

January 2, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Kelly Gerlach – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Auditor Brian Moore presented County business.

9:04 AM Motion Willey, second Steines to approve minutes of the December 26th, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey

9:05 AM Motion Steines, second Willey to approve Resolution #620-01-02-2018 adopting a construction evaluation resolution relating to the construction of a confinement feeding operation structure as recorded in Resolution Book Four, page 113.
Aye: McDevitt, Steines, Willey

9:06 AM Julia Furne, Area Substance Abuse Council, requested ECIA's help to write a grant for ASAC for \$125,000 over ten years. ECIA would charge up to \$5,000. Furne is requesting the County to fund \$1,500 towards the grant writing. Willey said since we're so close with an eighty-eight score we should support them.

9:09 AM Motion Willey, second Steines to send a letter of support and promise to pay \$1,500 to write the grant.
Aye: McDevitt, Steines, Willey

9:10 AM Clark Schloz, County Engineer, reported that someone had sawed off a flashing warning sign that the Waste Authority had erected by the Transfer Station. He's asking for anyone with information to contact the Sheriff's Office.

9:14 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:15 AM Motion Steines, second Willey to approve official newspapers as being the Bellevue Herald, Maquoketa Sentinel Press, and Preston Times.
Aye: McDevitt, Steines, Willey

9:16 AM Motion Steines, second Willey to appoint Willey to Jackson County Economic Alliance.
Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to approve leaving committee assignment list the same as 2017.
Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to appoint Jim England to the Jackson County Conservation Board replacing Randy Bender with term expiring December 31, 2022.
Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to accept Randy Bender and Paul Konrardy's resignations to the Jackson County Conservation Board and Eminent Domain Commission, respectively.
Aye: McDevitt, Steines, Willey

9:20 AM Motion Willey, second Steines to appoint Larry McDevitt as Board Chair.
Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines, second Willey to appoint Jack Willey as Board Vice-Chair.
Aye: McDevitt, Steines, Willey

9:23 AM Chair McDevitt recessed the meeting for work sessions.

9:56 AM Chair McDevitt reconvened the meeting.

9:57 AM Motion Willey, second Steines to adjourn until the next board meeting on January 9, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 9, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Chair McDevitt opened public hearing on sale of parcel at the Prairie Creek Recreation Area to Hasken Properties, LLC. Daryl Parker presented information that .08 of an acre is being sold to Hasken for access to his property, ADAC. The sale is for \$2,000.

9:06 AM Motion Willey, second Steines to close public hearing and waive second public hearing.
Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve and authorize Chair McDevitt to sign Resolution #623-01-09-2018 approving the sale of Parcel "YYY" in the southwest of the southwest of section 20, Township 84N, Range 3E, 5th Principle Meridian, City of Maquoketa, Jackson County, Iowa to sell said parcel to Hasken Properties LLC for \$2,000.
Aye: McDevitt, Steines, Willey

9:09 AM Motion Steines, second Willey to approve and authorize Chair McDevitt to sign Real Estate Purchase Agreement for Parcel "YYY" in the southwest of the southwest of section 20, Township 84N, Range 3E, 5th Principle Meridian, City of Maquoketa, Jackson County, Iowa to sell said parcel to Hasken Properties LLC for \$2,000.
Aye: McDevitt, Steines, Willey

9:10 AM Clark Schloz, County Engineer, presented secondary roads business.

9:12 AM Motion Willey, second Steines to approve right of way construction permit for Maquoketa Valley Electric Cooperative in Bellevue Township section 14, beginning 3,500 feet west of Sieverding Ridge Road to install new single phase service.
Aye: McDevitt, Steines, Willey

9:13 AM Schloz updated the Board on the breakdown of tax due on potential project to upgrade 308th Street and
three options on how to pave it. Next week on Wednesday will be the letting on Centerville Road. Board questioned if there were any leads on the theft of the flashing sign by the landfill.

9:20 AM Auditor Brian Moore presented County business.

9:21 AM Motion Willey, second Steines to approve minutes of the January 2, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey

9:22 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$224,877.43.
Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of December, 2017 in the amount of \$31,209.95.
Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to approve and authorize Chair McDevitt to sign Resolution #621-01-09-2018 vacating and closing 50-foot wide alleys in Blocks 11, 12, 13 and 14 in the Original Town of Sterling, Iowa in the NW ¼ of section 22, T84N, R6E of the 5th Principle Meridian as voted on at the April 18, 2017 Board meeting, as recorded in Resolution Book 4, page 114 and adopt said Resolution upon publication in official designated county newspapers.
Aye: McDevitt, Steines, Willey

9:25 AM Motion Steines, second Willey to approve and authorize Chair McDevitt to sign Resolution #622-01-09-2018 vacating and closing part of 134th Avenue, Iowa Township, Jackson County, Iowa in section 28 and 29, T84N, R2E of the 5th Principle Meridian with easement exhibit attached, as voted on at the May 23, 2017 Board meeting, as recorded in Resolution Book 4, Page 115 and 116 and adopt said Resolution upon publication in official designated county newspapers.

Aye: McDevitt, Steines, Willey

9:26 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business. There will be meetings with Shive Hattery individually with each Supervisor this afternoon for jail recommendations.

9:28 AM Motion Willey, second Steines to set February 13, 2018 at 11 a.m. for Green Island Drainage District annual meeting in the Community Room of the Courthouse.

Aye: McDevitt, Steines, Willey

9:30 AM Chair McDevitt recessed the meeting for work session.

10:02 AM Chair McDevitt reconvened the meeting.

10:03 AM Motion Willey, second Steines to adjourn until the next board meeting on January 16, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 16, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Mary Stickley; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press; Teresa Hosch - KMAQ.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Clark Schloz, County Engineer, presented county roads business including a farm entrance permit.

9:06 AM Motion Willey, second Steines to approve a farm entrance permit for Russell Marr, Monmouth Twp., Section 21, 33rd Avenue east side.

Aye: McDevitt, Steines, Willey

9:06 AM Motion Steines, second Willey to approve and authorize the Chair to sign the right of way contract with Wanda Cornelius for the 150th Street Bridge Project including 67 rods of fence at \$30 per rod=\$2010, 6 fence corners at \$50 per corner= \$300, for a total contract of \$2310.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Willey, second Steines for setting the 5year road program for 7:00 p.m. on February 21st at City Hall.

Aye: McDevitt, Steines, Willey

9:08 AM Auditor Brian Moore presented County business.

9:08 AM Motion Willey, second Steines to approve minutes of the January 9, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:09 AM Steve Tebbe gave update on last year's ATV season and recommended changes to the new Resolution which include opening up season year round and starting one hour before sunrise and one hour after sunset.

9:12 AM Motion Steines, second Willey to approve Resolution #624-01-16-2018 adopting All-Terrain Vehicles and Off -Road Utility Vehicles updated rules of operation including starting one hour before sunrise and ending one hour after sunset and beginning January 1st through December 31st as recorded in Resolution Book Four, pages 118 and 119.

Aye: McDevitt, Steines, Willey

9:12 AM Lynn Bopes, CPC/ Mental Health Coordinator, reviewed the mental health budget and levy stating that the levy should be set as close as possible to actual costs for this next year.

9:18 AM Steve Schroeder, Deputy Sheriff, reviewed the Shive-Hattery agreement with the Board and presented the bill for \$16,676.22 for the phase one assessment. The next jail meeting is January 17th at 6:00 p.m.

9:21 AM Motion Steines, second Willey to approve and authorize Chair to sign the new agreement with Shive-Hattery for \$16,676.22 for the Phase One Jail Assessment.

Aye: McDevitt, Steines, Willey

9:22 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:23 AM Motion Steines, second Willey to approve changing the Green Island Drainage District meeting to February 20, at 11:00 a.m.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Willey, second Steines to approve a Proclamation for January 21st through the 27th as School Choice Week.

Aye: McDevitt, Steines, Willey

9:28 AM Chair McDevitt recessed the meeting for work sessions.

11:05 AM Chair McDevitt reconvened the meeting.

11:05 AM Motion Willey, second Steines to adjourn until the next board meeting on January 23, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 23, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Clark Schloz, County Engineer, presented secondary roads business including opening rock bids.

9:12 AM Motion Willey, second Steines to accept the rock bids of one inch clean rock and aggregate rock for 2018 to be approved at a later date.

Aye: McDevitt, Steines, Willey

9:15 AM Schloz reviewed upcoming contracts and recommended no contacting the contractors by the Board.

9:16 AM Auditor Brian Moore presented County business.

9:17 AM Motion Willey, second Steines to approve minutes of the January 16, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$294,274.20.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to accept and place on file the Jackson County Treasurer's letter appointing Kerry Shepers to the Compensation Board effective through June 30, 2019.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to renew a Class "C" Liquor License with outdoor services and Sunday sales to Maquoketa Country Club at 17961 33rd Street, Maquoketa effective March 6, 2018 through March 5, 2019.

Aye: McDevitt, Steines, Willey

9:19 AM Moore discussed the move of Case Management to the Veteran Affairs Office. Who should pay for the \$2,100 for equipment for Veteran Affairs Office? It was decided to pay out of Veteran Affairs and amend the budget if needed. Willey suggested they should look at the Case Management equipment at the Penrose Annex.

9:22 AM Lynn Bopes, CPC/Mental Health Coordinator, has a \$378,341 fund balance projected for 2019 using \$19.43 per capita. There will possibly be a partial payment to the region of over \$120,000 for 2018 but not budgeted in 2019. She didn't budget for potential expenses for unknown patients.

9:32 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:33 AM Chair McDevitt recessed the meeting for work session.

11:06 AM Chair McDevitt reconvened the meeting.

11:07 AM Motion Steines, second Willey to adjourn until the next board meeting on January 30, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 30, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press; Teresa Hosch - KMAQ.

9:06 AM Meeting brought to order and pledge of allegiance was recited.

9:07 AM Clark Schloz, County Engineer, presented county roads business including an utility permit for Central Iowa Power Coop.

9:08 AM Motion Willey, second Steines to approve utility permit for Central Iowa Power Coop to rebuild existing power lines through several townships.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz reviewed road rock bids.

9:13 AM Motion Steines, second Willey to approve road rock bids as presented and on file in the Engineer's Office.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Willey, second Steines to approve awarding contracts to Jim Schroeder for projects Monmouth Bridge BRS-C049(64)-60-49 for \$973,346.80 and E-17 Rock Cut Bridge BRS-CO49(70)-60-49 for \$569,846.03 and to Horsfield Construction, Inc. for project Centerville Road FM-CO49(71)-55-49 for \$1,311,884.73.

Aye: McDevitt, Steines, Willey

9:16 AM Schloz reviewed miscellaneous items.

9:18 AM Brian Moore, County Auditor, presented County business.

9:19 AM Motion Steines, second Willey to approve minutes of the January 23, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to accept, place on file and authorize Chair signature and publication of the County Treasurer's Semi-Annual Report from July 1, 2017 to December 31, 2017 as submitted by Treasurer Nancy Roling.

Aye: McDevitt, Steines, Willey

9:20 AM Russ Kettmann, County Sheriff, and Becki Chapin, Human Resources, requested approval of a new Jail Administrator. He requested Adam Pape be appointed at 68% of the Sheriff's salary for \$52,811. Dave Neumann has a few years more in seniority. Neumann and Pape were both interviewed. Mark Pape will be retiring on March 5, 2018. Comparison to other county jail administrators was requested along with job descriptions.

9:28 AM Motion Willey, second Steines to approve tabling the appointment of the Jail Administrator.

Aye: McDevitt, Steines, Willey

9:29 AM Kettmann presented a comparison chart of all current part-time jailers and requested raising the salary in order to keep the employees. Steines inquired about making one of the part-time positions a full-time position. Several of them would be interested in being full-time according to Kettmann.

9:37 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:40 AM Chair McDevitt recessed the meeting for work sessions.

10:55 AM Chair McDevitt reconvened the meeting.

10:56 AM Motion Steines, second Willey to approve the final plat of Nemo Addition in Tete Des Morts, section 25.

Aye: McDevitt, Steines, Willey

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**10:57 AM Motion Willey, second Steines to approve joining the Small City SWAP Funding program providing \$75,000 from the General Basic Fund with \$5,000 designated for administration.
Aye: McDevitt, Steines, Willey**

**10:58 AM Motion Willey, second Steines to adjourn until the next board meeting on February 6, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: McDevitt, Steines, Willey**

February 6, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:14 AM Meeting brought to order and pledge of allegiance was recited.

9:15 AM Clark Schloz, County Engineer, presented secondary roads business including a farm entrance permit for Judy Matthiesen in Iowa Township, section 9. There is a 40 mile per hour speed limit posted but he could not find a resolution on file approving the limit. However, the sight distance warrants a 35 mile per hour speed limit with the hidden driveway application.

9:20 AM Motion Steines second Willey to table action on Judy Mattheisen's farm entrance permit in Iowa Township.

Aye: McDevitt, Steines, Willey

9:21 AM Schloz reported on updates and meetings including SWAP funding and the bottle bill.

9:25 AM Chris Meinecke, Meinecke-Richards Insurance Agency, presented the 2018/2019 County Insurance Renewal. The overall premium amount is about \$9,200 cheaper than last year. The new premium does not include the new Secondary Roads shop additions or the E911 towers and repeaters. Insurance does not cover bridges. The insurance company will handle the Senior Center claim.

9:55 AM Motion Willey, second Steines to approve the 2018/2019 County Insurance Renewal premium with ICAP as presented by Chris Meinecke.

Aye: McDevitt, Steines, Willey

9:56 AM Chair McDevitt recessed the meeting.

9:58 AM Meeting reconvened with Steve Schroeder, Chief Deputy, to discuss the appointment of Adam Pape as Jail Administrator. Steines asked how the Sheriff arrived at 68% of the Sheriff's salary. All other jailers are hourly. Pape has been a full-time jailer for six years and would have a 6-month probationary period at which time he'd get a raise. The Jail Administrator salary is set at 72% for the current Administrator. Willey questioned why other senior employees were not allowed to be in the training process for the position.

10:10 AM Motion Steines, second Willey to approve Adam Pape as Jail Administrator at 68% with 1% increases every six months as proposed by Sheriff Russ Kettmann, effective March 5, 2018.

Aye: McDevitt, Steines, Willey

10:11 AM The next Jail Assessment meeting is set for February 15th. Willey suggested that Shive-Hattery be given a link to view the Jail Advisory Committee's meeting which addressed their concerns. Schroeder will make sure that they are sent the link to the video.

10:12 AM Deputy Auditor Shelley Hoye presented county business.

10:13 AM Motion Willey, second Steines to approve minutes of the January 30, 2018 Board proceedings as presented by Hoye, written by Auditor Brian Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

10:14 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and approve the publication of the claims listing in the amount of \$152,318.30.

Aye: McDevitt, Steines, Willey

10:15 AM Motion Willey, second Steines to approve accepting and placing on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of January, 2018 in the amount of \$37,642.95.

Aye: McDevitt, Steines, Willey

10:16 AM Motion Steines, second Willey to accept and place of file the Veteran Affairs Commission meeting minutes for the November 1, 2017 and the January 3, 2018 meetings.

Aye: McDevitt, Steines, Willey

10:17 AM Motion Steines, second Willey to approve renewing a Class "C" Liquor License with outdoor service and Sunday sales to Spruce Harbor Inn, Inc. at 30597 – 400th Avenue, Bellevue, effective February 5, 2018 through February 4, 2019.

Aye: McDevitt, Steines, Willey

10:18 AM Motion Willey, second Steines to approve and authorize Chair to sign Resolution #625-02-06-2018 approving the final plat of the Nemo Subdivision, a minor subdivision in section 25 of Tete des Morts Township having met the relevant minimum requirements of the Jackson County Zoning Ordinance.

10:20 AM Motion Willey, second Steines to approve publication of the public notice of the County Budget Estimate for Fiscal Year 2018/2019 in the three official County newspapers with the public hearing set for March 6, 2018 at 10:00 a.m. in the Boardroom at the Courthouse.

Aye: McDevitt, Steines, Willey

10:22 AM Motion Willey, second Steines to approve publication of the public notice of the County Budget Amendment for Fiscal Year 2017/2018 in the three official County newspapers with the public hearing set for February 27, 2018 at 10:00 a.m. in the Boardroom at the Courthouse.

Aye: McDevitt, Steines, Willey

10:24 AM County Assessor Lee Karabin requested action by the Board on a BPTC application. The property owner brought her a copy of a BPTC application for 2016 values even though the Assessor requires original signatures and their office timestamp and was received past the deadline. The deadline for 2016 values was July 1, 2016. The owner had stated that they dropped off the application but the Assessor could not find record of the application anywhere in her office or in the Auditor's Office who would have received it for tax processing. If the Board approves the application giving the tax credit and the State then denies it, the County would be obligated to give the tax credit regardless of the State's denial. Karabin recommended denial of the application since her office did not have a copy with original signatures or her office file stamp. Steines said that if there was just an error in filing then it should be approved. Hoye stated that if it was approved that opened the door for others to file similar claims.

10:37 AM Motion Willey, second Steines to approve the 2016 BPTC application claim on parcel number 821819126036000.

Aye: McDevitt, Steines, Willey

10:38 AM McDevitt asked Karabin what the valuation of the Senior Center and Operation New View buildings is. She will get that information to the Board.

10:40 AM Chair McDevitt recessed the meeting.

10:41AM McDevitt reconvened the meeting with LuAnn Goeke, Executive Assistant, who reviewed the Board calendar and county business.

10:43 AM Chair McDevitt recessed the meeting.

10:51AM McDevitt reconvened the meeting.

10:52 AM Motion Willey, second Steines to adjourn until the next board meeting on February 13, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

February 13, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press; Teresa Hosch - KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented county roads business with Judy Matthiesen to discuss her driveway permit. She stated she would like to move the driveway to avoid slippery road issues. You have to cross traffic right now just to get over the crest of a hill. If the permit is approved there would be less of an issue. The County could put up a hidden driveway sign. The new driveway would be decreasing the sight distance. Changing the speed limit to 35 miles per hour would alleviate the problem.

9:12 AM Motion Willey, second Steines to approve setting the speed limit at 35 miles per hour and placing a hidden driveway sign on 550th Avenue between Highway 64 and 62.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Steines, second Willey to set public hearing for February 27, 2018 to change the speed limit to 35 miles per hour on 550th Avenue between Highway 64 and 62.

Aye: McDevitt, Steines, Willey

9:15 AM Schloz presented culvert quotes from Metal Culverts for \$25,448.26 and Illowa Culverts for \$24,782.60.

9:16 AM Motion Willey, second Steines to accept and approve Illowa Culverts \$24,782.60 for culverts.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve and authorize Chair to sign two contracts to Jim Schroeder for projects Monmouth Bridge BRS-C049(64)-60-49 for \$973,346.80 and E-17 Rock Cut Bridge BRS-CO49(70)-60-49 for \$569,846.03.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to approve and authorize Chair to sign road rock contracts from Wendling Quarries, Bellevue Sand and Gravel, Preston Ready Mix and River City Stone as presented at a previous meeting.

Aye: McDevitt, Steines, Willey

9:20 AM Schloz discussed road clearing of snow. In Dubuque, a caller claimed the City clears snow at the end of driveways for the elderly. Schloz checked and this is not true.

9:27 AM Becki Chapin, Human Resource Administrator, presented the collective bargaining agreements.

9:29 AM Motion Willey, second Steines to accept and authorize Chair to sign the Collective Bargaining Agreement between the County and the Teamsters Local 120 for period of July 1, 2018 through June 30, 2021 as presented.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to accept and authorize Chair signature on the Teamcare Iowa Municipalities Participation three year agreement between Jackson County and Central States Health and Welfare Fund as presented and will continue thereafter for three year terms absent a written notice of notice of termination serviced that is mailed at least 60 days before the initial termination date or extended termination date.

Aye: McDevitt, Steines, Willey

9:33 AM Brian Moore, County Auditor, presented County business.

9:34 AM Motion Willey, second Steines to approve minutes of the February 6, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers as corrected.

Aye: McDevitt, Steines, Willey

9:35 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business including the HIPAA department head meeting and the Maquoketa River Watershed Management Authority's Application for the Iowa Department of Natural Resources Water Quality Management Planning Grant 2018. Willey Stated the County should front the \$5,000 for the grant.

9:41 AM Motion Willey, second Steines to approve \$1,650 for the Maquoketa River Watershed Management Authority's Application for the Iowa Department of Natural Resources Water Quality Management Planning Grant for 2018.

Aye: McDevitt, Steines, Willey

9:44 AM Motion Willey, second Steines to move the March 27, 2018 Board Meeting to 1:00 p.m.

Aye: McDevitt, Steines, Willey

9:45 AM Chair McDevitt recessed the meeting.

9:56 AM Chair McDevitt reconvened the meeting with Lisa Smith, Deputy Auditor, to canvass the Easton Valley School Special Election held on February 6, 2018. About 1,000 voted on election day with another 300 absentee votes.

9:59 AM Motion Willey, second Steines to approve the Easton Valley School Special Election held on February 6, 2018 with 786 yes votes and 588 no votes. Which did not pass needing 60 percent to pass.

10:07 AM Chair McDevitt recessed the meeting for work sessions.

10:33 AM Chair McDevitt reconvened the meeting.

10:534AM Motion Willey, second Steines to adjourn until the next board meeting on February 20, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

February 20, 2018

Present: Supervisors- Larry McDevitt, John J. Willey, Mike Steines, Auditor, Brian Moore, Human Resource Administrator Becki Chapin and Executive Assistant LuAnn Goeke. Media: Tom Pantera – Maquoketa Sentinel Press, Mary Hayward – Maquoketa Cable, Teresa Hosch – KMAQ.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road department business.
- 9:05 AM Motion Willey, second Steines to approve utility permit for Alliant Energy in Perry, Jackson and Bellevue townships.
Aye: McDevitt, Willey, Steines
- 9:05AM Miscellaneous items were discussed. Contract has been signed for the Centerville Road project, although he has not received signed copy yet. 5 Year Road Program February 21st, 7:00 p.m. at City Hall. Updated Board and citizens on current road conditions/closures due to flooding.
- 9:07AM Brian Moore, Auditor presented County business.
- 9:07 AM Motion Willey, Second Steines to approve minutes of the February 13, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Willey, Steines
- 9:08 AM Motion Willey, second Steines to approve claims in the amount of \$377,765.00 and to authorize the Auditor's staff to issue warrants.
Aye: McDevitt, Willey, Steines
- 9:08AM Motion Steines, second Willey to approve amending the January 30, 2018 board proceedings to spell out, of the \$75,000 SWAP funding awarded only \$5,000 can be used towards administrative costs.
Aye: McDevitt, Willey, Steines
- 9:10 AM Chair McDevitt recessed the meeting.
- 9:13 AM Chair McDevitt reconvened the meeting.
- 9:14 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:14 AM Miscellaneous items were discussed including review of the board calendar noting the Decat meeting will be at the Maquoketa Library this month and the Eastern IA MHDS Governing Board Meeting will be held at 1:00 not 3:00 as originally scheduled.
- 9:18AM Lee Karabin and Don Wentworth with the Jackson County Historic Preservation Commission provided a commission update.
- 9:18 AM Lee provided the board with an update on the status of the Certified Local Government annual report, which must be submitted annually in order to apply for grant opportunities through the CLG grant program. Each year CLG's submit the annual report to help track the local preservation program's ongoing activities.
- 9:24 AM Miscellaneous items were discussed including a requested budget increase to cover continuing education as required to keep the CLG in good standing; the commission currently has almost a full member count they have one opening; commission meets the 3rd Wednesday of every month; the commission has assigned sub committees including a committee to oversee the Andrew Jail project.
- 9:24 AM Motion Willey, second Steines to approve and authorize chair to sign the annual CLG report.
Aye: McDevitt, Willey, Steines
- 9:26 AM Chris Meinecke, Meinecke-Richards Agency presented the county insurance renewal.

- 9:26 AM Chris presented options on coverage for the E911 electronic equipment, indicating insuring this equipment at a higher deductible would save premium annually. Coverage on \$487,545.00 in equipment at \$250.00 deductible would be \$6786 annual premium whereas a \$1,000 deductible would cost \$5744 annual premium.
- 9:30 AM Mike recalled a prior budget conversation where they discussed budgeting for the \$1,000 deductible at \$5744 premium. Chris stated they do need to take action to get this equipment covered beginning with the March renewal. Larry offered the possibility of starting a deductible fund so in the event we had a loss we would have funds to cover the deductible budgeted. The Board will have to discuss who will be responsible for the deductible.
- 9:32 AM Motion Willey, second Steines to approve coverage on the E911 electronic equipment, with a \$1,000 deductible effective with the March renewal.
- Aye: McDevitt, Willey, Steines
- 9:35 AM Chris apprised the board on growing concerns through ICAP regarding sheriff deputies moonlighting, or county employees providing service using county uniforms, patrol cars, etc. to provide coverage on their own time for special events and other cities. The question arises of who would ultimately be liable in the event of a loss and to ensure we have proper coverage in place based on what our current practices are. Liability and worker's compensation are a big concern.
- 9:40 AM Auditor Moore has visited with Jones County in the past regarding how they handle this, in Jones County they employ all deputies and provide coverage for local events, etc. costing the coverage back to the entity requesting service.
- 9:46 AM Mike suggested we visit with Jones and possibly other counties more, as well as visit with the Sheriff Department to determine how this is currently done in Jackson County. We can then determine if we need to make changes to cover our liability. Chris will get more information from ICAP as well. Once we receive information from ICAP the board can schedule a work session with sheriff department personnel to explore further.
- 9:47 AM Miscellaneous insurance items were discussed: Jack thanked Chris for once again bringing the issue of moonlighting to the Board's attention as it has been discussed in the past but gone unresolved; Auditor Moore questioned who our insurance carriers currently are: ICAP carries all liability and auto, IMWCA carries our worker's compensation insurance and our property insurance is with Auto Owners; Mike indicated he would be interested in seeing premium charged per building we have coverage for, Chris can provide this to the board. On a side note Chris indicated the needed a copy of the current ATV resolution, Auditor Moore will provide to him.
- 9:59 AM Steve Schroeder, Chief Deputy Sheriff discussed an open full-time Jailer position with the board. The promotion of full-time jailer Adam Pape to Jail Administrator has opened up a full-time jailer position. Per the current bargaining agreement open positions covered by the agreement shall be posted internally for five working days prior seeking any outside candidate. The internal posting resulted in one internal applicant from Andrew Long. Andrew currently works as an on-call jailer for Jackson County as well as is a full-time jailer in another county. The Sheriff has offered the position to Andrew, who will begin working full-time after giving proper notice to his current employer.
- 10:02 AM Chair McDevitt recessed the meeting for work sessions.
- 10:07 AM Ben Kober, Zoning Administrator presented a department update. Reviewed 2017 permits, which overall are up from 2016 and 2015. Mike questioned if he and Frank Frieberg, Sanitarian had discussed the possibility of helping each other out as needed. Ben indicated they both felt that would be a discussion that should be had with the Health Board.
- 10:14 AM Heather Brusnahan, GIS Coordinator updated the board on GIS department business. 4th quarter GIS department progress report update was reviewed; Heather is changing work flow and procedures to reduce errors.
- 10:21 AM During 2018 Heather will be working on the US Census reviewing data and quality management. Currently reviewing boundary limits within the cities, school districts and corporate boundary limits. We have a lot of new addresses and roads since the last census, she has gone to training to learn how to process this data.

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- 10:36 AM Marty Hudrlik, Maintenance Supervisor provided a department updated.
- 10:36 AM Marty has completed painting of the Recorder's Office, has been pushing a lot of snow. Has moved Mental Health from the Annex to the Courthouse and has relocated office furniture from the Annex to the VA Office. Discussed work request to decorate the VA Office, Marty has concerns on the amount of items to be hung and the weight of the items being hung on plaster walls.
- 10:42 AM Chair McDevitt recessed the work session.
- 10:42 AM Chair McDevitt reconvened the work session with Frank Frieberg, Sanitarian.
- 10:42 AM Frank has concerns over his department budget sent for publication. Several cuts were made from his proposed budget including summer help, a vehicle, office furniture, stationary and forms, etc. Frank budgets based on need, if he doesn't need it he doesn't spend it. He has been having issues with his work vehicle, which he cannot be without. If it breaks down he will be out of a vehicle to do any field work. He had budgeted \$23,000 for a replacement vehicle, all of which was cut.
- 10:45 AM The board tried to recall budget discussion where the cuts were made, they were unsure as to these specific cuts at this time.
- 10:47 AM Frank has brought in over \$200,000 in grants, he tries to leverage expenses out in doing so, he feels he does a good job.
- 10:48 AM Chair McDevitt reconvened meeting.
- 10:49 AM Motion Willey, second Steines to adjourn until the next regular board meeting on February 27, 2018, at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.
Aye: McDevitt, Willey, Steines

February 27, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press; Teresa Hosch - KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Chair McDevitt opened public hearing on Ordinance #285 to change to change the speed limit on 550th Avenue for Judy Mattheisen's entrance permit request. Clark Schloz, County Engineer, introduced Eugene Gruehn who was opposed to the change to 35 miles per hour and presented petitions against. Steines said the road is very hilly and curvy so the slower speed wouldn't be a bigger change in practice. Schloz stated that since there's no official speed limit to support the current 45 miles per hour sign so no tickets could be issued. He asked if we could recess the public hearing until next week to rewrite an ordinance.

9:09 AM Motion Steines, second Willey to close the public hearing.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Willey, second Steines to table action on Ordinance #285 until next week's meeting.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Steines, second Willey to table action on Judy Mattheisen's entrance permit.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Willey, second Steines to accept and place on file the petition against Ordinance #285.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Willey, second Steines to accept and place on file the petitions for 308th and 320th Streets be put on the Five-Year Program.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Willey, second Steines to approve and authorize Chair to sign the contracts for the Centerville Road paving project.

Aye: McDevitt, Steines, Willey

9:12 AM Schloz presented information on gas tax distribution and vehicle license fees. He also discussed the breakdown from IDOT of state dollars to counties. A work session needs to be set up to discuss the five-year road plan.

9:26 AM Brian Moore, County Auditor, presented County business which included a work request for the Veteran Affairs Office. They would like to hang five or six framed exhibits on the wall in their office. Jorge Soriano stated he would like to have them to give veterans a sense of office personnel experiences. The Board gave them permission to hang what they want based on their own discretion.

9:31 AM Motion Steines, second Willey to approve minutes of the February 20, 2018 Board proceedings as written by Human Resources Administrator Becki Chapin and authorize publication in the official newspapers as corrected.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Willey, second Steines to approve and authorize Board signature on a handwritten warrant for Dr. Edward Callaghan to rewrite a previously approved warrant to the wrong vendor for \$2,200.00 for autopsy fees.

Aye: McDevitt, Steines, Willey

9:33 AM Motion needed to approve Class "C" Liquor License, Outdoor Service, and Sunday Sales endorsements for Bellevue Golf Club, Inc. effective April 1, 2018 through March 31, 2019.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Willey, second Steines to approve Class "C" Liquor License, Outdoor Service, and Sunday Sales endorsements for JIMI B's LLC effective March 13, 2018 through March 12, 2019.

Aye: McDevitt, Steines, Willey

9:35 AM Lynn Bopes, CPC, presented information on HIPAA compliance. She confirmed that she would be the project manager with the Human Resource Administrator and the IT Director on the project. Carosh will be assisting. Vendors that have access to our information will sign off on confidentiality in a letter.

9:38 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:41 AM Chair McDevitt recessed the meeting.

10:08 AM Chair McDevitt reconvened the meeting and opened the public hearing for the County Budget Amendment for Fiscal Year 2017/2018.

10:13 AM Motion Willey, second Steines to close the public hearing.

Aye: McDevitt, Steines, Willey

10:14 AM Motion Steines, second Willey to approve Resolution #626-02-27-2018 for the Amendment to the County Budget for Fiscal Year 2017/2018 as recorded in Resolution Book #4, page 122.

Aye: McDevitt, Steines, Willey

10:15 AM Motion Willey, second Steines to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to County Budget for Fiscal Year 2017/2018 as recorded in Resolution Book #4, page 122.

Aye: McDevitt, Steines, Willey

10:16 AM Chair McDevitt recessed the meeting for work sessions.

10:44 AM Chair McDevitt reconvened the meeting.

10:45 AM Motion Willey, second Steines to adjourn until the next board meeting on March 6, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

March 6, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch–KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Chair McDevitt continued the Public Hearing for Ordinance #285-03-06-2018. The current signage says 40 miles per hour but no ordinance has been passed. Judy Mattheisen joined the hearing to speak in favor of the ordinance. Steines stated that if the permit is approved, liability would be tremendous if we don't adhere to visibility questions. People don't adhere to the 40 miles per hour let alone a reduced limit. The current sight distance to the north is not very good either for the current driveway.

9:07 AM Motion Willey, second Steines to close the public hearing.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to accept the petitions from Judy Mattheisen.

Aye: McDevitt, Steines, Willey

9:09 AM Motion to approve Ordinance #285-03-06-2018 as presented to reduce the speed limit to 35 miles per hour on 550th Avenue effective upon publication in county newspapers.

Aye: McDevitt, Steines, Willey

9:10 AM Clark Schloz, County Engineer, presented secondary roads business including two driveway permits.

9:11 AM Motion Steines, second Willey to approve entrance permits for Judy Mattheisen located in Iowa Township, section 9 on 550th Avenue on the west side and Alberta Waller located in Butler Township, section 12 on 267th Street on the north side.

Aye: McDevitt, Steines, Willey

9:12 AM Schloz discussed road asphalt and inner layer thickness and the relation to breakdown of the roads.

9:20 AM Auditor Brian Moore presented County business.

9:21 AM Motion Steines, second Willey to approve minutes of the February 27, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$274,359.31.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of February, 2018 in the amount of \$19,479.90.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the February 7, 2018 meeting.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Steines, second Willey to approve and authorize Chair to sign Resolution #627-03-06-2018 transferring \$22,347.36 from the General Basic Fund #01000 to the Capital Projects Fund #33000, effective March 6, 2018 to pay the fifth and final payment of the Martin property loan for Prairie Creek.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Willey, second Steines to renew a Class "B" Native Wine Permit and Sunday sales to Hurstville Interpretive Center for Conservation, effective May 1, 2018 through April 30, 2019.

Aye: McDevitt, Steines, Willey

9:26 AM Julie Furne presented grant request paperwork for the \$125,000 ten-year grant for drug prevention. The grant would go through the Sanitation Department.

9:27 AM Motion Willey, second Steines to approve and authorize the Chair to sign the forms for the potential \$125,000 ten-year grant for drug prevention.

Aye: McDevitt, Steines, Willey

9:28 AM Chair McDevitt recessed the meeting.

9:29 AM Chair McDevitt reconvened the meeting with Dr. Richard Rossman concerning the Senior Center. Attendance has been declining. Regionalizing has not helped our Center. The food service and activity directors were let go by NEI3A. The Center has been told they could run it with volunteers. Willey said the State was told funding was insufficient and NEI3A has not been doing their job. Other counties are not satisfied either. The Board will look into hiring someone to work a few hours a day at the Senior Center.

9:49 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:59 AM Motion Steines, second Willey to approve Resolution #628-03-06-2018 setting the Noxious Weed Control schedule for weeds in the county effective upon publication in the county newspapers.

Aye: McDevitt, Steines, Willey

10:00 AM Chair opened public hearing on the 2018/2019 budget with no comments from the public. The only change to the levies is the Mental Health levy was set to zero.

10:04 AM Motion Steines, second Willey to close public hearing.

Aye: McDevitt, Steines, Willey

10:05 AM Motion Willey, second Steines to approve accepting and placing on file the Compensation Board's recommended elected officials' compensation schedule for Fiscal Year 2018/2019.

Aye: McDevitt, Steines, Willey

10:06 AM Motion Steines, second Willey to approve Resolution #629-03-06-2108 certifying the Board of Supervisor's approved salary adjustments for all elected officials for Fiscal Year 2018/2019.

Aye: McDevitt, Steines, Willey

10:07 AM Motion Willey, second Steines to approve Resolution #630-03-06-2018 adopting the proposed Jackson County Budget for the Fiscal Year starting July 1, 2018 and ending June 30, 2019, including the reduced Compensation Board's salary recommendation to 2.25% and as approved in Resolution #629-03-06-2018 in Resolution Book Four.

Aye: McDevitt, Steines, Willey

10:08 AM Motion Steines, second Willey to approve and authorize Chair McDevitt to sign the Adoption of Budget and Certification of taxes for Fiscal Year July 1, 2018 through June 30, 2019 and direct Auditor Moore and his staff to file all required forms with the Iowa Department of Management as required by law.

Aye: McDevitt, Steines, Willey

10:09 AM Chair McDevitt recessed the meeting for work session.

10:51 AM Chair McDevitt reconvened the meeting.

10:52 AM Motion Steines, second Willey to adjourn until the next board meeting on March 13, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

March 13, 2018

Present: Supervisors: Larry McDevitt, Mike Steines; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press; Teresa Hosch – KMAQ, Absent: John J. Willey

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented county roads business including an entrance permit which would be tabled.

9:05 AM Motion Steines, second McDevitt to approve Engineer's office getting bids on equipment purchases for Fiscal Year 2019.

Aye: McDevitt, Steines

9:07 AM Vernon Welch joined the meeting to complain about the condition on his road which is impassable. He had called the County about the bad maintenance of the road. Schloz maintains his office is not neglecting the road. This is Iowa in the spring which means gravel roads are extremely soft. Welch's road is a dead-end road. Schloz maintains that you have to use limestone to bind the rock together. He hasn't received any calls from Post Offices, UPS, and FedEx drivers. Steines asked that the Engineer look at the condition of the road.

9:18 AM Brian Moore, County Auditor, presented County business.

9:19 AM Motion Steines, second McDevitt to approve minutes of the March 6, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers as corrected.

Aye: McDevitt, Steines

9:20 AM Motion Steines, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for the March 7, 2018 meeting.

Aye: McDevitt, Steines

9:21 AM Motion Steines, second McDevitt to approve and authorize Chair to sign Resolution #631-03-06-2018 for the first half interfund operating transfer for Fiscal Year 2017/2018 in the sum of \$475,000 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective March 13, 2018 as recorded in Resolution Book 4, page 126.

Aye: McDevitt, Steines

9:22 AM Motion Steines, second McDevitt to authorize Chair to sign Ordinance #285-03-06-2018 as presented to reduce the speed limit to 35 miles per hour on 550th Avenue effective upon publication in county newspapers.

Aye: McDevitt, Steines

9:23 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:24 AM Motion Steines, second McDevitt to approve appointing Laura Clasen to the Eminent Domain Commission through December 31, 2018.

Aye: McDevitt, Steines

9:25 AM Chair McDevitt recessed the meeting for work sessions.

9:51 AM Chair McDevitt reconvened the meeting.

9:52AM Motion Steines, second McDevitt to adjourn until the next board meeting on March 20, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines

March 20, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press, Absent John J. Willey

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, County Engineer, presented secondary roads business including a driveway permit.

9:05 AM Motion Steines, second McDevitt to approve a Class D Residential entrance permit for Warren Ambling located in Bellevue Township, section 6 on 304th Avenue on the west side.

Aye: McDevitt, Steines

9:06 AM Motion Steines, second McDevitt to approve Chair signature on final voucher for BROS-C049(670-8J-49 287th Street for \$12,721.63.

Aye: McDevitt, Steines

9:07 AM Schloz updated Board on the ISAC meeting including discussion on road conditions and rock on gravel roads.

9:10 AM Auditor Brian Moore presented County business.

9:11 AM Motion Steines, second McDevitt to approve minutes of the March 13, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines

9:12 AM Motion Steines, second McDevitt to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$327,118.13.

Aye: McDevitt, Steines

9:13 AM Motion Steines, second McDevitt to approve a Special Class "C" Liquor License, Outdoor Service Privileges and Sunday Sales for Codfish Hollow Barnstormers, LLC, effective April 1, 2018 through December 31, 2018.

Aye: McDevitt, Steines

9:14 AM Motion Steines, second McDevitt to renew a Class "B" Native Wine Permit, Class "C" Beer Permit, Class "E" Liquor License and Sunday Sales for SNK Gas & Food, LLC, effective April 15, 2018 through April 14, 2019.

Aye: McDevitt, Steines

9:15 AM Moore updated the Board on the radiator for the Andrew Care Facility generator repairs. Fuel in tank may be contaminated so the tank will be emptied and an above ground tank will need to be installed to meet DNR request.

9:16 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:18 AM Chair McDevitt recessed the meeting.

9:20 AM Chair McDevitt reconvened with Sara Davenport, County Attorney, and Daryl Parker, Jackson County Conservation Executive Director, concerning the contract of sale for the .08 acre adjacent to Prairie Creek Recreation Area.

9:22 AM Motion Steines, second McDevitt to approve and authorize Chair to sign contract for the sale of parcel YYY, being part of southwest quarter of the southwest quarter of section 20, Maquoketa Township, as shown on plat of survey filed November 27, 2017, Document number 17-4147 for \$1900.00 to Haskin Properties.

Aye: McDevitt, Steines

9:23 AM Chair McDevitt recessed the meeting.

9:31 AM Chair McDevitt reconvened with Lee Karabin, Jackson County Assessor, to discuss the Pictometry flight contracts for 2019 and 2020. Assessor and the GIS department would share the cost of \$117,874.00.

9:35 AM Motion Steines, second McDevitt to approve the contract for Pictometry for \$117,874.00 or \$39,291.34 per year for three years.

Aye: McDevitt, Steines

9:37 AM Chair McDevitt recessed the meeting for work session.

10:05 AM Chair McDevitt reconvened the meeting.

10:06 AM Motion Steines, second McDevitt to adjourn until the next board meeting on March 27, 2018 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines

March 23, 2018 Special Meeting

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore; Executive Assistant LuAnn Goeke

10:35 AM Meeting brought to order and pledge of allegiance was recited.

10:37 AM Motion Steines, second McDevitt to approve a Class "C" Liquor License (LC) (Commercial) and Outdoor Service Privileges for Mooney Hollow Saloon, LLC, effective March 24, 2018 through November 24, 2018.

Aye: McDevitt, Steines

10:38 AM Motion Steines, second McDevitt to approve a Class "B" Beer (BB) (Includes Wine Coolers), Living Quarters, Outdoor Service and Sunday sales for Plum River Fault Line Golf Inc, effective May 1, 2018 through April 30, 2019.

Aye: McDevitt, Steines

10:39 AM Motion Steines, second McDevitt to adjourn until the next board meeting on March 27, 2018 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines

March 27, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

1:02 PM Meeting brought to order and pledge of allegiance was recited.

1:03 PM Clark Schloz, County Engineer, presented secondary roads business including a utility permit.

1:04 PM Motion Willey, second Steines to approve utility permit for Interstate Power and Light to install pole and facilities on east side of bridge at Monmouth.

Aye: McDevitt, Steines, Willey

1:05 PM Schloz discussed roadside dumping. We don't allow PRIDE volunteers to collect "sharps" or hazardous materials. Waste Authority does charge the County to dispose of any waste collected. Signage could be erected but increased awareness by people would do more by those people reporting any dumping. John Streets has complained about the dumping and would like signage put up. He calls law enforcement when he sees it. Schloz is concerned about liability. Frank Frieberg, County Sanitarian, says the DNR doesn't have the resources to take care of it. Secondary Roads has committed to cleaning up the ditch. McDevitt would like to publish the Ordinance and ask public to report any problems. There are dead animal carcasses also.

1:20 PM Frank Frieberg, Sanitarian, and Loras Herrig, Bellevue City Manager, presented info on the water/sewer problem in Spruce Creek and possibly extending the Bellevue City's system to Spruce Creek if there are grants. But the city would require mandatory hook-ups so they know how much revenue would be available to pay off the loan. Frieberg requested the Board to sign a resolution that would require mandatory hook-up.

1:25 PM Motion Steines, second Willey to approve and authorize Board to sign Resolution #632-03-27-2108 requiring mandatory hook-up for Droessler Subdivision owners to the Bellevue City water system.

Aye: McDevitt, Steines, Willey

1:27 PM Reverend Jeff Dadisman and Ron Schaeffer, "Blues Brothers", approached the board about fund raising for the Community Cupboard.

1:28 PM Auditor Brian Moore presented County business.

1:29 PM Motion Steines, second McDevitt to approve minutes of the March 20, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines

1:30 PM Motion Steines, second Willey to approve Special Meeting minutes of the March 23, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

1:31 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

1:32 PM Motion Willey, second Steines to approve the contract with ECIA for administering the Rural County Transportation Program which provides funding to small cities for transportation projects.

Aye: McDevitt, Steines, Willey

1:34 PM Chair McDevitt recessed the meeting for work session with Together We Build Steering Committee; Ben Kober, Zoning Administrator, and Ryan Connelly, Emergency Medical Services Coordinator.

2:15 PM Chair McDevitt reconvened the meeting with Willey updating the Board on the new law on Mental Health core services with a large dollar potential cost. The Region, therefore, tabled action on provider grants.

2:19 PM Motion Steines, second Willey to adjourn until the next board meeting on April 3, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

April 3, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including a Utility permit.

9:03 AM Motion Steines, second Willey to approve a Utility permit for Interstate Power and Light at location 250th Avenue from Highway 62 to 158th Street to replace one phase pole with transformer and anchors and other needed new poles.

Aye: McDevitt, Steines, Willey

9:04 AM Motion Willey, second Steines to approve seeking office/restroom addition bids for Iron Hill and Bellevue Maintenance shops.

Aye: McDevitt, Steines, Willey

9:05 AM Schloz presented paint striping bids as follows: Vogel Traffic Services - \$98,864.54; Kam Line Highway Markings - \$96,662.73 and Iowa Plains Signing - \$110,041.86.

9:07 AM Motion Steines, second Willey to approve Kam Line Highway Markings for \$96,662.73 for County road paint striping.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Willey, second Steines to approve bridge replacements for SF 0226 on 168th Avenue for \$52,827.00 and UN 3658 on 584th Avenue for \$55,466.00, both from Jim Schroeder Construction and for 12 used W24x76 beams for \$12,025.00 for project SF 0206.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz discussed the 5-Year Road Plan and the new proposed Hospital location by Walmart. The proposed road isn't on the 5-Year Road plan. Construction of the road is about \$1 million per mile. Utilities would need to be worked around. Discussion ensued on possible work on Z20 road and utility companies plowing through county roads. Those companies should expect to have to repair roads and ditches when they install cabling. When the companies reimburse the county for gravel and labor to haul, the money cannot be used again to spend on additional gravel. The Engineers Office will write a policy addressing repairs by the companies. Steines feels the companies should come back in six to nine months to address settling issues. Asphalt upgrading was discussed. Willey inquired about concrete cracking on Centerville Road. Schloz stated it started due to public driving on it prematurely. The only recourse is to go to court against the farmer who drove equipment over it. It would be difficult to prove. Board would like Engineer to seal the cracks now while the cracks are fresh. Schloz will get estimates to seal them.

9:36 AM Auditor Brian Moore presented County business.

9:37 AM Motion Willey, second Steines to approve minutes of the March 27, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:38 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$161,356.58.

Aye: McDevitt, Steines, Willey

9:39 AM Harold Koch visited with the Board about the the Union Township bridge which will be replaced in the fall located by Sabula. He's concerned that the work will be done when he's hauling corn. Engineer usually has two to four weeks notice before contractor starts. The road would be closed four to five weeks.

9:42 AM Lynn Bopes, Coordinator of Disability Services, discussed Carosh's Remediation Plan for security issues for HIPPA to the Board.

9:45 AM Motion Willey, second Steines to approve and authorize initialing the County's HIPPA Remediation Plan with Carosh.

Aye: McDevitt, Steines, Willey

9:46 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business. Discussion ensued about the Weed Commissioner appointment. Action was tabled.

9:50 AM Chair McDevitt recessed the meeting for work session with Lynn Bopes, CDS; and Larry Ambrosy, Ed McDermott, JoAnn Caven: Pioneer Cemetery Committee.

10:48 AM Chair McDevitt reconvened the meeting.

10:49 AM Motion Steines, second Willey to adjourn until the next board meeting on April 10, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

April 10, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Karen Rubel – Cable, Theresa Hosch-KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including two utility permits.

9:07 AM Motion Willey, second Steines to approve utility permit for ITC Midwest LLC in Maquoketa Township, sections 26 and 35, to rebuild existing overhead powerlines on 174th Avenue and for BLP Communications in Southfork Township, sections 26,35 and 36 on 174th and 184th Avenues.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz discussed the final voucher payment for BROS-CO49(65)-5F-49 162nd Street bridge.

9:09 AM Motion Steines, second Willey to authorize Chair to sign final voucher for BROS-CO49(65)-5F-49 for the 162nd Street bridge.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz, presented bids for two motor graders as follows: Altorfer Cat, Inc. for \$507,000.00 with trade ins and Martin John Deere Equipment for \$436,900.00 with trade ins.

9:11 AM Motion Willey, second Steines to approve purchase of two motor graders from Martin Equipment for \$436,900.00 with \$103,000.00 in trade ins.

Aye: McDevitt, Steines, Willey

9:12 AM Schloz presented bids on one tandem axle truck chassis as follows: Thompson Truck and Trailer International for \$81,000.00 with trade in; Truck Country Western Star for \$83,359.00 with trade in; and Twin Bridges Mack for \$91,620.00 with trade in value.

9:13 AM Motion Steines, second Willey to approve purchase of a tandem axle chassis from Thompson Truck and Trailer International for \$81,000.00 with \$23,000.00 in trade in value.

Aye: McDevitt, Steines, Willey

9:14 AM Schloz presented bids on one dump body as follows: Henderson Truck Equipment for \$69,320.00 outright and Monroe Truck Equipment for \$64,667.00 outright.

9:15 AM Motion Willey, second Steines to approve purchase from Monroe Truck Equipment for \$64,667.00 outright.

Aye: McDevitt, Steines, Willey

9:16 AM Schloz presented bids for one pickup truck as follows: Rotman Motor Company for \$30,528.00 with trade in and Brad Deery Motor for \$30,310.00 with trade in.

9:17 AM Motion Steines to approve purchase from Brad Deery Motor for \$30,310.00 with trade in. Motion died for lack of second.

9:18 AM Motion Willey, second Steines to approve purchase of one GMC Canyon pickup truck from Rotman Motor Company for \$30,528.00 with trade in.

Aye: McDevitt, Steines, Willey

9:19 AM Steines inquired on status of construction contracts and crack sealing costs on Centerville Road.

9:22 AM Dave Heiar, Jackson County Economic Alliance, reviewed his attendance at an economic development conference in Des Moines. The Governor spoke and presented award of grant money to communities. Maquoketa and Bellevue will both receive grant dollars. He presented the Governor's Award for Economic Development in Jackson County.

9:24 AM Auditor Brian Moore presented County business.

9:25 AM Motion Willey, second Steines to approve minutes of the April 3, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:26 AM Motion Steines, second Willey to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of March, 2018 in the amount of \$37,840.91.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second Steines to approve Chair signature on the Iowa DNR registration form for registering the generator diesel tank at the Care Facility.

Aye: McDevitt, Steines, Willey

9:29 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business including appointing a weed commissioner. Moore presented testing requirements. Current commissioner is Corey Kettmann. The Board will investigate other options for certification.

9:33 AM Motion Steines, second Willey to reappoint Corey Kettmann as Weed Commissioner through December 31, 2018.

Aye: McDevitt, Steines, Willey

9:34 AM Chair McDevitt recessed the meeting for work session with Michelle Schnier, Mark Schneider of ECIA; Sara Davenport, Jackson County Attorney- who discussed the pocket neighborhood project; Clark Schlobz for a discussion on Five-Year Road Plan; and Marty Hudrlik, Jackson County Maintenance Supervisor for a discussion on departmental items.

10:31 AM Chair McDevitt reconvened the meeting.

10:32 AM Motion Willey, second Steines to approve the Five-Year Road Plan as presented.

Aye: McDevitt, Steines, Willey

10:33 AM Chair McDevitt recessed the meeting for a work session with Ben Kober, Zoning Administrator.

10:45 AM Chair McDevitt reconvened the meeting.

10:46 AM Motion Willey, second Steines to adjourn until the next board meeting on April 17, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

April 17, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch–KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business including a residential permit and four utility permits.

9:04 AM Motion Willey, second Steines to approve a residential permit for Gregory Althoff located in Prairie Springs Township, Section 31 at 17th Street South Side.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Steines, second Willey to approve a utility permit for Windstream Communications located in Maquoketa Township, Section 31 to plow for a 48 count fiber optic cable from hand hole at 13th Street and 211th Avenue to a new hand hole west of 21376 13th Street.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Steines, second Willey to approve underground permits to Alliant Energy located in Perry Township, Sections 15 and 16 to lay conductor in 6 inch conduit.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to approve ROW contract with Mike Franzen for \$2124.00 for property near Monmouth bridge project.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz discussed crack sealing project quotes for three roads from Illowa Investment Inc. for \$56,590.00 and Denco Highway Construction for \$90,395.00.

9:11 AM Motion Willey, second Steines to approve Illowa Investment Inc. quote for crack sealing the Caves Road from Maquoketa Caves to Canton; 300th Street Zwingle to LaMotte and Hurstville Road for \$56,590.00.

Aye: McDevitt, Steines, Willey

9:11 AM Board also requested a crack sealing additional bid for Centerville Road.

9:12 AM Schloz presented lumber quotes as follows: Wheeler Lumber for \$66,369.25 and Ovel Forest Products for \$65,350.60.

9:13 AM Motion Steines, second Willey to approve lumber bid from Ovel Forest Products for \$65,350.60.

Aye: McDevitt, Steines, Willey

9:13 AM Schloz presented steel quotes as follows: O'Brien Steel Service for \$32,884.40 and Oden Enterprises for \$39,780.75.

9:14 AM Motion Willey, second Steines to approve steel bid from O'Brien Steel Service for \$32,884.40.

Aye; McDevitt, Steines, Willey

9:15 AM Schloz presented quotes for 395th Avenue HMA Patching as follows: River City Paving for \$48,304.72 and Determann Asphalt Paving for \$58,042.00.

9:16 AM Motion Steines, second Willey to approve HMA patching on 395th Avenue from River City Paving for \$48,304.72.

Aye: McDevitt, Steines, Willey

9:17 AM Schloz brought to Board's attention some dumping in ditches of drywall products.

9:19 AM Bruce Droessler approached the Board concerning Prairie Creek bridge over South Main Street. He would like to know who's responsible and suggests a sidewalk. If the hospital is built out by Walmart, the bridge would get even more use. Schloz says responsibility is 25%

City and 75% County share. The bridge hasn't been listed on the repair list since not deteriorated. Federal aid would not come into play for a number of years. An independent sidewalk was discussed by the City but was dropped. The bridge would take a whole summer to replace. The Board directed Schloz to contact the City for options.

9:28 AM Auditor Brian Moore presented County business.

9:29 AM Motion Steines, second Willey to approve minutes of the April 10, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Steines, second Willey to approve the revised minutes of the March 27, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Willey, second Steines to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of March, 2018 in the amount of \$191,951.24.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the March 7, 2018 meeting.

Aye: McDevitt, Steines, Willey

9:33 AM Motion Steines, second Willey to renew a Class "B" Native Wine Permit, Special Class "C" Liquor License (beer/wine), Sunday Sales and Living Quarters Privileges to the Oakland Mill, LLC, effective May 1, 2018 through April 30, 2019.

Aye: Steines, Willey

Abstain: McDevitt

9:34 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business. She would like the Historic Preservation vacancy position republished which they will delay until Steines hears from his prospective candidates and also the Zoning Commission vacancy. Sara Davenport revised the sub-lease for the Senior Center and Goeke was directed to send a letter to NEI3A. Pastor Lucy would like to use the Center for Sunday worship. The Board inquired as to where rent would go since NEI3A kept any rent received from organizations.

9:38 AM Chair McDevitt recessed the meeting for work sessions with Ben Kober, Zoning Administrator, departmental items; Steve Schroeder, Chief Deputy Sheriff, updated jail proposal; Lynn Bopes, CDS, departmental and regional items; and Becki Chapin, HR, departmental items.

11:02 AM Chair McDevitt reconvened the meeting.

11:03 AM Motion Willey, second Steines to authorize Sara Davenport, County Attorney, to draft letters to property owners to request what their asking price is for value on property to the south of the courthouse.

Aye: McDevitt, Steines, Willey

11:04 AM Motion Steines, second Willey to adjourn until the next board meeting on April 24, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

April 24, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented secondary roads business including one farm entrance permit and two utility permits.

9:02 AM Motion Willey, second Steines to approve a farm entrance permit for Joe Kettmann located in Tetes Des Morts Township, Section 26 on 386th Avenue West Side.

Aye: McDevitt, Steines, Willey

9:03 AM Motion Steines, second Willey to approve an underground utility permit for Maquoketa Valley Electric Cooperative in multiple Townships to install fiber optic cable to existing MVEC poles.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Willey, second Steines to approve a utility permit for Maquoketa Valley Electric Cooperative located in South Fork Township, Section 1 on various Streets to install fiber optic cable to existing MVEC poles.

Aye: McDevitt, Steines, Willey

9:06 AM Schloz discussed Class "A" deck repairs on Iron Bridge Road and Bellevue Cascade Road.

9:08 AM Motion Willey, second Steines to approve Class "A" bridge deck repairs on FA 0873 four miles east of Highway 62 on Iron Bridge Road and on RIC 2058 two miles east of Highway 61 on Bellevue-Cascade Road to Denco Highway Construction for \$64,964.00.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz presented bids for bridge replacement at 500 feet south of 22296 362nd Avenue as follows: S2 Construction for \$80,338.65 and Dunn Construction for \$93,113.60.

9:09 AM Motion Steines, second Willey to approve bridge replacement bid from S2 Construction for \$80,338.65 for the 362nd Avenue Bridge.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz presented request to implement the Ten-hour, Four-day work week for Secondary Road employees. Schloz suggested either stay with a Five-day work week or everyone in Secondary Roads work a Four-day, Ten-hour work week.

9:13 AM Board decided to table action on the request of work week change.

9:14 AM Schloz discussed issues of trucks fully loaded traveling down restricted roads and bridges for construction projects. Steines suggested inspecting before project starts and then after so County has legitimate complaint if there's damage.

9:18 AM Stephanie Sagers, Jackson County Economic Alliance, would like the County to be fiscal agent and sponsor for grant.

9:19 AM Motion Willey, second Steines to approve being fiscal agent for the Jackson County Economic Alliance grant.

Aye: McDevitt, Steines, Willey

9:20 AM Auditor Brian Moore presented County business.

9:20 AM Motion Steines, second Willey to approve minutes of the April 17, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Willey, second Steines to approve and authorize Board to sign Resolution #633-04-24-2018 for the second half interfund operating transfer for Fiscal Year 2017/2018 in the sum of \$500,000 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective April 24, 2018 as recorded in Resolution Book 4, page 130.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Steines, second Willey to approve and authorize Board to sign Resolution #634-04-24-2018 for the annual nurses' interfund operating transfer for Fiscal Year 2017/2018 in the sum of \$15,200 from the General Basic Fond #01000 to the Public Health Fund #24000, effective April 24, 2018 as recorded in Resolution Book 4, page 131.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to approve and authorize Board to sign Resolution #635-04-24-2018 for the annual GIS interfund operating transfer for Fiscal Year 2017/2018 in the sum of \$6,250 from the General Supplemental Fund #02000 to the General Basic Fund #01000, effective April 24, 2018 as recorded in Resolution Book 4, page 132.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Steines, second Willey to approve and authorize Board to sign Resolution #636-04-24-2018 for the annual GIS interfund operating transfer for Fiscal Year 2017/2018 in the sum of \$45,750 from the Rural Basic Fund #11000 to the General Basic Fund #01000, effective April 24, 2018 as recorded in Resolution Book 4, page 133.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Willey, second Steines to approve a Class "B" Beer (BB) License including Wine Coolers, Outdoor Service, and Sunday Sales for Zwingle Recreation Association effective May 1, 2108 through November 1, 2018.

Aye: McDevitt, Steines, Willey

9:26 AM Becki Chapin, Human Resource Administrator, presented revised GIS job description.

9:26 AM Motion Steines, second Willey to approve authorizing Chair to sign revised GIS job description.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second Steines to approve the Group Insurance Renewal with Iowa Community Trust.

Aye: McDevitt, Steines, Willey

9:28 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:30 AM Motion Willey, second Steines to approve moving May 29th meeting to 1p.m.

Aye: McDevitt, Steines, Willey

9:31 AM Chair McDevitt recessed the meeting for work session with Brad Deery on county vehicle purchasing policy; Ben Kober, Zoning Administrator, departmental items; Randy Manning, Sheriff's Deputy, and Chris Meinecke, Meinecke-Richards Insurance, law enforcement agreements; and Becki Chapin, Human Resource Administrator, departmental items.

10:58 AM Chair McDevitt reconvened the meeting.

10:59 AM Willey would like work session with Lee Karabin, County Assessor.

11:00 AM McDevitt was approached to set up a track at Prairie Creek for remote control cars.

11:01 AM Board hasn't replaced RB Melvold on the Economic Alliance Board. It meets every other month.

11:02 AM Motion Willey, second Steines to adjourn until the next board meeting on May 1, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



May 1, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented secondary roads business including a residential permit and three underground utility permits.

9:02 AM Motion Willey, second Steines to approve a residential permit for Marilyn Osterhaus located in South Fork Township, Section 23 at 37th Street North Side.

Aye: McDevitt, Steines, Willey

9:03 AM Motion Steines, second Willey to approve three underground utility permits, one for Mediacom Communications located in Fairfield Township, Section 32 to install two communication pedestals across from 31761 12th Street; one for Preston Telephone located in Van Buren Township, Section 22 and 27 to bury pipe and fiber cable across 33rd Street at 46274 33rd Street; and one for Maquoketa Valley Electric Cooperative located in Monmouth Township, Section 29 to install underground fiber optic on 17th Avenue from intersection of 22nd Street going .25 miles south.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz presented restroom quotes for Iron Hill and Bellevue Shops as follows: from Sieverding Construction \$26,850.00 for Iron Hill and \$25,175.00 for Bellevue; from Gary Dunn Construction \$59,200.00 for both Shops or \$60,400.00 with windows. Tom Weinschenk Construction bid \$28,500.00 for Bellevue Shop and spoke that he bid differently than the other two contractors and feels he's being penalized. He bid better quality. Board feels specs should be rejected.

9:10 AM Motion Willey, second Steines to reject all three bids and set new specifications for the restrooms at Iron Hill and Bellevue Shops.

Aye: McDevitt, Steines, Willey

9:11 AM Schloz updated the Board on bridge project on 150th Street (E17) and the road closure. The Board still needs to vote whether to follow the four-day work week beginning June 1st through Labor Day. If board doesn't vote it's not in effect.

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Willey, second Steines to approve minutes of the April 24, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$117,948.15.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to approve setting a public hearing for a budget amendment for May 29, 2018 at 10 a.m. and publish in the local newspapers.

Aye: McDevitt, Steines, Willey

9:19 AM Chair recessed meeting to wait for Historic Preservation Commission.

9:20 AM Chair reconvened meeting with Don Wentworth from the Historic Preservation Commission. The Andrew Jail is still in discussion for a project. Other historic districts in Bellevue and Maquoketa are being documented. McDevitt read the Proclamation for Historic Preservation Month.

9:26 AM Motion Willey, second Steines to approve and authorize Chair to sign and declare May as Historic Preservation Month.

Aye: McDevitt, Steines, Willey

9:27 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:28 AM Motion Steines, second Willey to reappoint Historic Preservation Commission members Ross River, Marilyn Osterhaus and Lee Karabin for terms that expire December 31, 2020.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Willey, second Steines to reappoint Daryl DeVore to Board of Adjustment for a term that expires May 6, 2023.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Steines, second Willey to reappoint John Manson to the Zoning Commission for a term that expires April 16, 2023.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Willey, second Steines to appoint Mike Burke to the Zoning Commission for a term that expires April 16, 2023.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Steines, second Willey to accept resignation of Joyce Whitney from the Zoning Commission.

Aye: McDevitt, Steines, Willey

9:33 AM Willey updated Board on Iowa Workforce Region on new laws for One Stop Shop for Workforce Development. He will be helping to write letter protesting making just two regions in the state. There would be twelve counties including at least three of the largest counties in our region in a different option. Another option split the state in half. Regionalizing will make it more difficult to get assistance.

9:42 AM Motion Willey, second Steines to go to closed session per IA Code 21.5(1)(j).

Aye: McDevitt, Steines, Willey

10:23 AM Return from closed session.

10:24 AM Motion Willey, second Steines to have a meeting on May 3rd at 1p.m. to discuss sale options on properties.

Aye: McDevitt, Steines, Willey

10:25 AM Chair McDevitt recessed the meeting for work sessions with Marty Hudrlik, Maintenance Supervisor, departmental items; Ryan Conley, Emergency Medical Services Coordinator, departmental items; and potential discussion on Senior Center lease.

11:02 AM Chair McDevitt reconvened the meeting with Marty Hudrlik to open bids for concrete work in parking lot as follows: Casel Construction for \$16,318.00 and Miller Construction for \$10,907.75. Board will make decision at Thursday's meeting.

11:04 AM Motion Steines, second Willey to adjourn until the special board meeting on May 3, 2018 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 3, 2018 Special Meeting

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore; Executive Assistant LuAnn Goeke and Tom Pantera – Maquoketa Sentinel Press

1:01 PM Meeting brought to order and pledge of allegiance was recited.

1:02 PM Marty Hudrlik, Maintenance Supervisor, confirmed the parking lot bids, which were opened at a previous meeting, did meet specifications.

1:03 PM Motion Willey, second Steines to approve Miller Construction bid of \$10,907.75 for the parking lot repair project.

Aye: McDevitt, Steines, Willey

1:04 PM Chair McDevitt recessed the meeting.

1:13 PM Chair McDevitt reconvened the meeting.

1:14 PM Motion Willey, second Steines to go into closed session per Iowa code 21.5 (1)(j).

Aye: McDevitt, Steines, Willey

2:20 PM Return from closed session.

2:21 PM Motion Willey, second Steines to authorize Chair to deliver counter offers to property owners as discussed in closed session.

Aye: McDevitt, Steines, Willey

2:22 PM Motion Willey, second Steines to authorize Steve Schroeder to investigate other properties as Discussed in close session.

Aye: McDevitt, Steines, Willey

2:23 PM Motion Steines, second Willey to adjourn until the next board meeting on May 8, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 8, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business.

9:03 AM Board tabled action on Alliant Energy application for a utility permit.

9:04 AM Motion Steines, second Willey to approve underground utility permits as follows: for Roeder Brothers located in Maquoketa Township, section 31 and South fork Township, Section 36 to bury sewer force main under 200th Avenue; Maquoketa Valley Electric Cooperative located in Monmouth Township, Sections 20, 21, 22, 23, 24, 29, 28, 27, 26 and 25 for underground fiber optic and five fiber poles and Maquoketa Valley Electric Cooperative located in Monmouth Township, Section 28 for four miles of underground fiber optic.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Willey, second Steines to approve Illowa Investments quote for crack sealing the Red School House Road and Centerville Road for \$10,695.00.

Aye: McDevitt, Steines, Willey

9:11 AM Schloz would like a work session to discuss gas pump replacement at the Maquoketa Shop. Possible grants are available for removal.

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Willey, second Steines to approve minutes of the May 1 and May 3, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Steines, second Willey to approve and authorize Board signature on two handwritten warrants: 1) the Iowa Department of Revenue for the Assessor's Office school registrations for \$60.00; and 2) the Jackson County Treasurer to have fund 31000 reimburse Fund 01000 for Prairie Creek Recreational Area expenses for \$16,391.30.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of April, 2018 in the amount of \$35,123.85.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to authorize Chair signature on Representation Letter to State Auditor's Office for state audit for year ending June 30, 2017.

Aye: McDevitt, Steines, Willey

9:20 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:21 AM Motion Steines, second Willey to approve the Revolving Loan Fund commission with terms expiring on May 15, 2021 as follows: Bellevue State Bank, representative Paul Peterson, alternate Rick Prull; Clinton National, representative Richard Skrivseth, alternate Mark Milder; Fidelity Bank, representative Brian Schwager, alternate Lisa Schiffer; Maquoketa State Bank, representative Roger Stewart, alternate Kevin Burns; Ohnward Bank, representative Don Green, alternate David Tabor; US Bank, representative Michelle Reidy, alternate Dean Beresford.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to appoint Jean Kilburg to the Historic Preservation Commission with term expiring December 31, 2020.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to set public hearing for May 22nd at 9 a.m. to consider selling County property on Creslane Street for the Pocket Neighborhood Project.

Aye: McDevitt, Steines, Willey

9:26 AM Chair McDevitt recessed the meeting for work session with Ben Kober, Zoning Administrator, departmental items and Steve Schroeder, Chief Deputy Sheriff, and Sara Davenport, County Attorney, to discuss property acquisition.

9:46 AM Chair McDevitt reconvened the meeting.

9:47 AM Motion Willey, second Steines to go into closed session per Iowa Code 21.5(1)(j).

Aye: McDevitt, Steines, Willey

10:49 AM Return from closed session.

10:50 AM Motion Willey, second Steines to set Special Board meeting for Thursday May 10th at 9:00 a.m.

Aye: McDevitt, Steines, Willey

10:51 AM Motion Willey, second Steines to adjourn until the next board meeting on May 10, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 10, 2018 Special Meeting

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Kelly Gerlach – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Chair opened the special meeting with County Attorney Sara Davenport and Chief Deputy Steve Schroeder to discuss purchase of property for new jail. At last night's Jail Advisory Committee meeting, the committee voted to move forward with purchase of a green space property. Davenport has the Real Estate Contract for Sale and Purchase for the property at the northeast corner of 200th Avenue and East Carlisle Street with a 120 day inspection period. This agreement is contingent upon passage of the jail bond vote. \$1,000.00 earnest money will be deposited along with \$100.00 independent consideration to be paid to the seller. There is an opt-out clause in the agreement if the bond vote doesn't pass or the property is determined to be unsuitable. Building bids would be potentially lower if the quotes were requested within an August election time frame rather than a November election. August 7th is the Committee's recommendation for a bond vote. Willey stated he was very pleased with last night's meeting.

9:14 AM Motion Willey, second Steines to approve and authorize Chair to sign the Real Estate Contract for Sale and Purchase of 4.44 acres at the northeast corner of 200th Avenue and East Carlisle Street.

Aye: McDevitt, Steines, Willey

9:15 AM Discussion ensued on whether we should purchase the property regardless of passage of the bond referendum to secure the land for the jail. The County could get reimbursed through the bond once the referendum passes. This site is more preferable due to its non-historical nature and no contamination or demolishing issues. Steines stated that several people at last night's meeting stated that August is too soon for the referendum to which Schroeder asserted that the Committee and County have had quite a bit of publicity concerning the need for a new jail.

9:16 AM Motion Steines, second Willey to set a public hearing to have a special bond election on August 7, 2018 to purchase land and build a new jail.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to authorize Chair to sign the Earnest Money Escrow Agreement and the Consent Agreement for Dual Agency to purchase property at the northeast corner of 200th Avenue and East Carlisle Street contingent on passage of a special bond vote on August 7, 2018.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to adjourn until the next board meeting on May 15, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 15, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including three driveway permits and one utility permit.

9:04 AM Motion Steines, second Willey to approve a field entrance permit for Ray Gottschalk located in Farmers Creek Township, Section 22 at 150th Street (E17) South Side; Bryan and Heather Hafner for a residential permit located in Maquoketa Township, Section 22 at 35th Street (E17) South Side; and David Cota for a field entrance permit located in Richland Township, Section 24 at 297th Avenue East Side.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Willey, second Steines to approve a utility permit for Alliant Energy in South Fork Township, Section 32 to install poles and guy wires and overhead conductors on 125th Avenue and continuing on 134th Avenue.

Aye: McDevitt, Steines, Willey

9:06 AM Schloz discussed on the Secondary Roads four-day work week. Steines suggested giving July and August as the time period.

9:11 AM Motion Steines, to approve July and August on four-day work week for Secondary Roads. Discussion ensued that to also include June in motion.

9:13 AM Motion Willey, second Steines to amend the motion to begin June.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Steines, second Willey to approve June, July and August on four-day work week for Secondary Roads.

Aye: McDevitt, Steines, Willey

9:14 AM Schloz presented Z-20 bridge approach repairs quote from River City Paving for \$47,517.60 and Determann Asphalt Paving for \$45,969.61.

9:15 AM Motion Willey, second Steines to approve Determann Asphalt Paving for \$45,969.61 to repair Z-20 bridge approach.

Aye: McDevitt, Steines, Willey

9:16 AM Schloz presented bids for calcium chloride as follows: Ossian, Inc. \$41,036.80; Knight Chemicals LLC \$38,528.00; and Jerico Services, Inc. \$40,140.80.

9:17 AM Motion Steines, second Willey to approve Knight Chemicals LLC for \$38,528.00 for calcium chloride.

Aye: McDevitt, Steines, Willey

9: 18 AM Steines presented for discussion information on the Southwest Arterial Bypass project in Dubuque.

9:23 AM Auditor Brian Moore presented County business.

9:24 AM Motion Steines, second Willey to approve minutes of the May 8 and May 10, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$247,473.66.

Aye: McDevitt, Steines, Willey

9:26 AM Motion Steines, second Willey to approve rescinding motion from May 10, 2018 at 9:16 a.m. which set a public hearing.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second Steines to approve setting a public hearing for June 4, 2018 at 10 a.m. to consider holding a special bond election on August 7, 2018 to purchase land and build a new jail.

Aye: McDevitt, Steines, Willey

9:28 AM Motion Willey, second Steines to approve and authorize Chair to sign a letter to the National Fraternal Order of Eagles in support of the Order's Golden Grant for Jackson County Veteran's Memorial Parks entrance construction.

Aye: McDevitt, Steines, Willey

9:29 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:32 AM Motion Willey, second Steines to move June 5th Board meeting to June 4th.

Aye: McDevitt, Steines, Willey

9:33 AM Motion Steines, second Willey to approve permission to advertise EIRHA vacancies.

Aye: McDevitt, Steines, Willey

9:33 AM Chair McDevitt recessed the meeting for work session with Ben Kober, Zoning Administrator, departmental items; Marty Hudrlik, Maintenance Supervisor, departmental items; Clark Schloz, County Engineer, discussion on Maquoketa shop gas pumps; and Becki Chapin, Human Resource Administrator, departmental items.

10:27 AM Chair McDevitt reconvened the meeting.

10:28 AM Motion Willey, second Steines to adjourn until the board meeting on May 22, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 22, 2018

Present: Supervisors: Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press. Absent Larry McDevitt.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Vice-Chair Willey opened public hearing on the Pocket Neighborhood Project.

9:02 AM Kelly Deutmeyer from ECIA/ECDC opened discussion on the Pocket Neighborhood Project and request to approve an Option to Purchase from the County property at Creslane Street. There would be ten homes built on a build-as-sold property. TIF money would be used. The City of Maquoketa approved the TIF project last night. Willey is pleased that the City approved the project. The property had gone up for sale twice before but only one bid was received for far below appraised value. Steines applauded all the effort put into this project. Grants will be used to keep costs of homes low. Mark Lyon, City Council, spoke in favor of the project as well as Nick Hockenberry from the Economic Alliance.

9:14 AM Motion Willey, second Steines to close public hearing on the Pocket Neighborhood Project.
Aye: Steines, Willey

9:15 AM Motion Steines, second Willey to approve going forward with the Option to Purchase property at Creslane Street by East Central Development Corporation effective through June 1, 2019 at noon.
Aye: Steines, Willey

9:16 AM Clark Schloz, County Engineer, presented secondary roads business.

9:17 AM Motion Steines, second Willey to approve a field entrance permit for Raymond Cosley located at Otter Creek Township; Section 28 on 226th Street south side.
Aye: Steines, Willey

9:18 AM Schloz presented bid for Secondary Roads' above ground fuel pump and tank.

9:19 AM Motion Steines, second Willey to approve Seneca's bid of \$12,134.98 to remove and monitor fuel tank at the Maquoketa Secondary Roads Shop and install new 5,000 gallon double wall tank project for \$150,678.83.
Aye: Steines, Willey

9:20 AM Motion Steines, second Willey to approve ROW contract for bank stabilization on 50th Avenue (Y320) south of Baldwin for \$350.00.
Aye: Steines, Willey

9:21 AM Motion Steines, second Willey to approve signing voucher for the IA DOT for the project on 142nd Avenue, Red School House Road, STP-S-C-049(69)-5E-49.
Aye: Steines, Willey

9:22 AM Steines inquired if there was a petition to put a walking shoulder on 395th Avenue. There wasn't enough area to put in a shoulder.

9:26 AM Auditor Brian Moore presented County business.

9:27 AM Vice-Chair Willey recessed meeting.

9:30 AM Vice-Chair Willey reconvened meeting.

9:31 AM Motion Steines, second Willey to approve minutes of the May 15, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: Steines, Willey

9:32 AM Motion Steines, second Willey to authorize Chair signature on UST Closure Claim Form for the Storage Tank Fund Program for the underground storage tank removal at the Andrew Jackson Care Facility.

Aye: Steines, Willey

9:34 AM Motion Steines, second Willey to approve rescinding Resolution #634-04-24-2018 which authorized an interfund transfer from the General Basic Fund #01000 to the Public Health Fund #24000 for \$15,200.00 and was passed on April 24, 2018.

Aye: Steines, Willey

9:35 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:37 AM Vice-Chair Willey recessed the meeting for work session with Ben Kober, Zoning Administrator, departmental items; Todd Seifert, President/CEO ITP and Bryan Main, Administrator Andrew Care Facility, to update and discuss the Rural Recycling Contract; Lynn Bopes, Coordinator of Disability Service, departmental items; Becki Chapin, Human Resource Administrator, departmental items.

10:10 AM Vice- Chair Willey reconvened the meeting.

10:11 AM Motion Steines, second Willey to approve the recycling contract with Imagine The Possibilities at the current rate and the number of pickups through June 20, 2019.

Aye: Steines, Willey

10:12 AM Terry Rubel inquired about insurance for Secondary Roads employees. He feels the Board should put all county employees on the same contract as them. Board will talk about policy at next week's meeting.

10:22 AM Motion Willey, second Steines to adjourn until the next board meeting on May 29, 2018 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey

May 29, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Tom Pantera – Maquoketa Sentinel Press.

1:03 PM Meeting brought to order and pledge of allegiance was recited.

1:04 PM Clark Schloz, County Engineer, presented secondary roads business.

1:05 PM Moore opened bids for LP, gas, and diesel fuel from AgVantage and River Valley Energy. Mulgrew Oil didn't send in bids.

**1:10 PM Motion Willey, second Steines to approve a farm entrance permit for Norma Schmidt and Arlene Engle Estate located in Fairfield Township, Section 22 at 42nd Street North Side.
Aye: McDevitt, Steines, Willey**

**1:11 PM Motion Steines, second Willey to approve a utility permit for Maquoketa Valley Cooperative in South Fork Township, Sections 18, 19, and 20 to install fiber optic cable at 34th Street, 103rd Avenue and 123rd Avenue.
Aye: McDevitt, Steines, Willey**

**1:12 PM Motion Willey, second Steines to approve and authorize Chair to sign four-day work week agreement for Secondary Roads Employees.
Aye: McDevitt, Steines, Willey**

1:13 PM Schloz received bids for Bellevue and Iron Hill Sheds from Gary Dunne Construction for \$56,000.00 and Sieverding Construction for \$58,810.00.

**1:14 PM Motion Steines, second Willey to approve bid from Gary Dunne Construction for \$56,000.00 for the Bellevue and Iron Hill Secondary Roads sheds.
Aye: McDevitt, Steines, Willey**

1:15 PM Schloz discussed RFP's on County Bridge inspections.

**1:16 PM Motion Willey, second Steines to approve going out for bid on bridge inspections.
Aye: McDevitt, Steines, Willey**

1:18 PM Auditor Brian Moore presented County business.

1:18 PM Lisa Smith presented Business Property Tax Credits.

**1:21 PM Motion Willey, second Steines to approve and authorize Board signature on 2017 Business Property Tax Credit applications and disallowances.
Aye: McDevitt, Steines, Willey**

**1:22 PM Motion Steines, second Willey to approve minutes of the May 22, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey**

**1:23 PM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$352,205.37.
Aye: McDevitt, Steines, Willey**

**1:24 PM Motion Steines, second Willey to approve and authorize Board signature on two handwritten warrants for Earl Kilburg for herbicide for \$299.88 and for Edward McDermott for mileage for pioneer cemeteries work for \$171.45.
Aye: McDevitt, Steines, Willey**

1:25 PM Motion Steines, second Willey to approve Resolution #639-05-29-2018 for an operating transfer for \$8,000.00 (for the remainder of sanitation annual budgeted transfer) from the General Basic #01000 Fund to the Public Health #24000 Fund as recorded in Resolution Book Four, page 136.

Aye: McDevitt, Steines, Willey

1:26 PM Motion Willey, second Steines to approve and authorize Chair to sign the Certificate of Cost Allocation Plan for Cost Advisory Services to provide consulting services to recoup federal monies.

Aye: McDevitt, Steines, Willey

1:27 PM Marty Hudrlik, Maintenance Supervisor, reviewed maintenance projects. Board requested information on solving the water problem on the south side of the courthouse. Water has flooded the Engineer's, Board's and Assessor's offices three times recently. Equipment in north lobby needs to be disposed of.

1:40 PM Ben Kober, Zoning Administrator, presented zoning business. One of the top events at his summer conference was the Master Matrix discussion on animal confinements. He handed out flyers on the Matrixes subject. He reviewed the process for new confinement installation. McDevitt inquired if the last installation approved has ever been inspected since there was an exception made to be able to put it closer than allowed. Current nuisances were reviewed. Canton, vehicles have been moved around but screening needs to be erected. Derganz, on 37th Street, has a clear violation.

1:54 PM Schloz rejoined the Board meeting to discuss the small city swap fund.

1:55 PM Lynn Bopes, Coordinator of Disability Services, presented the CADS contract from May 1, 2018 through April 30, 2019.

1:57 PM Motion Willey, second Steines to approve and authorize Chair to sign the Center for Alcoholic and Drug Services from May 1, 2018 through April 30, 2019.

Aye: McDevitt, Steines, Willey

1:58 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business. Next week's meeting will be on Monday, June 4th.

1:59 PM Motion Willey, second Steines to approve Resolution #638-05-29-2018 approving an option to purchase county property located at the intersection of Creslane and German Streets by East Central Development Corporation for \$1.

Aye: McDevitt, Steines, Willey

2:04 PM Chair McDevitt opened public meeting on fiscal year 2017/2018 budget amendment.

2:07 PM Motion Willey, second Steines to close public meeting.

Aye: McDevitt, Steines, Willey

2:08 PM Motion Steines, second Willey to approve Resolution #637-05-29-2018 for the amendment to the County Budget for Fiscal Year 2017/2018 as recorded in Resolution Book #4, page 134.

Aye: McDevitt, Steines, Willey

2:09 PM Motion Willey, second Steines to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to County Budget for Fiscal Year 2017/2018 as recorded in Resolution Book #4, page 134 and forward to the Department of Management.

Aye: McDevitt, Steines, Willey

2:10 PM Chair McDevitt recessed the meeting for work sessions with Lynn Bopes, Coordinator of Disability Services, departmental items and Sara Davenport, County Attorney, discussion on jail bond.

2:40 PM Chair McDevitt reconvened the meeting.

2:41 PM Motion Steines, second Willey to approve hiring Ahlers and Cooney as bond council for the jail bond election.

Aye: McDevitt, Steines, Willey

2:42 PM Motion Willey, second Steines to adjourn until the board meeting on June 4, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 4, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, requested action on the diesel and fuel bids.

9:03 AM Motion Willey second Steines to approve the River Valley Energy low bid for LP gas for \$1.159 per gallon.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Steines second Willey to approve the River Valley Energy low bid for gas - \$12,285; diesel fuel: number 2 regular - \$4,500, winter blend - \$4,760, and diesel fuel additive - \$2,000; and biodiesel fuel: number 2 regular - \$4,500, winter blend \$4,760, and diesel fuel additive \$2,000.

Aye: McDevitt, Steines, Willey

9:06 AM Motion Willey second Steines to approve two utility construction permits: Maquoketa Valley Electric Utility in Washington Township, section 8 to install overhead line on 413th Avenue; and ITC Midwest in Perry Township, section 16 to install new structures on 158th Street.

Aye: McDevitt, Steines, Willey

9:07 AM Schloz invited the Board to a Gold Key Tour on July 11th. The 4-day work week started this week. The Caves Road is scheduled to be done by mid-August.

9:12 AM Deputy Auditor Shelley Hoye presented county business.

9:13 AM Chair McDevitt recessed the meeting to review minutes and other reports.

9:14 AM McDevitt reconvened the meeting to approve county business.

9:15 AM Motion Willey, second Steines to approve minutes of the May 29, 2018 Board proceedings as presented by Hoye, written by Auditor Brian Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:16 AM Motion Steines second Willey to accept and place on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of May, 2018 in the amount of \$36,304.92.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to approve \$5,000 grant to the Jackson County Veterans Memorial Park for fiscal year 2017/2018.

Aye: McDevitt, Steines, Willey

9:18 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business. The Board decided to leave the July 3rd meeting the same.

9:21 AM Motion Willey second Steines to approve firework permits for Tom Yearwood, Brian Peterson and Leisure Lake Property Owners Association.

Aye: McDevitt, Steines, Willey

9:22 AM McDevitt explained why firework permits are required.

9:23 AM Chair McDevitt recessed the meeting.

9:50 AM McDevitt reconvened the meeting with Allan Till who voiced concerns about junk material tossed in the ditch on Seven Hills Road off of Codfish Hollow Road. He's complained to the Sheriff's Department about that and the excessive speeding on 114th Street. The Board stated that if "No Littering" signs were put up then fines should be high as a deterrent.

9:56 AM Chair McDevitt recessed the meeting for work sessions with Zoning Administrator Ben Kober, Sanitarian Frank Frieberg, GIS Specialist Heather Brusnahan, Human Resources Administrator Becki Chapin, and Mark Cory of the Ahlers and Cooney Law Firm.

11:30AM McDevitt reconvened the meeting.

11:31 AM Motion Steines, second Willey to adjourn until the next board meeting on June 12, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 12, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Nancy Mayfield – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented secondary roads business. He updated on road washouts from the weekend storms. Crack sealing is going on and drivers are arguing with department flagmen not wanting to wait for pilot car.

9:05 AM Auditor Brian Moore presented County business.

9:06 AM Motion Willey, second Steines to approve minutes of the June 4, 2018 Board proceedings as written by Deputy Auditor Shelley Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$246,453.40.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to accept and place on file the Jackson County Veterans Affairs Commission meeting minutes from June 6, 2018.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Steines, second Willey to approve a cigarette permit for SNK Gas & Food, LLC for fiscal Year 2019.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Willey, second Steines to approve Class "C" Liquor License with outdoor service for the Bellevue Horsemen's Club effective June 12, 2018 to December 1, 2018.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Willey, second Steines to approve and authorize Board to sign Resolution #640-06-12-2018 for an interfund operating transfer for Fiscal Year 2017/2018 in the sum of \$2,000 from the General Basic Fund #01000 to the Historic Preservation Fund #29000, effective June 12, 2018 as recorded in Resolution book 4, page 137.

Aye: McDevitt, Steines, Willey

9:12 AM Motion Steines, second Willey to approve and authorize Board to sign Resolution #641-06-12-2018 for an interfund operating transfer for Fiscal Year 2017/2018 for the remainder of the Sanitation budgeted transfer in the sum of \$18,000 from the General Basic Fund #01000 to the Public Health Fund #24000, effective June 12, 2018 as recorded in Resolution Book 4, page 138.

Aye: McDevitt, Steines, Willey

9:15 AM Motion Steines, second Willey to approve and authorize Board to sign Resolution #642-06-12-2018 calling for a special county election to authorize the County to design, build, equip and furnish a new Jackson County Jail and Sheriff's Office, acquire land and make site improvements for such purpose, and issue General Obligation Capital Loan Notes not to exceed \$6,950,000 for these purposes.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to approve Chair signature on Resolution to be filed with Bond Counsel Ahlers and Cooney calling for a special county election to authorize the County to design, build, equip and furnish a new Jackson County Jail and Sheriff's Office, acquire land and make site improvements for such purpose, and issue General Obligation Capital Loan Notes not to exceed \$6,950,000 for these purposes.

Aye: McDevitt, Steines, Willey

9:18 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:22 AM Motion Steines, second Willey to approve Resolution 90 for Leisure Lake approved by the Board of Health, adopting new rates for the Leisure Lake sewer system.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to approve setting a public hearing on June 26th at 9a.m. for the Notice to Bidders and for the public hearing date for the Prairie Creek Parks to People Project for the walking bridge.

Aye: McDevitt, Steines, Willey

9:29 AM Chair McDevitt recessed the meeting for work sessions with Lynn Bopes, Coordinator of Disability Services, and Lori Elam, CEO Eastern Iowa MHDS, to discuss Regional updates.

10:10 AM Chair McDevitt reconvened the meeting with Lisa Smith to review and approve the canvass of the June 5, 2018 Primary Election. An explanation of how a recount of votes would proceed was discussed. Consolidating Maquoketa City Precincts with South Fork and Maquoketa Townships at the Pearson Center at the Fairgrounds was successful.

10:22 AM Motion Willey, second Steines to approve and authorize Board signing canvass and abstract of the June 5, 2018 Primary Election.

Republican Party; Board of Supervisor, District 2 - John J. Willey

Board of Supervisor, District 3 - Jeff Holtz

County Treasurer – Beth Gerlach

County Recorder – Jackie Leitzen

Democrat Party; Board of Supervisor, District 3 – Larry McDevitt

County Treasurer – Arlene Lyon

County Recorder – Arlene Schauf

County Attorney – Sara Davenport

Aye; McDevitt, Steines, Willey

10:23 AM Chair McDevitt recessed the meeting.

10:25 AM Chair McDevitt reconvened the meeting with Jeff Heil of Northland Securities who reviewed the process for the jail bond election as well as tax implications. He is a municipal licensed advisor and an underwriter agreement agent. He needs an agreement in order to give financial advice to the county. He doesn't have a fee up front and the agreement can be cancelled at any time.

10:45 AM Chair McDevitt recessed the meeting to await Sara Davenport, County Attorney.

10:49 AM Chair McDevitt reconvened the meeting with Davenport's opinion on the Financial Advisor's agreement.

10:50 AM Motion Willey, second Steines to approve and authorize Chair's signature on the agreement with Jeff Heil to advise as bond agent for the Jail Bond Referendum.

Aye: McDevitt, Steines, Willey

10:52 AM Debbie Schroeder, Veterans Affairs/GR Director, reviewed recent departmental items.

10:53 AM Motion Steines, second Willey to reappoint Steve Norpel and Ed McDermott to Veterans Affairs Commission to three-year terms expiring on June 30, 2021.

Aye: McDevitt, Steines, Willey

10:54 AM Schroeder continued that outreach events are planned. An Appreciation Dinner will be held with speakers to present info with Geronimos catering. Jorge, Assistant Veterans Affairs Director, passed his accreditation training.

10:59 AM Chair McDevitt recessed the meeting.

11:02 AM Chair McDevitt reconvened the meeting with Becki Chapin, Human Resources Administrator, to discuss employee insurance-alternative option to add annual coverage to vision policy.

11:04 AM Motion Willey, second Steines to approve the vision renewal through VSP, which now includes the alternative option of an annual benefit to those who wish to enroll.

Aye: McDevitt, Steines, Willey

11:05 AM Motion Steines, second Willey to approve and authorize Human Resource Administrator to sign respective vision renewal documents when presented by Cottingham and Butler.

Aye: McDevitt, Steines, Willey

11:06 AM Discussion ensued on county events where the Sheriff's Department provides law enforcement coverage.

11:07 AM Motion Steines, second Willey to approve use of "Agreement for Extra Duty Public Safety Services" for all events through June 30, 2018.

Aye: McDevitt, Steines, Willey

11:08 AM Motion Willey, second Steines to adjourn until the board meeting on June 19, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 19, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Nancy Mayfield – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including one driveway permit and one utility/underground permit.

9:03 AM Motion Steines, second Willey to approve a driveway permit for Maquoketa Valley Electric Cooperative located in Monmouth Township, Section 29 on 17th Avenue east side.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Willey, second Steines to approve a utility permit for Maquoketa Valley Electric Cooperative located in Tete Des Morts Township, Section 25 to install new poles and convert to underground on west side of 395th Avenue to utilize landing strip.

Aye: McDevitt, Steines, Willey

9:06 AM Discussion ensued on whether this utility permit would be encroached upon by the optic line installed. The Gold Key Tour of the John Deere Grader purchased by the county will be July 11.

9:10 AM Motion Willey, second Steines to authorize Chair to sign the River Valley Energy fuel contracts for fiscal year 2018/2019.

Aye: McDevitt, Steines, Willey

9:11 AM Engineer's Office received a request for a "Malamut" crossing sign. There was a request on 1st Avenue to build a road to a property that owner says he's landlocked in Butler Township. Crack sealing on Centerville Road is done.

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Willey, second Steines to approve minutes of the June 12, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Steines, second Willey to approve and authorize Chair signature on the Information Technology Services Agreement and the Licensed Code Support Agreement with Solutions, Inc. for Fiscal Year 2018/2019 for software and hardware maintenance.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to approve and authorize Board to sign Resolution #643-06-19-2018 for an interfund operating transfer for Fiscal Year 2017/2018 for the Emergency Medical Services budgeted transfer in the sum of \$36,346 from the Rural Basic Fund #11000 to the General Basic Fund #01000, effective June 19, 2018 as recorded in Resolution Book 4, page 141.

Aye: McDevitt, Steines, Willey

9:20 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:22 AM Motion Willey, second Steines to approve firework permit for Betty Miller on Highway 62 for July 4, 2018.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to approve advertising for Civil Service Commission vacancy.

Aye: McDevitt, Steines, Willey

9:24 AM Chair McDevitt recessed the meeting for work session with Lynn Bopes, Coordinator of Disability Services, discussion on regional and departmental items; Chandra Ravada, ECLA Transportation Director, discussion on Federal Aid projects; Ben Kober, Zoning Administrator, departmental items; Marty Hudrlik, Maintenance Supervisor, departmental

items and Becki Chapin, Human Resource Administrator, Personnel work session – Employee evaluation.

10:48 AM Chair McDevitt reconvened the meeting.

10:49 AM Motion Willey, second Steines to adjourn until the next board meeting on June 26, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 26, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Nancy Mayfield – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Motion Willey, second Steines to approve amending today's agenda to move action on the Engineer's contract to after work session.

Aye: McDevitt, Steines, Willey

9:05 AM Chair McDevitt opened public hearing with Daryl Parker on letting bids for the Prairie Creek bridge project with bid opening at July 19th meeting.

9:06 AM Motion Willey, second Steines to close public hearing.

Aye: McDevitt, Steines, Willey

9:07 AM Parker informed the Board Spruce Creek Park is closed this week due to flooding.

9:08 AM Motion Willey, second Steines to approve Conservation going out for bids on Prairie Creek bridge project.

Aye: McDevitt, Steines, Willey

9:09 AM Clark Schloz, County Engineer, presented secondary roads business.

9:09 AM Motion Steines, second Willey to approve bid from Schawver Well Company for \$16,836 for Bellevue and Iron Hill Shop renovations.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz presented information from IIW on 209 bridge inspections for next fiscal year for \$40,564.00.

9:18 AM Motion Steines, second Willey to approve IIW Engineering's bridge inspections bid for 209 bridges in fiscal year 2019.

Aye: McDevitt, Steines, Willey

9:19 AM Auditor Brian Moore presented County business.

9:19 AM Motion Willey, second Steines to approve minutes of the June 19, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:20 AM Motion Steines, second Willey to approve Resolution #644-06-26-2018 – for the Fiscal Year 2018/2019 appropriations by department.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Willey, second Steines to approve Resolution #645-06-26-2018 – naming County Officer's Bank Depositories for Fiscal Year 2018/2019 (Auditor, Recorder, and Sheriff designated banks to deposit revenues held in their trust).

Aye: McDevitt, Steines, Willey

9:22 AM Motion Steines, second Willey to approve Resolution #646-06-26-2018 – naming Jackson County Bank Depositories for Fiscal Year 2018/2019 (financial institutions to be depositories for funds collected in the County Treasurer's Office).

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve Resolution #647-06-26-2018 – for Designation of Bank for FY 2018/2019 (designating Maquoketa State Bank for county warrants and payroll warrants).

Aye: McDevitt, Steines, Willey

- 9:23 AM Motion Steines, second Willey to approve Resolution #648-06-26-2018 – for issuing County Warrants in Fiscal Year 2018/2019 (Auditor to issue warrants without the approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage).
Aye: McDevitt, Steines, Willey
- 9:24 AM Motion Willey, second Steines to approve Resolution #649-06-26-2018 – for Interfund Operating Transfers (authorizing the Auditor to periodically transfer sums from general basic and rural services basic funds to the secondary roads fund during 2018/2019 budget year).
Aye: McDevitt, Steines, Willey
- 9:24 AM Motion Steines, second Willey to approve Resolution #650-06-26-2018 – for Township Officials' Reimbursement (compensation rate - \$20/meeting & clerk's bookwork - \$20/month not to exceed \$240/year) for Fiscal Year 2018/2019.
Aye: McDevitt, Steines, Willey
- 9:25 AM Motion Willey, second Steines to approve Resolution #651-06-26-2018 – for Payroll for Fiscal Year 2018/2019 and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey
- 9:26 AM Motion Willey, second Steines to approve Resolution #652-06-26-2018 – approving Extra Duty Public Safety Services (authorizing the Sheriff's Department to contract out their services for three specific events at one-half times the deputy's normal hourly rate of pay).
Aye: McDevitt, Steines, Willey
- 9:27 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$311,317.63.
Aye: McDevitt, Steines, Willey
- 9:28 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.
- 9:29 AM Motion Willey, second Steines to approve fireworks permit for Larry Davis, 14609 100th Street, Maquoketa for July 14th and Allen Flagel, 32671 42nd Street, Preston for July 3rd.
Aye: McDevitt, Steines, Willey
- 9:30 AM Chair McDevitt recessed for work sessions with: Lynette Seigley, Project Aware, discussion on Project Aware on the Maquoketa River; Ben Kober, Zoning Administrator, departmental items; Clark Schloz, County Engineer, discussion on SWAP Fund projects; and Personnel Work Session, Employee Evaluation: Closed Session /IA Code 21.5(1)(i).
- 11:00 AM Chair McDevitt reconvened from work sessions.
- 11:00 AM Motion Willey, second Steines to amend contract to include potential of re-assigning engineer duties during the term of a two-year contract and to amend vacation allowed to 21 days.
Aye: McDevitt, Steines, Willey
- 11:02 AM Motion Willey, second Steines to set a public hearing July 10th at 9:30 a.m. to amend the text of platting ordinance.
Aye: McDevitt, Steines, Willey
- 11:04 AM Chandra Ravada, ECIA Transportation Director, presented SWAP Fund program requests: Bellevue has two projects for the \$25,000 – part is ADA and the other is alley. Preston's request is \$20,000, Springbrook's is \$25,000 and Baldwin is \$12,286. Any awards not taken would carry over into the County's SWAP Fund balance.
- 11:16 AM Motion Willey, second Steines to approve offers of SWAP Funding to Bellevue for \$12,500, Baldwin \$12,286, Preston \$20,000 and Springbrook \$25,000.
Aye: McDevitt, Steines, Willey
- 11:17 AM Motion Steines, second Willey to adjourn until the next board meeting on July 3, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 3, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Nancy Mayfield – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including two residential driveway permits and one utility permit.

9:03 AM Motion Steines, second Willey to approve two driveway permits for Marsha Poll in Iowa Township, Section 8 on 83rd Street south side and for Dennis Hankemeier in Perry Township, Section 2 on 184th Street south side.

Aye: McDevitt, Steines, Willey

9:04 AM Motion Willey, second Steines to approve a utility permit for Maquoketa Valley Electric Cooperative located in located in Monmouth Township, Sections 26, 22 and 23 on 33rd Street between 53rd Avenue and 84th Avenue.

Aye: McDevitt, Steines, Willey

9:05 AM Discussion ensued on SWAP funds and the Gold Key Tour of the John Deere Grader purchased by the county. Road and bridge construction was also discussed.

9:08 AM Auditor Brian Moore presented County business.

9:09 AM Motion Willey, second Steines to approve minutes of the June 26, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:10 AM Moore updated Board on underground generator supply tank at Andrew Care Facility. The old tank will be removed and concrete pad will be poured for new above ground tank. \$14,216.91 for total project of new tank and we pour the pad which will save approximately \$5000. Seneca will be doing the Andrew Care Facility and the Secondary Roads projects at the same time.

9:13 AM Motion Willey, second Steines to approve the Seneca Contract to install the new generator supply tank at the Andrew Care Facility for \$14,216.91.

Aye: McDevitt, Steines, Willey

9:14 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:17 AM Motion Steines, second Willey to approve three firework permits for Debbie Bollinger at 22418 150th Street, Maquoketa for July 4, 2018; Kyle Miller at 33715 Hwy 64, Preston for June 30, 2018 and Claudia Bisinger at 16733 Hwy 62, Maquoketa for July 3, 2018.

Aye: McDevitt, Steines, Willey

9:19 AM Arlene Schauf, County Recorder, presented her June report and Fiscal Year 2018 Report of Fees.

9:21 AM Motion Willey, second Steines to approve and authorize Chair to sign the Recorders Report of Fees for June for \$44,439.81 and for Fiscal Year 2018 for \$395,278.19.

Aye: McDevitt, Steines, Willey

9:24 AM Lee Karabin for Historic Preservation presented information to attend an historic preservation seminar to keep the County's certification. Lee and James Karabin will both attend.

9:26 AM Motion Steines, second Willey to approve contract for the State Historical Society of Iowa Grant-in-Aid Agreement to attend for Lee and James Karabin.

Aye: McDevitt, Steines, Willey

9:27 AM Chair McDevitt recessed the meeting for work session with Ryan Conley, JC Emergency Medical Services Coordinator, departmental items and Lyn Medinger, JC Emergency Management; Brad Staner, JC Courthouse Security, discussion on fire drill results.

9:52 AM Chair McDevitt reconvened the meeting.

9:53 AM Motion Willey, second Steines to approve Chair signing letter of support for Historic Preservation Scholarship Grant.

Aye: McDevitt, Steines, Willey

9:54 AM Motion Steines, second Willey to adjourn until the next board meeting on July 10, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 10, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Nancy Mayfield – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Clark Schloz, County Engineer, presented secondary roads business. Bellevue has accepted the small city SWAP funds of about \$12,000. Approximate date of mid-August for Centerville Road paving. Board inquired about small bridge at Hurstville Lime Kilns.

9:14 AM Auditor Brian Moore presented County business.

9:15 AM Motion Willey, second Steines to approve minutes of the July 3, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:16 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$244,290.13.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to approve Class "C" Liquor License with outdoor service and Sunday Sales for Bluff Lake effective July 18, 2018 to July 17, 2019.

Aye: McDevitt, Steines, Willey

9:18 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:20 AM Chair McDevitt recessed the meeting.

9:36 AM Chair McDevitt reconvened the meeting with public hearing; Ben Kober, Zoning Administrator, on amending platting Ordinance #286, requiring max size of legal size. June 26th Zoning Commission passed amendment.

9:41 AM Motion Steines, second Willey to close public hearing on first reading.

Aye: McDevitt, Steines, Willey

9:42 AM Motion Steines, second Willey to waive second hearing.

Aye: McDevitt, Steines, Willey

9:43 AM Motion Willey, second Steines to approve Ordinance #286 amending the Jackson County Zoning Ordinance requiring maximum legal size of filing plats to be effective upon publication.

Aye: McDevitt, Steines, Willey

9:44 AM Kober further reviewed zoning business with Chris Lange's request of a variance to property line at Leisure Lake for an out building. 9863 Caves Road needs lawn mowed again. Notice will be sent to owner in Davenport today. Willey would like a conclusion to Green Island and Caves Road nuisances.

9:49 AM Chair McDevitt recessed the meeting for work sessions with Becki Chapin, Human Resource Administrator, departmental items; Russ Kettman, Sheriff, Steve Schroeder, Deputy Sheriff, Becki Chapin, Human Resource Administrator, discussion on law enforcement service agreement; Pioneer Cemetery Commission, Heather Brusnahan, GIS Specialist, discussion on ground penetrating radar survey results at County Home Cemetery.

10:58 AM Chair McDevitt reconvened the meeting.

10:59 AM Motion Willey, second Steines to adjourn until the board meeting on July 17, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 17, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business and four utility permits.

9:03 AM Motion Willey, second Steines to approve four utility permits for Maquoketa Valley Electric Cooperative located: South Fork Township, Section 14 on 63rd Street; Maquoketa Township, Sections 20 and 21 on 233rd Avenue; Maquoketa Township, Section 31 on 211th Avenue; and Maquoketa Township, Section 17 on 35th Street to bury fiber optic cable in 1.25-inch conduit as per plan.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz presented a bridge weight restriction resolution.

9:05 AM Motion Steines, second Willey to approve a bridge weight resolution #653-07-17-2018.

Aye: McDevitt, Steines, Willey

9:06 AM Mary Jean Kilburg will be retiring September 28th and Schloz would like to post internally and externally.

9:07 AM Motion Willey, second Steines to approve Engineer to post internally and externally for motor grader position left vacant by the retirement of Mary Jean Kilburg.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz updated the Board on legislation for bridge weight limit postings of up to 93,000 pounds. Willey presented to Schloz the Gold Key tour pictures, plaques and keys for the new John Deere motor graders.

9:20 AM Auditor Brian Moore presented County business.

9:21 AM Motion Steines, second Willey to approve minutes of the July 10, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to accept and place on file the Jackson County Veterans Affairs Commission meeting minutes from July 5, 2018.

Aye: McDevitt, Steines, Willey

9:23 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business including three townhall meetings for jail referendum. Willey updated the calendar to include a mental health governing board meeting.

9:25 AM Motion Willey, second Steines to reappoint Jeannett Kruse and Don Wentworth to Pioneer Cemetery Commission for three years.

Aye: McDevitt, Steines, Willey

9:26 AM Motion Steines, second Willey to reappoint Doug Lathan and Dr. Darwin Schipper to the Board of Health Commission for three years.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Steines, second Willey to reappoint the entire ATV Committee members.

Aye: McDevitt, Steines, Willey

9:28 AM Chair McDevitt recessed the meeting for work session with Ben Kober, JC Zoning Administrator, departmental items and Marty Hudrlik, JC Maintenance Supervisor; Lynn Bopes, JC Coordinator of Disability Services, discussion on regional and departmental items.

10:25 AM Chair McDevitt reconvened the meeting.

**10:26 AM Motion Steines, second Willey to approve repairs to the courthouse gazebo for \$980.06.
Aye: McDevitt, Steines, Willey**

**10:27 AM Motion Willey, second Steines to adjourn until the next board meeting on July 24, 2018 at
9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: McDevitt, Steines, Willey**

July 24, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including three bridge replacement ROW contracts.

9:05 AM Motion Willey, second Steines to approve and authorize signature on ROW contracts for 35th Street and 297th Avenue bridge replacements as follows: Paul and Karen Portz, .5 acres \$8500/acre = \$4250, .21 acres temporary easement \$500/acre = \$105, for total compensation of \$4355; River Family Farms, .13 acres \$8500/acre = \$1105, .07 temporary easement \$500/acre = \$35, for total compensation of \$1140; Wanda Cornelius Trust, 1.01 acres \$8500/acre = \$8585, .24 temporary easement \$500/acre = \$120, 78 rods fence \$30/rod = \$2340, 10 fence corners \$50/each = \$500, for total compensation of \$11,545.

Aye: McDevitt, Steines, Willey

9:06 AM Willey discussed Dave Martin concerns on guardrail needs on bridges that are wood deck. Board feels that guardrail should be extended and requested Schloz estimate additional costs. Martin had built abutment too high and close to road which is contrary to state code.

9:16 AM Auditor Brian Moore presented County business.

9:17 AM Motion Steines, second Willey to approve minutes of the July 17, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$436,741.15 noting \$197,512 was for Secondary Roads.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Steines, second Willey to approve and authorize Board signature on handwritten warrant for Century Link for \$2.34 for long distance service.

Aye: McDevitt, Steines, Willey

9:20 AM Motion Willey, second Steines to accept, place on file and authorize Board signatures and publication of the County Treasurer's Semi-Annual Settlement Report showing \$12,179,589.28 on deposits as of June 30, 2018.

Aye: McDevitt, Steines, Willey

9:21 AM Becki Chapin, Human Resource Administrator, presented a draft of the County Employee Policy Handbook incorporating Secondary Roads practices. Sick leave was addressed. Page 15 addressed holiday/sick leave credit for Engineer's, Page 20 updated the job description titles. Safety Control Coordinator is not a designated person so Chapin is by default.

9:29 AM Motion Steines, second Willey to approve and authorize Chair signature on updated County Employee Policy Handbook.

Aye: McDevitt, Steines, Willey

9:30 AM Board inquired about how to obtain reimbursement of expenses incurred on an employee's behalf if employees resign. Assessor's office is of concern. Carlos Barza is new Data Specialist in the Assessor's office.

9:33 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:34 AM Motion Willey, second Steines to approve moving the September 4th meeting to 1p.m.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Steines, second Willey to approve reappointment of Dr. Eric Petersen as Medical Examiner through December 31, 2018.

Aye: McDevitt, Steines, Willey

9:36 AM Steve Tebbe and Matt Notz of the ATV Commission discussed the ATV Resolution which they feel needs to be updated. A public hearing will need to be done for changes to take effect. Addition of type three machines which is heavier than allowed in current resolution. Concerned about time frame of Four a.m. to ten p.m. proposal. Set times that are uniform to surrounding counties would be more enforceable. Another item is requiring taking a safety course for riders eighteen and younger. Insurance should be required. Schloz expressed concern of ATV use during the early morning hours when snow plows are out and about. Wendy McCartt was introduced as new Maquoketa Chamber Director.

10:01 AM Chair McDevitt recessed the meeting for work session with Ben Kober, Zoning Administrator, on departmental items.

10:10 AM Chair McDevitt reconvened the meeting.

10:11 AM Motion Steines, second Willey to adjourn until the board meeting on July 31, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 31, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:05 AM Meeting brought to order and pledge of allegiance was recited.

9:06 AM Clark Schloz, County Engineer, presented secondary roads business including six utility/underground permits.

**9:03 AM Motion Steines, second Willey to approve six utility/underground permits for Maquoketa Valley Electric Cooperative located: South Fork Township, Sections 12 & 1 on 200th Avenue; Farmers Creek Township, Section 36 on 110th Street from 200th Avenue to Highway 61; South Fork Township, Section 21 on 45th Street; Monmouth Township, Section 19 on 17th Avenue; Monmouth Township, Section 30 on 25th Street; and Monmouth Township, Sections 29 & 30 on 17th Avenue to rebuild and relocate existing power line with new class three poles and 336 conductor operating at 7200 volts and bury fiber optic cable in 1.25-inch conduit as per plan.
Aye: McDevitt, Steines, Willey**

9:11 AM Schloz updated Board on bridge construction.

9:12 AM Auditor Brian Moore presented County business.

**9:14 AM Motion Willey, second Steines to approve minutes of the July 24, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey**

**9:15 AM Motion Willey, second Steines to approve Resolution #654-07-31-2018 cancelling outstanding checks issued by the Jackson County Treasurer.
Aye: McDevitt, Steines, Willey**

9:16 AM Chair McDevitt recessed the meeting for work session with Ben Kober, JC Zoning Administrator, departmental items and Marty Hudrlik, JC Maintenance Supervisor, departmental items.

9:42 AM Chair McDevitt reconvened the meeting.

**9:43 AM Motion Willey, second Steines to adjourn until the next board meeting on August 7, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: McDevitt, Steines, Willey**

August 7, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Teresa Hosch – KMAQ.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, County Engineer, presented secondary roads business including the SWAP Funds 28E Agreement with City of Preston.

9:05 AM Motion Willey, second Steines to approve the Board signing the SWAP Funds 28E Agreement with the City of Preston and forward to Chandra Ravada at ECIA.

Aye: McDevitt, Steines, Willey

9:06 AM Schloz discussed Springbrook's \$15,000 project for next year's SWAP Fund allocation. Someone removed the barricades at the bridge project by Andrew which will hopefully be completed by the end of August. The concrete has been poured on the Monmouth Bridge with the forms coming off by Wednesday and to be completed by the end of September. The road project through the Maquoketa Caves has been completed with the park itself opening on August 24th.

9:16 AM Deputy Auditor Shelley Hoye presented county business.

9:17 AM Motion Steines, second Willey to approve minutes of the July 31, 2018 Board proceedings as presented by Deputy Hoye, written by Auditor Brian Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and approve the publication of the claims listing in the amount of \$171,554.52.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Steines, second Willey to approve accepting and placing on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of July, 2018 in the amount of \$33,079.55.

Aye: McDevitt, Steines, Willey

9:20 AM Motion Willey, second Steines to accept and place on file the Veteran Affairs Commission meeting minutes for the August 2, 2018 meeting.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines died for lack of second to approve Resolution #655-08-07-2018 for an interfund appropriation transfer moving \$2,189 for Fiscal Year 2018/2019 from the Board of Supervisor's budget to the County Sheriff's budget to pay up to \$2,188.11 in unemployment benefits.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Steines died for lack of second to rescind motion to approve claims. Motion was retracted since contested claim is not in this claims period.

9:25 AM Motion Steines, second Willey to approve a fireworks permit for Dennis Manders of Bernard on August 11, 2018.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second Steines to approve renewing a Class "C" Native Wine Permit with outdoor service and Sunday sales to The Tabor Family Winery, Baldwin, effective August 7, 2018 through August 6, 2019.

Aye: McDevitt, Steines, Willey

9:28 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:29 AM Chair McDevitt recessed the meeting for a work session with Zoning Administrator Ben Kober.

9:47 AM McDevitt reconvened the meeting.

9:48 AM Motion Willey, second Steines to approve Resolution #656-08-07-2018 approving the final plat for the Amling Acres, a minor subdivision in Bellevue Township, section 6.

Aye: McDevitt, Steines, Willey

9:50 AM Motion Steines, second Willey to adjourn until the next board meeting on August 14, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 14, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business.

9:04 AM Motion Steines, second Willey to approve residential entrance permit for John Kiefer located in Prairie Springs Township, Section 27 on 320th Street north side.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Willey, second Steines to approve utility permit for LaMotte Telephone Company located in Richland Township, Sections 4, 3, 10, 16, 22, 27, and 28 on 250th Avenue from LaMotte to 216th Street on west side.

Aye: McDevitt, Steines, Willey

9:06 AM Schloz presented small city SWAP Fund 28E agreement with Bellevue and Preston.

9:07 AM Motion Willey, second Steines to approve and authorize Chair signature for small city SWAP Fund 28E agreement with Bellevue and Preston and forward to Chandra Ravada at ECIA.

Aye: McDevitt, Steines, Willey

9:07 AM Schloz presented 50th Avenue rip-rap bids for bank stabilization as follows: Dunn Construction, \$48,324.00 and S2 Construction, \$44,848.00.

9:08 AM Motion Steines, second Willey to approve quote from S2 Construction for the 50th Avenue Bank stabilization for \$44,848.00.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Steines, second Willey to approve writing a letter to the Jackson County Historical Society inquiring about their interest in selling property for possible future Sterling shed site expansion.

Aye: McDevitt, Steines
Abstain: Willey

9:12 AM Schloz updated the Board on bridge legislation.

9:12 AM Auditor Brian Moore presented County business.

9:12 AM Motion Steines, second Willey to approve minutes of the August 7, 2018 Board proceedings as written by Deputy Auditor Hoye and presented by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve a Class B Native Wine permit with Sunday Sales for the Jackson County Area Tourism Association effective August 11, 2018 through August 10, 2019.

Aye: McDevitt, Steines, Willey

9:14 AM Richard Rossman approached the Board concerning the Senior Center use of the building and activities at the center. There isn't any daycare or an activity director. He wants to know who has final say on who can use the building. Who has to pay liability insurance? Willey commented NEI3A has liability and final say on who can use the building. NEI3A leaves it up to volunteers to operate facility and would have to have written permission from Supervisors to rent to organizations. Steines suggests we will have to look at adjusting the lease. Moore suggested talking to County Attorney and see what county's responsibility is. Willey commented that the stage should be removed since no railing is around stage.

9:41 AM LuAnn Goeke, Executive Assistant, presented county business and calendar.

9:43 AM Chair McDevitt recessed the meeting for work session with Steve Schroeder and Tiffany Mangler, Jail Advisory Committee, discussion on land acquisition for jail project; Ben Kober, JC Zoning Administrator, departmental items and Marty Hudrlik, JC Maintenance Supervisor, departmental items.

9:59 AM Chair McDevitt reconvened the meeting with Alisa Smith, Deputy Auditor, who presented canvass of election results for the August 7, 2018 Jail Bond Referendum.

10:01 AM Motion Willey, second Steines to approve Board signature on the canvass for the August 7, 2018 Jail Bond Referendum and forward to the Secretary of State with results of 52.5% voting for the bond and needing 60% to pass, so it failed. "Yes" vote was 1595 and "No" vote was 1443.

Aye: McDevitt, Steines, Willey

10:03 AM Chair McDevitt recessed the meeting.

10:45 AM Chair McDevitt reconvened the meeting.

10:46 AM Motion Willey, second Steines to approve signing first right of refusal on property near Walmart for \$1000 pending approval by County Attorney.

Aye: McDevitt, Steines, Willey

10:47 AM Motion Willey, second Steines to adjourn until the next board meeting on August 21, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 21, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business.

9:04 AM Motion Steines, second Willey to approve residential entrance permit for Harry Ketelsen located in Monmouth Township, Section 21, 50th Avenue inside Baldwin who has signed off.
Aye: McDevitt, Steines, Willey

9:07 AM Motion Willey, second Willey to approve utility permits for Maquoketa Valley Electric Cooperative to place fiber optic located in Perry Township, Section 35, on Iron Bridge Road and a second location; Maquoketa Township, Section 1, on 287th Avenue; Maquoketa Township, Section 3 and 4, on 81st Street; and Maquoketa Township, Section 4, on Rockdale Road.
Aye; McDevitt, Steines, Willey

9:08 AM Schloz shared that the DOT is planning a direction sign on Maquoketa Caves Road near the Caves.

9:13 AM Auditor Brian Moore presented County business.

9:14 AM Motion Willey, second Steines to approve minutes of the August 14, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey

9:15 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$327,660.16 noting approximately \$200,000 was for Secondary Roads.
Aye: McDevitt, Steines, Willey

9:16 AM Motion Steines, second Willey to approve Resolution #657-08-1-2018 for an interfund appropriations transfer in the sum of \$2189.00 for FY 19 from the Board of Supervisors' budget to the County Sheriff's unemployment budget as recorded in Resolution Book Four, page 161.
Aye: McDevitt, Steines, Willey

9:18 AM Chair McDevitt recessed the meeting for additional information from Becki Chapin, Human Resource Administrator.

9:21 AM Chair McDevitt reconvened the meeting.

9:22 AM Motion Willey, second Steines to rescind August 14th's approval of right of first refusal option on property near Walmart.
Aye: McDevitt, Steines, Willey

9:23 AM Steve Schroeder, Chief Deputy, presented two agreements; First - \$1000 earnest money, nonrefundable, for extension on option of first refusal. The other is \$10 for keeping property off market. The new cost of \$260,000 will extend the offer through May 31, 2019. Steines commented if we find other location we wouldn't be held to purchase the Walmart property. We would lose \$2000 overall earnest money. But if we would purchase this property, the \$2000 would come off the purchase price.

9:30 AM Motion Willey, second Steines to sign extension agreement for the property near Walmart proposed for jail site.
Aye: McDevitt, Steines, Willey

9:31 AM Moore presented bids for the Care Facility fascia remodel project. Concern was expressed for full size sheet of metal for fascia may expand and cause canning or a rippling. A ridge can be

bent into the metal to prevent this for \$500 more. Haxmeier Construction submitted the only bid. McDevitt asked if we want to re-bid for additional options. Willey said we set time for opening bids and recommended to do that. The Board can decline bids.

9:42 AM Motion Willey, second Steines to accept Haxmeier Construction's bid for \$22,441.60 plus \$500 for the bent ridge for the Care Facility fascia project.

Aye: McDevitt, Steines, Willey

9:43 AM Motion Willey, second Steines to approve a handwritten warrant for \$62,582.00 for Solution's for FY 19 support;

Aye: McDevitt, Steines, Willey

9:44 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business including Historic Preservation Commissioner applying for a grant to fund study for the Andrew Jail.

9:52 AM Motion Willey, second Steines to approve Chair signing letter of support for grant for feasibility study. Grant match for total of \$9300 for Andrew Jail. Andrew would be able to contribute about half of the amount which would cover the match. We would need to come up with a plan for the use of the building.

Aye: McDevitt, Steines, Willey

9:53 AM Chair McDevitt recessed the meeting for work session with Ben Kober, Zoning Administrator, on departmental items; Steve Schroeder, JC Chief Deputy, discussion on courthouse security; Don Wentworth, Lee Karabin, JC Historical Preservation Commission, update on HPC activities; Steve Tebbe, Scott Gent, JC ATV Commission, discussion on proposed ATV Ordinance.

10:48 AM Chair McDevitt reconvened the meeting.

10:49 AM Motion Steines, second Willey to adjourn until the board meeting on August 28, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 28, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business. Schloz updated progress on bridges at E17 Andrew and Monmouth. Centerville Road's contractor will be coming soon and will need to get finished to meet deadline. He also commented on the ISAC meeting information and county road conditions. Roger Kilburg approached Board on the condition of road by Rolland Drury's property. There's not much of a ditch but owner near road takes good care of ditch. The problem is water collects on and washes gravel off road. Water comes out of the owner's driveway on to the gravel road down the hill washing the gravel out and rutting the road. Roger Mueller, Road Superintendent, will go look at situation. Discussion ensued with sign postings of bridge weights and state bridge legislation. Z20, North Springbrook Road, is on next year's road plan and concrete that's busted up will be patched when new asphalt is applied.

9:30 AM Auditor Brian Moore presented County business.

9:31 AM Motion Willey, second Steines to approve minutes of the August 21, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Steines, second Willey to approve two handwritten warrants: Solutions for \$62,582.00 for fiscal year 2019 annual software support, and Lori Clasen and Ann Heinricy both for \$146.20 each for August 7, 2018 jail bond election officials.

Aye: McDevitt, Steines, Willey

9:33 AM Motion Willey, second Steines to approve a Class "C" Liquor License with Sunday Sales, Outdoor Service, and living quarters and catering privileges for The Hop at Canton, 14966 4th Avenue, Canton effective August 25, 2018 through August 24, 2019.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Willey, second Steines to approve Resolution #658-08-28-2018 to disburse \$88,434.80 in federal flood control revenues collected from leased property along the Mississippi River, as recorded in Resolution Book 4, page 162.

Aye: McDevitt, Steines, Willey

9:35 AM LuAnn Goeke, Executive Assistant, presented county business and calendar.

9:36 AM Loe Karabin, Historical Preservation Commission, needs a signature on a grant application for \$500 to cover conference expenses.

9:37 AM Motion Willey, second Steines to authorize Chair signature on state grant application for Historic Preservation Commission for a \$500 grant.

Aye: McDevitt, Steines, Willey

9:38 AM Chair McDevitt recessed the meeting for work session with Ben Kober, JC Zoning Administrator, departmental items; Marty Hudrlik, JC Maintenance Supervisor, departmental items; Bryan Main, AJC Director-ITP, Matt Otting, Maintenance Administrator ITP, update on Imagine The Possibilities; and Lynn Bopes, Coordinator of Disability Services, discussion on regional and departmental items.

10:25 AM Chair McDevitt reconvened the meeting.

10:26 AM Motion Steines, second Willey to adjourn until the next board meeting on September 4, 2018 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 4, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Nancy Mayfield – Maquoketa Sentinel Press.

1:07 PM Meeting brought to order and pledge of allegiance was recited.

1:08 PM Julia Furne, JC Prevention Coalition, presented the \$125,000 grant for each of five years for the Drug Free Communities Grant Award. The County is grant fiscal agent. The Board of Health Administrator oversees the grant to make sure that Coalition is adhering to grant directives. Part of salary of administrator is covered by grant. Board feels since current Health Administrator is leaving, the Board would like to be in on interviews.

1:12 PM Clark Schloz, County Engineer, presented secondary roads business.

1:13 PM Motion Willey, second Steines to approve four entrance permits as follows: Gary Farrell for a class B business entrance located in Van Buren Township, Section 29 on 418th Avenue east side; Ara J. Bowman for a residential entrance located in South Fork Township, Section 26 on 174th Avenue west side; Joel Zamastil for a field entrance located in Monmouth Township, Section 15 on 50th Avenue east side; and Dennis Ploeger for a field entrance located in Washington Township, Section 9 on 407th Avenue east side.

Aye: McDevitt, Steines, Willey

1:14 PM Schloz commented on the SWAP funding agreement for Preston City and others as claims will be entered for next claim period.

1:16 PM Steines received call on E17 road that it is rough. Can County move project up on 5-year road plan? Bridge by Horseshoe Pond over Prairie Creek would be \$950,000 to \$1 million. City owns 27% of the northeast section of the bridge. Centerville Road paving hasn't started and rain has possibly delayed project.

1:20 PM Auditor Brian Moore presented County business.

1:21 PM Motion Steines, second Willey to approve minutes of the August 28, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

1:22 PM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$438,770.53.

Aye: McDevitt, Steines, Willey

1:23 PM Motion Steines, second Willey to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of August, 2018 in the amount of \$38,003.10.

Aye: McDevitt, Steines, Willey

1:24 PM Motion Steines, second Willey to approve Resolution #659-09-04-2018 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, pages 163 and 164.

Aye: McDevitt, Steines, Willey

1:25 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

1:26 PM Motion Willey, second Steines to approve Groth Services for the Andrew Jackson Care Facility waste water treatment maintenance contract renewal.

Aye: McDevitt, Steines, Willey

1:31 PM Chair McDevitt recessed the meeting for work sessions with Ben Kober, JC Zoning Administrator, departmental items and Debbie Schroeder, JC Veterans Affairs/GR Director, client appeal: closed session /IA Code 21.5(1)(a).

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1:44 PM Chair McDevitt reconvened the meeting.

1:45 PM Motion Willey, second Steines to go into closed session per Iowa Code 21.5(1)(a).

Aye: McDevitt, Steines, Willey

2:23 PM Chair McDevitt reconvened the meeting.

2:27 PM Motion Willey, second Steines to approve to grant client appeal for general assistance up to \$1600 with the \$1600 netted to a reduced amount from a memorial fund and the deceased's checking account contingent upon the advice of the County Attorney, with choice of not being buried at County Farm.

Aye: McDevitt, Steines, Willey

2:29 PM Motion Steines, second Willey to adjourn until the board meeting on September 11, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 11, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business including review of the inspector position opening consisting of four candidates, top two have experience with DOT and in California DOT doing bridge inspections. First candidate would be ready to go in the position and is his recommendation. Since not on the agenda as a decision item, approval will be given at next week's meeting. Schloz said the seal coating is done at Preston.

9:10 AM Auditor Brian Moore presented County business.

**9:11 AM Motion Willey, second Steines to approve minutes of the September 4, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey**

9:12 AM Motion Steines, second Willey to authorize a handwritten warrant for Fidelity National Title to pay additional earnest money for the property on East Carlisle by Walmart for \$1010.00, extending the option to purchase to May 31, 2019.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve and authorize Board to sign Resolution #660-09-11-2018 for the annual nurses' interfund operating transfer for Fiscal Year 2018/2019 in the sum of \$17,200 from General Basic Fund #01000 to the Public Health Fund #24000, effective September 11, 2018 as recorded in Resolution Book 4, page 165.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Steines, second Willey to approve Resolution #661-09-11-2018 for an interfund operating transfer in the sum of \$65,000 (annual budgeted transfer) for FY19 from General Basic Fund #01000 to Public Health Fund #24000 as recorded in Resolution Book Four, page 166.

Aye: McDevitt, Steines, Willey

9:15 AM Moore received a quote for \$2900 to clean the siding and fascia at Andrew Jackson Care Facility. Moore will ask if there is a fungicide available to deter future mildew.

9:17 AM LuAnn Goeke, Executive Assistant, presented calendar and county business.

9:20 AM Chair McDevitt recessed the meeting for work sessions with Ben Kober, JC Zoning Administrator, departmental items; Marty Hudrlik, JC Maintenance Supervisor, departmental items; Heather Brusnahan, IC GIS Specialist, departmental items; and Ryan Conley, JC Emergency Medical Services Coordinator, departmental items.

10:24 AM Chair McDevitt reconvened the meeting.

10:25 AM Motion Willey, second Steines to approve Chair signature on Ordinance #286 amending the platting ordinance addressing survey paper size.

Aye: McDevitt, Steines, Willey

10:26 AM Motion Steines, second Willey to adjourn until the next board meeting on September 18, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 18, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, County Engineer, presented secondary roads business. Discussion on inspector position and recommendation of Candidate A, previously an IA DOT Inspector. Candidate wants to be closer to home. He interviewed with Clark and Clausing.

9:06 AM Motion Steines, second Willey to approve hiring Candidate A for the Secondary Roads inspector position.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Willey, second Willey to approve utility permit for LaMotte Telephone to place fiber optic located on 320th Street in various Townships and Sections.

Aye; McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve action on Federal-Aid Swap Funding agreements for bridges on 35th Street and 297th Avenue.

Aye: McDevitt, Steines, Willey

9:09 AM Steines brought up discussion on new funding for bridges through federal government. Schloz commented that the state bundles projects and applies for the funding. Steines suggested to Clark to put effort in to it.

9:14 AM Motion Willey, second Steines to authorize signing Plan Title Sheets for bridges on 35th Street and 297th Avenue projects.

Aye: McDevitt, Steines, Willey

9:15 AM Schloz brought up misc. projects. They are working on Centerville Road. Letter on 267th Street problem with sight distance. Question on moving corner post back to ROW mark. Solution is to not crowd vehicle to inside when entering corner. Checking out rainfall drainage at Burlingame Softball Field. Looks like parking lot is causing problem with the large rainfall totals we had.

9:29 AM Auditor Brian Moore presented County business.

9:30 AM Motion Willey, second Steines to approve minutes of the September 11, 2018 Board Proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$559,016.71 noting approximately \$443,000 was for Secondary Roads with purchase of new grader, highway line painting, and rock.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs Commission monthly meeting minutes from September 6, 2018.

Aye: McDevitt, Steines, Willey

9:32 AM Frank Frieberg, JC Sanitarian, interviewed candidate to replace him and would like to set up work session to discuss compensation package. Need 24 hours to set date and time for work session.

9:40 AM Motion Willey, second Steines to set meeting on Thursday September 20th at 2 p.m. for the County Sanitarian candidate discussion.

Aye: McDevitt, Steines, Willey

9:41 AM Frieberg also mentioned the county got awarded \$535,000 to put in more grinder pumps and sewer system at Leisure Lake.

9:42 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:43 AM McDevitt asked about any changes at Senior Center following meeting Goeke had. Goeke said there were no immediate changes for now.

9:46 AM Chair McDevitt recessed the meeting for work session with Lynn Bopes, JC Coordinator of Disability Services, discussion on regional and departmental items.

10:07 AM Chair McDevitt reconvened the meeting with Lisa Smith, Deputy Auditor, to Canvass the September 11th Special School Elections. Over 3800 Voters participated between the two school districts. Results were the Easton Valley School Bond passed and the Bellevue School Bond failed.

10:09 AM Motion Willey, second Steines to approve the abstracts of the Easton Valley and Bellevue Special School Bond Election.

Aye: McDevitt, Steines, Willey

10:31 AM Motion Steines, second Willey to adjourn until the board meeting on September 25, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 25, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business including review of the inspector position which the first candidate declined. Second candidate B will need to take a certification class but Schloz would recommend candidate B.

9:06 AM Motion Steines, second Willey to offer inspector position to candidate B.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Willey, second Steines to approve field entrance permits for John Martin located in Van Buren Township, Section 29 Bellevue-Cascade Road south side and Lloyd Koos located in Prairie Springs Township, Section 17 Centerville Road south side.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz presented bridge design quotes for High Bridge Road FHWA #194821, TDM-0405 for \$24,750 for a complete replacement of bridge and for Mill Creek Road FHWA #194821, TDM-0626 for \$42,720 for a complete bridge replacement. Culverts replacing the bridges may be an option.

9:14 AM Motion Steines, second Willey to approve quotes as presented for bridge projects FHWA #194821, TDM-0405 and TDM-0626 from IIW Engineers.

Aye: McDevitt, Steines, Willey

9:15 AM Discussion ensued on the bridge south of Maquoketa on way to Walmart. Centerville Road paving project is in progress. Steines inquired on 194th and 267th Streets intersection issue from Monica McHugh about sight distance.

9:29 AM Auditor Brian Moore presented County business.

9:30 AM Motion Willey, second Steines to approve minutes of the September 18, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:31 AM LuAnn Goeke, Executive Assistant, presented calendar and county business including discussion on County Sanitarian position.

9:33 AM Chair McDevitt recessed the meeting for work sessions with Ben Kober, JC Zoning Administrator, departmental items; Marty Hudrlik, JC Maintenance Supervisor, departmental items; and Becki Chapin, JC HR/Benefit Administrator, departmental items.

10:19 AM Chair McDevitt reconvened the meeting.

10:20 AM Motion Willey, second Steines to adjourn until the next board meeting on October 2, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

October 2, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch-- KMAQ, and Sara Millhouse – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business. Schloz joined by Becki Chapin, Human Resource Administrator, reviewed retirement incentive agreement for Dale Johnson. Johnson can retain health insurance and get reimbursed up to \$5,000 per year.

9:05 AM Motion Steines, second Willey to approve and authorize signature on Retirement Incentive Agreement for Dale Johnson effective January 11, 2019.

Aye: McDevitt, Steines, Willey

9:06 AM Schloz presented that Erin Millage has accepted the Inspector position.

9:06 AM Motion Willey, second Steines to approve Erin Millage for the Inspector position effective October 15, 2018.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve ROW construction permits for Baldwin Telephone Company located in Monmouth Township, Section 7 to install new fiber optic lines and Maquoketa Valley Electric Coop located in Southfork Township, Section 26 and 35 to install single-phase underground and overhead lines.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz brought up misc. projects. The bridge south of Maquoketa is not available for RISE funds but is for City funding. There will be a meeting on potentially October 15th. City is interested in working with the County on the project. Centerville Road has about one mile left to be paved. The rain has slowed progress.

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Willey, second Steines to approve minutes of the September 25, 2018 Board Proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$384,333.17 noting approximately \$126,208 was for Conservation building the Hurstville Trail which will be reimbursed to the County from the Parks to People Program.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve Chair signature and place on file the County Recorder's Report of the Fees collected for September, 2018 showing \$31,967.69 in collections.

Aye: McDevitt, Steines, Willey

9:19 AM Heather Brusnahan, GIS Specialist, presented info on 194th Avenue and 267th Street intersection. Images from ISU Geographic Map Server dating back to 1930 were shown and variations in the road and fences are negligible. McDevitt suggested making the corner wider so oncoming traffic can go wider to avoid traffic. Brusnahan is requesting to change her fee schedule to address large copy paper. Other counties have different schedules. Cedar County does one map for each city every year. Printer would be good for maps of sewer, electric, gas, fire districts, etc.

9:33 AM Motion Willey, second Steines to approve changing schedule to add large maps at \$2 Per square foot and add giving one map to each city per year.

Aye: McDevitt, Steines, Willey

- 9:41 AM Ben Kober, Zoning Administrator, discussed final plats of McBrown Addition and Seiverding Acres. His recommendation would be to have Zoning Commission look at the plats on October 22nd. Board directed him to prepare resolutions for next week.
- 9:44 AM Motion Willey, second Steines to approve and authorize Chair signing Resolution #663-10-02-2018 placing tax assessment of \$1500 on 9863 Caves Road for nuisance abatement performed on September 8, 2018.
Aye: McDevitt, Steines, Willey
- 9:45 AM Kober will have a meeting next week in conference room on October 18th to discuss floodplain maps. New map shows Sabula's levee as only in 100-year floodplain not the 500-year map. This meeting is the initial meeting. He's heard from Mr. Scott on Buckhorn Creamery and interest in demolishing building. He has until October 11th to respond.
- 9:54 AM Sara Davenport, County Attorney, and Lisa Smith, Deputy Auditor, approached Board to clear up legal issues on Horseshoe Pond Park. The land was vacated to the City of Maquoketa and the bridge was not. Resolution presented to declare ownership of bridge to the City who wants to sell it.
- 9:58 AM Motion Steines, second Willey to approve and sign Resolution #662-10-02-2018 declaring City of Maquoketa has ownership of bridge located near Horseshoe Pond Park.
Aye: McDevitt, Steines, Willey
- 9:59 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business. Board will be going to Davis County on October 8th to tour the county jail in Bloomfield.
- 10:01 AM Motion Steines, second Willey to accept with regrets Harold Miller and Bob Head resignations from the Civil Service Commission.
Aye: McDevitt, Steines, Willey
- 10:07 AM Motion Willey, second Steines to approve the appointment to the Civil Service Commission of Richard Sherard to a six-year term.
Aye: McDevitt, Steines, Willey
- 10:08 AM Willey suggested calling Rich and Judy Rains to let them decide who takes the 3-year term.
- 10:12 AM Motion Willey, second Steines to approve changing the board meeting dates November 13th and 27th at 1p.m. and December 26th at 1p.m.
Aye: McDevitt, Steines, Willey
- 10:13 AM Motion Willey, second Steines to approve moving the board meeting from January 1, 2019 to January 2, 2019 at 1p.m.
Aye: McDevitt, Steines, Willey
- 10:14 AM Chair McDevitt recessed the meeting for work session with Daryl Parker, Conservation Director, and Jeff Heil, Bond Advisor; discussion on loan for Prairie Creek Campground development.
- 10:43 AM Chair McDevitt reconvened the meeting with LuAnn Goeke informing Board that we should have new officials sworn in at 9a.m. on January 2nd meeting.
- 10:46 AM Motion Willey, second Steines to approve changing previous motion to set January 2nd meeting to 9a.m.
Aye: McDevitt, Steines, Willey
- 10:47 AM Motion Steines, second Willey to adjourn until the board meeting on October 9, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: McDevitt, Steines, Willey

October 9, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented secondary roads business. Dale Johnson turned in resignation. He will retire December 31, 2018. Schloz would like to proceed with posting internally for the position to start the process to fill his position.

9:02 AM Motion Steines, second Willey to proceed with posting internally for Dale Johnson's position.
Aye: McDevitt, Steines, Willey

9:03 AM Schloz discussed patching and repairing of concrete on Centerville Road will need to be done. Someone had driven on the fresh concrete. Costs will be covered by contractor but delays on opening the road will happen. The State DCI may be called in to investigate. The State DOT called Schloz on the bridge bundling program. The bridge in Bellevue Township was discussed and the bridge in Tete Des Morts Township. These two are only ones to qualify for the program. The bridge south of Maquoketa by Walmart doesn't qualify. ROW costs don't qualify for special exceptions by Federal rules.
Larry McDevitt said there was a washout on a gravel road south of Miles.

9:18 AM Auditor Brian Moore presented County business.

9:19 AM Motion Willey, second Steines to approve minutes of the October 2, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey

9:20 AM Motion Steines, second Willey to approve a Class "C" Native Wine permit with Outdoor Service and Sunday Sales privileges for Iowa Grape Vines Winery, LLC, effective November 15, 2018 through November 14, 2019.
Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines, second Willey to approve and authorize Board to sign updated Jackson County Password Policy.
Aye: McDevitt, Steines, Willey

9:30 AM LuAnn Goeke, Executive Assistant, presented calendar and county business. Tonight's work session on jail cancelled since there is a full committee meeting tomorrow night. There are several openings on Historic Preservation Commission. Judith Rains will be appointed next week to Civil Service.

9:26 AM Sara Davenport, County Attorney, presented Prairie Creek Resolution to publish a notice on a public hearing to discuss a general fund obligation loan to develop campground at Prairie Creek.

9:29 AM Motion Willey, second Steines to approve and authorize signatures on Resolution #664-10-09-2018 to set public hearing for discussion on developing Prairie Creek Campground for October 30th at 10a.m.
Aye: McDevitt, Steines, Willey

9:30 AM Chair McDevitt recessed the meeting for work sessions with Ben Kober, JC Zoning Administrator, departmental items; Marty Hudrlik, JC Maintenance Supervisor, departmental items; and Lori Elam, CEO Eastern Iowa MHDS; Lynn Bopes, JC CDS, discussion on regional items.

10:32 AM Chair McDevitt reconvened the meeting. Discussion ensued on jail tours from yesterday. Davis Counties jail design was very impressive with space utilization and floor plan. Washington Counties Jail had Sheriff's office separate of jail and was constructed ten years ago. Committee may take a tour of the Cedar County jail.

10:36 AM Motion Willey, second Steines to adjourn until the next board meeting on October 16, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

October 16, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch-- KMAQ, and Sara Millhouse – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business. Schloz tabled Josh Scheckel's Driveway permit request due to not meeting sight distance requirement.

9:04 AM Motion Willey, second Steines to approve Board signature on design plans for HMA resurfacing Z15 from Springbrook to highway 52, projects FM-CO49(74)-55-49 and FM-CO49(77)-55-49 patching on Y31 Bernard Road.

Aye: McDevitt, Steines, Willey

9:05 AM Schloz updated on Centerville Road damage from someone driving on fresh concrete. Damages amount to \$36,000 with insured's max to \$15,000. Horsefield Construction will have to deal with perpetrator. Discussion on how much do you fix? No one internally has applied for Dale Johnson's position.

9:12 AM Motion Steines, second Willey to approve posting for Dale Johnson's motor grader position.

Aye; McDevitt, Steines, Willey

9:13 AM Schloz brought up misc. projects. The bridge in Monmouth is now open to drive across. Sidewalks are still in construction. 151st Street has gravel washed away and water is not flowing to ditches.

9:16 AM Auditor Brian Moore presented County business.

9:17 AM Motion Willey, second Steines to approve minutes of the October 9, 2018 Board Proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$181,887.58.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to accept and place on file the Veteran Affairs monthly meeting minutes from October 3, 2018.

Aye: McDevitt, Steines, Willey

9:20 AM Motion Steines, second Willey to approve a Special Class "C" Liquor License and a Class "B" Native Wine Permit with Sunday Sales and Outdoor Service for St. Patrick Church effective October 25, 2018 through October 30, 2018.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Willey, second Steines to approve a Class "B" Native Wine Permit with Sunday Sales for Irish Meadows Yarn Barn & Boutique effective October 22, 2018 through October 21, 2019.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve setting a public hearing for a fiscal year 2018/2019 County budget amendment on November 6, 2018 at 9:10 a.m. in the Board of Supervisors' Boardroom.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to rescind Resolution #664-10-09-2018 which set a public hearing on the Prairie Creek Campground.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to approve and authorize Board signature on Resolution #665-10-16-2018 to reset the public hearing for discussion on developing Prairie Creek Campground for November 6, 2018 at 10:00 a.m.

Aye: McDevitt, Steines, Willey

9:25 AM Nic Hockenberry, Director Jackson County Economic Alliance, presented Proclamation for Manufacturing Month. Nationally there is a week that promotes manufacturing. 932 people are employed in Jackson County in manufacturing jobs.

9:28 AM Motion Steines, second Willey to approve Board signing Proclamation for Manufacturing Month for October.

Aye: McDevitt, Steines, Willey

9:29 AM Hockenberry gave an update on Economic Alliance activities. Major issue is workforce availability. County has declining population. Community Development /Hometown Pride comes back to housing issues and downtown development. Focus has been on trade industries like construction.

9:48 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:51 AM Motion Willey, second Steines to appoint Judith Rains to Civil Service Commission for a three-year term.

Aye: McDevitt, Steines, Willey

9:52 AM Motion Steines, second Willey to approve signing the amended Lucas Device Service Contract.

Aye: McDevitt, Steines, Willey

9:53 AM Chair McDevitt recessed the meeting for work session with Ben Kober, Zoning Administrator, departmental items; Becki Chapin, HR/Benefit Administrator, departmental items.

10:34 AM Chair McDevitt reconvened the meeting.

10:35 AM Discussion of visiting Cedar County jail. Monday mornings are the best. Also Clinton County maybe asked Sheriff's Department to go. Discussed direction of Jail construction, Board wants background on potential architects and construction manager. Possibly build two story on Penrose property to fit footprint. Administration could be in current jail and connected to new jail. State may "strongly recommend" but does not mandate number of jailers to man it.

10:50 AM Motion Willey, second Steines to adjourn until the board meeting on October 23, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

October 23, 2018

Present: Supervisors: Larry McDevitt, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

Mike Steines-absent

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Mike Clausung, Assistant County Engineer, presented secondary roads business. Clausung updated Board on Centerville Road will be done when line striping is finished, Side bridge on C-15 replaced with culvert, Monmouth Bridge finished seeding, Iron Bridge had deck patching, and rip rap reinforcement by bridge located by Scott property.

9:04 AM Auditor Brian Moore presented County business.

9:05 AM Motion Willey, second McDevitt to approve minutes of the October 16, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Willey

Absent: Steines

9:06 AM Motion Willey, second McDevitt to approve and authorize publication of the Fiscal Year 2018 Jackson County Annual Financial Report in the County's official newspapers.

Aye: McDevitt, Willey

Absent: Steines

9:07 AM LuAnn Goeke, Executive Assistant, presented calendar and county business.

9:07 AM Willey commented that the Regional Mental Health Board will have a management meeting.

9:08 AM Chair McDevitt recessed the meeting for work sessions with Ben Kober, JC Zoning Administrator, departmental items; and Marty Hudrlik, JC Maintenance Supervisor, departmental items.

9:26 AM Chair McDevitt reconvened the meeting.

9:26 AM Board would like to tour the Cedar County Jail to obtain more information and ideas.

9:27 AM Motion Willey, second McDevitt to adjourn until the next board meeting on October 30, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Willey

Absent: Steines

October 30, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch-- KMAQ, and Sara Millhouse – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business including Terry Rubel's, County Road Sign position, retirement as of 12/31/2018.

9:05 AM Motion Steines, second Willey to approve posting internally for County Road Sign position.
Aye: McDevitt, Steines, Willey

9:06 AM Schloz updated on Iron Bridge Road pavement and having calls complaining about how rough it is. The road is on the five-year Road Plan. There are Farm to Market restrictions on spending so we've had to adjust schedule. We are borrowed ahead almost three years which is limit. Joni Ernst talked about infrastructure bill over weekend. Possibly after January 1st a bill will be passed. Projects in Monmouth and Centerville Road are finished.

9:10 AM Auditor Brian Moore presented County business.

9:11 AM Motion Willey, second Steines to approve minutes of the October 23, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey

9:12 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$236,121.30.
Aye: McDevitt, Steines, Willey

9:13 AM Motion Steines, second Willey to approve and authorize Board signature on handwritten warrant for the US Post Office for \$4,000 for the Auditor's business reply account for returned mail.
Aye: McDevitt, Steines, Willey

9:14 AM Motion Willey, second Steines to approve a Class "C" Native Wine Permit with Sunday Sales and Outdoor Service Privileges for Iowa Grape Vines Winery, LLC, effective November 15, 2018 through November 14, 2019.
Aye: McDevitt, Steines, Willey

9:15 AM Motion Steines, second Willey to approve and authorize Board signature Resolution #666-10-30-2018 approving abating taxes on parcels listed as owner unknown for a total of \$170.00.
Aye: McDevitt, Steines, Willey

9:17 AM Pat Strait would like stage at Senior Center to have a railing installed. Board would direct Maintenance Department to install railing.

9:20 AM Ben Kober, Zoning Administrator, presented resolutions of final plats.

9:21 AM Motion Steines, second Willey to accept and authorize Board signature on Resolution #668-10-30-2018 for final plat of McBrowne Addition.
Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Willey to accept and authorize Board signature on Resolution #667-10-30-2018 for final plat of Sieverding Acres.
Aye: McDevitt, Steines, Willey

9:23 AM Kober presented Crag Skott's letter detailing plan to address nuisance issue at 2688 125th Avenue. Plans to tear down detached structures and part of main structure. Willey stated he should tear all structures. Skott then planned to sell or rent property. Kober will notify to tear structures down. Flood plain map discussions and notifications has been busy. Sabula has been getting paperwork in order.

9:29 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business including discussion on Compensation Board applicants.

9:32 AM Chair McDevitt recessed the meeting for work session with Michael Lewis, Shive-Hattery; Russ Kettman, Sheriff; Steve Schroeder, Chief Deputy Sheriff- discussion on jail project; Larry Ambrosy, Ed McDermott, JoAnn Caven, Don Wentworth, Jeannette Kruse- update on Pioneer Cemetery Commission.

11:05 AM Chair McDevitt reconvened the meeting.

11:06 AM Motion Willey, second Steines to adjourn until the board meeting on November 6, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

November 6, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business including one Class C Farm Driveway permit and one underground construction permit.

9:04 AM Motion Steines, second Willey to approve a Class C Farm Driveway permit located in Fairfield Township, section 32 on 317th Avenue east side.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Willey, second Steines to approve Maquoketa Valley Electric Cooperative for an Underground Construction permit located in Brandon Township, section 19 T85N on 150th Street between 3rd and 4th Avenue to lay underground fiber optic cable.

Aye: McDevitt, Steines, Willey

9:06 AM Schloz discussed miscellaneous items including school bus accidents. People don't recognize that the blinking lights and stop arm means to stop. Willey asked about the culverts that were clogged. They have been addressed. Steines had received complaints about overhanging trees not trimmed.

9:10 AM Auditor Brian Moore presented County business by opening with a public hearing on budget amendment for FY 2019. We had no comments.

9:11 AM Motion Steines, second Willey to close public hearing.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve Resolution #669-11-06-2018 for the Amendment to the County Budget for the Fiscal Year 2018/2019 as recorded in Resolution Book #4, page 174.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Steines, second Willey to approve minutes of the October 30, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:15 AM Motion Steines, second Willey to approve Chair signature and place on file the County Recorder's Report of Fees collected for October, 2018 showing \$34,189.85 in collections.

Aye: McDevitt, Steines, Willey

9:16 AM Moore updated the Board on election with 4074 absentee ballots requested and 3686 returned at this point.

9:17 AM Motion Willey, second Steines to approve and authorize Chair signature on the Record of Hearing and determination on the Amendment to County Budget for Fiscal Year 2018/2019 and forward to the State.

Aye: McDevitt, Steines, Willey

9:18 AM Ben Kober, Zoning Administrator, presented Craig Skott's property, known as Buckhorn Creamery, plan to address the nuisance. Willey and Board would like structures removed before winter and allow thirty to forty-five days max to demolish structures.

9:21 AM Motion Willey, second Steines to allow thirty to forty-five days for Craig Skott to remove all structures at Buckhorn Creamery located on 2688 125th Avenue.

Aye: McDevitt, Steines, Willey

9:22 AM Kober presented of the nuisances in leisure Lake including 2205 Spruce for an abandoned motor home, related connections to the sewer system and Shari Steward's tree problem. Flood maps will need to be approved by May 2020.

- 9:26 AM LuAnn Goeke, Executive Assistant, presented calendar and county business. A Certificate of Appreciation to Leon Schmidt presented posthumously and will be mailed to family. Compensation Board appointment as Supervisor representative should be a female if possible. Discussion on demographics ensued.
- 9:34 AM Motion Steines, second Willey to appoint Terri Gonner as Board representative to Compensation Board term expiring 6/30/2021 with letter to other applicants that we have to be gender balanced.
Aye: McDevitt, Steines, Willey
- 9:35 AM Motion Willey, second Steines to reappoint to the Board of Health Germaine "Nin" Flagel and Gerald Bybee with term expiring 12/31/2021.
Aye: McDevitt, Steines, Willey
- 9:36 AM Motion Willey, second Steines to move November 13th meeting to noon.
Aye: McDevitt, Steines, Willey
- 9:37 AM Motion Steines, second Willey to approve the 2018 Weed Commissioner Report and authorize Chair to sign.
Aye: McDevitt, Steines, Willey
- 9:38 AM Discussion on Weed Commissioner position. Potential candidates need to have certification. Possible change of pay to hourly rate instead of annual stipend. Possibly have Commissioner go on Just Talk and other media to talk about weeds and how to manage them properly.
- 9:41 AM Marty Hudrlik, Maintenance Supervisor, is working on gazebo. He questioned the Board on what they want for a railing at the Senior Citizen Center stage. Stage is a foot off the floor and sturdy. Suggestion was to use 2x4 boards with height at 36 inches and rail on both sides. The tower at the Center is falling down and needs removed. Holes at the Sunshine lot are deep and haven't been filled in. City has not returned calls to talk about issue. Board says to get dirt and fill in holes and contact Secondary Roads to possibly bring some dirt.
- 9:49 AM Chair McDevitt recessed the meeting.
- 10:00 AM Chair McDevitt reconvened the meeting with Daryl Parker, Conservation Supervisor, and Sara Davenport, County Attorney, to open public hearing on Prairie Creek Campground development general loan fund. Master Plan packet was presented. The Phase 2 is the Campground development. Land was donated by Robert Marten with the intent for this development. 50 campsites with full hookups and 4 cabin sites. Shive-Hattery came up with initial design and Parker downsized for this proposal. Parker also gave revenue projections conservatively based at 90% occupancy weekend rental, 30% occupancy weekday rental on campsites and 80% occupancy weekend rental, 30% occupancy weekday rental on cabins for an expected revenue of \$208,200 annually versus 100% occupancy potential of \$490,800. Parker presented resolution from Conservation Board for the loan request. Further discussion stated it would be an economic boost for the area. Tourism generates \$25-\$60 million per year for the whole area. It will play off the Maquoketa Caves State Park which campsites are full every week and limited. Local business could sponsor campsites. This would be a general fund loan and the revenue from the sites would pay the loan off. Public input at meeting thinks Conservation is too optimistic in projected revenues. Could Conservation put collateral up to pay for loan? Right now Spruce Creek and South Sabula generate revenue. The General Fund would be co-signer of loan and would be responsible for any shortage of revenue from the project to pay loan payment. Public thinks the County (tax payer) shouldn't be on the hook for the payment. Comment was made about increased traffic on South Main Street due to project which is troublesome now. There will be study done at Summit and Main to fix that traffic issue. Dave Miller had question on how many signatures needed to petition against project? 10% of voters in most recent election which is today's (approximately 870). He already has 150 signatures. We already have other projects in the County that need money. Steines commented he would like to see more grant money used. Nic Hockenberry stated that there are very few cabins in 3 county area. State talks about importance of economic impact. Willey thinks it's a good project to do but is concerned about potential revenue being interrupted. Moore questioned if logging other County land could be used to guarantee payment of loan. Walnut sales are typically good consistently. Parker agreed that walnut sales could be used if

short making payment. Dave Veach thought cabins are fine but doesn't want general fund to be on hook for it. McDevitt commented this has great potential paying for itself. Parker said we are very creative in raising. This park won't flood disturbing revenue. Annually the payment would approximately \$130,000. Jim England, Conservation Board Member, says revenue generated is about twice what payment would be. Willey stated we will probably have another meeting to discuss project.

10:39 AM Motion Willey, second Steines to close public hearing.

Aye: McDevitt, Steines, Willey

10:41 AM Motion Steines, second Willey to adjourn until the next board meeting on November 13, 2018 at 12:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

November 13, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Sara Millhouse – Maquoketa Sentinel Press.

12:05 PM Meeting brought to order and pledge of allegiance was recited.

12:06 PM Clark Schloz, County Engineer, presented secondary roads business including a Class D Residential permit.

12:07 PM Motion Willey, second Steines to approve a Class D Residential permit for Todd Reed located in Washington Township, Section 9 on 435th Avenue west side.

Aye: McDevitt, Steines, Willey

12:08 PM Auditor Brian Moore presented County business.

12:09 PM Motion Steines, second Willey to approve minutes of the November 6, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

12:10 PM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$239,362.56.

Aye: McDevitt, Steines, Willey

12:11 PM Motion Steines, second Willey to approve and authorize Board signature on Resolution #671-11-13-2018 to transfer \$10,000.00 from the General Basic #01000 Fund to the Drug Free Communities Grant #30000 Fund for initial grant costs until fund is reimbursed by grant.

Aye: McDevitt, Steines, Willey

12:12 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business including discussion on Bellevue City meeting on Spruce Creek / Droessler water project on November 14th in Bellevue. Could County pick up some of the engineering costs since Spruce Creek will be a large customer?

12:21 PM Motion Willey, second Steines to appoint Kathy Seyfert to Eastern Iowa Regional Housing Authority with term ending August 31, 2019 to fill vacancy per resolution #670-11-13-2018.

Aye: McDevitt, Steines, Willey

12:22 PM Chair McDevitt recessed the meeting.

12:25 PM Chair McDevitt reconvened the meeting with Ben Kober, Zoning Administrator, presenting a violation notice in Leisure Lake. Working on another with Quad City Youth for Christ with an abandoned vehicle and Shari Steward's property with burnt out buildings and trees. Alliant Energy wants to erect a 280-foot tall commercial communication tower at the substation just west of Maquoketa on highway 64. They will have to obtain additional land to adhere to regulations. Special exception meeting probably January 14th. Need to notify property owners around the proposed site.

12:33 PM Lisa Smith, Deputy Auditor, Presented the canvass of November 6, 2018 general election. Smith reviewed the election process. There was a drawing for ties in the following races with winners noted: Jackson Township Trustee, Lester Johnson; Otter Creek Township Trustee, John Gansen; Tete Des Morts Township Trustee, Pete Bonifas. Tomorrow is the Post-Election Audit required by the Secretary of State Office for the Tenth precinct, Miles. Only issue on election day was ran close to running out of ballots. Used the handicapped voting machine until precinct received additional ballots.

12:55 PM Motion Willey, second Steines to approve Board signatures on abstract of votes, election canvass and Certificates of Election.

Aye: McDevitt, Steines, Willey

12:56 PM Motion Willey, second Steines to adjourn until the board meeting on November 20, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

November 20, 2018

Present: Supervisors: Larry McDevitt, John J. Willey, Mike Steines; Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch--KMAQ and Sara Millhouse – Maquoketa Sentinel Press

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, County Engineer, presented secondary roads business. Schloz updated Board on motor grader position in Sterling and top candidates. Several had heavy equipment experience. Schloz likes candidates A or B. He had about twenty applicants total.

9:04 AM Motion Steines, second Willey to approve hiring Candidate A for motor grader position in Sterling.

Aye: McDevitt, Steines, Willey

9:05 AM Last week, someone moved an oversize thirty-foot grain bin without a permit and no escort. Person had traveled about two-thirds of way before stopped.

9:09 AM Auditor Brian Moore presented County business.

9:10 AM Motion Willey, second Steines to approve minutes of the November 13, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs monthly meeting minutes from November 7, 2018.

Aye: McDevitt, Steines, Willey

9:12 AM Julie Furne, Drug Free Communities Program Coordinator, presented contract between County and ASAC to administer grant. County can get up to ten percent reimbursed for Kimberly Grandinetti, County Sanitarian, for her salary.

9:13 AM Motion Steines, second Willey to approve Chair to sign contract with ASAC for the administration of the Drug Free Communities Grant for \$125,000.

Aye: McDevitt, Steines, Willey

9:14 AM LuAnn Goeke, Executive Assistant, presented calendar and county business.

9:21 AM Motion Willey, second Steines to approve and authorize signature on Resolution #672-11-20-2018 to clarify benefited fire district trustees and their expiration of terms.

Aye: McDevitt, Steines, Willey

9:22 AM Chair McDevitt recessed meeting.

9:23 AM Chair McDevitt reconvened meeting with Becki Chapin, Human Resource Administrator, on General Assistance Director Position. She's being trained by Debbie Schroeder, Veteran Affairs Director, and will try to fill as the Director.

9:25 AM Motion Steines, second Willey to approve Becki Chapin as General Assistance Director.

Aye: McDevitt, Steines, Willey

9:26 AM Chair McDevitt recessed the meeting for work sessions with Daryl Parker, JC Conservation Director, discussion on General Fund loan repayment; Becki Chapin, Human Resource Administrator, departmental items; and Marty Hudrlik, JC Maintenance Supervisor, departmental items.

11:15 AM Chair McDevitt reconvened the meeting after discussion with Daryl Parker and Jim England reviewing projections on Prairie Creek Project. Dave Miller voiced his concerns for the tax payers being obligated if revenues from the project aren't met. Comments were made to possibly downsize and build over a period of years.

11:16 AM Motion Willey, second McDevitt to adjourn until the next board meeting on November 27, 2018 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

A' e: McDevitt, S ~~W~~ Willey

November 27, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward and Sara Millhouse – Maquoketa Sentinel Press.

1:02 PM Meeting brought to order and pledge of allegiance was recited.

1:03 PM Tony Hill, First Vice District Governor, District 9EC Iowa Lions presented a Proclamation for Diabetes Awareness Month of November. The Lions have taken this awareness campaign on for the second year.

1:09 PM Motion Steines, second Willey to approve and authorize Chair to sign Proclamation for Diabetes Awareness Month of November.

Aye: McDevitt, Steines, Willey

1:10 PM Chair McDevitt recessed the meeting.

1:12 PM Chair McDevitt reconvened the meeting.

1:12 PM Clark Schloz, County Engineer, presented secondary roads business including information on Motor Grader position candidate.

1:13 PM Motion Willey, second Steines to approve acceptance of Matthew Klemme as Motor Grader Operator in Sterling Shed effective December 10, 2018.

Aye: McDevitt, Steines, Willey

1:14 PM Auditor Brian Moore presented County business.

1:15 PM Motion Steines, second Willey to approve minutes of the November 20, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

1:16 PM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$435,393.66.

Aye: McDevitt, Steines, Willey

1:17 PM Motion Willey, second Steines to approve and authorize Board signature on Resolution #673-11-27-2018 pre-approving certain expenses for the Drug Free Communities Grant thus allowing them immediate reimbursement on large recurring expenses.

Aye: McDevitt, Steines, Willey

1:18 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

1:19 PM Motion Steines, second Willey to appoint Kimberly Grandinetti, Health Administrator, as alternate on EIRUSS Board.

Aye: McDevitt, Steines, Willey

1:20 PM Chair McDevitt recessed the meeting with Ben Kober, Zoning Administrator, departmental items; Heater Brunsnahan, GIS Specialist, departmental update; Todd Seifert, President/CEO, Bryan Main, AJC Director, and Matt Otting, Maintenance Director, Update on Imagine The Possibilities; Daryl Parker, Conservation Director, discussion on General Fund Loan repayment.

2:43 PM Chair McDevitt reconvened the meeting.

2:44 PM Motion Willey, second Steines to table any action on Prairie Creek Campground Project until board receives updated figures from Parker.

Aye: McDevitt, Steines, Willey

2:45 PM Board discussed meetings attended such as RC and D. Hard to get money grants to run organization. A lot of entities are covered by RC and D. Steve Schroeder, Chief Deputy Sheriff, said December 13th morning would like to have meeting to discuss who to hire as

Building Construction Manager firm for the jail project. Board wondered if Jail Advisory Committee could meet on December 10th instead of December 13th? Steve could call committee to meet on December 10th evening. Will get back to Board by noon Wednesday. McDevitt would like to have meeting to discuss County funding of Spruce Creek/Bellevue City water sewer project.

2:56 PM Motion Willey, second Steines to adjourn until the board meeting on December 4, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

December 4, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch-- KMAQ, and Sara Millhouse – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business including addendum to permit approved in May for Maquoketa Valley Cooperative who will bore under road instead.

9:06 AM Motion Willey, second Steines to approve application to allow boring under road on 6874-33rd Street in Monmouth Township amending a May 4, 2018 permit.

Aye; McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve Maquoketa Caves Road snow/ice control agreement with the Iowa Department of Transportation so County would plow it.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz updated Board that the State did a field review on bridge work.

9:10 AM Auditor Brian Moore presented County business.

9:11 AM Motion Willey, second Steines to approve minutes of the November 27, 2018 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:12 AM Motion Steines, second Willey to approve Chair signature and place on file the County Recorder's Report of Fees for November, 2018 showing \$32,179.82 in collection.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve Resolution #674-12-04-2018 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4, pages 180.

Aye: McDevitt, Steines, Willey

9:14 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business including discussion on Spruce Creek/Droessler water project. Thirty-four wells will need to be capped costing \$51,000 by the Engineer. County has been having to pump septic tanks every two weeks at \$1000 each time equaling about \$12,000 for the season. Only a few owners are in compliance so most everyone is on board with doing project. Bellevue is applying for grant money. Hopefully Bellevue would handle any delinquent notices.

9:19 AM Chair McDevitt recessed the meeting for work session with Marty Hudrlik, Maintenance Supervisor, department update; Debbie Schroeder, Veterans Affairs Director, budget; Robin White, AFSCME Union Representative, presentation of AFSCME contract proposal; Ryan Conley, Emergency Medical Services Coordinator, budget.

11:15 AM Chair McDevitt reconvened the meeting with Steines updating Board on DCAT to design childcare association to try and keep young people out of juvenile correction facilities.

11:16 AM Moore reviewed the last two years as Auditor commenting that the office is the hub of the courthouse. We have had nine elections with a special city election for Preston December 18th. Moore offered his resignation as of January 7, 2019. He recommended Alisa Smith be appointed to replace him as Auditor. Moore will finish projects at the Andrew Jackson Care Facility till they are completed.

11:20 AM Motion Willey, second Steines to adjourn until the board meeting on December 11, 2018 at 9 a.m. in the boardroom at the courthouse in Maquoketa.

Steines, Willey

December 11, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Alisa Smith; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Teresa Hosch – KMAQ.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Motion Willey, second Steines to approve County Engineer Schloz posting internally for the vacant position in secondary roads.
Aye: McDevitt, Steines, Willey

9:10 AM Motion Steines, second Willey to approve the minutes of the December 4, 2018 Board proceedings as written by Deputy Auditor Smith and authorize publication in the official newspapers.
Aye: McDevitt, Steines, Willey

9:10 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$275,160.37.
Aye: McDevitt, Steines, Willey

9:11 AM Motion Willey, second Steines to approve a handwritten warrant to Carol Manderscheid for \$143.60 to rewrite a previously authorized warrant made to the wrong vendor for general election precinct work.
Aye: McDevitt, Steines, Willey

9:13 AM Motion Steines, second Willey to accept and place on file the Veteran Affairs monthly meeting minutes from December 5, 2018.
Aye: McDevitt, Steines, Willey

9:14 AM Brad Staner, Courthouse Security Officer, addressed the Board about the southeast entrance doors to the courthouse. The Jackson County Security Advisory Committee would like the key fobs moved from the inside doors to the outside doors. Staner is also requesting approval to purchase a new metal detector from Metal Defenders for \$2045.00 to be paid from the security budget.

9:15 AM Motion Steines, second Willey to approve the moving of the key fobs from the inside doors to the outside doors with the money coming from the security line item of the budget and the work to be completed by the company that originally installed the system.
Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to approve the purchase of a metal detector from Metal Defenders for \$2045.00.
Aye: McDevitt, Steines, Willey

9:21 AM Chief Deputy Steve Schroeder informed the Board of what the decision was from the Jail Advisory Committee meeting which was held December 3, 2018. The committee interviewed two construction management firms who will be coordinating the different aspects of the jail construction. After consideration by the committee, they are recommending John Hansen from Midwest Construction Consultants as the firm to assist Jackson County in the building of a new county jail.

9:26 AM Motion Steines, second Willey to hire John Hansen from Midwest Construction Consultants to move forward with the building of a new jail and for Mr Hansen to work with the Board on the architect to design the jail.
Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second Steines to sever ties with Shive Hattery Inc on the design and build of a new county jail since the bond referendum did not pass.
Aye: McDevitt, Steines, Willey

9:29 AM The board did a conference call with John Hansen from Midwest Construction Consultants. Mr Hansen will prepare a request for proposal to be sent to the architect who will be working on the design of the jail. The board directed him to email the RFP to Steve Schroeder as the point of contact.

9:38 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and County business.

9:43 AM Chair McDevitt recessed the meeting for a budget work session with Arlene Schauf.

9:49 AM McDevitt reconvened the meeting.

9:50 AM Motion Willey, second Steines to fill the vacancy of the Jackson County Auditor by appointment and publish notice in the official Jackson County newspapers.

Aye: McDevitt, Steines, Willey

9:52 AM Motion Steines, second Willey to adjourn until the next board meeting on December 18, 2018 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

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December 18, 2018

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Sara Millhouse – Maquoketa Sentinel Press, Theresa Hosch – KMAQ; Jenna Merrick, Kylie Felderman – Maquoketa High School.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, requested action on a utility construction permit.

9:04 AM Motion Willey second Steines to approve a ROW utility construction permit for Cascade Communications in Otter Creek Township, section 28 to install cables underground along 226th Street.

Aye: McDevitt, Steines, Willey

9:05 AM Schloz reviewed the latest ISAC meeting and bridge bundling funding which Scott County would be the fiscal administrator for. County Engineers across the state are going from six districts to three districts. Some inspection companies are refusing to do bridge inspections but are required to if counties ask. Due to new legislation, more bridges will require weight limit signs and inspections, all for which counties will have to pay for. The Parts and Inventory position was discussed for which he received only one applicant, which was from another area.

9:16 AM Motion Steines second Willey to approve offering the Parts and Inventory position to candidate A.

9:18 AM Steines asked about a property owner's complaint about major storm flooding around the shed by the Burmahl ball diamond in Maquoketa. Schloz has visited with Frank Ellenz over the problem which we don't have any control over.

9:19 AM Auditor Brian Moore presented county business.

9:20 AM Motion Willey, second Steines to approve minutes of the December 11, 2018 Board proceedings as written by Deputy Auditor Alisa Smith, presented by Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines second Willey to approve and authorize signature on a handwritten warrant for Roeder Brothers for \$31.76 to rewrite a previously approved warrant to the wrong vendor.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve Resolution #675-12-18-2018 setting the 2019 Holiday Schedule for county employees.

Aye: McDevitt, Steines, Willey

9:23 AM Chief Deputy Sheriff Steve Schroeder presented the Request for Proposal for Architectural Services from John Hansen of Midwest Construction Consultants detailing what our RFPs would require and will be sent out to contractors with the change of taking out the E911 Dispatch Center designation.

9:26 AM Motion Steines second Willey to approve the Request for Proposal for Architectural Services form to be sent to contract vendors for construction bids for a new Jail and Sheriff's Office.

9:27 AM Willey asked if Hansen could explain why we wouldn't call for a May vote on the jail issue. Schroeder stated we want to make sure that the public is well-informed. We don't want to appear as if we're trying to ramrod the vote through. Hansen would be willing to come to a work session with the Board with the best time probably the afternoon of the next Jail Advisory Committee meeting on January 9, 2019.

9:31 AM Lee Karabin and Don Wentworth of the Historic Preservation Commission presented a review of the past year's activities, some of which allowed them to remain state certified. Two state grants were received -- \$500 for conference registration and for the Andrew Jail feasibility

County will be the fiscal agent for the grant. The jail will be Andrew's liability, not the County's. Molly Naumann will be giving a presentation in Jackson County, providing education credit hours. The Commission is working towards getting the County Home Cemetery on the National Registry. Two of the commission members' terms are expiring.

9:48 AM Motion Willey second Steines to accept resignations of Historic Preservation commission members Alan and Mary Anne Harwick whose terms will end December 31, 2018.

9:49 AM Motion Steines second Willey to appoint Joyce Rains and Daniel Holm to the Historic Preservation Commission with terms ending December 31, 2021.

9:50 AM Karabin submitted the Commission's Fiscal Year 2019/2020 budget request of \$4,000.

9:54 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:56 AM Motion Steines second Willey to re-appoint Pioneer Cemetery Commission members Earl Kilburg, Ken Wright, and Larry Ambrosy for another three-year term through December 31, 2021.

9:57 AM Chair McDevitt recessed the meeting for work sessions with Zoning Administrator Ben Kober, Human Resources Administrator Becki Chapin and Robin Wright-AFSCME, IT Director Bjorn Beck, Deputy Auditor Shelley Hoyer, Mental Health Coordinator Lynn Bopes and Lori Elam-Eastern Iowa MH District CEO, and State Representative Andy McKean.

11:54AM McDevitt reconvened the meeting.

11:55 AM Motion Willey second Steines to adjourn until the next board meeting on December 26, 2018 at 12:30 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

December 26, 2018

Present: Supervisors- Larry McDevitt, John J. Willey, Mike Steines; Auditor, Brian Moore, Deputy Auditors Shelley Hoye, Alisa Smith; Executive Assistant LuAnn Goeke. Media: Sara Millhouse – Maquoketa Sentinel Press, Mary Hayward – Maquoketa Cable, Teresa Hosch – KMAQ.

- 12:30 PM Iowa Senator Elect Carrie Koelker met with the Board to discuss legislative issues they would like to see addressed in next month's sessions in Des Moines. The Board would like the State to assist counties in repairing bridges. The State has mandated that rural emergency service agencies be affiliated with larger urban agencies who aren't required to accept those affiliations. Jackson County has hired its own EMS Coordinator who gives certification training to local agencies and hospital personnel and, also, completes paperwork that the State requires. The State added additional mental health services that counties are required to provide but were not allowed to budget for due to timing of the new law. The Mental Health Fund will be going in the red within the next year or two due to the mandated 20% fund balance limit and MCO's are not doing the job they were contracted for. Counties and State need to work together to solve these statewide problems. The Board would like to see an additional one cent sales tax with part of the money going towards water quality control and mental health assistance. The state's area agencies on aging are an issue too. The County doesn't see any quality services being provided. The surcharge tax won't be enough to cover the costs of E911 changes with no assistance from the State.
- 1:01 PM Meeting brought to order and pledge of allegiance was recited.
- 1:02 PM Clark Schloz, Engineer presented Secondary Road department business.
- 1:03 PM Motion Steines, second Willey to approve and authorize chair signature on IDOT voucher for material testing on Project BROS-C049(65)—5f-49 for \$2,026.24.
Aye: McDevitt, Willey, Steines
- 1:04 PM Schloz updated the Board and citizens on current road conditions which are good. Claims were discussed for guardrail damages and Iowa DNR fuel tank certification.
- 1:08 PM Brian Moore, Auditor presented County business.
- 1:09 PM Motion Steines, second Willey to approve minutes for the December 26, 2018 Board proceedings as written by Deputy Auditor Hoye and authorize publication in the official newspapers.
Aye: McDevitt, Willey, Steines
- 1:10 PM Motion Willey, second Steines to approve claims in the amount of \$417,374.65 and to authorize the Auditor's staff to issue warrants and publish claims listing.
Aye: McDevitt, Willey, Steines
- 1:11 PM Motion Willey, second Steines to approve handwritten warrants for drug grant expenses for a total of \$1,446.88 for airfare and miscellaneous startup expenses as pre-authorized by resolution.
Aye: McDevitt, Willey, Steines
- 1:12 PM Motion Steines, second Willey to approve and authorize Board to sign Resolution #678-12-26-2018 for the first half interfund operating transfer for Fiscal Year 2018/2019 for \$490,000 from the Rural Basic Fund #11000 to the Secondary Road Fund #20000, effective December 26, 2018 as recorded in Book 4, page 184.
Aye: McDevitt, Willey, Steines
- 1:13 PM Motion Willey, second Steines to approve and authorize Board to sign Resolution #679-12-26-2018 for the annual interfund operating transfer for Fiscal Year 2018/2019 for \$50,000 from the General Basic Fund #01000 to the Secondary Road Fund #20000, effective December 26, 2018 as recorded in Book 4, page 185.
Aye: McDevitt, Willey, Steines
- 1:14 PM Deputy Auditor Alisa Smith presented the Canvass of the Preston City Council Special Election held on December 18, 2018. David Jargo was the apparent winner with 13 out of 31 write-in votes. He has ten days to accept or decline the position. Amanda Sullivan was the runner-up. If Jargo declines, then the city council would appoint to fill the position.

- 1:16 PM Motion Willey, second Steines to certify and authorize signature on the Canvass of Election for the Preston City Council Special Election held on December 18, 2018 showing 31 write-in votes with apparent winner David Jargo receiving the most with 13 votes.
Aye: McDevitt, Willey, Steines
- 1:17 PM The City of Bellevue has asked the Board to delay approval of the Spruce Creek/Droessler Subdivision water project. Bellevue is awaiting additional information.
- 1:19 PM Motion Steines, second Willey to table action on Spruce Creek/Droessler Subdivision water project decision.
Aye: McDevitt, Willey, Steines
- 1:20 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:21 PM Discussion ensued on the Conservation Board appointment for Kathy Wosoba's term. The Supervisors had another applicant who was a female which would still maintain the Board's gender balance.
- 1:23 PM Motion Steines, second Willey to table action on appointment of Kathy Wosoba's position on the Conservation Board.
Aye: McDevitt, Willey, Steines
- 1:24 PM Motion Willey, second Steines to approve and authorize Chair signature on Resolution #676-12-26-2018 concurring in the nomination of the Board of Directors of the Waste Authority, effective January 1, 2019 through December 31, 2020.
Aye: McDevitt, Willey, Steines
- 1:26 PM Motion Willey, second Steines to approve Resolution #677-12-26-2018 re-appointing Benefited Fire District Trustees, effective through December 31, 2021 as follows: Andrew Benefited Fire – Steve Lucke; Miles Benefited Fire – John Boothby; Sabula Benefited Fire – John Horst; appointing James Jacobs to fill the Miles Benefited Fire District vacancy through December 31, 2019; and appointing Terri McCulley to fill the Sabula Benefited Fire District vacancy through December 31, 2020.
Aye: McDevitt, Willey, Steines
- 1:29 PM Chair McDevitt recessed the meeting.
- 1:42 PM The meeting reconvened with County Treasurer Nancy Roling swearing in Larry McDevitt as Board of Supervisor.
- 1:43 PM McDevitt recessed the meeting for budget work sessions with Nancy Roling and with Conservation Executive Director Daryl Parker.
- 3:13 PM McDevitt reconvened the meeting to present a Plaque of Appreciation to Nancy Roling for her 50 years of service to the County which was greatly appreciated and will be missed. She is retiring at the end of December.
- 3:15 PM Motion Steines, second Willey to adjourn until the next regular board meeting on January 2, 2019 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.
Aye: McDevitt, Willey, Steines