-2022 the final plat of Schulte Subdivision, a minor subdivision in section 36 of Tete Des Morts Township.

Motion Steines, second McDevitt to approve the final plat of the Schulte Subdivision and authorize the Chair signature on Resolution #855-01-11-2022 as recorded in Resolution Book 4, page 419 as presented.

Aye: Steines, Willey, McDevitt

Tranel discussed the need to amend the text of the Jackson County Floodplain Management Ordinance. The regulation regarding such shallow flood zones is missing from the text and needs to be corrected.

Motion McDevitt, second Steines to set the public hearing date of January 25, 2022 at 10:00 a.m. in the boardroom at the courthouse in Maquoketa as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Goeke presented Resolution #856-01-11-2022 to reappoint the Benefited Fire District Trustees for Andrew and Sabula and filling a vacancy in Miles. Andrew Benefited Fire District reappoints Steve Lucke and Sabula Benefited Fire District reappoints John Horst and filling the vacancy in the Miles Benefited Fire District with Joel Brown with all terms ending on December 31, 2024.

Motion McDevitt, second Steines to approve Resolution #856-01-11-2022 reappointing Steve Lucke and John Horst and filling the vacancy to Joel Brown as recorded in Resolution Book 4, page 420 as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the January 3, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve a handwritten warrant for County Zoning Officials of Iowa for \$75.00 for member dues and registration for Kristina Tranel as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of December, 2021 in the amount of \$64,826.68 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize Chair signature on the funding agreement between Jackson County, Iowa and Jackson County 911 Joint Commission. The County resolves to appropriate \$550,000 from the American Rescue Plan Act (ARPA) grant to 911 to be used for the updating of hardware and software equipment for the Emergency Radio Response System for the Jackson County Emergency 911 Service Board as presented.

Aye: Steines, Willey, McDevitt

Recessed the meeting.

Reconvene with Heidi Kuhl from Northland Securities discussed that the bond will be used to finance the construction of a new Law Enforcement Center and to pay costs associated with the issuance of the bonds. She handed out a schedule for a rating call, when the rating will be received, the pricing on the bonds, approval of the bond purchase agreement, the adoption issuance resolution and the closing of the bonds.

Recess the meeting.

Reconvene the meeting with John Hansen from Midwest Management Consultants updated the Board on the bids for the Law Enforcement Project. The lowest responsive and responsible bids received for such work as follows:

Contract 1: General Construction: Bill Bruce Builders, Inc. in the amount of \$3,547,500.00.

Contract 2: Security Metal Doors, Frames, Hardware, Equipment & Security Electronics: Stronghold Industries, Inc. in the amount of \$1,077,500.00.

Contract 3: Plumbing: Kraus Plumbing & Heating, LLC in the amount of \$383,600.00.

Contract 4: HVAC: Geisler Brothers Company in the amount of \$705,488.00

Contract 5: Electrical/Security Electronics Conduit & Wiring: Rock River Electric, Inc. in the amount of \$797,275.00.

Contract 6: Fire Sprinkler: Midwest Automatic Fire Sprinkler Company in the amount of \$115,820.00.

The Chairperson and County Auditor are hereby directed to execute a contract with each of the contractors for the construction of the public improvements, such contracts not to be binding on the County until approved by this Board of Supervisors.

Motion McDevitt, second Steines to approve Resolution #857-01-11-2022 awarding of the bids for the Law Enforcement Center Project as recorded Resolution Book 4, page 421 as presented.

Roll Call Vote

Aye: Steines

Aye: Willey

Aye: McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 10:05 a.m. until the next board meeting on January 18, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

January 18, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guests: Jackson County Data Specialist Jeanie Manning, Jackson County Economic Alliance Director Kelley Brown, Jackson County Zoning/GIS Administrator Kristina Tranel, Jennifer Abitz

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Dryer presented and recommended for approval a right of way utility permit for John Gruhn to install a new farm electric service in sections 3 and 10 of Iowa Township on 83<sup>rd</sup> St.

Motion Steines, second McDevitt to approve the right of way utility permit to John Gruhn as presented.

Aye: Steines, Willey, McDevitt

Engineer David Dryer recommended and requested board approval on a funding agreement of \$42,000 for project HSIP-SWAP-CO49(87)—FJ-49 for the Z-40 paving project from the City of Miles city limits to the Jackson/Clinton County line.

Motion McDevitt, second Steines to approve the funding agreement as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve and authorize the Chair signing the proclamation of Jackson County School Choice Week from January 23 to January 29, 2022 and call this observance to the attention of all our citizens.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept with regret the resignation of Kathy Wosoba from the Jackson County Conservation Board after 7 years of service as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the appointment of Mary Hayward to the Jackson County Conservation Board for a 5-year term ending on December 31, 2026 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the reappointment of Larry Ambrosy to the Jackson County Pioneer Cemetery Commission for a 3-year term ending on December 31, 2024 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to reappoint the members of the Jackson County Eminent Domain Commission for a 1-year term ending on December 31, 2022 with clarification needed on Tom Messerli and a potential conflict of interest since being elected as the City of Maquoketa Mayor with the list available in the boardroom as presented.

Aye: Steines, Willey, McDevitt

Sheriff Brent Kilburg, Human Resource Administrator Becki Chapin and Jail Administrator Andrew Long who presented a new pay scale for current full and part time jailers. Kilburg read a statement approving the new pay scale and Chapin discussed the current corrections officers pay and the adjustments necessary for new and current correctional officers.

Motion McDevitt, second Steines to approve the current full and part-time corrections officer pay adjustments effective January 23, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a new hire corrections officer pay scale effective January 23, 2022 as presented.

Aye: Steines, Willey, McDevitt

Chapin discussed the January 13, 2022 Supreme Court decision to block the ruling upheld by the 6<sup>th</sup> Circuit Court that would have mandated compliance, by re-instating the injunction. With this, Jackson County will not be required to comply with the mandate.

Motion Steines, second McDevitt to rescind the Jackson County Mandatory Vaccination/Testing Policy as approved on January 4, 2022 as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Auditor Alisa Smith who presented county business.

Motion McDevitt, second Steines to approve the minutes of the January 11, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$478,775.07 as presented.

Aye: Steines, Willey, McDevitt

Heidi Kuhl from Northland Securities discussed the resolution of the preliminary official statement. This is a preliminary document which outlines the General Obligation Capital Loan Notes, Series 2022A for \$5,895,000 for the Jackson County Law Enforcement Center.

Motion McDevitt, second Steines to approve Resolution #858-01-18-2022 approving the Official Statement on General Obligation Capital Loan notes/Series 2022A that the Preliminary Official Statement in the form presented to this meeting be and the same hereby is approved to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Chairperson and Auditor, upon the advice of bond counsel and the County's Underwriter, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Notes for sale as presented.

Roll Call Vote

Aye: Steines

Aye: Willey

Aye: McDevitt

Recess the meeting.

Reconvene the meeting with Holly McPherson and Tricia Wagner from East Central Intergovernmental Association (ECIA) who are requesting the county apply for a CDBG-CV public facilities/public spaces grant to remodel a building at Leisure Lake. Jennifer Abitz from the Leisure Lake Property Owners Association discussed the building design and funding sources. Jackson County would be a pass through only with no monetary support for the project. McDevitt will meet with committee members at the site to discuss the building needs for a storm shelter and pavilion. The consensus of the Board supports the project, but more information is needed before they will approve applying for the CDBG-CV grant.

Motion McDevitt, second Steines to adjourn the meeting at 10:37 a.m. until the next board meeting on January 25, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

January 19, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke

Guest: Jennifer Machande – The Engel Agency and Joe Vens – First MainStreet Insurance

Meeting brought to order by Chair Willey t 12:38 p.m. and the pledge of allegiance was recited.

Jennifer Machande from the Engel Agency and Joe Vens from the First Main Street Insurance Company addressed the board to consider changing the broker of record for Jackson County's insurance. The county will continue to be insured with the Iowa Community Assurance Pool (ICAP) and Iowa Municipalities Workers' Compensation Association (IMWCA).

Motion Steines, second McDevitt to approve and authorize chair signature on the letter to change the broker of record for Jackson County's insurance as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 12:46 p.m. until the next board meeting on January 25, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

January 25, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest: Ben Schneider – Bellevue Sand & Gravel

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Motion Steines, second McDevitt to amend the agenda to adjourn the meeting after Lynn Bopes and then go into work session with the Engineers Office and Human Resource Administrator.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith opened the road rock bids. Bids were received from Bellevue Sand & Gravel – Springbrook Quarry for \$5.50 per ton, and Bellevue, LaMotte, Morehead, St Donatus and Veach quarries for \$7.00 per ton. River City Stone – Bernard and Rubie quarries for \$7.05 per ton. Wendling Quarries – Delmar, Preston and Wiese quarries each for \$6.07 per ton; Andrew, Arensdorf, Bellevue, Decker, Iron Hill, Joinerville, Rowan and Teeds Grove quarries each at \$7.47 per ton and Eden Valley, Frost and Maquoketa quarries at \$7.97 per ton. Preston Ready Mix – Elwood/Yeager, Grant and Johnson quarries each at \$7.00 per ton. No action taken at this time with the Engineer’s Office reviewing the bids as presented and will return to the Board with a recommendation.

Engineer David Dryer presented and recommended for approval a Class C farm entrance permit from Pat Dunne in section 32 of Richland Township on the north side of 216<sup>th</sup> St.

Motion McDevitt, second Steines to approve a farm entrance permit to Pat Dunne as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the January 18, 2022 and January 19, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the Chair signature on the Bond Counsel Engagement Agreement not to exceed \$5.9 million General Obligation Capital Loan Notes, Series 2022A Agreement between Ahlers & Cooney, P.C. and Jackson County, Iowa in connection with the issuance of bonds as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #859-01-25-2022 approving the Jackson County, Iowa Post Issuance Compliance Policy as recorded in Book 4, page 425 as presented.

Roll Call Vote:

Aye: Steines

Aye: Willey

Aye: McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve the reappointment of Steve Tebbe, Carrie Koelker, Skott Gent, Jayson Heiar, James Johnson, Steven Bradley, Matt Notz, Chris Roling, Terry Roling, Don Schwenker, Mike Steines and Donald Yanda to the 2022 Jackson County ATV Committee as presented.

Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the board on his department.

Recess the meeting.

Reconvene the meeting with Zoning & GIS Administrator Kristina Tranel who updated the board on the Zoning Commission meeting held on January 24, 2022. A public hearing for the Chris Frank/Spruce Harbor Inn rezoning was held last night at 7:00 p.m. at the courthouse. They are requesting the rezoning from commercial to residential so they can demolish the existing structure to construct a new home. The Zoning Board did approve the request as presented. Tranel requested a public hearing date to rezone the Chris Frank property for Tuesday, February 15, 2022 at 10:00 a.m. in the boardroom at the courthouse in Maquoketa.

Motion Steines, second McDevitt to set the public hearing for the rezoning of the Chris Frank property on February 15, 2022 at 10:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Chair Willey who opened the public hearing on Amendment 296-1 to the Jackson County Ordinance 296 – Flood Plain Management. This amendment is regarding shallow flood zones which is missing from the text of the original Jackson County Floodplain Management Ordinance. Zoning Administrator Kristina Tranel said this amendment will not affect any existing structures in Jackson County. No comments for or against the amendment were received.

Motion Steines, second McDevitt to close the public hearing on Amendment 296-1 to the Jackson County Ordinance 296 – Flood Plain Management.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to waive the 2<sup>nd</sup> and 3<sup>rd</sup> public hearings on Amendment 296-1 to the Jackson County Ordinance 296 – Flood Plain Management.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the Amendment 296-1 to the Jackson County Ordinance 296 – Flood Plain Management as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Coordinator of Disabilities Services Lynn Bopes who updated the board on her department. The Regional Mental Health meeting was held yesterday and the projected fund balance for the region is 86% with the target of 40% still a concern.

Work sessions scheduled for today are with Engineer David Dryer and Human Resource Administrator Becki Chapin on personnel matters and continuing with budget discussions.

Motion McDevitt, second Steines to adjourn the meeting at 10:30 a.m. until the next board meeting on February 1, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

February 1, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest: Jackson County Data Specialist Jeanie Manning, Stephanie Lathrop – Carosh Compliance Solutions, Zoran (Zach) Ristic

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended for approval a Class D residential entrance permit from Rebecca Graham Christensen in section 13 of Tete Des Morts Township on the west side of 380<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve a residential entrance permit to Rebecca Graham Christensen as presented.

Aye: Steines, Willey, McDevitt



Engineer David Dryer presented and recommended for approval the road rock bids from Bellevue Sand & Gravel, River City Stone, Wendling Quarries and Preston Ready Mix. The bids are for 603.33 district miles with 96,532.8 base tons of rock for a total contracted amount of \$663,078.00 with an average cost of \$6.62 per ton.

Motion McDevitt, second Steines to approve the road rock contracts from Bellevue Sand and Gravel, River City Stone, Wendling Quarries and Preston Ready Mix as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Roger Shindell and Stephanie Lathrop (both via Zoom) from Carosh Compliance Solutions and Human Resource Administrator Becki Chapin who discussed HIPAA compliance and presented the contract for renewal. Lathrop did an overview of what has been done and what needs to be done regarding Jackson County being HIPPA compliant.

Motion Steines, second McDevitt to approve and authorize the Chair signing the renewal from Carosh Compliance Solutions for \$12,852.00 effective February 15, 2022 as presented.

Aye: Steines, Willey, McDevitt

Treasurer Beth Gerlach presented the Treasurer's Semi-Annual report from July 1, 2021 to December 31, 2021. The Treasurer's cash balance as of December 31, 2021 was \$17,826,666.72.

Motion McDevitt, second Steines to accept and authorize the publication of the County Treasurer's Semi-Annual Report as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #860-02-01-2022 to abate the taxes on a 1974 Holly Park mobile owned by Pamela Burchart for \$858.00 for nonpayment of taxes from FY2016/2017 to FY2021/2022 as recorded in Resolution Book 4, page 427 as presented.

Aye: Steines, Willey, McDevitt

Heidi Kuhl (Zoom) from Northland Securities updated the Board on the bonds for the Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the January 25, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$197,886.39 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #861-02-01-2022 to transfer \$17,500.00 from the General Basic Fund #01000 to the Local Health Nurses Fund #24000 effective on February 1, 2022 as recorded in Resolution Book 4, page 428 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #862-02-01-2022 to transfer \$80,500.00 from the General Basic Fund #01000 to the Local Health Sanitation Fund #24000 effective on February 1, 2022 as recorded in Resolution Book 4, page 429 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve the reappointment of Dr Jerald Bybee and Germaine (Nin) Flagel to the Jackson County Board of Health each for a 3-year term expiring on December 31, 2024 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:35 a.m. until the next board meeting on February 8, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

February 8, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest: Jackson County Data Specialist Jeanie Manning, Dave, Ron, Dduwe, Daves PC (Leisure Lake) all on Zoom

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith opened the FY2023 equipment bids. Bids were received from and opened for two tandem axle trucks with two trade-ins, two tandem dump bodies and one motor grader with trade-in. No action taken at this time with Dryer returning to the Board next week with a recommendation.

State Representative Lee Hein introduced himself and discussed the current legislative session.

Dryer presented and recommended for approval a Class D field entrance permit from Charles Davison in section 29 of Perry Township on the north side of 117<sup>th</sup> St.

Motion McDevitt, second Steines to approve a field entrance permit to Charles Davison as presented.  
Aye: Steines, Willey, McDevitt

Engineer David Dryer presented previously opened quotes from Metal Culverts for \$32,485.90 and Illowa Culvert & Supply Co for \$29,556.00 for stock pipe culverts.

Motion Steines, second McDevitt to approve the quote from Illowa Culvert & Supply Co for \$29,556.00 as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented the contract for Chair signature from Wendling Quarries for 56,256.0 base tons of road rock for \$397,090.72 as presented.

Motion McDevitt, second Steines to approve the Chair signature on the contract to Wendling Quarries as presented.  
Aye: Steines, Willey, McDevitt

Dryer is requesting to set the date for the 5-year road plan hearing on February 24, 2022 at 7:00 p.m. in the boardroom at the courthouse in Maquoketa.

Motion McDevitt, second Steines to set the date of February 24, 2022 at 7:00 p.m for the 5-year road program.  
Aye: Steines, Willey, McDevitt

Holly McPherson from East Central Intergovernmental Association (ECIA) is requesting the board set a date for a public hearing on a Community Development Block Grant (CDBG) for the Leisure Lake Property Owners Association to apply for a Community Facility Program Grant.

Motion Steines, second McDevitt to set the public hearing for the CDBG for the Leisure Lake Property Owners Association on March 1, 2022 at 9:30 a.m. in the boardroom.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to set the public hearing date for a community development housing needs analysis for the CDBG for the Leisure Lake Property Owners Association on March 1, 2022 at 9:35 a.m. in the boardroom at the courthouse.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the February 1, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of January, 2022 in the amount of \$83,812.72 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve a Class "C" Beer permit and a Class "B" Native Wine permit to TADA Meats, LLC at 18066 Hwy 64, Maquoketa effective January 17, 2022 to January 16, 2023 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the renewal of a Class "C" Liquor License with outdoor service and Sunday sales to Bellevue Golf Club, Inc at 32292 395<sup>th</sup> Ave, Bellevue effective April 1, 2022 to March 31, 2023 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the publication in the three official county newspapers of the notice for the public hearing on the maximum possible tax levy to be included in the Fiscal Year 2023 County Budget with the public hearing date set for March 1, 2022 at 10:00 a.m. in the boardroom at the courthouse.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Work session with Maintenance Supervisor Marty Hudrlik, Engineer David Dryer and Health Administrator Elizabeth Townsend will be held after the meeting.

Motion Steines, second McDevitt to adjourn the meeting at 10:10 a.m. until the next board meeting on February 15, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

February 15, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest: Jackson County Data Specialist Jeanie Manning, Ron, Marie and an Iphone (all on Zoom)

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Dryer presented quotes for a motor grader which were opened in the boardroom last week. Martin Equipment quoted \$285,500.00 for a John Deere and Altorfer, Inc quoted \$304,766.00 for a Caterpillar. Dryer recommends purchasing the John Deere motor grader from Martin Equipment.

Motion Steines, second McDevitt to approve the quote from Martin Equipment as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented quotes for two tandem axle trucks with two trade-ins. Thompson Truck & Trailer a net quote of \$220,256.00 for International trucks, RDO Truck Centers a net quote of \$202,774.00 for Volvo trucks, RDO Truck Centers a net quote of \$209,376.00 for Mack Granite trucks, Truck Country a net quote of \$235,868.00 for Freightliner trucks and GTG Peterbilt a net quote of \$272,134.00 for Peterbilt trucks. Dryer recommends purchasing two Mack Granite trucks from RDO Truck Centers.

Motion McDevitt, second Steines to approve the quote from RDO Truck Centers for two Mack Granite trucks as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented quotes for two tandem dump bodies with plows and wings. Bonnell Industries a net quote of \$251,064.841 for Bonnell Industries bodies, Monroe Truck Equipment a net quote of \$199,782.00 for Monroe bodies, Tri State Truck Equipment a net quote of \$218,648.00 for Hi-Way bodies, Tri State Truck Equipment a net quote of \$209,048.00 for Swenson bodies and Henderson Products a net quote of \$204,120.00 for Henderson bodies. Dryer recommends purchasing two tandem dump bodies from Monroe Truck Equipment.

Motion Steines, second McDevitt to approve the quote from Monroe Truck Equipment as presented.

Aye: Steines, Willey, McDevitt

Dryer presented rock contracts for Chair signature from Bellevue Sand and Gravel for 34,804.8 base tons of rock for \$227,508.00, River City Stone for 3,505.6 base tons of rock for \$24,714.48 and Preston Ready Mix Corp for 1,966.4 base tons of rock for \$13,764.80.

Motion McDevitt, second Steines to approve Chair signature on the rock contracts with Bellevue Sand and Gravel, River City Stone and Preston Ready Mix Corporation as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval construction on county right-of-way permit from Maquoketa Valley Electric Corporation in section 29 of Fairfield Township to install underground electrical service on 325<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve construction on county right-of-way permit to Maquoketa Valley Electric Corporation as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval construction on county right-of-way permit from Andrew Telephone Company in sections 34 – 36 in Perry Township and in sections 6-8 in Fairfield Township to replace cable along Iron Bridge Road from IA-62 appx 4.6 miles to the Maquoketa River.

Motion McDevitt, second Steines to approve construction on county right-of-way permit to Andrew Telephone Company as presented.

Aye: Steines, Willey, McDevitt

Heidi Kuhl from Northland Securities discussed the sale of the bonds for the Jackson County Law Enforcement Center.

Motion Steines, second McDevitt at 9:24 a.m. to approve Resolution #863-02-15-2022 Directing the Acceptance of a Proposal to Purchase \$5,890,000 (subject to adjustment) General Obligation Capital Loan Notes, Series 2022A as recorded in Resolution Book 4, page 430 as presented.

Aye: Steines, Willey, McDevitt

Holly McPherson and Tricia Wagner from East Central Intergovernmental Association (ECIA) updated the Board concerning the Keep Iowa Beautiful Hometown Pride program which will be ending its five-year contract on June 30, 2022. David Heiar from Jackson County Economic Alliance (JCEA) is retiring and he has been the coach for the previous 5 years and ECIA is proposing to assume the role as the coach. ECIA is requesting Jackson County sign an agreement to be responsible for \$5,000 per year for a 5-year period beginning on July 1, 2022 until June 30, 2027. The board took no action at this time and will take all of this information under advisement.

Recess the meeting.

Reconvene the meeting with Human Resource Administrator Becki Chapin, Veterans Affairs Director Tony Sheckles and Coordinator of Disability Services Lynn Bopes who discussed the work hours and hourly pay of the secretary at the Penrose Annex. They are proposing Brianna Kirk increase her hours to 30 hours per week and increase her hourly rate of pay to \$16.71 per hour effective March 1, 2022. Brianna will be taking accreditation classes and additional continued education hours to become certified in the Federal Veterans Affairs system.

Motion Steines, second McDevitt to approve and authorize the increased hours and pay for Brianna Kirk as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Debbie Schroeder for 16 hours per week at \$21.84 per hour as the Assistant Veterans Affairs Director as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the February 8, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$338,129.19 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the December 8, 2021 meeting as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the renewal of a Class “C” Liquor License with outdoor service and Sunday Sales to JIMI B’s, LLC at 21701 E Hill Dr, Bernard effective March 13, 2022 to March 12, 2023 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #864-02-15-2022 to approve an operating transfer for \$40,000 from the General Fund #01000 to the Capital Projects Jail Fund #33002 as recorded in Resolution Book 4, page 432 as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve Goeke advertising in the three official newspapers of the vacancy on the Veterans Affairs Commission Board as presented. Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Chair Willey opening the public hearing on proposed Ordinance 299, an amendment to the Official Zoning Map of Jackson County.

Zoning & GIS Administrator Kristina Tranel updated the board and prepared a power point presentation on this request. Christ & Linda Frank were present who are requesting their lot, just under half an acre, located at 30597 400<sup>th</sup> Ave, Bellevue be reclassified from C-1 Commercial to R-1 Residential. A public hearing was held on Monday January 24, 2022 with the Jackson County Zoning Board approving the request. No comments from the public were received for or against the rezoning.

Motion Steines, second McDevitt to close the public hearing on proposed Ordinance 299. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Ordinance 299 and waive the second and third public hearings to amend the official zoning map of the Jackson County Zoning Ordinance to reclassify a parcel of land in Tete Des Morts Township from the C-1 Highway Commercial district to the R-1 Residential District as presented. Aye: Steines, Willey, McDevitt

Work session will be held after this Board meeting with ECIA Director of Transportation, Transit and Planning Chandra Ravada and Dan Fox to discuss the RPA 8 2045 Long Range Transportation Plan (LRTP).

Motion McDevitt, second Steines to adjourn the meeting at 10:11 a.m. until the next board meeting on February 22, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

February 22, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest: Jackson County Data Specialist Jeanie Manning and Jackson County Economic Development Director Kelley Brown

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Dryer presented and recommended for approval a construction on county right-of-way permit from Maquoketa Valley Electric Corporation in sections 34 & 35 of Fairfield Township to relocate power service on 12<sup>th</sup> St.

Motion Steines, second McDevitt to approve a construction on county right-of-way permit to Maquoketa Valley Electric Corporation as presented. Aye: Steines, Willey, McDevitt

Dryer had on his agenda to present a resolution for the South Main Street Bridge Replacement project. The Iowa Department of Transportation has not posted information for this bridge project on their website since this is a confidential document therefore the resolution can't be presented until that has been completed.

Motion McDevitt, second Steines to table action on the resolution for the South Main Street Bridge Replacement project. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a letter from the City of Maquoketa requesting permission to detour traffic on 33<sup>rd</sup> St due to road construction on East Platt St.

Motion Steines, second McDevitt to approve the request from the City of Maquoketa to detour traffic to 33<sup>rd</sup> St due to construction on East Platt St as presented. Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with City of Maquoketa Manager Josh Boldt. He introduced himself to the Board and is looking forward to a working relationship on joint projects between the City and County.

Laura Carstens (via Zoom) from the Jackson County Historic Preservation Commission updated the Board on their activities. Carstens is requesting Chair signature on the 2022 Certified Local Government (CLG) Annual Report.

Motion Steines, second McDevitt to approve and authorize the Chair signature on the 2022 Certified Local Government (CLG) Annual Report as presented. Aye: Steines, Willey, McDevitt

Recess the meeting

Reconvene the meeting with Zoning & GIS Administrator Kristina Tranel who presented proposed Ordinance 300 to amend the official zoning map of Jackson County to reclassify a parcel of land in section 36 of Tete Des Morts Township from the C-1 Highway Commercial District to the R-1 Residential District for John & Deborah Moellers at 30799 400<sup>th</sup> Ave, Bellevue. Tranel is requesting to set a public hearing date for the proposed Ordinance 300 on March 15, 2022 at 9:00 a.m. in the boardroom.

Motion Steines, second McDevitt to set the public hearing for March 15, 2022 at 9:00 a.m. for proposed Ordinance 300 as presented. Aye: Steines, Willey, McDevitt

Tranel presented a request for the Board to consider a waiver allowing a 2,490 head swine confinement building to be constructed at a distance no closer than 50 feet from the northern boundary of the South Garryowen Road. This waiver waives the enforcement of this separation distance requirement between the public thoroughfare and the swine confinement building and this waiver shall only apply to the swine confinement building. Kent Krause from Pinnacle Iowa is assisting L & L Pork Finisher - 2 to build this facility. Leo Costello is part owner of this potential facility and he addressed the Board with the development plans and why this waiver is necessary.

Motion Steines, second McDevitt to table action until March 1<sup>st</sup> on the request for the waiver of no closer than 50 feet from the northern boundary of the South Garryowen Road as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the February 15, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve two handwritten warrants. One is to ISAC for \$190.00 for conference registration for Shelley Hoye and the other is for \$8,000 for the down payment on two 2023 Mack Granite trucks from RDO Truck Center as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #866-02-22-2022 approving the construction contract and bond for the Jackson County Law Enforcement Center as recorded in Resolution Book 4, pages 434-436 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #867-02-22-2022 to approve an operating transfer for \$100,000 from the General Fund #01000 to the Capital Projects Jail Fund #33002 as recorded in Resolution Book 4, page 437 as presented. Aye: Steines, Willey, McDevitt

Recess the meeting

Reconvene the meeting with Executive Assistant LuAnn Goeke who reviewed the Board calendar and business.

Jennifer Machande (in person) and Joe Vens (via Zoom) from the First MainStreet Insurance Company requested Iowa Communities Assurance Pool (ICAP) Continuation as presented. Vens and Machande gave a power point presentation presenting the insurance renewal plan with past insurance experiences and rates.

Motion Steines, second McDevitt approving Jackson County continuing with Iowa Community Assurance Pool (ICAP) for an approximate annual premium of \$253,600 with changes in deductibles and authorize Auditor Smith to sign all documents necessary for renewal as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 11:25 a.m. until the next board meeting on March 1, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

March 1, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Janelle Lutgen, Jackson County Economic Development Director Kelley Brown, Scott & Andrea Vickers, Northland Public Finance, Grammy, 563-495-3358

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended for approval Resolution #868-03-01-2022 for the South Main Street Bridge Replacement project BRM-SWAP-4742-(622)—SD-49. Jim Schroeder Construction bid \$1,366,530.48 and Taylor Construction bid \$1,450,815.35. The Board accepts the bid from Jim Schroeder Construction Company in the amount of \$1,366,530.48 and awards the associated contract to the same with an approximate start date of June 6, 2023.

Motion Steines, second McDevitt to approve Resolution #868-03-01-2022 for the South Main Street Bridge Replacement Project as recorded in Resolution Book 5, page 1 as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval previously opened quotes for day labor bridge projects to Jim Schroeder Construction for bridge IA-0252 (576<sup>th</sup> Ave) for \$93,476.00; bridge BEL-2088 (216<sup>th</sup> St) \$99,092.00; bridge FC-1265 (175<sup>th</sup> St) for \$99,367.00.

Motion Steines, second McDevitt to approve the three quotes for the day labor bridge projects from Jim Schroeder Construction as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a right-of-way utility permit to McLeodUSA Telecommunications Service, LLC in sections 22 & 27 of Richland Township to bore and place fiber cable along the west side of 250<sup>th</sup> Ave and remove existing aerial fiber cable.

Motion McDevitt, second Steines to approve a right-of-way permit to McLeodUSA Telecommunications Service, LLC as presented. Aye: Steines, Willey, McDevitt

Dryer and Zoning & GIS Administrator Kristina Tranel presented the right-of-way waiver for L & L Pork Finisher-2. This waiver would allow a 2,490 head swine confinement building to be constructed at a

distance no closer than 50 feet from the northern boundary of the South Garryowen Road. This waiver waives the enforcement of the separation distance requirement between the public thoroughfare and the swine confinement building and this waiver shall only apply to the swine confinement building.

Motion McDevitt, second Steines to approve the waiver for a swine confinement building to be constructed at a distance no closer than 50 feet from the northern boundary of the South Garryowen Road.  
Aye: Steines, Willey, McDevitt

Weed Commissioner Jeannie Collins-Heer presented and recommends for approval Resolution #869-03-01-2022 for the annual noxious weed control resolution. She distributed form letters for Board approval when landowners have noxious weeds which need to be destroyed. The Board approved the forms for Collins-Heer to use when notification to landowners is necessary.

Motion Steines, second McDevitt to approve Resolution #869-03-01-2022 notifying property owners in Jackson County of the requirements to process and destroy noxious weeds as recorded in Resolution Book 5, page 2 as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the February 22, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$495,989.99 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the Law Enforcement Center Resolution #870-03-01-2022 Appointing Paying Agent, Note Registrar and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement and authorize Chair and Auditor signatures on the documents as recorded in Resolution Book 5, page 3 as presented.  
Roll Call Vote:  
Aye: Steines  
Aye: Willey  
Aye: McDevitt

Motion McDevitt, second Steines to approve the Law Enforcement Center Resolution #871-03-01-2022 Amending the Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance and levying a tax to pay the Notes; Approval of the Tax Exemption Certificates and Continuing Disclosure Certificate as recorded in Resolution Book 5, page 4-18 as presented.  
Roll Call Vote:  
Aye: Steines  
Aye: Willey  
Aye: McDevitt

Willey read the board calendar and then opened the public hearing on the Leisure Lake Property Owners Association Pavilion project.

Tricia Wagner from East Central Intergovernmental Association (ECIA) and Dave Merrill representing the building committee for the Leisure Lake project updated the board on the project. The estimated cost of the project is \$430,000.00 with the Leisure Lake Property Owners Association raising \$72,000.00 as the local match. ECIA on behalf of the Leisure Lake Property Owners Association is applying for a \$358,000.00 CDBG-CV grant. The project will consist of rehabilitation and an addition to the existing Community Center with an estimated completion date of May 31, 2023. No comments for or against the grant were received.

Motion Steines, second McDevitt to close the public hearing for a \$358,000 CDBG-CV public facilities/public spaces grant for the Leisure Lake Property Owners Association Pavilion project as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve ECIA applying for a \$358,000 CDBG-CV public facilities/public spaces grant to remodel a building at Leisure Lake as presented.  
Aye: Steines, Willey, McDevitt



Willey opened the public hearing on the Community Development Housing Needs Assessment (CDHNA).

Wagner read the assessment for the Community Development and Housing Needs of Low to Moderate Income Persons, Other Community Development and Housing Needs and Planned or Potential Activities to Address Housing and Community Needs. Wagner is requesting the Board approve and Chair signature on the assessment. No comments for or against the assessment were received.

Motion Steines, second McDevitt to close the public hearing on the Community Development Housing Needs Assessment as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Chair signature on the Community Development Housing Needs Assessment as presented. Aye: Steines, Willey, McDevitt

Recess the meeting

Reconvene the meeting with Chair Willey opening the public hearing for the Maximum Property Tax Levy.

Deputy Auditor Shelley Hoyer discussed the budget and county levy for FY2022/2023. The maximum property tax dollars shall not exceed for the General County Services \$5,482,452.00 and Rural County Services \$2,255,628.00. The Maximum Property tax dollars in General County Services represents an increase of 10.88% and in Rural County Services a decrease of .86%. No comments for or against the budget were received.

Motion Steines, second McDevitt to close the public hearing for the Maximum Property Tax levy. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #872-03-01-2022 the Maximum Property Tax Resolution for General County Services and Rural County Service for FY2022/2023 as recorded in Resolution Book 5, page 19 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to set the date of March 22, 2022 at 9:30 a.m. for the public hearing for the proposed FY2023 budget as presented. Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Revolving Loan Committee member Roger Stewart and Matt Specht representing East Central Intergovernmental Association (ECIA) who updated the board on projects. The Board requested Specht work with Auditor Smith on forwarding documents for Board review on Revolving Loan projects. Stewart introduced Leo McGarry as the new Bank President of Maquoketa State Bank to the Board. Stewart announced his resignation on the Jackson County Revolving Loan Fund with Leo McGarry being appointed to his position.

Recess the meeting.

Reconvene the meeting with Coordinator of Disabilities Services Administrator Lynn Bopes who updated the board on her department. The ending fund balance for the Region is projected to be at 80% which will be over the 40% allowed limit. The State of Iowa will hold back funding in the 3<sup>rd</sup> quarter starting January 1, 2023 due to the Region fund balance over the 40% limit.

Motion Steines, second McDevitt to adjourn the meeting at 10:56 a.m. until the next board meeting on March 8, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

March 8, 2022

Present: Supervisors: Larry McDevitt, Mike Steines (via Zoom), John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Jackson County Data Specialist Jeanie Manning, Elizabeth Kelsey- Telegraph Herald, Jackson County Economic Alliance Director Kelley Brown, Heidi Kuhl – Northland Public Finance

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended for approval a class D field permit to AJ Spiegel in section 11 of Bellevue Township on the south side of Sieverding Ridge Rd.

Motion Steines, second McDevitt to approve the right-of-way permit to AJ Spiegel as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to table action on Victor and Jean Thier entrance permit until next week.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval the Jackson County 5-Year Road Plan for fiscal years 2023-2027. The public hearing on the 5-year road plan was held on February 24, 2022 at the Jackson County Courthouse. Dryer noted bridge SF-3603 (184th Ave) should be in FY2024 and IA-3320 (17th St) should be in FY2026.

Motion McDevitt, second Steines to approve the 5-year road plan as amended and presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended previously opened bids for the 35<sup>th</sup> St (Codfish Hollow Rd) paving project from Highway 62 to the east end of the existing HMA project. Bids were received from River City Paving for \$194,275.93, Kluesner Construction for \$271,693.50 and Manatt's, Inc for \$212,370.25.

Motion Steines, second McDevitt to approve the bid from River City Paving for the 35<sup>th</sup> St (Codfish Hollow Rd) as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended previously opened bids for HMA patching quotes in various locations across the county. Bids were received from River City Paving for \$67,012.92, Kluesner Construction for \$65,986.80, Manatt's, Inc for \$99,799.00 and 7 Hills Paving for \$83,287.78.

Motion McDevitt, second Steines to approve the bid from Kluesner Construction for HMA patching as presented.

Aye: Steines, Willey, McDevitt

Dryer informed the Board of the retirement of Michael Babcock as the mechanic in the Maquoketa Shop and is requesting permission to post internally and externally.

Motion Steines, second McDevitt to approve the internal and external job posting as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the March 1, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve a handwritten warrant to the State of Iowa, Division of Labor for the elevator permit for \$300.00 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of February 2022 in the amount of \$56,468.83 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the renewal of a Class "C" Liquor License with outdoor service and Sunday sales to Obie's at 3610 173<sup>rd</sup> Ave, Maquoketa effective March 1, 2022 through February 28, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the renewal of a Class "E" Liquor License, Class "C" Beer Permit, Class "B" Native Wine Permit with Sunday sales to SNK Gas & Food, LLC at 18820 Bellevue Cascade Rd, Zwingle effective April 15, 2022 to April 14, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #873-03-08-2022 ordering the construction of the Jackson County Fair & ISU Extension – 4-H Outreach Center and fixing a date for hearing thereon and

taking of bids therefor as recorded in Resolution Book 5, pages 20-23 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #874-03-08-2022 to approve the State of Iowa Community Development Block Grant Coronavirus (CDBG-CV) duplication of benefits policies and procedures as recorded in Resolution Book 5, page 24 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #875-03-08-2022 an operating transfer moving \$3,752.76 from the Capital Projects Fund #33000 to the General Basic Fund #010000 effective March 8, 2022 as recorded in Resolution Book 5, page 25 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to set the date of March 22, 2022 at 10:10 a.m. for a public hearing on proposed Ordinance 301 to adjust the boundaries of the Supervisor Director Districts in Jackson County as requested by the Secretary of State and presented by Auditor Smith.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize Auditor Smith signing a full disclosure dissemination agent agreement between Jackson County and Northland Securities, Inc. as presented.

Aye: Steines, Willey, McDevitt

Jackson County Economic Development Senior Advisor David Heiar and Director Kelley Brown updated the Board on their department. Brown and Heiar discussed various grants that have been applied for and granted within the county.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve the reappointment and Chair signature on the certificate for Jeannie Collins-Heer as the 2022 County Weed Commissioner until February 28, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Chair signature on the Mississippi Valley Workforce Area Chief Elected Official Shared Liability Agreement as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:18 a.m. until the next board meeting on March 15, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

March 15, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Chair Willey opened the public hearing on proposed Ordinance #300 – Moellers rezoning.

Zoning & GIS Administrator Kristina Tranel presented Ordinance #300 to amend the official zoning map to reclassify a parcel of land in Tete Des Morts Township from the C-1 Highway Commercial District to the R-1 Residential District. John and Deborah Moellers are requesting this reclassification of their property at 30799 400<sup>th</sup> Ave, Bellevue. The Zoning Commission has met and recommended this application be granted without conditions. No comments for or against the measure were received.

Motion Steines, second McDevitt to close the public hearing on proposed Ordinance #300.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to waive the second and third public hearings on proposed Ordinance #300 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Ordinance #300 as presented. Aye: Steines, Willey, McDevitt

Engineer David Dryer presented and recommended for approval a residential entrance permit from Victor and Jean Thier in section 29 of Butler Township on the south side of 225<sup>th</sup> St.

Motion Steines, second McDevitt to approve a residential entrance permit to Victor and Jean Thier as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval of a class "D" field entrance permit for Travis Trenkamp in section 31 of Van Buren Township on the east side of 400<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve a field entrance permit to Travis Trenkamp as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a right-of-way utility permit from Lonnie Trenkamp in section 35 of Fairfield Township to bore under 12<sup>th</sup> St for electrical to a building.

Motion Steines, second McDevitt to approve a right-of-way permit to Lonnie Trenkamp as presented. Aye: Steines, Willey, McDevitt

Attorney Sara Davenport requested an increase of 5.25% to \$24.66 per hour for Legal Secretary Jessica Geerts in the FY23 budget. The Board has not adopted the FY23 budget but is proposing an increase of 3% across the board for all non-elected personnel and deputies. Davenport would not be looking for a budget amendment but would absorb the increase in her budget.

Motion McDevitt, second Steines to approve the pay increase of Legal Secretary Jessica Geerts to \$24.66 effective on July 1, 2022 as presented. Aye: McDevitt  
Nay: Steines, Willey

Recess the meeting.

Reconvene the meeting with Sheriff Brent Kilburg, Chief Deputy Jim Kraker and Jail Administrator Andrew Long to discuss the pay of the Sergeants in the FY23 budget. Kilburg is requesting an increase of 2% above the proposed 3% for the Sergeants in his department. The increase would be less than \$3,000 per year for both Sergeants with Kilburg proposing to absorb the increase in the budget without an amendment. The consensus of the Board is to deny the request and evaluate the issue in the FY24 budget year.

Kilburg discussed the hourly rate of pay for Civil Deputy Kim Clark. Clark currently is compensated at \$17.65 per hour and Kilburg is requesting a 5% increase in the hourly pay to \$18.53 in the FY23 budget. The consensus of the Board is to deny the increase and to reconsider the pay in the FY24 budget.

Kilburg is appreciative of the efforts from the Board by increasing the hourly pay of the jailers. He noted the office has received over 30 plus applications for the correctional officers in the jail. Kilburg is requesting an additional 6 on call positions to be hired to work part-time in the Law Enforcement Center. Jail Administrator Andrew Long discussed the 369.5 hours of overtime paid out this calendar year due to various reasons.

Motion Steines, second McDevitt to approve the request of Sheriff Kilburg to allow an additional 6 positions to be hired on an "as needed" basis in the Jackson County Law Enforcement Center as presented. Aye: Steines, Willey, McDevitt

Sam Shea, District 6 IDOT Transportation Planner, Transportation Director Chandra Ravada from East Central Intergovernmental Association (ECIA) and Engineer David Dryer discussed various road issues. They discussed the Hurstville and Hwy 61 intersections, 395<sup>th</sup> Ave and Hwy 52 intersection and intersection lighting at Hwy 62 and the Bellevue Cascade Rd. A traffic safety audit will be done by IDOT on Hwy 52 at the intersection of 395<sup>th</sup> Ave and possible warning signs and lane markings at the Hurstville/Esgate Rd/Hwy 61 intersection.

Recess the meeting.

Reconvene the meeting with Jackson County Area Tourism Association (JCATA) members Steve Tebbe and Lanny Simpson and Director Tom Devine (via Zoom) to discuss the Welcome Center with the Board. Devine noted the numbers of visitors at the Welcome Center are down and the costs of operating are going up and agrees with closing the Welcome Center. Should the Welcome Center close, JCATA would need office space somewhere to operate. Devine discussed the trends people are using which is more mobile phone usage and social media platforms instead of a Welcome Center format. The Board will investigate the possibility of selling the Welcome Center building. JCATA will not open the Welcome Center at this time. McDevitt will discuss office space at the Hurstville Interpretive Center for the JCATA Director with Conservation Director Nathan Jones. The Board will contact several real estate agents to know what the value of the Welcome Center is for a possible sale.

Willey informed Fair Board Manager Lanny Simpson that the county will be seeking bids to replace the metal roof and painting of the exterior of the Pearson building at the Jackson County Fairgrounds. McDevitt will get a request for proposal out to contractors concerning the project.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the March 8, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$232,021.97 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve a Class "C" Liquor License with outdoor service and Sunday sales to Codfish Hollow Barnstormers, LLC at 5013 288<sup>th</sup> Ave, Maquoketa effective March 15, 2022 through November 15, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #876-03-15-2022 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection in the amount of \$4,902.02 as filed in Resolution Book 5, page 26 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$55,000.00 to SA Architects and \$27,121.41 to Midwest Construction Consultants for a total of \$82,121.41 and authorize Chair signature on the project cost recap for the Together We Build Project as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve invoices for \$22,984.00 to Rick Weidner AIA, \$22,976.67 to Midwest Construction Consultants and \$15,200.00 to Bill Bruce Builders for a total cost of \$63,930.87 and authorize Chair signature on the project cost recap for the Law Enforcement Center as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve Chair signature and to proclaim March 30, 2022 as Iowa Honey Bee Day and to encourage all citizens, residents and visitors to join in observing this day and focusing on the importance of honey bees to our state economy, to enjoy the honey and other products of the hive, to recognize the honey bees' role in maintaining our Iowa environment, and to assist in reducing the threats to honey bee survival in our state as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 11:35 a.m. until the next board meeting on March 22, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

March 29, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest via Zoom: TJ

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented and recommended for approval a farm entrance permit from Leo Costello in section 36 of Butler Township on the north side of the S Garryowen Rd.

Motion Steines, second McDevitt to approve a farm entrance permit to Leo Costello as presented.  
Aye: Steines, Willey, McDevitt

Clausing presented previously opened quotes for steel. O'Brien Steel Service quoted \$90,366.90, Oden Enterprises quoted \$77,672.60 and Skyline Steel quoted \$77,340.00. Clausing recommends awarding the quote to Skyline Steel.

Motion McDevitt, second Steines to approve the steel quote from Skyline Steel for \$77,340.00 as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the March 22, 2022 and March 24, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$150,993.41 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept the resignation of Kristina Tranel as the Jackson County Zoning Administrator & GIS Specialist effective April 24, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Courthouse Security Officer Wes Unke presented and recommended for approval the Jackson County Courthouse Safety & Security Policy as authorized by Resolution #544-01-25-11 on January 25, 2011. This policy establishes security protocols in the Courthouse, courtrooms and court-controlled spaces.

Motion Steines, second McDevitt to table action and submit copies to all department heads review on the Jackson County Courthouse Safety & Security Policy as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Discussion on changing the hours of operation for the Jackson County Courthouse. Prior to COVID-19, the hours of operation for the Courthouse doors to automatically open at 8:00 a.m. and locked at 4:30 p.m. The Board made the decision to change the hours to unlock the doors at 8:30 a.m. and lock at 4:00 p.m. to allow employees time to clean the public areas and balance the day's business. Since that time, the Board has been receiving questions from the public to go back to prior COVID-19 hours to allow customers more time to conduct business at the courthouse. Treasurer Beth Gerlach and Recorder Arlene Schauf both agreed the change is necessary and will stop office transactions at a specified time should the hours be changed.

Motion McDevitt, second Steines to change the hours of operation for the Jackson County Courthouse to unlock the Courthouse doors at 8:00 a.m. and lock at 4:30 p.m. as presented.  
Aye: Steines, Willey, McDevitt

Matt Specht and Tricia Wagner from East Central Intergovernmental Association (ECIA) presented resolutions for the public facilities/public spaces grant for the Leisure Lake Property Owners Association pavilion project.

Motion McDevitt, second Steines to approve Resolution #881-03-29-2022 to approve the community development block grant coronavirus for the Jackson County Leisure Lake Public Facilities/Public Spaces project as recorded in Resolution Book 5, page 32 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #882-03-29-2022 approving the Jackson County Community Development and Housing and Needs Assessment as recorded in Resolution Book 5, page 33 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize Chair signature on the Subrecipient Agreement 2022 Community Block – CV Program between Jackson County and Leisure Lake Property Owners Association as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #883-03-29-2022 approving the Subrecipient Agreement for 2022 CDBG-CV Grant with the Leisure Lake Property Owners Association as recorded in Resolution Book 5, page 34 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the contract and Chair signature for services with East Central Intergovernmental Association (ECIA) as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #884-03-29-2022 approving the contract for 2022 CDBG-CV Grant Administration to East Central Intergovernmental Association as recorded in Resolution Book 5, page 35 as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting.

Recess the meeting.

Reconvene the meeting with Coordinator of Disabilities Services Administrator Lynn Bopes who updated the board on her department. The Mental Health Region meeting was held and the projected fund balance at the end of February 2022 is at 87% and the goal on June 30, 2022 must be 40%.

The Board will be in work session after the meeting with Human Resource Administrator Becki Chapin to discuss personnel changes.

Motion Steines, second McDevitt to adjourn the meeting at 10:29 a.m. until the next board meeting on April 5, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

April 5, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, Ronald, Kristina Tranel

Guests present: Skott Gent, Judy Tonderum, Dean Engel, Mark “Sparky” Anderson, Amber Matthiesen, Jeannett Kruse, Will Cornelius

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented a letter of retirement from Equipment Operator Ray Gottschalk effective June 10, 2022. Dryer is requesting permission to post internally and advertise externally for the position. Dryer also thanked Mechanic Mike Babcock and Equipment Operator Ray Gottschalk for their years of service to Jackson County.

Motion Steines, second McDevitt to accept the letter of retirement from Ray Gottschalk effective June 10, 2022 and authorize Dryer to post internally and externally as presented.

Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a residential entrance permit from Charles Davison in section 29 of Perry Township on the north side of 117<sup>th</sup> St.

Motion McDevitt, second Steines to approve a residential entrance permit to Charles Davison as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a residential entrance permit from Roger & Linda Krabbenhoft in section 6 of Perry Township on the east side of 216<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve a residential entrance permit to Roger & Linda Krabbenhoft as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval of two construction in county right-of-way permits from Maquoketa Valley Electric Coop in section 32 of Richland Township to run overhead electrical service with some undergrounding of fiber optic cable on the south side of 216<sup>th</sup> St and section 34 of Brandon Township for overhead electrical service to a residence over 50<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve two construction in-county right-of-way permits to Maquoketa Valley Electric Coop as presented.  
Aye: Steines, Willey, McDevitt

Deputy Sheriff James Kraker presented and recommended the Jackson County Courthouse Safety and Security Policy with revisions to the hours of operation and the authorized use of the door in the basement.

Motion Steines, second McDevitt to approve the Courthouse Safety and Security Policy with revisions and authorize Board signatures as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve and authorize Chair signature on the Federal Assurances Signature Page for the CDBG Grant for the Leisure Lake Pavilion project as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize Chair signature on the U.S. Department of Housing and Urban Development applicant/recipient disclosure/update report for the CDBG Grant for the Leisure Lake Pavilion project as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Health Administrator Elizabeth Townsend who updated the Board on her department. She has received one application for the Water Infrastructure Grant with the process being long and will be submitted to the Department of Natural Resources for review. She also has worked with the local newspaper to do an article about the Health Department about what services and grants are available to the public.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the March 29, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of March, 2022 in the amount of \$52,061.95 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #885-04-05-2022 approving the bond disclosure policy and approving the County Auditor as the Disclosure Coordinator to take any and all action necessary to properly implement the Policy as recorded in Resolution Book 5, page 36 as presented.  
Aye: Steines, Willey, McDevitt



Motion Steines, second McDevitt to approve Resolution #887-04-05-2022 cancelling outstanding warrants now in the Jackson County Auditor's Office in the amount of \$2,906.25 as recorded in Resolution Book 5, page 39 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve invoices for \$9,406.00 to SA Architects and \$6,113.32 to Midwest Construction Consultants for a total of \$15,519.32 and authorize Chair signature on the project cost recap for the Together We Build Project as presented. Aye: Steins, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with John Hansen to discuss the bids for the Jackson County Fair & ISU Extension – 4-H Outreach Center. Dean Engel announced that the Jackson County Fair Board and the Together We Build Committee voted to approve the bids. Skott Gent noted that fund raising is still going forward and all entities are excited to move forward on the project.

Motion Steines, second McDevitt to approve Resolution #886-04-05-2022 awarding of the construction contracts for the Jackson County Fair & ISU Extension – 4-H Outreach Center and authorize the Chair and Auditor to execute a contract with each of the contractors as recorded in Resolution Book 5, page 37 as presented. Aye: Steines, Willey, McDevitt

Work session with Engineer David Dryer and Human Resources Administrator Becki Chapin to discuss personnel matters.

Recess the meeting.

Reconvene the meeting with motion McDevitt, second Steines to adjourn the meeting at 10:31 a.m. until the next board meeting on April 12, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

April 12, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Jackson County Data Specialist Jeanie Manning, Jackson County Economic Development Director Kelley Brown, David Spickermann

Guest present: Maquoketa City Manager Josh Boldt

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended for approval a residential entrance permit from Paul Hill in section 34 of Brandon Township on the west side of 50<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve a residential entrance permit to Paul Hill as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval two field entrance permits from Nick R Kilburg in section 3 of Jackson Township on the east side of 341<sup>st</sup> Ave.

Motion McDevitt, second Steines to approve two field entrance permits to Nick R Kilburg as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a field entrance permit from Donald Kunde in section 33 of Van Buren Township on the west side of 450<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve a field entrance permit to Donald Kunde as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval of a right-of-way utility permit from Maquoketa Valley Electric Coop in section 29 of Perry Township to install overhead electric service with fiber optic cable to 21870 117<sup>th</sup> St.

Motion McDevitt, second Steines to approve a right-of-way utility permit to Maquoketa Valley Electric Coop as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented previously opened quotes for plank lumber for day labor bridge repair. Wheeler Lumber quoted \$62,580.20 for a Copper Napthanate product, Ovel Forest Products quoted \$64,918.80 for a PC Creosote product and Ovel Forest Products quoted \$51,944.80 for a .60 ACZA product. Dryer recommends awarding the quote to Ovel Forest Products for \$51,944.80 for the .60 ACZA product.

Motion Steines, second McDevitt to approve the quote from Ovel Forest Products for the .60 ACZA product as presented.  
Aye: Steines, Willey, McDevitt

Dryer has interviewed three applicants for the Maintenance Mechanic in the Secondary Roads Department and is requesting approval of offering Candidate "A" the position.

Motion Steines, second McDevitt to authorize Dryer offering the position for the Maintenance Mechanic to Candidate "A" as presented.  
Aye: Steines, Willey, McDevitt

Maquoketa City Manager Josh Boldt discussed with the Board the potential of moving the artwork in the downtown green space to the Hurstville Interpretive Center. He also discussed the possibility of having the farmers market in this area, but the lack of electricity and restrooms is an issue. He also noted that Maquoketa was designated again as an Iowa Great Place which will open other potential resources for this area.

Human Resource Administrator Becki Chapin updated the Board on the vacant position in the Zoning/GIS department. Chapin contacted East Central Intergovernmental Association (ECIA) to assist Jackson County for assistance with zoning during this interim period.

Motion McDevitt, second Steines to approve and authorize Chair signature on the contract for Zoning Technical Assistance with ECIA during the vacancy of the Zoning Department as presented.  
Aye: Steines, Willey, McDevitt

Chapin presented an early retirement agreement for Deputy Sheriff Terry Roling for the \$5,000.00 per year insurance incentive effective June 1, 2022 through June 30, 2025.

Motion Steines, second McDevitt to approve and authorize signatures on the early retirement agreement to Deputy Sheriff Terry Roling as presented.  
Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Chair Willey opened the public hearing for the Amendment to the County Budget for Fiscal Year 2021/2022.

Motion Steines, second McDevitt to close the public hearing on the Amendment to the County Budget for Fiscal Year 2021/2022 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #888-04-12-2022 for the Amendment to the County Budget for Fiscal Year 2021/2022 as recorded in Resolution Book 5, page 40 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Chair signing the Record of Hearing and Determination on the Amendment to the County Budget for Fiscal Year 2021/2022 and certify to the State of Iowa as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the April 5, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$509,895.63 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to appoint and approve Karen Wells as the Project Director on the Jackson County Prevention Coalition Commission effective April 12, 2022 as presented.

Aye: Steines, Willey, McDevitt

A closed personnel work session for an employee evaluation per Iowa Code 21.5(1)(i) is scheduled today with Human Resource Administrator Becki Chapin after adjournment.

Motion McDevitt, second Steines to adjourn the meeting at 10:15 a.m. until the next board meeting on April 19, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

April 19, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended hiring Chad Veach as the Mechanic in the Secondary Roads Department at \$23.44 per hour starting May 2, 2022.

Motion Steines, second McDevitt to approve hiring Chad Veach as the Mechanic in the Secondary Roads Department as presented.

Aye: Steines, Willey, McDevitt

Dryer introduced Trevor Frain and Russell Radloff from Big Iron Auction Company who made a presentation concerning his company online selling of Secondary Roads equipment instead of trading in at the time of the purchase of new equipment. Commission fees to Big Iron Auction Company is dependent on how many pieces of equipment the county sells but is typically around 7 to 11 percent. The equipment is sold with no reserves which is a concern for the Board. No decision was made today but will be taken into consideration.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the April 12, 2022 Board proceedings as written by Auditor Smith and closed session minutes written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second Willey to approve a Special Class "C" Liquor License, Class "B" Wine Permit, Living Quarters with Sunday Sales to The Oakland Mill LLC at 22095 Hwy 64, Maquoketa effective May 1, 2022 through April 30, 2023 as presented.

Aye: Steines, Willey

Abstain: McDevitt

JoAnn Caven, George Daugherty and Elaine Edwards from the Jackson County Pioneer Cemetery Commission updated the Board. Jackson County Pioneer Cemetery Commission is accepting jurisdiction and control of the Codfish Hollow Cemetery from the Maquoketa Township Trustees and the Godard Cemetery from the South Fork Township Trustees. The Commissioners also discussed approval to restore and fence the Russell Farms Cemetery owned by Tyson Cobb without legal title to the property located in section 8 of Van Buren Township. The approximate cost to fence the cemetery is \$7,000. The consensus of the Board was for the Cemetery Trustees to contact Mr Cobb to move forward with the plan to fence the cemetery. They also discussed a landowner access easement to the Budd Cemetery, which is owned by Next Trajectory, LLC located in section 25 of Jackson Township. Daugherty asked if the Board would be in favor of the Cemetery Commission seeking outside legal counsel to represent them in various matters. One of the issues is the Crabb Cemetery owned by Dave Morehead who bulldozed the

area where the cemetery was on his property. The Board authorized the commission to seek outside legal assistance on the Morehead/Crabb cemetery issue. Daugherty also invited the Board to participate in a tour of several pioneer cemeteries which have been restored.

Motion Steines, second McDevitt to approve Resolution #889-04-19-2022 for the Jackson County Pioneer Cemetery Commission accepting the jurisdiction and control of the Codfish Hollow Cemetery from the Maquoketa Township Trustees and declaring it to be a Pioneer Cemetery as recorded in Resolution Book 5, page 41 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #890-04-19-2022 for the Jackson County Pioneer Cemetery Commission accepting the jurisdiction and control of the Godard Cemetery from the South Fork Township Trustees and declaring it to be a Pioneer Cemetery as recorded in Resolution Book 5, page 42 as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve a Special meeting for April 20, 2022 at 5:30 p.m. in the boardroom at the courthouse in Maquoketa as presented. Aye: Steines, Willey, McDevitt

The Board discussed a letter of support for the development of the former Jackson County Public Hospital into a Senior Living Complex.

Motion McDevitt, second Steines to approve Chair signature on the letter of support to the developer of the former Jackson County Public Hospital. Aye: Steines, Willey, McDevitt

Dawn Danielson from East Central Intergovernmental Association (ECIA) discussed the changes to the Brownfields Grant.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes who updated the Board on her department. The Regional Board meeting was yesterday, and the Memorandum of Understanding was discussed and will be presented to all counties shortly.

Recess the meeting.

Reconvene with Human Resource Administrator Becki Chapin who requested closed session for candidate interview per Iowa Code 21.5(1)(i).

Motion Steines, second McDevitt to go into closed session per Iowa Code 21.5(1)(i) with Human Resource Administrator Becki Chapin. Aye: Steines, Willey, McDevitt

Chair Willey reconvened into open session.

Motion Steines, second McDevitt to adjourn the meeting at 12:16 p.m. until the next board meeting on April 20, 2022 at 5:30 p.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

April 26, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, 563-354-3656

Guests present: Maquoketa City Manager Josh Boldt, Jackson County Economic Alliance Advisor Dave Heiar, Deputy Sheriff Jim Kraker

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended approval of the roadway maintenance agreement with the Iowa Department of Transportation (IDOT) for 0.724 lane miles for snow and ice control maintenance operations within the Maquoketa Caves State Park. IDOT will pay Jackson County \$1,596.42 beginning July 1, 2022 and ending on June 30, 2023.

Motion Steines, second McDevitt to approve the agreement with IDOT for roadway maintenance at the Maquoketa Caves State Park as presented. Aye: Steines, Willey, McDevitt

Dryer presented previously opened quotes for calcium chloride for 3,584 50-pounds bags for Board approval. Ossian, Inc quoted \$44,492.80/\$12.64 per bag, Knight Chemicals LLC quoted \$43,724.80/\$12.20 per bag and Jerico Services, Inc quoted \$48,563.20/\$13.55 per bag with Binns and Stevens not quoting. Dryer recommended Knight Chemicals LLC be awarded the quote.

Motion McDevitt, second Steines to approve the quote to Knight Chemicals for \$43,724.80/\$12.20 per bag as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a proposal from S2 Construction LLC for \$49,049.80 to remove an existing 19-ton I-beam bridge and install a 96" x 64' cnp culvert on 239<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve the quote from S2 Construction LLC for \$49,049.80 as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a Class "C" field entrance permit from Jim Kremer in section 15 of Prairie Springs Township on the north side of Centerville Rd.

Motion McDevitt, second Steines to approve a field entrance permit to Jim Kremer as presented. Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval a residential entrance permit from Kevin Kutsch in section 21 of Jackson Township on the east side of 340<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve a residential entrance permit to Kevin Kutsch as presented. Aye: Steines, Willey, McDevitt

Maquoketa City Manager Josh Boldt discussed the process to finish the West Platt Street Project. He also informed the Board of a potential Destination Iowa project and grant application. This cost share project would be a joint venture between the City and County at the Prairie Creek Park for a potential 10-acre lake.

Jackson County Economic Development Senior Advisor Dave Heiar invited the Board to attend a meeting and celebration from the Iowa Initiative for Sustainable Communities (IISC) group. The students from the University of Iowa have been working on projects for the cities and county and will be making their presentations on Thursday, May 5<sup>th</sup>.

Recess the meeting.

Reconvene the meeting with JoAnn Caven and Don Wentworth from the Jackson County Pioneer Cemetery Commission who presented a Proclamation that May is Cemetery Appreciation Month.

Motion McDevitt, second Steines to proclaim the month of May 2022 as Cemetery Appreciation Month and call upon the people of Jackson County, Iowa to join their fellow citizens across the United States in recognizing and participating in this special observance as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the April 19, 2022 Board proceeding as written by Auditor Smith and the April 20, 2022 closed session minutes written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$152,893.16 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the March 16, 2022 meeting as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the renewal of a Class “C” Liquor License with outdoor service and Sunday sales to the Maquoketa Country Club at 17961 33<sup>rd</sup> St, Maquoketa effective March 6, 2022 through March 5, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #891-04-26-2022 for the second half interfund operating transfer for Fiscal Year 2021/2022 in the sum of \$607,600 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective April 26, 2022 as recorded in Resolution Book 5, page 43 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to proclaim along with the American Nurses Association who declared May as Nurses Month and that the residents of Jackson County celebrate the registered nurses’ accomplishments and efforts to improve our health care system and show our appreciation for the nation’s registered nurses, not just during this month, but at every opportunity throughout the year as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Jean Zumwalt to the Preston Public Library Board to replace Jenn Schmidt who has retired as presented.

Aye: Steines, Willey, McDevitt

Emergency Medical Services Coordinator Ryan Conley updated the Board on his department.

Recess the meeting for a work session on the GIS/Zoning department.

Reconvene the meeting.

Motion McDevitt, second Steines to go into closed session per Iowa Code 21.5(1)(i) with Human Resource Administrator Becki Chapin.

Aye: Steines, Willey, McDevitt

Chair Willey brought the meeting back into open session.

Motion Steines, second McDevitt for Human Resource Administrator Becki Chapin to offer the position to Candidate “B” as the Jackson County Zoning Administrator as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 11:10 a.m. until the next board meeting on May 3, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk Alisa Smith, Auditor

Chair John J Willey, Board of Supervisors

May 3, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Jackson County Economic Development Director Kelley Brown and Assistant Director Ben Davison

Guests present: Representative Steve Bradley, Jeff & Ann Blake, Tiff Blake, Alan & Karen Till, Deputy Chad Gruver

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Alisa Smith opened sealed bids for the re-roofing project for the Pearson Building at the Jackson County Fairgrounds. Economy Roofing bid \$294,640.00, T & K Roofing Company bid \$325,700.00,

Beckwith Commercial Roofing, Inc bid \$238,519.00 and Jim Giese Commercial Roofing bid \$320,090.00. The Board will consider all bids and will award at the May 10, 2022 meeting at 9:00 a.m.

Smith opened sealed bids for the concrete floor at the Law Enforcement Center utility building. County Line Concrete bid \$24,300 and D & T Concrete, Inc bid \$23,500.00. The Board will consider all bids and will award at the May 10, 2022 meeting at 9:05 a.m.

Sheriff Brent Kilburg announced the retirement of Terry Roling as the Civil Deputy effective today. He also introduced new Deputy Dan Blake who joined the force effective April 30, 2022. Kilburg read a statement and biography on Deputy Blake before Kilburg swore him in.

Motion McDevitt, second Steines to approve and authorize Chair signature on the Certificate of Appointment and authorize the Chair signature to Dan Blake as presented. Aye: Steines, Willey, McDevitt

Engineer David Dryer presented and recommended a Class "C" farm entrance permit to Zachary C Beckley in section 9 of Perry Township on the south side of 180<sup>th</sup> St.

Motion Steines, second McDevitt to approve the Class "C" farm entrance permit to Zackary C Beckley as presented. Aye: Steines, Willey, McDevitt

Dryer presented the final pay voucher for the Z20 HMA Resurfacing project FM-CO49(84)—55-49 for \$31,815.00.

Motion McDevitt, second Steines to approve the final pay voucher for \$31,815.00 as presented. Aye: Steines, Willey, McDevitt

Dryer requested permission to send out fuel bids.

Motion Steines, second McDevitt to authorize Dryer sending out fuel bids as presented. Aye: Steines, Willey, McDevitt

State Representative Steve Bradley updated the Board.

Human Resource Administrator Becki Chapin updated the Board on her department. She announced Lori Roling as the new Planning and Zoning Administrator effective May 12, 2022 with a salary of \$63,860.00 plus benefits. She also thanked Laura Carstens from East Central Intergovernmental Association (ECIA) for her time and effort to assist Jackson County during this transition period.

Motion McDevitt, second Steines to approve the hiring of Lori Roling as the Planning and Zoning Administrator as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the April 26, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve handwritten warrants for Quadiant Finance for postage of \$4,088.32 due to incorrect banking ACH information and for Julia Furne for airfare of \$962.38 for Graduate Coalition Academy training for two people as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the March 16, 2022 meeting as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of April, 2022 in the amount of \$62,044.87 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #892-05-03-2022 to disburse \$99,426.01 in federal flood control revenues collected from leased property along the Mississippi River as recorded in Resolution Book 5, page 44 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and adopt County Ordinance #302 readopting the existing County Code of Ordinances as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #893-05-03-2022 to approve destroying records from the offices of the Auditor, Human Resource Administrator, Mental Health and Case Management Director and Protective Payee. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve the appointment of Bailey Kloft representing the Realtor category for a 1-year term ending on December 31, 2022 on the Eminent Domain Commission as presented. Aye: Willey, McDevitt  
Abstain: Steines

Recess the meeting.

Maquoketa City Manager Josh Boldt, Jackson County Economic Development Senior Advisor Dave Heiar and Maquoketa City Mayor Tom Messerli discussed the Destination Iowa project and grant.

Motion Steines, second McDevitt to hold a special work session on Monday May 9, 2022 at 9:30 a.m. at the courthouse with the City of Maquoketa, Conservation Department and the Board of Supervisors as presented. Aye: Steines, Willey, McDevitt

Retiring Deputy Sheriff Terry Roling thanked the Board for the support given to him and the department over his 25 years of service. The Board acknowledged his service and thanked him for his dedication to the citizens of Jackson County.

Motion McDevitt, second Steines to adjourn the meeting at 10:55 a.m. until the next board meeting on May 10, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

May 10, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Teresa Hosch – KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, Jackson County Economic Alliance Director Kelley Brown, Larry

Guests present: Chief Deputy Jim Kraker, Jail Administrator Andrew Long

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Discussion and possible action on awarding of the bid for the Pearson Hall re-roofing project at the Jackson County Fairgrounds. Bids were opened last week and were reviewed by Supervisor McDevitt.

Motion McDevitt, second Steines to table action on the awarding of the bid for the re-roofing project at the Pearson Building at the Jackson County Fairgrounds as presented. Aye: Steines, Willey, McDevitt

Discussion and possible action on awarding of the bid for the concrete flooring project for the utility building at the Law Enforcement Center site. Bids were opened last week and were reviewed by Supervisor McDevitt. He recommends awarding the bid to D & T Concrete for \$23,500.00.

Motion McDevitt, second Steines to award the bid for the concrete flooring project for the utility building at the Law Enforcement Center site to D & T Concrete as presented. Aye: Steines, Willey, McDevitt

Engineer David Dryer presented and recommended approval of a residential entrance permit from Lorrion, LLC in section 4 of Tete Des Morts Township on the east side of High Bridge Rd.



Motion Steines, second McDevitt to approve a residential entrance permit to Lorrion, LLC as presented.  
Aye: Steines, Willey, McDevitt

Dryer presented and recommended for approval of a residential entrance permit from Barry Waack in section 6 of Washington Township on the west side of 407<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve a residential entrance permit to Barry Waack as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the May 3, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$592,888.41 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Chair signature on two temporary construction easements to the City of Maquoketa for the Jackson County Courthouse and Penrose Annex as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve increasing the mileage reimbursement from the current rate of 45 cents per mile to 55 cents per mile for county expenses, including adult and juvenile transportation effective May 10, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Jim Giesemann, Lennie Thielen and Harry Althaus representing the High Bridge Road Committee who are requesting the county consider hard surfacing approximately 2.3 miles of the High Bridge Rd leading to the Nita Ho Valley Subdivision. Dryer discussed the projected cost would be over \$2 million dollars to hard surface the High Bridge Rd.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve a firework permit to Tom Yearwood at 24103 Hwy 64, Maquoketa on June 25<sup>th</sup> from 4:00 p.m. until 11:00 p.m. with a rain date of July 2, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Work session with Human Resource Administrator Becki Chapin and Deputy Sheriff Jim Kraker on personnel matters.

Motion McDevitt, second Steines to adjourn the meeting at 9:52 a.m. until the next board meeting on May 17, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

May 17, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press

Guests via Zoom: 563-557-8855

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Maquoketa City Manager Joshua Boldt presented a joint public service 28E agreement authorizing the Maquoketa City Manager to file an application and sign agreements for the purpose of the Destination Iowa Grant. The City's financial obligation for the project is limited to the 10% Sponsored Project Funding through the State Revolving Loan fund as it relates to the City's Wastewater Treatment Plant

financing. Jackson County and the Conservation Board would be responsible for an estimated 5% for cost contingencies each.

Motion Steines, second McDevitt to approve the Chair and Auditor signature on the joint public service 28E agreement presented by the Maquoketa City Manager and authorize the City Manager applying for the Destination Iowa Grant as presented.  
Aye: Steines, Willey, McDevitt

Jackson County Historic Preservation Commission member Laura Carstens (via Zoom) requested the month of May be proclaimed as Historic Preservation Month in Jackson County.

Motion McDevitt, second Steines to authorize the Chair signature to proclaim May 2022 as Historic Preservation Month, and call upon the people of Jackson County, Iowa to join their fellow citizens across the United States in recognizing and participating in this special observance as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the May 10, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to table action on accepting and placing on file the Veterans Affairs Commission meeting minutes for the April 20, 2022 meeting due to a lack of a quorum present to approve the minutes.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #894-05-17-2022 setting a rate of 55 cents per mile and the Sheriff's Office be authorized to charge the maximum mileage rate allowed by the IRS for serving official papers as recorded in Resolution Book 5, page 46 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Chair signature on the Certificate of Cost Allocation Plan for Fiscal Year 2021 from Cost Advisory Services, Inc to provide consulting service as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$5,304.00 to Rick Weidner AIA, \$10,107.48 to Midwest Construction Consultants, \$19,000 to Bill Bruce Builders and \$16,045.50 to Kraus Plumbing & Heating for a total cost of \$50,456.98 and authorize the Chair signature on the project cost recap for the Law Enforcement Center as presented.  
Aye: Steines, Willey, McDevitt

Rick and Joan Klemme discussed a lot owned by Muddy River Properties, LLC which lies behind their property. Klemme informed the Board that there are survey stakes in the ground indicating that 8 lots have been created. The Board was unaware of the surveying of this one lot into several lots and will do research as to what the intention of the development is.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve the reappointment of Tim Kammeyer to the Planning & Zoning Commission for a 5-year term expiring on April 16, 2027 as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting

Motion Steines, second McDevitt to table action on the awarding of the bid for the re-roofing project at the Jackson County Fairgrounds until further information can be obtained.  
Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin updated the board on her department.

Motion Steines, second McDevitt to accept the resignation of David Dryer as the Jackson County Engineer effective June 3, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept the retirement notice of Mike Tracy as the part time janitor in the Maintenance Department effective June 3, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #895-05-17-2022 approving a 28E Agreement with ISAC Group Benefits program as recorded in Resolution Book 5, page 47 presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the FY23 Wellmark insurance renewal rates for the Iowa Community Trust Fund Option #11 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to authorize Becki Chapin to sign the health insurance renewal paperwork through the Iowa Community Trust Fund including all compliance paperwork.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes. Willey, Bopes, Smith and Hoye attended a meeting last night with the five counties of the Eastern Iowa Mental Health Region. The purpose of the meeting was to discuss the transition of county funds to region funds and all aspects of this transition effective July 1, 2022.

The work session scheduled today after this meeting is with Human Resource Administrator Becki Chapin to discuss the GIS vacancy.

Motion Steines, second McDevitt to adjourn the meeting at 10:43 a.m. until the next board meeting on May 24, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

May 24, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Teresa Hosch – KMAQ; Kelly Gerlach – Maquoketa Sentinel Press

Guest via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present: none

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommended approval of a residential entrance permit from Robert Benson in section 16 of Prairie Springs Township on the west side of 248<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve a residential entrance permit to Robert Benson as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the May 17, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$845,278.70 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the renewal of a Class "C" Liquor License with outdoor service for Bellevue Horseman's Club at 25121 297<sup>th</sup> Ave, Bellevue effective June 1, 2022 through December 1, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to set the date of June 14, 2022 at 10:00 a.m. for a public hearing on a FY2022 Budget Amendment as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve and authorize the Chair and Auditor signatures on the Memorandum of Understanding for reimbursement from the Eastern Iowa Mental Health Disability Services Region for County Employees as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a firework permit from Brian Peterson at 19040 145<sup>th</sup> Ave, Zwingle on July 4, 2022 from 8:30 p.m. until 11:00 p.m. with a rain date of July 5, 2022 as presented. Aye: Steines, Willey, McDevitt

County Attorney Sara Davenport introduced Will Davison as a summer intern in the County Attorney's Office.

Recess the meeting.

Reconvene the meeting with Weed Commissioner Jeannie Collins-Heer who presented and recommends approval of the Integrated Roadside Vegetation Management Plan. This document realizes the importance and benefits of the Integrated Roadside Vegetation Management plan which is supported by the Board of Supervisors, Engineer, Conservation Board and the Roadside Vegetation Management Staff. The benefits can be economic as well as environmental and that working together to accomplish the goals set forth will help provide improved and safer roads within our county.

Motion Steines, second McDevitt to approve and authorize Chair signature on the Integrated Roadside Vegetation Management Statement of Support as presented. Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with County Attorney Sara Davenport to discuss the bids for the re-roofing project on the Pearson Building at the Jackson County Fairgrounds.

Motion Steines, second McDevitt to award the bid for the re-roofing project for the Pearson Building at the Jackson County Fairgrounds to Beckwith Commercial Roofing, Inc for a base bid of \$238,519.00, \$10,000.00 for a 50-mil membrane including a 20-year warranty and \$31,286.00 for 600 feet of snow and ice guard for a total bid of \$279,805.00 as presented. Aye: Steines, Willey, McDevitt

Zoning Administrator Lori Roling updated the board on her department. She discussed issues with variances and setbacks in the Nita Ho Valley Subdivision. Cell towers, wind turbines and solar arrays are not discussed in the current zoning ordinance, and she believes this needs to be addressed. The consensus of the Board agrees that the Zoning Department does not need to issue a permit when a cellular company installs new equipment on a tower. She also discussed several nuisance complaints she has received and has been given approval by the Board to try and remedy the situation before returning to the Board.

Maintenance Supervisor Marty Hudrlik updated the board on his department.

Human Resource Administrator Becki Chapin updated the board on her department. Chapin presented a joint agreement between Clinton and Jackson County for Interim Engineer services and coverage. Under this agreement, Todd Kinney would be the official Jackson County Engineer for a period of up to three months, with this contract expiring on August 31, 2022 or sooner if an Engineer is hired by Jackson County.

Motion McDevitt, second Steines to approve the joint agreement between Clinton County, Iowa and Jackson County, Iowa for Interim Engineer services and coverage as presented and authorize Board signature upon the receipt of the original agreement from Clinton County. Aye: Steines, Willey, McDevitt

Chapin presented Resolution #896-05-24-2022 which is a requirement of the Iowa Department of Transportation to be passed authorizing the Clinton County Engineer to accept all farm-to-market and State/Federal Aid Construction Projects on behalf of the Jackson County Board of Supervisors.

Motion Steines, second McDevitt to approve Resolution #896-05-24-2022 authorizing the Clinton County Engineer to accept all farm-to-market and Federal or State Aid Construction Projects on behalf of the Jackson County Board of Supervisors as recorded in Resolution Book 5, page 48 as presented.  
Aye: Steines, Willey, McDevitt

Chapin requested a motion to approve the public notice seeking candidates to fill the Engineer vacancy without a set salary range and be authorized to begin advertising for the position. This would allow any other individuals or county interested in sharing services to submit salary requirements for the position.

Motion McDevitt, second Steines to approve the public notice seeking applicants for the position of County Engineer and authorize Chapin to begin advertising for the position as presented.  
Aye: Steines, Willey, McDevitt

Chapin reached out to some departments asking for input on using a cleaning service or hiring cleaning personnel with our part-time janitor's retirement. Chapin recommends advertising to fill the current part-time janitorial position with a cleaning only person with a salary range of \$14.00 - \$15.50 per hour based on experience and keeping the hours from 5:30 a.m. – 9:30 a.m. weekly with some flexibility based on applicant interest and departmental needs.

Motion McDevitt, second Steines to approve advertising for a Custodial Office Cleaner with a pay range set between \$14.00 - \$15.50 per hour, based on qualifications and experience with the hours to be determined as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 11:04 a.m. until the next board meeting on May 31, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

May 31, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present: None

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith opened fuel bids from AgVantage FS, Inc for approximately 9,000 gallons of LP fuel for \$1.54 per gallon and Mulgrew Oil Co bid \$1.89 with River Valley Energy not bidding. River Valley Energy bid \$0.349 for 30,000 gallons of ethanol blend gasoline; \$0.085 for 65,000 gallons of No. 2 regular diesel fuel; \$0.085 for 65,000 of No 2 (B5) biodiesel fuel; \$0.139 for 40,000 gallons of winter blend diesel fuel and \$0.015 for 100,000 gallons of diesel fuel additive; \$0.015 for 100,000 gallons of biodiesel fuel additive. Mulgrew Oil Co bid \$0.5229 for 30,000 gallons of ethanol blend gasoline and \$0.23314 for 65,000 gallons of regular diesel fuel; \$0.25314 for 40,000 gallons of winter blend diesel; \$0.02 for 105,000 gallons of diesel fuel additive; \$0.19314 for 65,000 gallons of No 2 (B5) biodiesel fuel; \$0.25314 for 40,000 gallons of winter blend diesel fuel; and \$0.02 for 105,000 gallons of the biodiesel fuel additive. AgVantage FS, Inc did not bid for the gasoline, diesel fuel or biodiesel. The Engineer's Office will review the bids and return to the Board with a recommendation.

Assistant to the Engineer Mike Clausing presented and recommends for approval a farm entrance permit from Mark Banowetz in sections 25 & 36 of Jackson Township on the west side of 400<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve the farm entrance permit to Mark Banowetz as presented.  
Aye: Steines, Willey, McDevitt

Clausing presented and recommends for approval of a permit for a utility installation in the right-of-way from LaMotte Telephone Company in sections 19, 20 & 30 in Tete Des Morts Township to extend fiber optic cable on the south side of 320<sup>th</sup> St.

Motion Steines, second McDevitt to approve a permit for a utility installation in the right-of-way from LaMotte Telephone Company as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the May 24, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion Steines, second by McDevitt to approve and authorize Chair signature on the Information Technology Services Agreement, Managed Services Plan and the Licensed Code Support Agreement with Solutions, Inc for fiscal year 2022/2023 for software and hardware maintenance effective July 1, 2022 for \$70,008.00 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #897-05-31-2022 moving \$5,000.00 in appropriations from the Board of Supervisors to the Maintenance Department for elevator maintenance as filed in Resolution Book 5, page 49 as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve a firework permit to Brandt Moore at 39950 195<sup>th</sup> St, Bellevue on June 4<sup>th</sup>, 2022 commencing at dark as presented. Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting.

Work sessions today after adjournment is with Northeast Iowa Area Agency on Aging (NEI3A) Board Member Sally Davies. Assessor Larry "Buck" Koos and Human Resource Administrator Becki Chapin discussed the vacancy in the GIS department.

Motion Steines, second McDevitt to adjourn the meeting at 9:16 a.m. until the next board meeting on June 7, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

June 7, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Nancy Mayfield – Maquoketa Sentinel Press

Guest via Zoom: none

Guests present: Dianne Armstrong

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented and recommends for approval a business entrance permit from Brian Steines in section 19 of Bellevue Township on the north side of 362<sup>nd</sup> Ave.

Motion Steines, second McDevitt to approve a business entrance permit to Brian Steines as presented. Aye: Steines, Willey, McDevitt

Clausing presented and recommended for approval to award the LP gas bid to AgVantage FS for approximately 9,000 gallons at \$1.54 per gallon.

Motion McDevitt, second Steines to award the LP gas bid to AgVantage FS as presented.

Aye: Steines, Willey, McDevitt

Clausing presented and recommended for approval the bids for gasoline, No 2 regular diesel fuel, winter blend diesel fuel and diesel fuel additive to River Valley Energy for a total price of \$23,130.00.

Motion Steines, second McDevitt to award the fuel contract to River Valley Energy as presented.

Aye: Steines, Willey, McDevitt

Clausing presented and recommended for approval the contract for LP fuel to AgVantage FS for a total price of \$154 per gallon for approximately 9,000 gallons.

Motion McDevitt, second Steines to award the LP fuel contract to AgVantage FS as presented.

Aye: Steines, Willey, McDevitt

Clausing presented and recommended for approval a utility permit from Maquoketa Valley Electric in sections 2 & 3 of Bellevue Township and section 35 of Tete Des Morts Township to rebuild an overhead electrical line along 308<sup>th</sup> St.

Motion Steines, second McDevitt to approve a utility permit to Maquoketa Valley Electric as presented.

Aye: Steines, Willey, McDevitt

Clausing presented Resolution #898-06-07-2022 to establish a bridge weight restriction on Jackson County bridges as determined to be inadequate for two-lane legal loads. Jackson County has bridges that need vehicle and load limits established for and signs be erected advising of the permissible maximum weights thereof on the bridges listed.

Motion Steines, second McDevitt to approve and authorize Chair signature on Resolution #898-06-07-2022 to establish weight restriction on Jackson County bridges as recorded in Resolution Book 5, page 50 as presented.

Aye: Steines, Willey, McDevitt

Dianne Armstrong discussed an issue with people driving ATV/UTV's on 261<sup>st</sup> Ave which is a dead-end road. The issue is anyone using or entering 261<sup>st</sup> Ave has to drive an ATV/UTV on the streets in the City of Andrew which is not an approved ATV route. Armstrong noted that the offenders are creating issues to the road, speeding and entering onto private property and she would like this stopped. The Sheriff's Office has responded to her complaints but the issues have not been resolved. The Board will discuss this issue to resolve the ongoing problems.

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling and Attorney Billy Coakley who presented Resolution #899-06-07-2022 to approve the final minor subdivision plat of Bollinger 2<sup>nd</sup> Addition in section 9 of South Fork Township. Roling and Coakley answered questions regarding entrances to the property and potential ownership issues.

Motion Steines, second McDevitt to approve Resolution #899-06-07-2022 approving the final minor subdivision plat of Bollinger 2<sup>nd</sup> Addition as recorded in Resolution Book 5, page 51 as presented.

Aye: Steines, Willey, McDevitt

Emergency Management Administrator Lyn Medinger addressed the Board concerning the Emergency Operation Center (EOC) grant from the Federal Emergency Management Agency (FEMA) for \$262,500. The concern is to pass an audit, Davis Bacon wages, a needs assessment, facility assessment, the Buy America Build America Act and other compliance issues. Auditor Smith is concerned about the actual cost of the material specifically for the EOC for auditing purposes. The consensus of the Board is to call Representative Ashley Hinson, John Hansen from Midwest Construction Consultants and Rick Weidner from AIA to discuss receiving the grant money and passing a future audit.

Motion Steines, second McDevitt to table action on the Emergency Operation Center grant from the Federal Emergency Management Agency (FEMA) for \$262,500 due to compliance issues as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the May 31, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$179,879.75 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of May, 2022 in the amount of \$69,078.45 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a renewal of a Class "B" Native Wine Permit with Sunday Sales to Friends of Jackson County Conservation at 18670 63<sup>rd</sup> St, Maquoketa effective June 3, 2022 to June 2, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize Chair signature on the contract with Beckwith Commercial Roofing, Inc for a total bid of \$279,805.00 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to adjourn the meeting at 10:28 a.m. until the next board meeting on June 14, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

June 14, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Teresa Hosch – KMAQ; Nancy Mayfield – Maquoketa Sentinel Press

Guests via Zoom: Stephanie Sagers

Guests present: Darla Chappell, Megan Andresen, Dave Heiar, Ben Davison and Kelley Brown from Jackson County Economic Alliance, Rob, Andrea

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausung presented and recommends for approval a utility permit from McLeodUSA Telecommunications Services LLC in section 12 of Farmers Creek to bore and place conduit and fiber optic cable along the north side of 175<sup>th</sup> St.

Motion Steines, second McDevitt to approve the permit to McLeodUSA Telecommunications Services LLC as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the June 7, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a handwritten warrant to Scott County for an unknown amount to clear out the Mental Health Fund Account for FY2021/2022 as presented.

Aye: Steines, Willey, McDevitt



Motion McDevitt, second Steines to approve the renewal of a Class "C" Liquor License with outdoor service and Sunday Sales to Bluff Lake at 9301 95<sup>th</sup> Ave, Maquoketa effective July 18, 2022 through July 17, 2023 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a cigarette permit to SKN Gas & Food (Otter Creek Stop) at 18820 Bellevue Cascade Rd, Zwingle effective July 1, 2022 through June 30, 2023 as presented.  
Aye: Steines, Willey, McDevitt

Deputy Auditor Shelley Hoye discussed the reason for the interfund operating transfer. This is part of an error which occurred when COVID money was received in February, 2021 and put into the incorrect fund.

Motion McDevitt, second Steines to approve Resolution #900-06-14-2022 for an interfund operating transfer to correct fund balances as recorded in Resolution Book 5, page 52 as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Jackson County Zoning Administrator Lori Roling who updated the Board on her department. She would like to arrange a meeting with the Leisure Lake Property Owners Association (LLPOA) to discuss nuisance complaints in the Leisure Lake subdivision. The consensus of the Board is for Roling to schedule a meeting with the LLPOA members at an agreed upon location as soon as possible. She also shared photos of nuisance complaints of property in Leisure Lake and in other areas of Jackson County. The Board also gave her permission to purchase a new vehicle for her department.

Recess the meeting

Reconvene the meeting with Chair Willey opening the public hearing for the FY22 budget amendment.

Deputy Auditor Shelley Hoye reviewed the revenue and expense budgets who need the budget amendments due to unforeseen expenses.

Motion Steines, second McDevitt to close the public hearing for the FY22 budget amendment as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #901-06-14-2022 for the Amendment to the County Budget for Fiscal Year 2021-2022 as recorded in Resolution Book 5, page 53 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Chair signature on the Record of Hearing and Determination on the Amendment to the County Budget for Fiscal Year 2021/2022 and certify to the State of Iowa as presented.  
Aye: Steines, Willey, McDevitt

Auditor Smith presented the official State of Iowa Abstract of Votes and the official Canvass of Election for the 2022 Primary Election. A total of 2,306 voters voted at the polls on election day or via absentee prior to election day. Overall, Jackson County had a 15.73% turnout in 13 precincts and the absentee precinct. Smith informed the Board that a mandatory post-election audit will be performed today at 3:00 p.m. on the 11<sup>th</sup> Precinct which was selected by the Iowa Secretary of State's office.

Motion Steines, second McDevitt to approve and authorize the Board signing the official State of Iowa Abstract of Votes and the official Canvass of Election for the June 7, 2022 Primary Election showing who received the most votes as follows: Democrat Abby Finkenauer and Republican Chuck Grassley for United State Senator; Democrat Christina Bohannon and Republican Mariannette Miller-Meeks for District 1 United States Representative; Democrat Deidre DeJear and Republican Kim Reynolds for Governor; Democrat Joel Miller and Republican Paul D Pate for Secretary of State; Democrat Rob Sand and Todd Halbur for Auditor of State; Democrat Michael L Fitzgerald and Republican Roby Smith for Treasurer of State; Democrat John Norwood and Republican Mike Naig for Secretary of Agriculture; Democrat Tom Miller and Republican Brenna Bird for Attorney General; Democrat Matt Robinson and Republican Carrie Koelker for District 33 State Senator; Democrat Joe Brown and Republican Chris Cournoyer for District 35 State Senator; Republican Steven P Bradley for District 66 State Representative; Democrat Kay Pence and Republican Norlin Mommsen for District 70 State Representative; Democrat Larry M McDevitt and Republican Nin Flagel for District 2 County Board of Supervisors; Republican Donald L Schwenker for District 3 County Board of Supervisors; No Candidate for Democrat and Republican Beth Gerlach for County Treasurer; Democrat Arlene Schauf and no Republican candidate for County Recorder as presented.  
Aye: Steines, Willey, McDevitt

Mike Griffin, Bruce Fisher and Megan Andresen from the Jackson County Energy District discussed the Iowa Initiative for Sustainable Communities (IISC) Clean Energy project findings. They also discussed an engineering grant for a solar project. The Board made no decisions today but will be discussing this.

Motion Steines, second McDevitt to adjourn the meeting at 10:56 a.m. until the next board meeting on June 21, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

June 21, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Teresa Hosch – KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, Chandra Ravada from ECIA

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Interim Jackson County Engineer Todd Kinney presented and recommended approval of Resolution #902-06-21-2022 to award FY2023 Rural County Transportation Program Funds (RCTP) to the City of Bellevue for \$25,000, City of Miles for \$25,000 and the City of Sabula for \$20,000. The Board of Supervisors accept the ranking from the committee and awards the funding to the listed Cities.

Motion Steines, second McDevitt to approve Resolution #902-06-21-2022 to award FY2023 Rural County Transportation Program Funds as recorded in Resolution Book 5, page 56 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to correct the Resolution number from #902-06-21-2022 to #904-06-21-2022 as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval the hiring of Jeffrey Baker to the full-time position of Motor Grader Operator at the Otter Creek shop at the current base wage of \$22.98 effective July 5, 2022.

Motion McDevitt, second Steines to approve the hiring of Jeffrey Baker as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval a utility permit from Wisconsin Independent Network (WIN) Technology in section 25 of South Fork Township to install hand hole and bore conduit for a fiber optic cable.

Motion Steines, second McDevitt to approve a utility permit to WIN Technology as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval Board signature on the liquid propane (LP) contract with AgVantage FS for 9,000 gallons at \$1.54 a gallon and the gas & diesel fuel contract with River Valley Energy for \$23,130.00.

Motion McDevitt, second Steines to approve the Board signature on the LP contract with AgVantage FS and the gas & diesel fuel contract with River Valley Energy as presented.

Aye: Steines, Willey, McDevitt

George Daugherty and JoAnn Caven from the Jackson County Pioneer Cemetery Commission and County Attorney Sara Davenport discussed burials in Pioneer Cemeteries. The Commission is requesting any Pioneer Cemetery which has more than 12 new burials in 50 years still be considered a Pioneer Cemetery. The consensus of the Board agrees to allow the Commission to proceed with care for and maintaining the Cemeteries with more than 12 burials in 50 years. Davenport recommends and the Board agrees to change the current Ordinance and return for approval. They also discussed taking over or helping maintain the Hazen Cemetery which is currently maintained by the Trustees of Washington Township.

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the June 14, 2022 Board proceeding as written by Auditor Smith and the June 16, 2022 Board proceedings as written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$963,071.92 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the April 20, 2022 meeting as presented.

Aye: Steines, Willey, McDevitt

Auditor Smith informed the Board that the approval for a handwritten warrant in the meeting last week was not issued. Deputy Hoyer has been in contact with the fiscal agent for the Mental Health Region and some uncertainty still exists with the startup costs for the Region.

Motion McDevitt, second Steines to approve Resolution #902-06-21-2022 to transfer \$100,000 from the General Basic Fund #01000 to the Capital Projects Fund #33001 effective on June 21, 2022 as recorded in Resolution Book 5, page 54 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #903-06-21-2022 moving \$2,075 in appropriations from Human Services and \$4,810 from Substance Abuse to the Nurses for \$6,885 as recorded in Resolution Book 5, page 55 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve a firework permit to Brandt Moore at 39950 195<sup>th</sup> St, Bellevue on July 2, 2022 with a rain date of July 9, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept the resignation of Tom Watters from the Veterans Affairs Commission after 6 years of service as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to reappoint John Pitlo to the Veterans Affairs Commission for a 3-year term expiring on June 30, 2025 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to appoint Gregory Stalker to the Veterans Affairs Commission for a 3-year term expiring on June 30, 2025 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to have County Attorney Sara Davenport notify Anthony Reiss, Sr of the notice to terminate the farm lease at the Andrew Jackson County Farm March 1, 2023 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to table any action on the hiring of a GIS Coordinator as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting for work sessions.

Work session with County Attorney Sara Davenport concerning the new ATV law and the effect of the Jackson County ATV Ordinance; Coordinator of Disability Services Lynn Bopes who updated the Board on her department and Mental Health Region meeting; and Human Resource Administrator Becki Chapin and Jail Administrator Andrew Long to discuss personnel issues.

Reconvene the meeting.

Motion Steines, second McDevitt to adjourn the meeting at 11:40 a.m. until the next board meeting on June 28, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

June 28, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Nancy Mayfield – Maquoketa Sentinel Press

Guests via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented a residential entrance permit from Josh Kettmann in section 25 of Tete Des Morts Township on the north side of 320<sup>th</sup> St.

Motion Steines, second McDevitt to approve the residential entrance permit to Josh Kettmann as presented.  
Aye: Steines, Willey, McDevitt

Clausing presented a letter from Travis & Tea Woodhurst requesting the county change a portion of 584<sup>th</sup> Ave which is a level “C” road. They have purchased land in Iowa Township and intend on building a new home. They have received signatures of all adjoining landowners who approve of the relocation of the gate on 584<sup>th</sup> Ave which is a level “C” road. The consensus of the Board agrees to change the location of the gate and have the Engineer’s office prepare a new resolution to be considered at the meeting next week.

Clausing presented a utility permit from Maquoketa Valley Electric Coop in section 29 of Butler Township for new service to a new home at 1953 225<sup>th</sup> St.

Motion McDevitt, second Steines to approve a utility permit to Maquoketa Valley Electric Coop as presented.  
Aye: Steines, Willey, McDevitt

Midwest Construction Consultant John Hansen updated the Board on the progress of the Law Enforcement Center.

Historic Preservation Commission member Laura Carstens (via Zoom) is requesting a \$2,000.00 FY2022/2023 budget amendment to provide funding for a Professional Services Contract with Heritage Works of Dubuque to evaluate the Insane Asylum at the Jackson County Farm with work to be completed by September 30, 2022. Jackson County needs a planning level investigation to determine existing conditions, range of costs to make the building safe and accessible to the public, and sources for funding.

Motion McDevitt, second Steines to approve the Jackson County Historic Preservation Commission request for a FY2022/2023 budget amendment and signing the agreement to perform an evaluation of the Jackson County Insane Asylum by Heritage Works as presented.  
Aye: Steines, Willey, McDevitt

Emergency Management Coordinator Lyn Medinger discussed the Federal Emergency Management Agency (FEMA) Emergency Operation Center (EOC) grant. Steines talked to office personnel in Ashley Hinson’s office, McDevitt contacted John Hansen from Midwest Construction Consultants and Rick Weidner with AIA Architects, and Medinger talked to an official with Homeland Security.

Motion Steines, second McDevitt to move the tabled motion to take it off the table for discussion.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to proceed with accepting the FEMA EOC grant as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Human Resource Administrator Becki Chapin who discussed the current jail staffing levels. Chapin discussed the overtime issue in the jail with transports and the increase in the

inmate population. Her recommendation is to convert a part-time correctional officer position into full-time status.

Motion Steines, second McDevitt to approve the hiring of a part-time correctional officer to full-time status.  
Aye: Steines, Willey, McDevitt

Auditor Smith and Chapin discussed the need to adopt a travel policy. Per State Auditor's recommendation, Jackson County should adopt a hotel policy to address overnight stays. The new policy states the county will pay for an overnight stay if the meeting is held further than 60 miles from the courthouse and reimbursed at rates considered reasonable for the area. This policy states that all employees must confirm an in-state lodging provider has received the Human Trafficking Prevention Training Certification prior to expending or committing public funds for travel lodging, conferences, meetings, banquets, or any state or county-funded event.

Motion Steines, second McDevitt to approve amending Section 16: Travel Expenses in the Jackson County Employee Handbook effective June 28, 2022 as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the June 21, 2022 Board proceedings as written by Auditor Smith and the June 24, 2022 Board proceedings as written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$197,279.53 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$55,000.00 to SA Architects and \$27,121.41 to Midwest Construction Consultants for a total of \$82,121.41 and authorize Chair signature on the project cost recap for the Together We Build Project as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve invoices for \$5,204.00 to Rick Weidner AIA, \$9,140.04 to Midwest Construction Consultants, \$2,850.00 to Rock River Electric and \$38,877.80 to Bill Bruce Builders for a total of \$56,171.84 and authorize Chair signature on the project cost recap for the Law Enforcement Center as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #905-06-28-2022 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection in the amount of \$3,770.00 as recorded in Resolution Book 5, page 57 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #906-06-28-2022 for the Fiscal Year 2022/2023 appropriations by department as recorded in Resolution Book 5, page 58 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #907-06-28-2022 naming the County Officers' Bank Depositories for Fiscal Year 2022/2023 for the Recorder and Sheriff designated banks to deposit revenues held in their trust accounts as recorded in Resolution Book 5, page 60 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #908-06-28-2022 naming Jackson County Bank Depositories for Fiscal Year 2022/2023, the financial institutions to be depositories for funds collected in the County Treasurer's Office as recorded in Resolution Book 5, page 61 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #909-06-28-2022 for Designation of County Bank for Fiscal Year 2022/2023 designating Maquoketa State for county warrants and payroll warrants as recorded in Resolution Book 5, page 62 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #910-06-28-2022 for Issuing County Warrants and allowing the Auditor to issue warrants without the prior approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration and mileage as recorded in Resolution Book 5, page 63 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #911-06-28-2022 for Interfund Operating Transfers authorizing the Auditor to periodically transfer sums from the general basic and rural services basic funds to the secondary roads fund during Fiscal Year 2022/2023 budget year as recorded in Resolution Book 5, page 64 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #912-06-28-2022 for Township Officials' Reimbursement with a compensation rate of \$25 per meeting and for clerks' bookwork of \$25 per month not to exceed \$300 per year as recorded in Resolution Book 5, page 65 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #913-06-28-2022 for Payroll for Fiscal Year 2022/2023 and authorize publication in the official newspapers as recorded in Resolution Book 5, page 66 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #914-06-28-2022 returning \$5,000.00 in appropriations back from the Maintenance Department to the Board of Supervisors which was transferred on May 31, 2022 as recorded in Resolution Book 5, page 69 as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve firework permit to Matt Franzen, 36540 Hwy 64, Preston on July 2, 2022 with a rain date of July 3, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve firework permit to Tyler Tharp, 18061 Hwy 62, Maquoketa on July 2, 2022 at 9:00 p.m. with a rain date of July 3, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a firework permit to Betty Ann Miller, 3249 Hwy 62, Maquoketa on July 4, 2022 with a rain date of July 5, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Recess the meeting.

Reconvene the meeting with Assessor Larry "Buck" Koos, Chief Deputy Assessor Jess Tracy and Human Resource Administrator Becki Chapin to discuss the Jackson County Geographic Information System Specialist position. The position has been vacant since the departure of the Jackson County Zoning Administrator. Tracy is currently performing the work to comply with 911 requirements and requests from the public. Koos believes every employee in his office will be affected when the duties of the GIS position are done by Chief Deputy Assessor Tracy and would like all employees to be compensated.

Motion Steines to approve Chief Deputy Assessor Jess Tracy as the Jackson County Geographic Information System Specialist for \$7,000 per year and Office Manager Janelle Bartels to receive a stipend of \$1,500.00 per year retroactive to April 25, 2022 as presented. The motion died for lack of a second.

Motion McDevitt, second Steines to compensate Chief Deputy Assessor Jess Tracy \$7,000 per year, Office Manager Janelle Bartels \$1,500.00 per year and Assessor Larry "Buck" Koos \$1,000 per year effective April 25, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 11:42 a.m. until the next board meeting on July 5, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

July 5, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Nancy Mayfield Maquoketa Sentinel Press

Guests via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Motion Steines, second McDevitt to amend the agenda to add a firework permit for the Great River Threshers.  
Aye: Steines, Willey, McDevitt

Interim Engineer Todd Kinney requested the Board rescind Resolution #711-09-10-2019 which was approved on September 10, 2019 and adopt Resolution # 915-07-05-2022 to change the classification of 584<sup>th</sup> Ave to an Area Service Class "C" road located in sections 2 & 11 in Iowa Township and section 12 of Union Township. Travis & Tea Woodhurst are requesting the county move the gate 2300 feet north of the intersection of 584<sup>th</sup> Ave and 64<sup>th</sup> St and proceeding north to the intersection of 584<sup>th</sup> Ave and 580<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve rescinding Resolution #915-09-2019 and approving Resolution #915-07-05-2022 to change the classification of 584<sup>th</sup> Ave to Area Service "C" Rd with restricted access and a minimal level of maintenance as recorded in Resolution Book 5, page 70 as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Recorder Arlene Schauf who presented the Fiscal-Year-End Report. The Recorder's office collected \$698,412.50 for Fiscal Year 2022 with Jackson County retaining \$191,126.26.

Motion McDevitt, second Steines to approve the Recorder's Fiscal-Year-End Report and approve the Chair signature as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve a firework permit to Great River Threshers at 44 Centennial St, Miles on July 15, 2022 at dusk as presented.  
Aye: Steines, Willey, McDevitt

Discussion and possible action on the Jackson County Solar Energy projects. The Jackson County Energy District has made a presentation on the installation of solar panels at the new Law Enforcement Center. The consensus of the Board was to authorize the Energy District members research the availability of grants to offset the cost of the project.

Motion Steines, second McDevitt to approve the Jackson County Energy District representatives to research the availability of grants for the Law Enforcement Center as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the June 28, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize a handwritten warrant for \$225.00 to replace a warrant to Gerardy Welding which was voided due to a closed bank account as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of June, 2022 in the amount of \$69,941.47 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve invoices for \$5,304.00 to Rick Weidner AIA, \$9,247.92 to Midwest Construction Consultants, \$17,730.81 to Kraus Plumbing and Heating and \$40,854.75 to Bill Bruce Builders for a total of \$73,137.48 and authorize Chair signature on the project cost recap for the Law Enforcement Center as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Chair signature on a FY2023 contract between Jackson County Board of Supervisors and the four Public Libraries in the Cities of Bellevue, Maquoketa, Preston and Sabula with the County agreeing to provide Libraries financial support of \$102,792.10 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the Chair signature on the FY 2023 Agreement with the Jackson County Tourism Association for a budgeted \$40,000.00 as presented.  
Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin presented an Actuarial Service Agreement with Nyhart Company, Inc. Iowa public bodies which maintain a self-insured group health care plan for its employees are required to file a certification and a financial summary with the Iowa Insurance Division annually. Jackson County is also required to have an annual report/actuarial valuation completed under GASB 75.

Motion Steines, second McDevitt to approve the Chair signature on the Actuarial Service Agreement with Nyhart Company, Inc to provide a 509A actuarial certifications for FY22 and FY23 in the amount of \$2,650.00 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve a new two-year agreement with Nyhart Company, Inc to provide the annual report/actuarial valuations for FY22 and FY23, as required under GASB 75, in the amount of \$6,400.00 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$532,895.19 as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting

Reconvene the meeting with Interim Engineer Todd Kinney who discussed a Secondary Roads Safety Policy which needs to be approved and implemented. Human Resource Administrator Becki Chapin updated the Board on the vacant Engineer and Assistant Engineer positions.

Motion McDevitt, second Steines to adjourn the meeting at 10:00 a.m. until the next board meeting on July 12, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

July 12, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Nancy Mayfield and niece Greta – Maquoketa Sentinel Press

Guest via Zoom: Don Schwenker, Jackson County Data Specialist Jeanie Manning

Guest present: Chief Deputy Jim Kraker, Jail Administrator Andrew Long

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausung presented a residential permit from Adam Zierden in section 16 of Tete Des Morts Township on the west side of 333rd Ave.

Motion Steines, second McDevitt to approve the entrance permit to Adam Zierden as presented.  
Aye: Steines, Willey, McDevitt

Clausing presented the Secondary Roads Safety Policy and safety stipend which was approved and recommended by Interim Engineer Todd Kinney. Kinney contacted Iowa Municipal Workers' Compensation Association (IMWCA) who reviewed and approved the policy with minor changes.

Motion McDevitt, second Steines to approve the Secondary Roads Safety Policy and safety stipend as presented.  
Aye: Steines, Willey, McDevitt



James Taplin discussed issues with fireworks in Jackson County. Taplin discussed the various fireworks being discharged near his farm property and the toll it takes on his livestock. He would like to see a change at the local level and changes needed at the state level.

Attorney Sara Davenport presented a temporary construction easement with Spiegel Family Realty Company Iowa, LLC and Jackson County at the Law Enforcement Center. This temporary easement is for a parcel of land which is approximately 30 feet by 311 feet adjacent on the east side of the Law Enforcement Center property. A maintenance agreement was presented between Jackson County and Spiegel Family Realty Company Iowa, LLC for the county to mow and maintain any landscaping on the newly sloped property located on the east side of the Law Enforcement Center and the west side of Spiegel's property for approximately 30 feet east and 311 feet north.

Motion Steines, second McDevitt to approve the temporary construction easement and maintenance agreement on the east side of the Law Enforcement Center and the west side of the Spiegel Family Realty Iowa, LLC property as presented. Aye: Steines, Willey, McDevitt

Davenport presented a proposed ATV Ordinance due to the changes in Iowa law and is requesting to set the public hearing date.

Motion Steines, second McDevitt to set the public hearing date of July 26, 2022 at 9:30 a.m. for the proposed changes to the ATV Ordinance as presented. Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin updated the Board on personnel issues. The resignations of Emergency Medical Services Coordinator Ryan Conley effective July 22, 2022 and Assistant County Attorney Amanda Lassance effective August 5, 2022.

Motion McDevitt, second Steines to accept with regret the resignation of Ryan Conley as the Emergency Medical Services Coordinator as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the July 5, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #916-07-12-2022 to remove the lien of \$459.00 from the property of Dan Bailey effective July 12, 2022 as recorded in Resolution Book 5, page 72 as presented. Aye: Steines, Willey, McDevitt

President & CEO Todd Seifert and Andrew Jackson Care Director Bryan Main from Imagine the Possibilities updated the Board.

Work session with 7<sup>th</sup> District Chief Judge Marlita Greve, Judge Mark Lawson, Clerk of Court Kim Hess and Court Administrator Kathy Gaylord to discuss courthouse space issues.

Motion McDevitt, second Steines to adjourn the meeting at 10:10 a.m. until the next board meeting on July 19, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

July 19, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Nancy Mayfield – Maquoketa Sentinel Press

Guests via Zoom:

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented two Rural County Transportation Program Agreements (RCTP) from the City of Miles for \$25,000.00 for resurfacing of Ferry Rd and the City of Bellevue for \$25,000.00 for resurfacing of a road.

Motion Steines, second McDevitt to approve the FY23 RCTP agreements from the City of Miles and the City of Bellevue for \$25,000.00 each as presented. Aye: Steines, Willey, McDevitt

Clausing presented a farm entrance permit from Kevin Oetken in section 24 of Washington Township on the north side of Green Island Rd.

Motion McDevitt, second Steines to approve a farm entrance permit to Kevin Oetken as presented. Aye: Steines, Willey, McDevitt

Clausing presented the final pay voucher for the 418<sup>th</sup> Ave (Z34) HMA resurfacing project STBG-SWAP-CO49(83)—FG and for the 387<sup>th</sup> Ave (Z20) HMA resurfacing project FM-CO49(84)—55-49.

Motion Steines, second McDevitt to approve the final pay voucher for the 418<sup>th</sup> Ave project as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the final pay voucher for the 387<sup>th</sup> Ave project as presented. Aye: Steines, Willey, McDevitt

Matt Specht and Kim Glaser from East Central Intergovernmental Association (ECIA) requested Board approval on a Housing and Urban Development (HUD) lead paint grant application. The program budget requires a local match of \$2,000.00 per project for grant facilitation and project completion. The proposal presented includes the County providing this match for projects in all areas within the county; incorporated and unincorporated.

Motion Steines, second McDevitt to table action on the Housing and Urban Development (HUD) lead paint grant application as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the July 12, 2022 Board proceedings as written by Auditor Smith and the July 13, 2022 Board proceedings as written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$320,369.29 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the June 15, 2022 meeting as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the closing of the Courthouse to the public on Friday, August 5 @ 3:00 p.m. for a mandatory employee safety meeting as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Chair signature on the Temporary Construction Easement and Maintenance Agreement between Jackson County and Spiegel Family Realty Company Iowa, LLC for the Law Enforcement Center as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with Tom Devine from the Jackson County Tourism Association.

Recess the meeting.

Reconvene the meeting with Veterans Affairs Director Tony Sheckles who updated the Board on his department.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes who updated the Board on her department. Bopes and Willey attended the Regional Board meeting which was held yesterday.

Motion Steines, second McDevitt to adjourn the meeting at 10:52 a.m. until the next board meeting on July 26, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

July 26, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Media: Kelly Gerlach & Mary Ann Hayward – Maquoketa Sentinel Press

Guests via Zoom: Data Specialist Jeanie Manning, Zoning Administrator Lori Roling

Guests present: Maquoketa City Manager Josh Boldt, Ben Davison – Jackson County Economic Alliance

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Interim County Engineer Todd Kinney presented and recommended for approval of three utility permits from Preston Telephone Company in section 33 of Van Buren Township to bore fiber optic cable from an existing handhole to a new service at 830 450<sup>th</sup> Ave; Interstate Light & Power (Alliant Energy) in section 28 of Richland Township to bore under the road for a new home at 22172 250<sup>th</sup> Ave; and Maquoketa Valley Electric Cooperative in section 2 of Van Buren Township to bore under the road for underground service at 9658 475<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve the three utility permits to Preston Telephone Company, Interstate Light & Power (Alliant Energy) and Maquoketa Valley Cooperative as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval of easement contracts from Mark & Lorna Scott for .37 acre for \$5,245.00 and from Kirk & Sherise Dosland for .14 acre for \$2,165.00 for BROS-SWAP-CO49(86) – SE-49 the 49<sup>th</sup> St Bridge replacement project.

Motion McDevitt, second Steines to approve the two easement contracts for the 49<sup>th</sup> St bridge replacement as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Sheriff Brent Kilburg who updated the Board and thanked all officials who responded to the incident at the Maquoketa Caves State Park on Friday, July 22, 2022.

Maintenance Supervisor Marty Hudrlik discussed a quote from a company to mud jack a portion of the cement driveway at the Penrose Annex. Hudrlik talked to a local cement contractor to remove and replace a 10' x 20' portion of the driveway which will be less cost than to mud jack the area.

Motion McDevitt, second Steines to approve Hudrlik hiring a local contractor to remove and replace the damaged concrete at the Penrose Annex as presented.

Aye: Steines, Willey, McDevitt

Chair Willey opened the public hearing on repealing Ordinance #292 and adopting proposed Ordinance #303.

Attorney Sara Davenport discussed the changes to the ordinance. The Board nor Davenport have received any comments for or against the proposed changes.

Motion Steines, second McDevitt to close the public hearing on repealing Ordinance #292 adopting proposed Ordinance #303 and authorizing the operation of all-terrain vehicles and off-road utility vehicles on Jackson County, Iowa Secondary Roads.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve repealing Ordinance #292 and adopting Ordinance #303 authorizing the operation of all-terrain vehicles and off-road utility vehicles on Jackson County, Iowa Secondary Roads and waive the second and third readings as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the July 19, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the appointment of Matt Franzen as the Fairfield Township Trustee effective July 26, 2022 until December 31, 2024 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve setting the date of August 16, 2022 at 10:00 a.m. for a hearing on proposed Ordinance #304 for rezoning of property owned by Brian Steines as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to table action on East Central Intergovernmental Association (ECIA) applying for a Housing and Urban Development (HUD) lead paint grant application as presented.

Aye: Steines, Willey, McDevitt

Mike Griffin, Bruce Fisher and Megan Andresen from the Jackson County Energy District discussed Clean Energy District projects in Jackson County.

Motion Steines, second McDevitt to approve the Jackson County Energy District Committee applying for three grants for a solar project at the Jackson County Law Enforcement Center as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the Jackson County Clean Energy District Committee applying for a New Construction Program thru WPPI Energy for the Jackson County Law Enforcement Center as presented.

Aye: Steines, Willey, McDevitt

Conservation Director Nathan Jones updated the Board on his department.

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling who updated the Board on her department.

Recess the meeting.

Reconvene the meeting.

Motion McDevitt, second Steines to adjourn the meeting at 11:53 a.m. until the closed session after today's board meeting in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

July 26, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Human Resource Administrator Becki Chapin; Interim County Engineer Todd Kinney

Meeting brought to order by Chair Willey.

Motion Steines, second McDevitt to go into closed session pursuant to Iowa Code 21.5(1)(i) for the purpose of evaluating the professional competency of an individual whose appointment is being considered as requested by the candidates. Aye: Steines, Willey, McDevitt

Willey reconvened the meeting.

Motion McDevitt, second Steines to adjourn the meeting at 12:16 p.m. until the next board meeting on August 2, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

August 2, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press.

Guests via Zoom: Barb Kass

Guests present: Sheriff Brent Kilburg

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Interim Engineer Todd Kinney presented and recommended for approval Resolution #917-08-02-2022 to approve and participate in the SS4A grant application. As part of the new Federal Transportation Bill, Infrastructure Investment and Jobs Act (IIJA), there is over \$1 billion of roadway safety funding available in the form of Safe Streets and Roads for all (SS4A) grants. To be an eligible applicant for this new safety funding, a county MUST have an eligible Action Plan in place.

Motion Steines, second McDevitt to approve Resolution #917-08-02-2022 to approve and participate in the SS4A grant application as recorded in Resolution Book 5, page 73 as presented. Aye: Steines, Willey, McDevitt

Treasurer Beth Gerlach presented the Treasurer's Semi-Annual report from January 1, 2022 to June 30, 2022. The Treasurer's cash balance in all funds as of June 30, 2022 is \$22,601,826.68.

Motion McDevitt, second Steines to accept and authorize publication of the County Treasurer's Semi-Annual Report from January 1, 2022 to June 30, 2022 as presented. Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin and Attorney Sara Davenport discussed a temporary position for a law clerk due to the resignation of the Assistant County Attorney. Davenport has concluded interviews and is prepared to make an offer to a candidate who does not have an Iowa license and during the time period needed to transition their law license to Iowa the candidate cannot practice law.

Motion Steines, second McDevitt to approve a temporary law clerk position in the County Attorney's Office with an hourly rate of \$36.32 as presented. Aye: Steines, Willey, McDevitt

Chapin discussed the upcoming retirement of the Assistant to the County Engineer. Discussions have focused on creating two Assistant County Engineer positions with the consensus of the Board agreeing on this matter.

Motion McDevitt, second Steines to establish two Assistant County Engineer positions within the Engineer's Office as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to authorize Human Resource Administrator Becki Chapin to present and negotiate offers with both Candidates "A" and "B" as presented. Aye: Steines, Willey, McDevitt

Chapin discussed the part-time cleaning position at the Courthouse. Interviews have been conducted with Chapin assuming supervisory responsibility of the position and serve as the day-to-day point of contact for the employee as well as for the departments to reach out to her for their office cleaning needs.

Motion McDevitt, second Steines to approve Chapin offering the position to a candidate for the part-time cleaning person at the courthouse with a starting salary of \$15.00 per hour with a .50 cent increase at 6 months pending successful evaluation as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the July 26, 2022 open and closed session Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$366,127.15 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of July, 2022 in the amount of \$56,351.39 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the renewal of a Class "C" Native Wine Permit with outdoor service and Sunday sales to The Tabor Winery at 3570 67<sup>th</sup> St, Baldwin effective August 7, 2022 through August 6, 2023 as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve the appointment of Barb Kass to the Jackson County Historic Preservation Commission to fill a vacancy with her term expiring on December 31, 2022 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to move the tabled motion off the table for discussion on the request for ECIA's application for a HUD Lead-Based Paint Hazard Control and Healthy Homes Grant Program as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the request from East Central Intergovernmental Association (ECIA) to apply for a Housing and Urban Development (HUD) Lead-Based Paint Hazard Control and Healthy Homes Grant Program up to \$12,000 per year for the four-year period of performance of the grant program as presented. Aye: Steines, Willey, McDevitt

Willey opened the public hearing for the Amendment to the County Budget for Fiscal Year 2022/2023.

Motion Steines, second McDevitt to close the public hearing on the Amendment to the County Budget for Fiscal Year 2022/2023 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #918-08-02-2022 for the Amendment to the County Budget for Fiscal Year 2022/2023 as recorded in Resolution Book 5, page 74 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Chair signing the Record of Hearing and Determination on the Amendment to the County Budget for Fiscal Year 2022/2023. Aye: Steines, Willey, McDevitt

Health Administrator Elizabeth Townsend updated the board on her department. She discussed private wells and onsite wastewater systems in Green Island where data needs to be collected to help identify water quality and setback concerns. Townsend will be conducting free well water testing on August 16 – 18<sup>th</sup> in Green Island.

Motion McDevitt, second Steines to adjourn the meeting at 10:29 a.m. until the next board meeting on August 9, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

August 9, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; KMAQ – Teresa Hosch

Guest via Zoom: Data Specialist Jeanie Manning, J Scheckel

Guests present: Pioneer Cemetery Commission Members Elaine Edwards, David Koon and Joann Caven

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith opened the bids for tree removal and stump grinding at the Codfish Hollow Cemetery. Bids were received from Steines Tree Removal for \$1,990.00, Kerry Kustes for \$3,850.00 and JC Landscape & Maintenance for \$4,200.00. The bids will be reviewed and awarded at the next board meeting.

Interim Engineer Todd Kinney presented and recommended for approval three utility permits from Windstream Iowa Communities LLC in section 23 of Tete Des Morts Township to place cable on the south side of 386<sup>th</sup> Ave to 33580 38<sup>th</sup> Ave; Maquoketa Valley Electric Coop in section 16 of Tete Des Morts Township to bore under the road to install service to 36246 333<sup>rd</sup> Ave; and Maquoketa Valley Electric Coop in section 33 of Bellevue Township to bore under the road for a new service at 20466 429<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve one utility permit to Windstream Iowa Communities and two permits to Maquoketa Valley Electric Coop as presented. Aye: Steines, Willey, McDevitt

Kinney presented a final pay voucher for project FM-CO49(88)--55-49 for the 150<sup>th</sup> St HMA resurfacing.

Motion McDevitt, second Steines to approve the final pay voucher for project FM-CO49(88)-55-49 as presented. Aye: Steines, Willey, McDevitt

Kinney presented and requested Chair signature on the Rural County Transportation Program Agreement (RCTP) with the City of Sabula for \$20,000.00.

Motion Steines, second McDevitt to accept and authorize the Chair signature on the RCTP with the City of Sabula as presented. Aye: Steines, Willey, McDevitt

Kinney presented a funding agreement and requested Chair and Auditor signatures for BROS-SWAP-CO49(86)—SE-49 for the 49<sup>th</sup> St bridge project.

Motion McDevitt, second Steines to approve Chair and Auditor signatures on the BROS-SWAP-CO49(86)—SE-49 project as presented. Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Human Resource Administrator Becki Chapin updated the Board on the Assistant County Engineer positions, part-time janitor position, 28E Agreement with Clinton County to share the County Engineer position and the Law Clerk position in the County Attorney's office.

Motion McDevitt, second Steines to appoint Jayden Scheckel as an Assistant County Engineer effective August 29, 2022 at a starting salary of \$90,000.00 and other benefits as negotiated. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve hiring Dennis Glaser as the part-time cleaning janitor effective August 15, 2022 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to place the part-time janitorial cleaning position under the direction of the Human Resource Administrator as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the August 2, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Interim Engineer Todd Kinney who updated the Board on road and intersection lighting concerns.

Candidate for House District 66 Tony Amsler introduced himself to the Board and discussed concerns within the district and the State of Iowa.

Motion Steines, second McDevitt to adjourn the meeting at 10:25 a.m. until the next board meeting on August 16, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

August 16, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guest via Zoom: Don's iphone, Data Specialist Jeanie Manning, Laura Carstens, 563-357-8855

Guests present: Maquoketa City Manager Josh Boldt, Brian Steines, Josh Kilburg

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

The Board discussed the three bids received last week for the tree removal and stump grinding at the Codfish Hollow Cemetery.

Motion Steines, second McDevitt to award the tree removal and stump grinding bid to Steines Tree Service for \$1,990.00 at the Codfish Hollow Cemetery as presented. Aye: Steines, Willey, McDevitt

Interim Engineer Todd Kinney presented and recommended for approval a utility permit from Alliant Energy in section 2 of Iowa Township to relocate the utility for a project on 576<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve a utility permit to Alliant Energy as presented.

Aye: Steines, Willey, McDevitt

Maquoketa City Manager Josh Boldt updated the Board on the Destination Iowa Grant which was received from the State of Iowa.

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the August 9, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing for a total amount of \$639,853.86 including \$112,459.52 of jail construction claims and authorize Chair signature on the project cost recap for the Law Enforcement Center as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file the Veterans Affairs Commission meeting minutes for the July 13, 2022 meeting as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve setting the date of August 30, 2022 at 10:00 a.m. for a public hearing on the sale of the Welcome Center.

Aye: Steines, Willey, McDevitt



IT Director Bjorn Beck informed the Board of issues with the telephone system for courthouse offices. The Board directed Beck to obtain quotes for additional internet wiring and phone lines.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Zoning Administrator Lori Roling updated the Board on her department and the Zoning Board meeting held last night.

Chair Willey opened the public hearing on Proposed Ordinance #304 to reclassify a parcel of land owned by Brian Steines and described as Parcel 104-2021 in section 19 of Bellevue Township from A-1 Agricultural District to C-1 Highway Commercial District.

Zoning Administrator Lori Roling nor the Board have received any comments for or against the proposed ordinance change.

Motion Steines, second McDevitt to close the public hearing on Proposed Ordinance #304  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Ordinance #304 to reclassify a parcel of land owned by Brian Steines and described as Parcel 104-2021 in section 19 of Bellevue Township from A-1 Agricultural District to C-1 Highway Commercial District and waive the second and third hearings as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes who updated the Board on her department.

Motion McDevitt, second Steines to adjourn the meeting at 10:37 a.m. until the next board meeting on August 23, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

August 23, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Data Specialist Jeanie Manning, Don’s iphone

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Interim Engineer Todd Kinney presented and recommended for approval a residential entrance permit from Andrew & Megan Kilburg in section 16 of Jackson Township on the east side of 328<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve the residential entrance permit to Andrew & Megan Kilburg as presented.  
Aye: Steines, Willey, McDevitt

Limestone Bluffs RC & D Executive Director Stephanie Sagers updated the Board.

Mike Griffin & Bruce Fisher from the Jackson County Energy District presented an engineering program up to \$35,000.00 from WPPI for the solar project at the Jackson County Law Enforcement Center.

Motion McDevitt, second Steines to approve Chair signature on the Energy District applying for a \$35,000.00 engineering program from WPPI for the Law Enforcement Center as presented.  
Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin presented the 28E Agreement with Clinton County for a shared County Engineer position.

Motion Steines, second McDevitt to approve the 28E Agreement with Clinton County for a shared County Engineer service as presented.  
Aye: Steines, Willey, McDevitt

Chapin discussed additional compensation/stipend to Mike Clausing in the Engineers Office to train the recently hired Assistant to the Engineer.

Motion McDevitt, second Steines to approve the additional compensation/stipend to Mike Clausing to train the Assistant to the Engineer as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the August 16, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the Chair and Auditor signatures on the 2<sup>nd</sup> Amendment of the 28E Agreement for the Eastern Iowa Mental Health-Disability Services Region as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Chair signature on the Memorandum of Understanding for reimbursement from the Eastern Iowa Mental Health Disability Services Region for County Employees as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$13,408.30 to Hometown Plumbing & Heating, \$12,825.00 to Stickley Electric and \$1,831.00 to SA Architects for a total of \$28,064.30 and authorize Chair signature on the project cost recap for the Together We Build Project as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to reschedule the September 27<sup>th</sup> meeting from 9:00 a.m. to 11:00 a.m. in the boardroom at the courthouse in Maquoketa as presented. Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Todd Seifert and Bryan Main from Imagine the Possibilities (ITP) and County Attorney Sara Davenport discussed the Andrew Jackson Care Facility lease. After discussion, the Board and ITP agreed on a month-to-month lease under the same terms and conditions as the expiring lease.

Recess the meeting.

Chair Willey reconvened the meeting.

Motion McDevitt, second Steines to go into closed session per Iowa Code 21.5(j) to discuss the purchase of land.  
Aye: Steines, Willey, McDevitt

Chair Willey reconvened the meeting with no action being taken at this time until more information can be obtained.

The Board discussed the office space issues within the Courthouse. No decisions have been made at this time but will continue discussions between the Board and the State of Iowa.

Motion Steines, second McDevitt to adjourn the meeting at 11:23 a.m. until the next board meeting on August 30, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

August 30, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Data Specialist Jeanie Manning, Don's iPhone

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended for approval a preconstruction agreement with the Iowa Department of Transportation No 2023-C-016, Hwy 62 Paved Fillets from Maquoketa to Andrew for seven county roads which intersect Hwy 62 for approximately \$55,000.00 to \$65,000.00.

Motion Steines, second McDevitt to approve the preconstruction agreement with the Iowa Department of Transportation as presented. Aye: Steines, Willey, McDevitt

State Representative Steve Bradley discussed an issue with ATV's on 261<sup>st</sup> Ave. Diane Armstrong owns property on this road and has complained about the use of the road and the age of the individuals who drive the ATV's. Bradley noted an amendment to the current law may need to be made since the county has no local control.

Steve Lucke representing the Fraternal Order of Eagles Aerie #3866 requested the Board approve a non-501(c)(3) Fiscal Sponsorship for the Theisen's More For Your Community Grant for \$1,300.00 for a vertical beverage cooler and from the Community Foundation of Jackson County for \$2,500 - \$3,000 for a deep fryer to both being used at the Eagles Club in Maquoketa.

Motion McDevitt, second Steines to approve Chair's signature on the Fiscal Sponsorship for the Theisen's More For Your Community Grant and the Community Foundation of Jackson County as presented. Aye: Steines, Willey, McDevitt

Recorder Arlene Schauf and Zoning Administrator Lori Roling discussed digitizing of books/records. Schauf has obtained quotes from several vendors and will return to the Board with final quotes and a recommendation.

Maquoketa City Manager Josh Boldt updated the Board on the Destination Iowa Grant.

Motion Steines, second McDevitt to approve Resolution #920-08-30-2022 authorizing Board signatures on an agreement with the State of Iowa Economic Development Authority for the Destination Iowa Project at the Prairie Creek Recreation Area as recorded in Resolution Book 5, page 76 as presented. Aye: Steines, Willey, McDevitt

Chair Willey opened the public hearing on the sale of the Jackson County Welcome Center property.

Motion Steines, second McDevitt to close the public hearing as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to proceed on the selling of the Jackson County Welcome Center as presented. Aye: Steines, Willey, McDevitt

Board Member Sally Davies from Northeast Iowa Area Aging Association (NEI3A) updated the Board.

Recess the meeting.

Reconvene the meeting with Auditor Alisa Smith who presented county business.

Motion Steines, second McDevitt to approve the minutes of the August 23, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$264,530.50 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the publication of the Fiscal Year 2022 Jackson County Annual Report in the County's official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #919-08-30-2022 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection in the amount of \$2,225.12 as recorded in Resolution Book 5 page 75 as presented.

Aye: Steines, Willey, McDevitt

JoAnn Caven invited the Supervisors to a meeting with the Clinton County Pioneer Cemetery Commission meeting on September 8 at 1:00 p.m. at the Clinton County Historical Society Museum in DeWitt.

Mark Jobgen from East Central Intergovernmental Association (ECIA) stopped in to pick up paperwork from McDevitt. Steines inquired about an EIRUSS meeting which he attended last week concerning the Droessler Subdivision water project. Jobgen said they were obtaining property easements and are moving forward with the project.

Sam Shea from the Iowa Department of Transportation and Engineer Todd Kinney discussed the intersection with at Esgate Road/Hurstville Road with Highway 61. Several options for a safer intersection were discussed with Shea returning to the Board later with a recommendation and cost estimates.

Recess the meeting.

Reconvene the meeting with Zoning Administrator Lori Roling who updated the Board on her department.

Motion McDevitt, second Steines to adjourn the meeting at 11:45 a.m. until the next board meeting on September 6, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

September 6, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guests via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented the resignation from Brad Bowman as a Secondary Roads Truck Driver. Kinney discussed an issue of the requirement for a 10-day internal job posting once a resignation is received. He would prefer a 5-day posting to speed up the process of hiring a new employee.

Motion Steines, second McDevitt to approve the resignation of Brad Bowman in the Secondary Roads Department as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval a right-of-way permit from Zach Weis in section 25 of Richland Township to replace an underground manure pipe under 300<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve a right-of-way permit to Zach Weis as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended approval for installation of rumble strips on 308<sup>th</sup> St. which intersects 395<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve the installation of rumble strips on 308<sup>th</sup> St as presented.  
Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the August 30, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of August, 2022 in the amount of \$44,049.45 as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve and authorize publishing in the official newspapers of the vacancies in the Jackson County Zoning Commission and the Jackson County Board of Adjustment as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the contract with Groth Services LLC for the wastewater treatment facility at the Andrew Jackson Care Facility for \$1,446.00 from September 7, 2022 to September 6, 2023 as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Health Administrator Elizabeth Townsend who discussed the private wells and septic systems in the Droessler Subdivisions and Spruce Creek Park. Matt Specht and Mark Jobgen from East Central Intergovernmental Association (ECIA) representing Eastern Iowa Regional Utility Service Systems (EIRUSS) Board also discussed the time constraints on this process and the need to move forward as soon as possible.

Motion Steines, second McDevitt to approve the letter written by Health Administrator Elizabeth Townsend to all property owners in the Droessler Subdivision and Spruce Creek Park as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:15 a.m. until the next board meeting on September 13, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

September 13, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Jackson County Data Specialist Jeannie Manning, Don's iPhone

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of a farm entrance permit from William Baker in section 11 of Maquoketa Township on the north side of Dark Hollow Rd.

Motion Steines, second McDevitt to approve the farm entrance permit to William Baker as presented.  
Aye: Steines, Willey, McDevitt

Kinney presented and recommended the final plans for road project FM-CO49(89)—55-49 for the 250<sup>th</sup> Ave HMA resurfacing and BROS-SWAP-CO49(86)—SE-49 for the 49<sup>th</sup> St bridge replacement.

Motion Steines, second McDevitt to approve the final plans of the 250<sup>th</sup> HMA resurfacing as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the final plans of the 49<sup>th</sup> St bridge replacement project as presented.  
Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin discussed the Zoning Office Administrative Assistant position. Current Zoning Administrator Lori Roling has been in the office for five months and is requesting the need for support staff.

Motion McDevitt, second Steines to establish the 30-hour work week for the Administrative Assistant position for the Zoning Department as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve setting the pay range for the Administrative Assistant position of \$17.00 - \$20.00 per hour as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Human Resource Administrator Becki Chapin begin advertising for the position of Administrative Assistant for the Zoning Department.  
Aye: Steines, Willey, McDevitt

Chapin discussed the hiring of Kalyn Decker in the Auditor's office as the Real Estate/Election Clerk effective September 12, 2022.

Motion Steines, second McDevitt to approve the certificate of appointment for Kalyn Decker as Real Estate/Election Clerk in the Auditor's Office and authorize the County Auditor to issue bi-weekly paychecks at an hourly rate of \$27.47 effective September 12, 2022 as presented.  
Aye: Steines, Willey, McDevitt

Chapin discussed sending official notice to former Emergency Management Service Coordinator Ryan Conley requesting the return of any records in his possession as well as a county issued laptop which was provided to his department. As of today, no records or the county issued laptop has been returned. The Board directed Chapin to send a certified letter to request the return of all county property.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the September 6, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$311,687.93 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #921-09-13-2022 authorizing the Auditor's Office to confidentially shred documents as recorded in Resolution Book 5, page 77 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to adjourn the meeting at 9:50 a.m. until the next board meeting on September 20, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

September 20, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke Media: Mary Hayward – Maquoketa Sentinel Press and Teresa Hosch - KMAQ

Guests via Zoom: Jackson County Data Specialist Jeanie Manning, Don's iphone, Brett Ploessl, Jamie Haxmeier

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney discussed another price increase of FY2022 dump trucks which were awarded to Quad City Peterbilt Truck for \$103,918 in April 2021. A price increase for each truck was approved in December 2021 for \$15,638 and now they are requesting approval of an additional \$21,877.

Motion McDevitt, second Steines to approve the price increase for the Peterbilt trucks for \$21,877 per truck as presented. Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval of a class "D" field entrance permit from Michele & Eric Larson in section 23 of Farmers Creek Township on the north side of 142<sup>nd</sup> St. and a class "C" farm entrance permit to Ed Collins in section 1 of Brandon Township on the east side of 86<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve two entrance permits to Michele & Eric Larson and Ed Collins as presented. Aye: Steines, Willey, McDevitt

Drug Free Communities Project Coordinator Julia Furne presented the 2022-2023 contract between Jackson County and the Area Substance Abuse Council for services in support of the Drug Free Communities Support Grant. Furne gave an overview of the program which will be starting the 5th year of the grant.

Motion Steines, second McDevitt to approve the contract and authorize the Chair signature effective September 30, 2022 to September 29, 2023 as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Attorney Sara Davenport informed the Board of the resignation of the full-time employment of Law Clerk Shawna Ryan effective September 30, 2022.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the September 13, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the August 10, 2022 meeting as presented. Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Health Administrator Elizabeth Townsend who updated the Board on Ordinance #69 on regulating the permitting and construction of private wells in Jackson County, Iowa.

Motion Steines, second McDevitt to set the public hearing on October 4, 2022 at 9:00 a.m. to repeal Ordinance #69 and adopt proposed Ordinance #305. Aye: Steines, Willey, McDevitt

Zoning Administrator Lori Roling updated the Board on her department.

Motion Steines, second McDevitt to adjourn the meeting at 10:29 a.m. until the next board meeting on September 27, 2022 at 11:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

September 27, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guests via Zoom: Jackson County Data Specialist Jeanie Manning

Guests present:

Meeting brought to order by Chair Willey at 11:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented a \$550,000.00 City Bridge Program Award Assistance to the City of Monmouth for the E Line St bridge over Beers Creek. The City of Monmouth will reimburse Jackson County for all expenses after completion of the project.

Motion Steines, second McDevitt to authorize the County Engineer to prepare a Memorandum of Understanding with the City of Monmouth to provide financial assistance for the E Line St bridge project as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to authorize the Jackson County Engineer to prepare a Memorandum of Understanding for the design and bridge construction inspection with the City of Monmouth.  
Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval a temporary construction easement for the 576<sup>th</sup> Ave bridge replacement project.

Motion Steines, second McDevitt to approve the temporary construction easement for the 576<sup>th</sup> Ave bridge replacement project as presented.  
Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval of an entrance permit from Scott Boehde in section 27 of Iowa Township for a second entrance on the east side of 550<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve the entrance permit to Scott Boehde with a hidden driveway sign and a 40-mph warning speed placard installed due to a sight distance issue as presented.  
Aye: Steines, Willey, McDevitt

Zoning Administrator Lori Roling presented proposed Ordinance #306 which is a text amendment to clarify the requirements for a zoning permit and proposed Ordinance #307 which is a text amendment to use only gender-neutral pronouns. Roling requested a date for the public hearing for both amendments.

Motion Steines, second McDevitt to set the public hearing date of October 18, 2022 at 10:00 a.m. for proposed Ordinance #306 and at 10:05 a.m. for proposed Ordinance #307 as presented.  
Aye: Steines, Willey, McDevitt

Recess the meeting

Reconvene the meeting with Auditor Alisa Smith who presented county business.

Motion McDevitt, second Steines to approve the minutes of the September 20, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$263,441.71 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize a handwritten warrant to Area Substance Abuse Council (ASAC) for the Drug Free Communities drug grant support for September, 2022 for \$7,899.73 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the amendment of a Class "C" Native Wine Permit with outdoor service and Sunday sales to The Tabor Winery at 3570 67<sup>th</sup> St, Baldwin effective August 7, 2022 through August 6, 2023 as presented.  
Aye: Steines, Willey, McDevitt

Human Resources Administrator Becki Chapin presented and recommended Chair signatures for approval on a Certificate of Appointment to Assistant County Attorney Shawna Ryan, Deputy Sheriff Wes Unke and Deputy Sheriff Joel Driscoll.



Motion Steines, second McDevitt to approve the Chair signature on the Certificate of Appointment to Assistant County Attorney Shawna Ryan effective through December 31, 2022 including authorizing the County Auditor to issue bi-weekly paychecks at an hourly rate of \$36.32 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the Chair signature on the Certificate of Appointment to Wes Unke as Deputy Sheriff effective through December 31, 2022 including authorizing the County Auditor to issue bi-weekly paychecks at an hourly rate of \$30.14 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the Chair signature on the Certificate of Appointment to Joel Driscoll as Deputy Sheriff for a nine-month probationary period effective through April 1, 2023 including authorizing the County Auditor to issue bi-weekly paychecks at an hourly rate of \$30.14 as presented.

Aye: Steines, Willey, McDevitt

Chapin discussed the Geographic Information System (GIS) which is maintained by Chief Deputy Assessor Jess Tracy, Office Manager Janelle Bartels and Assessor Larry "Buck" Koos. Chapin and Willey have discussed the GIS duties with Tracy and the process is working fine.

Chapin sent a certified letter to Ryan Conley requesting the return of any records in his possession as well as a county issued laptop which was provided to the EMS department. Conley did return the laptop and indicated the paper documents are records which belong to each EMS provider.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to adjourn the meeting at 12:30 p.m. until the next board meeting on October 4, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

October 4, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, Stephanie Sagers

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Willey opened the public hearing on repealing Ordinance #69 and adopting proposed Ordinance #305.

Health Administrator Elizabeth Townsend discussed repealing Ordinance #69 and adopting Ordinance #305 on the rules for the construction and permitting of private water wells in Jackson County.

Motion Steines, second McDevitt to close the public hearing on repealing Ordinance #69 and adopting proposed Ordinance #305 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve repealing Ordinance #69 and adopting Ordinance #305 as recorded in Ordinance Book 1, page 541 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to waive the second and third readings on Ordinance #305 as presented.

Aye: Steines, Willey, McDevitt

Townsend presented a Jackson County Private Wells Policy for Board consideration. A new procedure has been developed by a collaboration between the Private Well Program (PWP), Contaminated Site Section (Con Sites) and the Leaking Underground Storage Tanks (LUST) Section of the Iowa Department of Natural Resources. This policy describes the process the Local Board of Health (LBOH) takes to

implement the requirement of Jackson County on Private Well permitting. She also discussed a 28E Agreement between the Iowa Department of Natural Resources and Jackson County.

Motion McDevitt, second Steines to approve the Jackson County Private Wells Policy as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Chair signature on the 28E Agreement between the Iowa Department of Natural Resources and Jackson County as presented.  
Aye: Steines, Willey, McDevitt

Engineer Todd Kinney presented and recommended for approval a class “D” residential entrance permit from Kasey & Derrik Bredekamp in section 22 of Van Buren Township for a second entrance on the north side of 33<sup>rd</sup> St.

Motion McDevitt, second Steines to approve the residential entrance permit to Kasey & Derrik Bredekamp as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the September 27, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder’s Report of Fees collected for the month of September, 2022 in the amount of \$44,531.84 as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with Recorder Arlene Schauf who discussed four quotes she received for digitizing of records in her office. Quotes were also obtained for records in the Auditor’s Office and the Zoning Office. No action taken with the consensus of the Board indicating further discussion was necessary.

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Sheriff Brent Kilburg introduced Joel Driscoll as the new Deputy Sheriff and read his biography.

Motion McDevitt, second Steines to adjourn the meeting at 10:24 a.m. until the next board meeting on October 11, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

October 11, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch – KMAQ

Guests via Zoom: Data Specialist Jeanie Manning, Don’s iphone

Guests present: Melisa Miller

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Sheriff Brent Kilburg addressed the Board concerning the incident this past Saturday in rural Bellevue.

Engineer Todd Kinney presented and recommended for approval of a class “C” farm entrance permit from Robert & Sharon Schroeder in section 26 of Bellevue Township on the east side of 362<sup>nd</sup> Ave.

Motion Steines, second McDevitt to approve a farm entrance permit to Robert & Sharon Schroeder as presented. Aye: Steines, Willey, McDevitt

Kinney presented a class "D" residential entrance permit from Marty Davison & Angela Davison in section 31 of Perry Township on the south side of 91<sup>st</sup> St.

Motion McDevitt, second Steines to approve a residential entrance permit to Marty Davison & Angela Davison as presented. Aye: Steines, Willey, McDevitt

Kinney presented a business entrance permit from Northern Natural Gas Co in section 15 of Jackson Township for a gas valve on the west side of 362<sup>nd</sup> Ave.

Motion Steines, second McDevitt to approve a business entrance permit to Northern Natural Gas Co as presented. Aye: Steines, Willey, McDevitt

Kinney presented a class "D" field entrance permit from Leland Lane in section 12 of Fairfield Township on the east side of 387<sup>th</sup> Ave.

Motion McDevitt, second Steines to approve a field entrance permit to Leland Lane as presented. Aye: Steines, Willey, McDevitt

Kinney presented two utility permits from Maquoketa Valley Electric Company. One is in section 6 of Otter Creek Township to bury an underground residential distribution (URD) cable in the road to connect two existing lines and the other is in section 19 of Maquoketa Township on 35<sup>th</sup> St to install a new electric line to connect two existing lines.

Motion Steines, second McDevitt to approve two utility permits to Maquoketa Valley Electric Company as presented. Aye: Steines, Willey, McDevitt

Patti Hoffman, Nancy Kieffer and Preston City Clerk Teresa Weinschenk shared information and requested support of a program being implemented in Preston called Fit Core Course. The Board agreed to send a letter of support for the project but not contribute financially.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the October 4, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$540,330.44 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$173,488.06 to Bill Bruce Builders, Inc; \$14,440.00 to Geisler Brothers Co; \$15,081.91 to Midwest Construction Consultants Inc; and \$3,715.00 to Rick Weidner AIA for a total of \$206,724.97 and authorize Chair signature on the project cost recap for the Law Enforcement Center for the months of September and October 2022 as presented. Aye: Steines, Willey, McDevitt

Smith informed the Board of a donation of \$400.00 each received from Joe Vens from the TrueNorth Companies Insurance and Financial Strategies and Jennifer Machande doing business as The Engel Agency. Human Resource Administrator Becki Chapin, Smith, Vens, Machande had a loss control visit with Todd Christianson from the Iowa Community Assurance Pool (ICAP). During the visit, Vens presented a check from ICAP to Jackson County because the loss control and risk management grant was discussed since an office applied for and received the funds. Vens and Machande have donated this money to cover the cost of first aid kits and a program called STOP THE BLEED.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Chandra Ravada from East Central Intergovernmental Association (ECIA) discussed the funding for the small cities in Jackson County for the Rural County Transportation Program (RCTP).

Motion Steines, second McDevitt to approve funding the RCTP to the small cities in Jackson County for \$75,00.00 per year for the next two fiscal years as presented. Aye: Steines, Willey, McDevitt

Zoning Administrator Lori Roling presented and recommends approval of Resolution #922-10-11-2022 for the minor subdivision final plat of Stange Addition in section 17 of Maquoketa Township. No comments for or against the proposed subdivision have been received.

Motion McDevitt, second Steines to approve Resolution #922-10-11-2022 for the Stange Addition as recorded in Resolution Book 5, page 78 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines approving a letter and sending out to real estate agencies for a request for proposal on the Welcome Center property as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:29 a.m. until the next board meeting on October 18, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

October 18, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guests via Zoom: Jackson County Data Specialist Jeanie Manning, Chuck Schwager, Steve Nemmers, Bob

Guests present: Dale Holdgrafer, Anthony J Reiss Jr, Chance Deppe, Joey Veach Jr, Tyler McDermott

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith opened the bids for the lease of the Jackson County Farm in sections 3 & 4 of Perry Township for 241 crop acres and 75.7 acres of pasture and timber acres for a total of 316.7 acres. Joey Veach, Jr bid \$70,000.00; Anthony J Reiss bid \$80,000.00; Dale Holdgrafer bid \$120,500.00; Chance Deppe bid \$79,870.00; and Tyler J McDermott bid \$102,785.00. After the bid opening, Willey asked if anyone wanted to raise their bid. Anthony J Reiss opened with a \$125,000.00 bid, Dale Holdgrafer bid \$130,000.00, Anthony J Reiss bid \$135,000.00 and Dale Holdgrafer bid \$140,000.00. Steines inquired about the bidder's obtaining verification of financing prior to approving any bid. The Board recessed the bidding process to have Engineer Todd Kinney present his business.

Engineer Todd Kinney presented and recommended for approval a Class "D" residential entrance permit from Steve Manning in section 25 of Farmers Creek Township on the west side of 200<sup>th</sup> Ave.

Motion Steines, second McDevitt to approve the residential entrance permit to Steve Manning as presented. Aye: Steines, Willey, McDevitt

Kinney presented and recommended approval of a utility permit from Windstream Iowa Communications, LLC in section 7 of Bellevue Township to replace 400' of buried service to 30327 Mill Creek Rd.

Motion McDevitt, second Steines to approve the utility permit to Windstream Iowa Communications, LLC as presented. Aye: Steines, Willey, McDevitt

Attorney Sara Davenport joined the meeting to discuss the county requiring potential bidders having financing information available prior to approving the 3-year lease. Davenport believes the county can require the requested financial information. Dale Holdgrafer vacated the room and the bidding process, he did not have the requested financial information available, his bid of \$140,000.00 was removed and the process started over. The Board requested anyone in the room wanting to bid on the lease have financial information available by the end of the meeting. Anthony J Reiss started the bidding at \$110,000.00, Tyler McDermott bid \$115,000.00, Anthony J Reiss bid \$120,000.00, Tyler McDermott bid \$125,000.00, Anthony J Reiss bid \$126,000.00, Tyler McDermott bid \$127,000.00 and Anthony J Reiss bid \$130,000.00. Willey asked for any further bids from the audience with no response.

Motion Steines, second McDevitt to approve and authorize the Chair to sign the farm lease and renter agreement between Jackson County and Anthony J Reiss for a term of three (3) years effective March 1, 2023 and end on February 28, 2026 for an annual payment of \$130,000.00 with the condition that

appropriate financing is received from a lending agency as presented.

Aye: Steines, Willey, McDevitt

Attorney Sara Davenport discussed repealing Ordinance #120 and proposed Ordinance #308 assuming jurisdiction and management of pioneer cemeteries in Jackson County. Davenport requested the Board set the public hearing date for the proposed ordinance.

Motion Steines, second McDevitt to approve November 1, 2022 at 9:30 a.m. for the public hearing to repeal Ordinance #120 and approve proposed Ordinance #308 as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the October 11, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the September 14, 2022 meeting as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve a 5-day Special Class "C" Liquor License, Class "B" Native Wine, outdoor service and Sunday sales to St Patrick Church, 28914 46<sup>th</sup> St, Bernard effective October 27, 2022 to October 31, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the Chair signature on the Consent for Access to Property Form for the Targeted Brownfields Assessment at the Jackson County Fairgrounds as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #923-10-18-2022 moving \$5,000.00 in appropriations from the Emergency Medical Coordinator to the Mental Health Transport Department for transports as filed in Resolution Book 5, page 79 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve setting the public hearing date for a FY2023 budget amendment on November 1, 2022 at 10:00 a.m. as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #924-10-18-2022 setting the compensation of all election board members and other temporary election officials and the hours and mileage as submitted by claim as recorded in Resolution Book 5, page 80 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting.

Motion McDevitt, Willey vacated the chair to second the motion and discussion to approve the request for proposal from East Iowa Real Estate as the listing agent for the sale of the Welcome Center as presented.

Aye: Willey, McDevitt

Abstain: Steines

Recess the meeting.

Reconvene the meeting with Chair Willey opening the public hearing on proposed Ordinance #306 clarifying the requirements for a zoning permit.

Zoning Administrator Lori Roling updated the Board on the changes in Ordinance #306. Roling nor the Board have received any comments for or against the changes.

Motion Steines, second McDevitt to close the public hearing on proposed Ordinance #306.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Ordinance #306 and waive the second and third public readings to clarify the requirements for a zoning permit as recorded in Ordinance Book 1, pages 542 & 543 as presented.

Aye: Steines, Willey, McDevitt

Chair Willey opened the public hearing on proposed Ordinance #307 to use only gender-neutral pronouns.

Zoning Administrator Lori Roling updated the Board on the changes in Ordinance #307. Roling nor the Board have received any comments for or against the changes.

Motion Steines, second McDevitt to close the public hearing on proposed Ordinance #307.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Ordinance #307 and waive the second and third public readings to use only gender-neutral pronouns as recorded in Ordinance Book 1, pages 544 & 545 as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt to approve Jackson County board and commission members attend a training session presented by Iowa State University Extension for free and participants from outside Jackson County pay \$25.00 per person. Motion died for lack of a second.

Motion Steines, second McDevitt to approve the Zoning Commission, Board of Adjustment and Board of Supervisors from Jackson County attend the training session presented by Iowa State University Extension for no charge and participants from any other agency or county to be assessed \$25.00 per person as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve the contract for \$750.00 with Iowa State University Extension to assist with a training session on January 31, 2023 for Zoning matters as presented.  
Aye: Steines, Willey, McDevitt

Roling discussed with the Board on preparing and adopting a Comprehensive Plan for Jackson County. East Central Intergovernmental Association (ECIA) presented a contract for Board consideration for \$50,000.00 with Jackson County paying \$25,000.00 effective July 1, 2023.

Motion McDevitt, second Steines to approve the contract with ECIA for a Comprehensive Plan for the Jackson County Zoning department for \$50,000.00 with Jackson County paying \$25,000.00 as presented.  
Aye: Steines, Willey, McDevitt

Coordinator of Disability Services Lynn Bopes updated the Board on her department.

Motion Steines, second McDevitt to adjourn the meeting at 11:06 a.m. until the next board meeting on October 25, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

October 25, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guests via Zoom: Don’s iphone, Engineer Todd Kinney, Karen, iphone (4), Marissa Till

Guests present: Security Officer Joel Driscoll

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended for approval of a utility permit from Landon Rorah in section 34 of Farmers Creek Township to bore a tube under Esgate Rd to install a cattle waterer.

Motion Steines, second McDevitt to approve a utility entrance permit to Landon Rorah as presented.  
Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval of a utility permit from Maquoketa Valley Electric Coop in section 22 of Otter Creek Township to bore two 3 phase lines under D61 for running lines to cabinets and replace poles.

Motion McDevitt, second Steines to approve a utility permit to Maquoketa Valley Electric Coop as presented.

Aye: Steines, Willey, McDevitt

Matt Specht from East Central Intergovernmental Association (ECIA) requested Board signature on Resolution #925-10-25-22 approving Jackson County eligibility affirmation and partnership commitment to the FY2023 ECIA Brownfields Coalition Application and a letter of support.

Motion McDevitt, second Steines to approve Resolution #925-10-25-2022 approving Jackson County eligibility affirmation and partnership commitment to the FY2023 ECIA Brownfields Coalition Application as recorded in Resolution Book 5, page 81 as presented.

Aye: Steines, Willey, McDevitt

Specht requested Chair signature on a letter of support for the eligibility affirmation and non-lead coalition member commitment.

Motion Steines, second McDevitt to approve Chair signature on a letter of support for the eligibility affirmation and non-lead coalition member commitment as presented.

Aye: Steines, Willey, McDevitt

Mike Griffin from the Jackson County Energy District updated the Board on solar projects in Jackson County.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the October 18, 2022 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$281,021.80 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Weed Commissioner Jeannie Collins-Heer presented the 2022 Weed Commissioner Report for review.

Motion Steines, second McDevitt to approve and authorize the Chair signature on the 2022 Weed Commissioner Report as presented.

Aye: Steines, Willey, McDevitt

Treasurer Beth Gerlach presented and recommended for approval and Chair signature on a 28E Agreement between the Iowa Department of Transportation and Jackson County for driver's license services in Jackson County.

Motion McDevitt, second Steines to approve the 28E Agreement and Chair signature between Iowa Department of Transportation and Jackson County on a permanent basis as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Jackson County Veterans Affairs Director Tony Sheckles who updated the Board on his department.

Board member Sally Davies from Northeast Iowa Area Agency on Aging (NEI3A) updated the Board.

Jackson County Area Tourism Association Director Tom Devine updated the Board.

Motion McDevitt, second Steines to adjourn the meeting at 10:48 a.m. until the next board meeting on November 1, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

November 1, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest via Zoom: Don's Iphone, iphone, Bellevue City Administrator Abbey Skrivseth

Guests present: James W and Jean Trenkamp

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Pam Schoenthaler and Drug Free Communities Project Coordinator Julia Furne requested the Board approve financial support agreement for East Central Intergovernmental Association (ECIA) to write the grant for the renewal of the Drug Free Communities grant. The estimated cost to write the grant is \$7,000.00 with the total cost not to exceed \$5,000.00. The financial support to write the grant will come from ECIA USDA for \$2,000.00, Jackson County Prevention Coalition \$1,000.00, Jackson County \$2,000.00 and the City of Maquoketa \$2,000.00.

Motion McDevitt, second Steines to approve funding for ECIA to write the grant for the Drug Free Communities Project grant for an amount not to exceed \$2,000.00 as presented.

Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the October 25, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Maintenance Supervisor Marty Hudrlik who updated the Board on his department.

Chair Willey opened the public hearing for proposed Ordinance #308.

Attorney Sara Davenport and Pioneer Cemetery Commission member George Daugherty updated the Board on the changes in the Ordinance. No comments for or against have been received on the proposed changes.

Motion Steines, second McDevitt to close the public hearing on proposed Ordinance #308 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Ordinance #308 and waive the second and third hearings on the changes to the Pioneer Cemetery Commission as recorded in Ordinance Book 1, pages 546 & 547 as presented.

Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve the \$600.00 request from Iowa State Association of Counties (ISAC) for the Soil Compaction Project Funding Request as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the request from the Jackson County Tourism Association moving the sign currently at the Jackson County Welcome Center to Island City Harbor in Sabula as presented.

Aye: Steines, Willey, McDevitt

Willey opened the public hearing on the FY2023 budget amendment.

No comments for or against the amendment have been received.

Motion Steines, second McDevitt to close the public hearing on the FY2023 budget amendment.

Aye: Steines, Willey, McDevitt



Motion McDevitt, second Steines to approve Resolution #926-11-1-2022 for the FY2023 budget amendment as recorded in Resolution Book 5, page 82 as presented. Aye: Steines, Willey, McDevitt

Human Resource Administrator Becki Chapin updated the Board. Ruth Eltrich has been hired as the Administrative Assistant in the Zoning office. Chapin also attended an EMS Commission meeting last week and discussed cellular phone service for the Sheriff's department, and the 2023 Holiday Observance resolution.

Motion Steines, second McDevitt to approve the hiring of Ruth Eltrich as the Administrative Assistant in the Zoning Office at \$18.00 per hour, with a .50 cent increase upon completion of her 90-day probation and a .50 cent increase upon a successful 6-month review as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to dissolve the Jackson County Emergency Medical Service Advisory Council effective immediately as recommended by County Attorney Sara Davenport as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to authorize Human Resource Administrator Becki Chapin to pursue the change in the cellular service provider to First Net for the Sheriff's Department as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:30 a.m. until the next board meeting on November 8, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

November 8, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest via Zoom: Data Specialist Jeanie Manning, Kayla's iPhone

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of a utility permit from Maquoketa Valley Electric Coop in section 21 of Maquoketa Township to trench a new underground line along 241<sup>st</sup> Ave.

Motion Steines, second McDevitt to approve the utility permit to Maquoketa Valley Electric Coop as presented. Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the November 1, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$986,452.92 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a handwritten warrant to the United States Post Office for \$700.00 for the Auditor's Office business reply account for absentee ballot postage as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of October, 2022 in the amount of \$41,747.43 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a Class “C” Native Wine Permit with outdoor service and Sunday sales to Iowa Grape Vines Winery, LLC at 18345 55<sup>th</sup> St, Maquoketa effective November 15, 2022 through November 14, 2023 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve invoices for \$2,655.00 to Rick Weidner AIA; \$14,058.72 to Midwest Construction Consultants, Inc; and \$508,676.36 to Bill Bruce Builders, Inc for a total cost of \$525,390.18 and authorize Chair signature on the project cost recap for the Law Enforcement Center for the November 1, 2022 recap as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$4,217.00 to SA Architects; \$3,130.52 to Midwest Construction Consultants, Inc; \$147,725.00 to Peak Construction; \$10,668.50 to Hometown Plumbing & Heating; \$47,499.46 to Stickley Electric; and \$792.77 to Bellevue Sand & Gravel for a total cost of \$214,033.25 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Health Administrator Elizabeth Townsend presented and recommended approval of Resolution #927-11-08-2022 repealing Resolution #632-03-27-2018 pertaining to the construction of the Droessler Subdivision water system and continued use of private wells.

Motion Steines, second McDevitt to approve Resolution #927-11-08-2022 pertaining to the construction of the Droessler Subdivision water system and continued use of private wells as recorded in Resolution Book 5, page 83 as presented. Aye: Steines, Willey, McDevitt

John Hansen from Midwest Construction Consultants, Inc updated the Board on the construction of the Law Enforcement Center progress.

Motion McDevitt, second Steines to adjourn the meeting at 9:49 a.m. until the next board meeting on November 15, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

November 15, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, Don’s iphone

Guests present: Nin Flagel, Maquoketa City Manager Josh Boldt

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented a field entrance permit from Jim Ihrig in section 21 of Brandon Township on the south side of 150<sup>th</sup> St (E17).

Motion Steines, second McDevitt to table the field entrance permit to Jim Ihrig as presented. Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval on the agreement for project BROS-5160(601)—8J-49 for the City of Monmouth Bridge Project between the Iowa Department of Transportation, Jackson County, and the City of Monmouth.

Motion McDevitt, second Steines to approve the agreement and authorize the Chair and Auditor signatures for project BROS-5160(601) --8J-49 for the City of Monmouth as presented. Aye: Steines, Willey, McDevitt

Maquoketa City Manager Josh Boldt discussed with the Board proposed lighting at the South Main Street bridge. Boldt will return with a cost estimate for the pole and lighting.

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with NEI3A Nutrition Director Janet Buls who discussed the meal program and activities at the Jackson County Senior Center.

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the November 8, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to authorize the Board to certify the true and correct abstract of votes cast in Jackson County on November 8, 2022 for the General Election as shown by the 13 regular precincts and absentee precinct and authorize the Board to sign the official state abstracts, county abstracts and further authorize the Chair signing the certificates of election and authorize Auditor Smith to forward the abstracts to the Iowa Secretary of State as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:47 a.m. until the next board meeting on November 22, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

November 22, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press; Teresa Hosch - KMAQ

Guest via Zoom: Data Specialist Jeanie Manning, Don's iphone, Jeff, Nin's iphone

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of a 28E Joint Public Service Agreement between Jackson County and the City of Monmouth for the replacement of the East Line Street bridge #191990 over Beers Creek. Jackson County will provide design, letting and construction administration and construction inspection services and shall be reimbursed for all appropriate construction costs by the City of Monmouth not to exceed \$25,000.00.

Motion Steines, second McDevitt to approve and authorize the Chair and Auditor signatures on the 28E Joint Public Service Agreement between Jackson County and the City of Monmouth for bridge #191990 as presented.

Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval hiring Jacob Kilburg to the full-time position of Motor Grader Operator at the Springbrook Shop at the current base wage of \$23.73 per hour.

Motion Steines, second McDevitt to approve the hiring of Jacob Kilburg to the full-time position of Motor Grader Operator at the Springbrook Shop at the current base wage of \$23.73 per hour and implement the County Auditor's Office to issue bi-weekly paychecks effective December 5, 2022 as presented.

Aye: Steines, Willey, McDevitt

Kinney presented revisions to the entrance permit process. In a previous meeting, Kinney discussed the materials used for entrances in the county right-of-way and the maximum width of the top of the driveway. Kinney will return to the Board with the changes to the entrance permit process policy.

Motion McDevitt, second Steines to table action on the changes to the entrance permit process as presented.  
Aye: Steines, Willey, McDevitt

Kinney presented potential changes to bridge posting signs. Kinney will return to the Board with changes on the posting of the signs on bridges.

Recess the meeting.

Reconvene the meeting with Recorder Arlene Schauf who discussed the quotes she received for scanning of records in her office. The Board directed Schauf, Smith and Zoning Administrator Lori Roling return with updated quotes for discussion.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the November 15, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$655,232.55 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt for Chair signature on the Contribution in Aid of Construction Agreement between Jackson County and Maquoketa Municipal Electric Utility (MMEU) for the electrical installation at the Jackson County Law Enforcement Center and approve the invoice from MMEU for \$7,070.35 for the installation as presented.  
Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #928-11-22-2022 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection in the amount of \$4,026.82 as recorded in Resolution Book 5, page 84 as presented.  
Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to approve the appointment of Emerita "Mery" Kies to the Jackson County Zoning Commission for the remaining term ending April 16, 2025 as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:14 a.m. until the next board meeting on November 29, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

November 29, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guests via Zoom: Jackson County Data Specialist Jeanie Manning, Teresa Hosch – KMAQ, Lori, Don's iphone

Guest present: Nin Flagel

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended for approval and Chair signature on the destination lighting policy. Destination lighting is the lighting of an intersection for the purpose of providing a

means for the driver of a vehicle to visually locate the intersection at a distance and be guided to the intersection with minimum distraction to through traffic.

Motion McDevitt, second Steines to approve and authorize the Chair signature on the destination lighting policy as presented  
Aye: Steines, Willey, McDevitt

Kinney presented and recommended for approval the entrance permit policy revisions. The new policy changes the material of the pipe used, the minimum pipe diameter and the width of the entrance along with other miscellaneous changes.

Motion Steines, second McDevitt to approve the entrance permit policy as presented.  
Aye: Steines, Willey, McDevitt

Kinney presented and recommended approval of Resolution #929-11-29-2022 which will amend Resolution #898-06-07-2022 to establish bridge weight restrictions on Jackson County bridges determined to be inadequate for two-lane legal loads.

Motion Steines, second McDevitt to approve Resolution #929-11-29-2022 establishing bridge weight limits on Jackson County bridges as recorded in Resolution Book 5, page 85 as presented.  
Aye: Steines, Willey, McDevitt

Emergency Management Coordinator Lyn Medinger requested \$5,000 in American Rescue Plan Funds (ARPA) to purchase First-Net MegoGo case for extended cell phone and radio coverage for the county.

Motion McDevitt, second Steines to approve the request from Medinger to purchase the equipment and use \$5,000.00 of ARPA funds as presented.  
Aye: Steines, Willey, McDevitt

County Attorney Sara Davenport presented an offer to purchase property from Redeker Partners, LLC for \$95,500 for property located at the corner of S 2<sup>nd</sup> St and W Platt St, Maquoketa to increase parking and handicap parking at the Courthouse.

Motion Steines, second McDevitt to authorize the Chair signature on the offer to purchase property from Redeker Partners, LLC as presented.  
Aye: Steines, Willey, McDevitt

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the November 22, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.  
Aye: Steines, Willey, McDevitt

Zoning Administrator Lori Roling requested a public hearing date and time for proposed Ordinance 309 to rezone a parcel of property owned by Ryan Roling in rural Bellevue.

Motion Steines, second McDevitt to set the public hearing date of December 20, 2022 at 10:00 a.m. for the rezoning of property owned by Ryan Roling as presented.  
Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Coordinator of Disability Services Lynn Bopes updated the board.

Motion McDevitt, second Steines to approve and authorize the Chair and Auditor signatures on the third amended intergovernmental (28E) agreement for Eastern Iowa Mental Health-Disability Services Region as presented.  
Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:42 a.m. until the next board meeting on December 6, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

December 6, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom: Teresa Hosch – KMAQ, Richard

Guests present: Don Schwenker

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of a field entrance permit from Jim Ihrig in section 21 of Brandon Township on the south side of 150<sup>th</sup> St.

Motion Steines, second McDevitt to approve the field entrance permit to Jim Ihrig as presented.

Aye: Steines, Willey, McDevitt

Sheriff Brent Kilburg requested \$115,000.00 from the American Rescue Plan Fund (ARPA) to purchase 2 squad cars for the Sheriff's Department. No action was taken at this time but will be discussed during budget work sessions.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the November 29, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$202,641.78 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of November, 2022 in the amount of \$51,723.62 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes from the October 13, 2022 meeting as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #930-12-06-2022 for the annual interfund operating transfer for Fiscal Year 2022/2023 in the amount of \$74,269.00 from the General Basic Fund #01000 to the Local Health Sanitation Fund #24000 effective December 6, 2022 as recorded in Resolution Book 5, page 86 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Resolution #931-12-06-2022 for the annual interfund operating transfer for Fiscal Year 2022/2023 in the amount of \$17,500.00 from the General Basic Fund #01000 to the Local Public Health Nurses Fund #24000 effective December 6, 2022 as recorded in Resolution Book 5, page 87 as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #932-12-06-2022 for the first half interfund operating transfer for Fiscal Year 2022/2023 in the amount of \$607,600 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000 effective December 6, 2022 as recorded in Resolution Book 5, page 88 as presented.

Aye: Steines, Willey, McDevitt

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Jackson County Law Enforcement Center project.

Recess the meeting.

Reconvene the meeting with Children's Services Coordinator Christine Gradert from Eastern Iowa MH/DS Region and Coordinator of Disability Services Lynn Bopes who updated the Board on children's services within the Eastern Iowa MH/DS region.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to adjourn the meeting at 9:55 a.m. until the next board meeting on December 13, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

December 13, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom: Jackson County Data Specialist Jeanie Manning, Teresa Hosch – KMAQ, Don’s iphone

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the December 6, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve a Class “B” Retail Alcohol License to TADA Meats, LLC at 18066 Hwy 64, Maquoketa effective December 12, 2022 through December 11, 2023 as presented.

Aye: Steines, Willey, McDevitt

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Jackson County Law Enforcement Center.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Steines, second McDevitt to approve rescheduling the December 20<sup>th</sup> meeting from 9:00 a.m. to 8:30 a.m. as presented.

Aye: Steines, Willey, McDevitt

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Motion McDevitt, second Steines to adjourn the meeting at 9:39 a.m. until the next board meeting on December 20, 2022 at 8:30 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

December 20, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom: Data Specialist Jeanie Manning, Teresa Hosch – KMAQ, Don’s iphone

Guests present: Tim Scherrman, Jacob Ambrosia

Meeting brought to order by Chair Willey at 8:30 a.m. and the pledge of allegiance was recited.

Engineer Todd Kinney presented and recommended approval of the Jackson County Secondary Roads Oil Spill Contingency Plan. The purpose of this plan is to define procedures and tactics for responding to discharges of oil into navigable waters or adjoining shorelines of the United States. The objective of procedures described in the plan is to protect the public.

Motion Steines, second McDevitt to approve and authorize the Chair signature on the annual Jackson County Secondary Roads Oil Spill Contingency Plan as presented. Aye: Steines, Willey, McDevitt

Kinney presented previously opened quotes for a compact track loader. Bids were received from Kunau Implement Co for a Kubota for \$66,002.59, Altorfer, Inc for \$70,172.00 for a Caterpillar, P & K Implement for \$73,728.00 for a John Deere, Roeder Brothers for \$70,202.80 for a Bobcat and Martin Equipment for \$69,200.00 for a John Deere.

Motion Steines, second McDevitt to approve Kinney purchasing a Caterpillar compact track loader from Altorfer, Inc for \$70,172.00 as presented.

Motion Steines, second McDevitt to withdraw the original motion.

Motion Steines, second McDevitt to approve Kinney purchasing the Kubota compact track loader from Kunau Implement for \$67,202.59. Aye: Steines, Willey, McDevitt

Kinney presented and recommended approval of the final pay voucher for the 475<sup>th</sup> Ave bridge replacement project.

Motion McDevitt, second Steines to approve the final pay voucher for the 475<sup>th</sup> Ave bridge replacement project as presented. Aye: Steines, Willey, McDevitt

Kinney discussed a list of needed repairs to be completed at several Jackson County Maintenance Sheds.

John Hansen from Midwest Construction Consultants updated the Board on the progress of the Jackson County Law Enforcement Center.

Auditor Alisa Smith presented county business.

Motion Steines, second McDevitt to approve the minutes of the December 13, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$678,079.16 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to accept, place on file the Veterans Affairs Commission minutes for the November 9, 2022 meeting as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve Resolution #933-12-20-2022 setting the 2023 Holiday Schedule for county employees as filed in Resolution Book 5, page 89 as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve invoices for \$59,835.74 to Bill Bruce Builders, Inc, \$11,042.44 to Midwest Construction Consultants Inc, \$3,992.50 to Chosen Valley, \$94,050.00 to Rock River Electric, and \$79.00 to Republic Services for a total cost of \$168,999.68 and authorize Chair signature on the project cost recap for the Law Enforcement Center for month ending November 30, 2022 as presented.

Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve change orders 1 & 2 to Bill Bruce Builders, Inc for \$24,152.99 for additional footings required to support interior precast panels and additional dye for the precast color for the Jackson County Law Enforcement Center as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve change order 3-1 to Kraus Plumbing and Heating for a decrease of \$8,464.00 for a Bock Water Heater NON-ASME in lieu of the PVI for the Jackson County Law Enforcement Center as presented. Aye: Steines, Willey, McDevitt



Motion Steines, second McDevitt to approve invoices for \$930.25 to Midwest Construction Consultants, Inc, \$110,606.95 to Peak Construction, \$3,358.50 to the City of Maquoketa and \$42,031.37 for purchase orders and additional contracts for a total cost of \$156,927.07 and authorize the Chair signature on the project cost recap for the Jackson County Fair & ISU Extension – 4-H Outreach Center for the month ending November 30, 2022 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second Steines to approve change order 1 to Peak Construction Group, Inc for \$104,928.37 to provide excavation, rebar & concrete foundations per the plans & specification for the Jackson County Fair & ISU Extension – 4-H Outreach Center as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting

Reconvene the meeting with Chair Willey who opened the public hearing on Proposed Ordinance 309 to amend the official zoning map to reclassify a parcel of land in section 36 of Tete Des Morts Township from the A-1 Agricultural District to the M-2 General Industrial District for Ryan Roling located west of the railroad crossing at 30442 395<sup>th</sup> Ave, Bellevue. The Zoning Commission held a public hearing on November 21, 2022 and recommended the application be granted without conditions. No comments for or against the proposed reclassification have been received.

Motion McDevitt, second Steines to close the public hearing on Proposed Ordinance 309. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to approve Ordinance 309 and waive the second and third public hearings as filed in Ordinance Book 1, page 548 as presented. Aye: Steines, Willey, McDevitt

Motion Steines, second McDevitt to adjourn the meeting at 10:03 a.m. until the next board meeting on December 27, 2022 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
John J Willey, Board of Supervisors

December 27, 2022

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; IT Director Bjorn Beck; Administrative Assistant LuAnn Goeke; Media: Mary Hayward – Maquoketa Sentinel Press

Guest via Zoom: Data Specialist Jeanie Manning

Guests present:

Meeting brought to order by Chair Willey at 9:00 a.m. and the pledge of allegiance was recited.

Willey administered the oath of office to Treasurer Beth Gerlach, Recorder Arlene Schauf and Supervisors Don Schwenker and Nin Flagel.

Penny Vacek read a letter from Senator Chuck Grassley on the retirement of Jack Willey as a Jackson County Supervisor.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Steines to approve the minutes of the December 20, 2022 Board proceeding as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Steines, Willey, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Steines to accept the resignation of Janet Callaghan from the Zoning Board of Adjustment after 5 years of service as presented. Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the appointment of Pete Fish to the Jackson County Zoning Board of Adjustment for a five-year term expiring May 6, 2027 as presented.

Aye: Steines, Willey, McDevitt

Recess the meeting.

Reconvene the meeting with Revolving Loan Committee Member Leo McGarry and Matt Specht from East Central Intergovernmental Association (ECIA) who presented and recommended approval of a revolving loan request from Land of Flowers/The Iowa Flower Market LLC. The borrower is requesting \$87,300.00 in funds to purchase the business assets and inventory from RonAnn's. The Revolving Loan Committee met on December 15, 2022 and recommended approving the loan with a 5% interest rate for seven (7) years.

Motion McDevitt, second Steines to approve the loan request from Land of Flowers/The Iowa Flower Market LLC from the Jackson County Revolving Loan as presented.

Aye: Steines, Willey, McDevitt

Motion McDevitt, second Steines to approve the Chair and Auditor signatures on the transfer agreement between Jackson County and E.C.I.A. Business Growth, Inc for the loan to Land of Flowers/The Iowa Flower Market LLC as presented.

Aye: Steines, Willey, McDevitt

Supervisor Jack Willey spoke about the last 32 years serving Jackson County.

Maintenance Supervisor Marty Hudrlik updated the Board on his department.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes who updated the Board on her department.

Motion McDevitt, second Steines to adjourn the meeting at 10:21 a.m. until the next board meeting on January 3, 2023 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey, McDevitt

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors