

January 2, 2019

Present: Supervisors: Larry McDevitt by conference call, Mike Steines, John J. Willey; Deputy Auditors Shelley Hoye and Alisa Smith; Executive Assistant LuAnn Goeke; Media: Karen Ruble – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:10 AM Vice Chair Willey brought meeting to order and pledge of allegiance was recited.

9:13 AM Steines administered the swearing in of newly elected officials John J. Willey as Supervisor, Beth Gerlach as County Treasurer, Arlene Schauf as County Recorder and Sara Davenport as County Attorney.

9:18 AM Willey requested amendment to the agenda.

9:19 AM Motion Steines, second McDevitt to move agenda item to appoint the Board Chair from 9:50 to 9:20 a.m.

Aye: McDevitt, Steines, Willey

9:20 AM Motion Willey, second McDevitt to appoint Mike Steines as Board Chair for 2019.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines, second McDevitt to appoint Willey as Vice Chair for 2019.

Aye: McDevitt, Steines, Willey

9:22 AM Clark Schloz, County Engineer, requested action on a utility construction permit.

9:23 AM Motion Willey second Steines to approve a utility permit for Windstream Iowa Communications in Maquoketa Township, section 17 to replace fiber optic cable along 35th Street.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Willey, second McDevitt to approve seeking bids for road rock for contract period March 1, 2019 through February 29, 2020 after discussion of how much clean rock to use.

Aye: McDevitt, Steines, Willey

9:30 AM Deputy Auditor Shelley Hoye presented county business.

9:31 AM Motion Willey, second McDevitt to approve minutes of the December 26, 2018 Board proceedings as written by Deputy Auditor Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Willey, second McDevitt to accept, place on file and authorize chair signature on the County Recorder's Report of Fees collected for the month of December, 2018 in the amount of \$37,557.50.

Aye: McDevitt, Steines, Willey

9:33 AM Chief Deputy Sheriff Steve Schroeder presented Jail Advisory Committee's recommendation to approve going with Rick Weidner for Architectural Services and John Hansen of Midwest Construction Consultants as construction manager.

9:35 AM Motion Willey second McDevitt to approve contracting Rick Weidner for Architectural Services for the new Jail and Sheriff's Office.

Aye: McDevitt, Steines, Willey

9:36 AM Schroeder stated that Hansen will be coming on January 9th to view the proposed sites and meet with both the Supervisors and the Jail Advisory Board.

9:37 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:38 AM Motion Willey, second McDevitt to designate the Bellevue Herald Leader, Maquoketa Sentinel Press and the Preston Times as the official county newspapers for calendar year 2019.

Aye: McDevitt, Steines, Willey

9:39 AM Motion Willey, second Steines to appoint Larry McDevitt to the 7th Judicial Department of Corrections Board for 2019.

Aye: McDevitt, Steines, Willey

9:40 AM McDevitt ended his conference call into the meeting.

9:40 AM Steines recessed the meeting for work sessions with Ben Kober on departmental business and Dave Heiar to discuss Bellevue City's possible urban renewal district.

10:24AM Steines reconvened the meeting.

10:25 AM Motion Willey second Steines to adjourn until the next board meeting on January 8, 2019 at 9:30 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Mike Steines, Board of Supervisors

January 8, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Deputy Auditors Shelley Hoye and Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Chair Steines brought meeting to order and pledge of allegiance was recited.

9:02 AM Motion Willey, second Steines to appoint Deputy Auditor Alisa Smith as the County Auditor effective January 8, 2019 replacing Brian Moore who resigned effective January 7, 2019.

Aye: McDevitt, Steines, Willey

9:03 AM County Attorney Sara Davenport administered the swearing in of Alisa Smith as County Auditor.

9:05 AM Clark Schloz, County Engineer, updated the Board on Secondary Roads business. Someone attempted to grade or plow their road, leaving a windrow in the middle of the road. Discussion ensued on sizing of rock gradation.

9:07 AM Auditor Alisa Smith presented county business.

9:08 AM Motion McDevitt, second Willey to approve minutes of the January 2, 2019 Board proceedings as written by Deputy Auditor Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Willey, second McDevitt to approve claims in the amount of \$76,743.16 and authorize Auditor to issue warrants and publish in the local newspapers.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Willey, second McDevitt to designate Board member Mike Steines as County contact on matters pertaining to the Andrew Jackson Care Facility and the County Farm.

Aye: McDevitt, Steines, Willey

9:12 AM Motion Willey, second to approve and authorize Board signature on Resolution #680-01-08-2019 to abate \$200 in taxes on Jess Hingtgen's (Angela Weise) mobile home in the Valley View Mobile Home Community (Markanne, Inc.)

Aye: McDevitt, Steines, Willey

- 9:13 AM Dave Heiar of the Economic Alliance and Bellevue City Clerk Abby Skrivseth presented a resolution to the Board to allow Bellevue City to exercise urban renewal rights outside of Bellevue City limits.
- 9:17 AM Motion Willey second McDevitt to approve Resolution #681-01-08-2019 to allow Bellevue City to exercise rights on property outside of their city limits for urban renewal purposes.
Aye: McDevitt, Steines, Willey
- 9:18 AM Skrivseth was then joined by Jamie Haxmeier from Bellevue City to discuss the proposed water system connecting Bellevue, the Droessler Subdivision and Spruce Creek Park.
- 9:19 AM Motion McDevitt, second Willey to approve the County paying for the capping of wells in the Droessler Subdivision and Spruce Creek and approve EIRUSS expenses already incurred by the City be added to any future loan for the water project.
Aye: McDevitt, Steines, Willey
- 9:22 AM Discussion ensued on whether new wells could be installed and if they would solve the water quality problem. This will have to be looked into before going forward with the final phases.
- 9:23 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.
- 9:25 AM Motion McDevitt, second Willey to re-appoint current slate of ATV Committee members for 2019 as follows: Steve Tebbe, Skott Gent, Carrie Koelker, Jayson Heiar, James Johnson, Andy McKean, Matt Notz, Chris Roling, Terry Roling, Don Schwenker, Mike Steines, and Dr. Donald Yanda.
Aye: McDevitt, Steines, Willey
- 9:30 AM Motion McDevitt, second Willey to appoint Lori Roling to the Jackson County Conservation Board with term expiring December 31, 2023, replacing Kathy Wosoba.
Aye: McDevitt, Steines, Willey
- 9:31 AM Steines read a letter of appreciation to R.B. Melvold thanking him for his service to the Economic Alliance.
- 9:32 AM Motion Willey, second McDevitt to appoint Ryan Kilburg to the Jackson County Economic Alliance Board with term expiring on December 31, 2019 replacing R.B. Melvold.
Aye: McDevitt, Steines, Willey
- 9:36 AM Motion Willey, second McDevitt to approve Board's 2019 committee assignments being the same except all Board Chair assignments filled by Mike Steines.
Aye: McDevitt, Steines, Willey
- 9:37 AM Chair Steines recessed the meeting for work sessions with Ben Kober-departmental business, Gerald Smith-City of Maquoketa annexing land for JCRHC site, Police Chief Brad Koranda on warning sirens grant, Stacie Spiers-NEI3A budget asking, and Sara Davenport, Lynn Bopes, Russ Kettmann, Steve Schroeder and Karen Wells for departmental budgets.
- 10:51 AM Steines reconvened the meeting.
- 10:52 AM Motion McDevitt, second Willey to adjourn until the next board meeting on January 15, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: McDevitt, Steines, Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Mike Steines, Board of Supervisors

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business.

9:04 AM Motion Willey, second McDevitt to approve McLeod USA Telecom Services to install 1950 feet fiber optic facilities to 725 418th Ave, Preston.

Aye: Willey, McDevitt, Steines

9:06 AM Motion Willey, second McDevitt to approve the awarding of the contract to Schroeder Construction, Bellevue for \$799,853.90 for BROS-SWAP-CO49(72)—FE-49 for the 35th Street bridge replacement and to Taylor Construction, New Vienna for \$450,751.30 for BROS-SWAP-CO49 (73)—SE-49 for the 297th Ave bridge replacement.

Aye: Willey, McDevitt, Steines

9:06 AM Engineer Schloz would also like to meet with the Jackson County Historical Society to discuss plans for the new shed in Sterling.

9:08 AM County Treasurer Beth Gerlach presented the semi-annual Treasurers report.

9:14 AM Motion McDevitt second Willey to accept and authorize publication of the County Treasurer's Semi-Annual report from July 1, 2018 to December 31, 2018 as prepared by County Treasurer Beth Gerlach.

Aye: Willey, McDevitt, Steines

9:15 AM Auditor Smith presented county business.

9:16 AM Motion Willey, second McDevitt to approve the minutes of the January 8, 2019 Board proceedings as written by Deputy Auditor Hoyer and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:17 AM Motion Willey, second McDevitt to approve and authorize Chair signatures on Certificates of Appointments of First Deputy Jennifer Jones and Second Deputy Amy Wilms for Recorder Arlene Schauf; of First Deputies Shelley Hoyer and Mary Stickley for Auditor Alisa Smith; and of Deputies Kayla Duhme, Rebecca Kutsch, Bruce Ruchotzke and Deborah Steines for Treasurer Beth Gerlach.

Aye: Willey, McDevitt, Steines

9:18 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:20 AM Motion McDevitt, second Willey to hereby recognize January 20-26, 2019, as Jackson County School Choice week, and call this observance to the attention of all of our citizens.

Aye: Willey, McDevitt, Steines

9:22 AM Ben Kober, Jackson County Zoning Administrator discussed the construction evaluation (Master Matrix) resolution.

9:29 AM Motion Willey, second McDevitt to approve resolution #682-01-15-2019 which sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure.

Aye: Willey, McDevitt, Steines

9:30 AM Kober also gave a department update on building permit activity in 2018.

9:43 AM Don Wentworth and Lee Karabin representing the Jackson County Historic Preservation Commission discussed the CLG Grant for the Historic Jackson County Jail.

9:46 AM Motion Willey, second McDevitt to approve the CLG Local Government Grant Project and complete a feasibility study and rehabilitation plan for the historic Jackson County Jail in

Andrew.

Aye: Willey, McDevitt, Steines

9:47 AM Motion McDevitt, second Willey to approve a memorandum of understanding between Jackson County and the City of Andrew. The City of Andrew agrees to pay 40% of the cost of the project to the County upon approval of the draft product.

Aye: Willey, McDevitt, Steines

9:48 AM Chair Steines recessed the meeting.

9:50 AM Chair Steines reconvened the meeting with Jackson County Chief Deputy Sheriff Steve Schroeder.

9:55 AM Motion Willey, second McDevitt to approve the contract of Rick A. Weidner, AIA from Bennington, NE for architectural services for the Jackson County jail project and authorize chair signature.

Aye: Willey, McDevitt, Steines

9:57 AM Skott Gent and Bonnie Andersen representing the Maquoketa FFA Alumni Association discussed plans to build a new building at the Maquoketa High School. They are asking for a \$5,000.00 donation towards the project.

10:11 AM Chair Steines recessed the meeting.

10:26 AM Chair Steines reconvened the meeting with David Heiar from the Jackson County Economic Alliance. He presented a detailed description to the Board on projects and dollar amounts associated in the Bellevue Urban Renewal Plan.

11:00 AM Motion McDevitt, second Willey to adjourn until the next board meeting on January 22, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

January 22, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business.

9:03 AM Motion McDevitt, second Willey to approve McLeod USA Telecom Services to replace two (2) damaged fiber optic cables on Hwy 62.

Aye: Willey, McDevitt, Steines

9:04 AM Motion Willey, second McDevitt to approve the electronic signing of the contract to Schroeder Construction, Bellevue for \$799,853.90 for BROS-SWAP-CO49(72)—FE-49 for the 35th Street bridge replacement and to Taylor Construction, New Vienna for \$450,751.30 for BROS-SWAP-CO49 (73)—SE-49 for the 297th Ave bridge replacement.

Aye: Willey, McDevitt, Steines

9:09 AM Auditor Smith presented county business.

9:10 AM Motion McDevitt, second Willey to approve the minutes of the January 15, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.
Aye: Willey, McDevitt, Steines

9:12 AM Recessed

9:14 AM Reconvened with County Attorney Sara Davenport and Julia Furne, Coordinator of the Drug Free Communities Project Grant to discuss a proposed alcohol outlet density ordinance in Jackson County. This proposed ordinance is for the unincorporated areas of the county. No decision was made and the Board would like to receive public comments on this proposed change.

9:29 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:33 AM Recessed

9:38 AM Ben Kober, Jackson County Zoning Administrator, addressed the Board in a work session for a department update. The Board urged Kober to check again on the progress of the Gary Delarm property and the ongoing issues in Green Island.

9:53 AM The Board members gave an update of the meetings and committees they have attended.

9:59 AM Ryan Conley, Jackson County Emergency Medical Services Coordinator, gave a department update.

10:26AM Larry McDevitt updated the Board on activities at the Prairie Creek Recreation Center. The Conservation Board is looking at grants and other funding sources to help with the building of the outdoor cabins at the Park.

10:34AM County Engineer Schloz reminded the Board about the 5-year road plan on February 20, 2019 at the Maquoketa City Hall.

10:40 AM Motion Willey, second McDevitt to adjourn until the next board meeting on January 29, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

January 29, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:00 AM Clark Schloz, County Engineer, presented secondary roads business. He requested the rock bids be opened and presented.

9:01 AM Auditor Smith opened the road rock bids. Bids were received from Bellevue Sand & Gravel – Springbrook quarry for \$4.74 per ton and Bellevue, LaMotte, St Donatus, Morehead and Veach quarries each for \$6.50 per ton. River City Stone – Bernard, Thole and Rubie quarries each for \$6.60 per ton. Wendling Quarries – Delmar and Preston quarries each for \$4.10 per ton; Wiese quarry for \$4.85 per ton; Joinerville quarry for \$5.40 per ton; Iron Hill quarry for \$6.10 per ton; Andrew, Arensdorf, Bellevue, Decker, Rowan and Teeds Grove each for \$6.92 per ton and Eden Valley, Frost and Maquoketa quarries each for \$7.43 per ton. Preston Ready Mix – Elwood/Yeager and Grant quarries each for \$6.50 per ton.

9:06 AM Motion McDevitt, second Willey to have the Engineer's Office review the bids as presented and return next week with a recommendation to the Board.

Aye: Willey, McDevitt, Steines

9:07 AM Motion Willey, second McDevitt to approve a residential entrance permit for Bob Crist in section 8 of Maquoketa Township on the north side of Rockdale Road.

Aye: Willey, McDevitt, Steines

9:09 AM Motion McDevitt, second Willey to award the contract and authorizing the chair to electronically sign when received from the contractor for FM-CO49(77)—55-49 PCC patching to Midwest Contractors for \$399,993.92 and for FM-CO49(74)—55-49 HMA resurfacing to Mathy Construction for \$2,335,492.71.

Aye: Willey, McDevitt, Steines

9:13 AM Motion Willey, second McDevitt to offer the hiring of candidate "A" as recommended by Engineer Schloz for the Preston Shop Motor Grader Operator and if he/she declines then come back to board for further discussion.

Aye: Willey, McDevitt, Steines

9:15 AM Motion McDevitt, second Willey to approve the minutes of the January 22, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:16 AM Motion Willey, second McDevitt to approve a handwritten warrant for Julia Furne for \$921.33 for plane tickets for three people to go to the Drug Coalition training in North Carolina.

Aye: Willey, McDevitt, Steines

9:17 AM Motion McDevitt, second Willey to approve the renewal of a Class "C" Liquor license with outdoor services and Sunday sales to Spruce Harbor, Inn at 30597 – 400th Ave, Bellevue effective February 5, 2019 through February 4, 2020.

Aye: Willey, McDevitt, Steines

9:18 AM LuAnn Goeke, Executive Assistant, reviewed the Board Calendar and county business.

9:19 AM Motion McDevitt, second Willey, to set the annual meeting for the Green Island Drainage for February 26, 2019 at 11:00 a.m. in the Conference Room at the Courthouse.

Aye: Willey, McDevitt, Steines

9:20 AM Motion Willey, second McDevitt to approve the re-appointment of Frank Freiberg to the Jackson County Historic Preservation Commission with his term expiring on 12-31-21.

Aye: Willey, McDevitt, Steines

9:21 AM Recess the meeting.

9:22 AM Reconvened the meeting with Kimberly Grandinetti, Jackson County Public Health Administrator, for an update on her department.

9:29 AM Ben Kober, Jackson County Zoning Administrator, for an update on his department.

9:35 AM Recess the meeting.

9:43 AM Reconvened the meeting with Becki Chapin, Human Resource Administrator and General Assistance Director on her department update. She discussed the findings of the ICAP Risk Control visit. They are requesting some changes to our policy and procedures and forming a safety committee. Steines suggested a meeting with department heads to discuss these findings. Chapin also discussed some potential problems with the Federal government shut down in regards to the federal Food Assistance program.

9:59AM Recess the meeting.

10:48AM Reconvened following exempt negotiation session with AFSCME Representatives.

10:49 AM Motion Willey, second McDevitt to adjourn until the next board meeting on February 5, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 1, 2019

Present: Supervisors: Larry McDevitt, Mike Steines via the telephone, John J. Willey; Auditor Alisa Smith and Executive Assistant LuAnn Goeke.

3:32 PM Meeting call to order by Mike Steines, via the telephone.

3:39 PM Motion Willey, second McDevitt to approve the date of February 19, 2019 at 9:00 a.m. for a public hearing on the Fairgrounds Improvement project.

Aye: Willey, McDevitt, Steines

3:40 PM Motion McDevitt, second Willey to adjourn until the next board meeting on February 5, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 12, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press and Theresa Hosch – KMAQ.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented secondary roads business.

9:02 AM Motion McDevitt, second Willey to approve a residential entrance permit for Marissa Abernathy in section 32 of Bellevue Township on the west side of 328th Avenue.

Aye: Willey, McDevitt, Steines

9:04 AM Motion Willey, second McDevitt to approve the internal posting for the Secondary Roads Inspector position.

Aye: Willey, McDevitt, Steines

9:04 AM Motion Willey, second McDevitt to amend the original motion to include the internal posting and advertisement in the official newspapers of Jackson County for the Secondary Roads Inspector position.

Aye: Willey, McDevitt, Steines

9:05 AM Engineer Schloz discussed Senate File 184 in regards to the over weight limits on county roads which would be approved by the Iowa Department of Natural Resources instead of local authority should this bill be passed and signed by the Governor.

9:15 AM Motion Willey, second McDevitt to approve the minutes of the February 5, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.
Aye: Willey, McDevitt, Steines

9:15 AM Motion McDevitt, second Willey to accept, place on file and authorize chair signature on the County Recorder's report of fees collected for the month of January, 2019 in the amount of \$40,516.63.
Aye: Willey, McDevitt, Steines

9:16 AM Motion Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the February 6, 2019 meeting.
Aye: Willey, McDevitt, Steines

9:16 AM Motion McDevitt, second Willey to approve publication of the public notice of the Fiscal Year 2020 County Budget Estimate in the three official County newspapers with the public hearing date set for March 5, 2019 at 10:00 a.m. in the Boardroom at the Courthouse.
Aye: Willey, McDevitt, Steines

9:17 AM Human Resources Administrator Becki Chapin addressed the Board with a request from Secondary Roads employees concerning comp time.

9:23 AM Motion Willey, second McDevitt, to approve Chapin sending a letter to the Secondary Roads Teamsters Union representative to potentially open up the current contract for this comp time issue only.
Aye: Willey, McDevitt, Steines

9:24AM LuAnn Goeke, Executive Assistant, reviewed the Board Calendar and county business.

9:28 AM Recess the meeting.

9:34 AM Reconvened the meeting with Lee Karabin from the Jackson County Historic Preservation Commission and County Attorney Sara Davenport.

9:43 AM Motion McDevitt, second Willey to approve Karabin sending out the request for proposal for the feasibility study for the Historic Andrew Jail.
Aye: Willey, McDevitt, Steines

9:44 AM Board members spoke about the meetings they have attended this past week.

9:53 AM Motion Willey, second McDevitt to adjourn until the next board meeting on February 19, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 19, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Open the public hearing on the Fairgrounds Grandstand Improvement project. Jackson County Fair Manager Lanny Simpson and Darcy Hankemeier spoke in favor of the project.

9:03 AM Motion Willey, second McDevitt to close the public hearing on the Fairgrounds Grandstand Improvement project.

Aye: Willey, McDevitt, Steines

9:04 AM Clark Schloz, County Engineer, asked the Board for chair signature on the road rock contracts.

Aye: Willey, McDevitt, Steines

9:06 AM Motion McDevitt, second Willey to approve the road rock contracts as presented and the chair signature on the contracts. Contracts to be signed are Bellevue Sand & Gravel, River City Stone, Wendling and Preston Ready Mix.

Aye: Willey, McDevitt, Steines

9:07 AM The Board discussed with Schloz the 5-year road plan public hearing scheduled for Wednesday, February 20, 2019 at Maquoketa City Hall. Should this meeting need to be postponed by the Supervisors, the next possible date is March 4th at the Courthouse. They also discussed with Schloz the job opening in his department and the seeding of the road right of ways with native prairie grass.

9:23 AM Becki Chapin, Human Resources Administrator and Engineer Schloz discussed with the Board a letter of understanding with Teamsters Local 120 to temporarily amend Article 16.04. The union would like to accrue 80 hours of compensatory time instead of the 40 hours now allowed. The union is also requesting the time off not be mandatory to be used by June 30 of each calendar year.

Aye: Willey, McDevitt, Steines

9:34 AM Motion Willey, second McDevitt to approve the chair signing the letter of understanding between Jackson County and the Teamsters Union effective February 10, 2019 to October 25, 2019.

Aye: Willey, McDevitt, Steines

9:36 AM Chris Meinecke, insurance agent from the Meinecke-Richards Insurance Company, to discuss the renewal of the County's insurance from March 1, 2019 to February 28, 2020. He presented 2 options for the county to consider. The Iowa Community Assurance Pool premium is \$183,735.91 and the premium with Auto Owners Insurance is \$203,885.16. Meinecke would also suggest the county increase the liability limits.

Aye: Willey, McDevitt, Steines

9:45 AM Motion Willey, second McDevitt to approve the Iowa Community Assurance Pool policy and insurance premium as presented by Meinecke for \$183,735.91.

Aye: Willey, McDevitt, Steines

9:53 AM Motion Willey, second McDevitt to approve the minutes of the February 12, 2019 proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:53 AM Motion McDevitt, second Willey to approve and authorize Auditor's office to issue warrants and the publication of the claims listing in the amount of \$160,089.72.

Aye: Willey, McDevitt, Steines

9:54 AM Motion McDevitt, second Willey to approve the updated Jackson County Voting System Security Policy.

Aye: Willey, McDevitt, Steines

9:55 AM Motion Willey, second McDevitt to renew a Class "C" Liquor License with outdoor service and Sunday sales to Obies, at 3610 173rd Ave, Maquoketa effective March 1, 2019 through February 29, 2020.

Aye: Willey, McDevitt, Steines

9:57 AM Motion Willey, second McDevitt to authorize the Auditor's office changing the claim pay date to the Friday following the Boards' Tuesday approval.

Aye: Willey, McDevitt, Steines

9:58 AM Recess the meeting.

10:00 AM Reconvened the meeting with Auditor Smith to open up the bids for the Fairgrounds Grandstand Improvement project. Heartland Seating, Inc bid \$463,500.00 and Seating and Athletic Facility Enterprises, LLC bid \$420,700.00.

Aye: Willey, McDevitt, Steines

10:07 AM Motion McDevitt, second Willey to accept the bids as presented and table awarding the bid for review.

Aye: Willey, McDevitt, Steines

10:08 AM Lee Karabin and Don Wentworth, Jackson County Historic Preservation Commission discussed the Iowa Certified Local Government 2018 annual report.

10:18 AM Motion Willey, second McDevitt to approve the annual report and chair signature on the 2018 CLG annual report as presented.

Aye: Willey, McDevitt, Steines

10:19 AM Karabin and Wentworth informed the Board that the bid for the feasibility study and rehabilitation plan for the Historic Jackson County Jail has been mailed out and they are anticipating several responses. They also will have an opening on the Board. Ken Wright has indicated that he will not serve another term.

10:24 AM Jackson County Conservation Director Daryl Parker and Jackson County Conservation Board members Jim England and Don Yanda discussed the Prairie Creek General Fund loan request. Parker handed out the architect's drawings, the estimated construction costs, cabin plans and funding sources he is trying to apply for.

11:22 AM Recess the meeting.

11:25 AM Reconvene the meeting with County Attorney Sara Davenport. She discussed with the Board if a petition calling for a special election were filed in the Auditor's office. Davenport also advised the Board on the proper procedure if they decide not to go forward with the request for the General Fund Loan.

11:33 AM Motion Willey, second McDevitt to table action on the Board approving the Prairie Creek General Fund loan until March 5, 2019 at 9:40 a.m.

Aye: Willey, McDevitt, Steines

11:34 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

11:37 AM Recess the meeting.

11:38 AM Reconvened the meeting with Engineer Schloz. The City of Maquoketa is asking if the Supervisors would provide approval for the Jackson County Engineer to participate on the selection committee for the upgrade of Platt Street in Maquoketa. The Board gave their approval for Schloz to proceed. Schloz also discussed the potential of replacing the bridge on 200th Ave (old Hwy 61) over Prairie Creek that is shared with the City of Maquoketa and Jackson County.

11:42 AM Motion Willey, second McDevitt to adjourn until the next board meeting on February 26, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

February 26, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented quotes from Illowa Culvert & Supply Co. for \$29,280.30 and Metal Culverts Inc. for \$30,850.34.

9:03 AM Motion Willey, second McDevitt to accept and approve Illowa Culverts & Supply Co. for \$29,280.30 for stock pipe culverts as presented.

Aye: Willey, McDevitt, Steines

9:04 AM Clark Schloz, County Engineer, also discussed an issue on the Caves Road with property owners pushing snow on to the road. County road crew had to return to those areas to clear the snow from the road which is in violation of the Jackson County snow ordinance. Schloz also reminded the Board that a decision needs to be made on what projects are to be included on the 5-year road plan by March 12. He also would like to start discussions with the Jackson County Historical Society on the purchase of land for the Sterling shed project.

9:15 AM Motion McDevitt, second Willey to approve the minutes of the February 19, 2019 Board proceedings as presented by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:15 AM Motion Willey, second McDevitt to approve a Class “C” Liquor License to Mooney Hollow Saloon, LLC, at 12471 Highway 52, Miles effective March 23, 2019 through November 23, 2019.

Aye: Willey, McDevitt, Steines

9:15 AM Motion McDevitt, second Willey to approve the renewal of a Special Class “C” Liquor License (BW) (Beer/Wine) with outdoor service and Sunday Sales to Codfish Hollow Barnstormers LLC, at 3013 288th Ave, Maquoketa effective April 1, 2019 through December 1, 2019.

Aye: Willey, McDevitt, Steines

9:16 AM Motion Willey, second McDevitt to approve a renewal of a Class “B” Native Wine Permit (WBN) with Sunday Sales to Jackson County Conservation, at 18670 63rd St, Maquoketa effective May 1, 2019 through April 30, 2020.

Aye: Willey, McDevitt, Steines

9:19 AM LuAnn Goeke, Executive Assistant, confirmed that the bid from Heartland Seating, Inc. for the Fairgrounds Grandstand project did not include a foundation.

9:20 AM Motion McDevitt, second Willey to approve and award the contract to Seating & Athletic Enterprises, LLC for \$420,700 for the Fairgrounds Grandstand project to include the numbering of the new and current grandstand seats.

Aye: Willey, McDevitt, Steines

9:21 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:23 AM Recess the meeting.

9:25 AM Reconvened the meeting with Steines updating the Board members on the DCAT Board meeting. Supervisor Willey talked about the Limestone Bluffs RC & D meeting he attended

with the program on the Maquoketa Watershed project. Supervisor McDevitt talked about the Maquoketa Watershed project who are in the process of doing a water monitoring project on 40 sites.

9:33 AM Lynn Bopes, Jackson County Coordinator of Disability Services Director, reviewed her department. As of January 1, 2019, the mental health region that Jackson County is in had a fund balance of approximately 6.4 million dollars when approximately 15 million dollars is needed. Depending on what the Iowa Legislature does for funding, the FY21 budget will be a financial challenge.

9:49 AM Recess the meeting.

9:53 AM Reconvened the meeting with Roger Shindell from Carosh Compliance Solutions and Becki Chapin, Jackson County Human Resource Administrator, to discuss HIPAA compliance and to present the contract for renewal. Shindell did an overview of what has been done and what will be done in regards to Jackson County being HIPAA compliant.

10:00 AM Open the public hearing on the FY2019 budget amendment as presented.

10:02 AM Motion Willey, second McDevitt to close the FY2019 budget amendment public hearing.

10:02 AM Motion McDevitt, second Willey to approve the FY2019 budget amendment as presented.
Aye: Willey, McDevitt, Steines

10:03 AM Shindell noted that Jackson County is currently HIPAA compliant. He also has a meeting scheduled later this morning with some county employees to discuss future training and to answer any questions they may have.

10:34 AM Motion Willey, second McDevitt to renew the annual contract for \$11,424 with Carosh Compliance Solutions, LLC for the HIPAA Select plan with chair signature.
Aye: Willey, McDevitt, Steines

10:37 AM Supervisor Willey received an email from Paula Arends from Iowa Workforce Development. Iowa Workforce will be dividing into 6 regions across the State of Iowa. From Jackson County all the way down to Keokuk is the region that we have been assigned to.

10:39 AM Motion Willey, second McDevitt to approve Resolution #683-02-26-2019 for the Amendment to the County Budget for the Fiscal Year 2018-2019 as recorded in Resolution Book #4, page 189.
Aye: Willey, McDevitt, Steines

10:40 AM Motion McDevitt, second Willey to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to County Budget for Fiscal Year 2018/2019 and forward to the State.
Aye: Willey, McDevitt, Steines

10:41 AM Motion Willey, second McDevitt to adjourn until the next board meeting on March 5, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

March 5, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented a final pay voucher for project BRS-CO49(70)—60-49 for the 150th St. bridge project.

9:02 AM Motion Willey, second McDevitt to approve chair signature and pay voucher to Jim Schroeder Construction for project BRS-CO49(70)—60-49 for the 150th St. bridge project.

Aye: Willey, McDevitt, Steines

9:04 AM Clark Schloz, County Engineer, also discussed an issue on 188th St. where the travelled portion of the road has been torn up by a contractor doing a rip rap project on private property. Engineer Schloz estimates 25 loads of rock will be needed to repair the road. The Board would like all citizens to be patient with the condition of the roads with the spring thaw and rains.

9:08 AM Motion McDevitt, second Willey to approve the minutes of the February 26, 2019 Board proceedings as presented by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:09 AM Motion Willey, second McDevitt to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$411,233.06.

Aye: Willey, McDevitt, Steines

9:10 AM Motion McDevitt, second Willey to accept and place on file and authorize chair signature on the County Recorder's Report of Fees Collected for the month of February, 2019 in the amount of \$35,186.15.

Aye: Willey, McDevitt, Steines

9:13 AM Motion Willey, second McDevitt to approve chair signature and the contract with Athletic Seating Enterprises, LLC for \$420,700.00 for the Fairgrounds Grandstand Project.

Aye: Willey, McDevitt, Steines

9:14 AM Motion McDevitt, second Willey to renew a Class "C" Liquor License with outdoor service and Sunday Sales to Maquoketa County Club, 17961 33rd St, Maquoketa effective March 6, 2019 to March 5, 2020.

Aye: Willey, McDevitt, Steines

9:14 AM Motion Willey, second McDevitt to renew a Class "C" Liquor License with outdoor service and Sunday sales to Bellevue Golf Club, Inc., 32292 395th Ave, Bellevue effective April 1, 2019 to March 31, 2020.

Aye: Willey, McDevitt, Steines

9:15 AM Motion Willey, second McDevitt to renew a Class "C" Liquor License with outdoor service and Sunday sales to Jimi B's, LLC, 21701 E Hill Dr, Bernard, effective April 13, 2019 to March 12, 2020.

Aye: Willey, McDevitt, Steines

9:16 AM Several citizens addressed the Board approving and opposing the \$2.5 million-dollar Prairie Creek General Fund loan request.

9:40 AM Ben Kober, Jackson County Zoning Administrator gave an update on his department. He discussed the rezoning of the Buckhorn Creamery property which was tabled so more information could be gathered. The Zoning Board of Adjustment will act on a commercial tower west of Maquoketa and a variance for John Scheckel.

9:48 AM Daryl Parker, Jackson County Conservation Director addressed the Board on his support for the \$2.5 million-dollar Prairie Creek General Fund loan request. Discussion ensued on the Engineer's estimate, the occupancy rates and the repayment of the loan.

10:00 AM Motion McDevitt, second Willey for discussion on the \$2.5 million-dollar Prairie Creek General Fund loan request with an approximate \$130,000 annual repayment of the loan. Supervisor Willey read a prepared statement not opposing the project. Supervisor Steines agreed he is not opposed to the project but would like to see the funding for the start of the project be by grants or private funds.

Aye: McDevitt

Nay: Willey, Steines

10:06 AM Motion failed.

10:07 AM Open the public hearing for the Fiscal Year 2020 County Budget. No comments for or against the budget have been received either by mail or telephone.

10:10 AM Motion Willey, second McDevitt to close the public hearing on the Fiscal Year 2020 budget.

Aye: Willey, McDevitt, Steines

10:11 AM Motion Willey, second McDevitt to approve accepting and placing on file the Compensation Board's recommended elected officials' compensation schedule for Fiscal Year 2019/2020.

Aye: Willey, McDevitt, Steines

10:12 AM Motion McDevitt, second Willey to approve Resolution #684-03-05-2019 certifying the Board of Supervisor's approved salary adjustments for all elected officials for Fiscal Year 2019/2020 in Resolution Book Four Page 190.

Aye: Willey, McDevitt, Steines

10:13 AM Motion Willey, second McDevitt to approve Resolution #685-03-05-2019 adopting the proposed Jackson County Budget for the Fiscal Year starting July 1, 2019 and ending June 30, 2020, including the reduced Compensation Board's salary recommendation from 5% to 3% as approved in Resolution #684-03-05-2019 in Resolution Book Four Page 191.

Aye: Willey, McDevitt, Steines

10:14 AM Motion McDevitt, second Willey to approve and authorize Chair Steines to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2019 through June 30, 2020 and direct Auditor Smith and her staff to file all required forms with the Iowa Department of Management as required by law.

Aye: Willey, McDevitt, Steines

10:18 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

10:21 AM Motion Willey, second McDevitt to approve Jim England to serve on the Maquoketa Library Board with his term expiring on July 1, 2024.

Aye: Willey, McDevitt, Steines

10:21AM Recess the meeting.

10:24 AM Reconvene the meeting.

10:24 AM Motion Willey, second McDevitt to adjourn until the next board meeting on March 12, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

March 12, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented the 5-year road plan. He recommended moving certain projects to other fiscal years due to the needs of those projects. The total amount of road and bridge projects in the 5-year road plan is \$12,610,000.

9:08 AM Motion McDevitt, second Willey to approve the 5-year road plan as presented by Engineer Schloz for FY 2020 to FY 2024.

Aye: Willey, McDevitt, Steines

9:13 AM Motion Willey, second McDevitt to approve the hiring of David Neuman for the Inspector position in Secondary Roads with a starting date of March 25, 2019.

Aye: Willey, McDevitt, Steines

9:14 AM Motion Willey, second McDevitt to approve the Engineer's office to seek quotes for the FY2020 equipment purchases.

Aye: Willey, McDevitt, Steines

9:16 AM Motion McDevitt, second Willey to approve a spill prevention plan with an oil spill contingency plan for all Secondary Roads shops.

Aye: Willey, McDevitt, Steines

9:17 AM Engineer Schloz commented that the road crews are hauling rock only when the road conditions permit. He is asking the public to be patient as the road conditions change.

9:18 AM Motion Willey, second McDevitt to approve the minutes of the March 5, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:19 AM Motion McDevitt, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the March 6, 2019 meeting.

Aye: Willey, McDevitt, Steines

9:19 AM Motion Willey, second McDevitt to renew a Class "E" Liquor License, Class "B" Native Wine Permit, Class "C" Beer Permit and Sunday sales to SNK Gas & Food, LLC, 18820 Bellevue Cascade Rd, Zwingle effective April 15, 2019 through April 14, 2020.

Aye: Willey, McDevitt, Steines

9:20 AM Motion McDevitt, second Willey to approve Resolution #686-03-12-2019 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, pages 193 and 194.

9:21 AM Recess the meeting.

9:23 AM Reconvened the meeting for the vote on the above motion. Supervisors inquired what the total amount of the unpaid assessments were. Deputy Auditor Hoyer responded via email that the amount is \$20,037.95

Aye: Willey, McDevitt, Steines

9:24 AM Shirley Kloft from 64th Street addressed the Board with her concerns on the conditions of the county roads. She read a prepared statement about 500th Ave, 525th Ave and 64th Street. Supervisors heard and understand her concerns and will speak to Engineer Schloz on the matter.

9:32 AM Lee Karabin, Jackson County Historic Preservation Commission, presented the contract for the Historic Jackson County Jail feasibility study/rehab for the Board chair to sign.

9:36 AM Motion McDevitt, second Willey to approve the chair signature for the contract to Martin Gardner Architecture from Marion, Iowa for the feasibility study/rehab of the Historic Jackson County Jail.

Aye: Willey, McDevitt, Steines

- 9:40 AM Steve Schroeder, Jackson County Chief Deputy Sheriff, presented an agreement to extend the option between Jackson County, Iowa and Maquoketa, GP for a parcel of property located at the northeast corner of 200th Avenue and East Carlisle Street containing approximately 4.44 acres until Friday, August 30, 2019.
- 9:41 AM Motion Willey, second McDevitt to approve Chair signature on the agreement to extend the option between Jackson County, Iowa and Maquoketa, GP until Friday, August 30, 2019.
Aye: Willey, McDevitt, Steines
- 9:42 AM Schroeder also presented a Security Surveillance Camera Administration Rights Policy for the Board to sign. This policy identifies who has administrative rights to the Jackson County Security Surveillance System
- 9:44 AM Motion Willey, second McDevitt to approve a security surveillance camera administration rights policy to be signed by the Board, Auditor and employees affected.
Aye: Willey, McDevitt, Steines
- 9:46 AM Recess the meeting.
- 9:47 AM Reconvened the meeting with Todd Seifert, Matt Otting and Brian Main from Imagine The Possibilities updating and questioning the Board on projects needed at the Andrew Jackson Care Facility. Chair Steines is the contact person when questions and problems occur at the facility. Seifert told the Board that the sewing machines have arrived and will be in operation shortly.
- 10:02 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business. Goeke also presented a resolution abandoning the proposal to enter into a general fund loan agreement on the Prairie Creek Recreation Area project.
- 10:07 AM Motion Willey to approve Resolution #687-03-12-2019 abandoning the proposal to enter into a general fund loan agreement on the Prairie Creek Recreation Area project.
- 10:08AM Recess the meeting for clarification.
- 10:20 AM Reconvene the meeting with County Attorney Sara Davenport. Supervisor McDevitt is asking for clarification of the wording of the resolution. Davenport used the language in the resolution that was in the public notice which was in the Code of Iowa.
- 10:27 AM Second McDevitt, to approve Resolution #687-03-12-2019 abandoning the proposal to enter into a general fund loan agreement on the Prairie Creek Recreation Area project.
Aye: Willey, McDevitt, Steines
- 10:30 AM County Engineer Schloz and Assistant County Engineer Mike Clausing discussed with the Board the pros and cons of moving the Secondary Roads department to the Penrose Annex building. They presented a list of items that will need to be done before they could move into the building. The Board will do further research and no decision has been made at this time.
- 10:38 AM Board members talked about the various meetings they have attended recently and updated each other of the discussions at those meetings.
- 10:46 AM Information Technology Director, Bjorn Beck was asked what changes he felt needed done before the Secondary Roads department could move into the Penrose Annex. He will look at the needs of the department and see what changes if any need done and will return to the Board at a later date.
- 10:50 AM Motion Willey, second McDevitt to adjourn until the next board meeting on March 19, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

March 19, 2019

Present: Supervisors: Larry McDevitt, Mike Steines present by phone, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented a business entrance permit for Alliant Energy on 34th St., section 20 of South Fork Township.

9:02 AM Motion McDevitt, second Steines to approve a business entrance permit for Alliant Energy on 34th St., section 20 of South Fork Township.

Aye: Willey, McDevitt, Steines

9:09 AM Motion McDevitt, second Steines to approve Resolution #689-03-19-2019 opposing Senate Study bill 1045 and Senate File 184 relating to transportation of individual loads and raw forestry products on primary and non-primary highways.

Aye: Willey, McDevitt, Steines

9:11 AM Motion McDevitt, second Steines to approve the minutes of the March 12, 2019 Board proceedings as presented by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:11 AM Motion McDevitt, second Steines to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$177,429.07.

Aye: Willey, McDevitt, Steines

9:12 AM Motion McDevitt, second Steines to approve and authorize Board signature on Resolution #688-03-19-2019 to transfer \$20,000.00 from the General Basic Fund #01000 to the Drug Free Communities Grant #30000 for ongoing expenses until fund is reimbursed by grant.

Aye: Willey, McDevitt, Steines

9:13 AM Ben Kober, Jackson County Zoning Administrator, updated the Board on the outcome of the Zoning Board meeting concerning Ordinance #287 reclassifying the former Buckhorn Creamery property from A-1 Agricultural to M-1 Limited Industrial at 2688 125th Ave., Maquoketa. The Planning and Zoning Commission did not pass a motion to approve or deny the request.

9:16 AM Motion McDevitt, second Steines to set a public hearing date of April 9th, 2019 at 9:30 a.m. in the Boardroom to approve or deny the request to rezone the former Buckhorn Creamery property from A-1 Agricultural to M-1 Limited Industrial at 2688 125th Ave., Maquoketa.

Aye: Willey, McDevitt, Steines

9:24 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:27 AM Motion McDevitt, second Steines to approve public notice for the vacancies on the Jackson County Veterans Affairs Commission. Jackson County will have two openings on the Commission effective July 1, 2019. The appointments are for a three-year term with a regular meeting each month.

Aye: Willey, McDevitt, Steines

9:28 AM Recess the meeting by Vice Chair Willey.

9:32 AM Reconvened the meeting with Jackson County Assessor Larry Koos and Deputy Assessor Jess Tracy. They discussed the work flow in the Assessor's office and that real estate notices will be sent out shortly notifying property owners of changes to their valuations.

9:42 AM Recess the meeting.

9:51 AM Marty Hudrlik, Jackson County Maintenance Supervisor, addressed the Board with his department update. He plans on working this weekend to install the railing at the Jackson County Senior Center. The Board gave him approval to work with Auditor Smith on flexing his time to complete this project. He has been to the Andrew Jackson Care Facility to repair an outside electrical outlet. He has replaced three hot water heaters recently at the Penrose Annex, Senior Center and the employee women's restroom at the Courthouse

10:01 AM Lanny Simpson, Jackson County Fairgrounds Manager, said she had received two bids on the concrete project on the Fairgrounds Grandstand project.

10:02 AM Auditor Smith opened the two concrete bids received for the Jackson County Fairgrounds project. D & T Concrete from Bellevue bid \$89,875.00 and S.C. Oberbreckling Excavating & Construction from Onslow bid \$92,647.28.

10:03 AM Motion McDevitt, second Steines to approve the concrete bid from D & T Concrete from Bellevue for \$89,875.00 for the Jackson County Fairgrounds Grandstand project.

Aye: Willey, McDevitt, Steines

10:04 AM Recess the meeting.

10:08 AM Reconvened the meeting with Lynn Bopes, Jackson County Coordinator of Disability Services, updating the Board on the meetings she has attended. David Farmer, the fiscal agent for the mental health region, noted that the fund balance is \$6,000,000.00 and is tracking monthly expenses and revenue for the region. County budgets have been set and will generate approximately \$9,200,000.00 for the region.

10:39 AM Motion Willey, second McDevitt to adjourn until the next board meeting on March 26, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
John J Willey, Board of Supervisors

March 26, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order by Chair Steines and the pledge of allegiance was recited.

9:01 AM County Engineer Clark Schloz presented the final pay voucher to Jim Schroeder Construction for project BRS-CO49(64)—60-55 for the Monmouth City bridge project.

9:01 AM Motion Willey, second McDevitt to approve the chair signature for the final pay voucher to Jim Schroeder Construction for project BRS-CO49(64)—60-55 for the Monmouth City bridge project.

Aye: Willey, McDevitt, Steines

9:02 AM Motion McDevitt, second Willey to approve a residential driveway permit to Jonathon Swain in section 12, Prairie Springs Township on the north side of Centerville Rd and also a class C farm entrance permit to Jonathon Swain in section 6, Washington Township on the west side of 407th Avenue.

Aye: Willey, McDevitt, Steines

9:10 AM Pioneer Cemetery Commissioners Larry Ambrosy and Ed McDermott addressed the board on installing a driveway from the county road to the Hershberger/Reel Cemetery which is located in section 9 of Monmouth Township. The Commissioners have worked with County Engineer Schloz and he has prepared a plan and specifications for the driveway installation. Schloz recommends the Commission seek 3 quotes instead of 3 bids for the project.

9:18AM Motion Willey, second McDevitt authorizing the Pioneer Cemetery Commissioners to seek quotes per County Engineer Schloz recommendations for the installation of a driveway from the county road to the Hershberger/Reel Cemetery.

Aye: Willey, McDevitt, Steines

9:21 AM Jackson County Chief Deputy Steve Schroeder gave an update of the recommendations from the Jail Advisory Committee. The Committee voted to recommend the County move forward with the jail being built on the "Green Field" site north of Wal-Mart and to have a special election on August 6, 2019 to vote for a bond referendum.

9:27 AM Motion Willey, second McDevitt to approve the recommendation from the Jail Advisory Committee to build a new county jail at the "Green Field" site north of Wal-Mart.

Aye: Willey, McDevitt, Steines

9:29 AM Motion McDevitt, second Willey to approve the date of August 6, 2019 for a bond vote for a new Jackson County Jail as recommended by the Jail Advisory Committee.

Aye: Willey, McDevitt, Steines

9:32 AM Motion Willey, second McDevitt to approve the minutes of the March 19, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:32 AM Motion Willey, second McDevitt to approve a handwritten warrant for Julia Furne for \$17.41 for mileage and meal reimbursement from the Drug Free Communities Grant.

Aye: Willey, McDevitt, Steines

9:33 AM Motion McDevitt, second Willey to approve a handwritten warrant for the Sheraton Charlotte Hotel for \$2,293.48 for Kimberly Grandinetti and Sara Hobbs to attend National Coalition Academy training from May 5 thru May 10, 2019 from the Drug Free Communities Grant.

Aye: Willey, McDevitt, Steines

9:35 AM Executive Assistant LuAnn Goeke reviewed the Board calendar and county business. She also asked for direction from the Board concerning the noxious weed resolution and the hiring of a new Weed Commissioner.

9:53 AM Motion Willey, second McDevitt to approve advertising in the official county newspapers for the Jackson County Weed Commissioner position with salary to yet be determined.

Aye: Willey, McDevitt, Steines

9:54 AM Jackson County GIS Specialist Heather Brusnahan updated the board on her department. She spoke about the flood plan map changes. The Board agrees with her recommendation to send out letters to realtors and property owners who are affected by these changes and the timeline necessary to appeal these decisions.

10:06 AM Jackson County Zoning Administrator Ben Kober gave an update of his department. He reminded the Board of the upcoming rezoning meeting on the Buckhorn Creamery property on April 9th. The Iowa Department of Natural Resources has visited the site in regards to some issues with asbestos. The Jackson County Zoning Board of Adjustment will meet April 15th to discuss an application from Paul Sterk for a motocross track on 12th Street between Maquoketa and Preston.

10:18 AM Board members discussed the meetings they have attended recently.

10:30 AM Motion Willey, second McDevitt to adjourn until the next board meeting on April 2, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

April 2, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Mary Hayward – Cable.

9:00 AM Meeting brought to order By Chair Steines and pledge of allegiance was recited.

9:01 AM County Engineer Clark Schloz presented a farm entrance permit for Steve Niemann in section 25 of Tete Des Morts Township on 395th Ave.

9:02 AM Motion McDevitt, second Willey to approve a farm entrance permit for Steve Niemann in section 25 of Tete Des Morts Township on 395th Ave.

Aye: Willey, McDevitt, Steines

9:03 AM Engineer Schloz presented the motor grader quotes. Altofer, Inc. from Cedar Rapids had a net bid of \$217,132.00 for a Caterpillar motor grader and Martin Equipment from Dubuque had a net bid of \$235,500.00 for a John Deere motor grader.

9:04 AM Motion Willey, second McDevitt to approve the quote from Altofer, Inc. from Cedar Rapids for a Caterpillar motor grader for \$217,132.00.

Aye: Willey, McDevitt, Steines

9:05 AM Engineer Schloz presented the quotes for two tandem axle trucks. Thompson Truck & Trailer from Dubuque had a net bid of \$154,600.00 for two International trucks; Quad City Peterbilt, Inc. had a net bid of \$173,648.00 for two Peterbilt trucks; Truck Country from Dubuque had a net bid of \$168,280.00 for two Western Star trucks; and Twin Bridges Mack from Davenport had a net bid of \$176,314.00 for two Mack trucks. Quad Cities Kenworth from Rock Island did not bid.

9:06 AM Motion McDevitt, second Willey to approve the quote from Thompson Truck & Trailer from Dubuque for two International trucks for a net bid of \$154,600.00.

Aye: Willey, McDevitt, Steines

9:07 AM Engineer Schloz presented quotes for two tandem dump bodies. Henderson Truck Equipment from Manchester, IA had a net bid of \$146,988.00 for 2 Munibody bodies and Monroe Truck Equipment from Monroe, IL had a net bid of \$137,302.00 for 2 Monroe RDS bodies. Bonnell Industries from Dixon, IL did not bid.

9:11 AM Motion Willey, second McDevitt to approve the quote from Monroe Truck Equipment from Monroe, IL for two Monroe RDS dump bodies for a net bid of \$137,302.00.

Aye: Willey, McDevitt, Steines

9:12 AM Engineer Schloz presented quotes for a tractor. Kunau Implement from Preston had a net bid of \$72,892.00 for a Case IH Maxxum 150 and a net bid of \$62,231.20 for a Case IH Maxxum 125; Roeder Bros. Inc from Maquoketa had a net bid of \$41,58.00 for a Massey Ferguson 5700 SL, \$47,806.00 for a Massey Ferguson 6700 S and \$55,177.00 for a Massey Ferguson 7700; and P&K from DeWitt had a net bid of \$56,995.00 for a John Deere 6130M. Huss Implement from LaMotte did not bid.

9:14 AM Motion McDevitt, second Willey to approve the quote from Roeder Bros. Inc from Maquoketa for a Massey Ferguson 6700 S for a net bid of \$47,806.00.

Aye: Willey, McDevitt, Steines

9:15 AM Engineer Schloz presented quotes for a ¾ ton 4 x 4 standard cab pickup. Brad Deery Ford from Maquoketa had a net bid of \$29,980.06. Rotman Motor Co from Maquoketa did not bid and Brad Deery from Maquoketa bid was received after the deadline.

9:20 AM Motion Willey, second McDevitt to approve the quote from Brad Deery Ford from Maquoketa for a net bid of \$29,980.06.

Aye: Willey, McDevitt, Steines

9:21 AM Engineer Schloz presented quotes for a 4 x 4 extended cab truck. Rotman Motor Co from Maquoketa had a net bid of \$25,818.00 and Brad Deery Ford had a net bid of \$30,272.34. Tills Chevrolet from Bellevue and Brad Deery Motor did not bid.

9:22 AM Motion McDevitt, second Willey to approve the quote from Rotman Motor Co from Maquoketa for a net bid of \$25,818.00 for a GMC 4 x 4 extended cab truck.

Aye: Willey, McDevitt, Steines

9:23 AM Engineer Schloz presented quotes for pavement markings which consist of line striping, stop bars, white and yellow lines, symbols and legends and cross walk lines. Vogel Traffic Services bid \$99,063.96, Kam Line Highway Markings bid \$95,363.68 and Iowa Plains Signing bid \$129,499.95.

9:24 AM Motion McDevitt, second Willey to approve the quote from Kam Line Highway Markings for \$95,363.68 for pavement markings.

Aye: Willey, McDevitt, Steines

9:32 AM Motion Willey, second McDevitt to approve the minutes of the March 26, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:33 AM Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$245,254.91.

Aye: Willey, McDevitt, Steines

9:33 AM Motion Willey, second McDevitt to accept, and place on file and authorize chair signature on the County Recorder's Report of Fees Collected for the month of March, 2019 in the amount of \$43,528.15.

Aye: Willey, McDevitt, Steines

9:34 AM Auditor Smith informed the board of a receipt of a letter from the Iowa Department of Natural Resources stating no further action is necessary for the underground storage tank at the Andrew Jackson Care Facility at 18720 250th Ave, Bellevue.

9:35 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:48 AM Motion Willey, second McDevitt to approve a work session on Thursday, April 4 at 9:30 a.m. in the boardroom to discuss the weed commissioner position and the noxious weed resolution.

Aye: Willey, McDevitt, Steines

9:49 AM County Attorney Sara Davenport and Drug Free Communities Coordinator Julia Furne presented the board with proposed Ordinance #288 which is an ordinance to limit alcohol outlet density in rural Jackson County. They reviewed what the intent of the ordinance is and how it will affect a current or new owner of a bar/restaurant.

10:03 AM Motion Willey, second McDevitt to approve Ordinance #288 to limit alcohol outlet density in Jackson County.

Aye: Willey and McDevitt

Nay: Steines

10:07 AM Jackson County Human Resource/Benefit Administrator Becki Chapin discussed the health insurance rates, renewal and administration costs.

10:09 AM Motion Willey, second McDevitt to approve the insurance renewal rates and authorize Becki Chapin to sign the health insurance renewal through the Iowa Community Trust, including the SISCO Service Agreement for FY20 and including all required compliance paperwork.

Aye: Willey, McDevitt, Steines

10:11 AM Jackson County Zoning Administrator Ben Kober discussed the Buckhorn Creamery re-zoning hearing which is scheduled for April 9th in the boardroom. Kober also presented a letter which he drafted to Gary Delarm concerning his property and the lack of getting it cleaned up.

10:27 AM Jackson County Maintenance Supervisor Marty Hudrlik discussed the projects he has completed or is working on. The railing around the stage at the Jackson County Senior Center has been completed and the board directed him to also fix the steps from the stage to match the railing.

10:41 AM Jackson County Emergency Medical Services Coordinator Ryan Connelly gave an update on his department. EMT classes are done with 9 people taking the class.

10:49 AM Mark Bierman from Altofer, Inc. thanked the board for their business and continued support.

10:51 AM The board discussed the meetings that they have attended. Much discussion was centered around the water project for the Droessler Subdivision in rural Bellevue. No long-term solution has been reached on this dilemma.

10:59 AM Motion Willey, second McDevitt to adjourn until the next board meeting on April 9, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

April 9, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press and Theresa Hosch – KMAQ, Mary Hayward – Cable.

9:00 AM Meeting brought to order by Chair Steines and pledge of allegiance was recited.

9:01 AM Chair Steines requested the agenda be amended cancel the public hearing with discussion and possible action on the proposed Ordinance #287 because the application for re-zoning the Buckhorn Creamery has been withdrawn.

9:02 AM Motion Willey, second McDevitt to correct and amend the agenda to cancel the public hearing, discussion and possible action on the proposed Ordinance #287 on the re-zoning of the Buckhorn Creamery.

Aye: Willey, McDevitt, Steines

9:04 AM Engineer Schloz presented a residential driveway permit for John Scheckel on the north side of Mill Creek Rd in section 11 of Bellevue Township and a Class B Business driveway permit for USCOC of Greater Iowa, LLC on the north side of 418th Ave in section 29 of Van Buren Township.

9:05 AM Motion McDevitt, second Willey to approve a residential driveway permit for John Scheckel on the north side of Mill Creek Rd in section 11 of Bellevue Township and USCOC of Greater Iowa, LLC on the north side of 418th Ave in section 29 of Van Buren Township.

Aye: Willey, McDevitt, Steines

9:06 AM Engineer Schloz presented a utility/underground construction permit to Windstream Communications in section 4 of Washington Township at the intersection of 413th Ave & 442nd Ave to replace a pedestal that is too close to the road.

9:07 AM Motion Willey, second McDevitt to approve the utility/underground construction permit to Windstream Communications in section 4 of Washington Township at the intersection of 413th Ave & 442nd Ave to replace a pedestal that is too close to the road.

Aye: Willey, McDevitt, Steines

9:07 AM Engineer Schloz commented the rural county gravel roads are extremely soft right now. The school districts make the decision to run the school buses on the gravel roads and not the Jackson County Secondary Roads department. Schloz is asking for patience from rural residents as these road conditions improve over the next several weeks.

9:12 AM Motion McDevitt, second Willey to approve the minutes of the April 2, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:12 AM Motion Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the April 3, 2019 meeting.

Aye: Willey, McDevitt, Steines

9:14 AM Jackson County Zoning Administrator Ben Kober updated the Board on why the re-zoning application for the Buckhorn Creamery has been withdrawn. Several issues have been brought forward and the owners at this time feel it's appropriate to withdraw the application for re-zoning.

9:21 AM Robert Shearer, Ann Bowman and Blaine Bock spoke against the re-zoning and had questions for Kober and the Board.

9:39 AM Executive Assistance LuAnn Goeke reviewed the Board calendar and county business.

9:42 AM Motion McDevitt, second Willey to approve chair signature on a letter in support for the Rural Economic Development Innovation Initiative application being submitted by our regional partner, the Community Foundation of Greater Dubuque.

Aye: Willey, McDevitt, Steines

9:44 AM Recess the meeting.

9:45 AM Reconvene the meeting with County Attorney Sara Davenport and Drug Free Communities Coordinator Julia Furne on proposed Ordinance #288 the Alcohol Outlet Density ordinance. The first reading was approved last week and they are seeking board approval for the second reading and waving of the third reading.

9:45 AM Motion Willey, second McDevitt approving the second reading of Ordinance #288 the Alcohol Outlet Density ordinance to be effective upon publication in the official newspapers.

Aye: Willey, McDevitt

Nay: Steines

9:47 AM Motion Willey, second McDevitt to wave the third reading and grant final approval of Ordinance #288 the Alcohol Outlet Density ordinance to be effective upon publication in the official newspapers.

Aye: Willey, McDevitt, Steines

9:48 AM Recess the meeting.

10:00 AM Reconvene the meeting with Auditor Smith to canvas the results of the April 2, 2019 Bellevue Community School District special election. Proposition "A" was to issue General

Obligation Bonds in an amount not to exceed \$14,500,000 and Proposition “B” was to levy annually a tax exceeding two dollars and seventy cents (\$2.70) but not exceeding three dollars and seventy-five cents (\$3.75). Proposition “A” received 1801 votes, of that 860 was yes and 941 was no. Proposition “B” received 1795 votes, of that 821 was yes and 974 was no. The Public Measure questions were not approved by an affirmative vote of at least sixty percent of the total votes cast for and against the propositions at the election.

10:03 AM Motion Willey, second McDevitt to approve the canvas of the results of the April 2, 2019 Bellevue Community School District special election be approved as presented by Auditor Smith.

Aye: Willey, McDevitt, Steines

10:07 AM Jackson County Economic Alliance Director Nic Hockenberry gave an update on his department.

10:39 AM Recess the meeting.

10:42 AM Reconvened the meeting with Jackson County GIS Specialist Heather Brusnahan and Public Health Administrator Kimberly Grandinetti. They gave a presentation on a septic and well GIS mapping system proposal. They will need to purchase a GPS/GNSS receiver, antennae and pouch for approximately \$3,100.00. The Board gave approval to the project and the purchase of the equipment needed.

10:59 AM Motion Willey, second McDevitt to adjourn until the next board meeting on April 16, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

April 16, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Mary Hayward – KMAQ, and Mary Hayward – Cable.

Meeting brought to order By Chair Steines and pledge of allegiance was recited.

County Engineer Clark Schloz presented a field entrance permit for Duane Marvin and a residential entrance permit for David & Julie Veach.

Motion Willey, second McDevitt to approve a field entrance permit for Duane Marvin in section 17 of Van Buren Township on the south side of 58th Street and a residential entrance permit for David and Julie Veach in section of Farmers Creek Township on the north side of 150th Street.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented utility underground construction permit for LaMotte Telephone and for Maquoketa Valley Electric Cooperative.

Motion McDevitt, second Willey to approve an underground construction permit for LaMotte Telephone Co. on various roads to bury fiber optic cable.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve an underground construction permit for Maquoketa Valley Electric Cooperative in Farmers Creek Township section 22 on the south side of 150th Street to bury fiber optic cable.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented a ROW contract for a rip-rap project on the east side of 50th Avenue south of 33rd Street. The contract is for a temporary easement for the project.

Motion Willey, second McDevitt to approve signing a temporary ROW easement contract with Allan and Judy Werden to fix an erosion problem on the east side of 50th Avenue south of 33rd Street.

Aye: Willey, McDevitt, Steines

Engineer Schloz informed the Board of Gerald Kuhl's retirement and requested permission to post internally for the Motor Grader Operator 1 position.

Motion McDevitt, second Willey to approve the Engineer posting internally for the Motor Grader Operator 1 position at the Preston Shop and externally when all internal transfers are completed amongst the union employees.

Aye: Willey, McDevitt, Steines

Engineer Schloz stated the gravel roads are slowly getting better, asking for the public's patience. Brush cutting will only be done if sight clearance is an issue.

Deputy Auditor Shelley Hoye presented county business.

Motion McDevitt, second Willey to approve the minutes of the April 9, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$345,836.72.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Class "B" Beer License with Living Quarters, Outdoor Service, and Sunday Sales for Plum River Fault Line Golf effective May 1, 2019 through April 30, 2020.

Aye: Willey, McDevitt, Steines

LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

Motion McDevitt, second Willey to approve the Chair signing a letter of support for the Maquoketa Ag Learning Center/FFA.

Aye: Willey, McDevitt, Steines

Goeke presented a request for a letter of support for Marsy's Law to be sent to the state legislators. The Board would like to know more about the proposed law and its effect. Goeke presented the Noxious Weed Resolution for approval.

Motion Willey, second McDevitt to approve Resolution #690-04-16-2019 notifying property owners in Jackson County of the requirements and process to destroy noxious weeds.

Aye: Willey, McDevitt, Steines

Recess

Reconvene with Zoning Administrator Ben Kober who informed the Board that the Board of Adjustment approved a special exception variance for Paul Sterk who wants to create a moto-cross track on his farm property east of Maquoketa near Charlotte close to 12th Street. Kober stated that he doesn't consider the dirt track a structure as it's only moving dirt around. Sterk had stated that he was not planning to operate a business and accepts donations to keep the track in shape. Neighbors who live about 500 feet from the track have complained about the noise in the past but were not at the public hearing. Kober stated that there's no probation period but that he would periodically check on the property to ensure compliance. No races are allowed as that would violate the ordinance. The track is not screened from the road. In other business, he stated that he will crack down on other nuisances.

Maintenance Supervisor Marty Hudrlik updated the Board on departmental business. The handrail is installed at the Senior Center and non-slip treads will be installed on the steps up to the stage. Public Entrance signs have arrived but a permit is needed from the City of Maquoketa to install the parking

lot sign in the right-of-way. He will install the public entrance sign on the south side of the building near the handicap ramp. He will be installing a new 50-gallon water heater at the Penrose Building and is painting Beth Gerlach's office. The well at the Welcome Center has been certified safe. Willey stated that the Penrose offices don't need to be painted, just a few spots touched up. The carpets need to be cleaned. Steines stated that Seneca will be placing the fuel tank at the Care Facility on the 29th or 30th and will have to provide their own crane to lift it. Hudrlik was directed to keep the outside areas clean.

Coordinator of Disability Services Lynn Bopes reported on the Eastern Iowa Regional Governing Board meeting yesterday. The Region has a \$6.8 million fund balance. HF691 has passed the House and is waiting on Senate action. The bill addresses regions' fund balances changing to a 40% requirement and provides assistance to Polk County but doesn't address long-term sustainability of the State-mandated programs. The sales tax increase allowing for part to go for mental health has been taken off the table for this session. Mobile Crisis Services is scheduled to be rolled out but transportation will need to be addressed for rural counties. Pure Run Drop-in Centers were discussed as well as the withdrawal of United Healthcare from Iowa. Iowa Total Care is taking over for United. Some states have pulled case management from the managed care system but Iowa doesn't seem to want to consider that.

Goeke informed the Board that Lanny Simpson from the Fair Board says one set of bleachers are gone and the other is in the process. Simpson received a call from the bleacher manufacturer that they are ready to be shipped so the Fair Board will need to store them until the concrete is poured and cured.

Motion Willey, second McDevitt to adjourn until the next board meeting on April 23, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Mike Steines, Board of Supervisors

April 23, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and pledge of allegiance was recited.

County Engineer Clark Schloz presented a farm entrance permit for Bill Oldag.

Motion McDevitt, second Willey to approve a farm entrance permit for Bill Oldag in sections 13 & 14 of Van Buren Township on the south side of 58th Street.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented bridge plank quotes from Wheeler Lumber for \$37,649.50 and Ovel Forest Products for \$42,175.50.

Motion Willey, second McDevitt to approve the bridge plank quote from Wheeler Lumber for \$37,649.50.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented quotes on county road Z-20 culvert replacement from S2 Construction for \$33,782.50 and Dunn Construction for \$35,556.20. He also presented quotes on county road Z-40 culvert replacement from S2 Construction for \$45,944.50 and Dunn Construction for \$61,800.16.

Motion McDevitt, second Willey to accept the quotes from S2 Construction for \$33,782.50 for county road Z-20 culvert replacement and county road Z-40 culvert replacement for \$45,944.50.

Aye: Willey, McDevitt, Steines

Engineer Schloz informed the Board his department has conducted safety meetings at all county shops of the policies recently passed for spill containment and protocol. He thanked Assistant County

Engineer Mike Clausing and Office Manager Stacy Agnitsch for their time and effort on getting the policy implemented and organizing the meetings. Schloz also informed the Board of the theft of road signs and barricades which were to close the road due to recent flooding.

Auditor Alisa Smith presented county business and reviewed the Board calendar.

Motion Willey, second McDevitt to approve the minutes of the April 16, 2019 Board proceedings as written by Deputy Auditor Hoye and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve publication of Fiscal Year 2018/2019 Budget Amendment notice with the public hearing set for May 14, 2019 at 10:00 a.m. in the Board of Supervisor's Boardroom.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the planting of trees at Burlingame Ball Field and Headstart/Operation New View by the City of Maquoketa Tree Board.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to change the May 28th meeting from 9:00 a.m. to 1:00 p.m. due to the Memorial Day holiday.

Aye: Willey, McDevitt, Steines

Reconvene with Zoning Administrator Ben Kober who informed the Board that the Board of Adjustment approved a special exception variance for Paul Sterk who wants to create a moto-cross track on his farm property east of Maquoketa near Charlotte close to 12th Street. In other business, he will be sending out nuisance letters to property owners Derganz, Delarm and Lee.

Board discussed the meetings which they have attended.

Motion McDevitt, second Willey at 9:40 a.m. to adjourn until the next board meeting on April 30, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor
April 30, 2019

Chair _____
Mike Steines, Board of Supervisors

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Karen Rubel – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and pledge of allegiance was recited.

County Engineer Clark Schloz presented a residential entrance permit for Nick Darrow.

Motion Willey, second McDevitt to approve a residential entrance permit for Nick Darrow in section 14 of South Fork Township on the south side of the Caves Rd.

Aye: Willey, McDevitt, Steines

Engineer Schloz received a request from the Secondary Roads Union to begin a 4 10-hour day work week on June 3rd to August 30th. Schloz is opposed to this change and is wanting a work session to discuss the pros and cons of the proposal.

Motion Willey, second McDevitt to a table discussion and any Board action on a decision for the 4 10-hour day work week until a work session can be held.

Aye: Willey, McDevitt, Steines

Engineer Schloz is also requesting a work session to discuss changing the policy what the county will pay land owners for fences, corner posts and temporary fencing for road construction. Supervisor Willey suggested Schloz return to the with a recommendation and Supervisor McDevitt would like Schloz to check what fencing companies are charging for their services.

Scott Warren representing the Maquoketa City Park and Recreation Committee and Shane Halverson on a proposed radio-controlled car park at the Burlingame Field in Maquoketa. Halverson stated he is in several radio-controlled groups and believes this would be a good addition for Maquoketa. County Attorney Sara Davenport presented a Warranty Deed for signature to East Central Development Corporation for the Pocket Neighborhood property on Creslane Dr. in Maquoketa for \$10.00 as previously approved.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the April 23, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$188,298.86.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve a Class "B" Beer Liquor License with outdoor service and Sunday sales to Zwingle Recreation Assoc at 28461 194th Ave, Zwingle effective May 1, 2019 through November 1, 2019.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board Calendar and county business. Goeke read the proclamation that May is Community Action Month.

Motion Willey, second McDevitt to authorize Chair Steines signing the proclamation that May 2019 is Community Action Month in recognition of the hard work and dedication of the volunteers and staff of Operation: New View Community Action Agency, which serves the citizens of our county so well and Community Action Agencies across the State of Iowa and the nation.

Aye: Willey, McDevitt, Steines

Recess

Reconvene to discuss funding of the Prairie Creek Recreation project. The Board members are supportive of the project but no final decision was made for the funding. The Board agreed to keep the line of communication with them and the Jackson County Conservation Board going.

Jackson County Assessor Larry "Buck" Koos updated the Board on his department. Approximately 16,000 real estate notices were sent out by April 1st. His office has been busy answering questions with taxpayers and informal reviews. He also stated his office has over 1,200 building permits that need to be reviewed and action taken on them.

Jackson County Zoning Administrator Ben Kober discussed his department business. Currently he has several applications for the Jackson County Zoning Board of Adjustment to review. He also discussed a possible new rural subdivision north of Maquoketa which will need Planning and Zoning Commission approval.

Jackson County Maintenance Director Marty Hudrlik discussed his projects. After much time and effort, the well at the Jackson County Welcome Center has passed inspection. He was notified there are two trees at the Andrew Jackson Care Facility that are dead and need to be removed. He also looked at some areas of the parking lot that will need to have some patching done to it in the future. The carpets at the Penrose Annex building have been steam cleaned. Rest room signs at the Courthouse have been installed and dirt at the Creslane lot has been moved.

Board discussed the meetings which they have attended.

Motion Willey, second McDevitt at 10:27 a.m. to adjourn until the next board meeting on May 7, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 7, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Karen Rubel – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and pledge of allegiance was recited.

County Engineer Clark Schloz presented a residential entrance permit for Nick Darrow.

Motion Willey, second McDevitt to approve a residential entrance permit for Nick Darrow in section 14 of South Fork Township on the south side of the Caves Rd.

Aye: Willey, McDevitt, Steines

Engineer Schloz received a request from the Secondary Roads Union to begin a 4 10-hour day work week beginning on June 3rd and ending on August 30th. Schloz is opposed to this change and is wanting a work session to discuss the pros and cons of the proposal.

Motion Willey, second McDevitt to table discussion and any Board action on a decision for the 4 10-hour day work week until a work session can be held.

Aye: Willey, McDevitt, Steines

Engineer Schloz is also requesting a work session to discuss changing the policy of what the county will pay to land owners for fences, corner posts and temporary fencing for road construction. Supervisor Willey suggested Schloz return with a recommendation and Supervisor McDevitt would like Schloz to check what fencing companies are charging for their services.

Scott Warren representing the Maquoketa City Park and Recreation Committee and Shane Halverson on a proposed radio-controlled car park at the Burlingame Field in Maquoketa. Halverson stated he is a member of several radio-controlled groups from Davenport and Dubuque. He addressed the concern if these radio-controlled cars make any noise, they do not. He also said that the land would need some work but could be removed if the radio-controlled park does not attract enough people. Supervisor Willey suggested they discuss this proposal with the Jackson County Fair Board. All Supervisors were in agreement that this is a great idea and to move forward with the City of Maquoketa for development.

Recess the meeting.

Reconvened the meeting with Lee Karabin and Don Wentworth from the Jackson County Historic Preservation Commission on a proclamation. Wentworth read the proclamation that May is Historic Preservation month.

Motion Willey, second McDevitt to authorize Chair Steines signing the proclamation that May 2019 is National Historic Preservation Month, and call upon the people of Jackson County, Iowa to join their fellow citizens across the United States in recognizing and participating in this special observance.

Aye: Willey, McDevitt, Steines

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the April 30, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, and place on file and authorize chair signature on the County Recorder's Report of Fees Collected for the month of April, 2019 in the amount of \$47,242.97.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the May 1, 2019 meeting.

Aye: Willey, McDevitt, Steines

Motion Willey, second Steines who vacated the chair due to Supervisor McDevitt abstaining because of conflict of interest to approve a Class "B" Native Wine Liquor License with Sunday sales to The Oakland Mill LLC, at 22095 Hwy 64, Maquoketa effective May 1, 2019 through April 30, 2020.

Aye: Willey, Steines
Abstain: McDevitt

Deputy Auditor Shelley Hoyer discussed the re-certifying of fiscal year 2019/2020 budget due to the adjustment of the mental health levy. Jackson County will need to re-certify the approved County budget due to the change in State law.

Executive Assistant LuAnn Goeke reviewed the Board Calendar and county business. Goeke presented resolution number 99 from Eastern Iowa Regional Utility Service Systems repealing resolution number 90, “establishing rates and charges for the use and service of the Leisure Lake, Iowa sewer system” and adopting new rates and charges for the sewer system.

Motion Willey, second McDevitt to approve EIRUSS resolution number 99 “establishing rates and charges for the use and service of the Leisure Lake, Iowa sewer system” and adopting new rates and charges for the sewer system.

Aye: Willey, McDevitt, Steines

Jackson County Zoning Administrator Ben Kober discussed his department business. Mary Mether and Tom Stewart terms on the Jackson County Zoning Commission expired on April 16, 2019. Supervisor Willey asked Kober to reach out to both of them and ask if they would like to be re-appointed. Kober was also directed to send notice to the property owner at 9863 Caves Road on a potential grass/weed/mowing violation. Supervisor Willey directed Kober to get the Delarm property cleaned up with potential fines if necessary.

Jackson County Human Resource Administrator and General Assistance Director Becki Chapin discussed her department. She has already received 20 inquiries for general assistance in 2019. The Jackson County Safety Committee has been formed with members from all departments in county government being on the committee. HIPAA online training will start shortly with all employees needing to take this training to be HIPAA compliant. She also visited with all department heads regarding getting 100% of the job descriptions updated.

Board discussed the meetings which they have attended.

Motion Willey, second McDevitt at 10:31 a.m. to adjourn until the next board meeting on May 14, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 14, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and pledge of allegiance was recited.

County Engineer Clark Schloz presented calcium chloride bids for the winter of 2019/2020. Knight Chemicals, LLC from Milwaukee, WI bid \$39,782.40 or \$11.10 per bag and Jerico Services, Inc. from Indianola, IA bid \$42,112.00 or \$11.75 per bag. Ossian, Inc from Davenport, IA and Binns & Stevens from Oskaloosa, IA did not bid.

Motion Willey, second McDevitt to approve the low bid for calcium chloride from Knight Chemicals, LLC for \$39,782.40 or \$11.10 per bag.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented bids for the Z-40 HMA patching project. River City Paving bid \$55,746.00 and Determann Asphalt bid \$58,877.60.

Motion McDevitt, second Willey to approve the low bid for the Z-40 HMA patching project to River City Paving for \$55,746.00.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented bids for the 50th Ave bank stabilization project. Dunn Construction bid \$65,440.00 and S2 Construction bid \$75,509.40.

Motion Willey, second McDevitt to approve the low bid for the 50th Ave bank stabilization project to Dunn Construction for \$65,440.00.

Aye: Willey, McDevitt, Steines

Motion by McDevitt, second by Willey to approve the IDOT material testing on project STP-S-CO49(69)—5E-49 Red School House road for \$3,626.50.

Aye: Willey, McDevitt, Steines

Supervisor McDevitt inquired why the unincorporated town of Canton did not have a road sign. After some discussion, the Board authorized Engineer Schloz to order and install road signs on both the east and west side of Canton. Engineer Schloz estimated the cost to be less than \$500.00 for labor and materials.

Engineer Schloz addressed the Board concerning the Secondary Roads Union request for a 4 10-hour work week beginning on June 3rd and ending on August 30th. The Supervisors noted that they did agree to increasing the amount of compensatory time off to 80 hours this past winter.

Motion Willey, second McDevitt to deny the request from the Secondary Roads Union to start a 4 10-hour work week from June 3rd to August 30th.

Aye: Willey, McDevitt, Steines

Supervisors agreed to table any action at this time on Engineer Schloz request to change the fencing policy currently in place until more information is obtained.

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business. Goeke presented an application from Brian Peterson at 19040 145th Ave, Zwingle for a firework permit for July 4, 2019 from 8:30 p.m. until 11:00 p.m. with a rain date of July 5, 2019.

Motion Willey, second McDevitt to approve the firework permit for Brian Peterson on July 4, 2019 and a rain date of July 5, 2019 as presented.

Aye: Willey, McDevitt, Steines

Superintendent Chris Fee from the Easton Valley Community School District and Goeke presented a letter of support requesting chair signature for the Easton Valley's School Violence prevention grant.

Motion McDevitt, second Willey to authorize chair signature on a letter of support to the Easton Valley Community School District for a grant for the School Violence Prevention Program.

Aye: Willey, McDevitt, Steines

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the May 7, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$247,173.67.

Aye: Willey, McDevitt, Steines

Deputy Auditor Smith extended an invitation from Bill Goettler to the Board to attend the dedication ceremony of the Veterans Memorial located on Jefferson Street, in Maquoketa on May 27, 2019 at 1:00 p.m.

Jackson County GIS Specialist Heather Brusnahan and Jackson County Health Administrator Kimberly Grandinetti addressed the Board on the proposal to hire a temporary summer mapping intern. The intern would work in the field and in the office collecting data to map septic systems and wells in Jackson County.

Motion Willey, second McDevitt to approve the temporary summer mapping intern for the GIS and Health Departments to map septic systems and wells in Jackson County at a rate of pay from \$13.00 - \$15.00/hour contingent on experience.

Aye: Willey, McDevitt, Steines

Chair Steines opened the public hearing to amend the FY2018/2019 county budget.

Motion Willey, second McDevitt to close the public hearing to amend the FY2018/2019 county budget.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #690-05-14-2019 for the Amendment to the County Budget for the Fiscal Year 2018/2019 as recorded in Resolution Book #4, page 199.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to County Budget for Fiscal Year 2018/2019 and forward to the State.

Aye: Willey, McDevitt, Steines

Jackson County Zoning Administrator updated the Board on his department. He will be sending out several nuisance notices on zoning violations today. He will be attending the Iowa Counties Zoning and Planning Conference in Ames.

Goeke informed the Board that Fair Board Manager Lanny Simpson called and said the Fair Board has no objection to the radio-controlled park at Burlingame Field.

Board discussed the meetings which they have attended.

Motion Willey, second McDevitt at 10:34 a.m. to adjourn until the next board meeting on May 21, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 21, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and pledge of allegiance was recited.

County Engineer Clark Schloz presented gasoline, diesel fuel, biodiesel fuel and LP gas bids. Auditor Smith opened bids from AgVantage FS, Inc., River Valley Energy and Mulgrew Oil Co. Schloz will look over the bids and return next week with a recommendation.

Schloz presented a residential entrance permit for Corey Berthel in section 7 of Washington Township on the south side of 374th Ave and for Richard Pregler in section 20 of Tete Des Morts Township on the north side of 320th St.

Motion McDevitt, second Willey to approve the residential entrance permits for Corey Berthel and Richard Pregler as presented.

Aye: Willey, McDevitt,

Steines

Schloz presented a utility/underground construction permit for Maquoketa Valley Electric Cooperative in section 25 of South Fork Township on 150th St to bore 388 feet of fiber conduit pipe under 150th St. and 162nd Ave.

Motion Willey, second McDevitt to approve the utility/underground construction permit for Maquoketa Valley Electric Cooperative as presented.

Aye: Willey, McDevitt, Steines

Schloz is asking for approval of the purchase of approximately 2 acres of land for \$15,000 from the Jackson County Historical Society for the Sterling Shed.

Motion McDevitt, second Steines who vacated the chair due to a conflict of interest of Willey to approve the purchase of 2 acres of land from the Jackson County Historical Society for the Sterling Shed.

Aye: McDevitt, Steines

Abstain: Willey

Schloz and Chandra Ravada, Transportation Director, ECIA discussed with the Board the Rural County Transportation Program (RCTP) projects for Fiscal Year 2020.

Motion McDevitt to approve the RCTP projects as presented. No second.

Dave Heiar from the Jackson County Economic Alliance and a member of the ranking committee for the RCTP suggested the Board not make a decision until he had time to review the projects further.

Motion by McDevitt to withdraw his motion.

Motion McDevitt, second Willey to table a decision on the RCTP projects until more information is available.

Aye: Willey, McDevitt, Steines

Chandra Ravada and Schloz discussed the Maquoketa City Platt Street project.

Schloz also received a quote from Seneca Corp. for the removal and replacement of the underground fuel tank at the Baldwin Shop for \$19,098.77, with approximately \$9,000 reimbursed from the Iowa Department of Natural Resources. Supervisors Steines and McDevitt would like Schloz to explore other companies who could provide the same service and seek bids.

Wendy McCartt, Executive Director of the Maquoketa Chamber, addressed the Board asking for 63rd St be closed temporarily for the Adventure Race on Saturday, June 22, 2019 from 7:00 a.m. to 12:00 p.m.

Motion Willey, second McDevitt to temporarily close 63rd St from Highway 61 to Hurstville Rd on Saturday, June 22, 2019 from 7:00 a.m. to 12:00 p.m. for the Adventure Race.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the May 14, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin presented the Collective Bargaining agreement between Jackson County and the Jackson County Employees Association, Detention Center Employees Association and Conservation Employees Association, affiliated with AFSCME, Iowa Council 61. This agreement is effective July 1, 2019 thru June 30, 2022.

Motion Willey, second McDevitt to approve the AFSCME Collective Bargaining Agreement as presented by Chapin and signed by Jennifer Meyer, Employee Representative, and Robin White, AFSCME Iowa Council 61 Union.

Aye: Willey, McDevitt, Steines

Courthouse Security Officer Brad Staner and IT Director Bjorn Beck presented a quote from Security Products of Dubuque to install 4 cameras for \$11,870.00. The Jackson County Security Advisory Committee is recommending this for approval to add additional security measures in the Courthouse.

Motion McDevitt, second Willey to approve the quote from Security Products of Dubuque for \$11,870.00 with the installation in this fiscal year.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business. Goeke presented an application for a firework permit to Leisure Lake Property Owners, to occur on the dam located on Ed St on July 6, 2019 with a rain date of August 31, 2019.

Motion Willey, second McDevitt to approve the firework permit for Leisure Lake Property Owners on July 6, 2019 with a rain date of August 31, 2019.

Aye: Willey, McDevitt, Steines

State Representative Andy McKean updated the Board of the highs and lows of this past legislative session. He spoke of increased spending on quality of life issues, transportation issues with rural schools, having a balanced State budget, spending less than 98% of revenues, revitalizing rural communities and mental health services for children and youth. He felt in this past session the legislature took away local control on city and county budgets, they did not move forward with IWILL and did not correct the issues with the mental health Medicaid reimbursement.

Board discussed the meetings which they have attended.

Motion Willey, second McDevitt at 10:36 a.m. to adjourn until the next board meeting on May 28, 2019 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

May 28, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Sherri Melvold – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 1:00 p.m. and pledge of allegiance was recited.

County Engineer Clark Schloz presented a residential entrance permit for Christian & Trisha Quijano in section 19 of Tete Des Morts Township on the west side of 395th Ave and Dustin Matthiesen in section 9 of Van Buren Township on the south side of 79th St.

Motion Willey, second McDevitt to approve the residential entrance permits for Christian & Trisha Quijano and Dustin Matthiesen as presented.

Aye: Willey, McDevitt, Steines

Schloz presented bids for the improvements to the driveway to the Reel Cemetery in section 16 of Monmouth Township. Shearer Trucking and Excavating bid \$16,718.73 but the Engineers office reviewed the bid and the quantity and unit price calculated to \$14,334.11, S2 Construction bid \$18,696.90 and Gary Ihrig bid \$21,830.00.

Motion Willey, second McDevitt to table action until more information can be obtained concerning Shearer Trucking and Excavating as to the difference in the bid they submitted. Supervisors also would like the Secondary Roads department to submit a bid for the dirt work and investigate if the Jackson County Conservation Department could do the mulching and seeding. They also requested County Attorney Sara Davenport be consulted on which bid they can approve from Shearer Trucking and Excavating.

Aye: Willey, McDevitt, Steines

Schloz presented bids for approximately 9,000 gallons of LP Gas. AgVantage FS bid \$1.050 per gallon, River Valley Energy \$1.059 per gallon and Mulgrew Oil Co \$1.140 per gallon.

Motion Willey, second McDevitt to approve the bid of AgVantage FS for approximately 9,000 gallons of LP fuel for \$1.050 per gallon.

Aye: Willey, McDevitt, Steines

Schloz presented bids for 35,000 gallons of gasoline, 60,000 gallons of No 2 regular diesel fuel, 40,000 gallons of winter blend diesel fuel and diesel fuel additive for 100,000 gallons, 60,000 gallons of No 2-biodiesel fuel, 40,000 gallons of winter blend biodiesel fuel and 100,000 gallons of biodiesel fuel additive. AgVantage Fs, Inc bid \$22,750.00 for gasoline and regular diesel fuel and no bid for biodiesel fuel, River Valley Energy bid \$23,145.00 for gasoline and regular diesel fuel and \$23,145.00 for biodiesel fuel, winter blend and additive, Mulgrew Oil Co bid \$27,015.00 for gasoline and regular diesel fuel and \$28,015.00 for biodiesel fuel, winter blend and additive.

Motion by McDevitt, second by Willey to approve the bid of \$23,145.00 to River Valley Energy for gasoline, diesel fuel, winter blend, additive and biodiesel fuel.

Aye: Willey, McDevitt, Steines

Schloz presented 2 bids for steel beam inventory. O'Brien Steel Service bid \$89,098.21 and Oden Enterprises bid \$91,540.44.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the low bid of \$89,098.21 for steel beam inventory.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvened the meeting with Schloz to present the options for fiscal year 2020 for the Rural City Transportation Program (RCTP). Deputy Auditor Hoyer joined in the conversation as far as the funding over several fiscal years. The recommendation from the RCTP ranking committee is to award the City of Andrew \$25,000, the City of Baldwin \$5,504, City of Miles \$25,000, City of Preston \$17,296, City of Springbrook \$9,200 and City of St Donatus \$13,000.

Motion McDevitt, second Willey to approve the awarding of RCTP funds as presented by Schloz and recommended by the RCTP ranking committee.

Aye: Willey, McDevitt, Steines

Jackson County Chief Deputy Sheriff Steve Schroeder briefed the board on staffing changes. They have hired 2 full time jailers and 1 part time jailer.

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business.

Motion Willey, second McDevitt to accept and place on file the resignation of Marcia Holmbo from the Pioneer Cemetery Commission for her 2.5 years of service.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to appoint George Daugherty from Bellevue to fill the unexpired term of Marcia Holmbo on the Jackson County Pioneer Cemetery Commission until December 31, 2019.

Aye: Willey, McDevitt, Steines

Goeke presented a firework permit to Tom Yearwood at 24103 Highway 64 for June 29, 2019 with a rain date of July 6, 2019.

Motion McDevitt, second Willey to approve the firework permit for Tom Yearwood on June 29, 2019 and a rain date of July 6, 2019 as presented.

Aye: Willey, McDevitt, Steines

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the May 21, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$259,562.68.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Board to sign Resolution #692-05-28-2019 for the second half interfund operating transfer for Fiscal Year 2018/2019 in the sum of \$490,000 from the Rural basic Fund #11000 to the Secondary Road Fund #20000, effective May 28, 2019 as recorded in Resolution Book 4, page 202.

Aye: Willey, McDevitt, Steines

Jackson County Zoning Administrator Ben Kober updated the Board on his department. Kober attended the County Zoning Officials of Iowa Spring Conference last week. He also is working on nuisance complaints and has talked to a lawn mowing company for that purpose.

Board discussed the meetings which they have attended.

Recess the meeting.

Reconvened the meeting to discuss the hiring of an employee in the Engineer's office. Schloz was present at the meeting and was directed to draft a potential job description.

Motion Willey, second McDevitt at 2:46 p.m. to adjourn until the next board meeting on June 4, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 4, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented a new Jackson County Fence Compensation Policy effective June 4, 2019 if approved. The new policy will increase the removing of an existing fence from \$30.00 per rod to \$40.00 per rod with no additional payment to be made for installing a new fence, will increase each corner post from \$50.00 to \$125.00 and will not change the temporary fencing at \$15.00 per rod.

Motion McDevitt, second Willey to approve the new Jackson County Fence Compensation Policy as presented by Schloz effective June 4, 2019.

Aye: Willey, McDevitt, Steines

Schloz presented a proposal from S2 Construction, Bellevue to excavate an existing 72" culvert/cattle pass on the Iron Bridge Rd with backfill and replace with hot mix asphalt for \$31,785.00.

Motion Willey, second McDevitt to approve the proposal from S2 Construction, Bellevue for \$31,785.00 to excavate an existing 72" culvert/cattle pass on the Iron Bridge Rd.

Aye: Willey, McDevitt, Steines

Schloz presented a proposal from Denco Highway Construction Corporation, Mingo, Iowa on various hard surface roads in Jackson County for crack and joint cleaning and sealing for \$64,149.06.

Motion Willey, second McDevitt to approve the proposal from Denco Highway Construction to crack and joint clean and seal on various roads for \$64,149.06.

Aye: Willey, McDevitt, Steines

Schloz presented the fuel contract from River Valley Energy for Chair signature.

Motion McDevitt, second Willey to approve the Chair signing the fuel contract with River Valley Energy as presented and approved last week.

Aye: Willey, McDevitt, Steines

Schloz also discussed the bids for the improvement to the driveway of the Reel Cemetery in section 16 of Monmouth Township. Pioneer Cemetery Commission members Ed McDermott, JoAnn Caven and Elaine Edwards recommend the Board approve the contract from Shearer Trucking and Excavating for \$14,334.11. After much discussion, the Board felt this was a lot of money for the project and directed the Pioneer Cemetery Commission members to contract with a contractor to install a driveway that is not per specifications.

Jackson County Chief Deputy Steve Schroeder presented the recommendation from the Jackson County Jail Advisory Committee. The committee met on May 29, 2019 and is recommending the Jackson County Board of Supervisors approve a \$6.495 million bond to build a jail and for purchasing the property outright and not include the purchase price in the bond.

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business.

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the May 28, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept, and place on file and authorize chair signature on the County Recorder's Report of Fees Collected for the month of May, 2019 in the amount of \$40,516.49.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize chair signature on the Information Technology Services Agreement and the Licensed Code Support Agreement with Solutions, Inc. for Fiscal Year 2019/2020 for software and hardware maintenance effective July 1, 2019 for \$35,400.00

Aye: Willey,

McDevitt, Steines

Jackson County Zoning Administrator Ben Kober updated the Board on his department. He has explored several potential zoning violations this week. He feels the complaint that he investigated near St Donatus is not a violation. He also investigated several complaints in Green Island that will need further follow up and also complaints around Sabula and Nashville.

Jackson County Maintenance Supervisor Marty Hudrlik updated the Board on projects that he has completed. The Board informed Hudrlik of the changes in office location here at the Courthouse and with the Penrose annex. The moving of offices and personnel will take place around the 1st of July.

Board discussed the meetings which they have attended.

Motion Willey, second McDevitt at 10:20 a.m. to adjourn until the next board meeting on June 11, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 11, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented a field driveway permit for Chris Homan.

Motion Willey, second McDevitt to approve a field driveway permit for Chris Homan in section 30 of Washington Township on the east side of 400th Ave, Bellevue.

Aye: Willey, McDevitt, Steines

Schloz recommended to the Board that the quotes for the Reel Cemetery be rejected. The Board directed the Jackson County Pioneer Cemetery Commission to seek quotes on installing a road not per specifications.

Motion McDevitt, second Willey to reject all quotes received for the Reel Cemetery road project.

Aye: Willey, McDevitt, Steines

Schloz presented the LP contract from AgVantage FS for Chair signature.

Motion Willey, second McDevitt to approve the Chair signing the LP contract from AgVantage FS effective July 1, 2019 to June 30, 2020.

Aye: Willey, McDevitt, Steines

Schloz discussed the Preston Motor Grader Operator position. He presented the top 5 scoring candidates for discussion.

Motion Willey, second McDevitt to approve Schloz offering the Preston Motor Grader Operator position to candidate “B”. If candidate “B” does not accept, then Schloz is to return to the Board for further discussion.

Aye: Willey, McDevitt, Steines

Auditor Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the June 4, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor’s Office to issue warrants and the publication of the claims listing in the amount of \$393,483.84.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor’s Office to issue a handwritten warrant to Mike Haugen for an Opiate Prevention presentation for \$1,500.00.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #693-06-11-2019 for an interfund appropriations transfer in the sum of \$81.00 for FY18/19 from the Substance Abuse budget to the Health Nurse’s budget as recorded in Resolution Book Four, page 203.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize Board to sign Resolution #694-06-11-2019 for an interfund operating transfer for Fiscal Year 18/19 in the sum of \$1,000 from the General Basic Fund #01000 to the Historic Preservation Fund #29000, effective June 11, 2019 as recorded in Resolution Book 4, page 204.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class “C” Liquor License with outdoor service for the Bellevue Horsemen’s Club effective June 11, 2019 to November 30, 2019.

Aye: Willey, McDevitt, Steines

Jackson County Chief Deputy Sheriff Steve Schroeder presented a \$300,000 donation from David North and Penny North. This donation is above and beyond the suggested bond amount of \$6.495 million, for the purpose of building the Jackson County Jail and Sheriff's Office. Schroeder presented an agreement of donation acceptance letter for Board signature. The estimated total cost of the project is \$6,755,000.

Motion Willey, second McDevitt to approve the signing by all Board members of the agreement of donation acceptance letter from David North and Penny North.

Aye: Willey, McDevitt, Steines

Motion by Willey, second McDevitt to approve Resolution #695-06-11-2019 calling for a special county election to authorize the County to design, build, equip and furnish a new Jackson County Jail and Sheriff's Office and make site improvements for such purpose, and issue General Obligation Capital Loan Notes not to exceed \$6,495,000 for these purposes.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Chair signature on Resolution to be filed with Bond Counsel Ahlers and Cooney calling for a special county election to authorize the County to design, build, equip and furnish a new Jackson County Jail and Sheriff's Office and make site improvements for such purpose, and issue General Obligation Capital Loan Notes not to exceed \$6,495,000 for these purposes.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business.

Motion Willey, second McDevitt to accept with regret, the resignation of Katharine Atkinson from the Jackson County Conservation Board after 2.5 years of service.

Aye: Willey, McDevitt, Steines

Motion Willey, second by Steines who vacated the Chair to appoint Kathy Wosoba to the Jackson County Conservation Board for the remainder of the unexpired term which is December 31, 2021.

Aye: Willey, Steines

Nay: McDevitt

Recess the meeting.

Reconvened the meeting with Jackson County Coordinator of Disability Services Director Lynn Bopes and CEO Eastern Iowa MHDS Lori Elam. They gave an update of what's been happening in the mental health region. As of April 30, 2019, 2500 mental health evaluations have been done so far with a projected total number of 3,000 by June 30, 2019. As of April 30, 2019, they have received 800 calls to the crisis line with a projected total number of 950 thru 6-30-2019. Both Bopes and Elam said that services are being utilized by individuals seeking treatment in the region.

Jackson County Zoning Administrator Ben Kober updated the Board on his department. A special exception public hearing will be held on June 17, 2019 for a 120-foot tower by Preston. The address of 9282 Caves Rd property has been mowed by Burns Cutting Edge. Not much progress has been made on the Gary Delarm property. Board directed Kober to stay active on these nuisance complaints.

Board discussed the meeting which they have attended.

Motion Willey, second McDevitt at 10:28 a.m. to adjourn until the next board meeting on June 18, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

June 25, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented a field driveway permit for William Bullock.

Motion Willey, second McDevitt to approve a Class D residential entrance permit for William Bullock in section 25 of Fairfield Township on the south side of 58th St., Preston.

Aye: Willey, McDevitt, Steines

Schloz discussed the abandonment of 21st St., Baldwin which is a Class C road. Al Haytcher is a land owner adjacent to 21st St. and is the person who requested many years ago to change the class of this road and is against the vacation. The Board tabled this discussion and action until more information can be obtained.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the June 18, 2019 Board proceedings as written by Auditor Smith and authorize the publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$365,514.03.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue a handwritten warrant for \$58,637.10 to the Jackson County Treasurer to reimburse funds from the Rural Basic Services Fund to the General Basic Fund correcting the payment for the Sheriff's Office vehicles.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept and place on file the Auditor's Quarterly Reports for Fiscal Year 2019/2020.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Board to sign Resolution #696-06-25-2019 for an interfund operating transfer for Fiscal Year 2018/2019 in the sum of \$200 from the General Basic Fund #01000 to the Public Health Fund #24000, effective June 25, 2019 as recorded in Resolution book 4, page 207.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize Board to sign Resolution #697-06-25-2019 for an interfund operating transfer for Fiscal Year 2018/2019 in the sum of \$2,200 from the General Basic Fund #01000 to the Historic Preservation Fund #29000, effective June 25, 2019 as recorded in Resolution Book 4, page 209.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Board to sign Resolution #698-06-25-2019 for the annual GIS interfund operating transfer for Fiscal Year 2018/2019 in the sum of \$6,250 from the General Supplemental Fund #02000 to the General Basic Fund #01000, effective June 25, 2019 as recorded in Resolution Book 4, page 210.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #699-06-25-2019 for the Fiscal Year 2019/2020 appropriations by department.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #700-06-25-2019 naming County Officer's Bank Depositories for Fiscal Year 2019/2020 for the Recorder and Sheriff designated banks to deposit revenues held in their trust.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #701-06-25-2019 naming Jackson County Bank Depositories for Fiscal Year 2019/2020, the financial institutions to be depositories for funds collected in the County Treasurer's Office.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #702-06-25-2019 for Designation of County Bank for Fiscal Year 2019/2020 designating Maquoketa State Bank for county warrants and payroll warrants.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve resolution #703-06-25-2019 for Issuing County Warrants and allowing Auditor to issue warrants without the prior approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve Resolution #704-06-25-2019 for Interfund Operating Transfers authorizing the Auditor to periodically transfer sums from the general basic and rural services basic funds to the secondary roads fund during 2019-2020 budget year.

Aye: Willey,
McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #705-06-25-2019 for Township Officials' Reimbursement with a compensation rate of \$20 per meeting and for clerks' bookwork of \$20 per month not to exceed \$240 per year.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #706-06-25-2019 for payroll for Fiscal Year 2019/2020 and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize chair to sign Resolution #707-06-28-2019 placing a tax assessment of \$1,275 on property located at 9863 Caves Road for nuisance abatement performed on June 17, 2019.

Aye: Willey,
McDevitt, Steines

Recess the meeting.

Reconvene the meeting for discussion of the cost of services for the nuisance abatement at 9863 Caves Road.

Motion McDevitt, second Willey to approve and authorize the Chair to sign the Certificate of Cost Allocation Plan for Fiscal Year 2018 with Cost Advisory Services to provide consulting services to recoup federal monies.

Aye: Willey, McDevitt, Steines

President/CEO Todd Seifert from Imagine the Possibilities and Andrew Jackson Care Director Bryan Main discussed with the Board the upcoming lease renewal at Andrew Jackson Care. They currently rent the AJC facility for \$7,000 per month and would like the Board to consider \$5,000 per month. The Board made no decision at this time but will consider the offer. Seifert and Main also discussed a few repairs which need to be done at the AJC. They also discussed the option to extend the agreement for one year on the rural recycling contract to remove and haul recyclables. The Board had no objections for the extension of the contract on the rural recycling contract.

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business.

Motion McDevitt, second Willey to approve the Chair signature on the RCTP agreement between Jackson County Secondary Roads and the City of Preston for \$17,296 for FY2020.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt at 9:52 a.m. to adjourn until the next board meeting on July 2, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

July 2, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:05 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz discussed the potential abandonment of 21st St., Baldwin which is a Class C road. Schloz suggested this matter be tabled.

Motion Willey, second McDevitt to table any action on the abandonment of 21st St., Baldwin which is a Class C road.

Aye: Willey, McDevitt, Steines

Schloz presented 3 quotes for the removal of an underground fuel tank and installation of a 500-gallon above ground tank at the Baldwin Shed. Quotes were received from E.B. Solutions for \$16,158, Seneca for \$19,098.77 and Terracon for \$16,438.00. Scholz noted that the Terracon quote does not include a new replacement tank but the other two companies do. Jackson County has not done business with E.B. Solutions whereas the previous tank replacements have been contracted through Seneca.

Motion Willey, second McDevitt to approve the low quote of E.B. Solutions for the removal and installation of a new fuel tank at the Baldwin Shed for \$16,158.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the Chair signing the RCTP agreements between Jackson County Secondary Roads and the City of Andrew for \$25,000 and the City of Baldwin for \$5,504 for FY2020.

Aye: Willey, McDevitt, Steines

County Recorder Arlene Schauf presented the County Recorder's Report of Fees Collected from July 1, 2018 thru June 30, 2019. Her office collected \$448,092.46 in fees with Jackson County retaining \$140,915.55. She also presented her report for the month of June, 2019 in the amount of \$34,124.56.

Motion Willey, second McDevitt to accept, and place on file and authorize chair signature on the FY2018/2019 County Recorder's Report of Fees Collected and the June, 2019 Report of Fees Collected.

Aye: Willey, McDevitt, Steines

Roger Stewart, Chair of the Jackson County Revolving Loan Committee and Matt Specht, the Coordinator from ECIA Business Growth, Inc., presented two projects recommended for approval from the committee. Blue-9, LLC, Maquoketa requested \$140,000 for a 10-year loan at 3% interest to purchase equipment and MKC, LLC, Maquoketa (PMW, LLC) requested \$400,000 for a 10-year loan at 3% to refinance three loan with higher interest rates.

Motion McDevitt, second Willey to approve the revolving loan fund loan to MKC, LLC, Maquoketa (PMW, LLC) for \$400,000.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the revolving loan fund loan to Blue-9, LLC, Maquoketa for \$140,000.

Aye: Willey, McDevitt, Steines

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the June 25, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's Office to issue a handwritten warrant for \$500.00 to Burns Cutting Edge Lawn Care to replace voided warrant #201261 that was written for the wrong amount.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to rescind Resolution #707-06-25-2019 which assessed nuisance abatement costs to the property at 9863 Caves Rd.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve a Class "C" Liquor License with outdoor service and Sunday sales to Bluff Lake at 9301 95th Ave, Maquoketa effective July 18, 2019 to July 17, 2020.

Aye: Willey, McDevitt, Steines

Jackson County Zoning Administrator Ben Kober updated the Board on his department. He is in the process of moving his office from the basement of the Courthouse to an office upstairs across from the District Courtroom doors.

LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business. Jackson County has had two openings on the Veterans Affairs Commission effective July 1, 2019. Public notice of the vacancies was published in all official newspapers in Jackson County on March 27th & 28th, March 30th and April 3rd, 4th and 6th, 2019 encouraging female veterans to apply. No applications were received.

Motion Willey, second McDevitt to approve John Pitlo and Tom Watters to the Jackson County Veterans Affairs Commission for a 3-year term effective July 1, 2019 until June 30, 2022.

Aye: Willey, McDevitt, Steines

Goeke presented three applications for fireworks permits. Larry Davis from 24844 Hwy 64, Maquoketa for a permit on July 20, 2019 at 14609 100th St, Maquoketa at sunset; Codfish Hollow Barnstormers, LLC from 3437 288th Ave, Maquoketa on July 4, 2019 at 9:30 p.m. at 5013 288th Ave; and Debbie Bollinger at 22418 150th St, Maquoketa on July 4, 2019.

Motion McDevitt, second Willey to approve fireworks permits to Larry Davis, Codfish Hollow Barnstormers, LLC and Debbie Bollinger as presented.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to authorize chair signature on the Addendum to Offer to Buy Real Estate and acceptance on amending the possession and closing date of this Agreement to on or before August 15, 2019 between the Jackson County Historical Society and Jackson County for the purchase of property for the Sterling Shed.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to send official notice to the Administrative Secretary in the Sanitation and Zoning Office, the AFSCME Union representative and the Waste Authority Agency that effective August 2, 2019 Jackson County is eliminating the position due to a staffing needs assessment.

Aye: Willey, McDevitt, Steines

Jackson County Maintenance Supervisor Marty Hudrlik updated the Board on projects that he has completed or working on. Various projects at the Andrew Jackson Care Facility and the Welcome Center have been completed. Hudrlik informed the board that the Care Facility had sustained property and tree damage from the recent storm. Steines asked Hudrlik to look at a wash out in the field, remove a fence, look at some concrete issues and continue the weed spraying and mowing around the septic field. The Welcome Center roof was power washed, three loads of rock in the parking lot were delivered, new windows will be installed soon and old concrete was hauled away.

Motion Willey, second McDevitt at 10:59 a.m. to adjourn until the next board meeting on July 9, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

July 9, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz updated the board on bridge projects on 35th St, Maquoketa and 297th Ave, Andrew that the contractors have sent notice to the Secondary Roads Department of the intent to demolish both bridges. The resurfacing of 362nd Ave commonly known as the Springbrook Road will begin shortly. Schloz also commented about significant tree damage from this last storm. His department has received many calls concerning damaged trees and the road crews have been out inspecting them to ascertain if they are an immediate danger to the public. Schloz informed the board he will be attending the annual County Engineers conference this week. Supervisor Steines questioned if the quarries should be crushing more clean rock for the county to purchase. Schloz noted the county may request more clean rock but the quarry does not have to abide by our request because it is not under contract. Steines also inquired about the curve on 194th Ave and 267th St., Zwingle as to the time frame for the road crew to improve the site distance. Schloz replied his department will get to it as soon as possible with no time frame indicated.

James Glass, a property owner who lives on 400th Ave, Bellevue and has property in the Droessler Subdivision, discussed ongoing issues of the lack of proper water and sewer systems. Supervisor McDevitt said the EIRUSS Board has explored installing a water line into one metered site with the homeowners in the subdivision paying a set amount for service every month. This would save approximately \$500,000 to the project and the property owners would not have a meter at their house. Supervisors are aware of the situation and are hoping that EIRUSS can install a water system to the subdivision.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the July 2, 2019 Board proceedings as written and corrected by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$908,902.17 of which \$540,000 was for 2 revolving loans, \$125,000 for secondary road costs and approximately \$60,000 for the grandstands at the Fairgrounds.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's office to issue a handwritten warrant for \$240.50 to Burlington Trailways for transportation costs.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the June 26, 2019 meeting. Supervisor Willey noted the minutes state that Jackson County Veterans received \$9,442,000 from the VA in monetary compensation and benefits.

Aye: Willey, McDevitt, Steines

LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

Motion McDevitt, second Willey to approve the Chair signing the transfer agreement between Jackson County, Iowa through it's Board of Supervisors and E.C.I.A. Business Growth, Inc for \$400,000

from the Jackson County Revolving Loan Fund to MKC, LLC (PMW) per the terms with all loan payments received by E.C.I.A relayed to the County.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the Chair signing the transfer agreement between Jackson County, Iowa through it's Board of Supervisors and E.C.I.A. Business Growth, Inc for \$140,000 from the Jackson County Revolving Loan Fund to Blue-9, LLC per the terms with all loan payments received by the E.C.I.A relayed to the County.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the Chair signature on the RCTP agreement between Jackson County Secondary Roads and the City of Miles for \$25,000 for FY2020.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the current members of the Eminent Domain Commission with Jennifer Machande to replace Elizabeth Gerlach and Tracy Bormann to replace Earl Kilburg. 27 out of 28 board members terms expire December 31, 2019. No replacement has been found for Leo Martens as a member of the Banker, Auctioneer, Property Manager, Appraiser, Etc. category.

Aye: Willey, McDevitt, Steines

Supervisors discussed the expenses for the grandstand project at the Fairgrounds. The consensus from all board members is the Fair Board needs to discuss the extra charges and justify the additional expenses.

Recess for work sessions.

In recess with Jackson County Zoning Administrator Ben Kober who updated the Board on his department. He handed out a sheet from Iowa State University detailing fencing laws of Iowa. Currently there is a dispute amongst neighbors in the Bellevue area with a tree being planted very close to a white vinyl fence on the property line. Kober feels this is a dispute which needs to be settled by the township trustees. Supervisor Steines questioned whether this issue is a nuisance or not? Kober addressed the issue with County Attorney Davenport and they both feel this issue should be resolved by the township trustee in their capacity as fence viewers. The township trustees have been involved in this matter and they feel this is a civil issue and needs to be resolved through the court system. Supervisor McDevitt brought up an issue with a property owner installing a solar panel system and the adjoining land owner planting trees to block the ability for the solar system to function. Kober said there is nothing his department can do to resolve this issue. The Board directed Kober to draft a letter to the property owner affected on how to resolve this issue. Kober informed the Board his office will be closed next week due to a scheduled vacation.

Heather Brusnahan, GIS Specialist, and Kimberly Grandinetti, Public Health Administrator, introduced Thomas Fox who is the summer intern working for both departments. He showed the Board the progress he has made on the mapping of grinder stations, pressure release valves, wells and structures at Leisure Lake and importing the data to ARC GIS online. Once the Leisure Lake project has been completed, the next project is the Droessler Subdivision and private property wells and septic systems. This service is not available to the public but will be as soon as all data has been imported into the system. Supervisors asked Brusnahan if the GIS system would be capable of marking routes with bridges for trucks carrying logs? Brusnahan commented that her department could create an app with the current bridge inventory with tonnage limits.

County Engineer Schloz, Assistant County Engineer Mike Clausing and Human Resource Administrator Becki Chapin discussed the Engineer's Office succession planning. Schloz handed out several job descriptions that his department compiled for a future Assistant Engineer. Overall discussion centered on what the needs of Jackson County are, the qualifications of the position, job responsibilities and what services will need to be outsourced after this person is hired.

Becki Chapin, Human Resource Administrator and General Assistance Director, updated the board on her department. She presented a spreadsheet of the workers compensation renewal for the board to review and informed the board that an audit from the 2018-2019 policy period is this week. She stated the Assessors Office is fully staffed with the addition of Shawn Kelly as the new Appraiser. The jail has hired 1 full time employee to replace a vacant position, added 2 full time employees, 3 people for on call status and 1 person went from on-call to permanent part-time status who will work 20 hours per week. Chapin also stated she has been very busy with the General Assistance

department and will address the Board at a later date for some policy revisions. The Safety Committee has been formed and HIPAA online training has been started by all employees. Chapin has moved into her new office and is working on new door lettering and signage.

The Board discussed the lease for the Andrew Jackson Care Facility with Imagine the Possibilities, LLC (ITP). After discussion, the Board would agree to a three-year lease with a decrease in the monthly rent and a 90-day option to cancel the lease. The Board believes the main reason for them asking for a decrease in the rent is due to the Managed Care Organizations (MCO's) not reimbursing the contracted amount and in a timely manner.

The Board discussed ideas for a sign at the Penrose Annex building. No decision was made at this time but all Board members will continue thinking about the placement, the type of construction, lighting and the wording on the sign.

Supervisor Steines would like the Fair Board to look at all the submitted bills for payment for the grandstand project. Supervisor Willey stated he felt that when the project was originally discussed, a dollar amount of the grant was discussed with a specific amount. No discussion between the Supervisors and any Fair Board members concerning any additional costs have taken place.

Reconvene the meeting.

Motion Willey, second McDevitt at 11:21 a.m. to adjourn until the next board meeting on July 16, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

July 23, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented a utility/underground construction permit from Maquoketa Valley Electric Cooperative.

Motion Willey, second McDevitt to approve a utility/underground construction permit from Maquoketa Valley Electric Cooperative in section 22 of Farmers Creek Township to install an underground fiber optic cable on 150th Street from 155th Avenue to 162nd Avenue.

Aye: Willey, McDevitt, Steines

Schloz updated the Board on the asphalt paving project on 362nd Ave (Springbrook Road) which was started this morning. The contractor notified Schloz this morning that the bridge project on 35th Street, Maquoketa has commenced with the road being closed for approximately 60 days. Steines asked McDevitt if the road going into the Sabula campground has been repaired since the flooding this spring and McDevitt replied that it has been fixed and the campground was full this past weekend. Steines wanted an update from Schloz on the job description for a future employee and Schloz indicated he would have one by the end of the week and would give it to the Human Resource Officer for her review. Steines also asked Schloz to itemize the costs on bridge projects as far as what the potential savings could be should these services be done by a county employee instead of an outside contractor. Willey inquired about the time frame when the county would be notified if they would be awarded any funding on the South Main Street bridge project, Schloz thought either December or January. Schloz talked about the bridge bundling project with Scott County. They are still developing a plan as if they are going to receive the funds.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the July 16, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$771,371.71. Willey noted the payment of the bleachers at the Fairgrounds and the purchase of 2 vehicles in the Secondary Roads Department as to why this claims period was so high.

Aye: Willey, McDevitt, Steines

Auditor Smith spoke to GIS Director, Heather Brusnahan on her assisting the Auditor's Office on election day in the delivery and pickup of election equipment. Brusnahan will receive comp time and not pay for her assistance to the Auditor's Office.

James Glass, a property owner who lives on 400th Ave, Bellevue and has property in the Droessler Subdivision discussed with the Board the issues of the water system in the subdivision. He feels the county needs to hold public meetings to address the issues and how other residents feel on costs associated with the project. At a previous meeting, a \$100 per month per hookup for water was discussed and he feels that is too high for people on fixed incomes. McDevitt stated the \$100 per month cost was just an estimate. Glass inquired what the City of Bellevue charged for water and McDevitt replied that it is one and a half times the cost of a City of Bellevue resident. Glass questioned if the charge is \$100 per month, would that be forever or for a specified time period? McDevitt stated at some point the cost of the system would be paid off but some money needs to be retained for future repairs. Glass also questioned the cost savings of having one meter and everyone paying the same fee instead of a meter at each house. McDevitt stated the EIRUSS Board is trying to reduce the costs of the project and this is one way to do it. Also, if any homeowner in the subdivision offered to pay some money towards the project to reduce the cost that would be beneficial also. Glass also inquired if the well for the Spruce Creek Park would be available as an alternative water source. McDevitt stated that the well from the Park does get contaminated when it floods and then the residents would be without water. McDevitt invited Glass to the City of Bellevue meeting and the EIRUSS meeting to discuss the issues and resolve the problems.

LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

The Board authorized Goeke to draft a letter to Imagine the Possibilities, LLC on the terms of the lease for the Andrew Jackson Care Facility renewal.

Recess for work sessions.

In recess with Jackson County Economic Alliance Director Nic Hockenberry who updated the Board on his quarterly report. He gave an overall description of what the goals and objectives are of his department. He handed out the Director and Senior Advisor's Bi-Monthly report along with a copy of an article from the Telegraph Herald. He highlighted the anticipated job growth of 115 positions in several businesses in Jackson County. Jackson County's population has remained stable with an emphasis on creating more housing in Bellevue, Preston and Maquoketa. More downtown revitalizations are taking place in Preston, Bellevue and Maquoketa with upper story housing and façade projects. His department has also met with three different businesses related to manufacturing concerning the Register the Apprenticeship Program as a way to assist those companies expand the workforce. Willey commented this is a great program partnering with Clinton Community College and the welding program. Hockenberry noted that some of the issues to retain people here are transportation issues, stability in housing and child care. His department partners with businesses and companies to address these issues. McDevitt talked about a teacher who is in an externship program with Collins Aerospace in Bellevue for 6 weeks so he can relay his knowledge and change his teaching to his students.

Board members discussed various meetings they have attended. Willey attended the City of Maquoketa Council meeting to show support for the pocket neighborhood which was passed. He noted the builder hopes to start building the first house around the first of September and move to the second house shortly thereafter with a Habitat for Humanity also being built at the same time. McDevitt shared that someone has approached the Conservation Department that they would build the Prairie Creek Park and lease it back to the county but that was determined not to be a viable option. The

Board had discussion but made no decision on the funding for the future Prairie Creek Park. McDevitt talked about the condition of the Spruce Creek Park since the flooding this spring. More discussion was held on the Penrose Annex sign with no decision being made. Auditor Smith discussed the quote from Zephyr Aluminum to install an automatic door opener on the front door. The quote was for approximately \$4,800 for the doors and waiting on a quote for the electrical work to be done. The Board directed Hudrlik to install a doorbell inside the Penrose building. Smith also gave an overview of the upcoming special election dates for absentee voting and what intelligent bar coding is and what it will do. Willey expressed his condolences to the Lubben family on the death of former Jackson County Assessor Harold Lubben and his dedication to the train at the Jackson County Historical Society. Schloz informed the Board that Human Resource Administrator Becki Chapin has the updated job description for the future employee and will bring before the Board for review.

Reconvene the meeting.

Motion McDevitt, second Willey at 10:03 a.m. to adjourn until the next board meeting on July 30, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

August 6, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented driveway permits from Ben Meyer and Roger Kilburg.

Motion McDevitt, second Willey to approve a class C farm driveway permit for Ben Meyer in section 23 of Butler Township on the west side of South Garryowen Rd and a class C farm driveway permit for Roger Kilburg in section 6 of Iowa Township on the south side of 87th Street.

Aye: Willey, McDevitt, Steines

Schloz discussed the process necessary to change the speed limit on 233rd Ave, Maquoketa to a posted 35 mph. The county must have a public hearing and the ordinance will not go into effect until published in the official newspapers of Jackson County. Schloz is recommending this ordinance for approval.

Motion Willey, second McDevitt to set the public hearing for August 27, 2019 at 9:00 a.m. in the boardroom for proposed Ordinance 289 setting the speed limit on 233rd Ave, Maquoketa to 35 mph.

Aye: Willey, McDevitt, Steines

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the July 30, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$176,178.36.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's Office to issue a handwritten warrant to Julia Furne for Drug Grant Leadership forum expense for four people for \$795.52.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Board signature on a handwritten warrant to the US Post Office for \$2,000 for the Auditor's office reply account for returned voter mail.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of July, 2019 in the amount of \$42,731.51.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Chair signature on the service agreement with Howard E Nyhart Company for actuarial services for fiscal year ending June 30, 2019 to comply with GASB75 requirements.

Aye: Willey, McDevitt, Steines

LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

Recess for work sessions.

In recess with Jackson County Maintenance Supervisor Marty Hudrlik who updated the board on his department. Various projects at the Courthouse, Penrose Annex, Welcome Center and the Andrew Jackson Care Facility have been completed. Auditor Smith inquired about the automatic entrance door opener at the Penrose Annex. Hudrlik will obtain quotes for the total cost of the project. The board discussed the signage at the Penrose Annex with Hudrlik. He thought his department could build the exterior of the sign and trench electricity to the sign if necessary. They directed him to coordinate with Goeke and return to the board with recommendations.

Jackson County Veterans Affairs Director Debbie Schroeder updated the board on her department. She noted the Jackson County Veterans Appreciation Dinner will be September 26, 2019 at the Horizon Hall in Bellevue from 5 p.m. until 7 p.m. She discussed the departments move to the Penrose Annex, her upcoming meetings as the secretary for the IACCVSO, implementing the Mission Act for and she noted that Jackson County Veterans received \$9.4 million dollars in federal and state benefits. She inquired when the automatic door at the Penrose Annex would be completed. The board is aware of the need and has directed Hudrlik to get it completed as soon as possible. She also stated that the door bell system which was installed by Hudrlik is working when necessary.

Reconvene the meeting.

Motion Willey, second McDevitt at 10:01 a.m. to adjourn until the next board meeting on August 13, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

August 13, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz updated the board on the progress of Z15 (Springbrook Rd). The construction company is working on the shoulders of the road and will have the bridge approaches done by the end of the month weather permitting. Progress is being made on the Codfish Hollow bridge and on 297th Street, crack sealing is currently being done on the Bernard Road. Steines inquired on why the contractor is applying black top to approximately 150 feet of the gravel road intersecting the Springbrook Rd. Schloz commented this is done for safety reasons, to keep the gravel off of the paved portion of the road and washing out of the shoulders. The Iowa Department of Transportation does not do this unless it is requested and funded by the county.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the August 6, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize the Auditor's office refunding David and Penny North's donation of \$300,000 due to the failure of the jail bond vote on August 6, 2019.

Aye: Willey, McDevitt, Steines

Luann Goeke, Executive Assistant, reviewed the Board calendar and county business.

Discussion of the property currently under option for the county jail project. The County has the option to purchase the property or to notify the seller of the intent for the county not to purchase the land. Tiffany Mangler, the realtor representing the next buyer of the property, indicated that a building will be built and new employees will be hired for this new development. Willey commented he felt that the board should not make a decision on the property until the Jail Advisory Committee meets tomorrow night. Steines inquired if the offer to purchase the property was contingent on the passage of the bond vote, Willey commented it was not. The board tabled any decision on the purchase until next week. Goeke presented an Iowa Workforce CEO agreement addressing the new rules and regulations which need to be followed due to the reorganization of the department.

Motion McDevitt, second Willey to approve Supervisor Jack Willey signing the WIOA and CEO agreement.

Aye: Willey, McDevitt, Steines

Goeke discussed the county farm lease. The current lease on the farm is a 2-year lease and if no termination paperwork was sent then it automatically rolled over into an additional 1-year lease. Steines feels our current lease states that it will be rebid every 3 years, even though the price per acre is good, he feels to be fair to future bidders the county should advertise and rebid this lease. He has spoken with other potential renters and they would prefer a longer lease. Goeke commented that if the county or the renter terminate the lease, it's an automatic yearly renewal for the same terms and conditions.

Motion Willey, second McDevitt to send notice of termination of the Jackson County Farm lease to Anthony Reiss the current renter.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to certify the Jackson County Jail Bond and Auditor Vacancy Special Election held on Tuesday, August 6, 2019. "For Auditor, to Fill a Vacancy", Alisa Smith received 3520 votes for a term ending December 31, 2020. Public Measure "A" was to authorize to design, build, equip, furnish and make land site improvements for a new Jackson County Jail and Sheriff's Office, and issue its General Obligation Capital Loan notes in an amount not exceeding \$6,495,000 for these purposes. Public Measure "A" received 4221 votes, of that 2435 was yes and 1786 were no. The Public Measure question was not approved by an affirmative vote of at least sixty percent of the total vote cast for and against this measure at the election.

Aye: Willey, McDevitt, Steines

Supervisor Steines administered the oath of office to Alisa Smith the Jackson County Auditor.

Recess for work sessions.

In work session with GIS Specialist Heather Brusnahan and intern Thomas Fox to update the board on her department. The work flow of plats and surveys has been improved between the Auditor's office, GIS Department, Recorder's office and the Zoning office. Brusnahan developed a .gpx file for Jackson, Clinton and Cedar Counties to be used for ATV trail location in those counties. This file can be downloaded or emailed to have a map of the trails easily accessible. The Jackson County information is available on the Jackson County website. ARCGIS Online map is another tool she will be developing instead of an outside company due to the cost. This application could be used in the location of the county bridges, voting precincts or data to show which voters voted in an election or map sales and valuations in the Assessors office. Fox showed the progress of the project to locate grinder stations, pressure release valves, alarms and wells in Leisure Lake. He noted this program has the ability to attach permits, well water tests and sketches to the parcel layer. He has done some location of wells in the Droessler Subdivision area north of Bellevue. Fox has also created a map to

include new septic systems with the GPS positioning from input gained when Jackson County Health Director Kimberly Grandinetti inspects the final project.

Jackson County Zoning Administrator Ben Kober updated the board on his department. Kober informed the board of a nuisance violation notice he issued to Jacob Otting in Leisure Lake. Kober received 3 complaints on this issue and Otting has 10 days to comply or until August 23, 2019 to appeal the notice. The Planning and Zoning Commission will meet August 26th to discuss a reclassification from A-1 agricultural to C-1 highway commercial for a property owned by Keith Haxmeier for a storage facility. They will also be discussing a preliminary major subdivision plat for Christopher & Saralyn Ostwinkle in section 20 township 84 range 3 east on 233rd Ave, Maquoketa for a 3-lot subdivision. This subdivision plat will need to be approved by the board of supervisors at a future meeting before it can be filed. The board also inquired on the storage/abandonment of numerous vehicles on a property west of Maquoketa. Kober said he would be filing a nuisance complaint on this property also. Steines inquired about a potential nuisance complaint at Wildwood Acres which has a lot of railroad ties and the progress of the cleanup of the Delarm property on the Caves Road. Kober will go look at both sites.

Discussion on the Prairie Creek Recreation Area with no decision being made. Willey commented he visited the Spruce Creek Campground since the flooding and was surprised with the extent of the damage. Steines has contacted Dennis Hankemeier concerning the building which was damaged by a storm on June 30, 2019. Hankemeier will inspect the building to see if it can be fixed or should be torn down. Steines also noted some repairs are needed at the county farm to the lids of the septic system and possible addition of a grease trap in the kitchen area of the facility. Bids have also been obtained for the moving of the emergency alert panel at the facility with no action taken at this time. Willey commented that Headstart will be done and the operations being taken over by a company called CDI on August 19, 2019. Steines inquired on the progress of the sign for the Penrose Annex, Goeke commented that Hudrlik is working on a it.

Reconvene the meeting with Auditor Smith on a Class “C” five-day liquor license with outdoor sales to the Friends of Jackson County Conservation.

Motion Willey, second McDevitt to approve a Class “C” five-day liquor license with outdoor sales to the Friends of Jackson County Conservation, effective August 16, 2019 through August 20, 2019.
Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey at 10:23 a.m. to adjourn until the next board meeting on August 20, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

August 27, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Steines opened the public hearing on proposed Ordinance 289 which is a reduction of the speed limit to 35 mph on 233rd Ave, Maquoketa also known as the 7 Hills Rd. Christine Vogele who is a property owner on the road addressed the board with concerns for hidden driveway signs and already posted speed limit signs. Schloz commented he has done his research and found no ordinance or resolution passed and approved by the Supervisors to substantiate the posting and enforcement of the speed limit. This process of approving ordinance 289 is necessary for the enforcement of the speed limit by law enforcement and the prosecution in the court of law. Supervisor’s noted they have not received any phone calls nor anything in the mail in support of or against the passage of this ordinance.

Motion Willey, second McDevitt to close the public hearing on proposed Ordinance 289.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve the first reading of proposed Ordinance 289 and waive the second reading with the effective date upon publication in the newspapers.

Aye: Willey, McDevitt, Steines

Engineer Schloz presented a petition signed by 28 property owners on 233rd St, Maquoketa to pave from Highway 64 to 35th St, Maquoketa (Codfish Hollow Rd).

Motion McDevitt, second Willey to receive and place on file a petition to pave 233rd St., Maquoketa from Highway 64 to 35th St, Maquoketa (Codfish Hollow Rd).

Aye: Willey, McDevitt, Steines

Schloz requested permission from the board to seek quotes from outside engineering firms to bid on two projects for bridge design work to be let in January and February 2021. With the potential hiring of a new assistant county engineer, this person would not have enough time to design a bridge for bid letting in early 2021. Schloz noted his department sends out bid forms to at least 6 engineering firms. He discussed several state and federal programs which have been announced but the funds have not been awarded to the counties. Schloz discussed his recent attendance at the Iowa State Association of Counties in Des Moines last week with other counties struggling with the same issues as Jackson County. ATV/UTV's on county roads, lack of rock and frost boils still happening on the gravel roads were topics of common discussion.

Motion Willey, second McDevitt to approve the Engineer's office seeking quotes from outside engineering firms to bid on two bridge design projects.

Ae: Willey, McDevitt, Steines

Schloz reminded the board of the ongoing projects on 35th St, Maquoketa and 297th Ave, Andrew bridge replacement projects and the Bernard Rd and Springbrook Rd paving projects. He also reminded the Board on September 10th at 9:00 a.m. of the public hearing on the reclassification of 584th Ave, Sabula from a class "B" to a class "C" road. He also commented concerning a recent letter to the editor in the Maquoketa Sentinel Press about garbage at the site of the 35th St, (Codfish Hollow) bridge replacement. Employees of the Secondary Roads department are present when the bridge crew is working and have not observed nor contributed to the illegal dumping violations. Steines inquired about the closing of the Springbrook Rd for bridge approach adjustments. Schloz confirmed the road will need to be closed due to both sides of the bridge needing to be done at the same time. The length of the road closure has yet to be determined by the contractor but will be decided shortly. McDevitt met with Road Superintendent Roger Mueller at the site of a recent tractor accident on 288th Ave, Maquoketa. They measured the travelled portion of the road at 18 feet wide and McDevitt is questioning if the road crew can clear some of the rock bluff on the west side. Steines will tour the area for potential solutions to the problem. The supervisors granted permission to Schloz to seek bids to address sight and road width distances.

Auditor Alisa Smith presented county business.

Motion McDevitt, second Willey to approve the minutes of the August 20, 2019 Board proceedings as written by Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Supervisors commented on the content of the minutes and appreciate more information instead of less.

Smith gave an overall presentation of the apportionment of the taxes that have been levied against all property located in Jackson County. There are 32 taxing entities which receive \$31,038,970.36 which are comprised of schools, area schools, cities, county wide levies, hospital, assessor, extension, benefitted fire districts and the state. Jackson County has 22,392 parcels with 21,272 tax receipts being sent out. Smith also addressed credits and exemptions that are given to taxpayers. She emphasized every taxing entity has a budget hearing except the state and to call those leaders if you have a question on that particular budget. Supervisors commented if Smith knew where Jackson County's overall tax rate is at in comparison to other counties, she did not but will report back at a later date.

Smith inquired about the courthouse security officer position. The security officer was absent yesterday and Smith did not see anyone covering this position. The board inquired if this position could be taken out of the security line item in the current county budget. The handout sheet from last week was if the security officer used all of the accrued time off, Smith is suggesting to hire someone on an on-call basis. The board directed Human Resource Administrator Becki Chapin to come up with a job description and to report next week.

Luann Goeke, Executive Assistant, reviewed the Board calendar and county business.

Goeke inquired about the lease at the Andrew Jackson Care Facility with Imagine the Possibilities, LLC (ITP). ITP has agreed to the monthly rate and Steines will work with them to come up with a list of equipment as to who is responsible. Steines talked about ongoing projects which are being addressed. The new washing machine has been purchased and will be installed shortly.

Jackson County Zoning Administrator Ben Kober updated the board on his department. The Planning and Zoning Commission met in regular session on August 26th and had a public hearing to consider the rezoning of a parcel of land owned by Keith Haxmeier. Haxmeier is requesting to rezone this property from A-1 Agricultural to C-1 Highway Commercial for a storage shed on the north side of 380th St in section 36 township 87 north range 4 east. The commission passed the resolution and is recommending that the Supervisors approve this application. Kober is recommending a public hearing on September 17th for the Supervisors to consider this rezoning.

Motion Willey, second McDevitt to set the public hearing for the rezoning of the Keith Haxmeier property for September 17th at 10:00 a.m. in the boardroom at the Courthouse.

Aye: Willey, McDevitt, Steines

Kober discussed the subdivision of the Ostwinkle 7 Hills plat. The commission is recommending this plat for approval but Kober noted he has been unable to contact the health department due to vacations and needs to contact the Engineer's office for their input.

Jackson County Coordinator of Disability Services Director Lynn Bopes updated the board on her department. Bopes and Willey attended the Regional Governing Board meeting last week and the main topic of discussion was financial. Bopes reminded board members of the decision to not levy for mental health services was to get the ending fund balance down as required by Iowa law. David Farmer who is the regions fiscal agent is concerned that the ending fund balance on June 30, 2020 could be too low. Imagine the Possibilities, LLC received a one-time funding allocation for start-up costs of a commercial sewing program to assist individuals with disabilities with the goal of moving on to competitive employment. Bopes said an administrator for the region will need to be hired for the children's mental health service with no additional money allocated for this service from the state. Willey read a letter he received from a lady who read the article in the Maquoketa Newspaper and talked about her frustrations with the mental health system. Bopes indicated Hillcrest Mental Health Services are experiencing a difficult time retaining licensed therapists. There are concerns if they will be able to retain those services here in their local office. Bopes has met and is working with Hillcrest on this situation. Bopes reminded board members of the meeting on Friday to explain the program on mobile crisis now being implemented in Jackson County.

Maintenance Supervisor Marty Hudrlik updated the board on his department. Hudrlik addressed the board on projects he has been working on. He has completed projects at the Head Start building, assisted in the dismantling of the washing machine at the Andrew Jackson Care Facility, repaired the lawn mower, various projects at the Penrose Annex, is seeking an estimate to repair the telephone line to the septic system at the Andrew Jackson Care Facility and discussion on the services provided by Groth Services, Inc and the location of the gas meter at the Andrew Jackson Care Facility. Black Hills Energy at a later date will be relocating the meter closer to the facility.

Willey inquired how the sign at the Penrose Annex is progressing. Hudrlik will do more research and will return to the board next week with a plan. Willey suggested a work session to discuss the direction, views, thoughts and opinions the board is considering for a future jail. All board members have received numerous phone calls since the vote failure.

Motion Willey, second McDevitt at 10:41 a.m. to adjourn until the next board meeting on September 3, 2019 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 3, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 1:00 p.m. and the pledge of allegiance was recited.

The Honorable Marlita A Greve, Chief Judge of the Iowa Seventh Judicial District, and District Court Administrator Kathy Gaylord addressed the board with a yearly update. Judge Greve spoke about changes in the judicial branch and thanking the board for the space which is provided. Magistrate Kies and Juvenile Court Judge Phil Tabor are both on medical leave. Magistrate Michael Judge from Clinton will fill in for Judge Kies in his absence. She addressed the need for a full-time security officer position for both courthouse and judicial staff and to continue with coverage in the absence of the full-time officer. April Delarm has retired and Carolyn Grant has replaced her in the Clerk of Courts office. The Rural Court Initiative was implemented by the Judicial Branch to have at least 2.5 full time positions on staff in every Clerk of Courts office. Jackson County currently has 3 positions and they are hoping to maintain those positions to cover all hours that they are open. Judge Greve appreciates the badge/fob system for security purposes when she is working alone in her office. Judge Nancy Tabor was the Court Liaison for Jackson County but with her retirement, Judge Mark Lawson was appointed to fill her position. Judge Greve was disappointed when Jackson County lost a Magistrate Judge based on work load but Judge Kies has done a good job.

Engineer Schloz presented right-of-way construction permits for Black Hills Energy and Dennis Manders. The Alliant Energy permit is tabled due to the permit fee not being received yet.

Motion McDevitt, second Willey to approve the right-of-way construction permits for Black Hills Energy in section 2 of Otter Creek Township for a new service to 10257 Washington Mills Rd, Zwingle and Dennis Manders in section 8 of Otter Creek Township on 267th St to bore water and electric under the county road as presented.

Aye: Willey, McDevitt, Steines

Schloz presented a right-of-way contract on High Bridge Road to Cletus Weber for .45 acre of land at \$6,100 per acre for \$2,745, .15 acre of land for a temporary easement at \$500 per acre for \$75.00, 43 rods of fence at \$40.00 per rod for \$1,720, and 8 fence corners at \$125.00 each for \$1,000.00 for a total cost of \$5,540.00. This is part of the bridge bundling project with Scott County which should be bid in February but the State has emailed the Engineers Office and has pushed it back to April due to not receiving the preliminary plans on time. Schloz has documentation when the plans were submitted so he will be disputing this should the state not change the date.

Motion Willey, second McDevitt to approve the right-of-way contract on the High Bridge Road to Cletus Weber for \$5,540.00 as presented.

Aye: Willey, McDevitt, Steines

Schloz updated the board on the current road projects. Springbrook Rd (Z 15) is still work in progress, 297th and Codfish Hollow bridges are ongoing, the Bernard Road patching will start around September 9th weather permitting and the public hearing on the 584th Ave, Sabula road reclassification to Class “C” is scheduled for September 10 at 9:00 a.m. Schloz received a phone call this morning asking about the closing of 17th St, Maquoketa. This is a city street not a county road and people should call Maquoketa City Hall if they have any questions on this road closure. Steines asked Schloz if he had received any comments on the reclassification of 584th Ave and as of this morning he has received no calls. Steines walked the road and is wondering about the maintenance of the bridge should this reclassification be done. Schloz commented the bridge and road are still county property but will have limited access. Schloz stated that in the Jackson County road ordinance, there is no guarantee this bridge would be fixed or replaced due to it being on a class “C” road. McDevitt commented that this road is on the Jackson County ATV trail and if this

classification is changed, you will be limiting the trail system. Schloz repeated that the reason the property owners are asking for this is due to issues with garbage, illegal lumber harvest and people/vehicles tearing up the road. McDevitt questioned the speed limit on 435th Ave going north out of Preston. Schloz noted to change the speed limit in this area, a public hearing will need to be done. McDevitt also inquired if Schloz was aware of a granite chip sealcoat on the Savanna-Sabula bridge currently being done. Schloz was directed to check in to this process and report back to the board on his findings.

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the August 27, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$581,431.73. Willey noted the Engineers department had \$501,113.09 in claims due in part to a new grader purchase and bridge projects.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Board signatures on a handwritten warrant to Karen Watters for \$135.90 for election day official duty. This was previously approved but was written to the wrong vendor.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve and authorize Board signatures on a handwritten warrant to ECIA for \$1,100.00 for Dave Reuter's Leisure Lake delinquent payment which was received in cash.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept, place on file and authorize chair signature on the County Recorder's Report of Fees collected for the month of August, 2019 in the amount of \$50,529.47.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to accept and place on file a letter from Beth Gerlach to appoint Kerry Scheper as the Jackson County Treasurer's Compensation Board Representative with the term being from July 1, 2019 through June 30, 2023.

Aye: Willey, McDevitt, Steines

Auditor Smith sought permission from the Board to utilize the office space formerly occupied by the Zoning, Transfer Station and Health Departments. Smith addressed the amount of paper, books and the required long-term storage of election data as her reason for this request. The Board gave unanimous consensus to the Auditor's office request.

Human Resource Administrator Becki Chapin and Deputy Auditor Shelley Hoye joined the Board on discussion and possible action on Jackson County approving a new procurement policy, conflict of interest policy, fraud reporting guidelines and procedures for reporting violations policy: all as required for the application process for FEMA. Chapin gave an overview of what these guidelines and policies mean. Discussion ensued on how to put these policies in place and who is responsible. Hoye spoke about the department involved must keep all the documentation needed to adhere to these policies. Chapin indicated these policies must be passed in order for Jackson County to receive FEMA funding. The Board placed the responsibility of the adherence of the policies to the department head and are suggesting a department head meeting to explain these changes.

Motion McDevitt, second Willey to adopt a procurement policy, conflict of interest policy, fraud reporting guidelines and procedures for reporting violations policy.

Aye: Willey, McDevitt, Steines

Chapin addressed the Board concerning the job description for the part time/on-call security officer position.

Motion Willey, second McDevitt to approve the job description for the part time/on call security officer position as presented by Chapin.

Aye: Willey, McDevitt, Steines

Chapin asked for clarification on how the position will be paid, where will the applications be turned in to and who will be in charge of this position. Steines felt this position could be paid from the courthouse security line item in the budget. Willey noted the employees and the Chief Judge want this position filled as soon as possible when the current officer is not available. Smith questioned if this was for absences only or to help cover court days and Chapin gave different scenarios of when this person may be needed. Smith questioned what the clothing allowance will be, Chapin noted Jackson County can provide the shirt and require khaki pants to be worn. Willey is requesting this position to be employed by the Supervisors with them part of the hiring process and eventually under the direction of the Sheriff's office. Applications for the position will be turned in to the Human Resource Officer until September 16th at 4:00 p.m. with Chapin bringing in the applications to the Board on September 17th.

Motion Willey, second McDevitt to approve the posting and advertising of one or two part time/on call security officers with applications being taken until September 16th at 4:00 p.m.

Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin updated the Board on the Assistant County Engineer position. The job has been posted on the University of Iowa, University of Michigan, Wisconsin-Platteville, University of Northern Iowa, Iowa Works, Iowa Service Bureau, the Iowa County website and magazine and a system used by universities called Hand Shake. Chapin visited with other counties who have recently hired a new County Engineer and they advised her not to advertise in newspapers as they are expensive and not cost effective.

Luann Goeke, Executive Assistant, reviewed the Board calendar and county business. Goeke presented a one-year contract effective from September 10, 2019 to September 9, 2020 with Groth Services, Inc for the waste water treatment facility at the Andrew Jackson County Care Facility for \$1,404.00.

Motion Willey, second McDevitt to approve the contract with Groth Services, Inc as presented.

Aye: Willey, McDevitt, Steines

In work session with County Zoning Administrator Ben Kober who updated the board on his department. He has received notification from FEMA that the Sabula levy has been accredited which means the entire City of Sabula is now in a 500-year flood plan. The Zoning Commission met on September 26. Kober reminded the board of the rezoning of Keith Haxmeier property from A-1 Agricultural to C-1 Highway Commercial will be on September 17th at 10:00 a.m. He also is requesting a public hearing for the approval of the Ostwinkle 7th Hills Subdivision be on September 24th at 10:15 a.m.

Motion Willey, second McDevitt to set the public hearing of the Ostwinkle 7th Hills Subdivision for September 24, 2019 at 10:15 a.m.

Aye: Willey, McDevitt, Steines

Kober noted in the notification from FEMA concerning the flood hazard update of the removal of a structure along the Maquoketa River. He will investigate further as to where this structure is located and if it is still existing. Steines asked Kober if he has had anybody in mind or if he has had a contact from anyone who would like to be on the Zoning Board of Adjustment due to the resignation of Jean Davidsaver. Kober suggests the replacement should be a female from the unincorporated areas of Jackson County to serve out the remaining term of Davidsaver.

The Board directed Goeke to obtain the documentation from NEI3A to show proof that the claim from the citizen who had an accident at the Jackson County Senior Center has been settled. Our insurance agent Chris Meinecke suggested we obtain this information for our records.

Willey inquired when the Board can meet to discuss the new jail. The Board agreed to discuss the new jail now since all members were present and have time. Smith obtained from the Sheriff's office the plans which have been used to show the current jail plan layout. Discussion ensued as to where the new jail will be located, what offices are necessary, storage needed, does it need a basement, how many beds are necessary and how many classifications are needed.

Motion Willey, second McDevitt at 2:50 p.m. to adjourn until the next board meeting on September 10, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 10, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

Steines opened the public hearing for the reclassification of 584th Ave, Sabula from a class “B” to a class “C” road. Engineer Schloz has not received any input from the public for or against the reclassification. He gave a visual presentation as to the exact location of the reclassification. Schloz spoke about if this resolution passes, this road will be gated and how people will need to take an alternate route to go around this gated road. Schloz spoke to a member of the Jackson County ATV commission and he did not oppose this reclassification. Larry McDevitt spoke to Tom Devine from the Jackson County Tourism Association and he felt this was a tourist draw to the area and would like the road open for an upcoming horse trail ride. Andrew Keil a Conservation Officer from the Iowa Department of Natural Resources spoke in favor of the reclassification. He addressed the issues of illegal dumping, illegal tree harvesting, illegal hunting and target shooting, people tearing the road up, meth labs and illegal burning. Both he and adjacent landowner David Schrody have put up trail cameras to catch the offenders with the cameras being stolen. Steines walked the entire road and suggests the road should be rockered and maintained to a level “B” road. McDevitt questioned if this road were to be reclassified today, can this action be reversed? Schloz said yes and gave an example of the county reversing their decision several years ago. Steines is questioning the existing bridge as far as who owns it and who maintains it? Schloz commented this is still a county bridge and maintained by his department. Steines asked if it was fair that the citizens of the county pay for the maintenance of the bridge but do not have access to it. Schloz reminded the board that the Code of Iowa dictates the maintenance of class “C” roads. David Schrody, a landowner for 42 years, on the west side of the road addressed the board and presented pictures of various issues. He agreed with Keil on all of the activities which have happened and supports the reclassification. Terri McCulley spoke on behalf of her mother, Shirley Peterson, who is the landowner on the east side for 40 plus years. She is also in favor of the reclassification and agrees with the previous comments on all the activities happening in the area. Allison Leu who owns property on the south end of 584th Ave for the last 17 years spoke in favor of reclassification and also agrees with all the previous comments. She also agreed when a horse trail ride is scheduled, they would open the gates for the event. Steines asked those in attendance concerning the maintenance of the bridge and the potential of it not being repaired or replaced in the future. All those in attendance who have property adjacent to this road agreed they understood the implications of today’s action. Schrody said that if this road is reclassified, he will be rockering the road with his own money. The Board and Schloz encouraged all landowners when they have evidence from their cameras to contact law enforcement when they see illegal activity. Discussion was had concerning how the locking of the gates will work. Schloz agreed the gates will be double locked for the convenience of law enforcement and the road maintenance crew.

Motion Willey, second McDevitt to close the public hearing.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #711-09-10-2019 to reclassify 584th Ave, Sabula to a class “C” road as described in the resolution. Steines commented he has a really hard time closing roads and this sets a precedent and could snowball. Both Willey and McDevitt said that sometimes this is a necessity.

Aye: Willey, McDevitt
Nay: Steines

Engineer Schloz presented right of way permits from Alliant Energy on 607th Ave in section 7 of Union Township for new service to a signal hut for the Canadian Pacific Railroad; Maquoketa Valley Rural

Electric Cooperative in section 24 of Tete Des Morts Township on 320th St for an underground fiber optic cable; Maquoketa Valley Rural Cooperative in section 25 of Tete Des Morts Township on 320th St, 395th Ave and 341st St for an underground fiber optic cable; Maquoketa Valley Rural Elective Cooperative in section 25 of Tete Des Morts Township on 386th Ave for an underground fiber optic cable and Maquoketa Valley Electric Cooperative in section 30 of Tete Des Morts Township. The board inquired about the location of the permitted cable and restoring the roadway or ditch after the cable is installed. Schloz informed the board there is a policy currently in place that all contractors follow.

Motion McDevitt, second Willey to approve all underground utility right of way permits as presented.

Aye: Willey, McDevitt, Steines

Schloz updated the board on current projects. The Springbrook Rd (Z15) was closed this week to finish the bridge approaches and intersections, Codfish Hollow bridge decking and 297th Ave, Andrew bridge decking will both be poured soon with both projects being scheduled for completion in mid-October. Traffic counters have been installed and McDevitt was informed that daily counts are taken.

Jackson County Zoning Administrator Ben Kober joined the board in work session to update the board on his department. The first reading for the rezoning of the Keith Haxmeier property from A-1 Highway to C-1 Commercial is scheduled for September 17 at 10:00 a.m. Kober has not received any input from the public on this request. The public hearing for the Ostwinkle Seven Hills Subdivision is set for September 24 at 10:15 a.m. Willey inquired if any progress is happening with the Delarm property and McDevitt noticed an increase of tires and junk by the drive-way. The Board directed Kober to investigate the property and keep on top of the situation.

Reconvened in open session with Auditor Alisa Smith who presented county business.

Motion Willey, second McDevitt to approve the minutes of the September 3, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Board signature on two handwritten warrants for CenturyLink for 63 cents for the Zoning Department long distance charges and for Iowa State Association of Assessors for ISAA conference registrations for \$975.00.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #709-09-10-2019 to disburse \$92,828.59 in federal flood control revenues collected from leased property along the Mississippi River, as recorded in Resolution Book 4, page 224.

Aye: Willey, McDevitt, Steines

Chair Steines opened the public hearing for the fiscal year 2019/2020 budget amendment.

Motion McDevitt, second Willey to close the public hearing for the fiscal year 2019/2020 budget amendment.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #710-09-10-2019 for the Amendment to the County Budget for the Fiscal Year 2019/2020 as recorded in Resolution Book #4, page 225.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Chair signature on the Record of Hearing and Determination on the Amendment to the County Budget for Fiscal Year 2019/2020 and forward to the State.

Aye: Willey, McDevitt, Steines

Luann Goeke, Executive Assistant, reviewed the Board calendar and county business. McDevitt questioned the signage on the EMS vehicle driven by Director Lyn Medinger. Steines would like to see some cost estimates for various types of signage on the vehicle. Steines is questioning if this item should be brought before the Municipal League for their input. Willey believes this vehicle should have signage to notify the public of an emergency vehicle and not a private vehicle. McDevitt is interested in the job description and would like to see a job performance evaluation

done. Willey believes the evaluation should be done by the Municipal League since he is their employee. All Board members and Auditor Smith have received the 344-page document outlining the disaster mitigation plan. Steines noted this has been a document which has taken several years to update. Willey questioned Steines if he was in contact with John Hansen from Midwest Construction Consultants to meet with the Board to discuss the jail. A tentative date has been set for September 18 at 11:00 a.m. to meet with him and Rick Weidner the architect. Steines encouraged his fellow board members to call Hansen if they have any further questions for him to answer prior to the meeting on the September 18th. Since no site for a new jail has been secured, board members should continue looking for other possible locations to build on.

Motion McDevitt, second Willey at 10:25 a.m. to adjourn until the next board meeting on September 17, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 17, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented a residential driveway permit from Christopher Kuhle in section 4 of Farmers Creek Township on the west side of 145th Ave and recommending a hidden driveway sign be placed.

Motion McDevitt, second Willey to approve the driveway permit from Christopher Kuhle as presented.

Aye: Willey, McDevitt, Steines

Schloz presented the RCTP agreement for chair signature between Jackson County Secondary Roads and the City of St Donatus for \$13,000 for FY2020. This will allow the City to install flashing speed signs on Highway 52 to improve safety, to resurface S. Dubildchen Drive and to improve the road shoulders on W. 1st St.

Motion Willey, second McDevitt to approve the Chair signature on the RCTP agreement between Jackson County Secondary Roads and the City of St Donatus for \$13,000 as presented for FY2020.

Aye: Willey, McDevitt, Steines

Schloz updated the Board on ongoing projects. The Springbrook road (Z 15) is not complete yet but Schloz is hoping the project will be done by the end of the month. The Codfish Hollow and 297th Ave bridges are progressing with the end of October projected for completion. Steines noted the approach to Highway 52 from Z 15 is complete and Schloz commented the road will be need to be closed to finish the approaches to the bridge. Schloz noted the bridge on Z15 is on the road program but the road needed to be repaired before the bridge can be replaced. Steines asked Schloz if he had looked into the product being applied on the Savanna-Sabula bridge. He said the product is used for traction or friction on the bridge and not intended for sealing of the road purpose. Schloz said this product was used on 380th St because the road was too smooth and vehicle tires could not get any traction. McDevitt inquired what the expenditure to IIW Engineers & Surveyors for \$660.00 was for. Schloz said it was for a bridge piling analysis.

City of Bellevue Administrator/Clerk Abbey Skrivseth and Mark Mueller from the Bellevue Floodplain Commission addressed the Board on the water flow off Mill Creek Road. Zoning Board Administrator Ben Kober joined in on the discussion due to a potential floodplain issue. Mueller gave a presentation concerning the flow of water from the north side of Mill Creek Road in rural Jackson County through several City of Bellevue developments. Mueller and Skrivseth are asking the county for assistance in engineering analysis to see if their plan is on target and for a potential cost share between the county and city to resolve the issue. Schloz discussed when the City developments were done, the developer was not held accountable for water flow. Mueller is concerned for the potential of a large rain and the flow of the water from Mill Creek Road and the

movement of water through the developments and under Highway 62 to the ditch by Roeder Implement. Schloz is concerned the rural taxpayers will need to pay for something that the developers of the city subdivisions were not held accountable for by the City of Bellevue. Schloz made a recommendation to the City of Bellevue to annex in the right of way of Mill Creek Road. Mueller has made contact with the Iowa Department of Natural Resources and the Iowa Department of Transportation for their input and suggestions. Schloz commented he has spoken with the County Attorney and the county has met the burden for passing water from one side of the road to the other per drainage law. Skrivseth noted the City of Bellevue is the fastest growing community having more houses being built than any other city in Jackson County. Willey commented the county is a "team player" and would listen to a proposal when more information becomes available. Steines asked what the county can do to assist the City in this situation. Schloz again commented he felt should the county partner with the city on developing a potential plan, this would set a precedent with other cities and situations and the future upkeep. Willey commented that at this point the county is willing to listen to a proposal and is not committed to the project. Mueller noted that in his housing development on 11th St alone, there are 5 house worth \$1.4 million dollars in valuation that is at risk to the 50-year flood level. McDevitt suggested Mueller contact the Army Corps of Engineers for assistance. Steines agreed with Willey that the county wants to be a "team player" and wants to see more information. Kober commented that he is unsure if the floodplain map will change with these suggestions being done and he noted the 90-day appeal process has not started. Willey suggested that Skrivseth and Mueller obtain more information on this situation and to return to the board for further discussion. McDevitt has a meeting tonight for the Maquoketa Watershed Expo and he will try and get more information and contacts.

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the September 10, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers. Willey noted he likes the new format for the minutes. Smith wants all citizens to be informed of the decisions and discussions at the Board of Supervisors meetings.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize the Auditor's office to issue warrants and the publication of the claims listing in the amount of \$212,071.55.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes from September 4, 2019 with Steines mentioning the Veterans Affairs annual appreciation dinner on September 26 at Horizon Hall in Bellevue.

Aye: Willey, McDevitt, Steines

Motion Willey, second McDevitt to approve Resolution #712-09-17-2019 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, pages 228 and 229 for \$14,715.75.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Board to sign Resolution #713-09-17-2019 for an interfund operating transfer for Fiscal Year 2019/2020 in the sum of \$12,500 from the General Basic Fund #01000 to the Historic Preservation Fund #29000, effective September 17, 2019 as recorded in Resolution Book 4, page 230.

Aye: Willey, McDevitt, Steines

Human Resource Administrator Becki Chapin on behalf of Sheriff Russ Kettmann and Chief Deputy Steve Schroeder to discuss the security officer position at the Courthouse. Job applications were received for a part time position and an on-call position for Courthouse Security until 4:00 p.m. on September 16, 2019. A work session prior to today's board meeting was held to review all seven applications.

Motion Willey, second McDevitt to offer the position of part time Courthouse Security Officer to candidate "D".

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to offer the on-call position for Courthouse Security Officer to candidate "C".

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business. Goeke presented the resolution adopting the Jackson County Multi-Jurisdictional Local Hazard Mitigation Plan for approval.

Motion Willey, second McDevitt to approve Resolution #714-09-17-2019 adopting the Jackson County Multi-Jurisdictional Local Hazard Mitigation plan for approval and Chair signature as presented. Steines noted all municipalities in Jackson County need to adopt this very detailed plan. McDevitt added this plan must be adopted to receive funds from FEMA should a disaster occur.

Aye: Willey, McDevitt, Steines

Recess the meeting.

Reconvened the meeting with Jackson County Maintenance Supervisor Marty Hudrlik who updated the board on his department. The underground wire at the Andrew Jackson Care Facility has been repaired. The two drinking fountains in the Courthouse are beyond repair. The Board authorized Hudrlik to purchase one new fountain and remove the broken fountain in the basement. Last week he helped move the office of the Department of Human Services to the Penrose Annex. He is requesting to purchase a set of pallet forks, the Board advised Hudrlik to get prices and return to the Board for further discussion. Steines inquired about the sign at the Penrose Annex. Willey wants the sign to look nice and professional and he is not opposed to hiring a sign company to complete the project. The neighbors have contacted all Board members requesting the County not install lights on the sign at the Penrose Annex. Steines asked Hudrlik about the fence at the Andrew Jackson Care Facility. There is an existing 4 wire fence that has been there for a long time and needs repair. The Board directed Hudrlik to borrow a fence post driver and fix the fence and posts.

Steines opened the public hearing on proposed Ordinance 290 for the rezoning of the Keith Haxmeier property in section 36 of Tete Des Morts Township described as parcel "F" from A-1 Agricultural to C-1 Highway Commercial. Zoning Administrator Ben Kober gave a power point presentation on the reclassification of the property to allow for commercial rental of storage units.

Motion Willey, second McDevitt to close the public hearing.

Aye: Willey, McDevitt, Steines

Kober presented findings of fact that were discussed at the Planning and Zoning Commission. The change won't exceed the demand for services or utilities in the area and the change will not result in excessive traffic. There is minimal to no impact to natural resources. No floodplain is present. The Zoning Commission is recommending approval to rezone this property without any conditions to the Board of Supervisors.

Motion Willey, second McDevitt to approve Ordinance 290 on the first hearing and waive the second hearing for the reclassification of parcel "F" in section 36 of Tete Des Morts Township owned by Keith Haxmeier from A-1 Agricultural to C-1 Highway Commercial with this taking affect upon publication.

Aye: Willey, McDevitt, Steines

County Attorney Sara Davenport discussed the Jackson County Care Facility lease. The Board has agreed to \$6,500 per month for the lease of the Andrew Jackson Care Facility to Imagine The Possibilities. Davenport outlined what the county is responsible for, what Imagine The Possibilities (ITP) are responsible for and what jointly are shared responsibilities. Steines felt the repair to the Kubota & John Deere tractor should be \$250 and not \$100. The Board agreed to this change. Another addition to the lease is when damages occur by a resident of the facility, ITP is responsible for the repair. The Board authorized Davenport to make the corrections and send the lease to ITP for their review and approval. Board members are wanting this lease approved and done by October 1st if possible.

Recess the meeting.

Reconvened the meeting with GIS Specialist Heather Brusnahan to update the Board on her department. She gave an overview to a GIS/911 grant that Jackson County is eligible for every 6 months if certain benchmarks are made. Sixty counties in the State of Iowa submitted data for the grant and Jackson County was one of 27 counties who passed and received the grant.

Recess the meeting.

Reconvened the meeting with Jackson County Coordinator of Disability Services Lynn Bopes who updated the Board on her department. She and Supervisor Willey attended the monthly governing board meeting for the region yesterday. A work session was held first to discuss the budget for the current year and if the Governing Board will need to consider making some cost containment measures to have sufficient cash flow going into FY21. The projected ending fund balance for this current fiscal year is \$1.3 million dollars and David Farmer the Fiscal Agent, for the region is recommending a \$2.5 to \$3.0 million dollars fund balance to carry into next fiscal year. Lori Elam presented some consideration for possible areas to reduce expenditures of \$1.3 million dollars between now and June 30, 2020. Several areas for consideration are in the crisis system, 2 populations based on diagnosis, med management services supported from Vera French and funding of vocational and sheltered work. Willey commented about the grants that were given to two recipients who have not spent the total they were given which amounts to \$212,000.00 and a discussion will be held if the remaining grant money will be allowed to be spent. Willey was shocked when these two recipients did not spend the total amount given. He also spoke about waiting lists for services and a decision will need to be made because of the limited money available. Willey and Bopes agreed there will need to more discussion with the State legislatures on the funding for the mental health system. One of the discussions in the governing board meeting is that they should only be budgeting what the max budget is which is around \$9.3 million dollars. Currently the per person cap is \$30.78 and David Farmer has estimated the expenditures at \$42.00 per person which does not include the children's mental health services expenses. The potential hiring of a coordinator of disability services and associated office costs for the children's mental health is estimated between \$80,000 to \$100,000 for this region which is an unbudgeted expense. The current fund balance of the region is \$3.8 million dollars and the audit for FY18 has been completed with no issues. Bopes reported that tele-health has been used 5 times here at the Jackson County Regional Health Center and mobile crisis has been rolled out to this area with it being used once already. Willey noted that an evaluation of Lori Elam has been completed and went very well.

Steines said he will be attending a municipal league meeting Thursday night and is requesting an employee evaluation of Emergency Management Director Lyn Medinger be done.

Motion Willey, second McDevitt at 11:26 a.m. to adjourn until the next board meeting on September 24, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 24, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ, and Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 9:00 a.m. and the pledge of allegiance was recited.

County Engineer Clark Schloz presented and recommended a proposal to change the application for approval of construction on Jackson County Right-of-Way permits. After checking with several area counties, the Engineer's office determined that Jackson County fees were one of the lowest around. Schloz proposed a \$100.00 permit fee covering up to 10 miles of utility installation and \$10.00 per each additional mile. The applicant shall file one completed location plan and shall not trench within the road or shoulder of the road. Steines inquired about the requirements for replacing where the trenching is being done after the utility company has completed their project. Schloz said they are clarifying the requirements necessary to restore the road back to the original condition. He is suggesting the permit process from October 1 until April 14 will only be to issue permits in an emergency situation only. Schloz commented that most utility companies are putting junction boxes on each side of the bridge to assist when a bridge needs to be replaced. This application also identifies the insurance requirements for general liability, automotive liability, worker's

compensation, employer's liability and also must name Jackson County as additional insured. Schloz noted that during a recent shop meeting, the road crew discussed a potential problem and he contacted the utility company to rectify the issue. McDevitt noted a possible change on the type of water main 2 inches or less shall be copper, lead or cast iron. The consensus of the board was to delete lead from the permit.

Motion McDevitt, second Willey to approve the application for approval of construction on Jackson County Right-of-Way permits as presented with a change to strike the usage of lead pipe.

Aye: Willey, McDevitt, Steines

Schloz updated the Board on ongoing projects. The Codfish Hollow and 297th bridge projects are still ongoing. The Springbrook road (Z 15) resurfacing is still progressing with the intersection work to Highway 52 and bridge approaches being completed. Striping and guardrail work are in process with the earth work behind the curb in the City of Springbrook being done. The Engineers office was informed by the contractor doing the Bernard Road patching that they will fill the contract quantity due to the amount of work needing to be done. The company under contract to do the work does not have time this year to complete the project. Jackson County has the choice to keep the contract open until next June or close this contract out and start another one. The original contract was for 4,900 square yards to patch and potentially maybe an additional 2,000 yards. Schloz is recommending closing out this contract and starting a new one next year.

Chief Deputy Steve Schroeder updated the Board on the hiring of the part-time courthouse security officer and the on-call officer. Milan James was hired as the part-time officer and Curt Gruver as the on-call officer with their starting dates undetermined until after all certifications have been completed. The hiring of these two officers requires purchasing bullet proof vests, taser guns, holsters and clothing for an approximate total charge of \$5,500.

Emergency Medical Services Coordinator Ryan Conley updated the Board on his department. He provided education to the Bellevue Ambulance in relation to sports injuries but specifically on head injuries and concussions. Chapter 54 of the Iowa Code is very specific when an athlete may return to practice and game status. He gave the Board an overview of the trainings he has conducted in regards to advanced cardiac life support, CPR, skills verification with documented paperwork and pediatric advanced life support classes. The paperwork for the Springbrook Fire Department converting from first responders and EMT's to the paramedic level is complete. The training for individuals converting to paramedic level is the same as a helicopter flight medic. Conley noted there are numerous individuals in Jackson County who are already in the medical field and the cost to train them to become a paramedic is minimal. McDevitt inquired about the recent newspaper articles concerning helicopter flight service in the area. Conley conveyed that the issue has been resolved and requested he be notified the next time service is suspended.

Motion Willey, second McDevitt to authorize the Chair signing and sending a letter to the Jackson County Regional Health Center on the 2019 activities and goals for 2020 for the Jackson County Emergency Medical Services Department.

Aye: Willey, McDevitt, Steines

Zoning Administrator Ben Kober updated the Board on the preliminary plat of the Ostwinkle Seven Hills Subdivision located in section 20 township 84 north range 3 east on 233rd Ave, Maquoketa. The Board of Health has reviewed this plat and have no objections. Kober also informed the Board he has contacted Gary Delarm concerning his property issues on the Caves Rd and will be meeting with him later this week. McDevitt questioned Kober if he was aware of an issue with the Maquoketa Country Club. Kober has been contacted and believes this is a situation for the Weed Commissioner and not a nuisance for his department to handle.

Auditor Alisa Smith presented county business.

Motion Willey, second McDevitt to approve the minutes of the September 17, 2019 Board proceedings as written by Auditor Smith and authorize publication in the official newspapers.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve and authorize Board signature on two handwritten warrants for US Post Office for \$220.00 for Drug Grant stamps and for the Jackson County Health Department for \$2,349.27 for Drug Grant reimbursement of 10% of the Sanitation Director's salary and benefits.

Aye: Willey, McDevitt, Steines

Discussion concerning sponsoring a grant with the Community Foundation of Jackson County for the Fraternal Order of Eagles Aerie #3866 to replace their commercial washer. Deputy Auditor Shelley Hoye commented this is just a pass thru grant similar to what the County does for the Friends of Jackson County. Hoye did not confer with County Attorney Davenport and noted Jackson County has no ownership to the commercial washer.

Motion Willey, second McDevitt to approve and authorize the Chair to sign a Non-501(c)(3) Fiscal Sponsorship Agreement with the Community Foundation of Jackson County to sponsor the Fraternal Order of Eagles Aerie #3866 enabling them to apply for a grant to replace their commercial washer.

Aye: Willey, McDevitt, Steines

Executive Assistant LuAnn Goeke reviewed the Board calendar and county business. The Board discussed the Senior Center lease. McDevitt questioned if the insurance situation at the Senior Center has been resolved. Goeke said it has been resolved and Steines would like to know what other agencies are doing in regard to the insurance liability issue. The Board would like more information before any changes can be made to the lease.

Recess the meeting.

Reconvene the meeting to open the public hearing with Ben Kober on the preliminary plat of the Ostwinkle Seven Hills Subdivision. No objections were received to Kober or the Board on the matter.

Motion Willey, second McDevitt to close the public hearing on the preliminary plat of the Ostwinkle Seven Hill Subdivision.

Aye: Willey, McDevitt, Steines

Motion McDevitt, second Willey to approve the preliminary plat for the Ostwinkle Seven Hills Subdivision as presented.

Aye: Willey, McDevitt, Steines

Willey informed the Board of the meeting he attended with Lynn Bopes concerning the Mental Health Region finances. He expressed disappointment in the lack of area legislators who did not attend this meeting to discuss funding of services for this region.

County Attorney Sara Davenport joined the Board to discuss the Senior Center lease. The Board has many questions concerning the lease, insurance and the local senior citizen board. Davenport presented a service plan document obtained from the State of Iowa which outlines which services are utilized in what county. The Board and Davenport are questioning which services are provided at the Bellevue site versus the Maquoketa site. Davenport stated the county is not bound to renegotiate a new lease since the current lease does not end until 2033. McDevitt noted on the document it states "services offered". The Board along with Davenport will continue to do more research and try to obtain further information. Goeke is Jackson County's representative on the NEI3A board and will try to get some of the information requested.

Steines questioned Davenport about the Jackson County Care Facility lease with Imagine The Possibilities. Davenport has drafted the lease which will address the responsibilities of the county, ITP or shared.

Motion Willey, second McDevitt at 10:29 a.m. to adjourn until the next board meeting on October 1, 2019 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt, Steines

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors

September 27, 2019

Present: Supervisors: Larry McDevitt, Mike Steines, John J Willey; Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Mary Hayward – Cable.

Meeting brought to order by Chair Steines at 11:13 a.m.

Motion Willey, second McDevitt to sign a 3-year lease until September 30, 2022 for the Andrew Jackson Care Facility with Imagine the Possibilities.

Meeting adjourned at 11:15 a.m. by Chair Steines.

Clerk _____
Alisa Smith, Auditor

Chair _____
Mike Steines, Board of Supervisors