

## Jackson County Board of Health Meeting Minutes

DATE AND TIME: November 15, 2022, at 7:00 PM

PLACE: Jackson County Courthouse

MEMBERS PRESENT: Nin Flagel, Dr. Gerald Bybee, Dr. Becker

OTHERS PRESENT: Jennifer Warren, Elizabeth Townsend, Julia Furne, Becki Chapin, Cynthia Kaczinski

PRESENT BY CALL-IN: Doug Latham

PUBLIC PRESENT:

NOT PRESENT: Pam DeMoss

### 1. CALL TO ORDER

Flagel called the meeting to order at 7:00 PM

### 2. ROLL CALL

A quorum was established.

### 3. APPROVAL OF MEETING MINUTES

Minutes from September 13, 2022, and November 1, 2022.

*Motion by Bybee, second by Becker to move minutes approval for September 13 and November 1, 2022. No further discussion. Motion passed unanimously.*

### 4. AGENCY REPORTS

Community Health –Jennifer Warren

*Updates on Public Health programs were given by Jennifer Warren.*

ASAC – Julia Furne, DFC Grant Project Coordinator

*Updates on DFC and Coalition were provided by Julia Furne.*

Hillcrest Family Services– Cynthia Kaczinski, WIC Coordinator

*Updates on the WIC Program were provided by Cynthia Kaczinski.*

Environmental Health-Elizabeth Townsend

*Updates on Environmental Health programs were given by Elizabeth Townsend.*

### 5. UNFINISHED BUSINESS

- a. Discussion and possible action regarding setbacks at 49197 Green Island Rd & 49130 Green Island Rd. – Elizabeth Townsend

*An update was provided by Elizabeth Townsend stating that the concern was emailed to the EIRUSS Board and requested to be put their meeting agenda. The Board of Health asked to keep the agenda item on the agenda for future consideration.*

*Motion by Bybee, second by Flagel to table for future discussion and further review by EIRUSS. No Further discussion. Motion passed unanimously.*

- b. Discussion and possible action regarding NEHA REHS/RS Credential Requirement. -Becki Chapin

*Motion by Bybee, seconded by Flagel to change credential requirement for NEHA REHS/RS on Health Administrator Job Description from “required” to “preferred”.*

6. NEW BUSINESS

- a. Discussion and possible action to approve the 2023 Board of Health Meeting Schedule. -Elizabeth Townsend

*Motion by Flagel, second by Becker to approve keeping the meeting schedule every third Tuesday of every odd numbered month for the calendar year 2023. No further discussion. Motion passed unanimously.*

- b. Discussion and possible action to approve the 2023 Environmental Health Fee Schedule. - Elizabeth Townsend

*Motion by Becker, second by Bybee to approve the 2023 Environmental Health Fee Schedule. No further discussion. Motion passed unanimously.*

- c. Discussion regarding 2023 Board of Health Chair Appointment. – Elizabeth Townsend

*A discussion was held to remind the Board of Health Members that a new Chairperson will need to be appointed in January, and that anyone interested should contact Elizabeth Townsend or the Board of Supervisors Office.*

NEXT MEETING REMINDER: January 17th, 2022

The next regularly scheduled meeting is set for Tuesday, January 17th, 2022, at 7:00 pm at the Jackson County Courthouse. Public is always welcome.

7. ADJOURNMENT

*Motion by Bybee, second by Becker to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 8:10 p.m.*