

January 2, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval a utility/underground construction permit for Windstream Communications to relocate an existing pedestal in section 18 of Washington Township.

Motion Willey, second McDevitt to approve the utility/underground construction permit for Windstream Communications as presented.

Aye: Willey, McDevitt, Steines

Schloz requested a date for a public hearing to change the speed limits on Mill Creek Road from 274<sup>th</sup> Street to 289<sup>th</sup> Street and High Bridge Road from 343<sup>rd</sup> Avenue to ¼ mile west of 343<sup>rd</sup> Avenue. Schloz is asking for the speed limits to be reduced due to 35 miles per hour due to construction of the bridges on both of the roads.

Motion Willey, second McDevitt to approve the date for a public hearing on January 28th at 9:00 a.m. for the consideration of reducing the speed limits on Mill Creek Road and High Bridge Road.

Aye: Willey, McDevitt, Steines

Schloz presented a cooperative agreement for a Competitive Highway Bridge Program (CHBP) project for Chair signature on the bridge replacement on High Bridge Road which is scheduled for a April letting. This bridge replacement project is BROSCHBP-CO49(78)—GA-49 which is bundled with Scott County. He also presented an Iowa Department of Transportation Federal-aid agreement to be signed by the Chair with the federal government paying 55% of the cost of the project.

Motion McDevitt, second Willey to approve the Chair signing both agreements as presented.

Aye: Willey, McDevitt, Steines

Schloz confirmed the date for the 5-year road plan hearing for February 19<sup>th</sup> and an alternate date for weather of February 27<sup>th</sup> at 7:00 p.m. at Maquoketa City Hall. Schloz commented that citizens can file road petitions now or at the 5-year road plan hearing, no special form is necessary with only signatures with addresses are appreciated. Schloz commented about an email from Sam Shea on Schloz requesting accident data history from 2014 to 2018 on the bridge north of Preston. McDevitt inquired if there are any suggestions on how to improve the visibility of oncoming traffic. The secondary roads department will be checking the site distance and Schloz noted at the end of the bridge there is a canoe access and field entrance. The Board recognizes the bridge is narrow and may have a sight distance issue and directed Schloz to explore all options to alleviate any issues.

ATV Commission member Steve Tebbe and Chief Deputy Sheriff Steve Schroeder discussed with the board changing the current ATV resolution. Tebbe and Schroeder are suggesting the Board change the times from sun-up to an hour after sun-down to 4:00 a.m. and must cease by 10:00 p.m. They also are suggesting changing the type of ATV or off-road utility vehicle, the size of the engine and the weight of the vehicle. Maquoketa Mayor Don Schwenker addressed the Board and agrees with the changes to the resolution. The City of Maquoketa in November, 2019 opened up all city streets to the use of ATV/UTV's. Schwenker believes this brings in a lot of tourism into Jackson County and he anticipates the City of Maquoketa changing their paperwork to match the county. Chief of Police Lynn Schwager from the City of Bellevue agrees that matching the county resolution with the city resolution would be nice. He noted several items the City of Bellevue is recommending is not included in the county resolution. Schroeder and Schwager believe having set hours is easier for law enforcement to enforce. Schloz is in favor of the ATV/UTV resolution with having no time frame restrictions so they can be used if the county gravel roads are not usable in the spring and is not in favor of the 10:00 p.m. but an earlier time.

Motion Willey, second McDevitt to approve the changes on the ATV/UTV resolution as presented. Auditor Smith commented the resolution has not been prepared due to the uncertainty of the changes.

Motion Willey to withdraw the motion.

Motion Willey, second McDevitt to table the ATV/UTV until January 7, 2020.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the December 17, 2019 Board proceedings as written by Auditor Smith and the December 27, 2019 Special Board proceedings as written by Deputy Auditor Shelley Hoyer and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$253,980.43. Steines and Willey noted the expenses from Secondary Roads for completed and future road projects.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept and place on file the Jackson County Pioneer Cemetery Commission annual budget meeting minutes for the December 3, 2019 meeting.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class B Native Wine Permit with Sunday Sales for Irish Meadows Yarn Barn & Boutique effective October 22, 2019 through October 21, 2020.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #722-01-02-2020 approving support of creation of statistical boundaries of the Mississippi River Ports of Eastern Iowa and Western Illinois.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Chair signature on the easement to Black Hills Energy for the natural gas line to the Andrew Jackson Care Facility at 18720 250<sup>th</sup> Ave, Bellevue.

Aye: Willey, McDevitt, Steines

Deputy Auditor Hoyer addressed the board concerning the wording on the resolution for the bond election. Attorney Steve Nadel from the Ahlers & Cooney law firm who is representing Jackson County for this bond election is advising not changing the wording on the resolution. Jackson County had requested the terminology of the Jackson County Law Enforcement Center to be used on the resolution. After much discussion, the Board agreed to have the law firm present two resolutions for the Jackson County Sheriff's Office and Detention Center and the Jackson County Sheriff's Office and Jail.

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business.

Motion Willey, second McDevitt to designate the Bellevue Herald Leader, Maquoketa Sentinel Press and the Preston Times as the official county newspapers for calendar year 2020.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to appoint Mike Steines as Board Chair and Jack Willey as Vice Chair for calendar year 2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to appoint Larry McDevitt to the 7<sup>th</sup> Judicial Department of Corrections Board for 2020.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to appoint Jack Willey to the Jackson County Economic Alliance Board for calendar year 2020.

Aye: Willey, McDevitt, Steines

Discussion amongst the Board members ensued on the committee assignments they have and what happens at those meetings. They discussed the boat docks at Spruce Creek Park and at the Joinerville Park.

Motion Willey, second McDevitt to approve the Supervisor's Committee and Board Assignments list as presented with a copy of the list in the Supervisor's office.

Aye: Willey, McDevitt, Steines

McDevitt questioned the lack of members from other counties and agencies who are never present at meetings. He noted several members not from Jackson County who do not attend the 7<sup>th</sup> Judicial Department of Corrections meetings. Steines and Willey told McDevitt to have the Chair of the committee send a letter noting the absence of the member and maybe have someone else appointed. Steines also asked about an invoice the 911 Board received from Secondary Roads on the cost of moving

a building for a communication equipment. No decision was made by the Board on this invoice. Willey discussed the issues with the Mental Health Region and the process moving forward. Willey asked about the EMS Advisory Council progress and Steines said that Attorney Davenport is reviewing the paperwork and will return to the Board with her opinion.

Motion by Willey, second McDevitt to adjourn the meeting at 10:15 a.m. until the next board meeting on January 7, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

January 7, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval a Class “D” residential driveway permit for John Gansen in section 21 of Otter Creek Township on the north side of the Bellevue-Cascade Rd.

Motion Willey, second McDevitt to approve the Class “D” residential driveway permit for John Gansen as presented.

Aye: Willey, McDevitt, Steines

Schloz asked for permission to seek bids for county road rock with the contract starting March 2020 and ending February 2021. Schloz is requesting the rock gradation not be changed for this bid letting. Steines inquired about the testing of the road rock to know what the gradation of the rock is. Schloz discussed what determines the maximum and minimum gradations are at the time of testing.

Motion Willey, second McDevitt to approve Schloz seeking bids for county road rock with the contracts starting March 2020 to February 2021.

Aye: Willey, McDevitt, Steines

Schloz discussed seeking quotes to remove the build-up of trees under the highway bridge north of Spragueville by the bridge pilings located on 387<sup>th</sup> Ave, Spragueville. Schloz has received one quote for \$11,000 for the removal and is asking the board for direction moving forward. The board questioned if the Secondary Road crew could burn the trees but Schloz said they do not have the equipment necessary to remove the debris. Schloz was directed to seek more quotes for this project and return to the board once those quotes have been received.

Schloz asked for permission to seek quotes for uniforms for the shop foreman and mechanic for a three-year contract.

Motion McDevitt, second Willey to approve Schloz seeking quotes for uniforms for the shop foreman and mechanic.

Aye: Willey, McDevitt, Steines

Schloz confirmed February 19<sup>th</sup> at Maquoketa City Hall at 7:00 pm for the public hearing on the 5-year Road Program.

Schloz discussed a letter received from a citizen requesting the County give priority status for snow removal of the road where they live during snow emergencies and normal maintenance. Ana Dacquist addressed the board with her concerns for her children and is requesting the county give 298<sup>th</sup> St priority for the road her family lives on. Schloz commented Ordinance #127 section 5 defines what emergencies are and what happens and who declares an emergency after 5:00 p.m. Schloz said during normal working hours when radio dispatch notifies the Secondary Roads Department of an emergency, the road crew diverts to assist in the situation. Schloz did call the University of Iowa to confirm if this is a valid request. Schloz indicated if the Board directs his department to go outside the scope of the Ordinance, he is requesting a vote by the Board to confirm the Board’s intent. Dacquist commented she has spoken to Schloz on the phone and felt he was unprofessional and insensitive when addressing her. Schloz defended himself that there are other serious illnesses and situations to consider and he does not have the ability to change the ordinance as requested by individual citizens. Steines asked Road Superintendent Roger Mueller what

time the road grader normally goes by this residence and how can that route can be changed. Mueller commented the road grader from the Bellevue shop maintains this road and normally arrives around 11:00 a.m. to noon. Willey commented he believes this route should be reversed to get to this property first. Steines commented the county will do the best we can to accommodate her situation and directed Schloz and Mueller to look at the routes for the best option. McDevitt asked if they have a tractor to open up their own driveway and Dacquisto confirmed they do.

Motion Willey, second McDevitt to put the request into a written statement with the Secondary Road crew accommodating the situation.

Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin addressed the Board concerning a new position at the Penrose Annex. Chapin drafted a proposed job description for the position of Confidential Secretary with this person reporting to Mental Health Coordinator Lynn Bopes. This position would assist Veterans Affairs, Mental Health and General Assistance offices. The Board directed Chapin to return next week to approve the job description with work hours and pay to be discussed.

Deputy Sheriff Terry Roling spoke about his concerns regarding the changes to the ATV Resolution. He is concerned about the change to a later time and would like the time not to change. Roling spoke to 5 mayors concerning the change and of that 4 of them suggested not changing the time. Roling feels more hours of darkness is a safety issue and is concerned for all vehicles on the travelled roadway. Willey commented that judging the one hour after sunset is hard to determine and would like the time to be 9:00 p.m. Roger Michels from the City of Bellevue is concerned about the end of night time and wishing the county would add more regulations into the ATV resolution. Chief Deputy Steve Schroeder again feels this is a trial basis and will be reporting back to the Supervisors with any issues. Becki Chapin spoke about going to a local restaurant and having to leave due to the time constraints. McDevitt understands both sides of the issues but is willing to change it.

Motion McDevitt, second by Steines who vacated the chair to approve Resolution #723-01-07-2020 adopting the All-Terrain Vehicles and Off-Road Utility Vehicle as recorded in Resolution Book Four, pages 240 and 241 changing the time to 4:00 a.m. until 10 p.m., weight limits and engine size.

Aye: McDevitt, Steines

Nay: Willey

Willey commented that he is concerned about the safety of the riders and vehicles with this later time.

Steines understands his concerns but the amount of people that are out riding and the impact of tourism on Jackson County he is willing to try the change and have the ATV Commission report back to the Board in May.

Willey introduced Todd Noack who is the Executive Director of Life Connections Peer Recovery Services and from Rhonda's House is DeWitt. He gave an overview of what Peer Recovery Services and Peer Respite Services does in our community. From October 2018 until yesterday they have served 105 people at the Peer Respite House a/k/a Rhonda's House in DeWitt which accommodates 3 people up to a 7 day stay. They also run an after-hours wellness recovery center which is open during the week from 5:00 p.m. until 10:00 a.m. and on Saturday and Sunday from noon until 5:00 p.m.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the January 2, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$159,242.26.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of December, 2019 in the amount of \$46,296.25.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a Class "C" Liquor License with outdoor service and Sunday Sales to Maquoketa Country Club, 17961 33<sup>rd</sup> St, Maquoketa effective March 6, 2020 to March 5, 2021.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to open the public hearing for the FY2020 Budget Amendment as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to close the public hearing for the FY2020 Budget Amendment as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #724-01-07-2020 for the Amendment to the County Budget for Fiscal Year 2019/2020 as recorded in Resolution Book #4, page 242.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to the County Budget for Fiscal Year 2019/2020 and forward to the State.

Aye: Willey, McDevitt, Steines

Roger Keil, a Watchmen from the Green Island Drainage District, addressed the board with his concerns if anyone had contacted the board to use property owned by the district. A new railroad bridge is being built and Keil felt the company building the bridge was utilizing drainage district land. The board has had no contact from the company asking for permission and the board directed Keil to speak to the Sheriff's office on this matter. Keil also noted the company had placed rock in the ditch so they could cross over to the project and now they are in the process of retrieving the rock from the ditch which he feels is wrong.

Recess the meeting.

Reconvene the meeting with Executive Assistant LuAnn Goeke to review the Board calendar and county business.

Motion Willey, second McDevitt to approve the reappointment of Ryan Kilburg to the Jackson County Economic Alliance Board for a one-year term ending December 31, 2020.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the reappointments of James Karabin, Roger Stewart and Don Wentworth to the Jackson County Historic Preservation Commission each for a three-year term ending December 31, 2022.

Aye: Willey, McDevitt, Steines

Willey spoke of the Operation New View meeting he attended. The interim Director is leaving at the end of the month and he went over the budget with Willey and the transition timeframe to the potential new company. A meeting has been scheduled with all supervisors in all three counties and the City of Dubuque to discuss the debt issue which will need to be resolved before October 1<sup>st</sup>. Steines informed the board of the letter received from Imagine The Possibilities, LLC of them closing the recycling facility later this year. The Waste Authority Board has been in contact with other vendors to resolve this situation. The board discussed the jail advisory meeting with the ad hoc committee from last night as to the direction the Board needs to go to pass a jail bond vote. Roger Keil returned to the Board with no resolution to the issues. Steines said when he has time, he will drive down to the area and take a look at the issues.

Motion by Willey, second McDevitt to adjourn the meeting at 10:36 a.m. until the next board meeting on January 14, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

January 14, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval a Class “D” field entrance permit for Dennis Bradley in section 30 of Prairie Springs Township on the north side of 317<sup>th</sup> St.

Motion Willey, second Steines to approve the Class “D” field entrance permit for Dennis Bradley as presented.

Aye: Willey, McDevitt, Steines

Schloz solicited quotes for the removal of the brush pile under the highway bridge north of Spragueville by the bridge pilings located on 387<sup>th</sup> Ave, Spragueville. Schloz presented bids from S2 Construction for \$11,000 and Dunn Construction for \$8,800 to remove the debris. Schloz discussed if the debris could be burned and it can with the remaining ashes needing to be removed by the contractor. Steines inquired if this project has a deadline and Schloz said it does not but they may want to do it when the ground is frozen. Discussion ensued on the opening of the bids and if this project was advertised or not. Auditor Smith suggested bids or quotes be opened in public with possibly not awarding the bids until the following week to allow for review by all affected departments.

Motion Willey, second McDevitt to approve the quote from Dunn Construction for \$8,800 to remove the debris under the 387<sup>th</sup> Ave bridge north of Spragueville.

Aye: Willey, McDevitt, Steines

Candy Bradley, wife of Steve Bradley who is a candidate for State Representative in the 58<sup>th</sup> District, spoke about her husband’s credentials and is asking if the board has any questions or concerns to take back to Steve. The board thanked her for her time with no further discussion.

Human Resource Administrator Becki Chapin is seeking approval to increase the hours of the Veterans Affairs Assistant to 30 hours per week effective January 7, 2020.

Motion McDevitt, second Willey to approve increasing the hours of the Veterans Affairs Assistant to 30 hours per week.

Aye: Willey, McDevitt, Steines

Chapin also discussed a new position for a Confidential Secretary in the Penrose Annex for the Mental Health Department, Veterans Affairs and General Assistance. Chapin is asking for the approval of the job description, the internal posting and advertising in the local newspapers with applications being accepted until January 31, 2020.

Motion Willey, second McDevitt to approve the job description, postings and advertisements for the position of Confidential Secretary for the Mental Health Department, Veterans Affairs and General Assistance office.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the January 7, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept and place on file the minutes of the Jackson County Municipal Association, Crime Stoppers and Joint Emergency Commission from November 19, 2019.

Aye: Willey, McDevitt, Steines

Auditor Smith inquired how the Board would like to proceed for the payment of the bills for the Together We Build Project. Dean Engel presented an invoice from the Schnoor Bonifazi Engineering & Surveying firm for the land surveying of the proposed site. The Board felt the Together We Build Committee should be in charge of the expenses since the money is not being held by the county and no further oversight is necessary.

Smith discussed the filing deadline for the Board to call for a special bond election on March 3<sup>rd</sup> for the proposed Jackson County Sheriff’s Office and Jail. Willey feels the better time to have this election would be in September instead of March. He feels some of the issues which were brought up last week need to be addressed before trying for another passage of the bond. Steines indicated he is also against the election in March and would like to make sure of the size of the jail along with the classifications. McDevitt feels by postponing the election it only increases the overall cost of the project. Willey feels

there is a considerable amount of questions and concerns with the project. The consensus of the board was to table the request for holding a special election in March.

Roger Keil, a watchman in the Green Island Drainage District, questioned Steines on the issues with the rock being placed and subsequently being picked up for the new railroad bridge. Steines did view the project and talked to the foreman of the bridge project. He was told that by contract the contractor has to remove the rock which was placed to form a road for the project. Keil feels the drainage district owns approximately 160' of property along this area and the contractor building the bridge did not have permission to use nor place the rock in this area.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business. Goeke presented the resignation of Jean Davidsaver from the Jackson County Zoning Board of Adjustment.

Motion Willey, second McDevitt to accept the resignation from the Jackson County Zoning Board of Adjustment. The Board extends their appreciation to Jean Davidsaver on her years of service.

Aye: Willey, McDevitt, Steines

Goeke presented an application from Abigail Schueller to fill out the remaining term of Davidsaver which expires May 6, 2021.

Motion McDevitt, second Willey to appoint Abigail Schueller to fill out the unexpired term of Davidsaver. Steines inquired about her serving on the Jackson County Board of Review and questions if this is a conflict of interest? The Board asked for guidance from the County Attorney to make sure if this or is not a conflict.

Motion Willey, second McDevitt to table the motion until more information is obtained.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene with motion Willey, second McDevitt to take the prior motion off the table and take action on the previous motion.

Aye: Willey, McDevitt, Steines

Previous motion by McDevitt, second Willey to appoint Abigail Schueller to fill out the unexpired term to the Jackson County Zoning Board of Adjustment.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Zoning Administrator Ben Kober to update the board on his department. He updated the board concerning the nuisance complaints for Matt Lee and Lee and Shannon Lutton in Green Island. Kober spoke about the animals running loose and an issue with an electrical pole with a meter on it which supplies power to the Lutton residence. Steines instructed Kober to make sure he follows up with this notice so this situation is taken care of. Alliant Energy is the power company involved and they have indicated this pole is not owned by their company. There is some confusion between the homeowner and the power company as far as who's electrical pole it is and who put the electric meter on the pole. Kober updated the board on the Delarm property with no significant changes being made on the property.

Recess the meeting.

Reconvene the meeting with a motion by Willey, second McDevitt to adjourn the meeting at 11:05 a.m. until the next board meeting on January 21, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

January 21, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval an underground/utility construction permit for Alliant Energy in sections 3 & 4 of Maquoketa Township to replace line insulators & cross arms with 4 new poles being added along Hwy 62 on 92<sup>nd</sup> St, Maquoketa.

Motion McDevitt, second Willey to approve the underground/utility construction permit for Alliant Energy as presented.

Aye: Willey, McDevitt, Steines

Schloz reminded the board of the bid openings for road rock and the Sterling shed and Ordinance #291 are scheduled for action next week. Schloz reminded citizens the secondary road crews do not spread salt on rural gravel roads.

Drug Free Communities Grant Project Coordinator Julia Furne requested the board authorize the chair to sign the grant paperwork.

Motion Willey, second McDevitt to approve the chair signing the Drug-Free Communities Support Program (DFC) Continuation Application Eligibility Certification Checklist.

Aye: Willey, McDevitt, Steines

Baldwin City Clerk Carrie Browne requested a three-month extension for FY2019 RCTP project in the amount of \$12,286. This is a sidewalk project which has been delayed due to weather and they anticipate the project being done on time but may need the extension if not.

Motion McDevitt, second Willey to approve a three-month extension to the City of Baldwin on FY2019 RCTP project until September 1, 2020.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the January 14, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$293,479.95.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the renewal of a Class "C" Liquor License with outdoor services and Sunday sales to Spruce Harbor Inn, Inc at 30597 400<sup>th</sup> Ave, Bellevue effective February 5, 2020 through February 4, 2021.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Board signing Resolution #726-01-21-2020 for the first half interfund operating transfer for Fiscal Year 2019/2020 in the sum of \$577,500 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective January 21, 2020.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober discussed the construction evaluation (Master Matrix) resolution.

The board discussed what the Master Matrix means and how many animals are allowed in a confinement. The board directed Kober to contact the DNR to verify if these confinement areas have a permit. Steines asked when Kober has time, he should check on these confinement buildings to see if they are in compliance.

Motion Willey, second McDevitt to approve and authorize the chair signing Resolution #725-01-21-2020 which sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure.

Aye: Willey, McDevitt, Steines

County Treasurer Beth Gerlach presented the Treasurer's Semi-Annual report from July 1, 2019 to December 31, 2019. The Treasurer's cash balance as of December 31, 2019 was \$12,565,632.13.

Motion Willey, second McDevitt to accept and authorize the publication of the County Treasurer's Semi-Annual Report from July 1, 2019 to December 31, 2019 as presented by County Treasurer Beth Gerlach.



Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve the reappointment of Pam DeMoss to the Jackson County Board of Health for a three-year term ending December 31, 2022.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to authorize the chair signing the proclamation of calendar year 2020, as the 19<sup>th</sup> Amendment Centennial Commemoration, and call upon the people of Jackson County, Iowa, to join their fellow citizens across the United States in recognizing and participating in this special observance.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to authorize the chair signing the proclamation of School Choice Week from January 26 to February 1, 2020 and call this observance to the attention of all our citizens.

Aye: Willey, McDevitt, Steines

Motion by McDevitt, second Willey to adjourn the meeting at 9:56 a.m. until the next board meeting on January 28, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

January 28, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Motion McDevitt, second Willey to open the public hearing on proposed Ordinance #291 to establish speed limits on Mill Creek Rd and High Bridge Rd.

Aye: Willey, McDevitt, Steines

County Engineer Clark Schloz presented and recommends for approval an ordinance to establish the speed limit of 35 mph on High Bridge Rd from the intersection with 343<sup>rd</sup> Ave to 2000 feet west of the intersection of 343<sup>rd</sup> Ave and High Bridge Rd in section 4 of Tete Des Morts Township. He is also recommending to establish the speed limit of 35 mph on Mill Creek Rd from the intersection of 274<sup>th</sup> St to the intersection of 289<sup>th</sup> St, said road being located in section 6 of Bellevue Township. Schloz nor the board received any written or oral comments on this proposed change.

Motion Willey, second McDevitt to close the public hearing on proposed Ordinance #291.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Chair signing Ordinance #291 establishing the speed limits on portions of High Bridge Rd and Mill Creek Rd as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval a utility/underground construction permit for Maquoketa Valley Electric Cooperative to put back a utility line which was removed for the bridge replacement project in section 24 of Perry Township on 297<sup>th</sup> Ave.

Motion McDevitt, second Willey to approve the underground/utility construction permit for Maquoketa Valley Electric Cooperative as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval the final pay voucher for project BROS-SWAP-CO49(73)—SE-49 for \$13,201.57 for the 297<sup>th</sup> Ave bridge replacement.

Motion McDevitt, second Willey to approve the final pay voucher of the 297<sup>th</sup> Ave bridge project as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith opened the road rock bids. Bids were received from Bellevue Sand and Gravel - Springbrook quarry for \$4.84 per ton and Bellevue, LaMotte, St Donatus, Morehead and Veach quarries each for \$6.60 per ton. River City Stone - Bernard and Rubie quarries each for \$6.75 per ton. Wendling Quarries – Delmar, Preston and Weise quarries each for \$5.00 per ton; Andrew, Arensdorf, Bellevue, Decker, Iron Hill, Joinerville, Rowan and Teeds Grove quarries at \$7.00 per ton and Eden Valley, Frost and Maquoketa quarries at \$7.50 per ton. Preston Ready Mix – Elwood/Yeager, Grant and Johnson quarries each at \$6.60 per ton. No action taken at this time with the Engineer’s office reviewing the bids as presented and will return to the Board with a recommendation.

Auditor Smith opened the bids for the Sterling Shed. Bids were received from Tri-State Building Corporation/Dale Junk for \$136,711.11; Robert Strait Construction for \$141,432.82; G.L. Stockham & Son, Inc for \$179,842.00; Clinton Engineering Co Inc for \$244,188.00 and Dave River/Gary Dunne Construction for \$132,450.00. No action taken at this time with the Engineer’s office reviewing the bids as presented and will return to the Board with a recommendation. Dave Stockham asked for a clarification on the bids concerning the roof pitch, storage area above the restroom, ridge vent or gable end vent, doors and thickness of the steel with the grade of paint being used. Schloz commented about his concern from bidder’s lack of contacting his office prior to the bid opening when questions arise on the plan specifications.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the January 21, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve handwritten warrants for Access Systems for the Mental Health Department’s copier maintenance for \$36.97; Amazon Capital Services for two printers for DHS for \$337.80; for Conservation’s US Cellular bill for \$47.48; and rewrite a stolen warrant to Primrose Oil Company for lubricant for \$1,049.50.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the renewal of a Class “C” Liquor License with outdoor services and Sunday sales to Obie’s at 3610 173<sup>rd</sup> Ave, Maquoketa effective March 1, 2020 through February 28, 2021.

Aye: Willey, McDevitt, Steines

Auditor Smith recommends establishing the Jackson County Human Resource Department. This will allow Human Resource Administrator Becki Chapin the authority to establish a department for uniformity of the hiring process and employees who leave county employment. This will also streamline all of the expenses for both of these processes. All Board members concurred on this recommendation and Chapin will inform all department heads of this change.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Willey gave an overview of the Eastern Iowa MH/DS Region meeting. Muscatine County will continue to be part of this Region until June 30, 2020. Willey also gave an update on what’s happening with Operation New View, Limestone Bluffs RC & D and Early Childhood Iowa.

Pioneer Cemetery Commission members Ed McDermott, Larry Ambrosy and JoAnn Caven updated the board on projects completed by the Commission. They discussed changes they would like to see adopted for rules and regulations of the pioneer cemeteries, a burial policy and requested office space at the courthouse. The board authorized Commission members to purchase a 3-rail fence at the Jackson County Home Cemetery from Backyard Vinyl for \$8,420 and various signs as needed. The board also authorized Commission members to work with the GIS department to use county equipment to locate grave/burial sites in Pioneer Cemeteries. The board requested the Commission review the proposed rules and regulations with the County Attorney and return at a later date for approval.

Motion by McDevitt, second Willey to adjourn the meeting at 10:22 a.m. until the next board meeting on February 4, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

February 4, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant Luann Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval an underground/utility construction permit for Maquoketa Valley Electric Cooperative in sections 16 & 21 of Otter Creek Township. This permit is to install fiber optic cable near 15499 Bellevue Cascade Road.

Motion McDevitt, second Willey to approve the underground/utility construction permit for Maquoketa Valley Electric Cooperative as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the final pay voucher for the 35<sup>th</sup> Street bridge project.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the low bid of \$132,450.00 from Garry Dunne Construction/Dave River Construction for the Sterling Shed project.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the road rock bids to Bellevue Sand and Gravel, River City Stone, Wendling Quarries and Preston Ready Mix as presented by Schloz. These bids are for 583.25 district miles with 75,822.5 base tons of rock for a total contracted amount of \$478,878.34 with an average unit price of \$6.07.

Aye: Willey, McDevitt, Steines

Auditor Smith opened two quotes received for shop uniforms and supplies. Aramark, Dubuque quoted \$125.78 a week for the first year, \$132.03 a week for the second year and \$138.57 a week for the third year. Phelps, USA, Muscatine quoted \$87.25 a week for the first year, \$93.43 a week for the second year and \$100.86 a week for the third year. No formal action taken with Schloz returning next week with a recommendation.

Motion Willey, second McDevitt to approve the awarding of contracts and the chair electronically signing for project BROS-SWAP-CO49(66)—FE-49 for the Mill Creek bridge project for \$327,863.76 to Dan Schroeder Construction and STBG-SWAP-CO49(79)—FG-49 for the Iron Bridge road project for \$1,337,361.47 to Mathy Construction.

Aye: Willey, McDevitt, Steines

Teresa Weinschenk, Preston City Clerk and David Heiar, Senior Advisor for Jackson County Economic Alliance, is requesting partnering with the county on a future Z34 road project. The City has done a temporary repair of the portion of the road in the city limits and would like to partner with the county for any future repair on Z34. The consensus of the Board is to be a good partner and will work with the city when the county proceeds with repairs.

Chris Meinecke, insurance agent from the Meinecke-Richards Insurance Agency, presented the FY2021 insurance renewal. The annual premium is \$191,064.60 which increased 4% from last year from the Iowa Community Assurance Pool.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the January 28, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$143,749.90.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, place on file and authorize chair signature on the County Recorder's Report of Fees collected for the month of January, 2020 in the amount of \$36,670.95.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve Resolution #726-02-04-2020 approving the Jackson County Supervisors signing the Brownfield Coalition Memorandum of Agreement and enter into the Brownfield Coalition.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey approving the chair signing the amendment, restatement and continuance of existing memorandum of agreement for the East Central Intergovernmental Association region.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober updated the board on his department. Willey inquired what is happening to the Delarm property. Kober stated he will check to see where the court case is and what's next.

Recess the meeting.

Reconvene the meeting with Maintenance Supervisor Marty Hudrlik who updated the board on his department. Repairs include the Care Facility boiler piping, new drinking fountain, installed the Penrose Annex sign, equipment repair, Treasurer's office wall repair, and repaired the jail gate.

Motion by Willey, second McDevitt to adjourn the meeting at 10:35 a.m. until the next board meeting on February 11, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

February 11, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Karen Rubel – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented the contracts from Bellevue Sand & Gravel, River City Stone, Wendling Quarries and Preston Ready Mix for 164,880 maximum tons of road rock.

Motion Willey, second McDevitt to approve and authorize the chair signing the contracts as presented by Schloz.

Aye: Willey, McDevitt, Steines

Schloz presented the bids for shop supplies and uniforms from Aramark Uniforms and Phelps Uniforms. Schloz noted a possible error from one company on the bid for roll towels. He presented an adjusted price per week deleting out the roll towels and cabinets. The current adjusted prices for Aramark are \$29.78 a week for the first year, \$31.24 for the second year and \$32.74 for the third year. The current adjusted prices for Phelps Uniforms are \$67.25 a week for the first year, \$72.47 for the second year and \$78.26 for the third year.

Motion Willey, second McDevitt to table action on awarding the uniform contracts at this time until more information can be obtained.

Aye: Willey, McDevitt, Steines

Joseph Brandenburg addressed the board requesting 300<sup>th</sup> Ave, Maquoketa be reclassified to a Class "C" road from his driveway north for approximately a mile. He spoke about illegal dumping of debris and understands that no maintenance will be done on this road. The board took no action at this meeting as it was not on the agenda.

City Manager Gerald Smith and Public Works Director Frank Ellenz from the City of Maquoketa addressed the board concerning the city and county partnering on a grant for a trail to the north side of the 200<sup>th</sup>

Ave bridge. The board took no action on the request and will have the County Attorney review the resolution the city is asking the county to sign.

Recess the meeting.

Reconvened the meeting with Human Resource Administrator Becki Chapin and Roger Shindell, Carosh Compliance Solutions who discussed HIPAA compliance and presented the contract for renewal. Shindell did an overview of what has been done and what will be done in regards to Jackson County being HIPAA compliant.

Motion Willey, second McDevitt to approve and authorize the chair signing the renewal from Carosh Compliance Solutions as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the February 4, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the February 4, 2020 meeting.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the renewal of a Class "C" Liquor License with outdoor service and Sunday sales to Bellevue Golf Club at 32292 395<sup>th</sup> Ave, Bellevue effective April 1, 2020 to March 31, 2021.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve publication in the three official county newspapers of the notice for the public hearing on the maximum possible tax levy to be included in the Fiscal Year 2021 County Budget with public hearing date set for March 3, 2020 at 10:00 a.m. in the boardroom at the courthouse.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve the Pioneer Cemetery Rules and Regulations as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept the resignation of Dr. Don Yanda from the Jackson County Conservation Board and thanked him for his service.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to appoint Michael K Griffin to the Jackson County Conservation board for a 5-year term.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober presented a two-lot minor subdivision for Muddy River Place in section 1 of Bellevue Township that does not need a public hearing for approval. The board requested Kober to find out if these buildings have any easements and utilities and to return to the board for approval.

Auditor Smith and the Board discussed the 2021 budget. Willey discussed the Iowa Workforce and the Mental Health region meeting he attended. Steines discussed the changes being made to the 911 system.

Motion by Willey, second McDevitt to adjourn the meeting at 10:45 a.m. until the next board meeting on February 18, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

February 18, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant Luann Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval the final pay voucher on project FM CO49(74)—55—49 for the Springbrook Road resurfacing.

Motion Willey, second McDevitt to approve the final pay voucher for the Springbrook Road project.

Aye: Willey, McDevitt, Steines

Schloz presented an easement from Maquoketa Valley Electric Cooperative for overhead electric service to the new Sterling shed at 4306 550<sup>th</sup> Ave, Miles in section 21 of Iowa Township.

Motion McDevitt, second Willey to approve the easement as presented to Maquoketa Valley Electric Cooperative.

Aye: Willey, McDevitt, Steines

Schloz presented the uniform quotes for approval and gave an overview of what was included in the quote. Two companies quoted the uniforms for two people at the Maquoketa Shop and shop towels. There was an error on the quote so they are not considering bathroom roll towels at this time. Maquoketa Shop mechanic Shawn Herr is an employee who the uniform is provided for and he commented how cutting torches and welding damages the uniforms.

Motion McDevitt, second Willey to approve the bid from Aramark Uniform for \$29.78 a week for the first year, \$31.24 a week for the second year and \$32.74 a week for the third year.

Aye: Willey, McDevitt, Steines

Schloz is requesting a date for a public hearing to reclassify a portion of 300<sup>th</sup> Ave, Maquoketa to a class “C” road designation.

Motion McDevitt, second Willey to set the public hearing date for March 17<sup>th</sup> at 9:00 a.m. to consider reclassifying a portion of 300<sup>th</sup> Ave to a class “C” road.

Aye: Willey, McDevitt, Steines

Steines questioned the claim from Gingerich Well Drilling because of the difference of the quote versus what is being billed. Schloz commented in order to get enough water pressure the well was drilled to a depth of 545 feet which is more than originally quoted.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the February 11, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$360,679.43.

Aye: Willey, McDevitt, Steines

Jackson County Historic Preservation Commission members Lee Karabin and Don Wentworth presented the annual Certified Local Government report for chair signature. They reviewed what is required of the commission, what projects they did this past year and what they would like to do in 2020. They also would like to partner with the county on Canton Church, Millrock School, Jackson County Insane Asylum and Big Mill Homestead should the county desire to rehabilitate any of these sites.

Motion Willey, second McDevitt to approve the chair signing the Certified Local Government report.

Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin presented a plan for cost savings on 42 devices owned by the county. This plan was submitted by US Cellular for a potential cost savings of \$6,436.68 per year. The board directed Chapin to gather more information and have a discussion with the Sheriff’s Office and move them to the First Responder Plan.

Zoning Administrator Ben Kober presented a copy of a resolution of a two-lot minor subdivision called Muddy River Place located in section one of Bellevue Township. Kober contacted the owner of the property and lot 1 will be annexed into the City of Bellevue and it does have city utilities. The board would like the owner of lot 2 to acquire a county rural 911 address.

Motion Willey, second McDevitt to approve the chair signing Resolution #728-02-18-2020 for a minor subdivision called Muddy River Place as presented in section one of Bellevue Township.

Aye: Willey, McDevitt, Steines

Kober presented a reconsideration of the nuisance from Matt Lee and Lee and Shannon Luton. Kober is requesting the reconsiderations be heard on March 3<sup>rd</sup> for both of these nuisances. The board approved the request from Kober for the reconsideration to be placed on the agenda.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Gerald Smith, City of Maquoketa Manager, joined the Board to discuss a resolution of support the City of Maquoketa is requesting from the county because they are applying for a grant for the South Main Street Trail Connector project.

Recess the meeting.

Reconvene the meeting with County Attorney Sara Davenport who reviewed the documents and suggests an agreement is more appropriate than a resolution. ECIA Director of Transportation Chandra Ravada was in attendance and concurs with Davenport that a letter of support signed by the board chair is more appropriate for this private grant.

Motion Willey, second McDevitt to prepare and have the chair sign a letter of agreement to support the City of Maquoketa of the South Main Street Trail Connector project.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to table any action on the resolution for the South Main Street Bridge project until more information can be obtained.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to reappoint the current members of the Eminent Domain Commission with terms expiring December 31, 2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to reappoint Dr Eric Petersen as the County Medical Examiner for two years expiring on December 31, 2021.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey not to include the county logo for the Jackson County Regional Health Center site redevelopment meeting flyer.

Aye: Willey, McDevitt, Steines

Chandra Ravada, ECIA Director of Transportation, addressed the board with a request for \$5,000 to support an RTA service improvement proposal. Ravada is also requesting funds from Delaware County and Dubuque County for the purpose of all counties decreasing the cost of rides, more options for parents and seniors and give everyone an equal opportunity to ride. The board took no action at this time but will consider the request.

Maintenance Supervisor Marty Hudrlik updated the board on his department.

Willey briefed the board on the changes being made to the merging of the Work Force Development regions. Steines talked about the Waste Authority meeting he attended and he is gathering information on rural recycling since Imagine The Possibilities, LLC will be ending recycling services on June 30, 2020. McDevitt and Willey both talked about the dissolution of Operation New View and the merger with HACAP. McDevitt spoke about the meeting for the Seventh Judicial District he attended. All board members discussed the need to meet with John Hansen from Midwest Consultants to discuss the jail project.

Motion by Willey, second McDevitt to adjourn the meeting at 10:55 a.m. until the next board meeting on February 25, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

February 19, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Engineer Clark Schloz and Assistant Engineer Mike Clausing; Cable – Karen Rubel.

Chair Steines opened the 5-year road meeting at 7:00 p.m. at Maquoketa City Hall.

Engineer Schloz gave an overview of the projects and expenses for the Secondary Roads Department and was accompanied by Mike Clausing to assist with the power point presentation.

Elaina Clark from Leisure Lake addressed the board first. The Leisure Lake Property Owners Association is requesting Leisure Lake Rd to 113<sup>th</sup> St be put on the 5-year road plan to be paved or repaired. They also are requesting a traffic count be done for at least 7 days on the Leisure Lake Rd. She spoke of the traffic coming to Leisure Lake or from a near-by hog confinement and surrounding areas who use this road a lot. She also talked about the potholes, the dust and the wash boarding of the road is very hazardous. She is requesting the county provide the dollar amount of money spent on repairing, grading and rocking on the Leisure Lake Rd.

Kory Kuhlman spoke about the maintenance of the road leading to the Bluff Lake Catfish Farm. ECIA did a traffic count of the road in September, 2019 and that shows Monday thru Thursday is an average of 47 cars a day. The ECIA traffic county average county from Friday, Saturday and Sunday is 233 a day. Steines understands the concerns that Kuhlman has but it all comes down to funding. Schloz said that that road gets more maintenance per mile than any other road in Jackson County. Kuhlman would like the county to do maintenance after 5:00 on Friday thru the weekend when the weather permits more maintenance. Steines told those in attendance that the county has added an additional \$200,000 to the rock budget next year. Willey said funding is an issue and the next year budget for rock is \$1.2 million. Kuhlman inquired about the frost boil that happened on the road. He felt what the county did was not enough and considers it a waste.

February 25, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward– Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval a farm entrance permit for Larry Troester in section 4 of Otter Creek Township on the north side of 283<sup>rd</sup> St. This entrance will require a hidden driveway sign as it does not meet the 500' site distance requirements.

Motion McDevitt, second Willey to approve the farm entrance permit for Larry Troester as presented.  
Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval two utility/underground construction permits from Windstream Communications in sections 20 and 29 in Bellevue Township to bore for fiber cable on 236<sup>th</sup> Street, 415<sup>th</sup> Street and 417<sup>th</sup> Street.

Motion Willey, second McDevitt to approve both utility/underground construction permits from Windstream Communications as presented.

Aye: Willey, McDevitt, Steines

Schloz discussed requests he and his employees have received from emergency responders to plow private drives during an emergency situation. The board felt the secondary roads department should assist the emergency responders when necessary and not to charge for those services in an emergency situation. Schloz was directed to return to the board with numbers as to how many of these situations have



occurred. The board also agreed that Schloz or the road superintendent should be notified when these situations happen.

Schloz is suggesting the final decision on the 5-year road plan be done by March 17, 2020. He believes this plan will need to be modified due to the potential of the Maquoketa bridge project on 200<sup>th</sup> Ave and other road projects.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the February 18, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the renewal of a Class “B” Native Wine Permit (WBN) with Sunday Sales to Jackson County Conservation at 18670 63<sup>rd</sup> St, Maquoketa effective May 1, 2020 to April 30, 2021.

Aye: Willey, McDevitt, Steines

County Attorney Sara Davenport joined the board to discuss preparing the request for proposal (RFP) for the rural recycling program. The board reviewed the current contract with Imagine the Possibilities, LLC as a guide for the RFP. The board directed Davenport to prepare an RFP to include providing for bins either by lease to own or owned by the contractor, picking up the bins at four sites including the disposal of the material, insurance requirements and a 3-5-year contract. Davenport will prepare the RFP and return to the Board for approval by March 20, 2020.

Auditor Smith reviewed the Board calendar and business. Willey updated the Board on the Mental Health Region meeting he attended where budgeting and cutting of services were discussed. At this time, the Region is moving forward with establishing a children’s mental health service.

Zoning Administrator Ben Kober updated the board on his department and discussed some pending legislation now being debated in the Iowa Legislature. Kober does not support these pending legislative bills and will be sending letters to Senator Koelker and Representative McKean to voice his opposition. Kober also informed the Board of a recent nuisance complaint he received in Green Island for a building that is deteriorating and will fall down on the neighboring property. He also received another nuisance in Green Island for a property which has an accumulation of debris.

GIS Specialist Heather Brusnahan and Engineer Schloz presented a preliminary map of all the bridges in Jackson County. This interactive map shows data pertaining to each bridge including the age, condition, traffic count and weight limits. This is a work in progress project with pictures and bridge inspection data along with weight restrictions yet to be completed. The Board was supportive of this project and can see other uses of this product which could be beneficial to the Engineer and Supervisor’s Offices.

Willey discussed the issues with parking at the Penrose Annex. The Board is looking at changing the policy as to who can and who cannot park in the parking lot at the Annex. Steines talked to John Hansen from Midwest Management Consultants and he will be here next week to discuss proposed changes to the potential new Jackson County Jail. Willey also discussed the meeting he attended concerning the possible changes and merger with Workforce Development.

Motion Willey, second McDevitt to adjourn the meeting at 10:59 a.m. until the next board meeting on March 3, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

March 3, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant Luann Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval a residential driveway permit in section 23 of Iowa Township for Jesse Kilburg on 50<sup>th</sup> St, Miles.

Motion McDevitt, second Willey to approve the residential driveway permit for Jesse Kilburg as presented.  
Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval a utility/underground construction permit for Maquoketa Valley Electric Cooperative in section 8 of Otter Creek Township on 129<sup>th</sup> Ave for a new power line and poles/anchors.

Motion McDevitt, second Willey to approve the utility/underground construction permit for Maquoketa Valley Electric Cooperative as presented.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the Engineer's Office to seek bids on FY2021 equipment purchases with bids due by March 31, 2020.  
Aye: Willey, McDevitt, Steines

Schloz reminded the board that decision needs to be finalized on the 5-year road plan by March 24<sup>th</sup>. Schloz anticipates changes to the 5-year road plan once the decision has been made on the 200<sup>th</sup> Ave bridge replacement.

Zoning Administrator Ben Kober requested the two reconsiderations of nuisance violations be delayed until 9:45 a.m. with the board agreeing to this postponement.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the February 25, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$224,800.34.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, place on file and authorize the chair signature on the County Recorder's Report of Fees collected for the month of February, 2020 in the amount of \$23,768.37.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to renew a Class "C" Liquor License with outdoor service and Sunday sales to Jimi B's, LLC, 21701 E Hill Dr, Bernard, effective March 13, 2020 to March 12, 2021.  
Aye: Willey, McDevitt, Steines

Motion McDevitt second Willey to approve a Class "C" Liquor License with outdoor service to Mooney Hollow Saloon, LLC, 12471 Highway 52, Miles, effective March 21, 2020 to November 20, 2020.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #729-03-03-2020 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, pages 247 and 248.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey approve and authorize Willey as the Chief Elected Official signing the Local Workforce Development Area Chief Elected Official Liability Agreement.  
Aye: Willey, McDevitt, Steines

Smith informed the board that Deputy Auditor Hoye has established a line item for the disbursement of \$5,000 to the Regional Transit Authority (RTA) as requested.

Motion McDevitt, second Willey to approve the chair signing a letter of support to the City of Maquoketa for an RPA8 grant for the South Main Street Trail Connector Project as presented.  
Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to appoint Mary Lou Johnson as the Fairfield Township Clerk and Ron Regenwether as Trustee for a four-year appointment expiring December 31, 2023 and Larry Helmle and

David Franzen as Trustees each for a two-year appointment expiring December 31, 2021. On behalf of the Board, Steines thanked Arlene Nolting for her years of service as Township Clerk.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Goeke advertising for the upcoming vacancy on the Veterans Affair Commission Board.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober re-joined the board to discuss property nuisance issues in Green Island. He did a slide show presentation of pictures he had taken on Lee and Shannon Luttons property from January 17<sup>th</sup> to March 2<sup>nd</sup>. A considerable amount of debris has been removed from the residence and Kober is suggesting the nuisance abatement be cancelled. The board stressed to the Luttons to continue keeping the property cleaned up to avoid any further action.

Motion Willey, second McDevitt to cancel and close any action on the nuisance abatement on the Lee and Shannon Lutton property as recommended by Kober.

Aye: Willey, McDevitt, Steines

Kober presented additional properties in Green Island that he took pictures of. Various complaints on issues of debris, buildings deteriorating, a structure that had a fire and abandoned vehicles parked on lots. Steines instructed Kober to follow up on the complaints and try and get the issues resolved.

Matt Lee from Green Island joined Kober and the Board to discuss the reconsideration of his nuisance abatement. Kober did a slide show presentation of pictures he had taken on January 14<sup>th</sup> and again on March 2<sup>nd</sup>. There is a considerable amount of debris on the property with some progress being shown. Willey would like Kober to visit the site soon to check on the status of the cleanup efforts. No action was taken today until Kober returns to the board with an update.

Open the public hearing on the Maximum Property Tax Resolution. Smith read Resolution #730-03-03-2020 which shows the Jackson County Board of Supervisors have considered the proposed FY2020/2021 county maximum property tax dollars for both General County Services and Rural County Services. The maximum property tax dollars for the General County Services is \$5,058,842.00 and \$2,200,980.00 for the Rural County Services. The Maximum Property tax dollars for the General County Services or the Rural County Services for FY2020/2021 does not include an increase of more than 102% from the Maximum Property tax dollars requested for FY2020/2021.

Willey expressed his appreciation to Auditor Smith and Deputy Auditor Hoye and his fellow board members for the time and effort given towards this budgeting process.

Motion Willey, second McDevitt to close the public hearing on the Maximum Property Tax Resolution.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #730-03-03-2020 of the Maximum Property Tax Resolution for the General County Services and the Rural County Services for FY2020/2021 as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the date of March 24, 2020 at 10:00 a.m. for the public hearing for the proposed FY2021 budget.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvened the meeting with Human Resource Administrator Becki Chapin to discuss changing the carrier for cell phone service to US Cellular for 42 devices owned by Jackson County. The savings will be approximately \$6,500.00 per year with the majority of the savings in the Sheriff's Office. This plan will also put the Sheriff's Office in the First Responder Plan when emergencies or a large influx of people are present.

Motion McDevitt, second Willey to approve changing to US Cellular for the cell phone service plan for all devices owned by Jackson County and putting the Sheriff's Office on the First Responder Plan.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Zoning Administrator Ben Kober who discussed a minor subdivision plat in section 29 of Maquoketa Township for board review. This is a 6.00 acre lot called Stockham Place owned by Diane Stockham. The board has no concerns for this subdivision and requested Kober return to the Board for final action.

Maintenance Supervisor Marty Hudrlik updated the board on his department. He installed two additional lights in the Secondary Roads Maintenance shed in Maquoketa, made a counter for the driver's license side of the Treasurer's office and additional work on the boiler at the Andrew Jackson Care Facility.

Motion by Willey, second McDevitt to adjourn the meeting at 10:46 a.m. until the next board meeting on March 10, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

March 10, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward– Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommends for approval a class "C" farm driveway permit for Bill Sieverding in section 24 of Tete Des Morts Township on the west side of 395<sup>th</sup> Ave.

Motion McDevitt, second Willey to approve the farm driveway permit for Bill Sieverding as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval day labor bridge quotes for two bridges from Jim Schroeder Construction for bridge TDM 2465 on 341<sup>st</sup> St for \$59,933 and VB 2193 on 45<sup>th</sup> St for \$52,510.

Motion Willey, second McDevitt to approve day labor bridge quotes for two bridges from Jim Schroeder Construction as presented.

Aye: Willey, McDevitt, Steines

Schloz is suggesting the final decision on the 5-year road plan to be done by March 17<sup>th</sup> or March 24<sup>th</sup>.

Schloz addressed the board with his concerns from a published letter to the editor written about his department. The board suggested Schloz send a rebuttal to the newspaper citing his concerns.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the March 3, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the March 4, 2020 meeting.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to accept the resignation of Ed McDermott as a Trustee of the Sabula Benefited Fire Department after 20 years of service.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #731-03-10-2020 reappointing Benefited Fire District Trustees for Andrew and Miles and Filling a Vacancy in Sabula as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to authorize Goeke advertising for the upcoming vacancy on the Historic Preservation Commission.

Aye: Willey, McDevitt, Steines

Bellevue City Administrator and Clerk Abbey Skrivseth is requesting a scope of change request for part of FY2019 RCTP contract. The Iowa Department of Transportation will be replacing the sidewalks adjacent to Highway 62 and Highway 52 instead of the City of Bellevue. The county has allocated \$12,714 for the grant with the city contributing \$4,086 with the project needing to be completed by June 30, 2020.

Motion McDevitt, second Willey to approve the scope of change request from the City of Bellevue for FY2019.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 9:43 a.m. until the next board meeting on March 17, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

March 17, 2020

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant Luann Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Steines opened the public hearing for the reclassification of a portion of 300<sup>th</sup> Ave to a class “C” road in sections 13 & 24 in Maquoketa Township and sections 19 & 18 in Fairfield Township.

Steve Brandenburg spoke in favor of the reclassification due to dumping of trash and illegal hunting. He approved the secondary roads department utilizing the residential and field entrances to turn equipment around. All board members have visited the area and agree on the action.

Motion Willey, second McDevitt to close the public hearing. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #732-03-17-2020 in Book 4 pages 250 and 251 reclassifying a portion of 300<sup>th</sup> Ave to a class “C” road in sections 13 & 24 of Maquoketa Township and sections 19 & 18 in Fairfield Township as recorded in Resolution b  
Aye: Willey, McDevitt, Steines

Engineer Schloz presented and recommends for approval a utility/underground construction permit for Charles Cornelius in section 17 of Jackson Township on 317<sup>th</sup> Ave to replace the overhead electrical service wire to an underground electrical line.

Motion McDevitt, second Willey to approve the utility/underground construction permit for Charles Cornelius as presented.  
Aye: Willey, McDevitt, Steines

Schloz discussed the 5-year road plan. A recent situation concerning a bridge on 188<sup>th</sup> St has prompted the board to possibly change the order of what year the bridges are to be replaced. Schloz will return to the board with an estimate for repair of the now closed bridge in question and not replacement.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the March 10, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$232,156.68.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a handwritten warrant to the Iowa Department of Public Health for \$71.23 for a check which was lost in the mail for vital records county security paper.  
Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve the chair signing the letter of support to Eastern Iowa Community College in their application for continued funding for Adult Education and Literacy Services.  
Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with County Attorney Sara Davenport to discuss the request for proposal for recycling services in rural Jackson County. Four locations at county sheds will have bins available for rural residents to drop off their recycling. The request for proposal will be sent out this week with the deadline to submit the proposal on April 10<sup>th</sup> and the board awarding the contract on April 28<sup>th</sup>.

Emergency Management Director Lyn Medinger and Sarah Hobbs from the Jackson/Clinton County Public Health Department addressed the board with an update on the COVID19 situation. They both suggested proper hand washing, stay home if you or your children do not feel well, no social gatherings of more than 10 people, call 2-1-1 for more information and stay calm!

Motion by Willey, second McDevitt to adjourn the meeting at 10:23 a.m. until the next board meeting on March 24, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

March 24, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward– Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented a proposal for the repair of the bridge on 188<sup>th</sup> St from Jim Schroder Construction, Inc for \$53,351.00. This is a temporary repair on the west abutment of the bridge which crosses over Lytle Creek. The bridge is currently on the 5-year road plan currently moved up to being replaced in fiscal year 2022. The action to approve the proposal will be tabled until next week to give the Supervisors time to consider the 5-year road plan projects.

Motion Willey, second McDevitt to table action on the 5-year road plan.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to award and authorize the chair electronically signing the contract to Mathy Construction for \$396,307.97 for project STBG-SWAP-CO49(80)—FG-49 387<sup>th</sup> Ave (Z20) as presented.

Aye: Willey, McDevitt, Steines

Schloz reminded the board that the FY 2021 equipment bids are due and will be opened next Tuesday.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the March 17, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve the recommendation from Dr Eric Petersen to appoint Jesse Budde and Raymond Ackerman as Medical Examiner Investigators for Jackson County and forward this information to the State Medical Examiner Office.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the changes to the by-laws of the Maquoketa River Watershed Management Authority Agreement Pursuant to Chapter 28E of the Iowa Code.

Aye: Willey, McDevitt, Steines

Chair Steines opened the public hearing at 10:00 a.m. on the proposed FY2021 budget.

Deputy Auditor Shelley Hoye joined the board to discuss the proposed budget. No comments have been received from the public either for or against the proposed budget. IT Director Bjorn Beck informed the board that McDevitt is having technical issues and is unable to comment at this time.

Motion Willey, second Steines who vacated the chair to close the public hearing on the proposed FY2021 budget.  
Aye: Willey, Steines

Motion Willey, second Steines who vacated the chair to approve accepting and placing on file the Compensation Board's recommended elected official compensation schedule for Fiscal Year 2020/2021.  
Aye: Willey, Steines

Motion Willey, second Steines who vacated the chair to approve Resolution #733-03-24-2020 certifying the Board of Supervisors approved salary adjustments for all elected officials for Fiscal Year 2020/2021 in Resolution Book Four Page 252.  
Aye: Willey, Steines

Motion Willey, second Steines who vacated the chair to approve Resolution #734-03-24-2020 adopting the Proposed Jackson County Budget for the Fiscal Year starting July 1, 2020 and ending June 30, 2021, including the reduced Compensation Board's salary recommendation from 5% to 3% as approved in Resolution #733-03-24-2020 in Resolution Book Four Pages 253 & 254.  
Aye: Willey, Steines

Motion Willey, second Steines who vacated the chair to approve and authorize Chair Steines to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2020 through June 30, 2021 and direct Auditor Smith to file all required forms with the Iowa Department of Management as required by law.  
Aye: Willey, Steines

Emergency Management Director Lyn Medinger updated the board on the COVID-19 crisis.

Motion Willey, second Steines to adjourn the meeting at 10:22 a.m. until the next board meeting on March 31, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa,  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

March 31, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith opened the FY2021 equipment bids. Bids from various companies were opened for one motor grader, two tandem dump bodies, one 4 x 4 extended cab pickup and two tandem axle trucks. No action was taken at this time with Schloz returning to the board with a recommendation.

Schloz presented two utility/underground construction permits from Maquoketa Valley Electric Cooperative in sections 18 & 19 of Washington Township and in section 28 of Washington Township on 133<sup>rd</sup> St. and one from Miles Cooperative Telephone Association in sections 14 & 15 of Iowa Township from 64<sup>th</sup> St. from 550<sup>th</sup> Ave. to 57092 64<sup>th</sup> St.

Motion Willey, second McDevitt to approve the utility/underground construction permits for Maquoketa Valley Electric Cooperative and one from Miles Cooperative Telephone Association as presented.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to reject the proposal from Jim Schroder Construction, Inc for \$53,351.00 for the repair of the bridge on 188<sup>th</sup> St. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept the 5-year road plan as presented by Schloz. The 188<sup>th</sup> St bridge replacement was moved up to the 2021 program, moved the 475<sup>th</sup> Ave bridge down to 2022, adding Z40 road project with Clinton County to 2022, moving the 208<sup>th</sup> St bridge down to 2022 and adding the South Main St bridge to 2022. Aye: Willey, McDevitt, Steines

Steines questioned Schloz on people who have removed rock from the roads and use it for their private property. Those individuals who do that commit a crime and can be punished.

Auditor Smith presented county business.

Motion Willey second McDevitt to approve the minutes of the March 24, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$306,274.07. Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin discussed the assistant engineer position. The board directed Steines to reach out to the board of another county to inquire about the potential of sharing the cost of an assistant engineer with Jackson County.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Willey updated the board on the mental health region meeting he attended along with the changes. He also informed the board on the changes with Iowa Workforce Development and the merger of Operation New View with HACAP. Steines will contact John Hansen from Midwest Construction Consultants on an update of how the jail plans are progressing.

Motion McDevitt, second Willey to go into closed session per Iowa Code 21.5(1)(i) for an employee evaluation. Aye: Willey, McDevitt, Steines

Reconvene the meeting after the closed session with Emergency Management Director Lyn Medinger to update the board on the COVID-19 crisis. He is requesting board approval to apply for a Community Block Grant to cover the costs which have incurred due to the COVID-19 crisis.

Motion McDevitt, second Willey to approve Medinger applying for emergency funding for a Community Block Grant to cover the costs associated with this crisis. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 11:33 a.m. until the next board meeting on April 7, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa, Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

April 7, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer Clark Schloz presented two quotes received for a new motor grader with the trade-in of a CAT 140H (County No. 4034). Altorfer, Inc bid \$232,465.00 and Martin Equipment bid \$247,750.00. Schloz is recommending the bid from Altorfer, Inc be accepted.



Motion McDevitt, second Willey to accept the bid from Altorfer, Inc. for a new motor grader.

Aye: Willey, McDevitt, Steines

Schloz presented four bids for two tandem axle truck with trading in a Freightliner MC 106 (County No. 3093) and a Freightliner M2 108SD (County No. 3126). Thompson Truck & Trailer bid \$169,400.00 for two International trucks, Quad City Peterbilt, Inc. bid \$183,594 for two Peterbilt trucks, Truck Country bid \$162,336.00 for two Western Star trucks, Twin Bridges Mack bid \$185,520.00 for two Mack trucks with MHC Inc. not bidding. Schloz is recommending the bid from Truck Country be accepted.

Motion Willey, second McDevitt to accept the bid from Truck Country for two Western Star trucks.

Aye: Willey, McDevitt, Steines

Schloz presented three bids for two tandem dump bodies with attachments. Henderson Truck Equipment bid \$153,940.00 for two Munibody boxes, Monroe Truck Equipment bid \$144,912.00 for two Monroe RDS boxes and Bonnell Industries bid \$162,000.00 for two Bonnell boxes. Schloz is recommending the bid from Monroe Truck Equipment be accepted.

Motion Willey, second McDevitt to accept the bid from Monroe Truck Equipment for two tandem dump bodies.

Aye: Willey, McDevitt, Steines

Schloz presented four bids for a 4 x 4 extended cab pickup truck with trading in a GMC 1500 (County No. 2103). Rotman Motor Co. bid \$25,518.00 for a GMC, Brad Deery Motor bid \$26,689.00 for a Ford, Brad Deery Motors bid \$24,255.00 for a Dodge, Brad Deery Motor bid \$25,523.00 for a Chevy and Till's Chevrolet did not bid. Schloz is recommending the bid from Brad Deery Motor for a Dodge be accepted.

Motion McDevitt, second Willey to accept the bid from Brad Deery Motor for a Dodge 4 x 4 extended cab pickup.

Aye: Willey, McDevitt, Steines

Schloz presented Resolution #735-04-07-2020 to establish a bridge weight restriction on Jackson County bridges determined to be inadequate for two-lane legal loads. Jackson County has 55 bridges that vehicle and load limits need to be established and signs erected advising of the permissible maximum weights thereof on the bridges listed.

Motion Willey, second McDevitt to approve Resolution #735-04-07-2020 to establish weight restrictions on Jackson County bridges.

Aye: Willey, McDevitt, Steines

Auditor Smith opened the bids for pavement marking. KAMLine Hwy Marking bid \$116,391.86, Iowa Plains Signing bid \$164,506.87 and Vogel Traffic Marking did not bid. Schloz will return next week with a recommendation.

Smith opened the bids for random crack sealing. Denco Highway bid \$97,854.40, Kluesner Construction bid \$91,316.00 and Manatts bid \$63,452.80. Schloz will return next week with a recommendation.

Schloz discussed issues with vandalism on road signs in the county. People have either pulled the signs out of the ground or shot them with a gun. This is a punishable offense should the person or persons be caught and could be liable if an accident happened. The board and Schloz encourage those individuals who are destroying county property to stop before an accident happens.

Adrian Holmes from Bolton & Menk, Inc. representing the City of Maquoketa, joined the board to discuss two temporary easements for the Platt Street reconstruction project. The first easement is located on the Courthouse property and the second easement is at the Penrose Annex. He also discussed installing improvements of a trash receptacle and a bench on the east side of the Courthouse which would require a permanent easement. Auditor Smith discussed the handicap parking issues on S. 2<sup>nd</sup> Street. With the bump outs proposed on the street and the curb cut for handicap accessibility, the Board is concerned with the safety to the citizens coming to the Courthouse.

Motion McDevitt, second Willey to approve the chair signing two temporary easements to the City of Maquoketa for the Platt Street Reconstruction project.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the March 31, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to renew a Class “B” Native Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales to SNK Gas & Food, LLC at 18820 Bellevue Cascade Rd., Zwingle effective April 15, 2020 to April 14, 2021. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Board signing Resolution #736-04-07-2020 for the annual budgeted interfund operating transfer for Fiscal Year 2019/2020 in the sum of \$25,000.00 from the General Basic Fund #01000 to the Secondary Road Fund #20000, effective April 7, 2020. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Board signing Resolution #737-04-07-2020 for the second half budgeted interfund operating transfer for Fiscal Year 2019/2020 in the sum of \$577,500.00 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective April 7, 2020. Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin discussed the Families First Coronavirus Paid Leave Provisional Policies. This policy will be in effect from April 1, 2020 to December 31, 2020 due to the COVID-19 crisis which allows for emergency paid sick leave to employees.

Motion Willey, second McDevitt to approve the Families First Coronavirus Paid Leave Provisional Policies as presented by Chapin. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Miranda Swafford, Interim Director Iowa Region 16 Workforce, discussed the future of Iowa Workforce Development. She gave an overview of the merger with another region, funding, board membership and hiring a fiscal agent for the new region.

Willey informed the board of a letter being received from Iowa Department of Human Services notifying them that Muscatine County has been reassigned back to the Eastern Iowa Mental Health Region.

Auditor Smith gave an overview of the June Primary election process. The Secretary of State’s office will be mailing out absentee ballot requests to all active registered voters in the State of Iowa. Smith is encouraging all voters to vote by mail due to the COVID-19 crisis.

Motion Willey, second McDevitt to adjourn the meeting at 10:17 a.m. until the next board meeting on April 14, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa, Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

April 14, 2020

Due to the COVID-19 pandemic and in accordance with the Governor’s Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz presented and recommends for approval a residential driveway permit for Julie Tarr in section 24 of Washington Township on 489<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve the residential driveway permit to Julie Tarr as presented. Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval a utility/underground construction permit to Maquoketa Valley Electric Cooperative in sections 8, 9, 15 & 16 in Tete Des Morts Township on 370<sup>th</sup> St. to rebuild/relocate an existing power line.

Motion McDevitt, second Willey to approve the utility/underground construction permit to Maquoketa Valley Electric Cooperative as presented. Aye: Willey, McDevitt, Steines

Schloz presented the paint striping bids from KAMLine Highway Markings for \$116,391.68 and Iowa Plains Signing for \$164,506.86. with Vogel Traffic Services not bidding. Schloz recommends for approval the quote from KAMLine Highway Markings.

Motion McDevitt, second Willey to approve the bid from KAMLine Highway Markings as presented. Aye: Willey, McDevitt, Steines

Schloz presented the random crack sealing bids from Manatt's, Inc. for \$63,452.80, Denco Highway Construction for \$97,854.40 and Kluesner Construction, Inc. for \$91,316.00. Schloz recommends for approval the bid from Manatt's, Inc.

Motion Willey, second McDevitt to approve the bid from Manatt's, Inc. as presented. Aye: Willey, McDevitt, Steines

Schloz is seeking permission to send out a request for proposal for the 188<sup>th</sup> St. bridge design. Schloz discussed the timeline necessary to design the bridge, get all the appropriate inspections done and for the state to review and approve the design plans for this project in order for it to be bid in March, 2021. Schloz believes if the board does not make a decision on sending out the request for proposal for the bridge design that he will not take responsibility if this bridge project is delayed or not completed in calendar year 2021. Jackson County has advertised for the position of assistant county engineer but no decision on the hiring has been made.

Motion Willey, second McDevitt to table the request for the Engineer's office sending out the request for proposal for the 188<sup>th</sup> St. bridge design for two weeks. Aye: Willey, McDevitt, Steines

Schloz informed the board of people removing the barricades on the bridge on the Iron Bridge Road. He also said that seven signs have recently been run over. The board advised Schloz to check into installing cameras in certain areas for purposes of catching whoever is doing the damage to signs or barricades. This is a criminal act and can be punishable by a fine and liable should anyone be injured due to the removal of the signs.

Jackson County Revolving Loan Fund member Roger Stewart, David Heiar and Nic Hockenberry from Jackson County Economic Alliance and Matt Specht from East Central Intergovernmental Association joined the board to discuss using the revolving loan fund for emergency business assistance during this COVID19 crisis. After discussing all issues with financing with the COVID19 crisis, no request for funds are being made and no decision being made at this time for emergency business assistance from the revolving loan fund. They also discussed an emergency fund being administered by the Jackson County Community Foundation which will support those citizens who are need of assistance during this COVID19 crisis.

Human Resource Administrator Becki Chapin discussed the fiscal year 2021 health insurance renewal rates with the board. Chapin and Smith compared the current health insurance rates to the proposed renewal rates and then comparing the savings by selecting another option. Chapin is recommending the county change from option #6 and renewing with option #7 for a savings in premiums.

Motion Willey, second McDevitt to approve the Wellmark insurance renewal rates for Iowa Community Trust (ICT) Option #7 as presented and authorize Becki Chapin to sign the health insurance renewal through the ICT, including the SISCO Service Agreement for FY21 and including all required compliance paperwork. Aye: Willey, McDevitt, Steines

Nathan Summers, Vice President from D.A. Davidson, discussed with the board how his company can assist the county with being a municipal financial advisor for the jail project. Summers provided a 30-page report for board review concerning different options for financing. The board took no action at this time but requested Summers approach the City of Maquoketa on a Joint Authority Lease Revenue Bond which is allowed by Chapter 346 of the Code of Iowa. McDevitt inquired what the fee would be to have Summers represent Jackson County and he estimated \$17,000 to \$20,000 if the County does General Obligation Bonds and if they would pursue the Joint Authority with the City then the fee would be \$30,000 to \$35,000.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the April 7, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$262,797.24.

Aye: Willey, McDevitt, Steines

Smith discussed the deadline to receive the request for proposal for recycling services in rural Jackson County was April 10<sup>th</sup>. The Auditor's Office only received one proposal which was from Dittmer Recycling, Inc. Smith opened up the proposal from Dittmer with the board awarding the contract on April 28<sup>th</sup>. Dittmer quoted the pick up of the Preston bin at \$275 per haul, Bellevue bin at \$200 per haul, Otter Creek bin at \$150 per haul and Iron Hill bin at \$200 per haul. Dittmer proposed a rental of 40 yard recycle containers for \$500 per month for 5 bins and a tipping fee of \$40.00 per ton for commingled recycling.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business. Goeke presented the annual noxious weed control resolution for Board approval.

Motion McDevitt, second Willey to approve Resolution #738-04-14-2020 as presented notifying property owners in Jackson County of the requirements and process to destroy noxious weeds.

Aye: Willey, McDevitt, Steines

Willey updated the board of a conference call concerning the Iowa Workforce Development Region Board with the changes being done and the timeline of the merger that he participated in. Willey indicated this was a good meeting while accomplishing everything necessary to get the merger done on time.

Motion Willey, second McDevitt to adjourn the meeting at 10:42 a.m. until the next board meeting on April 21, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

April 21, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz presented and recommends for approval three driveway permits. Rodney & Sherry Schnoor in section 22 of Farmers Creek Township on the north side of 150<sup>th</sup> St. for a residential permit, Phil Tabor in section 16 of Monmouth Township on the west side of 50<sup>th</sup> Ave. for a field permit and Larry McMurray in section 28 of Perry Township on the north side of 117<sup>th</sup> St. for a field permit.

Motion McDevitt, second Willey to approve the three residential driveway permits for Rodney & Sherry Schnoor, Phil Tabor and Larry McMurray as presented.

Aye: Willey, McDevitt, Steines

Schloz discussed a request from the Secondary road union employees to go to a 10 hour a day 4-day work week from June 1st to September 4<sup>th</sup>. Schloz and the Board do not support this request for a 4-day work week. The board did not honor the request last year and feels the citizens of the county are better served with a 5-day work week.

Motion Willey, second McDevitt to deny the request from the Secondary road union employees for a 4-day work week as presented by Schloz.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the April 14, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the publication notice of the FY2020 budget amendment hearing set for May 12, 2020 at 10:00 a.m. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Willey discussed the Mental Health Region meeting he attended. The budget has been submitted to the State but questions still remain concerning the funding for the Children’s Health program.

John Hansen, Jr, President of Midwest Construction Consultants and Rick Weidner from Architectural Services, Inc. presented an overview of the proposed jail. Hansen presented the inmate analysis, design and estimates for a 30-bed facility. The daily population averaged 12 inmates per day with the average stay being 13.23 days per inmate. Hansen presented an estimate of probable cost for a 30-bed facility with 8 classifications for \$6,161,762.00. This cost does not include a conference/training room or the exterior metal building for evidence storage. He also estimated the costs to finish the cells in the upper level on the west and east end at \$343,304. Another option Hansen presented for consideration was for the conference/training room at a cost of \$139,627.00. He also estimated the cost for the exterior metal building for evidence storage around \$90,000. No decision was made at this time with the Board exploring all options for a new jail.

Motion Willey, second McDevitt to adjourn the meeting at 10:33 a.m. until the next board meeting on April 28, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

April 28, 2020

Due to the COVID-19 pandemic and in accordance with the Governor’s Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only. Due to an area wide internet outage by Mediacom, this meeting was taped via a tape recorder and done using a call-in phone procedure.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz presented and recommends for approval a field driveway permit for Roger Stewart in section 20 of Fairfield Township on the east side of 317<sup>th</sup> Ave.

Motion McDevitt, second Willey to approve the field driveway permit to Roger Stewart as presented. Aye: Willey, McDevitt, Steines

Schloz presented and is seeking approval for quotes received for steel to be used for day labor bridges. O’Brien Steel Service quoted \$36,294.60 and Oden Enterprises quoted \$36,597.72.

Motion Willey, second McDevitt to approve the quote from O’Brien Steel Services for \$36,294.60 as presented. Aye: Willey, McDevitt, Steines

Schloz presented and is seeking approval for quotes received for lumber to be used for day labor bridges. Wheeler Lumber quoted \$59,174.65 and Ovel Forest Products quoted \$56,517.50.

Motion McDevitt second Willey to approve the quote from Ovel Forest Products for \$56,517.50. as presented. Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the April 21, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor’s office to issue warrants and the publication of the claims listing in the amount of \$171,478.75.

Aye: Willey, McDevitt, Steines

Smith presented for discussion and possible action on the awarding of the proposal from Dittmer Recycling, Inc. for the rural recycling bins. Jackson County only received one proposal for the rural recycling bins. If Jackson County desired to enter into a longer-term contract, Dittmer will lower the bin rate per month to \$372 instead of \$500 and sign a 5-year contract. All board members agreed this was in the best interest of the rural citizens of Jackson County. The quoted price per area is the Preston bin at \$275 per haul, Bellevue bin at \$200 per haul, Otter Creek bin at \$150 per haul and Iron Hill bin at \$200 per haul. This proposal is for a 40-yard container and a tipping fee of \$40.00 per ton for commingled recycling.

Motion Willey, second McDevitt to authorize the chair signing the contract to Dittmer Recycling, Inc. for a 5-year contract.  
Aye: Willey, McDevitt, Steines

Smith presented for discussion and possible action on the purchase of property at 146 Jacobsen Drive, Maquoketa. Jackson County entered into a binding contract to purchase this property on October 14, 2019. This is a 2.75-acre parcel owned by Spiegel Family Realty Company Iowa, LLC with a purchase price of \$75,000 with the funds to pay for this property from the General Fund for the proposed jail site.

Motion McDevitt, second Willey to purchase the property from Spiegel Family Realty Company Iowa, LLC for \$75,000.  
Aye: Willey, McDevitt, Steines

Smith informed the board of a Memorandum of Understanding she entered into with the Clinton County Auditor's Office that we would assist each other in times of crisis and to recognize the benefit of mutual collaboration in elections. This support that we could give each other is in the best interest of the voters of Jackson and Clinton Counties.

Human Resource Administrator Becki Chapin discussed a 28E agreement for engineering services between Jackson County and Buchanan County. This agreement between the two counties would require Jackson County to reimburse 40 percent of the compensation package for an employee to do design and inspection services, including other related assistant engineer services as mutually agreed upon. This is an ongoing discussion between the two counties with no agreement being made at this time.

Chapin also informed the board of her recent telephone meeting for loss control between the Iowa Community Assurance Pool (ICAP) representative with her and Goeke. Overall, Jackson County has a good rating for insurance premiums and they encourage us to continue with safety meetings and practice safety in the workplace.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve a firework permit from Leisure Lake Property Owners Association to set off fireworks on the Leisure Lake dam on July 3, 2020 at dusk with a rain date of July 11, 2020.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the reappointment of Kathy Seyfert on the Eastern Iowa Regional Housing Authority Commission with her term expiring August 31, 2021.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:11 a.m. until the next board meeting on May 5, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

May 5, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Board of Supervisor members from Buchanan County present via Zoom were Gary Gissel; Donald Shonka and Clayton Ohrt; Buchanan County Auditor Cindy Gosse; Buchanan County Engineer Brian Keierleber; and Buchanan County Assistant County Engineer Alex Davis joined today's meeting to discuss a 28E agreement. The purpose of the meeting today was to discuss Jackson and Buchanan Counties to enter into a 28E agreement for one-year for Alex Davis be appointed as a Jackson County Assistant Engineer. This agreement will require Jackson County to reimburse Buchanan County forty (40) percent of the compensation package for design and inspection services, including other related assistant engineer services as mutually agreed upon. This agreement may be terminated at any time with the terminating party giving ninety (90) day's written notice. The annual salary for Davis will be \$105,000 with Jackson County reimbursing Buchanan County forty (40) percent. This agreement would not be effective until July 1, 2020. Both counties have agreed to this 28E agreement and Buchanan County will be making any necessary changes to the agreement and submitting a copy for Jackson County's review and approval.

Engineer Schloz presented and recommends for approval a farm driveway permit for Christopher Nieland in section 2 of Van Buren Township on the west side of 470<sup>th</sup> Ave.

Motion McDevitt, second Willey to approve a farm driveway permit for Christopher Nieland as presented.  
Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval two utility/underground permits for Maquoketa Valley Electric Cooperative in sections 14 & 15 of Tete Des Morts Township on 370<sup>th</sup> St. to rebuild/relocate a power line on 345<sup>th</sup> Ave and 370<sup>th</sup> St. and also in section 29 of Van Buren Township to bore fiber optic cable under 418<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve two utility/underground permits for Maquoketa Valley Electric Cooperative as presented.  
Aye: Willey, McDevitt, Steines

Schloz request board approval to seek bids for 35,000 gallons of gasoline, 65,000 gallons #2 diesel fuel, 40,000 gallons winter blend diesel fuel and liquid propane (LP).

Motion McDevitt, second Willey to approve Schloz seeking bids for gasoline, #2 diesel fuel, winter blend and liquid propane (LP) fuel.  
Aye: Willey, McDevitt, Steines

Schloz is seeking awarding the bid for the bridge replacement on High Bridge Road project BROSCHBP-CO49(78)—GA-49. This is for a bridge bundling project with Scott County.

Motion, Willey, second McDevitt to approve the awarding of the bid for the High Bridge Road project as presented.  
Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the April 28, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept and place on file and authorize chair signature on the County Recorder's Report of Fees collected for the month of April, 2020 in the amount of \$26,827.41.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a renewal of a Class "B" Beer License with Living Quarters, Outdoor Service and Sunday Sales to Plum River Fault Line Golf, Inc. at 42998 45<sup>th</sup> St., Preston effective May 1, 2020 through April 30, 2021.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a renewal of a Class "B" Native Wine Permit with Sunday Sales to Jackson County Conservation at 18670 63<sup>rd</sup> St, Maquoketa effective May 1, 2020 through April 30, 2021.  
Aye: Willey, McDevitt, Steines

Motion Willey, second Steines due to McDevitt abstaining, to approve a Special Class "C" Liquor License, Class "B" Native Wine Permit, Living Quarters with Sunday Sales to The Oakland Mill LLC at 22095 Hwy 64, Maquoketa effective May 1, 2020 through April 30, 2021.  
Aye: Willey, Steines  
Abstain: McDevitt

Smith presented a Together We Build shared building agreement between Jackson County, Jackson County Fair Board and Jackson County Extension. This agreement outlines the responsibilities of each entity in regards to the maintenance of the building with Jackson County listed as the owner of the building and deed holder.

Motion Willey, second McDevitt to approve the chair signing the Together We Build shared building agreement as presented by Smith. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Board entered into a closed session per Iowa Code 21.5(1)(i).

Steines reconvened the meeting after the closed session.

Motion Willey, second McDevitt to table action on the personnel matter until May 8, 2020 at 12:30 p.m. for further discussion on this matter. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:40 a.m. until the next board meeting on May 8, 2020 at 12:30 p.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

May 8, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Human Resource Administrator Becki Chapin.

Meeting brought to order by Chair Steines at 12:39 p.m.

Motion Willey, second McDevitt to go into closed session per Iowa Code 21.5(1)(i) for a personnel matter. Aye: Willey, McDevitt, Steines

Steines reconvened the meeting after the closed session.

Motion Willey, second McDevitt to recess the meeting until 1:15 p.m. Aye: Willey, McDevitt, Steines

Steines reconvened the meeting.

Motion Willey, second McDevitt to table action until May 12, 2020 pending receipt of documentation by 4:30 p.m. on May 8, 2020. Aye: Willey, McDevitt, Steines

Steines adjourned the meeting at 1:36 p.m. until the next board meeting on May 12, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

May 12, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only. Due to an area wide internet outage by Mediacom, this meeting was taped via a tape recorder and done using a call-in phone procedure.



Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Kelly Gerlach, Maquoketa Sentinel Press.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz presented nothing to the board today that needed official action, he discussed ongoing road projects and how his office will operate when the Courthouse resumes normal hours. Steines inquired about the payment to Dunn Construction for the Sterling Shed project. Schloz approved the voucher from Dunn Construction to pay for the building material which was delivered to the job site but does not include labor. Steines also asked about the items that were requested for the budget amendment. Schloz will return to the board with an explanation.

Jackson County Revolving Loan Fund Chairperson Roger Stewart, Maquoketa Chamber Director Wendy McCartt, Matt Specht from East Central Intergovernmental Association (ECIA), Nic Hockenberry and Dave Heiar from Jackson County Economic Development joined the board to discuss a Jackson County Emergency Loan Program for Small Businesses Impacted by COVID-19. Steines commented that the County Attorney does not feel the Revolving Loan Fund (RLF) Committee has the authority to make these loans. They are seeking \$50,000 from the RLF as an unsecured loan per business with one (1) percent interest up to \$5,000 with a 6-month deferment and repayment starting six (6) months after the initial disbursement of funds to be paid back to the RLF within thirty-six (36) months. ECIA will be overseeing the loan program and will charge three (3) percent for services rendered.

Together We Build (TWB) Committee Chairman Dean Engel joined the board to discuss a \$400,000 loan from the Jackson County Revolving Loan Fund. The TWB Committee will be applying for a Community and Tourist Attraction (CAT) Grant and is seeking support and approval from the board. The TWB Committee has raised and/or has monetary commitments of \$1.7 million with the cost of the project at \$2.5 million. The remaining \$800,000 would be split between the CAT grant and a \$400,000 hold on the balance of the RLF. Jackson County two years ago pledged \$100,000 over a four (4) year period towards the cost of the project with two (2) installments already made. Matt Specht from ECIA indicated there will be no processing of the loan for this project; therefore there is no cost to the county.

Auditor Smith presented county business.

Motion Willey, second McDevitt to open the public hearing for the FY2020 budget amendment.

Aye: Willey, McDevitt, Steines

Schloz commented about the items listed in the budget amendment for his department. His department needed to replace a truck that was not cost efficient to repair, bridge inspections were not budgeted, material costs for the new Sterling shed and increased costs for office equipment.

Motion Willey, second McDevitt to close the public hearing for the FY2020 budget amendment.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #740-05-12-2020 for the Amendment to the County Budget for the Fiscal Year 2019/2020 as recorded in Resolution Book #4, page 261.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Chair signing the Record of Hearing and Determination on the Amendment to the County Budget for Fiscal Year 2019/2020 and forward to the State.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the minutes of the May 5, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$234,060.35.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a handwritten warrant to the United States Post Office for the Auditor Office's business reply postage account for \$5,000.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to proclaim May 2020 as National Historic Preservation Month, and call upon the people of Jackson County, Iowa, to join their fellow citizens across the United States in recognizing and participating in this special observance. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a firework permit from Tom & LuAnne Yearwood to set off fireworks on June 27, 2020 at dusk at 24103 Hwy 64, Maquoketa with a rain date of July 4, 2020. Aye: Willey, McDevitt, Steines

Willey gave an update on the Mental Health Region and Workforce Development meetings he has attended. He also discussed the Operation New View merger with HACAP and if additional funding will be necessary to eliminate the debt owed.

Goeke updated the board on a NEIA3A meeting she attended. The agency has expanded services for meals to people in need of food services with several restaurants in our area involved in this program.

Motion Willey, second McDevitt to adjourn the meeting at 10:42 a.m. until the next board meeting on May 19, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

May 14, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Karen Rubel – Maquoketa Access Channel.

Meeting brought to order by Chair Steines at 12:36 p.m.

Steines called County Attorney Davenport concerning the Revolving Loan Fund agreement. Davenport has not had time to draft any changes to the agreement.

Willey informed the board that the committee originally was requesting \$400,000 but now they are only requesting \$300,000 from the Revolving Loan Fund (RLF). The Together We Build (TWB) committee is applying for a \$500,000 Community Attraction and Tourism Grant (CAT) to assist them with the building project. This request for funding from the RLF is contingent upon the TWB committee receiving the CAT Grant.

Chairperson of the TWB Committee Dean Engel gave an overview of the request and the paperwork necessary to be submitted with the CAT Grant application. He indicated that the committee has been meeting monthly and have not stopped the fundraising efforts and Willey feels confident those efforts will be successful.

Auditor Smith asked what the total cost of this request will be. Matt Specht from East Central Intergovernmental Association (ECIA) said that there will be no fees associated from this request for these funds from the RLF.

The consensus of the board members was that they all felt this was a good project and good for the local community. They noted that when the building is completed, the building will be owned by Jackson County.

Motion McDevitt, second Willey to approve the request from the Together We Build Committee for \$300,000 at two (2) percent interest from the Revolving Loan Fund contingent upon the approval of the CAT Grant. The loan is to be paid in full 2 years from the date of the first withdrawal of the funds from the Jackson County Revolving Loan Fund. After further discussion, the original motion is amended by McDevitt to change the interest rate from two (2) percent interest to zero (0) percent interest.

Motion McDevitt, second Willey as amended to approve the request from the Together We Build Committee for \$300,000 at zero (0) percent interest from the Revolving Loan Fund with disbursement contingent on the approval of the CAT Grant. The loan is to be paid in full two (2) years from the date of the first withdrawal of the funds from the Jackson County Revolving Loan Fund.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 1:01 p.m. until the next board meeting on May 15, 2020 at 2:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor  
May 19, 2020

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present via Zoom: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

A moment of silence was observed for former Board of Supervisor member J.C. Engel and for Deputy Russ Long on the passing of his mother.

Engineer Schloz presented and recommends for approval a residential driveway permit for Josh Scheckel in section 27 on 375<sup>th</sup> Ave of Bellevue Township; a residential driveway permit for Mensingers Woodland Hills, Inc. in section 19 of Bellevue Township on Bellevue-Cascade Rd and a field entrance for Robert Hickson in section 26 of Otter Creek Township on 183<sup>rd</sup> Ave.

Motion McDevitt, second Willey to approve the three (3) driveway permits for Josh Scheckel, Mensingers Woodland Hills, Inc. and Robert Hickson as presented. Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval three (3) utility/underground construction permit for Alliant Energy in section 27 of Bellevue Township on 375<sup>th</sup> Ave for a new residence; Maquoketa Valley Electric Cooperative in sections 13, 23, 24 & 26 of Jackson Township for a directional bore; and Maquoketa Valley Electric Cooperative in sections 26 & 27 of Van Buren Township on 33<sup>rd</sup> St. for a directional bore.

Motion Willey, second McDevitt to approve three (3) utility/underground permits for Alliant Energy and Maquoketa Valley Electric Cooperative as presented. Aye: Willey, McDevitt, Steines

Schloz presented calcium chloride bids for 3,584 50-pound bags from Ossian, Inc for \$38,456.32/\$10.73 a bag, Knight Chemicals LLC for \$40,140.80/\$11.20 a bag and Jerico Services, Inc. for \$46,412.80/\$12.95 a bag. Binns & Stevens were sent a bid sheet but chose not to bid. Schloz recommends awarding the contract to Ossian, Inc. Steines questioned if this could be purchased in bulk instead of in the bag. Schloz commented that bags are necessary to assist in the unfreezing of pipes and there is no room at the Maquoketa Shop for the storage of a bulk container.

Motion Willey second McDevitt to approve the bid for calcium chloride from Ossian, Inc. for \$38,456.32/\$10.73 a bag as presented. Aye: Willey, McDevitt, Steines

Jackson County Revolving Loan Fund Chairperson Roger Stewart, Jackson County Economic Development Director Nic Hockenberry and Dave Heiar and Matt Specht from East Central Intergovernmental Association joined the board to discuss the amendment to the Revolving Loan Fund (RLF) agreement. This amendment to the RLF Plan would allow for Emergency Small Business Loans during a State of Public Emergency and to support local government programs that provide a public benefit. After discussing this draft amendment, the Board decided in New Article IV (B) that (f) is not necessary and the committee shall consist of five (5) members. Attorney Davenport joined the board and was asked about the application process. She advised the board they will need to establish how many members are on the committee, the application and how to process the applications.

Motion Willey, second McDevitt to approve the Amendment as presented with deleting item “f” from New Article IV (B) with the committee consisting of 5 members. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to designate \$50,000 from the Revolving Loan Fund to set up the Emergency Small Business Loans during State of Public Emergency and to appoint a five (5) member committee to review and process the applications. Aye: Willey, McDevitt  
Nay: Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the May 12 and May 14, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class “C” Liquor License with outdoor service and Sunday Sales to Bluff Lake at 9301 95<sup>th</sup> Ave, Maquoketa effective July 18, 2020 to July 17, 2021. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve the appointment of the 2020 ATV Committee as presented. Committee members are Steve Tebbe, Carrie Koelker, Skott Gent, Jayson Heiar, James Johnson, Andy McKean, Matt Notz, Chris Roling, Terry Roling, Don Schwenker, Mike Steines and Donald Yanda. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to table action on the lease for the softball fields with the City of Maquoketa until more information can be obtained. Aye: Willey, McDevitt, Steines

Willey updated the board on the meetings he attended. Early Childhood Iowa may see a 10-15% decrease in funding and the Mental Health Governing Board met yesterday. The Governing Board is in the process of hiring a youth coordinator with Lori Elam approved as the temporary coordinator. The Iowa Works State Board meeting approved the merger of Region 9 & Region 16 effective July 1, 2020.

Meeting recessed.

Meeting reconvened.

Next on the agenda is a closed session with Jason Palmer who is representing Jackson County and Deputy Steve Schroeder in the pending lawsuit with the Edwards family to discuss the pending litigation. Chair Steines called Palmer on the telephone. Palmer requested closed session per Iowa Code Section 21.5(c).

Motion Willey, second McDevitt to go into closed session per Iowa Code Section 21.5(c). Aye: Willey, McDevitt, Steines

Steines reconvened the meeting after the closed session with no action taken.

Motion Willey, second McDevitt to adjourn the meeting at 10:52 a.m. until the next board meeting on May 26, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

May 26, 2020

Due to the COVID-19 pandemic and in accordance with the Governor’s Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press, Theresa Hosch - KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Willey announced the death of former county employee Millie Kopp and a moment of silence was observed.

Schloz announced the opening of the gasoline, diesel fuel and liquid propane (LP) fuel bids.

Auditor Smith opened the bid from AgVantage FS, Inc. They did not bid on the gasoline, diesel fuel or biodiesel fuel but bid \$0.890 for 9,000 gallons of LP fuel. River Valley Energy bid \$0.341 for 35,000 gallons of ethanol blend gasoline, \$0.069 for 60,000 gallons No. 2 regular diesel fuel, \$0.109 for 40,000 gallons of winter blend diesel fuel, \$0.015 for 100,000 gallons of diesel fuel additive, \$0.069 for 60,000 gallons of No. 2 (B5) biodiesel fuel and \$0.999 for 9,000 gallons of LP fuel. No bid was received from Mulgrew Oil Co.

Motion Willey, second McDevitt to have the Engineer's Office review the fuel bids as presented and to return to the board with a recommendation.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval a driveway permit to Sierra Budde in section 5 of Maquoketa Township on 233<sup>rd</sup> Ave. on the west side.

Motion Willey, second McDevitt to approve the driveway permit to Sierra Budde as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the May 19, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$115,336.85.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a handwritten warrant to Quadient Finance USA for the Courthouse mail machine postage account for \$8,040.00.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Board to sign Resolution #741-05-26-2020 for the second half interfund operating transfer for Fiscal Year 2019/2020 in the sum of \$12,500 from the Historic Preservation Fund #29000 to the General Basic Fund #01000, effective May 26, 2020 as recorded in Resolution book 4, page 262.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Chair to sign the Certificate of Cost Allocation Plan for Fiscal Year 2019 with Cost Advisory Services to provide consulting services to recoup federal monies.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Willey spoke with several individuals asking if they were interested in being appointed to the Emergency Small Business Loan Program. They both indicated they were interested but do not have the time commitment if alot of applications are received. Steines wondered if anyone from the current Revolving Loan Committee would like to serve. Due to the holiday, no further contacts were made to any prospective committee members.

Motion Willey, second McDevitt to table action on appointing the 5-member committee to the Emergency Small Business Loan program.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Zoning Administrator Ben Kober to discuss the Ryan Brothers Pork expansion.

Motion McDevitt, second Willey to open the public hearing with Kober to discuss the Ryan Brothers Pork animal confinement expansion in section 23 of Butler Township at 24581 S Garryowen Rd. Kober gave a thorough overview of what they are proposing for this expansion. The Board discussed the concerns with manure, ventilation and location of the confinement in relation to the Leisure Lake subdivision. This confinement facility will potentially generate 535,680 gallons of manure a year.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to close the public hearing on the Ryan Brothers Pork animal confinement.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the application for expansion of Ryan Brothers Pork animal confinement as presented.

Aye: Willey, McDevitt, Steines

Human Resources Administrator Becki Chapin presented the 28E Agreement with Buchanan County for review concerning the sharing of an Assistant County Engineer. Buchanan County Board of Supervisors will be reviewing this agreement and must be approved by resolution of both Boards.

Motion McDevitt, second Willey to approve the 28E Agreement with Buchanan County and authorize Chapin to draft a resolution and correspond with Buchanan County Auditor for their approval.

Aye: Willey, McDevitt, Steines

Chapin presented the renewal of the County Engineer employment contract which expires June 30, 2020.

Willey commented he felt it was time to part ways with Schloz and McDevitt agreed and is concerned with how many deficient bridges are in Jackson County.

Motion Willey, second McDevitt not to renew the employment contract with County Engineer Clark Schloz with his last day of employment of June 30, 2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to authorize Chapin sending Schloz written notification of the termination of his contract.

Aye: Willey, McDevitt, Steines

Chapin is requesting board action on granting an extension of employee vacations and paid time off benefits.

She is asking for a 6-month extension of all employee vacations after their expiration date due to the COVID19 pandemic.

Motion McDevitt, second Willey to grant a 6-month extension of employee vacations and paid time off benefits after their expiration date as presented by Chapin.

Aye: Willey, McDevitt, Steines

Maquoketa City Manager Gerald Smith and Jackson County Fair Board Manager Lanny Simpson joined the board to discuss the lease at the softball fields. The board is inquiring about the language in the lease which states that the lessee and lessor agree to take great care to cordon off the playground areas from parked vehicles to ensure a safe distance from children who play in them. Smith felt with no barriers between children and the campers some safety issues are present. Simpson felt this issue exists for only 5 days during the Jackson County Fair and that installing a fence is not necessary. Everybody agreed that putting up caution tape or some form of rope or cord during fair time will correct this issue.

Motion Willey, second McDevitt to approve the 15-year lease agreement with the City of Maquoketa for the softball fields and authorize the Chair and Auditor signing the agreement as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:34 a.m. until the next board meeting on June 2, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

June 2, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz recommends the bid for gasoline, No. 2 regular diesel fuel, winter blend diesel fuel and additive be awarded to River Valley Energy. River Valley Energy bid \$0.341 for 35,000 gallons of ethanol blend gasoline, \$0.069 for 60,000 gallons No. 2 regular diesel fuel, \$0.109 for 40,000 gallons of winter blend diesel fuel, \$0.015 for 100,000 gallons of diesel fuel additive and \$0.069 for 60,000 gallons of No. 2 (B5)

biodiesel fuel for a total bid of \$21,935.00. He also noted Mulgrew Oil Co. did submit a bid but was received after the deadline.

Motion McDevitt, second Willey to award the contract to River Valley Energy as presented.

Aye: Willey, McDevitt, Steines

Schloz recommends the bid for liquid propane (LP) be awarded to AgVantage FS, Inc. for 9,000 gallons at \$0.890 per gallon.

Motion Willey, second McDevitt to award the contract for LP fuel to AgVantage FS, Inc. as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval two (2) utility/underground construction permits to Alliant Energy in section 1 of South Fork Township to replace poles and conductors from 182<sup>nd</sup> Ave to 91<sup>st</sup> St and CenturyLink in section 17 of Maquoketa Township on the south side of 35<sup>th</sup> St. to bore a new cable.

Motion McDevitt, second Willey to approve the two (2) utility/underground construction permits to Alliant Energy and CenturyLink as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval a field entrance permit for Charles Cornelius in section 17 of Jackson Township on 328<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve the field entrance permit to Charles Cornelius as presented.

Aye: Willey, McDevitt, Steines

Together We Build Steering Committee members Skott Gent and Will Cornelius discussed the purpose of the resolutions they are requesting the board consider signing. Both resolutions confirm the commitments the county has done for the Together We Build project.

Motion Willey, second McDevitt to authorize the chair signing Resolution #742-06-02-2020 recorded in Book 4 page 263 which supports the application for the Jackson County Fair Association Outreach Center Project applying for a \$500,000 Community Attraction and Tourism Grant (CAT) as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to authorize the chair signing Resolution #743-06-02-2020 recorded in Book 4 page 264 which states the County is providing \$100,000 in support of the new Outreach Center project with \$50,000 being paid already.

Aye: Willey, McDevitt, Steines

Mike Griffin and Bruce Fisher from the Jackson County Energy District discussed what their group is about. They gave an overview of what the Energy District does and they are part of the Midwest Renewable Energy Association. The Solar Group Buy Program makes it simple, easy and even more cost-effective to go solar. There is no cost and no risk to join this program and they are seeking an endorsement by the board. No action is being taken at this time and the board suggested a work session be scheduled for a presentation.

Human Resource Administrator Becki Chapin presented the employment contract for Coordinator of Disability Services Administrator Lynn Bopes for board review. Chapin said changes were necessary in the contract due to the county no longer having case management services and adding language in regards to the Eastern Iowa Mental Health and Disability Region.

Motion McDevitt, second Willey to approve the employment contract for Lynn Bopes as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the updated job description for Lynn Bopes as the Coordinator of Disability Services as presented.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Dave Heiar and Nic Hockenberry with the Jackson County Economic Development Commission joined the board to discuss appointing five (5) members to the Emergency Small Business Loan program board. Willey and Steines called citizens to inquire if they would be willing to serve on this board. Willey announced Kathy Till from Andrew, John Hoff from Bellevue, Patti Hoffmann from Preston, Roger Stewart representing the Revolving Loan Committee and Matt Specht from ECIA have agreed to serve. The board felt it was not necessary to appoint any alternates to this board.

Motion McDevitt, second Willey to approve Kathy Till, John Hoff, Patti Hoffmann, Roger Stewart and Matt Specht to serve on the Emergency Small Business Loan Program board.

Aye: Willey, McDevitt, Steines

Tom Devine with the Jackson County Tourism Association discussed the opening of the Jackson County Welcome Center in Sabula. The Jackson County Tourism Association is asking for guidance since this is a county owned building. After discussion, since most travelers do not stop at welcome centers for information but rather via the internet the board was comfortable with a July 1<sup>st</sup> opening. Steines and Willey believe a discussion with the Tourism Association needs to take place on the future of the Welcome Center building.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the May 26, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a handwritten warrant to the US Post Office for the Auditor's Office's business reply postage account for \$1,000.00.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept, place on file and authorize chair signature on the County Recorder's Report of Fees collected for the month of May, 2020 in the amount of \$47,348.15.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class "B" Beer Permit with outdoor service and Sunday Sales to Zwingle Recreation Association at 28461 194<sup>th</sup> Ave. effective June 1, 2020 to December 1, 2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:05 a.m. until the next board meeting on June 9, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

June 9, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press, Theresa Hosch - KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz presented and recommends for approval a residential driveway permit to David Elmegreen in section 9 of Prairie Springs Township on 239<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve the residential driveway permit to David Elmegreen as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval two (2) utility/underground construction permits to Alliant Energy in section 23 of South Fork Township on 173<sup>rd</sup> Ave, 37<sup>th</sup> Ave and 43<sup>rd</sup> St to upgrade the existing line and replace the overhead poles and in section 1 of Union Township to bore under 94<sup>th</sup> St to install new service.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve two (2) utility/underground construction permits to Alliant Energy as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval the contract to River Valley Energy for diesel fuel and gasoline.

Motion Willey, second McDevitt to authorize the Chair to sign the contract with River Valley Energy as presented.

Aye: Willey, McDevitt, Steines



Schloz informed the board about the new guard rail on Iron Bridge located on the Iron Bridge Road has been damaged. Schloz contacted the construction company who installed it to repair it and the county will be seeking payment of the damages from the insurance company of the individual who caused the damage. Schloz indicated the road south of Spragueville has been blacktopped and they are working on the handicap ramps at the intersections of the roads in Spragueville.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the June 2, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$228,572.69.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve SNK Gas & Food, LLC cigarette permit for Fiscal Year 2020/2021 as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Chair to sign the contract with Cost Advisory Services, Inc. to provide cost allocation services to Jackson County for a 3-year contract with an annual fee of \$4,125.00 as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #745-06-09-2020 for an interfund appropriations transfer in the sum of \$5,000.00 for FY2020 from the Information Technology budget to the Data Processing Budget as presented.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve a firework permit from Bellevue Golf Club, 32292 395<sup>th</sup> Ave, Bellevue to set off fireworks at dusk on July 3<sup>rd</sup> with a rain date of July 4<sup>th</sup>.

Aye: Willey, McDevitt, Steines

Lori Elam, CEO of the Eastern Iowa Mental Health Disability Services and Lynn Bopes, Coordinator of Disability Services, joined the board to discuss the amended 28E Agreement for the Eastern Iowa Mental Health Disability Services Region. This agreement between Cedar County, Clinton County, Jackson County, Muscatine County and Scott County is to determine the parties involved, the purpose and goals, terms, governance, members, staff, finances and the scope of the region.

Motion Willey, second McDevitt to approve the amended 28E agreement for the Eastern Iowa Mental Health Disability Services Region and authorize the Chair to sign as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented the official State of Iowa Abstract of Votes and the official Canvass of Election for the 2020 Primary Election. A total of 5,193 voters voted either at the polls on election day or via absentee prior to election day. Overall, Jackson County had a 35.39% turnout in 16 precincts and the absentee precinct. Smith also informed the board that the post-election audit was performed and the results for the 5<sup>th</sup> Precinct results are the same as what was reported on election night and those results have been submitted to the Iowa Secretary of State's office.

Motion McDevitt, second Willey to sign the official State of Iowa Abstract of Votes and the official Canvass of Election showing who received the most votes as follows: Democrat Theresa Greenfield and Republican Joni Ernst for District 1 U.S. Senator; Democrat Abby Finkenauer and Republican Ashley Hinson for U.S. Representative; Democrat Andy McKean and Republican Steven P Bradley for District 058 State Representative; No Candidate for Democrat and Republican Mike Steines for District 1 Board of Supervisors; No Candidate for Democrat and Republican Alisa Smith for County Auditor; Democrat Steven L Schroeder and Republican Brent J Kilburg for County Sheriff.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Mike Griffin and Bruce Fisher, members of the Jackson County Energy District who discussed the Jackson County Group Solar Buy program. The Jackson County Energy District is a local not for profit organization created to lead, implement and accelerate the locally owned clean energy transition. This group has partnered with Midwest Renewable Energy Association (MREA) who promotes

renewal energy through educational courses in solar PV, solar thermal and small wind. Fisher explained the different phases of the Group Solar Buy program and the overall process.

Motion McDevitt, second Willey to support the Jackson County Energy District and the Jackson County Group Buy program as presented.  
Aye: Willey, McDevitt, Steines

John Hansen, Jr., President of Midwest Construction Consultants and Rick Weidner from Architectural Service, Inc., reviewed the estimated operational costs and a 20-year taxpayer impact with the board. Hansen also did an inmate analysis, inmate housing projections, annual out-of-county housing transportation cost projections and estimated costs to house in our own facility.

Motion Willey, second McDevitt to adjourn the meeting at 11:19 a.m. until the next board meeting on June 16, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

June 16, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 1:00 p.m. and the pledge of allegiance was recited.

Schloz presented a letter received from a property owner on 525<sup>th</sup> Ave. concerning a bridge as a field entrance. This location of the bridge is not located on the right of way of the road therefore it is not a county bridge but owned by the adjoining landowner. McDevitt looked at the bridge which is sixteen (16) feet wide and thirty-two (32) feet long and determined there is some potential use for the material. He would like Schloz to contact the landowner and see what the potential is for the county obtaining the material and report back to the board with his findings.

Schloz presented and recommends for approval an updated oil spill contingency plan. This is necessary with the new Sterling shed being built and changes at the Springbrook shed and other changes in the sheds for Secondary Roads.

Motion Willey, second McDevitt to approve the updated oil spill contingency plan as presented by Schloz.  
Aye: Willey, McDevitt, Steines

Schloz presented the contract for Chair signature for liquid propane (LP) to AgVantage FS, Inc.

Motion McDevitt, second Willey for the Chair signing the contract for LP fuel to AgVantage FS, Inc. as presented.  
Aye: Willey, McDevitt, Steines

Schloz informed the board of an emergency permit he signed concerning a situation on 50<sup>th</sup> Ave, Baldwin for a septic field issue and will be bringing the permit to the board next week for approval.

Chief Deputy Sheriff Steve Schroeder joined the board to discuss the resignation of a part time jailer. He explained four people applied for the position but only one applicant does not have a full-time position. They are trying to modify the work schedule so two jailers are on at all times and trying to eliminate the possibilities of overtime.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the June 9, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the June 3, 2020 meeting.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a Class “C” Beer Permit to SNK Gas & Food, LLC at 18820 Bellevue Cascade Rd, Zwingle effective April 14, 2020 to April 13, 2021.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #745-06-16-2020 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, page 266.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober joined the board to discuss recent legislation. The change in the wording of this legislation will affect the appointments to the members of the Jackson County Planning & Zoning Board and Board of Adjustment. Members of the boards now must live in the rural area of the county and not in the urban area. This change in legislation will mean that one member of the Planning & Zoning Board and two members to the Board of Adjustment will need to be replaced due to residency issues. This legislation goes into effect on June 1<sup>st</sup> so new members will need to be appointed as soon as possible. Kober updated the board on nuisance violations in Green Island, 138<sup>th</sup> Ave, 117<sup>th</sup> St., 150<sup>th</sup> St. and was directed to send the appropriate notices of the violations.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

John Hansen, Jr., President, Midwest Construction Consultants (MCC) joined the board to discuss the estimated operational costs, the 20-year taxpayer impact and a projected actual cost to house inmates out of county. No formal decision has been made if a jail bond vote will take place on September 8, 2020 or March, 2021. The board will gather more information and make a decision.

Motion Willey, second McDevitt to adjourn the meeting at 2:43 p.m. until the next board meeting on June 23, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

June 23, 2020

Due to the COVID-19 pandemic and in accordance with the Governor’s Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press, Theresa Hosch - KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz presented and recommends for approval a right of way utility permit to SC Oberbreckling for Lonnie Carr on 50<sup>th</sup> Ave, Baldwin to complete an emergency repair.

Motion Willey, second McDevitt to approve the right of way utility permit to SC Oberbreckling as presented.

Aye: Willey, McDevitt, Steines

Schloz presented and recommends for approval a farm entrance permit to Kevin Carpenter in section 16 of Fairfield Township on 344<sup>th</sup> Ave, Preston.

Motion McDevitt, second Willey to approve the farm entrance permit to Kevin Carpenter as presented.

Aye: Willey, McDevitt, Steines

Steines inquired if Schloz had contacted the landowner concerning the bridge on 525<sup>th</sup> Ave. Schloz has not contacted the owner and McDevitt said that the Conservation Department may be able to use it on the Papke property.

Maquoketa City Manager Gerald Smith and Jim Harbaugh from Bolton & Menk joined the board to discuss a construction easement on West Platt St., Maquoketa. Harbaugh stated an eight (8)-foot permanent easement on the north side of the Courthouse is necessary for the relocation of the signal light and the widening of Platt St. The board also inquired about the curb cut on the north side of the Courthouse directly north of the front entrance doors are used as a loading dock not for parking. Both Smith and

Harbaugh felt the curb cut could be put back after the project is completed. The City of Maquoketa will also be placing and maintaining a trash receptacle and bench in the easement area. Smith and Harbaugh also discussed the bump outs on South 2<sup>nd</sup> St. on the east side of the courthouse and the issues with handicapped parking. The board expressed their concern for parking issues and handicapped accessibility and felt the bump outs would create more issues. McDevitt voiced his concern for the wording in the construction easement in regards to the fifty (50) years stipulation. After discussion, the consensus was to remove the stipulation with the city correcting and resubmitting the easement for board signature.

Motion Willey, second McDevitt to approve the construction easement to the City of Maquoketa with the changes as presented. Aye: Willey, McDevitt, Steines

Roger Stewart and Matt Specht, Jackson County Emergency Loan Committee presented two (2) loan applications for board review and discussion. Lock 12 Trading Company LLC, Bellevue and Marlee & Me Bar & Grill, Spragueville have applied and were approved from the committee for \$5,000 each from the Emergency Loan Program.

Motion McDevitt, second Willey to approve the Emergency Loan to Lock 12 Trading Company LLC and Marlee & Me bar & Grill for \$5,000 each as presented. Aye: Willey, McDevitt, Steines

Willey mentioned he was surprised only two (2) applications were received. The consensus of the board is to open up the applications process again for those needing assistance.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the June 16, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to table action on approving the claims as presented until further information can be obtained. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Chair signing Resolution #746-06-23-2020 placing a tax assessment of \$1,275 on property located at 9863 Caves Rd for a nuisance abatement performed on June 17, 2019. This was approved on June 25, 2019 but was rescinded. Aye: Willey, McDevitt, Steines

Deputy Auditor Shelley Hoye joined the board to answer questions concerning the claims to be paid. Steines inquired about the expenditure to the Health Department. Hoye explained this drug grant money needs to be expended in this fiscal year due to the authority of the drug grant being transferred to the Center for Disease Control.

Recess the meeting.

Reconvene the meeting with Ed McDermott, Veterans Affairs Commission member, called into the meeting to discuss the claims being submitted for payment today. The board questioned the claim from A & P Graphics & Signs, LLC for \$1,187.00 and Country Home Embroidery for \$2,495.00. McDermott indicated these expenses were from the State Allocation and are necessary for outreach to veterans and promoting the Veterans Affairs office. The annual veteran's dinner has been cancelled due to the COVID19 pandemic. Willey questioned why only \$31.00 out of a budgeted amount of \$8,750 was spent on general services to veteran's line items. McDermott commented there has been no veterans requesting assistance in those line items.

Becki Chapin, Human Resource Administrator, discussed the 28E agreement for sharing an Assistant County Engineer with Buchanan County. Both Buchanan County and Jackson County have reviewed the joint and mutual agreement for an expected one (1) year term with Alex Davis dedicating forty percent (40%) of his time and service to Jackson County. This agreement will become effective July 1, 2020.

Motion Willey, second McDevitt to approve the 28E agreement with Buchanan County for a shared Assistant County Engineer as presented and authorize the Chair signing the original when received from Buchanan County. Aye: Willey, McDevitt, Steines

Chapin presented a joint agreement between Clinton County and Jackson County for an Interim Engineer for services and coverage. Under this Agreement, effective July 1<sup>st</sup> Todd Kinney shall be the official Jackson County Engineer with this agreement expiring on December 31, 2020 or sooner if an engineer is hired by Jackson County.

Motion McDevitt, second Willey to approve a joint agreement between Clinton County and Jackson County for Interim Engineer services and coverage as presented and authorize Chair signature upon the original receipt of this agreement from Clinton County.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt approving Resolution #747-06-23-2020 authorizing the Clinton County Engineer to accept all Farm-to-Market and Federal or State Aid Construction Projects on behalf of the Jackson County Board of Supervisors beginning July 1, 2020 as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the public notice seeking applicants for the position of County Engineer and authorize Chapin to begin advertising for the position with minor changes.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt approving the County Engineer job description as presented by Chapin with minor changes.

Aye: Willey, McDevitt, Steines

The board also expressed their appreciation to Chapin for all her efforts and dedication in this matter.

Ryan Conley, Jackson County Emergency Medical Services Coordinator updated the board on his department. He has been busy with classes at the hospital; state inspectors are scheduled for August/September; an agreement with a pharmacy for the community paramedic program, skills verification; and submitting the Region 5a grant. Steines inquired if Conley would be able to assist Clinton County with the same service he does for Jackson County and Conley felt at this time he could assist them to become compliant. Steines will contact the chair of the Clinton County Board of Supervisors to see if an agreement for these services can be made.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve four (4) firework permits from Betty Miller, 3249 Hwy 62, Maquoketa on July 4<sup>th</sup>; Vanessa Cahill, 30979 12<sup>th</sup> St, Maquoketa on June 27<sup>th</sup>; Matthew Franzen, 36540 Hwy 64, Preston on July 4<sup>th</sup>; and Lynn Morehead, 5952 172<sup>nd</sup> Ave, Maquoketa on July 4<sup>th</sup> as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the Chair signing the expenses to date from Midwest Construction Consultants for the Together We Build project as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the lease extension until October 1, 2020 between Jackson County Board of Supervisors and Operation New View for a fifty (50) foot by one hundred (100) foot metal building located on the Jackson County Fairgrounds and known as the Jackson County Developmental Activity Center and authorize the Chair to sign as presented.

Aye: Willey, McDevitt, Steines

Heather Brusnahan, GIS Coordinator, explained to the board the claim for \$1,698.22. This was for a new laptop computer, plotter ink and miscellaneous supplies for the laptop. Brusnahan explained the laptop will be used next year when a summer intern is hired to work on projects in the rural areas and will be linked to a piece of equipment necessary to complete the job.

Motion Willey, second McDevitt to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$442,617.27. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 11:08 a.m. until the next board meeting on June 30, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

June 30, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Schloz had no official business before the board today. This was his last day of employment and he thanked previous and current employees, organizations and associations, universities and the Iowa Department of Transportation. The board thanked him for his 26 years of service and wished him well in his future endeavors.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the June 23, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a handwritten warrant to the State of Iowa for \$42,597.00 for the annual FY2019 audit expense and to Julie Furne for Drug Grant expense for Spanish language manuals for \$275.83.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #748-06-30-2020 for the Fiscal Year 2020/2021 appropriations by departments.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #749-06-30-2020 naming the County Officer's Bank Depositories for Fiscal Year 2020/2021 for the Recorder and Sheriff designated banks to deposit revenues held in their trust account.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #750-06-30-2020 naming Jackson County Bank Depositories for Fiscal Year 2020/2021, the financial institutions to be depositories for funds collected in the County Treasurer's Office.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #751-06-30-2020 for Designation of County Bank for Fiscal Year 2020/2021 designating Maquoketa State Bank for county warrants and payroll warrants.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #752-06-30-2020 for Issuing County Warrants and allowing the Auditor to issue warrants without prior approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #753-06-30-2020 for Interfund Operating Transfers authorizing the Auditor to periodically transfer sums from the general basic and rural services basic funds to the secondary roads fund during 2020/2021 budget year.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #754-06-30-2020 for Township Officials' Reimbursement with a compensation rate of \$20 per meeting and for clerks' bookwork of \$20 per month not to exceed \$240 per year.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #755-06-30-2020 for Payroll for Fiscal Year 2020/2021 and authorized publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey approving Rodger Schnoor to the Veterans Affairs Commission for a three (3) year term expiring June 30, 2023.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve firework permits to Zachary Scheibe, 13738 Hwy 64, Maquoketa on July 4<sup>th</sup>; Denise Clark, 24190 Hwy 64, Maquoketa on August 2<sup>nd</sup>; and Michael DeMoss, 21041 92<sup>nd</sup> St, Maquoketa on July 4<sup>th</sup> as presented.

Aye: Willey, McDevitt, Steines

Steines commented the rural recycling bins located at the county shops in Iron Hill, Otter Creek, Bellevue and Preston have been removed by Imagine the Possibilities. New rural recycling bins provided by Dittmer Recycling will be placed either today or tomorrow at the same county shops. Willey would like to see a recycling bin placed here in the City of Maquoketa for the benefit of rural citizens located within 5 miles of the city. The board will continue this discussion and will consider adding an extra bin in the future.

County Attorney Sara Davenport joined the board to discuss House File 2502 concerning firearms in the courthouse. Davenport said the only way for the county not to allow firearms in the courthouse is to have a metal detector at the one point of entry which would need to be staffed full-time. This would require hiring one additional employee to staff the detector for all hours of courthouse operation.

Motion Willey, second McDevitt to rescind Resolution #544-01-25-2011 prohibiting firearms or dangerous weapons on County property due to Governor Reynolds signing House File 2502 creating subsection 4 to Iowa Code section 724.28.  
Aye: Willey, McDevitt, Steines

Chandra Ravada, Transportation Director, ECIA discussed the Rural County Transportation Program (RCTP) projects for Fiscal Year 2021. The RCTP ranking committee reviewed the applications and assigned points to each project based on the scoring criteria. The committee recommends awarding \$25,000 to the City of LaMotte, \$20,941 to the City of Spragueville, \$19,577 to the City of Sabula and \$4,482 to the City of Bellevue for a total of \$70,000 to be allocated to these cities.

Motion Willey, second McDevitt to award the RCTP projects for Fiscal Year 2021 to City of LaMotte for \$25,000, City of Spragueville for \$20,941, City of Sabula for \$19,577 and City of Bellevue for \$4,482 as presented.  
Aye: Willey, McDevitt, Steines

Recorder Arlene Schauf joined the board to discuss safety and security concerns due to COVID19. She has requested a barrier be installed between customers and employees. Schauf gave an overview of the potential person to person contact they have to assist customers in all transactions with their office. The board recessed to the Recorder's office to review the project and possible solutions. The board reconvened in the boardroom with Willey wanting a cost estimate and time frame to complete the project. The board made no final decision with several options discussed with McDevitt and Maintenance Supervisor Marty Hudrlik devising a plan.

Motion Willey, second McDevitt to adjourn the meeting at 10:27 a.m. until the next board meeting on July 7, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

July 7, 2020

Due to the COVID-19 pandemic and in accordance with the Governor's Proclamation of Disaster Emergency on March 17, 2020, the Jackson County Board of Supervisors conducted their weekly board meeting by electronic means only.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the June 30, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$212,582.75. Steines inquired about the claim to Lovewell Fencing for the guard rail on Iron Bridge Road. The money for the repair has been received from the insurance company for the damages. Steines also questioned the claim to IIW Engineers & Surveyors, LLC for the expenses for the load rating on bridges. This claim is for contracted expenses

until the end of the calendar year. Assistant Engineer Mike Clausing spoke on the progress of the Sterling Shed. The heating will not be completed now due to the sand blasting of the liquid propane tank and the drilling of the new well will be over budget due to a deeper depth which was not anticipated. Deputy Auditor Shelley Hoye discussed the landfill assessment. The consensus of the board was to pay the claim and hold the check until the statement from the Waste Authority Agency is received.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept, place on file and authorize the Chair signing the County Recorder's Report of Fees collected for the month of June, 2020 in the amount of \$64,848.75.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the July 1, 2020 meeting.  
Aye: Willey, McDevitt, Steines

Mark Schneider, ECIA Community Development/Public Services Director joined the board to discuss the resolution authorizing Jackson County to accept responsibility for Eastern Iowa Regional Housing Authority Environmental Review Record. This is a five-year Capital Fund Program (CFP) contract to complete upgrades to its public housing units.

Motion Willey, second McDevitt to approve and authorize the Chair signing Resolution #757-07-07-2020 and the HUD Capital Funds Program-Eastern Iowa Regional Housing Authority Certification form as presented.  
Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to accept with regret the resignations of Bruce Droessler & Steve Paul from the Jackson County Zoning Board of Adjustment.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the appointment of David B Kendall with his term expiring on May 6, 2025 and Mike Nickeson with his term expiring on May 6, 2024 to the Jackson County Zoning Board of Adjustment as presented.  
Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober presented the final plat of Stockham Place in section 29 of Maquoketa Township on the east side of 223<sup>rd</sup> Ave, Maquoketa.

Motion Willey, second McDevitt to approve Resolution #756-07-07-2020 approving the final plat of Stockham Place, a minor subdivision located in section 29 of Maquoketa Township as presented.  
Aye: Willey, McDevitt, Steines

Kober spoke to property owners at the Leisure Lake Subdivision concerning abandoned vehicles and excess garbage. Kober will be out of the office next week but will be sending out nuisance notices as soon as he returns giving the property owners 30 days to rectify the nuisance.

Interim Engineer Todd Kinney discussed the need for a local road safety plan for Jackson County. Kinney will inquire with the Iowa Department of Transportation (IDOT) to see if funds are available or not. Kinney discussed the difference between paving a road with blacktop or using a product called Base One. He said the Base One product can be effective if the correct road is picked depending on the traffic count and the type of traffic on the road.

Recorder Arlene Schauf presented the Recorder's Fiscal Year-End report from July 1, 2019 thru June 30, 2020. The Recorder's office collected \$469,031.70 of which Jackson County retained \$167,070.36.

Motion Willey, second McDevitt to accept, place on file and authorize the Chair signing the Recorder's Fiscal Year End report as presented.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to adjourn the meeting at 9:58 a.m. until the next board meeting on July 14, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

July 14, 2020



Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a right-of-way contract for Chair signature from Ronald J Sr & Sandra J Conrad in section 2 of Prairie Springs Township for a bridge repair on 400<sup>th</sup> St. for 0.26 acre for \$2,080.00.

Motion Willey, second McDevitt to approve and authorize the Chair signing the right-of-way contract from Ronald J Sr & Sandra J Conrad as presented. Aye: Willey, McDevitt, Steines

Clausing presented a Rural County Transportation Program (RCTP) agreement for FY2021 between Jackson County and the City of Spragueville for \$20,941 for street improvements.

Motion McDevitt, second Willey to approve and authorize the Chair signing the RCTP agreement with the City of Spragueville for \$20,941 as presented. Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey second McDevitt to approve the minutes of the July 7, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to adjourn the meeting at 9:45 a.m. until the next board meeting on July 21, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

July 21, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

City of Maquoketa Public Works Director Frank Ellenz discussed the City requesting a permanent utility easement at the Jackson County Fairgrounds to install a sanitary sewer line. The City is seeking a 25-foot permanent easement from E Platt St north from the south gate of the Fairgrounds property approximately 135 feet and then turning to the west for approximately 174 feet. The City is also requesting a 10-foot temporary easement to the east of the south gate to be used during the construction period. Jackson County Fair Board Manger Lanny Simpson joined the discussion and was apprised of the request.

Motion McDevitt, second Willey to approve the Chair signing the permanent easement to the City of Maquoketa at the Jackson County Fairgrounds property as presented. Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Smith addressed the board concerning the potential jail bond vote on September 8. If the board were in agreement to move forward with this election, the last date to have the paperwork filed in the Auditor's Office is July 24<sup>th</sup> at 5:00 p.m. Steines is not in favor of the election in September but thinks that the

March, 2021 date would be better. Willey agrees Jackson County needs a new county jail and law enforcement center but can not support having the jail vote now. McDevitt disagrees with his fellow board members and would like to see the vote now. After discussion, no motion was brought forth to approve the Auditor's Office conducting the election in September.

Motion Willey, second McDevitt to approve the minutes of the July 14, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$273,507.52, after further discussion the claim for \$825.00 to Dittmer Recycling, Inc is disallowed and the approved amount of \$272,682.52 is hereby approved.

Aye: Willey, McDevitt, Steines

Smith spoke to Matt Specht from East Central Intergovernmental Association concerning the status of the Emergency Loan Program. Two businesses have applied and been approved for the loan program but the final paperwork has not been signed yet. She also informed the Board of a meeting scheduled with the Department of Human Services for July 24<sup>th</sup> at 9:00 a.m. at the Andrew Jackson Care Facility to discuss the process of removing paperwork in filing cabinets which are stored at the facility. She also discussed the Secretary of State mailing out absentee ballot requests for the November General election to all registered and active voters in Jackson County.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve the Chair signing additional paperwork for the HUD Capital Funds Program-Eastern Iowa Regional Housing Authority Certification as presented.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober updated the board on his department. He was on vacation last week and needs to review his emails and respond to several voicemails. Kober will be working on the nuisance complaints which have been filed and need to be followed up on along with some recent complaints at the Leisure Lake Subdivision.

Coordinator of Disability Services Administrator Lynn Bopes updated the board on her department and the Regional Board Meeting she attended with Willey. According to the Mental Health Region Fiscal Agent, the ending fund balance for Jackson County is approximately \$302,849 as of June 30, 2020. Bopes informed the board of a recurring monthly expense of \$20,027 for shared expenses of the Region. She also discussed another recurring expense for the Court Appointed. Mental Health Advocacy position. Every county is mandated by the State of Iowa to have this position and Jackson County has approximately 6% of the case load for this Mental Health Region.

Recess the meeting.

Reconvene the meeting in work session with Interim Engineer Todd Kinney, Assistant Engineer Mike Clausing, Office Manager Stacy Agnitsch, Road Superintendent Roger Mueller and Assistant Engineer Alex Davis who joined in by telephone. Discussion centered around road projects, the 188<sup>th</sup> St bridge replacement, the damaged bridge on 82<sup>nd</sup> Ave, the 200<sup>th</sup> Ave bridge shared with the City of Maquoketa, a road safety plan program with the Iowa Department of Transportation, the ending fund balance as of June 30<sup>th</sup>, and a list of projects with dollar amounts attached to spend down a portion of the carryover in the ending fund balance.

Motion Willey, second McDevitt to adjourn the meeting at 11:05 a.m. until the next board meeting on July 28<sup>th</sup>, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

July 28, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a draft of a letter to be sent to the Iowa Department of Transportation requesting the Local Road Safety Program be reinstated. The Board would like to begin addressing issues with the roadways because Jackson County has a significant number of hills and curves on many high-risk segments of our county roads.

Motion Willey, second McDevitt to approve the Chair signing and sending a letter to the Iowa Department of Transportation requesting the Local Road Safety Program be reinstated.

Aye: Willey, McDevitt, Steines

Steines asked Clausing if any more information was available on the damage to the bridge on 82<sup>nd</sup> Ave. The preliminary investigation indicates this will be an extensive and expensive repair. The weight limit of the bridge currently is 19 tons but will need to be reduced due to the damage.

Motion Willey, second McDevitt to approve the Chair signing the city streetscape and traffic control equipment easement for the north eight (8) feet of Block 3 in Shaw's Addition to the City of Maquoketa as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the July 21, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion, Willey, second McDevitt to approve handwritten warrants to the Jackson County Recorder for \$67.84 for bank statement deposit slips and check charges and to Solutions, Inc for \$61,536.00 for the annual managed services contract.

Aye: Willey, McDevitt, Steines

State Representative Andy McKean requested Jackson County declare September 3<sup>rd</sup> as Red Henton Day in commemoration of his 100<sup>th</sup> Birthday.

Deputy Sheriff Steve Schroeder and Steve Tebbe representing the Jackson County ATV Committee discussed the proposed ATV/UTV Ordinance which establishes rules and regulations on Secondary Roads in Jackson County. Schroeder informed the Board that approximately 1,600 ATV/UTV's are registered in Jackson County, dispatch received 8 calls for service with 4 citations being written from January thru July. The Board inquired about the rate of speed allowed and County Attorney Davenport joined the meeting and stated 35 miles per hour is the maximum speed allowed by Iowa law.

Motion Willey, second McDevitt to approve setting the date and publication notice for the public hearing on August 18<sup>th</sup> at 10:00 a.m. for the consideration of the Ordinance for ATV/UTV rules and regulations on Secondary Roads in Jackson County.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Mike Steines agreed to be the alternate member on the Mental Health and Disability Services Governing Board and Larry McDevitt agreed to be the alternate member of the Transit Action Group (TAG) which is a subgroup of the Regional Transit Authority (RTA).

Recess the meeting,

Reconvene the meeting with Human Resource Administrator Becki Chapin who updated the Board on the County Engineer vacancy. Applications for the position are due by July 30<sup>th</sup> with two (2) applications received. Chapin will return to the board next week to discuss further options.

Recess the meeting.

Reconvened the meeting with Interim Engineer Todd Kinney who discussed his meeting with the City of Maquoketa concerning the 200<sup>th</sup> St bridge. Kinney will verify where the annexation lines are in relation to the bridge before a determination of the responsibility of the City and County is determined. Kinney believes Jackson County should be responsible for the construction, inspection and administration as the County's contribution to the bridge project. Approximately 7,200 vehicles cross over the bridge in a day

and the decision has not been made yet if the road will be totally or partially closed during the construction phase of the project. The Board directed Kinney to draft a 28E agreement with the City of Maquoketa and forward a copy to the County for review.

Recess the meeting.

Reconvened the meeting with Maintenance Supervisor Marty Hudrlik who updated the Board on his department. He explained some issues with the Welcome Center, made barriers for various offices due to COVID19 issues, moved equipment to the Andrew Jackson Care Facility, repairs in the shower and toilet in the jail and toilet repair at the county shed. He also presented two (2) maintenance request orders for the Penrose Annex restroom and Treasurers Office roll up door opener. The Board discussed with Hudrlik the options for the Recorder's office countertop barrier, new countertop and installing a new interior door. The board directed Hudrlik to do a cost estimate and sketch of the project before moving forward. Smith sought permission to advertise for a part-time janitor with a starting wage of \$10.34 for 20 hours a week. The board approved the request and Smith will talk to Human Resource Administrator Becki Chapin to formally start the hiring process. Steines requested Hudrlik come back to the board with an estimate of installing a fan in the Penrose Annex bathroom and an estimate for an opener in the Treasurer's Office roll up door.

Recess the meeting.

Reconvened the meeting with GIS Specialist Heather Brusnahan who updated the Board on her department. She reviewed the projects she has been working on, discussed the issues she has had with the county databases and the process moving forward should anymore issues transpire.

Motion Willey, second McDevitt to adjourn the meeting at 10:59 a.m. until the next board meeting on August 4, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

August 4, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented asphalt quotes for the Sterling salt shed floor and exterior pad. Kluesner Construction quoted \$6,890.00, Manatt's quoted \$9,087.50 and River City Paving quoted \$10,125.00.

Motion Willey, second McDevitt to approve the quote from Kluesner Construction for \$6,890.00 as presented.

Aye: Willey, McDevitt, Steines

Lori Elam, CEO of the Eastern Iowa Mental Health Disability Services and Lynn Bopes, Coordinator of Disability Services, joined the Board to discuss the revised 28E Agreement pertaining to the cost of services provided by the Mental Health Advocate. Elam introduced Greg Burnett as the Mental Health Advocate who represents clients in Jackson County. The amended agreement clarifies the division of costs for salary, travel expenses and benefits with reimbursements from Scott County at 54%, Muscatine County at 21%, Clinton County at 16%, Jackson County at 6% and Cedar County at 3% will be reviewed and billed quarterly.

Motion Willey, second McDevitt to approve and authorize the Chair signing the 28E Agreement for Mental Health Advocate Services as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #758-08-04-2020 for the 28E Agreement for Mental Health Advocate Services as recorded in Resolution Book 4, page 282.

Aye: Willey, McDevitt, Steines

Matt Specht from East Central Intergovernmental Association presented two transfer agreements for board approval from the Revolving Loan Fund for Small Business Loans to Marlee & Me Bar & Grill and Lock 12 Trading Co., LLC.

Motion Willey, second McDevitt to approve and authorize the Chair signing the transfer agreements to Marlee & Me Bar & Grill and Lock 12 Trading Co., LLC as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the July 28, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$161,399.28.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept, place on file and authorize the Chair signature on the County Recorder's Report of Rees collected for the month of July, 2020 in the amount of \$55,051.95.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class C Native Wine Permit with outdoor service and Sunday sales to The Tabor Family Winery at 3570 67<sup>th</sup> St, Baldwin effective August 7, 2020 through August 6, 2021.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #759-08-04-2020 to cancel outstanding warrants now in the Jackson County Auditor's Office in the amount of \$237.10, as recorded in Resolution Book 4, page 283.

Aye: Willey, McDevitt, Steines

Smith participated in a gathering of the Board of Supervisors and members of the Pioneer Cemetery Commission at the cemetery near the Andrew Jackson Care Facility. Both Willey and Steines commented that the stone bench that McDevitt made is beautiful. The Commission and Supervisors agree there is a need for burial urns and grave monuments in Pioneer Cemeteries. The Board will have a future work session to discuss urns and monuments along with the policy for indigent burials with the Jackson County General Assistance Director Becki Chapin.

Treasurer Beth Gerlach presented the Treasurer's Semi-Annual report from January 1, 2020 to June 30, 2020. The Treasurer's cash balance as of June 30, 2020 was \$12,569,284.75.

Motion Willey, second McDevitt to accept and authorize publication of the County Treasurer's Semi-Annual Report from January 1, 2020 to June 30, 2020 as presented.

Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin presented the Howard E Nyhart Company service agreement for actuarial services for fiscal year ending June 30, 2020 to comply with GASB75 requirements for \$3,750.00.

Motion McDevitt, second Willey to approve and authorize the Chair signature on the service agreement with the Howard E Nyhart Company for actuarial services for fiscal year ending June 30, 2020 to comply with GASB75 requirements.

Aye: Willey, McDevitt, Steines

Chapin also discussed the vacancy of the County Engineer position. Chapin has received two applications but neither applicant is a licensed civil engineer as required by Iowa law. Chapin placed ads in various newspapers, all national web-based platforms, the Iowa County Engineer Service Bureau and the National Society of Professional Engineers for a total advertising costs of \$2,627.19. After discussion and consensus of the Board, Chapin was directed to broaden the advertising, omit the salary range with the application deadline of September 30, 2020.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve and authorize the Chair signing the letter of support for the LaMotte Telephone Company's application for an Empower Rural Iowa, Emergency Broadband Expansion Program grant as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 9:57 a.m. until the next board meeting on August 14, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

August 11, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Kelly Gerlach - Maquoketa Sentinel Press

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a Rural County Transportation Program (RCTP) agreement for FY2021 between Jackson County and the City of Sabula for \$19,577.00 for street improvements.

Motion Willey, second McDevitt to approve and authorize the Chair signing the RCTP agreement with the City of Sabula for \$19,577.00 as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a business entrance permit for Enterprise Products/Gary Wosoba in section 31 of Brandon Township on 92<sup>nd</sup> St.

Motion McDevitt, second Willey to approve the business entrance permit for Enterprise Products/Gary Wosoba as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a field entrance permit to Douglas Waugh in section 12 of South Fork Township on 200<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve a field entrance permit to Douglas Waugh as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from Maquoketa Valley Electric in sections 19, 29 & 30 of Prairie Springs Township to rebuild power lines along 230<sup>th</sup> Ave. from 317<sup>th</sup> Ave. northwest for approximately 2 miles.

Motion McDevitt, second Willey to approve the right-of-way utility permit to Maquoketa Valley Electric as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from Windstream Iowa Communications in section 7 of Bellevue Township to move the utility along Mill Creek Rd and 304<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve the right-of-way utility permit from Windstream Iowa Communications as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from Maquoketa Valley Electric in section 7 of Prairie Springs Township on 230<sup>th</sup> Ave. for a new underground electric/fiber line.

Motion McDevitt, second Willey to approve the right-of-way utility permit from Maquoketa Valley Electric as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from Maquoketa Valley Electric in section 24 of Perry Township on 298<sup>th</sup> Ave. for a new overhead power line.

Motion Willey, second McDevitt to approve the right-of-way utility permit from Maquoketa Valley Electric as presented.

Aye: Willey, McDevitt, Steines

Clausing informed the board of the road closing for approximately two months on Mill Creek Rd for the replacement of the bridge. The Post Office, Bellevue Community School and 911 dispatch have been notified of the closing.

Interim Engineer Todd Kinney updated the Board on the progress of the 188<sup>th</sup> St. bridge replacement, a draft 28E Agreement with the City of Maquoketa for the South Main St. bridge replacement, 45<sup>th</sup> St. bridge deck options, 82<sup>nd</sup> Ave. bridge changing the weight limit due to recent damage and the 49<sup>th</sup> St. bridge design work and bid letting timeline.

Zoning Administrator Ben Kober presented two preliminary minor subdivision plats for Board review. Kettmann Acres is a 2-lot subdivision in section 26 of Tete Des Morts Township and Schneider Industrial Park No. 2 is also a 2-lot subdivision in section 1 of Bellevue Township. After discussion, the Board will consider action on these preliminary plats next week.

Maintenance Supervisor Marty Hudrlik updated the board on his department. The air conditioner at the Courthouse is not working, no evident storm damage occurred to County buildings and work has begun on the Recorder's office to install the protection barrier.

Auditor Smith presented county business and reviewed the board calendar.

Motion McDevitt, second Willey to approve the minutes of the August 4, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion, Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the August 6, 2020 meeting.

Aye: Willey, McDevitt, Steines

The work session scheduled with Tom Devine and Steve Tebbe from the Jackson County Area Tourism Association and Maintenance Supervisor Marty Hudrlik has been tabled due to a scheduling conflict.

Motion Willey, second McDevitt to adjourn the meeting at 10:21 a.m. until the next board meeting on August 18, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

August 18, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a residential entrance permit from Kevin Carpenter in section 21 of Fairfield Township on 42<sup>nd</sup> St.

Motion Willey, second McDevitt to approve the residential entrance permit from Kevin Carpenter as presented.

Aye: Willey, McDevitt, Steines

Clausing presented quotes for a used end loader including a trade-in. Titan Machinery quoted \$66,980.00 for a Case; Altorfer quoted \$93,500.00 for a Caterpillar and Martin Equipment quoted \$115,000.00 for a John Deere.

Motion Willey, second McDevitt to approve the quote from Titan Machinery for \$66,980.00 as presented.

Aye: Willey, McDevitt, Steines

Clausing updated the Board on the progress of the 188<sup>th</sup> St bridge project. Schroeder Construction is in the process of lifting the bridge out of the creek. Work on the Mill Creek bridge will start tomorrow and should be completed in several months. Clausing reported some damage was done to the new Sterling shed in storm last week. Garry Dunne Construction is the contractor who built the shed and he will do a review on the extent of the damage. Interim Engineer Todd Kinney inquired about the 28E agreement he drafted between Jackson County and the City of Maquoketa. The Board gave approval to proceed with

the final draft and possible action with the City of Maquoketa. Willey requested the Secondary Roads department look at a residential driveway on Iron Bridge road that may need a hidden driveway sign.

Zoning Administrator Ben Kober presented two minor subdivision plats for discussion and possible action. Kettmann Acres is a two-lot subdivision in section 26 of Tete Des Morts Township and Schneider Industrial Park #2 is a two-lot subdivision in section 1 of Bellevue Township.

Motion McDevitt, second Willey to approve the Chair signing Resolution #762-08-18-2020 for a minor subdivision called Schneider Industrial Park #2 in section 1 of Bellevue Township as presented.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the Chair signing Resolution #761-08-18-2020 for a minor subdivision called Kettmann Acres in section 26 of Tete Des Morts Township as presented.  
Aye: Willey, McDevitt, Steines

The nuisance notice signed by Kober for the pavilion in Leisure Lake was discussed. Board members questioned if the county had the authority for the notice. Kober indicated he did have the authority since this was for a public pavilion on private property. After discussion, McDevitt and Kober will visit the site to determine if a nuisance exists.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the August 11, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$189,214.16.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #760-08-18-2020 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, page 284.  
Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Coordinator of Disability Services Administrator Lynn Bopes updated the board on the Mental Health Region meeting she attended. The beginning fund balance for the new fiscal year is at \$2.7 million dollars with the fiscal agent tracking monthly cash flow so the projected fund balance does not exceed forty percent on June 30, 2021. The State of Iowa has received the CARES Money from the Federal Government and has distributed it to the Mental Health Regions. Our Mental Health Region will be meeting to discuss how this money is to be allocated for specific services which is approximately \$2.5 million.

Recess the meeting.

Reconvene the meeting with Chair Steines opening the public hearing on proposed Ordinance #292. Steines inquired with County Attorney Sara Davenport concerning citations and fines. Davenport said that the fine will be retained by the County but the court costs are retained by the State of Iowa. Chief Deputy Schroeder reported there were 8 calls for service with 4 citations issued with the maximum speed limit allowed is 35 miles per hours for all ATV/UTV vehicles. Steve Tebbe reported they tried to have license plates in Jackson County but the Iowa Department of Natural Services nor the Iowa Department of Transportation would not allow it.

Motion McDevitt, second Willey to close the public hearing on proposed Ordinance #292.

Motion McDevitt, second Willey to approve the first reading of Ordinance #292 establishing the rules and regulations regarding the use of all-terrain vehicles and off-road utility vehicles on Jackson County, Iowa Secondary Roads.  
Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:06 a.m. until the next board meeting on August 25, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_

Chair \_\_\_\_\_



August 25, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch - KMAQ

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Kelly Hilton from the State Auditor's Office discussed the fiscal year 2020 county audit they are performing and conducted the entrance conference. She outlined what the process for the audit will consist of and what programs and procedures they will perform in conducting the audit.

Interim County Engineer Todd Kinney presented a right-of-way construction permit in section 6 of Bellevue Township to Windstream Communications on Mill Creek Rd for an emergency request to move a line for the bridge project. He also presented a residential entrance permit in section 1 of Monmouth Township on 17<sup>th</sup> Ave to David Orris.

Motion Willey, second McDevitt to approve the right-of-way construction permit for Windstream Communications as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the residential entrance permit to David Orris as presented.

Aye: Willey, McDevitt, Steines

Board members inquired about foliage and limestone rock projecting out onto the roadway by the new box culvert on High Bridge Rd which is creating a potential traffic hazard. Kinney will look at the project and see what corrective action should occur. The Board also inquired about the potential damage to the new Sterling shed which occurred during the recent storm. The contractor who built the shed will do a review of the damage and give an estimate to the insurance company for the repair. They also discussed poured concrete decks versus wooden decks on county bridges. The Board agreed that a poured concrete deck is the best option on future bridge projects. The board directed Kinney to look at the road going to the Codfish Hollow barn where a tractor accident happened approximately one year ago to look for a remedy to the situation.

County Attorney Sara Davenport discussed the 657A Petition received from the City of Maquoketa for a property located at 402 Circle Dr. This is for Jackson County Court Case number EQCV028813 filed by the City of Maquoketa seeking legal title to the property which has been abandoned.

Motion Willey, second McDevitt to approve Davenport signing the 657A Petition which is a disclaimer of interest and consent to order of Treasurer for Jackson County, Iowa from the City of Maquoketa for the abandoned property at 402 Circle Dr as presented.

Aye: Willey, McDevitt, Steines

Steines presented the second reading of proposed Ordinance #292 establishing the rules and regulations regarding the use of all-terrain vehicles and off-road utility vehicles.

Motion Willey, second McDevitt to approve the second reading and waive the third reading of Ordinance #292 establishing the rules and regulations regarding the use of all-terrain vehicles and off-road utility vehicles on Jackson County, Iowa Secondary Roads.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business and reviewed the board calendar.

Motion Willey, second McDevitt to approve the minutes of the August 18, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue a handwritten warrant to Dittmer Recycling, Inc for \$3,861.20 for the July rural recycling bin pickups.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #763-08-25-2020 to deny submitted claims that are older than one year old unless pre-approved.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober discussed the Zoning Board of Adjustment (BOA) action on variance #A-20 for a property located at 23311 Lake Shore Dr, Bernard at Leisure Lake who requested a variance in order to construct a 60' wide by 55' long accessory structure. He was requesting a 0' setback line from the left side, a 6' setback on the right side, a 25' setback on the front and 10' setback on the rear. The BOA voted to approve a 3' setback on the left and right side, 25' setback on the front and 10' setback on the rear. If the Board of Supervisors wish to remand this variance for additional consideration, they must pass an official motion to do so prior to September 14<sup>th</sup>. Kober also presented a minor subdivision of Putman-Budde Place in section 19 of Bellevue Township on 362<sup>nd</sup> Ave. The board requested Kober return next week for final consideration and possible approval. McDevitt and Kober visited the shelter at Leisure Lake and determined the nuisance signed by Kober was necessary due to the poor condition of the structure. Willey inquired about the Delarm property and if Muddy River Place Subdivision and Stockham Place plats have been filed yet. Kober indicated the Delarm property is not an agricultural property and he will be seeking Court action and he will get the plats filed this week.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to accept with regret the resignation from Mary Mether from the Jackson County Zoning Commission after 9 years of service. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to appoint Sandra Gerlach to the Jackson County Zoning Commission with her term ending April 16, 2024. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt in honor of Glen "Red" Henton 100<sup>th</sup> birthday to proclaim the 3<sup>rd</sup> day of September, 2020 as Glen "Red" Henton Day and call upon the people of Jackson County, Iowa to join their fellow citizens in recognizing and participating in this special observance.

Aye: Willey, McDevitt, Steines

Steines updated the Board on the sprinkler system inspection which needs to be done at the Andrew Jackson Care Facility. Steines will be present when this inspection is being done and will contact Matt Otting from Imagine the Possibilities, Inc. to attend also.

Recess the meeting.

Reconvene the meeting with Human Resource Administrator Becki Chapin and County Attorney Sara Davenport. Request to go into closed session per Iowa Code Section 21.5(1)(i) was made by Chapin on behalf of a Jackson County employee who submitted a written request.

Motion Willey, second McDevitt to go into closed session for personnel matters pursuant to Iowa Code Section 21.5(1)(i) as presented. Aye: Willey, McDevitt, Steines

Reconvene the meeting with a motion Willey, second McDevitt to table action of the closed session until the end of the meeting. Aye: Willey, McDevitt, Steines

Smith presented a handwritten warrant claim to Titan Machinery for a used end loader for \$66,980.00 from the Secondary Roads fund as presented.

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue a handwritten warrant to Titan Machinery for \$66,980.00 as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to remove the tabled action from the closed session for personnel matters and place it back on the table. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to terminate the employment of Heather Brusnahan as the Jackson County GIS Coordinator and send written notice per the Jackson County personnel policy as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 11:38 a.m. until the next board meeting on September 1, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

September 1, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 8:00 a.m. and the pledge of allegiance was recited.

Human Resource Administrator Becki Chapin and County Attorney Sara Davenport were present due to a former employee requesting a review of her termination. The Board waited until 8:10 a.m. with the former employee not present, zooming in or calling into the work session she requested. Chapin requested the Board authorize the Chair to sign the written notice that her termination stands.

Motion Willey, second McDevitt to authorize the Chair signing the written notice to the former employee that the termination stands. Aye: Willey, McDevitt, Steines

County Attorney Sara Davenport updated the board on her department. She informed the Board that jury trials will start in October. District Court Judge Mark Lawson, Clerk of Court Kim Hess and Davenport visited the Ohnward Fine Arts Center to look at the possibility of having jury selection at the facility. The negotiated price is \$350.00 per jury selection due to the lack of social distancing in the District Courtroom. A part-time security officer will also need to be present while jury selection is being done. Davenport also informed the Board of the retirement of Administrative Assistant/Paralegal Rosie Schwager effective April 2, 2021. Schwager is seeking approval for the \$5,000 per year early retirement insurance incentive from May, 2021 to February, 2022.

Motion McDevitt, second Willey to approve the early retirement insurance incentive to Rosie Schwager as requested. Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Assistant Engineer Mike Clausing who presented Resolution #764-09-01-2020 to establish a bridge weight restriction on a Jackson County bridge determined to be inadequate for two-lane legal loads. IIW Engineers & Surveyors, LLC determined the weight limit of the damaged bridge on 82<sup>nd</sup> Ave, in section 1 of Monmouth Township with the maximum weight limit needing to be lowered from 19 tons to 10 tons.

Motion Willey, second McDevitt to approve Resolution #764-09-01-2020 lowering the maximum weight limit from 19 tons to 10 tons on the 82<sup>nd</sup> Ave bridge with signs posted on the reduced weight as presented. Aye: Willey, McDevitt, Steines

Clausing presented a residential entrance permit from Allen & Linda Flagel in section 20 of Fairfield Township on 42<sup>nd</sup> St. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the residential entrance permit from Allen & Linda Flagel as presented. Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the August 25, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$223,227.15 Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the Jackson County Voting System Security Policy dated 09-01-2020 as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the Jackson County Purchasing/Credit Card Policy with employees not utilizing their own personal credit card on behalf of Jackson County that exceeds \$25.00. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Recess the meeting.

Reconvene the meeting with Zoning Administrator Ben Kober who updated the board on his department. He discussed the recent variance approved by the Zoning Board of Adjustment for a property in Leisure Lake. Kober will be moving forward with the nuisance violation to Gary Delarm and the process of getting the property cleaned up. Smith inquired who needs to get a building permit in rural Jackson County. Kober gave different scenarios of who does and who does not need a building permit, if variances are necessary and how penalties are enforced.

Interim County Engineer Todd Kinney and Assistant County Engineer Mike Clausing presented a list of 12 potential road maintenance projects and 25 potential bridge projects for the board to consider. After discussion, the Board agreed on the priority of each road and bridge project should they decide to proceed doing any project. The Board authorized Kinney and Clausing to proceed with plans and specifications and to seek bids on one road project and one bridge project with potential other projects to be completed once bids are received.

Jackson County Tourism Director Tom Devine, Treasurer Lanny Simpson, President Steve Tebbe and County Maintenance Supervisor Marty Hudrlik joined the board to discuss the Welcome Center. Willey addressed the responsibility of the Tourism Association and the County for the Welcome Center operations. The discussion centered around if the Welcome Center will stay open or if it is best to close the facility. A decision on the opening of the Welcome Center has not been made by the Tourism Association. Hudrlik mentioned the sign and picket fence needs painted and some outside work needs to be completed. All parties involved in this discussion agreed that better communication is necessary, the building needs to be winterized and some minor maintenance work needs to be done.

Motion Willey, second McDevitt to adjourn the meeting at 11:14 a.m. until the next board meeting on September 8, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

September 8, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a field entrance permit from Iowa Natural Heritage Foundation in section 7 of Bellevue Township on Mill Creek Rd.

Motion McDevitt, second Willey to approve a field entrance permit to Iowa Natural Heritage Foundation as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented an underground construction permit from the LaMotte Telephone Co in sections 13, 14, 15, 16, 17, 19 and 20 of Bellevue Township to install fiber optic cable along the right-of-way of the Bellevue-Cascade Rd.

Motion Willey, second McDevitt to approve the underground construction permit from the LaMotte Telephone Company as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented an underground construction permit from the LaMotte Telephone Co in section 25 of Richland Township and sections 15, 20, 21, 22, 29 and 30 in Bellevue Township to install a fiber optic cable along the right-of-way of 216<sup>th</sup> St.

Motion McDevitt, second Willey to approve the underground construction permit from the LaMotte Telephone Company as presented. Aye: Willey, McDevitt, Steines

Clausing presented an underground construction permit from Ron Cornelius in section 36 of Perry Township to bore a water line under Iron Bridge Rd.

Motion McDevitt, second Willey to approve the underground construction permit from Ron Cornelius as presented. Aye: Willey, McDevitt, Steines

Clausing presented three steel quotes for 28 – HP 10x42#x40' for bridge pilings. O'Brien Steel Service quoted \$20,815.20, Oden Enterprises \$18,975.88 and Skyline Steel \$19,152.00.

Motion McDevitt, second Willey to approve the quote from Oden Enterprises for \$18,975.88 as presented. Aye: Willey, McDevitt, Steines

Clausing presented an agreement from the Iowa Department of Transportation for a Surface Transportation Block Grant Program Federal-aid Swap fund project. This is for project STBG-SWAP-CO49(83)—FG-49 for HMA Resurfacing with Milling on 418<sup>th</sup> Ave (Z34), from Highway 64 for 1.56 miles to the Clinton County line with an estimated cost up to \$450,000.00 for construction.

Motion Willey, second McDevitt to approve signing the Iowa Department of Transportation agreement as presented. Aye: Willey, McDevitt, Steines

Clausing presented an agreement from the Iowa Department of Transportation for funding through the Federal-aid Swap County Highway Bridge Program. This is for project BROS-SWAP-CO49(81)—SE-49 for the replacement of a bridge on 400<sup>th</sup> St over Lux Creek with an estimated cost of \$450,000.00.

Motion McDevitt, second Willey to approve signing the Iowa Department of Transportation agreement as presented. Aye: Willey, McDevitt, Steines

Matt Specht from East Central Intergovernmental Association (ECIA) presented a memorandum of agreement from the East Central Iowa Brownfields Coalition (ECIBC). This agreement documents the roles and responsibilities of ECIA, Clinton County, Delaware County and Jackson County with regard to the FY20 U.S. Environmental Protection Agency (EPA) Brownfields Assessment Grant awarded by EPA to ECIA, the Lead Coalition Partner.

Motion Willey, second McDevitt to approve and authorize the Chair signature on the memorandum of agreement for the Brownfields Assessment Grant as presented.

Aye: Willey, McDevitt, Steines

Jo Ann Caven and Elaine Edwards representing the Jackson County Pioneer Cemetery Commission discussed the Pioneer Cemetery By-Laws & Regulations. County Attorney Davenport has reviewed and approved the By-Laws and the Board felt no further discussion was necessary.

Motion McDevitt, second Willey to approve the Pioneer Cemetery Commission By-Laws & Regulations as presented. Aye: Willey, McDevitt, Steines

Caven and Edwards also discussed the burial policy for the County Home Cemetery. The discussion centered around if urns would be required for burial, what type of vault is necessary and if the County will pay for a monument with engraving on each burial site. The Board tabled any action on these items until more information is gathered. Willey authorized Caven to proceed with the two burials and purchase the monuments with urns at the County Home Cemetery. The Board also gave approval to Caven to purchase roadside signs from Iowa Prison Industries and to contact the Secondary Roads Department to have them install the signs. They also discussed the Budd Cemetery needing a significant amount of repair work done due to some previous bulldozing and headstones being broken. The discussion centered around acquiring an easement from the current landowner to access the cemetery. No formal decision was made but the Board encouraged Caven to work with the County Attorney on obtaining the easement for access purposes and at this time not seeking condemnation.

Motion Willey, second McDevitt to approve the burial of two urns at the County Home Cemetery as requested. Aye: Willey, McDevitt, Steines

Conservation Director Nathan Jones discussed a job opening for a Roadside Vegetation Manager position. A current employee is interested in the job opening if she can maintain her Park Ranger position. The Board directed Jones to work with Human Resource Administrator Becki Chapin and the Jackson County Conservation Board members to draft a job description and to return to the Board for further discussion.

Jones also updated the Board on blacktopping of the roads at Spruce Creek Park and the Sabula Campground which should be completed shortly.

Zoning Administrator Ben Kober joined the Board for a department update. He informed the Board of six nuisance complaints he will be personally delivering to the affected property owners to have the nuisances abated. The Board agreed to a shorter deadline on one of the complaints due to the nature of the situation. Kober will be investigating a property south of Bellevue which may be used as a rental home. An increase in traffic has created concern for this property not being used as a home.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the September 1, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of August, 2020 in the amount of \$47,521.02.

Aye: Willey, McDevitt, Steines

Maintenance Supervisor Marty Hudrlik joined the Board for a department update. Hudrlik informed the board that the recent rainfall flooded the basement from water coming in thru the bottom ramp door. Hudrlik would like to investigate the possibility of taking up and pouring new concrete in the courthouse parking lot with changing the flow of the rain water away from the building. The project in the Recorder's office is still in process and Willey would like to see some projects hired by outside contractors instead of in-house. Hudrlik is getting a water sample at the RTA building behind the Senior Center to check the lead level and checking with Joel Wood Plumbing for further information on the piping going into the buildings.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve Resolution #765-09-08-2020 which agrees to the dissolution of the Operation: New View Community Action Agency and agrees to name Hawkeye Area Community Action Program, Inc as the new Community Action Agency that will provide similar services to the Operation New View service area as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the Chair signing the Memorandum of Understanding which details a working partnership between Operation: New View Community Action Agency (ONV) and Hawkeye Area Community Action Agency, Inc. (HACAP) outlining the efforts of each party's role in development of a merger agreement on or before October 1, 2020. This action was authorized by the ONV board of directors on March 26, 2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:58 a.m. until the next board meeting on September 15, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

September 15, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Absent: Supervisor Larry McDevitt

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausung presented project title sheets from the Iowa Department of Transportation for Board signature on projects.

Motion Willey, second Steines to approve signing the project title sheet for STBG-SWAP-CO49(83)—FG-49 Z34 (418<sup>th</sup> Ave) HMA Resurfacing as presented. Aye: Willey, Steines

Motion Willey, second Steines to approve signing the project title sheet for FM-CO49(84)—55-49 Z20 (387<sup>th</sup> Ave) HMA Resurfacing as presented. Aye: Willey, Steines

Motion Willey, second Steines to approve signing the project title sheet for BROS-SWAP-CO49(81)—SE-49 400<sup>th</sup> St Bridge replacement as presented. Aye: Willey, Steines

Clausing presented two farm entrance permits for Devin Schmidt in section 1 of Fairfield Township.

Motion Willey, second Steines to approve two farm entrance permits for Devin Schmidt as presented. Aye: Willey, Steines

Interim Engineer Todd Kinney and Clausing presented an analysis of the ending fund balance from fiscal year 2009 to projected fiscal year 2021. The total expenditures from fiscal year 2009 is \$4.8 million to a projected fiscal year total expenditure of \$6.9 million. The analysis of the ending fund balance in this time frame was as low at 26% of expenses and a high of 53% of expenses. The Board is considering using some of the carryover fund balance to complete some needed secondary road projects. In the past several weeks, the Board has reviewed a list of projects and prioritized them for consideration to complete that are not budgeted. The Board will make a final decision on how much to spend once bids are received from the prioritized projects.

Public Health Administrator Kimberly Grandinetti updated the board on her department. She informed the Board that this winter she will be outsourcing the digitizing of all health department property records which will make a huge impact on making things more accessible and safe-guarding the records in her department. She reviewed the Drug Free Communities Grant, applications for septic systems, Grants to Counties program, water well permit applications, animal bites forms, radon test kit availability and a potential change to the fee assessment schedule.

Zoning Administrator Ben Kober joined the Board for a department update. He informed the Board of the action taken by the Zoning Board of Adjustment action on variance #B-20. The variance was approved for Loren Banowetz on 308<sup>th</sup> St to have a 5' setback on the left side of the property and 12'7" on the rear property line. This variance will officially take effect on October 5<sup>th</sup> unless the Board of Supervisors wants to remand the variance for additional consideration.

Tim Cottle and Jim Brattvet representing Clinton Community College and Director Nic Hockenberry from Jackson County Economic Alliance joined the board to discuss the "25 in 25" training initiative. The College is offering a limited no-cost access into the Eastern Iowa Community Colleges Manufacturing Awareness Program.

Auditor Smith presented county business.

Motion Willey, second Steines to approve the minutes of the September 8, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, Steines

Motion Willey, second Steines to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$486,047.78. Aye: Willey, Steines

Motion Willey, second Steines to approve Resolution #766-09-15-2020 to disburse \$94,695.78 in federal flood control revenues collected from leased property along the Mississippi River as recorded in Resolution Book 4. Aye: Willey, Steines

Motion Willey, second Steines to approve Resolution #767-09-15-2020 to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund as recorded in Resolution Book 4. Aye: Willey, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second Steines to adjourn the meeting at 10:55 a.m. until the next board meeting on September 22, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

September 22, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented an updated entrance installation and maintenance policy for Board consideration. A few revisions to the policy were discussed with Clausing returning with the updated policy next week for action.

Clausing presented an underground construction permit from Interstate Power & Light Co (Alliant Energy) in section 13 of South Fork Township to install underground electric on the south side of 63<sup>rd</sup> St.

Motion Willey, second McDevitt to approve the underground construction permit from Interstate Power & Light Co (Alliant Energy) as presented. Aye: Willey, Steines, McDevitt

County Attorney Sara Davenport discussed the 28E Agreement with the City of Maquoketa on the South Main St bridge project. The Board had questions concerning the funding by each entity if the project is over or under \$1 million. The Board directed Davenport to contact the attorney representing the City of Maquoketa concerning the questions they have so the 28E Agreement and the resolution can be signed next week for approval.

Clausing presented a letter from the Iowa County Engineers Association to participate in a BUILD grant application. Last year the program offered a maximum of \$25 million in funding from the Federal Government to all counties with each county submitting one bridge for review. The Board felt this was a great program for the citizens of Jackson County with the damaged bridge on 82nd St being the bridge selected.

Motion Willey, second McDevitt to authorize the Engineers Office to participate in the ICEA BUILD Grant as presented. Aye: Willey, Steines, McDevitt

Drug Free Communities Grant Project Coordinator Julia Furne presented the contract between Jackson County and The Area Substance Abuse Council for services in support of the Drug Free Communities Support Grant. Furne gave an overview of the program which will be starting on the 3<sup>rd</sup> year of the grant.

Motion McDevitt, second Willey to approve the Chair signing the contract effective September 30<sup>th</sup>, 2020 for the Drug Free Communities Grant for 2020-2021 as presented. Aye: Willey, Steines, McDevitt

Auditor Smith presented county business.

Motion Willey, second Steines to approve the minutes of the September 15, 2020 Board proceedings as written and corrected by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, Steines, McDevitt

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue a handwritten warrant to Well's Heating & Air Conditioning for \$19,622.00 as pre-authorized per phone calls. Aye: Willey, Steines, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve the contract for Groth Services, Inc for the waste water treatment facility at the Andrew Jackson Care Facility for \$1,404.00 from September 9, 2020 to September 8, 2021 as presented. Aye: Willey, Steines, McDevitt



Recess the meeting.

Reconvene the meeting with Zoning Administrator Ben Kober who updated the board on his department. Kober discussed a few ongoing nuisance complaints needing to be addressed with immediately. Kober is strongly urging citizens to file a complaint form with his office on any nuisance issues.

Recess the meeting.

Reconvene the meeting with Coordinator of Disability Services Lynn Bopes who updated the board on her department. Bopes and Willey attended the Mental Health Region monthly meeting in Davenport on Monday. Bopes discussed the Governing Board granting \$600,000 in expenditures to providers for COVID related expenses. Bopes stated the fund balance for the Region is approximately \$2.0 million dollars. Willey voiced his concerns for the lack of services for children’s mental health with no funding available now and the consensus is that no funding will be given in the next legislative session. Bopes informed the Board that Hillcrest Family Services was awarded a \$1.8 million dollar federal grant for two years for a Community Certified Health Clinic in Maquoketa.

Recess the meeting.

Reconvene the meeting with Maintenance Supervisor Marty Hudrlik who updated the board on his department. Hudrlik has contacted several contractors to quote for tearing out and repouring some concrete at the Andrew Jackson Care Facility. A problem has been discovered with the water at the Head Start and Senior Center buildings which need to be corrected. Hudrlik is in the process of taking water samples to pinpoint the location of the problem. Hudrlik will get the lab results and work with Joel Wood Plumbing to find a resolution to the problem.

Motion Willey, second McDevitt to adjourn the meeting at 10:37 a.m. until the next board meeting on September 29, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

September 29, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Theresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented four quotes for the 250<sup>th</sup> Ave (Y61) patching project. Auditor Smith opened the quotes from Denco Highway for \$495,337.80, Midwest Concrete \$508,035.00, Cedar Falls Construction for \$428,120.50 and Midwest Contractors for \$282,080.86. The Engineers Office will review the quotes and return to the Board with a recommendation.

Clausing presented an amended entrance installation and maintenance policy for consideration. One of the changes being made is if the county should clean out or remove debris from tubes within the right-of-way for private property access. The consensus of the Board is the blading and surface maintenance shall be the responsibility of the property owner at their expense. Jackson County Secondary Roads Department will provide routine maintenance to approved entrances on roads under Jackson County’s jurisdiction. The maintenance will be at no cost to the property owner of the entrance.

Motion Willey, second McDevitt to approve the changes to the entrance installation and maintenance policy as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #768-09-29-2020 to establish the Secondary Roads Department entrance installation and maintenance policy as recorded in Resolution Book 4.

Aye: Willey, McDevitt, Steines

Clausing presented a quote from Schroeder Construction for the bridge on 45<sup>th</sup> St with a concrete deck for \$67,856.00.

Motion Willey, second McDevitt to approve the quote from Schroeder Construction for \$67,856.00 as presented

Aye: Willey, McDevitt, Steines

Clausing presented a quote from Schroeder Construction for the bridge on 341<sup>st</sup> St with a concrete deck for \$89,286.00.

Motion McDevitt, second Willey to approve the quote from Schroeder Construction for \$89,286.00 as presented.

Aye: Willey, McDevitt, Steines

Clausing presented two bids for two Woods ditch bank mowers from A.C. McCartney for a net bid of \$25,430.00 and from Huss Implement for a net bid of \$35,750.00.

Motion Willey, second McDevitt to approve the low net bid of \$25,430.00 from A.C. McCartney as presented.

Aye: Willey, McDevitt, Steines

Clausing presented the 28E Agreement with the City of Maquoketa and Jackson County for the Maquoketa Main Street Bridge Project.

Motion Willey, second McDevitt to approve and authorize the Chair signing the 28E Agreement with the City of Maquoketa as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #769-09-29-2020 authorizing a Joint Public Service Agreement between Jackson County, Iowa and the City of Maquoketa for the replacement of the bridge on South Main Street project number BRM-SWAP-4742(621)-SD-49.

Aye: Willey, McDevitt, Steines

Clausing presented a construction permit from the Preston Telephone Company to directionally bore a fiber optic cable across 400<sup>th</sup> Ave in section 30 of Van Buren Township and section 25 of Fairfield Township.

Motion Willey, second McDevitt to approve the construction permit from the Preston Telephone Company as presented.

Aye: Willey, McDevitt, Steines

Dave Heiar and Stephanie Sagers from the Jackson County Economic Alliance presented a Non-501(c)(3) Fiscal Sponsorship Agreement requesting Jackson County sponsor this agreement. Jackson County Economic Alliance applied for a grant from the Community Foundation of Jackson County for marketing & staff training/implementation.

Motion Willey, second McDevitt to authorize the Chair signing the Non-501(c)(3) Fiscal Sponsorship Agreement on behalf of Jackson County Economic Alliance.

Aye: Willey, McDevitt, Steines

Treasurer Beth Gerlach requested the Supervisor's abate taxes on two mobile homes. Rebecca Kay Cummings owned a mobile home on leased land in Washington Township which has been removed. The taxes have not been paid since the 2009 taxes payable 2010-2011 through the 2017 taxes payable 2018-2019 amounting to \$434.00 due and delinquent. Janet Huisheere owned a mobile home located in the Valley View Trailer Park in Bellevue which was removed and destroyed in 2018 and received a junking certificate from the Treasurer's office with \$349.00 due and delinquent.

Motion McDevitt, second Willey to approve Resolution #770-09-29-2019 to abate the taxes according to Section 435.25 of the Code of Iowa as recorded in Resolution Book 4 as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the September 22, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$161,398.88.

Aye: Willey, McDevitt, Steines

Smith informed the Board the Auditor's Office applied for and received a grant for \$7,565.00 from the Center for Tech and Civic Life for the purpose of planning and operationalizing safe and secure election administration in Jackson County in 2020.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to adjourn the meeting at 9:55 a.m. until the next board meeting on October 6, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

October 2, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Auditor Smith requested the Board consider mandating face masks/coverings for employees and citizens entering the Courthouse. The Courthouse Security Officer will be stationed at the east public entrance to the Courthouse possibly limiting the amount of people for the Auditor's Office and offering citizens a face mask to enter the buildings.

Motion Willey, second McDevitt to mandate face masks/coverings in the Courthouse and to limit the number of citizens waiting in line at the Auditor's Office.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 9:11 a.m. until the next board meeting on October 5, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

October 6, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 11:00 a.m. and the pledge of allegiance was recited.

Steines recognized the 4-H groups in Jackson County who are celebrating 4-H week across the United States. Steines recognized the names of the eight 4-H groups and six Clover Kids groups in the county consisting of 360 children who participate in 4-H. Willey echoed the same thoughts and announced the \$350,000 CAT grant which was awarded to the Together We Build project.

Assistant Engineer Mike Clausen discussed the quotes for the 250<sup>th</sup> Ave (Y61) patching project. The quotes were opened up in the Boardroom last week with Midwest Contractors, Cedar Falls, Iowa as the low bidder at \$282,080.86. The Engineer's Office reviewed the four quotes received and are recommending Midwest Contractors be awarded the project.

Motion Willey, second McDevitt to approve the quote from Midwest Contractors for the 250<sup>th</sup> Ave (Y61) patching project as presented.

Aye: Willey, Steines, McDevitt

Clausing presented a right-of-way utility permit from Andrew Telephone Company to install a fiber optic cable under the road in section 19 of Jackson Township to address 14760 317<sup>th</sup> Ave, Bellevue.

Motion McDevitt, second Willey to approve the right-of-way utility permit from the Andrew Telephone Company as presented.  
Aye: Willey, Steines, McDevitt

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the September 29, 2020 and October 2, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, Steines, McDevitt

Motion Willey, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of September, 2020 in the amount of \$47,079.69.  
Aye: Willey, Steines, McDevitt

Motion McDevitt, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the October 1, 2020 meeting.  
Aye: Willey, Steines, McDevitt

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Zoning Administrator Ben Kober updated the Board on his department. Kober discussed a nuisance complaint at 17972 43<sup>rd</sup> St, Maquoketa who had a significant amount of trash on the property. Kober returned to the property for an inspection and felt they had done enough removal of the debris to satisfy that there is no longer a nuisance. Willey also inquired if Kober had issued a nuisance notice at 11315 150<sup>th</sup> St, Maquoketa. Kober will be issuing a complaint and will try to do a site visit with the property owner to discuss the issues.

Motion Willey, second McDevitt to adjourn the meeting at 11:32 a.m. until the next board meeting on September 29, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

October 13, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a field entrance permit from Martin Manders in section 19 of Prairie Springs Township on Centerville Rd.

Motion McDevitt, second Willey to approve the field entrance permit to Martin Manders as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from Maquoketa Valley Electric Cooperative in sections 20 & 21 of Otter Creek Township to replace a pole and bore under D61 for a new residence at 13222 Bellevue-Cascade Rd.

Motion Willey, second McDevitt to approve the right-of-way utility permit to Maquoketa Valley Electric Cooperative as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from LaMotte Telephone Company in section 17 of Jackson Township to bore fiber optic cable under E17 to address 32750 150<sup>th</sup> St.

Motion McDevitt, second Willey to approve the right-of-way utility permit to LaMotte Telephone Company as presented  
Aye: Willey, McDevitt, Steines

Clousing presented a right-of-way utility permit from Windstream (Iowa Communications) in section 25 of Tete Des Morts Township to aerially place a copper cable at 341<sup>st</sup> St.

Motion McDevitt, second Willey to approve a right-of-way utility permit to Windstream as presented.  
Aye: Willey, McDevitt, Steines

Clousing presented a right-of-way utility permit from Windstream (Iowa Communications) in section 6 of Bellevue Township to place a 12 pair copper cable at 30327 Mill Creek Rd.

Motion Willey, second McDevitt to approve a right-of-way utility permit to Windstream as presented.  
Aye: Willey, McDevitt, Steines

Interim Engineer Todd Kinney and Clousing discussed the potential to complete a day labor bridge project by Schroeder Construction yet this fall. The Board authorized the Engineers office to solicit a bid from Schroeder Construction for a bridge on 364<sup>th</sup> Ave.

Chief Deputy Steve Schroeder presented an option to purchase a 9-passenger transport van from Clinton County. Clinton County traded the van to Runde Auto Group, Manchester who is selling the van including the cages, radio and camera system for \$6,500.

Motion Willey, second McDevitt to approve the purchase of a 9-passenger transport van from Runde Auto Group, Manchester for \$6,500 as presented.  
Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the October 6, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$501,139.06 and approve a handwritten warrant to the U S Post Office for \$5,000 for the Auditor's Office business reply account.  
Aye: Willey, McDevitt, Steines

Smith requested the Board Chair sign on behalf of Jackson County to enter into a Memorandum of Understanding of Enhanced Security Services Agreement with the State of Iowa's Office of the Chief Information Officers Information Security Division and Security Operations Center. This service is for an intrusion detection system, endpoint malware detection, cybersecurity training, including phishing assessments as well as vulnerability management.

Motion Willey, second McDevitt to approve and authorize the Board Chair signing the Memorandum of Understanding with the State of Iowa's Office of the Chief Information Security Division and Security Operations Center as presented.  
Aye: Willey, McDevitt, Steines

Smith updated the Board on the insurance claim reimbursement for the repair to the air conditioning system at the courthouse from our insurance carrier the Iowa Community Assurance Pool (ICAP). This is a very complex claim and the original adjustor has transferred the claim to her coworker who is better suited for the claim.

Zoning Administrator Ben Kober updated the board on his department. He presented a resolution to approve the final plat for a minor subdivision called Putman-Budde Place in section 19 of Bellevue Township.

Motion McDevitt, second Willey to approve Resolution #771-10-13-2020 to approve the final plat of Putman-Budde Place as presented.  
Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Goeke presented the Global Release of the lawsuit from the Estate of Drew Edwards against the City of Maquoketa and Jackson County. The Released Parties deny that they have done anything improper or illegal concerning the Edwards incident, and the payment of the sum does not constitute an admission of liability on the part of any person or entity. This release was signed by the Administrator of the Estate of

Drew Edwards and Walter and Barbara Edwards on September 21, 2020 and the City of Maquoketa on September 28, 2020.

Motion Willey, second McDevitt to adjourn the meeting at 10:02 a.m. until the next board meeting on October 20, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

October 20, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Interim Engineer Todd Kinney and Assistant Engineer Mike Clausing presented a quote from Schroeder Construction for \$81,935 for a 27' concrete deck day-labor bridge on 364<sup>th</sup> Ave and \$4,362 for beams. An amendment to the secondary road fund budget will need to be done due to this expenditure not being budgeted.

Motion Willey, second McDevitt to approve the quote from Schroeder Construction as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a residential entrance permit from Bret Patterson in section 8 of Bellevue Township on the north side of Mill Creek Rd.

Motion McDevitt, second Willey to approve the residential entrance permit to Bret Patterson as presented.

Aye: Willey, McDevitt, Steines

Clausing updated the board on various road projects. The bridge on Mill Creek Rd has been completed, the box culvert on High Bridge Rd will be done within the next week and the 45<sup>th</sup> St bridge will be done in approximately 3 weeks.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the October 13, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Tim Cottle from Clinton Community College and Nic Hockenberry and Stephanie Sagers from the Jackson County Economic Alliance (JCEA) joined the board requesting a Manufacturing Awareness Sponsorship of \$2,500. The Board questioned if JCEA could honor this request due to a decrease in travel and meeting expenses. Hockenberry stated the JCEA budget is tight and he would need approval from his Board for this request. No formal action today but the Board will consider this funding request at budget time.

Zoning Administrator Ben Kober updated the board on his department. Willey inquired about the nuisance on 150<sup>th</sup> St west of the Iron Hill Church. Kober indicated he will meet with the property owner to discuss the nuisance.

Recess the meeting.

Reconvene the meeting with County Attorney Sara Davenport for a work session to discuss the Hawkeye Area Community Action Agency, Inc. (HACAP) lease for the building at 904 E Quarry St, Maquoketa. The Board is proposing to increase the rent by 3% per year, specify who is responsible for repairs and outline the insurance requirements.

Director Tom Devine, Lanny Simpson and Steve Tebbe representing the Jackson County Tourism Association (JCTA) to discuss the current and future use of the Jackson County Welcome Center. Due to the COVID pandemic, the Welcome Center will not open this calendar year. Devine told the Board the furnace is turned down during the winter months with someone checking on the building weekly and a determination on the opening of the building will be done next spring.

Coordinator of Disability Services Lynn Bopes updated the Board on her department. Willey and Bopes attended the Mental Health Region Governing Board monthly meeting in Davenport on Monday. Bopes stated the fund balance for the Region is approximately \$5.4 million dollars which includes the property taxes paid in September, 2020. Bopes informed the Board of a pilot program in the City of Clinton where a mental health professional will ride with the police department to evaluate people in crisis.

Motion Willey, second McDevitt to adjourn the meeting at 11:11 a.m. until the next board meeting on October 27, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

October 27, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant Engineer Mike Clausing presented a right-of-way utility permit from Alliant Energy in section 4 of Butler Township to replace an overhead line with an underground cable/duct along the edge of 42<sup>nd</sup> Ave.

Motion McDevitt, second Willey to approve the right-of-way permit to Alliant Energy as presented.

Aye: Willey, McDevitt, Steines

Clausing presented a right-of-way utility permit from Gary Sieverding in section 24 of Richland Township to bore the electrical line under the 297<sup>th</sup> Ave road.

Motion Willey, second McDevitt to approve the right-of-way utility permit to Gary Sieverding as presented.

Aye: Willey, McDevitt, Steines

Willey received a telephone call from a property owner who resides on the Iron Bridge Rd. She is concerned about the sight distance on her driveway with the speed of the traffic on the road and is requesting a hidden driveway sign. Clausing commented the Secondary Road crew did an analysis and determined there is over 600' sight distance present.

Motion Willey, second McDevitt to approve placing hidden driveway signs on the Iron Bridge Rd as requested.

Aye: Willey, McDevitt

Nay: Steines

Coordinator Julie Furne from the Drug Free Communities Project requested authorization and Board Chair signature on the Memorandum of Understanding between MS Consulting and Jackson County/Jackson County Prevention Coalition effective 9-30-2020 to 9-29-2021. The Jackson County Prevention Coalition desires to conduct an evaluation of their 2020-2021 Drug Free Communities Support Program Grant.

Motion Willey, second McDevitt to approve the Memorandum of Understanding with MS Consulting as presented.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the October 20, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$379,802.80.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the publication of the Fiscal Year 2020 Jackson County Annual Financial Report in the County's official newspapers as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #771-10-27-2020 certifying several assessments were incorrectly submitted to the Jackson County Auditor's Office and need to be abated from the special assessments tax rolls in the amount of \$2,409.21 as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #772-10-27-2020 to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund in the amount of \$246,447.78 as presented.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion McDevitt, second Willey to approve the Chair signing the Letter of Support for the Maquoketa River WMA's Application for the IDNR's 2020 Comprehensive Water Quality Management Planning Grant as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Chair signature on the lease and agreement between Jackson County and Hawkeye Area Community Action Program, Inc (HCAP) for the building at 904 E Grove St, Maquoketa for three (3) years commencing on the 1<sup>st</sup> day of October, 2020 to the 30<sup>th</sup> day of September, 2023 as presented.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober updated the board on his department. A total of 53 zoning permits in calendar year 2020 have been issued by his office, of that 15 permits were for single family dwelling units.

Emergency Medical Services Coordinator Ryan Conley updated the board on his department. He discussed the trainings being offered through his department

Motion Willey, second McDevitt to adjourn the meeting at 10:28 a.m. until the next board meeting on November 3, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

November 3, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented the final pay voucher for STBG-SWAP-CO49(80)—FG-49 for the 400<sup>th</sup> Ave (Z20) HMA resurfacing.

Motion McDevitt, second Willey to approve the final pay voucher for the 400<sup>th</sup> Ave (Z20) HMA resurfacing as presented.

Aye: Willey, McDevitt, Steines



Clausing presented a field entrance permit from Dan Steffen in section 13 of Otter Creek Township on the south side of 267<sup>th</sup> St.

Motion McDevitt, second Willey to approve the field entrance permit to Dan Steffen as presented.

Aye: Willey, McDevitt, Steines

Clausing updated the board on various road projects. Clausing and Interim County Engineer Todd Kinney discussed a list of bridges and the weight limits on each bridge. Clausing informed the Board of the completion of the High Bridge Road culvert project. The 45<sup>th</sup> St day labor bridge has been completed with the road now open and work is progressing on the 241<sup>st</sup> Ave bridge and starting on the 364<sup>th</sup> Ave bridge soon.

Human Resource Administrator Becki Chapin joined the Board to discuss a potential County Engineer contract offer.

Motion Willey, second McDevitt to authorize Chapin to offer the position and enter into contract negotiations with Candidate "A".

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to table any further action on the Engineer's contract until the end of the meeting with Candidate "A".

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the October 27, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of October, 2020 in the amount of \$46,995.80.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to proclaim November, 2020 as Diabetes Awareness Month in Jackson County, Iowa and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Zoning Administrator Ben Kober who updated the board on his department. Kober discussed the 90-day appeal period on the new flood map from FEMA. Private individuals must appeal to the county not to FEMA. Kober will try and replicate a mailing which was sent out earlier this year notifying property owners of this change.

Human Resource Administrator Becki Chapin informed the Board that she made contact with Candidate "A" and he would like to review the contract before making a final decision.

Motion Willey, second McDevitt to adjourn the meeting at 10:09 a.m. until the next board meeting on November 10, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

November 6, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press.

Meeting brought to order by Chair Steines at 8:30 a.m.

Human Resource Administrator Becki Chapin updated the Board of the contract negotiations with Candidate “A” for the Jackson County Engineer position. Candidate “A” is requesting a 2-year contract, \$105,000 for a yearly salary, 1 week of vacation after 90 days and 2 weeks after 6 months, 6 months termination/severance pay and Jackson County will offset some of his moving expenses. The Board agrees to the contract and salary and will counteroffer with 1 week after 90 days’ vacation with 2 weeks’ vacation after 1 year, 90 days termination/severance pay, a \$5,000 reimbursement cap for moving expenses with the stipulation that Candidate “A” reside in Jackson County.

Motion Willey, second McDevitt to adjourn the meeting at 8:49 a.m. until the next board meeting on November 10, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

November 10, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented a right-of-way utility permit from TelCom Construction in section 21 of Brandon Township to install a new telephone fiber optic drop to 15359 45<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve the right-of-way permit to TelCom Construction as presented.

Aye: Willey, McDevitt, Steines

Clausing presented the Iowa Department of Transportation funding agreement for project STBG-SWAP-CO49(85)—FG-49 for the 188<sup>th</sup> St bridge replacement.

Motion McDevitt, second Willey to approve the IDOT funding agreement for the 188<sup>th</sup> St bridge replacement as presented.

Aye: Willey, McDevitt, Steines

Clausing updated the Board on the progress of the 45<sup>th</sup> St day labor bridge which has been completed and the bridge deck on the 341<sup>st</sup> St bridge has been poured with the road opening this week.

Lola Trenkamp, Lead Childcare Teacher from Sacred Heart Preschool & Childcare and Tricia Wagner from ECIA expressed their appreciation to the Supervisors for the support they have received.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the November 3, 2020 and November 6, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$268,837.87.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class “C” Native Wine permit with outdoor service and Sunday Sales to Iowa Grape Vines Winery, LLC at 18345 55<sup>th</sup> St, Maquoketa effective November 15, 2020 thru November 14, 2021 as presented. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #773-11-10-2020 for the first half interfund operating transfer for Fiscal Year 2020/2021 in the sum of \$607,600 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective November 10, 2020 as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #774-11-10-2020 for the annual budgeted interfund operating transfer for Fiscal Year 2020/2021 in the sum of \$25,000 from the General Basic Fund #01000 to the Secondary Road Fund #20000, effective November 10, 2020 as presented. Aye: Willey, McDevitt, Steines

Denny McCallum joined the Board as the project manager for the 7<sup>th</sup> Judicial District to discuss the courtroom technology installation project. Conference Technologies, Inc has been hired to install the courtroom equipment starting in January, 2021. The Board was concerned with what the project entailed and if the county will incur any costs. McCallum noted that all expenses for the project will be paid from the grant.

Motion McDevitt, second Willey to authorize the Chair signing the system installation sign off for the courtroom technology installation project as presented. Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin joined the Board to discuss the employment contract with Candidate “A”. David C Dryer has agreed to a two (2) year employment contract as the Jackson County Engineer beginning January 4, 2021 and ending January 3, 2023. His annual salary will be \$105,000 for the full two-year term of the contract, one week of vacation after 90 days and two weeks of vacation after one year, must reside in Jackson County, and Jackson County shall pay a severance allowance equal to 90 days salary on the termination date unless said date is set at least 90 days after date of notice.

Motion Willey, second McDevitt to approve the employment contract to David C Dryer as the Jackson County Engineer as presented. Aye: Willey, McDevitt, Steines

Dryer is requesting a relocation expense reimbursement since he currently resides in Ocala, Florida. Ben Schueller Auction Co. has submitted a relocation agreement for \$8,750 for his services and is requesting a \$3,000 down payment on or before December 1, 2020.

Motion Willey, second McDevitt to approve the relocation agreement with Ben Schueller Auction Co for \$8,750 as presented. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Zoning Administrator Ben Kober updated the board on his department. Kober discussed the FEMA flood maps and the timeframe for the appeal process. The Board directed Kober to send a letter to all property owners who are affected by the changes in the flood map.

Maintenance Supervisor Marty Hudrlik updated the board on his department. The Recorder’s Office has requested something be installed to eliminate the echo of the front office space. Hudrlik is acquiring additional bids for the concrete work at the Andrew Jackson Care Facility.

Motion Willey, second McDevitt to authorize the Board to certify the true and correct abstract of votes cast in Jackson County at the November 3, 2020 General Election as shown by the 16 regular precincts and absentee precinct and authorize the Board to sign the official state abstracts, county abstracts and further authorize the Chair signing the certificates of election and authorize Auditor Smith to forward the abstracts to the Iowa Secretary of State as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 10:34 a.m. until the next board meeting on November 17, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

November 17, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented a farm entrance permit from Heath Felderman in section 9 of Bellevue Township on the south side of Sieverding Ridge Rd.

Motion Willey, second McDevitt to approve the farm entrance permit to Heath Felderman as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented a field entrance permit from Jim Knief in section 25 of Tete Des Morts Township on the east side of 386<sup>th</sup> Ave.

Motion McDevitt, second Willey to approve the field entrance permit to Jim Knief as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented the agreement for a Rural County Transportation (RCTP) Project from the City of LaMotte for project number JACKSON-RCTP-FY2021-1 for \$25,000 for an asphalt overlay on Elm Street and Main Street.

Motion Willey, second McDevitt to approve the RCTP project agreement with the City of LaMotte as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented a funding agreement with the Iowa Department of Transportation. This joint agreement is for a shared road with Jones County to pave approximately 100 feet north of the intersection of Hwy 64 and 1<sup>st</sup> Ave for approximately \$2,000.

Motion McDevitt, second Willey to approve the Iowa Department of Transportation agreement as presented.  
Aye: Willey, McDevitt, Steines

Clausing presented three right-of-way utility permits from Maquoketa Valley Electric Cooperative. The first is in sections 20 & 21 of Maquoketa Township to bore along and in the east ditch of 233<sup>rd</sup> Ave for approximately 370 feet; the second is in section 4 of Fairfield Township and section 6 of Van Buren to build a new power line across from 8611 400<sup>th</sup> Ave; and the third is in section 7 of Monmouth Township to install poles for an aerial road crossing over 17<sup>th</sup> Ave.

Motion Willey, second McDevitt to approve three right-of-way utility permits to Maquoketa Valley Electric Cooperative as presented.  
Aye: Willey, McDevitt, Steines

Clausing updated the board on the bridge on 341<sup>st</sup> St which is now open, the bridge decking on 364<sup>th</sup> Ave has been poured and will open later this week and a slide on 362<sup>nd</sup> Ave behind the guardrail has happened and will be repaired by Jake Scheckel Construction.

Interim County Engineer Todd Kinney is proposing a policy for Secondary Road employees who have or have not tested positive for COVID-19. Kinney is proposing employees who are quarantined be allowed to come to work during a road emergency. The Board agreed with Kinney's suggestion and would like him to work with Human Resource Administrator Becki Chapin to draft a policy and bring it back for Board discussion.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the November 10, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.  
Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Cheryl Curl, Allison Simpson, Donna Duvall, Maquoketa Chamber Executive Director Wendy McCartt, Pastor Will Layton, Erica Barker, Nic Hockenberry and Sarah Jones voiced their support of the approval of a resolution mandating the use of face coverings in Jackson County to mitigate the transmission of COVID-19. County Attorney Sara Davenport joined the meeting to discuss what the mandate means. The Jackson County Board of Health strongly encourages Jackson County residents and all visitors to the County to wear face coverings while in public and around individuals who do not reside in your household, especially when social distancing measures cannot be maintained. Each board member voiced their support of keeping people safe and healthy at this time and the passing of this mandate.

Motion McDevitt, second Willey to approve Resolution #775-11-17-2020 mandating the use of face coverings in Jackson County to mitigate the transmission of COVID-19 with this resolution remaining in effect until modified, rescinded, extended on April 1, 2021 as presented.

Aye: Willey, McDevitt, Steines

ECIA Director of Transportation Chandra Ravada updated the Board on the Regional Transit Authority.

Jackson County Economic Development Director Nic Hockenberry discussed the opportunity of partnering with the University of Iowa through their Iowa Initiative for Sustainable Communities program (IISC). There will be 15 projects completed as part of this partnership within the county with the total cost of participation at \$50,000 with this being split in a prorated manner to participating communities/organizations. The Board made no decision to participate in this partnership at this time.

Recess the meeting.

Reconvene the meeting with Carrie Merrick from Hillcrest Family Services and Coordinator of Disability Services Administrator Lynn Bopes. They updated the Board on new services being offered through Hillcrest Family Services.

Jackson County Fair Board Manager Lanny Simpson joined the Board for a budget work session.

Motion Willey, second McDevitt to adjourn the meeting at 10:46 a.m. until the next board meeting on November 24, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

November 24, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented a residential entrance permit from Jim Von Maur in section 1 of Monmouth Township on the north side of 98<sup>th</sup> St.

Motion McDevitt, second Willey to approve the residential entrance permit to Jim Von Maur as presented.

Aye: Willey, McDevitt, Steines

Clausing presented the final voucher on the Bernard Rd PCC Patching project FM-CO49(77)—55-49 for Board signature.

Motion Willey, second McDevitt to approve the final voucher on the Bernard Rd PCC Patching project as presented.

Aye: Willey, McDevitt, Steines

Clausing presented the final voucher on the Iron Bridge Rd HMA resurfacing project STBG-SWAP-CO49(79)—FG-49 for Board signature.

Motion McDevitt, second Willey to approve the final voucher on the Iron Bridge Rd HMA resurfacing project as presented.  
Aye: Willey, McDevitt, Steines

Clausing discussed a quote from Dan Schroeder Construction for \$20,240 to stabilize a slide on the Sieverding Ridge Rd. Interim County Engineer Todd Kinney addressed the issue and the process of repairing the slide. The Board felt the repair is necessary and directed Kinney to proceed with the contractor getting the project completed as soon as possible.

Kinney informed the Board of a change in the formula of how the Federal Government distributes bridge money to the State of Iowa and then to the Counties. Based on the new formula, Jackson County Secondary Roads will see a reduction of over \$100,000 per year in the distribution of those funds.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the November 17, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$150,313.04.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Board to sign Resolution #776-11-24-2020 for an interfund operating transfer in the sum of \$80,500 (Sanitation annual budgeted transfer) for FY2020/2021 from the General Basic 01000 Fund to Public Health 24000 Fund, effective November 24, 2020 as recorded in Resolution Book 4 as presented.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Board to sign Resolution #777-11-24-2020 for the annual nurses' interfund operating transfer for Fiscal Year 2020/2021 in the sum of \$17,500 from the General Basic Fund #01000 to the Public Health Fund #24000, effective November 24, 2020 as recorded in Resolution Book 4 as presented.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to adjourn the meeting at 9:41 a.m. until the next board meeting on December 1, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

December 1, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing updated the Board on various road projects. The slide on Z15 north of Springbrook was completed but due to heavy rain additional work will need to be done to a portion of the repair. The repair of the slide on Sieverding Ridge Rd will begin next week with an expected closing of the road for a week.

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the November 24, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #778-12-01-2020 to abate the mobile home taxes in the amount of \$194.00 due to the mobile home being removed from the Valley View Trailer Park in Bellevue in April, 2020 according to Section 435.25 of the Code of Iowa as recorded in Resolution Book 4 as presented.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Human Resource/General Assistance Administrator Becki Chapin discussed the General Assistance burial limits. Chapin handed out information obtained from other counties of the policy and monetary assistance given in time of need. The Board decided to discuss with the Pioneer Cemetery Commission levying for the additional fees for burials and not to change the policy for a General Assistance burial.

Auditor Smith and Deputy Auditor Shelley Hoyer discussed the potential jail bond vote on March 2, 2021. Hoyer will contact Bond Counsel who represents Jackson County to prepare the required paperwork. The total cost of the jail project is \$6.2 million with Jackson County bonding for \$5.9 million. The \$300,000 difference will be paid from the capital improvement fund to lower the cost of bonding.

Recess the meeting.

Reconvene the meeting with Interim Engineer Todd Kinney who updated the Board on future projects currently being designed by Alex Davis from Buchanan County. Having this work done in advance will allow the Secondary Roads department the ability to plan for future projects and supplies. The Board thanked Kinney for his time and expertise during this time of transition.

Jackson County Historic Preservation Commission members Lee Karabin and Don Wentworth and Jackson County Library Association member Marian Meyer addressed the Board for their budget requests.

Recess the meeting.

Reconvene the meeting with Human Resource Administrator Becki Chapin who requested closed session per Iowa Code 21.5(1)(i) on behalf of a Jackson County employee who submitted the request.

Motion Willey, second McDevitt to go into closed session per Iowa Code 21.5(1)(i).

Aye: Willey, McDevitt, Steines

Steines reconvened the meeting after the closed session.

Motion Willey, second McDevitt to table any action on the personnel matter until the next board meeting on December 8, 2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 11:36 a.m. until the next board meeting on December 8, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

December 8, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Assistant to the Engineer Mike Clausing presented an underground construction permit from Windstream Iowa Communications, LLC in section 24 of Tete Des Morts Township to install a pedestal and copper cable on the north side of 341<sup>st</sup> St.

Motion McDevitt, second Willey to approve an underground construction permit to Windstream Iowa Communications, LLC as presented. Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the December 1, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$206,191.79 as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, place on file and authorize the Chair signature on the County Recorder's Report of Fees collected for the month of November, 2020 in the amount of \$57,831.68 as presented. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Sheriff Russ Kettmann and Human Resource Administrator Becki Chapin submitted a request on behalf of retiring Deputy Steve Schroeder to receive the \$5,000 insurance incentive for three years effective January 1, 2021 until December 31, 2023.

Motion Willey, second McDevitt to approve the insurance incentive request from retiring Deputy Steve Schroeder for \$5,000 for three years as presented. Aye: Willey, McDevitt, Steines

Chapin received a letter of resignation from Zoning Administrator Ben Kober effective December 1, 2020.

Motion Willey, second McDevitt to accept the resignation from Ben Kober as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the job description for the Zoning Administrator position as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Human Resource Administrator to advertise for the Zoning Administrator vacancy as presented. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the contract with East Central Intergovernmental Association for interim zoning technical assistance as presented. Aye: Willey, McDevitt, Steines

Chapin presented an addendum to the contract with Engineer David Dryer to begin employment with Jackson County effective December 14, 2020.

Motion Willey, second McDevitt to approve the addendum to the contract with Engineer David Dryer with the effective date of December 14, 2020 until January 3, 2023 as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 9:53 a.m. until the next board meeting on December 15, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

December 15, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any



given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented two entrance permits for Board approval. Joel Davidson in section 5 of Maquoketa Township for a residential entrance on the north side of 92<sup>nd</sup> St and Chris Kuhle in section 4 of Farmers Creek Township for a field entrance on the west side of 145<sup>th</sup> Ave.

Motion McDevitt, second Willey to approve the entrance permits to Joel Davidson and Chris Kuhle as presented. Aye: Willey, McDevitt, Steines

Dryer informed the Board of a change from the Iowa Department of Transportation in regards to the signing of road contracts. IDOT will now allow the County Engineer and will not require the Board Chair to sign the contracts after the resolution has been approved.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the December 8, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second McDevitt to approve the appointment of LuAnn Goeke to the Emergency Food and Shelter Board as presented. Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvene the meeting with Sheriff Russ Kettmann and Office Administrator Karen Wells who are requesting Board approval to loan pictures of past Jackson County Sheriff's and a tommy gun to the Jackson County Historical Society.

Motion Willey, second McDevitt to approve the loan of pictures and the tommy gun to the Jackson County Historical Society as presented. Aye: Willey, McDevitt, Steines

Sheriff Kettmann requested part-time deputy Scott Heiar be promoted to full-time deputy at 80% pay of the Sheriff's salary effective January 1, 2021.

Motion Willey, second McDevitt to approve the hiring of Scott Heiar as a full-time deputy in the Sheriff's office as presented. Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin presented Resolution #779-12-15-2020 authorizing Jackson County Engineer David C Dryer is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in the county.

Motion McDevitt, second Willey to approve Resolution #779-12-15-2020 authorizing Jackson County Engineer David C Dryer to accept all Farm-to-Market and Federal or State Aid Construction Projects as presented. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 9:39 a.m. until the next board meeting on December 22, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

December 22, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any

given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Engineer David Dryer presented and recommends for approval the roadway maintenance agreement with the Iowa Department of Transportation for the road at the Maquoketa Caves State Park. This is for 0.724 lane miles for snow/ice control only with payment to Jackson County for \$1,448.00. This agreement is from July 1, 2020 to June 30, 2021.

Motion Willey, second McDevitt to approve the annual maintenance agreement with the Iowa Department of Transportation as presented. Aye: Willey, McDevitt, Steines

Dryer presented and recommends for approval the Board signing the title sheet on project STBG-SWAP-CO49(85)—FG-49 for the 188<sup>th</sup> St bridge project.

Motion Willey, second McDevitt to approve the Board signing the title sheet for the 188<sup>th</sup> St bridge project as presented. Aye: Willey, McDevitt, Steines

Dryer presented and recommends for approval two right-of-way contracts for Chair signature on the 188<sup>th</sup> St bridge project. Property is located in section 5 of Farmers Creek Township acquired from Jack & Marilyn Beck and Steven & LuAnn Beck for 0.16 acre of land at \$8,000.00 per acre for \$1,280.00 and Jeremiah & Kathy Maxwell for 0.09 acre of land at \$10,000.00 per acre for \$900.00.

Motion McDevitt, second Willey to approve the two right-of-way contracts from Jack & Marilyn Beck and Steven & LuAnn Beck and Jeremiah & Kathy Maxwell as presented. Aye: Willey, McDevitt, Steines

Dryer updated the Board on the Sieverding Ridge Road slide project which has been completed by Schroeder Construction.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the December 15, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$245,472.17 as presented. Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #780-12-22-2020 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection in the amount of \$1,659.60 as filed in Resolution Book 4, page 310. Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #781-12-22-2020 setting the 2021 Holiday Schedule for county employees as filed in Resolution Book 4, page 311. Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Ryan Smith and Mollie O'Dell from Schneider Geospatial, LLC presented an agreement to assist Jackson County with Geographical Information Services. Schneider Geospatial, LLC will serve as our GIS Coordinator who will update the 911 requirements, do GIS training, soil updates and ESRI contract management. The Board will discuss this agreement with the Auditor and Assessor to see if this will assist them during this transition period of no GIS Coordinator.

Motion Willey, second McDevitt to adjourn the meeting at 9:58 a.m. until the next board meeting on December 29, 2020 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors

December 29, 2020

Due to the COVID-19 pandemic and the continuing need to allow for social distancing, the Jackson County Board of Supervisors will be limiting in-person visitors at their weekly board meeting to three people at any given time. The meetings will continue to be broadcast through Zoom and all visitors are encouraged to use the Zoom link to attend the meetings as you will not be guaranteed admittance in person.

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach - Maquoketa Sentinel Press; Teresa Hosch – KMAQ.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Willey administered the oath of office to the newly elected officials Brent Kilburg as Sheriff, Mike Steines as Supervisor and Alisa Smith as Auditor.

Engineer David Dryer discussed the policy regarding snow removal in Jackson County. He will compare our policy to other counties to see if any adjustments need to be made.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the December 22, 2020 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Smith discussed entering into a verbal agreement with Dittmer Recycling for a bin to be placed at his facility on Jacobsen Dr in Maquoketa. This bin would be utilized by rural residents close to Maquoketa instead of using other rural recycling bins. Steines addressed the cost for this service is \$100.00 per month for the bin, \$75.00 a haul to the facility and \$40.00 per ton for disposal of the material.

Motion Willey, second McDevitt to approve the verbal agreement with Dittmer Recycling for a bin at his Jacobsen Dr facility as presented.

Aye: Willey, McDevitt, Steines

Maintenance Supervisor Marty Hudrlik updated the Board on his department. The straightening of the building at the Andrew Jackson Care Facility has begun with assistance from the Secondary Roads employees.

Executive Assistant LuAnn Goeke reviewed the Board calendar and business.

Motion Willey, second Steines to approve the reappointment of Larry McDevitt to the Jackson County Conservation Board for a 5-year term.

Aye: Willey, Steines

Abstain: McDevitt

Recess the meeting.

Reconvene the meeting with Emergency Medical Service Coordinator Ryan Conley who updated the board on his department and presented his fiscal year 2021/2022 budget.

Public Health Administrator Kimberly Grandinetti presented the fiscal year 2021/2022 budget for the Health Department.

State Senator Carrie Koelker joined the Board to discuss the upcoming legislative session which starts January 11, 2021. The Board addressed their concerns for mental health funding, inmate medical expenses while in our county jail, REAP funding, funding for emergency medical services, entry to the City of Bellevue on the state highway system for ATV/UTV's.

Motion Willey, second McDevitt to table action concerning the agreement between Schneider Geospatial, LLC and Jackson County until January 4, 2021 due to weather related issues.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to adjourn the meeting at 11:19 a.m. until the next board meeting on January 4, 2021 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk \_\_\_\_\_  
Alisa Smith, Auditor

Chair \_\_\_\_\_  
Mike Steines, Board of Supervisors