

January 3, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM County Treasurer Nancy Roling swore in Mike Steines as Supervisor, Brian Moore as Auditor and Russ Kettmann as Sheriff.

9:05 AM Clark Schloz, Engineer presented Secondary Road business. He asked if the Board wanted to keep the change that was made to last year's county specifications for rock. Willey would like to see another year of the different size mixture for a better comparison.

9:17 AM Motion Steines, second Willey to continue using the current size mixture for the next year.  
Aye: McDevitt, Steines, Willey

9:18 AM Schloz presented his recommendation of Bradley Bowman as motor grader operator.

9:19 AM Motion Willey, second Steines to approve hiring Bradley Bowman as motor grader operator effective January 9, 2017 at \$20.14 per hour.

Aye: McDevitt, Steines, Willey

9:20 AM Schloz presented a request for a road abandonment in the unincorporated town of Sterling. There is a meeting with owners in Sterling to discuss their proposal with the Engineer's Office and Deputy Auditor Lisa Smith. The Board agreed with the idea.

9:20 AM Auditor Brian Moore and Deputy Auditor Shelley Hoye presented County business.

9:26 AM Motion Willey, second McDevitt to approve minutes of the December 27, 2016 Board proceedings as written by former Auditor Joell Deppe and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second McDevitt to approve a handwritten warrant for Cardmember Services for the Assessor's Office, replacing previous lost warrant #181063 written on November 15, 2016.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Steines, second Willey to approve and place on file in the Auditor's Office the Jackson County Disaster Recovery Services Agreement letter between the County and the City of Maquoketa to be each other's temporary recovery site in the case of a disaster rendering one of their buildings unusable.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Steines, second Willey to accept and place on file the Recorder's Report of Fees for December, 2016 for \$33,191.15 in fees.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Willey, second McDevitt to approve chair signing the Oaths of Office for newly elected Auditor Brian Moore, Supervisor Mike Steines and Sheriff Russ Kettmann.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Willey, second ~~Steines~~ approve chair signing the Certificates of Appointment for Deputy Auditors Shelley Hoye and Lisa Smith.

Aye: McDevitt, Steines, Willey

9:37 AM Motion ~~Willey~~, second ~~Steines~~ table Certificates of Appointment for the Sheriff Deputies wanting clarification on percentages before approving.

Aye: McDevitt, Steines, Willey

9:45 AM Ben Kober, Zoning Administrator, reviewed Zoning business for 2016. 97 permits were issued of which 32 were for new dwellings. The master matrix needs to be done for confinement operations. He will be attending a Watershed meeting in Farley. The Court date for the DeLarm nuisance case is set for January 19<sup>th</sup>.

9:50 AM Marty Hudrlik, Maintenance Supervisor, updated the Board on county business. The garage door and women's restroom have been fixed at Operation New View. He will be sending any available blueprints of the boiler and its parts to the company representatives quoting on its replacement. A women's restroom will be installed in Deputy Terry Roling's area in the Sheriff's Office for female prisoners. The Security Officer's kiosk is "mostly ready."

9:58 AM LuAnn Goeke, Executive Assistant, presented Board business.

10:00 AM Motion Willey second Steines to appoint McDevitt as Chair of the Board.

Aye: McDevitt, Steines, Willey

10:01AM Motion Steines, second Willey to appoint Willey as Vice Chair.

Aye: McDevitt, Steines, Willey

10:02 AM Motion Willey, second Steines to approve Maquoketa Sentinel Press, Bellevue Herald and Preston Times as Jackson County's official newspapers.

Aye: McDevitt, Steines, Willey

10:03 AM Motion Steines, second Willey to appoint Dr. Eric Petersen as Medical Examiner and Dr. Kimberly Thompson as Deputy Medical Examiner through 2017 in Jackson County.

Aye: McDevitt, Steines, Willey

10:04 AM Motion Willey, second Steines to re-appoint R.B. Melvold to the Jackson County Economic Alliance Committee.

Aye: McDevitt, Steines, Willey

10:20 AM Motion Willey, second Steines to table Board committee assignments to next week's meeting.

Aye: McDevitt, Steines, Willey

10:21 AM Today's budget work session will be held with Department Heads.

10:22 AM Steines thanked the voters for the opportunity to serve them as a board of supervisor and introduced his wife, Jane.

10:24 AM Motion Steines, second Willey to adjourn until the next board meeting on January 10, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 10, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:09 AM Meeting brought to order and pledge of allegiance was recited.

9:10 AM Clark Schloz, Engineer presented Secondary Road business.

9:11 AM Motion Willey, second Steines to approve field entrance permit for Elaine Feller at 20388 Hwy 62, Bellevue in section 25 of Bellevue Township.

Aye: McDevitt, Steines, Willey

9:12 AM Schloz informed the Board of former County Engineer Office employee Lloyd “Butch” Hingtgen’s passing. Condolences were extended to the family.

9:19 AM Auditor Brian Moore and Deputy Auditor Shelley Hoye presented County business.

9:20 AM Motion Willey, second Steines to approve minutes of the January 3, 2017 Board proceedings as written by Auditor Moore and Deputy Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Willey, second Steines to approve claims in the amount of \$154,248.80 and authorize for publication and Auditor’s Staff to issue warrants.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Steines, second Willey to approve Resolution #571-01-10-17 appointing Board of Directors of the Waste Authority of Jackson County.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to approve Resolution #572-01-10-17 canceling outstanding checks issued by the Jackson County Treasurer’s Office.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to approve chair signing the Certificates of Appointment for the Sheriff Deputies effective January 2, 2017 through January 1, 2020.

Aye: McDevitt, Steines, Willey

9:26 AM Motion Willey, second Steines to approve and authorize chair to sign the farm lease between Jackson County and Anthony Reiss, Sr. effective March 1, 2017 through March 1, 2019.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Willey, second Steines to approve Anthony Reiss as the renter of the Jackson County Farm.

Aye: McDevitt, Steines, Willey

9:28 MA Motion Willey, second Steines to approve Auditor hiring temporary part-time contract labor to scan documents.

Aye: McDevitt, Steines, Willey

9:30 AM Ben Kober, Zoning Administrator, informed the Board that Baldwin signed and Monmouth tabled joining the Watershed Group. Willey mentioned that Farley will join also. Kober, also, mentioned a home occupation application in Cottonville for a gift shop business. The owner is a children’s author who writes stories about one of his many dogs.

9:36 AM Becki Chapin, Human Resources Director, approached the Board if they had reached a decision on the GIS position pay raise.

9:37 AM Motion Willey, second Steines to approve a 3% raise for GIS Director Heather Skidmore retroactive to her review date of September 19, 2016.

Aye: McDevitt, Steines, Willey

9:38 AM LuAnn Goeke, Executive Assistant, presented Board business.

9:42 AM Motion Willey, second Steines to set a budget work session for January 17<sup>th</sup> from 10 a.m. to 12:30 p.m.

Aye: McDevitt, Steines, Willey

9:43 AM Motion Willey, second Steines to approve slate of Board of Supervisors appointments to various committees and organizations as follows: 7<sup>th</sup> Judicial District – McDevitt; Area Substance Abuse Council – McDevitt; ATV Commission – Steines; County Conference Board – McDevitt, Steines & Willey; County Conservation Board – McDevitt; DeCat Board – Steines (alternate-McDevitt); E911 Service Commission – Steines (alternate-Willey); Early Childhood Iowa Executive Board and Council – Willey; East Central Intergovernmental Association – Willey (alternate-McDevitt); Eastern Iowa MHDS Advisory and Governing Boards – Willey; Eastern Iowa Regional Utility Service System (EIRUSS) – McDevitt (alternate-Frank Frieberg); ECIA Business Growth – Willey; Emergency Management Executive Group – Steines (alternate-McDevitt); Enterprise Zone Commission – McDevitt; Iowa Mutual Aid Compact – McDevitt; County Case Management Advisory Board – Willey & McDevitt; Jackson County Coalition – McDevitt & Steines; Jackson County Economic Alliance – McDevitt (alternate-Willey); Limestone Bluffs R C & D – Willey (alternate-McDevitt); Municipal League of Mayors – Steines (alternate-McDevitt); Northeast Iowa Area Agency on Aging – LuAnn Goeke; Operation New View – Willey & McDevitt; Parks to People – Steines & McDevitt; Regional Governance Board – Willey; Regional Planning Affiliation Policy Board – Willey (alternate-Clark Schloz); Regional Transit Authority – Steines ; Regional Workforce Investment Board – Willey; Resource Enhancement & Protection/REAP – McDevitt; Security Advisory Committee – Steines & Goeke; Vision 2020 – McDevitt (alternates Steines & Willey); Waste Authority Board/ex-officio member – Steines (alternate-Willey).

Aye: McDevitt, Steines, Willey

9:44 AM Motion Steines, second Willey to set the annual Green Island Drainage District meeting for 11 a.m. on January 31, 2017.

Aye: McDevitt, Steines, Willey

9:45 AM Motion Willey, second Steines to appoint Pamela DeMoss to the Board of Health.

Aye: McDevitt, Steines, Willey

9:46 AM Willey heard the Senior Center Director position has been filled. He's on the committee to hire the position but was not notified of the interviews or the hiring. LuAnn will inquire. Willey reported that a job description is being written for the mental health region CEO position. There is disagreement whether the region and a county CEO could be the same person. A decision needs to be made by January 30<sup>th</sup>.

10:24 AM Motion Steines, second Willey to adjourn until the next board meeting on January 17, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 17, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, Engineer presented Secondary Road business. His office has not received answers on Windstream Communications' underground construction permit tabled last week.

9:03 AM Motion Willey, second Steines to approve setting the Secondary Roads Five-Year Road Plan public hearing for February 20<sup>th</sup> at 7:00 p.m. in the Courthouse Community Room with building access through the northeast door.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz reported on road conditions and reminded the public that spreading salt during non-working hours is allowed only with the Board Chair's approval. Conditions on the road by the Country Club were discussed.

9:15 AM Auditor Brian Moore and Deputy Auditor Shelley Hoye presented County business.

9:16 AM Motion Steines, second Willey to approve minutes of the January 10, 2017 Board proceedings as written by Auditor Moore and Deputy Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Ben Kober, Zoning Administrator, informed the Board that LaMotte's meeting on the Watershed was postponed to Wednesday. He's still looking for people to serve on the Zoning Board. He asked for approval of the Master Matrix for the next year.

9:18 AM Motion Willey, second Steines to approve the 2017 Master Matrix plan to be sent to the State.

Aye: McDevitt, Steines, Willey

9:20 AM Chair McDevitt recessed the meeting.

9:21 AM McDevitt reconvened the meeting with LuAnn Goeke, Executive Assistant, who presented Board business.

9:23 AM Motion Steines, second Willey to approve signing a proclamation designating January 22 - 28 as School Choice Week.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Willey, second Steines to appoint Paula Bodish to the Eminent Domain Commission.

Aye: McDevitt, Steines, Willey

9:26 AM Moore inquired if anyone planned to attend the Farm Bureau Forum on Saturday.

9:27 AM Marty Hudrlik, Maintenance Supervisor, said the manufacturer of the courthouse's boiler stated the current temperature of between 180 and 190 degrees possibly could be lowered to 160 degrees and monitored. The Welcome Center needs extensive repairs including replacement of basement flooring, a hole in the wall needs to be sealed and a new sump pump needs to be installed. Lights in the parking lot don't work. The 30-year old swing set needs replacing. He suggested the sheriff women's restroom be contracted out. Sagers Custom Woodworking will make panels and fit them at the Penrose Annex and then install them on the frame here in the courthouse. He reminded everyone that all cars need to be out of the courthouse parking lot when it needs plowing or sanding.

9:40 AM Ryan Conley, Emergency Medical Services Coordinator, updated the Board on his activities. He'll be attending a meeting with the Robert Young Center on crisis services and then he could do the training in the county. He's been conducting classes on Pediatric Adult Life Support (PALS) at the hospital which easily covers the Hospital's \$27,000 contribution to his position. He received a call from NICC on how to hire a medical services manager. The

State's reorganization into regions has put us in with quite a few large counties which may limit Jackson County's resources and curtail the rural counties' control of funding. The State has moved toward Jackson County's model of one person directing all the medical service training in a county.

9:58 AM Motion Steines, second Willey to adjourn until the next board meeting on January 24, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

January 31, 2017

Present: Supervisors: Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02AM Clark Schloz, Engineer presented Secondary Road business. Road rock bids reviewed and average cost is 5.54 per unit. Rock year is March 1 through February 28/29. Steines inquired if quarries were tested on gradation of rock. Willey stated that lime was a major complaint this past week.

9:10 AM Motion Steines, second Willey to approve accepting rock bids as presented.

Aye: Steines, Willey

Absent: McDevitt

9:11 AM Schloz presented culvert bids from Metal Culverts at \$ 33,343.40 and Illowa Culverts at \$31,759.00.

9:13 AM Motion Steines, second Willey to approve Illowa Culverts bid of \$31,759.00 as presented.

Aye: Steines, Willey

Absent: McDevitt

9:14 AM Schloz presented uniform quotes for shop employees as follows, Aramark of East Moline for \$8120.84; Premier Linen for \$7322.64; and Cintas of Davenport for \$13001.04. Schloz recommended Premier Linen.

9:16 AM Motion Steines, second Willey to approve uniform bid for Premier Linen.

Aye: Steines, Willey

Absent: McDevitt

9:17 AM Discussion ensued of gas tax increase from KMAQ's Just Talk Show related to County debt bonding not allowed with tax increase for road projects. Visitor Dave Miller, presented samples of road rock which he had sifted and showed how much lime, small aggregate, and rock was in a five pound sample. He suggested there was too much lime we were paying for. Willey said the Board will have to discuss the rock situation when Larry McDevitt returns. Last year's change was to a larger grade, but still need to use the finer grade. Schloz is authorized to place larger rock if needed for base.

9:31 AM Auditor Brian Moore presented County business.

9:32 AM Motion Steines, second Willey to approve minutes of the January 24, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: Steines, Willey

Absent: McDevitt

9:33 AM Motion Willey, second Steines to approve designating Moore as the County Farm Contact with Anthony Reiss, Sr and Jr.

Aye: Steines, Willey

Absent: McDevitt

9:35 AM Motion Steines, second Willey to approve Resolution #575-01-31-17 detailing the Construction Evaluation Master Matrix Plan for calendar year 2017 as recorded in Resolution Book 4, page 54.

Aye: Steines, Willey

Absent: McDevitt

9:42 AM Motion Steines, second Willey to approve Resolution #576-01-31-17 setting the 2017 ATV Trail Routes and Dates as recorded in Resolution Book 4, page 55.

Aye: Steines, Willey

Absent: McDevitt

9:43 AM Motion Steines, second Willey to approve Resolution #577-01-31-2017 approving the tax abatement of \$26 for Kevin Lee Tracy's mobile home no longer on the property as recorded in Resolution Book 4, page 56.

Aye: Steines, Willey  
Absent: McDevitt

9:44 AM Wayne Petesch of Leisure Lake brought a complaint to the Board's attention concerning a neighbor's burnt trees in danger of falling on his buildings and possibly raising his insurance costs. Several times he's contacted Zoning Director Ben Kober, who was unaware that trees were threatening buildings. Petesch has been unable to contact the owner who is, also, behind in their sewer payments. Kober stated that tree issues are not clearly addressed in the Zoning Ordinance but maybe other property issues can be addressed to resolve the issue.

9:54 AM Marty Hudrlik, Maintenance Supervisor, informed the Board that Charlie Sagers has measured the kiosk for the wood framing but wants to fit it at his shop and bring to the courthouse. The women's restroom is still a work in progress in its second week. The Senior Center was broken into with graffiti spray-painted on the outside of the building. The Andrew Jackson Care Facility will need an air compressor that is UL-rated for sprinkler systems and mounted to the floor.

9:59 AM LuAnn Goeke, Executive Assistant, reviewed the Board's calendar.

10:02 AM Motion Steines, second Willey to re-appoint Dave Franzen as Fairfield Township Trustee through December 31, 2020.

Aye: Steines, Willey  
Absent: McDevitt

10:03 AM Motion Steines, second Willey to appoint Kelly Hueneke to the Eminent Domain Commission as a realtor for 2017.

Aye: Steines, Willey  
Absent: McDevitt

10:04 AM Willey updated the Board on the Mental Health Region's CEO job description.

10:06 AM Motion Steines, second Willey to adjourn until the next board meeting but no vote was taken.

10:19 AM Motion Steines, second Willey to approve handwritten warrant #182317 to Wright & Coakley Trust Account for \$31,900 for property purchased from Matt and Leanne Williams for the Hurstville Trail.

Aye: Steines, Willey  
Absent: McDevitt

10:14 AM Motion Steines, second Willey to adjourn until the next board meeting on February 7, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Steines, Willey  
Absent: McDevitt



February 7, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, Engineer presented Secondary Road business.

9:06 AM Motion Willey, second Steines to approve accepting construction contract bids as follows:  
BROS-C049(65)-5F-49 for \$369,499.71, Jim Schroeder Const., Bellevue, Iowa.  
BROS-C049(67)-8J-49 for \$419,973.85, Jim Schroeder Const., Bellevue, Iowa  
FM-C049(68)-55-49 for \$654,817.70, Horsfield Construction, Epworth, Iowa  
STP-S-C049(69-5E-49 for \$563,965.08, Mathy Construction D/B/A River City Paving  
Dubuque, Iowa

Aye: McDevitt, Steines, Willey

9:07 AM Motion Steines, second Willey to approve Chair signing road contracts as previously presented.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz discussed road conditions. Rock will get distributed as soon as the road graders get there. Board feels grader operators have option of when to put rock on or call in for approval.

9:13 AM Auditor Brian Moore presented County business.

9:14 AM Motion Steines, second Willey to approve minutes of the January 31, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:15 AM Motion Willey, second Steines to approve claims in the amount of \$109,884.35 and authorize for publication and Auditor's Staff to issue warrants.

Aye: McDevitt, Steines, Willey

9:16 AM Motion Steines, second Willey to approve signing handwritten warrant register approved on January 31, 2017 to Wright & Coakley Trust Account for \$31,900.00 for property purchase for Hurstville Trail Project.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to reappoint Ron Regenwether as Fairfield Township Trustee through January 31, 2020.

Aye: McDevitt, Steines, Willey

9:18 AM Richard Stimmel Jr. approached the Board about the Courthouse flag that hangs in the main hall from Sesquicentennial celebration be replaced by a new designed Jackson County flag. The Board appreciated his suggestion and will take under advisement.  
Jason Rowan requested signage to steer people away from 289<sup>th</sup> Avenue, a level B road, onto 216<sup>th</sup> Street to get to his business called Canine Comfort. GPS sends customers from primarily the Dubuque area to the level B road to his residence. Board commented they would install signs if purchased through Engineer's office.

9:27 AM Ben Kober, Zoning Administrator, gave update on Wayne Petesch nuisance complaint. He found four violations such as burnt trees potentially falling on people, buildings, and neighboring property. He has requested to issue 30 day abatement period to the property owner.

9:30 AM Motion Steines, second Willey to approve sending a 30 day nuisance abatement notice to Shari Steward with daily fines to accumulate.

Aye: McDevitt, Steines, Willey

9:34 AM Kober updated the Board on the Watershed Management Authority meeting.

9:35 AM Heather Skidmore, GIS Coordinator, presented 2017 Strategic Plan update.

9:56 AM Chair McDevitt recessed for work session.

10:25 AM Chair McDevitt reconvened the meeting. LuAnn Goeke, Executive Assistant, reviewed Board calendar and Board of Adjustment appointment to replace Margaret Shouse.

10:28 AM Motion Willey, second Steines to appoint Janet Callaghan to Zoning Board of Adjustment.  
Aye: McDevitt, Steines, Willey

10:31 AM Lynn Bopes, CPC Coordinator, reviewed Regional Disability Service meeting including permanent CEO job description.

10:48 AM Motion Willey, second Steines to adjourn until the next board meeting on February 14, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: McDevitt, Steines, Willey

February 14, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, Engineer presented Secondary Road business. A permit for a field entrance was requested by Darrell Kilburg, Perry Twp. Section 25.

9:03 AM Motion Willey, second Steines to approve approve field entrance permit for Darrell Kilburg, Perry Twp. Section 25.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz discussed road construction contracts haven't been returned for signature. He presented the IDOT agreement 2017, the county will not be responsible for extra expenses for Parks to People Project.

9:06 AM Motion Steines, second Willey to approve and authorize Chair to sign the IDOT 2017 agreement. Willey inquired what is the status of Jason Rowan's request for signage and Schloz hasn't heard back from Rowan.

Aye: McDevitt, Steines, Willey

9:07 AM Auditor Brian Moore presented County business.

9:08 AM Motion Willey, second Steines to approve minutes of the February 7, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Steines, second Willey to approve Obies class "C" liquor license effective March 1, 2017.

Aye: McDevitt, Steines, Willey

9:10 AM Moore requested approval to amend the farm lease to reduce the pasture acres by seventeen and adjusting rent accordingly.

9:11 AM Motion Willey, second Steines to approve amending farm lease.

Aye: McDevitt, Steines, Willey

9:12 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and corrected the December 27, 2016 Eminent Domain list of names. Four were wrong and corrected as Daryl DeVore, Diana Reeg on Farm Owners: Lauren Corlis on City Property Owners: and Kelly Hueneke on Licensed Real Estate and Salespeople.

9:14 AM Motion Willey, second Steines to approve December 27, 2016 Board minutes to reflect the corrected amended Eminent Domain list.

Aye: McDevitt, Steines, Willey

9:15 AM Motion Steines, second Willey to approve ICAP insurance quote.

Aye: McDevitt, Steines, Willey

9:16 AM Sara Davenport, County Attorney, presented fenceline agreement between County and William's property with right hand rule.

9:17 AM Motion Willey, second Steines to approve building a fence along Matt Williams property Located in South Fork Twp., section 13 & 24.

Aye: McDevitt, Steines, Willey

9:18 AM Sara also presented agreement to grant an easement to the city of Maquoketa for the newly purchased trail property. Brian Wagner has read agreement and acknowledged the easement has met approval.

9:19 AM Motion Steines, second Willey to approve the easement agreement with Matt Williams and authorize Chair to sign.

Aye: McDevitt, Steines, Willey

9:20 AM Brian Wagner will enter agreement with City of Maquoketa's next council meeting agenda on February 20, 2017.

9:21 AM Chair McDevitt recessed for work session.

9:51 AM Chair McDevitt reconvened the meeting to adjourn.

9:52 AM Motion Willey, second Steines to adjourn until the next board meeting on February 21, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

February 21, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Road business. A residential entrance permit was requested by Dale & Marilyn Junk and John Sieverding.

9:06 AM Motion Willey, second Steines to approve Residential entrance permits for Dale Marilyn Junk and John Sieverding.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Steines, second Willey to approve Alliant Energy underground utility permits to replace existing utility line poles.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz presented road construction contracts for Board to sign and send to State DOT.

9:09 AM Motion Willey, second Steines to approve Chair to sign contracts and send to State DOT.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz presented curb repair bids for shoulders north of Baldwin. This is needed to prevent the undermining of the road pavement.

9:11 AM Motion Steines, second Willey to approve repairing curbs north of Baldwin to Patrick O'Dowd at the lowest bid of \$21,259.20.

Aye: McDevitt, Steines, Willey

9:12 AM Schloz gave options to 308<sup>th</sup> St. discussion at last night's 5 year road plan meeting.

9:26 AM Auditor Brian Moore presented County business.

9:27 AM Motion Willey, second Steines to approve minutes of the February 14, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Willey, second Steines, to approve claims in the amount of \$204,313.35 and authorize publication in county newspapers.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Willey, second Steines, to approve class "C" liquor license and Sunday Sales for Mooney Hollow Saloon LLC. effective March 12, 2017 through November 12, 2017.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey, to approve class "E" liquor license, class "B" Native Wine Permit, class "C" Beer Permit and Sunday Sales for SNK Gas & Food, LLC. effective April 15, 2017 through April 14, 2018.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Willey, second Steines to approve publication in official newspapers of the Fiscal Year 2018 County Budget Notice for the March 14<sup>th</sup>, 2017 meeting at 10AM.

Aye: McDevitt, Steines, Willey

9:35 AM Ben Kober, Zoning Administrator, updated Board on nuisance complaints including DeLarm and Moonlit Beaches properties and Board of Adjustment hearing on Sieverding Rd. He hasn't heard if Dubuque County is joining Watershed Project yet.

9:44 AM Marty Hudrlik, Maintenance Supervisor, updated Board on the boiler, hot water heater replacement, kiosk, jail inspection updates and needed soffit repair on DAC building.

9:52 AM Frank Frieberg, Sanitarian, commented on adverse childhood experiences in Jackson County, extra \$9900.00 received for well plugging and testing, Leisure Lake sewer hookups, and the Droessler sewer system.

9:55 AM Ryan Conley, EMS Coordinator, reviewed training and certification courses he has been offering to County Health Professionals and savings related.

10:17 AM Don Wentworth & Lee Karabin, Historic Preservation Commission, requested that the CLG report be filed on time along with other comments on Historic structures in our county.

10:33 AM Motion Willey, second Steines to authorize the Chair to sign Historic Preservation CLG Report and forward to state.

Aye: McDevitt, Steines, Willey

10:34 AM LuAnn Goeke, Executive Assistant, reviewed calendar and noted that US Senator Joni Ernst would be at city hall today.

10:34 AM Chair McDevitt recessed for work session.

10:41 AM Chair McDevitt reconvened the meeting.

10:42 AM Motion Willey, second Steines to accept Terry Creegan's resignation effective March 9, 2017.

Aye: McDevitt, Steines, Willey

10:43 AM Motion Willey, second Steines to authorize Human Resources to post internally for the Veteran Affairs Director position with salary negotiable and minimum twenty hours per week.

Aye: McDevitt, Steines, Willey

10:45 AM Motion Steines, second Willey to adjourn until the next board meeting on February 28, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

February 28, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, Engineer, presented Secondary Road business. Schloz updated Board on 308<sup>th</sup> St. repairs needed and going on a tour to Clinton County to check out the Base One Coat application used on their gravel roads. He also commented on 370<sup>th</sup> St. that water crosses over road because of a bad culvert.

9:24 AM Auditor Brian Moore presented County business.

9:25 AM Motion Willey, second Steines to approve minutes of the February 21, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey

9:26 AM Motion Steines, second Willey to approve Maquoketa Country Club class''C'' liquor license effective March 6, 2017.

Aye: McDevitt, Steines, Willey

9:27 AM Dan Witt and Lori Evilsizer, Iowa Barn Foundation, presented information on their upcoming barn tour June 10<sup>th</sup> & 11<sup>th</sup>.

9:36 AM Marty Hudrlik, Maintenance Supervisor, commented on the contract offered by an engineering firm to evaluate the heating and cooling system of the courthouse. Willey questioned about solar energy ever being considered. The Sheriff's restroom could be completed for approximately \$9400 in material cost plus in house labor according to Marty. The Andrew Care Facility had a list of items in a letter received from Matt Otting ranging from soffit replacement to new sidewalk installation. Marty also requested to purchase a new smartphone for his use and Willey said to do so. Lastly, Marty said he was close to finishing kiosk security desk.

10:12 AM Ben Kober, Zoning Administrator, presented pictures of Green Island nuisance property and needs a complaint recorded before moving any farther. The Court fined DeLarm \$200 but couldn't revoke his special exemption, which is up to Board of Adjustment.

10:23 AM Lynn Bopes, CPC Coordinator, suggested Joe Kilburg be appointed to the Case Management/ Mental Health and Disability Services Advisory Committee.

10:24 AM Motion Willey, second Steines to approve Joe Kilburg to the Case Management/ Mental Health and Disability Services Advisory Committee.

Aye: McDevitt, Steines, Willey

10:25 AM Lynn updated Board that the Mental Health Region expenses will not be met if legislature doesn't correct the levy cap. One person has applied to be the CEO of the Mental Health Region at this point.

10:33 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar.

10:35 AM Janet Buls, NEI3A Director, answered questions on food delivery, quality, and policy for the Senior Citizens Center.

10:55 AM Chair McDevitt recessed for work session.

11:20 AM Chair McDevitt reconvened the meeting.

11:22 AM Motion Willey, second Steines to approve Becki Chapin to create a light duty work policy for injured employees.

Aye: McDevitt, Steines, Willey

10:23 AM Motion Willey, second Steines to adjourn until the next board meeting on March 7, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



March 7, 2017

Present: Supervisors: Larry McDevitt, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02AM Clark Schloz, Engineer, presented Secondary Road business.

9:03 AM Motion Willey, second McDevitt to approve Volquardsen residential entrance permit at 439 Lincoln St. Miles, IA.

Aye: Willey, McDevitt

9:04 AM Motion Willey, second McDevitt to approve utility permit for Cascade Communications for Otter Creek area for fiber optic cable.

Aye: Willey, McDevitt

9:05 AM Schloz stated that the Butler salt shed roof came off in storm last night.

9:07 AM Auditor Brian Moore and Deputy Auditor Shelley Hoye presented County business.

9:08 AM Motion Willey, second McDevitt to approve minutes of the February 28, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: Willey, McDevitt

9:09 AM Motion Willey, second McDevitt to approve claims in the amount of \$354,390.72 and authorize for publication and Auditor's Staff to issue warrants.

Aye: Willey, McDevitt

9:10 AM Motion Willey, second McDevitt to approve class "B" Native Wine Permit and Sunday Sales for Hurstville Interpretive Center effective May 1, 2017 through April 30, 2018.

Aye: Willey, McDevitt

9:11 AM Motion Willey, second McDevitt to approve Resolution #583-03-07-2017 to approve 2017 Noxious Weed Control Resolution for publication.

Aye: Willey, McDevitt

9:12 AM Motion Willey, second McDevitt to approve class "C" Liquor License, Outdoor Service, and Sunday Sales for JIMI B's LLC effective March 13, 2017 through March 12, 2018.

Aye: Willey, McDevitt

9:12 AM Motion Willey, second McDevitt to approve the County Auditors quarterly report for December 31, 2017.

Aye: Willey, McDevitt

9:12 AM Recess

9:13 AM Reconvene

9:14 AM Leslie Mussmann, ASAC, requested approval on drug grant for \$125,000.00 to support the Drug Free Coalition.

9:15 AM Motion Willey, second McDevitt to approve and authorize Chair to sign application for Drug Free Community Grant due March 15, 2017.

Aye: Willey, McDevitt

9:16 AM LuAnn Goeke, Executive Assistant, reviewed the Board's calendar.

9:19 AM Motion Willey, second McDevitt to reappoint Corey Kettmann as Weed Commissioner with term expiring December 31, 2017.

Aye: Willey, McDevitt

9:20 AM Brad Staner, Security Officer, gave update on Courthouse and Sherriff's Department security.

9:21 AM Lyn Medinger, Emergency Management Coordinator, requested the Board to amend the Hazard Mitigation Resolution previously approved.

9:23 AM Motion Willey, second McDevitt to authorize Chair to sign appropriate letter to be sent to Homeland Security for Hazard Mitigation multi- hazard grant.

Aye: Willey, McDevitt

9:24 AM Recess

9:25 AM Reconvene with Ed McDermott and Steven Norpel of Veteran Affairs Commission for recommendation of Debbie Schroeder to be appointed as Veterans Director at \$20.00 per hour.

9:31 AM Motion Willey, second McDevitt to approve Debbie Schroeder as Veterans Affairs Director effective March 13, 2017 with salary to be determined.

Aye: Willey, McDevitt

9:32 AM Chair McDevitt recessed for work session.

9:50 AM Chair McDevitt reconvened the meeting.

9:51 AM Motion Willey, second McDevitt to adjourn until the next board meeting on Mach 14, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Willey, McDevitt

March 14, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:05 AM Meeting brought to order and pledge of allegiance was recited.

9:06 AM Clark Schloz, Engineer, presented Secondary Road business. Schloz recommended 3 residential entrance permits.

9:07 AM Motion Willey, second Steines to approve entrance permits for Matt Williams, South Fork Twp. Section 13; Warren Amling, Bellevue Twp. Section 6; and Terry Kress, South Fork Twp. Section 18.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz discussed several the Federal aid package to Governor and sent to administrative rules committee, projects to put on 5 year road plan, four day work week requested by Secondary Road Union, using ground up concrete for shoulder rock, pavement striping reflectivity and white edge lines are being eliminated by one county.

9:24 AM Ben Kober, Zoning Administrator, requested that nuisance order be enforced on Gary DeLarm, 9282 caves road property. There will be an April 10<sup>th</sup> public hearing by Board of Adjustment to see if abatement has been adhered to and whether it should be continued.

9:26 AM Motion Steines, second Willey to approve issuing nuisance order against Gary DeLarm.

Aye: McDevitt, Steines, Willey

9:26 AM Becki Chapin, Human Resource Director, requested approval of changing health insurance agent from Angela Vilhauer, Mercer Health and Benefits, LLC, to Sara Dickinson, Cottingham and Butler.

9:27 AM Motion Willey, second Steines to approve Chapin changing health insurance agent to Cottingham and Butler.

Aye: McDevitt, Steines, Willey

9:28 AM Auditor Brian Moore presented County business.

9:28 AM Motion Willey, second Steines to approve minutes of the March 7, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Steines, second Willey to authorize Chair signature on Representation Letter to State Auditor's Office for state audit for year ending June 30, 2016.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Steines, second Willey to approve Class "B" Beer License with Living Quarters, Outdoor Service, and Sunday Sales for Plum River Fault Line Golf effective May 1, 2017 through April 30, 2018.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Willey, second Steines to approve Class "C" Liquor License, Outdoor Service, and Sunday Sales for Bellevue Golf Club, Inc. effective April 1, 2017 through March 31, 2018.

Aye: McDevitt, Steines, Willey

9:31 AM LuAnn Goeke, Executive Assistant, reviewed calendar and appointments to Revolving Loan Fund Committee with Michelle Reidy, US Bank, and Dean Beresford as alternate, US Bank, only to be tabled.

9:36 AM Chair McDevitt recessed to await public hearing of Fiscal Year Budget.

9:37 AM Chair McDevitt reconvened the meeting.

9:37 AM Marty Hudrlik, Maintenance Supervisor, presented list of projects to be completed. Jail gate has been secured, kiosk needs painted and can be installed in courthouse for finishing touches, cut both trees down in parking lot, Welcome Centers leaks under stairway, Sheriff's Departments restroom and lighting, sidewalk at Courthouse, repair concrete in parking lot at Courthouse, solve heating problems in Courthouse, replace door knob on west door at Operation New View building, find solution for door closer on east end inside door at Courthouse.

10:01 AM Auditor Moore presented letter from the Compensation Board meeting of November 16, 2016.

10:08 AM Recess to review letter.

10:11 AM Reconvene

10:12 AM Motion Willey, second Steines to approve accepting letter from Compensation Board recommending salary increases for fiscal year 2017/ 2018 budgets.

Aye: McDevitt, Steines, Willey

10:13 AM Chair McDevitt opened Public Hearing on Fiscal Year Budget for 2018. Willey gave compliments to Steines, Moore, and Hoyer for work on budget. Willey has concerns about Sheriff's Deputies receiving more than other elected official's departments. Steines also commented on Sheriff's Department commitment. McDevitt expressed concern to keep budget fair.

10:21 AM Motion Steines, second Willey to accept salary figures at fifty percent of Compensation Board's recommendation. as presented in resolution 579-03-14-2017.

Aye: McDevitt, Steines, Willey

10:22 AM Motion Willey, second Steines to accept and approve resolution 580-03-2017 for fiscal year 2017/ 2018 budget be officially adopted and certified as presented at hearing and hereby authorize said Board to sign all required forms and authorize Auditor Moore to forward all forms as required to the Iowa Department of Management.

Aye: McDevitt, Steines, Willey

10:23 AM Willey discussed that AmeriHealth Company may start doing case management in house. But counties haven't received second letter notifying them that this has happened. This would mean that our case managers may not have any clients.

10:27 AM Motion Willey, second Steines to adjourn until the next board meeting on March 21, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

March 21, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, Engineer, presented Secondary Road business.

9:05 AM Motion Willey, second Steines to approve utility construction permits for Maquoketa Valley Coop. located at Brandon Twp., section 36 and Iowa Twp., section 5 & 6 north Iowa sections 32 & 33; and Windstream Iowa Communications, LLC. located at Iowa Twp., section 14.  
Aye: McDevitt, Steines, Willey

9:06 AM Motion Steines, second Willey to approve seeking secondary roads equipment bids for 2018 budget.  
Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to approve researching Butler and Springbrook shed water well and restroom bids.  
Aye: McDevitt, Steines, Willey

9:09 AM Discussion ensued on size of publishing notices. Maintenance agreements with Dubuque and Jones Counties for maintaining roads, signs and snowblading have been signed by Jones and awaiting Dubuque. Schloz hasn't heard anything from Clinton County yet.

9:12 AM Motion Willey, second Steines to approve Chair to sign road maintenance agreement with Jones and Dubuque Counties for 2017.  
Aye: McDevitt, Steines, Willey

9:16 AM Motion Willey, second Steines to go on road tour next Monday March 27 at 10:30 AM in Clinton County to inspect Base One road applications done there.  
Aye: McDevitt, Steines, Willey

9:17 AM Auditor Brian Moore presented County business.

9:17 AM Motion Willey, second Steines to approve minutes of the March 14, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve claims in the amount of \$251,217.51 and authorize publication in county newspapers.  
Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to accept and place on file the Fiscal Year 2016 Annual State Auditor's Report.  
Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to approve Resolution #581-03-21-2017 cancelling outstanding warrants in the Auditor's Office.  
Aye: McDevitt, Steines, Willey

9:24AM Motion Steines, second Willey, to approve Special Class "C" Liquor (Beer/Wine) License, Outdoor Service, and Sunday Sales permits for Codfish Hollow Barnstormers, LLC. effective April 1, 2017 through December 1, 2017.  
Aye: McDevitt, Steines, Willey

Aye: McDevitt, Steines, Willey

9:25 AM Moore discussed maintenance items at the Andrew Jackson Care Facility. Major items of concern include the sprinkler system, generator, well water system, chiller system, sidewalks and soffit. Keith Haxmeier gave a bid on Sheriff's restroom for \$17,641.38 with Winegar Plumbing installing plumbing. Board gave Moore approval to go ahead with Care Facility

projects.

9:36 AM Ben Kober, Zoning Administrator, updated Board on Watershed Management Authority sending final 28E Agreements to the State. Meeting with Preston and Monticello about joining. Iowa DNR will have a meeting on CDBG Grant for flood hazard areas which are in Jackson County.

9:41 AM Marty Hudrlik, Maintenance Supervisor, updated Board on the boiler system in the Courthouse. He was told by boiler company to get specifications set up. One option is to put in two smaller boilers, allowing the ability to regulate heat at a lower level.

9:49 AM Motion Willey, second Steines to approve heating consultant from Dubuque to come and assess the building for heating options.

Aye: McDevitt, Steines, Willey

9:50 AM The kiosk is in main lobby with glass being installed. Wiring for computers still needs to be installed.

9:52 AM Lynn Bopes, CPC/ Mental Health Coordinator, updated Board on regional meeting and the Region's finance situation.

10:11 AM LuAnn Goeke, Executive Assistant, reviewed calendar and Veterans Affairs Director position. Willey approved of Deb Schroeder for Veterans Affairs Director be paid at \$18.23/ hour retroactively.

10:15 AM Motion Willey, second Steines to approve Deb Schroeder's salary be at \$18.23/ hour retroactive to March 13<sup>th</sup>, 2017.

Aye: McDevitt, Steines, Willey

10:17 AM Motion Steines, second Willey to approve agreement with City of Maquoketa on maintenance of 17<sup>th</sup> St. and the alley off of East Platt St. to fairgrounds.

Aye: McDevitt, Steines, Willey

10:18 AM Michelle Reidy, US Bank, was recommended for appointment to Revolving Loan Committee. By Laws do not state that members must be from Jackson County just that they be in banking industry.

10:21 AM Chair McDevitt recessed for work session.

11:15 AM Chair McDevitt reconvened the meeting.

11:16 AM Motion Steines, second Willey to adjourn until the next board meeting on March 28, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

March 28, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:06 AM Meeting brought to order and pledge of allegiance was recited.

9:07 AM Clark Schloz, Engineer, presented Secondary Road business. Schloz recommended 2 residential entrance permits.

9:07 AM Motion Willey, second Steines to approve entrance permits for Dave and Elaine Luett 16505 7<sup>th</sup> ST. Maquoketa, IA South Fork Twp. Section 34; Tobin and Michele Allison, Fairfield Twp. Section 37 on 53<sup>rd</sup> St.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz presented notice for abandonment of alleys in Sterling.

9:09 AM Motion Willey, second Steines approved to have a public hearing on April 18<sup>th</sup> at 9am to abandon two alleys intersecting in the original town of Sterling.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Steines, second Willey to approve two total bridge replacements; Prairie Springs Twp. #PS-0154 for \$50,321 and Maquoketa Twp. #MA-2647 for \$48,647 by Jim Schroeder Construction.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Willey, second Steines to approve patching Teters bridge deck on (E17) 150<sup>th</sup> St. for \$65,749.40 to Denco Highway Construction Corp.

Aye: McDevitt, Steines, Willey

9:15 AM The Governor signed the bill to swap Federal Funds for state primary funds for road projects.

9:16 AM Auditor Brian Moore presented County business.

9:16 AM Motion Steines, second Willey to approve minutes of the March 28, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Frank Frieberg, Sanitarian, informed the Board the estimate is down about \$80,000 to \$350,000 for the Spruce Creek well system.

9:30 AM LuAnn Goeke, Executive Assistant, reviewed calendar and appointments to Revolving Loan Fund Committee with Michelle Reidy, US Bank, and Dean Beresford as alternate, US Bank, replacing Dwayne Trenkamp.

9:31 AM Motion Willey, second Steines to approve appointing Michelle Reidy and Dean Beresford as alternate to the Revolving Loan Fund Committee.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Willey, second Steines to approve and authorize the Chair to sign the Hazard Mitigation match resolution # 582-03-28-2017.

Aye: McDevitt, Steines, Willey

9:36 AM Marty Hudrlik, Maintenance Supervisor, stated that Kelly Meyer gave her resignation as part-time janitor to go work full time with her other employer. Hudrlik is working on wiring for kiosk which will be moveable. Trees in parking lot will be cut down and removed for \$400.

9:41 AM Ryan Conley, EMS Coordinator, department update on training. Scott County has an automated dispatch on certain situations. He will submit this idea to Dr. Bybee along with helicopter dispatch for surrounding helicopter agencies as long as they don't charge for service if not needed. State is coming September 12<sup>th</sup> for inspection of county agency services.

He has submitted his application for Mental Health training in Des Moines to be a certified instructor.

10:04 AM Chair McDevitt recessed for work sessions with 7<sup>th</sup> Judicial District Courts, DAC, and sheriff's jail update.

11:25 AM Chair McDevitt reconvened the meeting.

11:26 AM Motion Willey, second Steines to adjourn until the next board meeting on April 4, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



April 4, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, Engineer, presented Secondary Road business.

9:07 AM Motion Steines, second Willey to approve residential entrance permit for Carol Henry in South Fork Twp., Section 5 on Caves Road.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to approve Andrew Telephone Company utility/ underground permit for fiber optic cable.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Steines, second Willey to approve IPL utility/ underground permit to install 2041 feet primary underground cable from 17193 37<sup>th</sup> St. to 16652 37<sup>th</sup> St.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Willey, second Steines to approve LL Pelling to do fifteen tons of seal coating for the low bid of \$90,878.75 on 607<sup>th</sup> Ave.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Steines, second Willey to approve 2018 pavement striping and marking for the low bid of \$98,444.95 from Kam Line Highway Markings.

Aye: McDevitt, Steines, Willey

9:15 AM Willey asked about water collecting in area at 63<sup>rd</sup> St. where Peg Bowen lives and has concerns. Steines inquired about closing a class “C” road that is gated but somehow vehicles are entering property. Schloz said only other option is to vacate road.

9:33 AM Ben Kober, Zoning Administrator, shared that Shari Steward will be served notice for Leisure Lake nuisance violation. The Master Matrix guidelines were also discussed with the Board.

9:51 AM Auditor Brian Moore presented County business.

9:52 AM Motion Willey, second Steines to approve minutes of the March 28, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:53 AM Motion Steines, second Willey to approve claims in the amount of \$179,772.51 and authorize publication in county newspapers.

Aye: McDevitt, Steines, Willey

9:54 AM Motion Willey, second Steines to authorize Chair signature on the contract renewal to develop and provide Jackson County’s Cost Allocation Plan from Cost Advisory Services, Inc.

Aye: McDevitt, Steines, Willey

9:55 AM Motion Steines, second Willey to set public hearing at 10:00a.m. on Tuesday, April 25, 2017 for a budget amendment for FY2016/2017.

Aye: McDevitt, Steines, Willey

9:57AM Motion Steines, second Willey to accept and authorize Chair signature and place on file the County Recorder’s Report of fees collected for March, 2017 with \$33,455.70 collected.

Aye: McDevitt, Steines, Willey

9:58 AM Moore discussed maintenance items at the Andrew Jackson Care Facility. Steines inquired on fence and air compressor for sprinkler system and both have been ordered for repair. Steines talked with Todd Seifert who would be willing to extend lease on Care Facility for one year.

- 10:07 AM LuAnn Goeke, Executive Assistant, reviewed calendar and county business. She presented a new resolution to update Waste Authority board of directors.
- 10:09 AM Motion Willey, second Steines to approve resolution #583-04-04-2017 appointing Waste Authority board of directors for a two-year term ending December 31,2018.  
Aye: McDevitt, Steines, Willey
- 10:10 AM Motion Steines, second Willey to appoint Darrel Adolphs to Preston Public Library Board.  
Aye: McDevitt, Steines, Willey
- 10:11 AM Motion Willey, second Steines to approve publishing a notice for the Veterans Affairs Board vacancy for Rodger Schnoor's term expiring on June 30<sup>th</sup>.  
Aye: McDevitt, Steines, Willey
- 10:12 AM Motion Steines, second Willey to set public hearing for Tuesday April 18<sup>th</sup>, 2017 at 9:05 a.m. to amend Jackson County Conservation Ordinance #63 to allow ATV access into conservation areas.  
Aye: McDevitt, Steines, Willey
- 10:15 AM Goeke presented letter from Roberta Rosheim requesting permission to hold a rally on courthouse property. Willey will see Roberta and suggest Maquoketa's greenspace would be a better location.
- 10:17 AM Steines inquired about maintenance part time employee position and if Meyer was leaving.
- 10:19 AM Chair McDevitt recessed for work session.
- 10:45 AM Chair McDevitt reconvened the meeting.
- 10:46 AM Motion Willey, second Steines to approve four day work week Monday through Thursday, Memorial Day to end of August with provisions to cancel agreement.  
Aye: McDevitt, Steines, Willey
- 10:48 AM Motion Willey, second Steines to approve five year road plan to include County Engineer's Recommendation as follows: Iron Bridge Road from highway 62 to Iron Bridge, pavement resurfacing for \$1,860,000 using farm to market funds; bridge replacement PE-2488 on 297<sup>th</sup> avenue for \$450,000 using local funds; bridge replacement MON-1845 on 49<sup>th</sup> street for \$450,000 using local funds; and bridge replacement OC-3565 on 208<sup>th</sup> street for \$400,000 using Farm to Market funds.  
Aye: McDevitt, Steines, Willey
- 10:49 AM Motion Steines, second Willey to adjourn until the next board meeting on April 11, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: McDevitt, Steines, Willey

April 11, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:11 AM Meeting brought to order and pledge of allegiance was recited.

9:12 AM Clark Schloz, Engineer, presented Secondary Road business. Red School House Road repaving is scheduled for September 11<sup>th</sup> to be completed in twenty-five working days. Carl Nemmers discussed 283<sup>rd</sup> Street which is a level “B” dirt road that receives adventurous mud buggers which get stuck and need pulled out. Surrounding land owners signed a petition to request that it be designated as a Class “C” road.

9:23 AM Motion Willey, second Steines to approve setting a public hearing for May 2, 2017 at 9a.m. to reclassify 283<sup>rd</sup> Street as a Class “C” road.

Aye: McDevitt, Steines, Willey

9:24 AM Steines questioned conditions for road drainage and Schloz stated that county has a policy on what grading should be. 248<sup>th</sup> Ave. had damaged tires reported due to a hole on side of road. Situation will be reviewed and addressed. Schloz tried to contact Peg Bowen about paving stones on her entrance.

9:30 AM Ben Kober, Zoning Administrator, gave update on Green Island situation having quite a few properties with issues. He still hasn't received an official complaint.

9:36 AM Auditor Brian Moore presented County business.

9:37 AM Motion Willey, second Steines to approve minutes of the April 4, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:38 AM Motion Steines, second Willey to approve signing the handwritten warrant register for warrant written to Security Products of Dubuque for camera remote access and door key access for \$619.50.

Aye: McDevitt, Steines, Willey

9:40 AM Motion Willey, second Steines to approve and authorize Chair to sign Addendum to Intergovernmental 28E Agreement for the Eastern Iowa Mental-Disability Services Region allowing region to hire and oversee Chief Executive Officer.

Aye: McDevitt, Steines, Willey

9:41 AM Motion Steines, second Willey to approve and authorize signatures on Resolution #584-04-11-2017 to amend original 28E Agreement Resolution #440-03-18-2014 allowing the Eastern Iowa Mental Health-Disability Services Region to hire a Chief Executive Officer and guidelines for their supervision.

Aye: McDevitt, Steines, Willey

9:42 AM Moore presented the updated list of maintenance requests and Marty Hudrlik reviewed details to Board.

10:01 AM Motion Willey, second Steines to approve to post internally for a part-time position for maintenance worker.

Aye: McDevitt, Steines, Willey

10:06 AM Willey told Hudrlik to get plumber lined up for Sheriff's restroom and to come next week to discuss part-time position applicants.

10:07 AM LuAnn Goeke, Executive Assistant, reviewed calendar. Willey stated he talked to Roberta Rosheim about using greenspace but hasn't heard back from her.

10:09 AM Motion Willey, second Steines to approve advertising for Historical Commission vacancies.

Aye: McDevitt, Steines, Willey

10:10 AM Chair McDevitt recessed for work sessions.

10:11 AM Chair McDevitt reconvened the meeting.

10:12 AM Motion Steines, second Willey to adjourn until the next board meeting on April 18, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

April 18, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Chair McDevitt opened the public hearing to vacate two 50-foot wide alleyways in the original town of Sterling located in section 22 of Iowa Township. The first alleyway is 550<sup>th</sup> Avenue running north and south between Blocks 11, 12, 13 and 14. The second alleyway is 50<sup>th</sup> Street running east and west between Blocks 11, 12, 13 and 14. County Engineer Clark Schloz stated there was no reason to not abandon the alleyways.

9:07 AM Motion Willey, second Steines to close public hearing.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve Schloz preparing resolution vacating alleys in original town of Sterling on 50<sup>th</sup> Street and 550<sup>th</sup> Avenue between Blocks 11, 12, 13 and 14 on each alleyway and presenting at next week's Board meeting for approval.

Aye: McDevitt, Steines, Willey

9:09 AM Chair opened public hearing with Daryl Parker, Conservation Executive Director, to consider amending Ordinance #63-4 to allow ATV's into Conservation areas as designated. Only ATV-permitted visitors will be allowed to park in the designated area within Spruce Creek Park. Steines inquired if overhanging trees on the road into Spruce Creek leading to the designated area would be trimmed. The County has the right to trim any trees overhanging county property which would include the road.

9:12 AM Motion Willey, second Steines to close public hearing.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Steines, second Willey to approve the Jackson County Amended Ordinance #63-4 establishing for rules, regulations and fees and providing for violation penalties of those provisions of the Jackson County Conservation Board with the amended wording in section 16 to include "except as otherwise designated by the Board" allowing ATV-permitted visitors to park in a designated area within Spruce Creek Park as recorded in Ordinance Book One, pages 484-489 and to be effective upon publication.

Aye: McDevitt, Steines, Willey

9:14 AM Parker was joined by Maintenance Supervisor Marty Hudrlik to discuss the water drainage problem in the Welcome Center's basement. There is a leak under the stairs leading into the building leaving the carpeting wet and creating an odor problem. Hudrlik suggested taking up the carpet and assessing the situation. After repairing the leak installation of a sump pump could alleviate the problem. Once the problem has been rectified either laying tile down or painting could be done. He will start on the project tomorrow.

9:20 AM Clark Schloz, Engineer, presented Secondary Road business including a utility permit.

9:21 AM Motion Willey, second Steines to approve a utility construction permit for CCI, Inc. in Van Buren Township section 28 on the east side of 435<sup>th</sup> Avenue to replace overhead utility line.

Aye: McDevitt, Steines, Willey

9:22 AM Schloz presented equipment bid sheets. Discussion ensued on whether leasing equipment was an option. The County would only have to pay for damages to any equipment since the maintenance would be covered by lease but wouldn't own the equipment at the end of the lease.

9:28 AM Motion Willey, second Steines to approve purchase of the John Deere 770G motor grader from Martin Equipment of Dubuque for \$194,500 which includes the trade-in of a John Deere 770G motor grader, county number 4072.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to approve purchase of the Chrysler RAM 1500 extended 4x4 cab pickup from Brad Deery Motors of Maquoketa for \$25,543 which includes the trade-in of a 2004 GMC truck, county number 2038.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Willey, second Steines to approve purchase of the Chrysler RAM 2500 regular cab 4x4 ¾ ton pickup from Brad Deery Motors of Maquoketa for \$24,165 which includes the trade-in of a 2006 Chevy truck, county number 2063.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Willey, second Steines to approve purchase of the Case IH/Diamond Maxxum 125 brush mower tractor from Kunau Implement of Preston for \$82,170 which includes the trade-in of a 2004 IH MXU125 brush mower tractor, county number 7042.

Aye: McDevitt, Steines, Willey

9:36 AM Discussion ensued as to whether bids for the tandem axle trucks met minimum specifications. Secondary Roads Shop Foreman Shawn Heer stated that when he wrote the specs he asked for a higher horsepower since the fuel mileage couldn't be any worse. Two of the vendors told him that the higher horsepower wouldn't work with the specified transmission so they bid with the stated transmission which would give a lower gear. The other two vendors' bids had the specified horsepower but the lower gear would be higher. Heer stated that none of the bids for the tandem axle trucks met the minimum specs but all of the trucks would do the job. Randy Stillmunkes from Truck Country of Dubuque stated his truck bid met the specifications and requested the Board re-bid with a lower horsepower.

9:48 AM Motion Willey, second Steines to approve purchase of two of the Peterbilt 348 tandem axle trucks from Quad City Peterbilt, Inc. of Davenport for a total of \$179,568 which includes trade-ins of a Freightliner FL80 truck and a Sterling LT7500 truck, county numbers 3032 and 3067, respectively.

Aye: McDevitt, Steines, Willey

9:50 AM Motion Steines, second Willey to approve purchase of two Monroe RDS thirteen-foot tandem dump bodies with attachments from Monroe Truck Equipment of Monroe, Wisconsin for a total of \$124,110.

Aye: McDevitt, Steines, Willey

9:51 AM Schloz reported that Peg Bowen told him that there was no standing water on 63<sup>rd</sup> Street since repairs have been done. The Red Schoolhouse Road resurfacing project will get started with drain tiling at the end of April, patching in July and resurfacing finished by the start of school. 308<sup>th</sup> Street residents requested to have the same type of paving as that on Iron Bridge Road. Willey stated he'd consider it depending on how much they would be contributing to the project. Steines will discuss the idea with the residents.

10:00 AM Matt Otting and Brian Wallace, Imagine the Possibilities, requested the Board extend the hauling of recyclables agreement that Imagine has with the County for a year at a time which is different from the current agreement's three-year extension. Nothing else in the agreement would change and would only be extended for a total of three years through June, 2020. They would, also, like to add two extra pickups a month at the Preston location as the bins usually are overflowing.

10:02 AM Motion Willey, second Steines to approve amending the County's current agreement for removal and hauling of recyclables with DAC Incorporated, now known as Imagine the Possibilities Incorporated, extending for one year at a time through June 24, 2020 instead of the original agreement's three-year extension contingent on federal and state funding with all other original agreement terms remaining in place.

Aye: McDevitt, Steines, Willey

10:03 AM Motion Steines, second Willey to approve allowing Imagine the Possibilities to make two extra recycle bin pickups a month at the Preston location.

Aye: McDevitt, Steines, Willey

10:04 AM Brian Wallace informed the Board that he started March 1<sup>st</sup> at the Andrew Jackson Care Facility as Imagine's Facility Manager. He appreciated the Board appointing Brian Moore as

liaison for the County with the care facility and has been great to work with. He would like to plant a tree on the property where a tree was cut down. Steines suggested planting a huckleberry tree.

10:08 AM Dave Heiar, Economic Alliance Director, requested the Board approve a resolution to support the Grant Wood Loop Program and participate in the Home Town Pride Program.

10:11 AM Motion Willey, second Steines to approve Resolution #585-04-18-2017 supporting participation in the Grant Wood Loop Program and the Keep Iowa Beautiful Home Town Pride Partnership Program and providing for monetary support from participating entities.  
Aye: McDevitt, Steines, Willey

10:12 AM Economic Alliance will be hosting a forum in Maquoketa highlighting the improvements in Maquoketa.

10:13 AM Lynn Bopes, CPC Director, updated the Board on the Region's Governing Board. The Region has about a \$9 million fund balance. The Region has an interview with an internal candidate for the CEO position. A website for Region will be active soon. House Study Bill 194 was discussed and Scott County's levy was addressed in it. Farm Bureau has stated they "would not allow" counties to collect more than \$114 million in mental health funding. Jackson County's rate per capita would go down with passage of the bill. The bill doesn't address the decreasing fund balance issue and most counties would be broke within the next three years.

10:29 AM Deputy Auditor Shelley Hoye presented County business.

10:30 AM Motion Steines, second Willey to approve minutes of the April 11, 2017 Board proceedings as written by Auditor Brian Moore and presented by Deputy Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

10:31 AM Motion Willey, second Steines to approve claims in the amount of \$265,124.65 and authorize for publication and Auditor's Staff to issue warrants.

Aye: McDevitt, Steines, Willey

10:32 AM Motion Willey, second Steines to approve and authorize Chair signature on the Certificate of Cost Allocation Plan approving the Plan for Fiscal Year 2018 developed by Cost Advisory Services, Incorporated.

Aye: McDevitt, Steines, Willey

10:33 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and presented a re-appointment to the Historic Preservation Commission.

10:34 AM Motion Steines, second Willey to re-appoint Don Wentworth to the Historic Preservation Commission with term expiring December 31, 2019.

Aye: McDevitt, Steines, Willey

10:37 AM Motion Willey, second Steines to adjourn until the next board meeting on April 25, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

April 25, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, Engineer, presented Preston Telephone utility permit request.

9:05 AM Motion Willey, second Steines to approve Preston Telephone Company utility permit for Jackson, Washington, Van Buren, and Fairfield Townships for fiber optic cable and other appurtenances.

Aye: McDevitt, Steines, Willey

9:06 AM Motion Willey, second Steines to approve seeking fuel and LP bids.

Aye: McDevitt, Steines, Willey

9:07 AM Schloz presented wood plank bids from Wheeler Lumber for \$24,776.80 and Ovel Forest Products for \$25,501.60.

9:08 AM Motion Steines, second Willey to approve Wheeler Lumber's bid for \$24,776.80.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz presented steel bids from O'Brien Steel Service for \$71,745.90 and Oden Enterprises for \$77,060.92.

9:09 AM Motion Willey, second Steines to approve low bid from O'Brien Steel Service for \$71,745.90 for steel material.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz presented Butler and Springbrook Shed addition bids from Gary Dunne Construction for \$48,750.00, Dryman Construction for \$64,700.00 and Schueller & Sons Reconstruction for \$60,787.50.

9:10 AM Motion Steines, second Willey to accept and approve Gary Dunne Construction's bid for \$48,750.00 to build Butler and Springbrook shed additions.

Aye: McDevitt, Steines, Willey

9:12 AM Motion Willey, second Steines to approve setting a public hearing for 5/23/2017 at 9AM to abandon 134<sup>th</sup> avenue from highway 64 to airport entrance.

Aye: McDevitt, Steines, Willey

9:13 AM Discussion of accident involving child being injured when crossing at Schwager's residence north of Andrew. There has been a request for some type of signage to be installed. If signs are put in there are approximately sixteen other locations in the county with buildings divided by a paved road. Willey inquired if David and Marla Miller have responded to letter on obstruction of a fence into the right-of-way.

9:30 AM Ben Kober, Zoning Administrator, updated Board on Board of Adjustment meeting on the Board's rules of procedures. On May 15<sup>th</sup> the Board of Adjustment is meeting and possibly three requests for exceptions including Jeff Clausen, Jim Mueller and Pat Davis in Leisure Lake will be considered. A special exception for Gary DeLarm will not be brought up at meeting. Kober needs a motion from Board of Supervisors that DeLarm is violating nuisance for junk and dilapidation of buildings. May 24<sup>th</sup> is deadline.

9:38 AM Motion Willey, second Steines to approve sending notice of violation to Gary DeLarm for junk and dilapidation nuisances with May 24, 2017 as deadline for removal of nuisance.

Aye: McDevitt, Steines, Willey

9:40 AM Kober received an official nuisance for Green Island town.



- 9:42 AM Motion Steines, second Willey to send to Matthew Lee for nuisance violation at 14163-489<sup>th</sup> avenue, Miles in the unincorporated town of Green Island.  
Aye: McDevitt, Steines, Willey
- 9:43 AM Kober received a request to rezone from C1 to A1 for property owned by Mulgrew Oil Company to install a thirty-thousand gallon LP tank to service an adjacent business.
- 9:47 AM Frank Frieberg, County Sanitarian, updated Board on county business.
- 9:48 AM Ryan Conley, Emergency Services Coordinator, updated Board on training he's been doing. He's been having issues with Image Trend software but has fixed it now. Kober would like to do more citizen CPR. Discussion ensued as to whether the hospital would give money toward emergency personnel training and "paper" ambulance using local personnel to transport and saving time for patient's care. McDevitt asked Conley to send letter to hospital board members to attend and watch helicopter skills training.
- 10:09 AM McDevitt opened public hearing for Fiscal Year 2017 budget amendment.
- 10:12 AM Motion Willey, second Steines to close public hearing.  
Aye: McDevitt, Steines, Willey
- 10:13 AM Motion Steines, second Willey to approve resolution #586-04-25-2017 and to approve Chair signature on the Record of Hearing and Determination on the Amendment to County Budget.  
Aye: McDevitt, Steines, Willey
- 10:14 AM Auditor Brian Moore presented County business.
- 10:14 AM Motion Willey, second Steines to approve minutes of the April 18, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey
- 10:15 AM Motion Steines, second Willey to approve Class "B" Liquor Beer (BB) License including wine coolers, Outdoor Service, and Sunday Sales for Zwingle Recreation Association effective May 1, 2017 through November 1, 2017.  
Aye: McDevitt, Steines, Willey
- 10:16 AM Moore reviewed county farm and care facility maintenance. Generator could be rebuilt and reviewing insurance claim from lightning strike with Chris Meineke. Fire sprinkler compressor has been ordered for installation. Maintenance department requests list was given to Board. Operation New View lease agreement was reviewed as to what maintenance should be done by county. Agreement should be reviewed by County Attorney.
- 10:21 AM LuAnn Goeke, Executive Assistant, reviewed calendar and business.
- 10:22 AM Motion Steines, second Willey to approve Betty Miller's fireworks permit for May 28, 2017.  
Aye: McDevitt, Steines, Willey
- 10:23 AM Motion Willey, second Steines to approve advertising for Zoning Commission vacancy left by Mary Helen Stewart.  
Aye: McDevitt, Steines, Willey
- 10:25 AM Motion Steines, second Willey to move May 30, 2017 meeting to 1pm.  
Aye: McDevitt, Steines, Willey
- 10:30 AM Chair McDevitt recessed for work sessions.
- 10:55 AM Chair McDevitt reconvened the meeting.
- 10:56 AM Motion Steines, second Willey to adjourn until the next board meeting on May 2, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: McDevitt, Steines, Willey



May 2, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Karen Rubel – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Chair McDevitt opened public hearing to change part of 283<sup>rd</sup> street from Class "B" to a Class "C" road. Clark Schloz, County Engineer, received one phone call with concerns of road change.

9:07 AM Motion Willey, second Steines to close public hearing.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to approve reclassifying part of 283<sup>rd</sup> Street as a Class "C" road with a resolution to come at next week's meeting.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz stated that the gates will be ordered to close off the Class "C" portion of the road. He will send the resolution to the GIS Department.

9:11 AM Schloz presented a driveway permit for Sue & Shane Veach that meets requirements to be located at Otter Creek Township, section 20 along Bellevue-Cascade Road on the south side.

9:12 AM Motion Steines, second Willey to approve driveway permit for Sue & Shane Veach.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to authorize Chair to sign Letter of Agreement with the teamsters to change working hours to four 10-hour workdays for secondary road crews from May 29th through September 1<sup>st</sup>.

Aye: McDevitt, Steines, Willey

9:14 AM Schloz discussed on a petition filed to repave a portion of 234<sup>th</sup> Street between Bernard and South GaryOwen.

9:14 AM Motion Willey, second Steines to accept and place on file a petition to repave part of 234<sup>th</sup> Street between Bernard Road and South GaryOwen Road.

Aye: McDevitt, Steines, Willey

9:15 AM Auditor Brian Moore presented County business.

9:15 AM Motion Willey, second Steines to approve minutes of the April 25, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:16 AM Motion Steines, second Willey to approve claims in the amount of \$216,516.66 and authorize for publication and Auditor's staff to issue warrants.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs Commission Minutes from April 20, 2017.

Aye: McDevitt, Steines, Willey

9:18 AM Moore presented a memo discussing a change in Health and Dental Insurance third party administrator from Mercer to SISCO.

9:19 AM Motion Steines, second Willey to accept and authorize Chair to sign the Recorder's Report of fees collected for April, 2017 for \$30,282.45.

Aye: McDevitt, Steines, Willey

9:20 AM Moore presented a work order from Head Start to replace lightbulbs which is a consumable and not our responsibility according to the contract. Willey stated that since the County has changed them in the past we should continue.

9:23 AM Ben Kober, Zoning Administrator, updated the Board on Zoning Board requests. He requested a Board signature on the nuisance letter to Gary DeLarm.

9:25 AM Motion Steines, second Willey to approve and authorize the Chair to sign nuisance letter to Gary DeLarm.

Aye: McDevitt, Steines, Willey

9:26 AM Kober stated that nuisance in Green Island has not been resolved. A request to rezone from C-1 to A-1 near Preston for storage and sale of LP product was discussed. Property has been cropland for years. Willey updated the Board on the Extension Office building being built at the fairgrounds. The new building will replace Boyer Hall.

9:38 AM Marty Hudrlik, Maintenance Supervisor, updated the Board on the Welcome Center. There aren't any gutters which could help the basement water problem. He will get a few bids to install gutters. He's removed the carpet. Most other items on request list have been completed.

9:44 AM Debbie Schroeder, Veterans Affairs Director, updated the Board on the budget which would include going to the National Conference. State allocation will be reduced by \$500 for fiscal year 2018. Fiscal year 2019 may be reduced to 50% of current allocation. Commissioners proposed the office be open Monday through Wednesday. The first Wednesday of the month she will be over at Bellevue. Veteran Affairs has a cell phone used for crisis services. Most calls were for office questions. She proposed to get rid of cell phone. The Board proposed that she give out the mental health crisis line number instead. Bellevue Legion has its own hot spot so she wouldn't need the current spot. The new commission opening should be filled with a female if possible to comply with gender balancing. Ads have been running the position along with radio talk show and Facebook.

9:53 AM Chair McDevitt recessed for work session.

10:20 AM Chair McDevitt reconvened the meeting.

10:21 AM LuAnn Goeke, Executive Assistant, reviewed calendar.

10:12 AM Motion Steines, second Willey to adjourn until the next board meeting on May 9, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 9, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:10 AM Meeting brought to order and pledge of allegiance was recited.

9:11 AM Clark Schloz, Engineer, presented Secondary Road business utility permit request from Andrew Telephone Company.

9:12 AM Motion Willey, second Steines to approve Andrew Telephone utility permit as listed on Engineer's permit.

Aye: McDevitt, Steines, Willey

9:12 AM Motion Steines, second Willey to approve culvert repair quotes for locations at Z34 (435<sup>th</sup> Avenue) and Z40 (500<sup>th</sup> Avenue).

Aye: McDevitt, Steines, Willey

9:16 AM Motion Willey, second Steines to approve guardrail repairs using cable and posts on E17 (150<sup>th</sup> Street) for \$34,600 by Lovewell Fencing.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to approve signing Resolution #587-05-09-2017 changing classification for part of 283<sup>rd</sup> Street from Class "B" to Class "C".

Aye: McDevitt, Steines, Willey

9:19 AM Motion Steines, second Willey to approve and authorize Chair to sign agreement with Clinton County for snow removal of roads.

Aye: McDevitt, Steines, Willey

9:20 AM Discussion ensued on road vacation and easement for 134<sup>th</sup> Avenue from Highway 64 to Maquoketa Airport. The Quad City Bicycle Club will be coming through Jackson County soon.

9:22 AM Auditor Brian Moore presented County business.

9:24 AM Motion Willey, second Steines to approve minutes of the May 2, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:25 AM Wayne Petesch visited with the Board on his nuisance complaint in Leisure Lake. The wind blew a tree on his shed but could have landed on his house or LP tank. The Board will direct Ben Kober to keep Petesch up to date.

9:31 AM Dave Heiar, Director-Jackson County Economic Alliance, approached the Board on Parks to People on the \$100,000 over two years committed. Previously \$15,000 was paid for engineering. He's requesting \$25,000 for Prairie Creek and \$25,00 toward Spruce Creek Trail on the northside of Bellevue to Spruce Creek. The remaining \$35,000 would be for the Hurstville Trail construction.

9:45 AM Motion Willey, second Steines to approve allocating \$25,000 for Prairie Creek, \$25,000 for Spruce Creek and \$35,000 for Hurstville Trail in fiscal year 2017 and 2018 budgets.

Aye: McDevitt, Steines, Willey

9:46 AM Don Wentworth and Lee Karabin from Historic Preservation Commission asked to have the Proclamation for Historic Preservation approved.

9:48 AM Motion Steines, second Willey to approve and authorize Chair to sign the Historic Preservation Month Proclamation for May.

Aye: McDevitt, Steines, Willey

9:49 AM Lynn Bopes, CPC/ Mental Health Coordinator, presented the Center for Alcohol and Drug Services (CADS) Agreement.

9:50 AM Motion Steines, second Willey to approve CADS Agreement through April 30, 2018.

Aye: McDevitt, Steines, Willey

9:51 AM LuAnn Goeke, Executive Assistant, reviewed the Board's calendar.

9:53 AM Heather Skidmore, GIS Specialist, updated the Board on 3<sup>rd</sup> quarter activities. She expanded the County's pictometry accounts to Emergency Medical Services and the Pioneer Cemetery Commission. She highlighted some of the data requests that she receives. She now does survey updates also.

10:12 AM Chair McDevitt recessed for work session with State Representative Andy McKean.

10:51 AM Chair McDevitt reconvened the meeting.

10:52 AM Motion Willey, second Steines to adjourn until the next board meeting on May 16, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 16, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:11 AM Meeting brought to order and pledge of allegiance was recited.

9:12 AM Clark Schloz, County Engineer, presented fuel bids which were as follows: LP bids; AgVantage FS Maquoketa \$1.05/gallon- River Valley Energy \$.989/gallon: Fuel bids; AgVantage FS Maquoketa \$.441/gallon ethanol gas, #2 diesel \$.151/gallon, B5 diesel \$.171/gallon, winter blend diesel \$.151/gallon, additive \$.05/gallon- River Valley Energy \$.371/gallon ethanol gas, #2 diesel \$.075/gallon, B5 diesel \$.075/gallon, winter blend diesel \$.109/gallon, and additive \$.02/gallon.

9:19 AM Motion Willey, second Steines to approve a field entrance permit for Karen Ganzer in Fairfield Twp. Section 8 on Iron Bridge Road.

Aye: McDevitt, Steines, Willey

9:20 AM Motion Steines, second Willey to approve utility permit for Miles Cooperative Telephone Company in various townships as presented and filed in the Engineers office.

Aye: McDevitt, Steines, Willey

9:21 AM Schloz presented calcium chloride bids as follows: Ossian, Inc. Davenport, IA \$10.80 per bag or Jerico Services, Inc. Indianola, IA \$11.10 per bag.

9:22 AM Motion Willey, second Steines to approve bid for calcium chloride for \$10.80 per bag from Ossian, Inc.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to accept Rocco Rudd's resignation, as Inspector, for retirement effective June 16, 2017.

Aye: McDevitt, Steines, Willey

9:25 AM Bill Goetler from the Jackson County AmVet Association presented information on a \$5000 grant they received and needs the County to accept and process the funds for the AmVets.

9:26 AM Motion Willey, second Steines to approve the County being the pass-through agent for the Jackson County AmVets Memorial grant.

Aye: McDevitt, Steines, Willey

9:27 AM Auditor Brian Moore presented County business.

9:27 AM Motion Steines, second Willey to approve minutes of the May 9, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:28 AM Motion Steines, second Willey to approve a handwritten warrant for \$91.50 for Sandra Kempter for South Sabula Lake campground attendant contract.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Steines, second Willey to approve updating the Jackson County Disaster Recovery Plan to the Jackson County Information System Disaster Recovery Plan.

Aye: McDevitt, Steines, Willey

9:33 AM Motion Willey, second Steines to approve Resolution #588-05-16-2017 for an interfund operating transfer in the sum of \$6250 (annual budgeted transfer) for FY 17 from the General Supplemental 02000 Fund to the General Basic 01000 Fund as recorded in Resolution Book Four, page 71.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Steines, second Willey to approve Resolution #589-05-16-2017 for an interfund operating transfer in the sum of \$45,750 (annual budgeted transfer) for FY 17 from the Rural

Basic 11000 Fund to the General Basic 01000 Fund as recorded in Resolution Book Four, page 72.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Willey, second Steines to approve Resolution #590-05-16-2017 for an interfund operating transfer in the sum of \$450,000 (2<sup>nd</sup> half annual budgeted transfer) for FY 17 from Rural Basic 11000 Fund to Secondary Roads 20000 Fund as recorded in Resolution Book, page 73.

Aye: McDevitt, Steines, Willey

9:36 AM Ben Kober, Zoning Administrator, updated the Board on Zoning Board of Adjustment meeting. Jeff Clauson wanted to put up garage/canopy five feet from property line. There was opposition from neighbors who were concerned about septic system replacement issues. Action was tabled until Frank Frieberg, County Sanitarian, could be contacted. Another special exception request from Patrick Davis was discussed but no one was opposed to it. Kober was apprised of Wayne Petesch's complaint about lack of movement on nuisance order on Shari Stewart's property.

9:57 AM Marty Hudrlik, Maintenance Supervisor, updated the Board on the Welcome Center. There aren't any gutters which could help the basement water problem. He received a bid from Gutter Works for \$650 for gutters. Hudrlik also commented that there is air in the water system which could mean there is a hole in the well pipe. Moore reviewed the City of Maquoketa's order to replace some of our sidewalk located on east side door entrance. We have until June 15<sup>th</sup> to be completed. Hudrlik would like to combine other cement projects at same time. Willey discussed the maintenance departments tool chest that was purchased and the DeWalt radio/charger.

10:10 AM JoAnn Caven and Don Wentworth from the Pioneer Cemetery presented a proclamation.

10:12 AM Motion Steines, second Willey to approve signing the Pioneer Cemetery Appreciation Month Proclamation for May.

Aye: McDevitt, Steines, Willey

10:13 AM McDevitt talked to Caven and Wentworth about putting cemeteries and headstones on the GIS website.

10:18 AM Lynn Bopes, CPC/Mental Health Coordinator, reviewed Regional Mental Health meeting. Regional Board hired Lori Elam as CEO of the Regional Governing Board. Discussion ensued on House File 504 in relationship to the region's health levy. Willey explained that in the next few years the region will have a \$3 million deficit.

10:49 AM Motion Willey, second Steines to set budget amendment for June 6<sup>th</sup> at 10:00 am.

Aye: McDevitt, Steines, Willey

10:50 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business with discussion on the date of the July 4<sup>th</sup> meeting which would need to be moved due to the holiday. The canvass of the Easton Valley special election will need to be on Monday afternoon. Lisa Smith, Deputy Auditor, will contact the Secretary of State's office to see if the canvass can be done on Wednesday.

11:00 AM Chair McDevitt recessed.

11:10 AM Chair McDevitt reconvened.

11:11 AM Motion Willey, second Steines to approve claims in the amount of \$265,015.19 and authorize for publication and Auditor's staff to issue warrants.

Aye: McDevitt, Steines, Willey

11:12 AM Chair McDevitt recessed for work session.

12:06 PM Chair McDevitt reconvened the meeting.

12:07 PM Motion Willey, second Steines to approve Back to Work Policy.



Aye: McDevitt, Steines, Willey

12:08 PM Motion Steines, second Willey to accept Wellmark Health Insurance renewal provided through the IA Community Trust effective July 1, 2017 and to authorize the group administrator to sign the renewal document.

Aye: McDevitt, Steines, Willey

12:09 PM Motion Steines, second Willey to adjourn until the next board meeting on May 23, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 23, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:05 AM Meeting brought to order and pledge of allegiance was recited.

9:06 AM Clark Schloz, Engineer, presented Secondary Road business.

9:06 AM Chair McDevitt opened public hearing on 134<sup>th</sup> Avenue easement. Old easement to the airport for the city of Maquoketa would be ended and a new relocated road easement would be needed.

9:09 AM Motion Willey, second Steines to close the public meeting.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Steines, second Willey to approve the vacation of old 134<sup>th</sup> Avenue easement and accept the relocated 134<sup>th</sup> Avenue easement.

Aye: McDevitt, Steines, Willey

9:11 AM Schloz presented fuel bids.

9:12 AM Motion Willey, second Steines to approve River Valley Energy LP bid for \$.989 per gallon for FY 2018.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Steines, second Willey to accept and approve fuel bids for non-bio fuels from River Valley Energy for \$23,845.

Aye: McDevitt, Steines, Willey

9:14 AM Schloz presented Butler and Springbrook county shed well quotes from Gingerich Well and Pump Service for \$8,687.50 for Butler and \$16,307.50 for Springbrook; Shawver Well Company for \$11,598.00 for Butler and for \$21,286.00 for Springbrook. Work would be done by September.

9:17 AM Motion Willey, second Steines to approve Gingerich Well and Pump Service for the Butler Shed for \$8,687.50 and the Springbrook Shed for \$16,307.50.

Aye: McDevitt, Steines, Willey

9:18 AM Discussion ensued on Iowa DOT construction projects. Steve Roling responded to Schloz's letter that he will take care of the entrance issue.

9:26 AM Deb Schroeder, Veterans Affairs Director, approached the Board with a request for storage of a wheelchair lift for a vehicle. Whoever ends up using it would be given as is. The Board approved to have it stored with the County somewhere.

9:29 AM Auditor Brian Moore presented County business.

9:30 AM Motion Willey, second Steines to approve minutes of the May 16, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to accept and place on file Auditor's Quarterly Report for the period ending March 31, 2017.

Aye: McDevitt, Steines, Willey

9:32 AM Chair recessed meeting and reconvened.

9:33 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs Commission minutes for the May 18, 2017 meeting.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Steines, second Willey to approve Class "C" Liquor License with living quarters for Hillside Stables Restaurant effective March 19, 2017 through March 18, 2018.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Willey, second Steines to approve Resolution #591-05-23-2017 for an interfund operating transfer in the sum of \$50,000 (additional budgeted transfer for rock) for FY 17 from Rural Basic 11000 Fund to Secondary Roads 20000 Fund as recorded in Resolution Book Four, page 74.

Aye: McDevitt, Steines, Willey

9:36 AM Motion Steines, second Willey to approve the updated Jackson County Voting System Security Policy.

Aye: McDevitt, Steines, Willey

9:37 AM Motion Willey, second Steines to approve and authorize Chair to sign letter to the National Fraternal Order of Eagles in support of the Order's grant for the Jackson County Veteran's Memorial Park.

Aye: McDevitt, Steines, Willey

9:38 AM Moore presented the maintenance projects list and the update for Groth Services. The grease was plugging the septic system filters at the Care Facility so a meeting was held with Imagine The Possibilities staff to review food waste policy. The courthouse south sidewalk still needs to be replaced. The Board requested Maintenance go forward with project.

9:44AM Ben Kober, Zoning Administrator, updated the Board on Jeff Clason's exception request. The public hearing was resumed to address the sewer system concerns. Frank Freiberg was not able to attend so Kober submitted questions to Freiberg which he presented to Board with Freiberg's answers. Board of Adjustment approved with the provision the runoff would be directed toward the river directly with the vote being three to two.

9:56 AM LuAnn Goeke, Executive Assistant, reviewed the Board's calendar.

9:57 AM Motion Willey, second Steines to reappoint Rodger Schnoor to Veteran Affairs Committee with term ending June 30, 2020.

Aye: McDevitt, Steines, Willey

9:58 AM Motion Steines, second Willey to appoint Roger Stewart, Patty Hoffman, and James Karabin to a three-year term ending December 31, 2019.

Aye: McDevitt, Steines, Willey

9:59 AM Motion Steines, second Willey to approve rescheduling the July 4<sup>th</sup> meeting to July 5<sup>th</sup> at 9am.

Aye: McDevitt, Steines, Willey

10:01 AM Motion Willey, second Steines to approve closing the Courthouse on July 3<sup>rd</sup> for the holiday.

Aye: McDevitt, Steines, Willey

10:02 AM Motion Willey, second Steines to adjourn until the next board meeting on May 30, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

May 30, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

1:05 PM Meeting brought to order and pledge of allegiance was recited.

1:06 PM Clark Schloz, County Engineer, presented request for underground utility permits for Central Iowa Cooperative and Black Hills Energy.

1:07 PM Motion Willey, second Steines to approve Central Iowa Power Cooperative in Fairfield Twp section 19 and 30 at 35<sup>th</sup> Street and 317<sup>th</sup> avenue; Black Hills Energy in Perry Twp section 22 on 13 South Main Street and County Highway E-17.

Aye: McDevitt, Steines, Willey

1:08 PM Schloz presented quotes for Iron Bridge Road patching from River City Paving for \$27,234.00 and Determan Asphalt for \$27,998.75.

1:11 PM Motion Steines, second Willey to approve quote for Iron Bridge Road patching from River City Paving for \$27,234.00.

Aye: McDevitt, Steines, Willey

1:12 PM Discussion ensued on road projects for cities funding from federal STP funding. Schloz will send letter to cities in Jackson County to request money. However, the cities would have to provide a 20 percent match.

1:22 PM Ben Kober, Zoning Administrator, updated the Board on his statewide County Zoning meeting. The new fireworks legislation was discussed. No clear method to regulate it by zoning ordinances. With the 4<sup>th</sup> of July holiday coming up, there is concern on who can sell and shoot off fireworks. Jackson County doesn't have any zoning ordinance against shooting or selling fireworks. A work session will be set for next week. Other business included cleanup activity is ongoing at the DeLarm property somewhat.

1:41 PM Marty Hudrlik, Maintenance Supervisor, updated the Board on the two quotes for gutters at the Welcome Center.

1:43 PM Recessed to review bids from Gutter Works for \$1025.00 and Marty Ruff for \$1460.00.

1:47 PM Reconvened.

1:49 PM Motion Willey, second Steines to approve Gutter Works bid for \$1025.00 to install gutters at the Welcome Center.

Aye: McDevitt, Steines, Willey

1:50 PM Hudrlik, presented the HVAC system study results for the Courthouse. Hudrlik will have MEP Engineers review the results with the Board at a later date. He reviewed the maintenance request list.

2:00 PM Ryan Conley, Emergency Medical Services Coordinator, reviewed preparations for the State inspections around the county.

2:06 PM Auditor Brian Moore presented County business.

2:07 PM Motion Willey, second Steines to approve minutes of the May 23, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

2:08 PM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$130,246.87.

Aye: McDevitt, Steines, Willey

2:09 PM Motion Willey, second Steines to approve the updated 28E agreement between the County and the Iowa DOT adding security procedures, including background checks for hiring any new employees, for the Drivers License Department.

Aye: McDevitt, Steines, Willey

2:10 PM Motion Steines, second Willey to approve Class "C" Native Wine permit with outdoor service and Sunday sales for The Tabor Family Winery, LLC., through August 6, 2017.

Aye: McDevitt, Steines, Willey

2:11 PM Motion Willey, second Steines to approve 28E agreement between the County and the Iowa Community Trust pooling the County health insurance plans with other governmental entities.

Aye: McDevitt, Steines, Willey

2:12 PM Motion Willey, second Steines to approve Resolution #580A-03-14-2017 adopting the revised Jackson County Budget allowing for a mandated mental health levy reduction as filed in Resolution Book 4 page 75-76.

Aye; McDevitt, Steines, Willey

2:13 PM Motion Steines, second Willey to approve and authorize Chair McDevitt to sign the revised Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2017 through June 30, 2018 reducing the mental health levy according to state law and authorize Auditor Moore and his staff to file all required forms with the Iowa Department of Management as required by law.

Aye: McDevitt, Steines, Willey

2:14 PM Moore presented an updated Emergency Action Plan for the County.

2:17 PM Motion Steines, second Willey to approve and authorize Chair to sign the updated Emergency Action Plan adding the Security Officer to the document.

Aye: McDevitt, Steines, Willey

2:18 PM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

2:19 PM Motion Willey, second Steines to move the Board's meeting on July 4<sup>th</sup> to July 5<sup>th</sup> at 1 PM.

Aye: McDevitt, Steines, Willey

2:20 PM Motion Steines, second Willey to approve two fireworks permits for Brian Peterson.

Aye: McDevitt, Steines, Willey

2:21 PM Chair McDevitt recessed for work session.

2:39 PM Chair McDevitt reconvened the meeting.

2:40 PM Motion Steines, second Willey to adjourn until the next board meeting on June 6, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 6, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:07 AM Meeting brought to order and pledge of allegiance was recited.

9:08 AM Clark Schloz, Engineer, presented Secondary Road business including entrance permits for Justin Bevan.

9:09 AM Motion Willey, second Steines to approve two entrance permits for Justin Bevan at Bellevue Twp section 10 on Sieverding Ridge Road.

Aye: McDevitt, Steines, Willey

9:10 AM Discussion of Monmouth bridge plans ensued.

9:17 AM Motion Steines, second Willey to approve IIW Engineering gathering geo core samples for Monmouth Bridge reconstruction for \$60,500.00.

Aye: McDevitt, Steines, Willey

9:20 AM Auditor Brian Moore presented County business.

9:21 AM Motion Willey, second Steines to approve minutes of the May 30, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve claim for the Scott County Treasurer for excess Fiscal Year 2016 Mental Health Fund dollars to be distributed to the Eastern Iowa Mental Health D/S Region in the amount of \$554,876.50.

Aye; McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to approve a cigarette permit for SNK Gas & Food, LLC for Fiscal Year 2018.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to approve Class "C" Liquor License with outdoor service for the Bellevue Horsemen's Club effective June 1, 2017 to December, 2017.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Steines, second Willey to approve Resolution #593-06-06-2017 certifying delinquent Leisure Lake sewer assessments to the County Treasurer for property tax collection as filed in Resolution Book 4 page 77 and 78.

Aye: McDevitt, Steines, Willey

9:26 AM Ben Kober, Zoning Administrator, presented meeting results on Preston – Crop Production Services request. They rescinded request so all problems were taken off the board and no action taken. Tree removal at the Leisure Lake nuisance property will be addressed with a removal company. Kober apprised the Board of DeLarm's status.

9:32 AM Motion Willey, second Steines to proceed with legal action on the DeLarm property.

Aye: McDevitt, Steines, Willey

9:33 AM LuAnn Goeke, Executive Assistant, presented county business and reviewed calendar.

9:35 AM Motion Willey, second Steines to appoint Teresa Pape Weinschenk to Zoning Commission for a three year term.

Aye: McDevitt, Steines, Willey

9:38 AM Frank Frieberg, Sanitarian, presented Leisure Lake and Spruce Creek sewer system updates. Steines inquired about federal funding for Spruce Creek.

9:43 AM Chair McDevitt recessed for work session.

- 10:04 AM Chair McDevitt reconvened to open the public hearing for Fiscal Year budget amendment to amend the Mental Health Fund to allow moving FY 2016 excess funds over 25% to the Region.
- 10:06 AM Motion Steines, second Willey to approve Fiscal Year 2017 budget amendment.  
Aye: McDevitt, Steines, Willey
- 10:12 AM Don Wentworth with the Historic Preservation presented update on activities. There was conversation on the Andrew Jail project and who is in charge. A tentative program on the Wettig photos will be given on July 9<sup>th</sup>. Wentworth has been compiling records about the County Farm, specifically burial plots.
- 10:26 AM Auditor Moore presented budget amendment forms.
- 10:28 AM Motion Willey, second Steines to approve signing Resolution #592-06-06-2017 approving the Record of Hearing and Determination on the Amendment to County Budget for the Fiscal Year 2016/2017 budget amendment as recorded in Resolution Book #4, page 79.  
Aye: McDevitt, Steines, Willey
- 10:29 AM Motion Steines, second Willey to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to County Budget for Fiscal Year 2016/2017.  
Aye: McDevitt, Steines, Willey
- 10:30 AM Chair McDevitt recessed the meeting for work session with MEP Engineers.
- 11:33 AM Chair McDevitt reconvened.
- 11:34 AM Motion Willey, second Steines to adjourn until the next board meeting on May 30, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: McDevitt, Steines, Willey

June 13, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Clark Schloz, County Engineer, presented secondary roads business.

9:07 AM Motion Willey, second Steines to approve utility permits for Bernard Telephone in South Fork Twp sections 25 and 26 and Lonnie Trenkamp in Fairfield Twp section 35 to bore a waterline.  
Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve previously presented LP and fuel contracts.  
Aye: McDevitt, Steines, Willey

9:09 AM Schloz presented a rip rap project on 150<sup>th</sup> Street. He has a quote for \$28,448.00 from Dunn Construction and for \$31,477.30 from S2 Construction to install the rip rap.

9:10 AM Motion Willey, second Steines to approve signing contract with Dunne Construction for \$28,448.00 to repair 150<sup>th</sup> Street using rip rap.  
Aye: McDevitt, Steines, Willey

9:11 AM Auditor Brian Moore presented County business.

9:12 AM Motion Steines, second Willey to approve minutes of the June 6, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$283,260.12.  
Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve the Class "C" Liquor License with Outdoor Service and Sunday Sales privileges for Bluff Lake, effective July 18, 2017 through July 17, 2018  
Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to approve and authorize Chair to sign the Fiscal Year 2018 Licensed Code Support Agreement and the Information Technology Services Agreement with Solutions, Inc.  
Aye: McDevitt, Steines, Willey

9:20 AM Motion Steines, second Willey to approve Resolution #594-06-13-2017 for an interfund operating transfer in the sum of \$8,000.00 (additional budgeted transfer) for FY17 from General Basic 01000 Fund to Public Health 24000 Fund as recorded in Resolution Book Four, page 80.  
Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines, second Willey to approve Resolution #595-06-13-2017 for an interfund appropriations transfer in the sum of \$5,000.00 for FY 17 from the Substance Abuse budget to the Sanitation budget as recorded in Resolution Book Four, page 81.  
Aye: McDevitt, Steines, Willey

9:22 AM Motion Steines, second Willey to approve Resolution #596-06-13-2017 for an interfund operating transfer in the sum of \$2086.85 (delinquency payments for Leisure Lake Waste Water project to be paid to ECLA) for FY17 from Leisure Lake Special Assessment Fund 50001 to General Basic 01000 Fund as recorded in Resolution Book Four, page 82.  
Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to accept and place on file the County Attorney's letter of appointment of Steve Kahler to the Compensation Board effective July 1, 2017 through June 30, 2021.



Aye: McDevitt, Steines, Willey

9:24 AM Motion Steines, second Willey to approve Resolution #597-06-13-2017 amending the original resolution passed June 16, 2015 establishing requirements for issuance of fireworks permits amending the requirements and definitions to follow State Code.

Aye: McDevitt, Steines, Willey

9:25 AM Steines talked about the heating system proposal and study and whether we need to go with two smaller boilers or one large boiler. Willey wondered if they had the information to get bids. The Board would like the bids to be overseen by Moore and Hudrlik.

9:31 AM Motion Steines, second Willey to move forward with Moore and Hudrlik to get bids for new boiler system.

Aye: McDevitt, Steines, Willey

9:32 AM Moore gave update on Care Facility fire sprinkler compressor installation.

9:33 AM Ben Kober, Zoning Administrator, updated the Board on Zoning Board of Adjustment meeting. A C17 application was received from Justin Bevan who wanted to construct a riding arena. No one objected and application was approved. The second application from Carrie Goffinet, 39738 Hotita Drive Bellevue, in the Neda Ho subdivision was for a garage to be moved from elsewhere and was passed. The third was from James Moeller who owns a body shop and has a business at his home. These vehicles at his home don't look to be a nuisance. His previous special exception had been approved in 1999 with the requirement to build a home on this lot but was never built. The business has been in operation for seventeen years. Kober did not recommend approval for the current request. The property is across from some condominiums. A public hearing will be held on July 10th in Bellevue. Moeller is looking to build the shop that was not built in 2000 but that application expired. Kober will present at a later date changes to the zoning ordinance for fireworks.

9:53 AM Daryl Parker, Conservation Executive Director, presented two easements. The first is for Prairie Creek with MMEU so they can maintenance the utility line if needed. The second is for the City of Maquoketa needing easement to the Hurstville Trail Bridge.

9:55 AM Motion Willey, second Steines to approve MMEU easement for a utility line to Prairie Creek.

Aye: McDevitt, Steines, Willey

9:57 AM Motion Steines, second Willey to approve an easement with the City of Maquoketa for the Hurstville Trail Bridge to the VFW Road.

Aye: McDevitt, Steines, Willey

9:58 AM Willey discussed the trail project. The ultimate goal is to go all the way to the Maquoketa Caves. Steines inquired about the forestry management plan. The revenue from the timber harvest goes toward conservation area projects. They do clearcuts in small sections throughout areas and then replant. The forestry plan is overseen by Woodland Forestry for about \$5,000.00 per year.

10:08 AM Lisa Smith, Deputy Auditor, presented business property tax credits applications.

10:10 AM Motion Willey, second Steines to approve the business property tax credits applications.

Aye: McDevitt, Steines, Willey

10:11 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business. She presented fireworks permit.

10:13 AM Motion Steines, second Willey to approve a fireworks permit for Leisure Lake Property Owners Association.

Aye: McDevitt, Steines, Willey

10:14 AM Motion Willey, second Steines to approve a fireworks permit for Becky and Tom Wiebenga.

Aye: McDevitt, Steines, Willey

10:15 AM Chair McDevitt recessed.

10:16 AM Chair McDevitt reconvened.

10:20 AM Motion Willey, second Steines to approve Lyn Medinger applying for a grant to purchase four Lucas CPR Assist Devices.

Aye: McDevitt, Steines, Willey

10:22 AM Chair McDevitt recessed for work session.

11:00 PM Chair McDevitt reconvened the meeting.

11:01 PM Motion Steines, second Willey to adjourn until the next board meeting on June 20, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 20, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Karen Rubel – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:05 AM Meeting brought to order and pledge of allegiance was recited.

9:06 AM Clark Schloz, Engineer, presented Secondary Road business including two entrance permits.

9:07 AM Motion Willey, second Steines to approve two field entrance permits: John Deppe in Jackson Twp., Section 32 on 317<sup>th</sup> Ave West side; and David Kunzweiler in Bellevue Twp., Section 12 on Sieverding Ridge Road East side.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve utility permit for Eastern Light & Power in Van Buren Twp., Sections 34 & 35 on 467<sup>th</sup> Avenue to Clinton County Line.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz would like a public hearing for changing speed limit to 45 miles per hour on Mill Creek Road.

9:10 AM Motion Willey, second Steines to approve public hearing to change speed limit on Mill Creek Road to 45 miles per hour for July 11<sup>th</sup> at 9am.

Aye: McDevitt, Steines, Willey

9:11 AM Discussion ensued on traffic on a class "B" road and what a closed road means and on July road construction.

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Steines, second Willey to approve minutes of the June 13, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to approve a handwritten warrant to SISCO for retired and COBRA insurance claims rewritten for a total amount of \$4,486.27.

Aye: McDevitt, Steines, Willey

9:18 AM Sara Davenport, County Attorney, explained what the State Court ruling is for weapon prohibition within the courthouse which confirms the county's resolution.

9:19 AM Moore presented the maintenance schedule and the results of phone calls to install the heating and cooling system.

9:21 AM Randal Schoenherr, JC Extension Steering Committee, presented the fundraising events for the new Extension building.

9:29 AM Marty Hudrlik, Maintenance Supervisor, gave update on the Welcome Center and Operation New View. He is receiving bids for the boiler heating system for the courthouse. He would like to replace the hammerdrill that was stolen and the Board gave permission.

9:39 AM Ben Kober, Zoning Administrator, informed the Board that a commission meeting will be next Monday to discuss ordinance issues including fireworks usage and sales.

9:43 AM Motion Willey, second Steines to approve a nuisance and zoning violation in Green Island at 14163 489<sup>th</sup> Avenue.

Aye: McDevitt, Steines, Willey

9:44 AM Motion Steines, second Willey to approve a nuisance violation at 17193 37<sup>th</sup> Street Maquoketa.

Aye: McDevitt, Steines, Willey

9:46 AM Kober presented a zoning violation at 15062 6<sup>th</sup> Avenue, Monmouth that he will present to commission that someone is running a campground area on agricultural zoned land. July 10<sup>th</sup> will have a meeting for Jim Moeller zoning violation. He never finished the original permit qualifications from 2000. Willey inquired about Gary DeLarm's violation.

9:49 AM LuAnn Goeke, Executive Assistant, presented county business and reviewed calendar.

9:51 AM Motion Willey, second Steines to approve fireworks permit for Tom Yearwood.  
Aye: McDevitt, Steines, Willey

9:52 AM Motion Willey, second Steines to appoint Leslie Jacobsen to the Regional Cultural Council for a one year appointment.

Aye: McDevitt, Steines, Willey

9:53 AM Lyn Bopes, CPC/Mental Health Coordinator, updated Board on the governing board for the Region. The fund balance remains at approximately nine million dollars. The Governing Board approved a letter of recommendation for Strategic Health Company interested in building a 72 bed facility. Discussion ensued on Robert Young Center and Strategic Health and how that would help alleviate wait time on commitments. The Mental Health 504 file that was passed was discussed and how it affects the region. July 1<sup>st</sup> will be the first day of the start of the new CEO for the Region. That is Lori Elam of Scott County.

11:34 AM Motion Steines, second Willey to adjourn until the next board meeting on June 27, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

June 27, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:08 AM Meeting brought to order and pledge of allegiance was recited.

9:09 AM Clark Schloz, County Engineer, presented secondary roads business.

9:10 AM Motion Willey, second Steines to approve residential permit for Gene Herrig at Richland Twp., Section 3, Mill Creek Road south side and a field entrance permit for Robert Kremer Richland Twp., Section 32, 216<sup>th</sup> Street.

Aye: McDevitt, Steines, Willey

9:11 AM Motion Steines, second Willey to approve the Annual maintenance agreement to remove ice and snow for fiscal year with the Iowa DOT on road through Maquoketa Caves State Park for \$1448.00.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve Engineer posting internally for the Engineering Instrument Person and externally publish if no applicants internally.

Aye: McDevitt, Steines, Willey

9:14 AM Schloz presented other updates on road and bridge projects. Steines questioned who takes care of new asphalt on Mill Creek road. Schloz said it was done yesterday.

9:18 AM Nick Hockenberry, Asst. Dir.-Jackson Co. Economic Alliance, presented the Hometown Pride agreement for signature with Jackson County being the first county to do so.

9:19 AM Motion Willey, second Steines to approve Chair signature on the Hometown Pride agreement.

Aye: McDevitt, Steines, Willey

9:20 AM Auditor Brian Moore presented County business.

9:20 AM Motion Willey, second Steines to approve minutes of the June 20, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Steines, second Willey to approve Resolution #599-06-27-2017 – for an appropriation transfer of \$5000 from the Board of Supervisors budget to the County Conservation budget.

Aye: McDevitt, Steines, Willey

9:21 AM Motion Willey, second Steines to approve Resolution #600-06-27-2017 – for an appropriation transfer of \$2000 from IT budget to the Data Processing budget.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Steines, second Willey to approve Resolution #601-06-27-2017 – for an operating transfer of \$2339.65 from Leisure Lake Special Assessment Fund #50001 to the General Basic Fund #01000 for Leisure Lake Waste Water delinquency payments.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve Resolution #602-06-27-2017 – for the Fiscal Year 2017/2018 appropriations by department.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to approve Resolution #603-06-27-2017 – naming County Officers Bank Depositories for Fiscal Year 2017/2018 (Auditor, Recorder, and Sheriff designated banks to deposit revenues held in their trust).

Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to approve Resolution #604-06-27-2017 – naming Jackson County Bank Depositories for Fiscal Year 2017/2018 (financial institutions to be depositories for funds collected in the County Treasurer’s Office).

Aye: McDevitt, Steines, Willey

9:24 AM Motion Steines, second Willey to approve Resolution #605-06-27-2017 – for Designation of Bank for FY 2017/2018 (designating Maquoketa State Bank for county warrants and payroll warrants).

Aye: McDevitt, Steines, Willey

9:24 AM Motion Willey, second Steines to approve Resolution #606-06-27-2017 – for issuing County Warrants in Fiscal Year 2017/2018 (Auditor to issue warrants without the approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage).

Aye: McDevitt, Steines, Willey

9:25 AM Motion Steines, second Willey to approve Resolution #607-06-27-2017 – for Interfund Operating Transfers (authorizing the Auditor to periodically transfer sums from general basic and rural services basic funds to the secondary roads fund during 2017/2018 budget year).

Aye: McDevitt, Steines, Willey

9:25 AM Motion Willey, second Steines to approve Resolution #608-06-27-2017 – for Township Officials Reimbursement (compensation rate - \$20/meeting & clerk’s bookwork - \$20/month not to exceed \$240/year) for Fiscal Year 2017/2018.

Aye: McDevitt, Steines, Willey

9:26 AM Motion Steines, second Willey to approve Resolution #609-06-27-2017 – for Payroll for Fiscal Year 2018 and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:26 AM Motion Willey, second Steines to approve Resolution #610-06-27-2017 – to abate taxes on mobile home for Daniel Thoma.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Steines, second Willey accept and place on file the County Auditor’s letter of appointment of Mike Delaney to the Compensation Board effective July 1, 2017 through June 30, 2019.

Aye: McDevitt, Steines, Willey

9:28 AM Motion Willey, second Steines to approve and authorize Auditor’s staff to issue warrants and the publication of the claims listing in the amount of \$286,694.68.

Aye: McDevitt, Steines, Willey

9:29 AM Motion Steines, second Willey to approve contract as presented for recycling bin pickups for up to three years with Imagine the Possibilities.

Aye: McDevitt, Steines, Willey

9:30 AM Moore gave update on Care Facility chiller unit and Mike Meier from Bellevue recommended just replacing the compressor for approximately \$14,000 instead of the whole unit at a quote over \$38,000.

9:31 AM Motion Willey, second Steines to approve up to \$14,000 to repair the compressor at the Care Facility.

Aye: McDevitt, Steines, Willey

9:32 AM Moore had anonymous letter received about county vehicles not having posted department logos on them. A work order will be submitted to our maintenance department.

9:33 AM Motion Willey, second Steines to approve sending a letter to Emergency Management to put signs on their vehicle if applicable.

Aye: McDevitt, Steines, Willey

9:34 AM Becki Chapin, Human Resource Director, presented policy update for the Sheriff's department deputies. Sheriff has discretion over Chief Deputy and the Board of Supervisors has discretion over deputies with new step up policy.

9:35 AM Motion Willey, second Steines to approve pay scale policy update for Sheriff Department Deputy hirings.

Aye: McDevitt, Steines, Willey

9:36 AM Chapin presented there would be a loss control visit for IMWCA. Cost risk allocation has gone up and the department having the increase should be charged, that being secondary roads. Their rate would be higher than others. IMWCA would like departments to be proactive and the county reestablish the Safety Committee. They want each department to have random observations on safety.

9:44 AM Ryan Conley, Emergency Services Coordinator, presented his department update. He's getting ready for state inspection, civilian CPR training, and our region 5A update. The Regions will get money and then distribute it to the hospitals and EMS agencies. The state is regionalizing more and more types of agencies and organizations. We will more than likely be combined with region 5B.

9:59 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

10:00 AM Chair McDevitt recessed.

10:01 AM Chair McDevitt reconvened.

10:03 AM Motion Steines, second Willey to adjourn until the next board meeting on July 5, 2017 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 5, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Karen Rubel – Cable, Theresa Hosch - KMAQ and Kelly Gerlach – Maquoketa Sentinel Press.

1:03 PM Clark Schloz, Engineer, presented Secondary Road updates including the speed limit public hearing on Mill Creek Road, various bridge repairs and the start of the Red Schoolhouse Road paving project.

1:05 PM Deputy Auditor Shelley Hoye presented County business.

1:06 PM Motion Willey, second Steines to approve minutes of the June 27, 2017 Board proceedings as written by Auditor Brian Moore and presented by Deputy Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

1:07 PM Motion Steines, second Willey to approve handwritten warrants to re-issue voided warrant for Mainline Excavation as two warrants for a total of \$35,602.00 and for Maquoketa Valley Electric Coop for \$826.57 to re-issue to correct vendor.

Aye: McDevitt, Steines, Willey

1:08 PM Motion Willey, second Steines to approve Resolution #610-06-27-2017 amending Resolution #420-10-01-2013 which amends the Jackson County Deferred Compensation Program to include officers of the employer authorized to execute such agreements and contracts as are necessary to implement the Plan.

Aye: McDevitt, Steines, Willey

1:10 PM Julia Furne with the Jackson County Prevention Coalition and ASAC presented an update on the Coalition's activities including a survey of 11<sup>th</sup> graders' use of alcohol over the last four years. The percentage of those using alcohol has decreased but other drug use including e-cigarettes and prescription drugs has increased slightly or stabilized. The Coalition is in the third year of a five-year grant through the State. The County's alcohol use is 80% higher than the state average.

1:18 PM Maintenance Supervisor Marty Hudrlik updated the Board on progress of the Courthouse sidewalk on the south side and the boiler system estimates. Two companies have set up appointments to look at the courthouse boiler system. He's getting information from several companies on the Courthouse's east side sliding doors. He reported several companies inspected the well at the Welcome Center and met current standards. Carpet has been laid at the Operation New View building.

1:25 PM Edith Reiss Pfeffer of the Mississippi River Parkway Commission presented the Commission's Fiscal Year 2015/2016 Annual Report and update on activities. Jackson County's new representative is Barbara Besch of Bellevue. Their website has seen an increase in the last three months with the last twenty days very active. They will host the national meeting in September in Marquette and Waukon. Pfeffer feels Eastern Iowa is missing out on not promoting Indian culture like it should. The National Geographic Society has a website she feels we could use for free called [MississippiRiver.NatGeotourism.com](http://MississippiRiver.NatGeotourism.com) which will allow us to upload ten photos.

1:42 PM Dave Heiar, Economic Alliance Director, inquired if there was any furniture available for use in his office for a new staff person. There is a round conference table available at the care facility. The Board suggested he coordinate with Hudrlik to look at available furniture at the Penrose Annex.

1:47 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and presented a fireworks permit for Steven Niedert.

1:49 PM Motion Willey, second Steines approved a fireworks permit for Steven Niedert, 10003 Cedar Street, Bernard, Leisure Lake.

Aye: McDevitt, Steines, Willey



1:50 PM Goeke presented the HeadStart/Operation New View lease agreement for discussion. The Board would like to send the proposed three-year agreement to HeadStart's Board with a renewal option at that time. Their rent of the County's building has remained at \$350 per month for nine years with the County's in-kind contribution increasing over that time. The Board will have the option to increase either amount. Goeke will send the proposed agreement to their board.

1:57 PM Chair McDevitt recessed the meeting.

1:58 PM The Chair reconvened the meeting with County Recorder Arlene Schauf who presented her 2016/2017 Fiscal Year Report showing an increase of over \$9,000 from last year.

2:02 PM Motion Willey, second Steines to accept and place on file the County Recorder's 2016/2017 Fiscal Year Report ending June 30, 2017 for a total of \$384,092.97 and authorize Chair signature.

Aye: McDevitt, Steines, Willey

2:03 PM Chair McDevitt recessed the meeting.

2:04 PM The Chair reconvened the meeting with Deputy Auditor Alisa Smith who presented the canvass of the Easton Valley School Special Election held on June 27<sup>th</sup>.

2:09 PM Motion Steines, second Willey to certify and sign the Official Canvass of Election for the Easton Valley Community School District Special Election held on June 27, 2017 showing 611 "yes" votes and 573 "no" votes and declare passage of Proposition "A" was not approved by the needed sixty percent of the total 1,185 votes cast to contract for indebtedness by issuing General Obligation Bonds not to exceed \$9,950,000 to provide funds to build, improve, furnish and equip new school buildings and to remodel, repair and improve schoolhouses and to purchase land and improve sites.

Aye: McDevitt, Steines, Willey

2:11 PM Motion Willey, second Steines to adjourn until the next board meeting on July 11, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 11, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Chair McDevitt opened public hearing on Ordinance #280 to change the speed limit on part of Mill Creek Road. Schloz received one phone call that was concerned about the elevation on the curve on the road.

9:07 AM Motion Steines, second Willey to close public hearing.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Willey, second Steines to approve Ordinance #280 to establish a 45 miles per hour speed limit on Mill Creek Road from the west corporate city limits of Bellevue to a point 1.38 miles to the west along Mill Creek Road in section 13 of Bellevue Township.

Aye: McDevitt, Steines, Willey

9:09 AM Clark Schloz, County Engineer, presented secondary roads business including the status of the Red School House Road paving project and the receipt of two petitions for road paving on Leisure Lake Road and 320<sup>th</sup> Street.

9:19 AM Auditor Brian Moore proceeded with County business by introducing Steve Lucke of the Jackson County Veteran's Memorial Park Organization. The Local 3866 Fraternal Order of Eagles had applied for a grant from the National Order of Fraternal Eagles and received a \$3,000 grant for work on the park. However, the grant needed to pass through a 501c(3) organization so the grant will pass through the County budget. Jerry Heinzel and Mike Duhme of the Local 3866 presented the check from the National Order to Lucke for the Park.

9:21 AM Motion Willey, second Steines to approve minutes of the July 5, 2017 Board proceedings as written by Deputy Auditor Hoye and presented by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:22 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and approve the publication of the claims listing in the amount of \$334,474.58.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to approve Addendum to County Farm Lease documenting the change in acres and lease price.

Aye: McDevitt, Steines, Willey

9:25 AM Motion Steines, second Willey to approve Resolution #611-07-11-2017 – to abate the taxes on two mobile homes for John Manning and Greg Camp for a total of \$7,531.45.

Aye: McDevitt, Steines, Willey

9:26 AM Land Use Director Ben Kober updated the Board on the Board of Adjustment public hearing from last night addressing a special exception request from Jim Moeller. The Board's original granting of an exception required him to build the shop but was never built. He's now requesting to build one. Some of the neighbors were opposed but immediate neighbors were not. The Board approved the exception with the stipulation that business hours are 8 a.m. to 5 p.m. and that all vehicles have to be placed indoors. In other business, the Zoning Commission is considering fireworks language to the Zoning Ordinance. The Supervisors noted that few complaints of fireworks noise or selling were received. Kober will be serving a notice on the Green Island nuisance property and a final notice on Gary DeLarm.

9:39 AM County Sanitarian Frank Frieberg has been looking at Spruce Creek septic systems and possible updates. He noted that there are no reports of any Zika virus carrying mosquitos.

9:45 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:48 AM Motion Steines, second Willey to adjourn until the next board meeting on July 18, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

July 18, 2017

Present: Supervisors: Larry McDevitt, John J. Willey, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, Theresa Hosch - KMAQ and Tom Pantera – Maquoketa Sentinel Press.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Clark Schloz, Engineer, presented Secondary Road business.

9:06 AM Motion Willey, second McDevitt to approve farm entrance permit for John Gansen in section 21 of Otter Creek Township on the west side of 140<sup>th</sup> Avenue.

Aye: McDevitt, Willey      Absent: Steines

9:07 AM Schloz updated the Board on SWAP dollars and mid-year meeting topics. He was asked at one of the meetings if ATV's were not damaging ditches and ROW's negating county engineers' concerns. The Board praised the County's ATV Commission for its efforts in establishing trails and rules thus reducing any damages. Schloz noted that the department is grading the roads in preparation for the second dust control application period. The Iowa DOT gave notice that they intend to do a sidewalk project in Baldwin to which the Board commented that the DOT's last sidewalk project was somewhat controversial. There was a small gas line leak detected northeast of the Maquoketa Shop on Grove Street with repair estimates of about \$7,100 to replace about 450 feet of piping.

9:16 AM Deputy Auditor Shelley Hoye presented County business.

9:17 AM Motion Willey, second McDevitt to approve minutes of the July 11, 2017 Board proceedings as written and presented by Deputy Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Willey      Absent: Steines

9:19 AM Motion Willey, second McDevitt to accept and place on file and authorize Board signatures on the County Treasurer's Semi-Annual Settlement Report showing \$11,160,434.89 on deposit for the six month period ending June 30, 2017.

Aye: McDevitt, Willey      Absent: Steines

9:20 AM Motion Willey, second McDevitt to accept and place on file the Veterans Affairs Commission meeting minutes for July 13, 2017

Aye: McDevitt, Willey      Absent: Steines

9:21 AM Motion Willey, second McDevitt to authorize Chair signature on the Memorandum of Understanding between the Iowa Department of Public Health and the Jackson County Board of Supervisors for four Lucas 3 Assist Devices for use in cardiac arrest situations to be used by Bellevue, Preston, Sabula Ambulances and the Jackson County Hospital.

Aye: McDevitt, Willey      Absent: Steines

9:22 AM Wayne Petesch approached the Board concerning an ongoing nuisance complaint about a neighbor's large tree that was burnt and is in danger of falling on his garage. Ben Kober has sent a nuisance notice to Shari Steward but she hasn't done anything to address the issue and is overdue on fixing the issue. The Board will contact Kober when he returns from vacation.

9:18 AM Debbie Schroeder, Veterans Affairs Director, presented her six-month activity report. She would like to hire an assistant for 20 hours per week since she wants to outreach more to the nursing homes. She would work Monday through Wednesday and the assistant would work Wednesday through Friday. She will present an updated job description at next week's meeting.

9:29 AM Lynn Bopes, Case Management Director and Mental Health Coordinator, followed up with the Board on yesterday's Regional Governing Board meeting. Discussion ensued on the region's \$9.8 million fund balance and reduction to a 20% balance at the end of three years as required by law. A push has been made to identify mental health clients for difficult and complex placements. Illinois is now allowing certain Iowa cases to be served at the Robert Young Center in Illinois. The Region is concerned that there is a provider that has not utilized services that the Region has pre-paid for and moved forward with corrective action from the

provider. Crisis services has been up and running for six months with a positive response and no transports out of the region since March. A Memo of Understanding between the Region and Scott County was approved for the CEO position.

Bopes updated the Board on the Case Management Department's situation stating that Caritas' second letter went out to clients meaning final stages of all clients will be moving to the managed care companies sooner rather than later. Jackson's last case manager Denise Miller is actively looking for a different job. Most of our consumers have followed their former case manager.

9:54 AM Chair McDevitt recessed the meeting.

9:58 AM McDevitt reconvened the meeting with members of the Pioneer Cemetery Commission.

JoAnn Caven and Larry Ambrosy gave an estimate of up to \$600 for a sign at the Insane Asylum and County Farm Cemetery with Larry McDevitt donating a bench. Vinyl fencing estimates are \$8,165 for a three-rail fence and \$8,700 for a four-rail fence. Board preferred a vinyl fence around the whole area instead of just the north side. Some of the granite markers need replacing and would cost \$100 a piece but Carson's agreed to donate half the cost. Don Wentworth stated that most of the burial plots are in three areas and not under the Sumac tree. Board gave the Commission their blessing to do needed work including fencing and Caven will coordinate with the Auditor's Office on payment. In other business, a meeting has been arranged with the DeVores and others involved in the Reel Cemetery matter.

10:07 AM McDevitt recessed the meeting.

10:10 AM McDevitt reconvened the meeting with Caven, Ambrosy, Wentworth, County Attorney Sara Davenport, Deputy Auditor Alisa Smith and Schloz. Board told those present that Daryl DeVore is willing to deed his portion of the Reel Cemetery over to the County as long as his family is assured they can be buried in the cemetery. However, the cemetery portion on the south side needs to be deeded over from Jim DeVore but will need a survey. Access easement could be swapped with Jim DeVore but could entail problems with future owners. It might be simpler to go around the trees onto Jim's property versus going through the trees. A more specific easement would be better versus a general easement. On other matters, Larry McDermott of Budd Cemetery will not grant an easement insisting that selling his property at a later date would be more difficult. He would allow maintenance and repairs to the cemetery. Caven has been receiving an increasing number of burial plot requests in a number of cemeteries due in part to the lower cost of plots. The State says the owners of the pioneer cemeteries can approve burials but Caven wants to make sure that they don't bury too many in any cemetery that funding stops for any of those cemeteries.

10:27 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar. The HeadStart/Operation New View lease agreement was discussed with a decision to be made at next week's meeting with the full Board.

10:30 AM Schloz rejoined the meeting to say that his department has received some long-awaited signs and can begin installing them, including tractor crossing signs on 250<sup>th</sup> Avenue.

10:31 AM Motion Willey, second McDevitt to adjourn until the next board meeting on July 25, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Willey      Absent: Steines

July 25, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Clark Schloz, County Engineer, presented secondary roads business. The request from Alliant Energy for an entrance permit was tabled and closing the Maquoketa Caves State Park to resurface the road and parking areas for next year was discussed. Swap fund rules might go into effect as early as fiscal year 2019.

9:16 AM Auditor Brian Moore presented County business.

9:17 AM Motion Willey, second Steines to approve minutes of the June 18, 2017 Board proceedings as written by Deputy Auditor Hoye and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$759,498.19.

Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to accept and place on file a letter from County Recorder Arlene Schauf to raise Amy Wilms' salary from 70% to 80% effective February 2018.

Aye: McDevitt, Steines, Willey

9:20 AM Debbie Schroeder, Veterans Affairs Director, presented the updated job description for the Veteran Affairs Assistant Director and is a pared down version of the director's job description.

9:22 AM Motion Steines, second Willey to approve the job description for the Assistant Veteran Affairs Director.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Willey, second Steines to approve advertising internally and externally if needed for the Assistant Veteran Affairs Director position.

Aye: McDevitt, Steines, Willey

9:24 AM Motion Steines, second Willey to approve the Executive Veteran Affairs Director job description.

Aye: McDevitt, Steines, Willey

9:26 AM Ben Kober, Zoning Administrator, updated the Board on Zoning Board of Adjustment meeting to update zoning ordinance for infractions and set public hearing for ordinance on August 15.

9:29 AM Motion Willey, second Steines to approve setting public hearing for August 15 at 9:30 am to consider Ordinance #281 to amend zoning Ordinance #189 to address infraction penalty.

Aye: McDevitt, Steines, Willey

9:33 AM Motion Steines, second Willey to approve setting public hearing on amending Nuisance Ordinance #282 Article II Section 3. regarding infraction on August 15 at 9:40 am.

Aye: McDevitt, Steines, Willey

9:35 AM Other updates were discussed including the fireworks sales ordinance. His commission would like a separate section on addressing fireworks similar to the Airport Ordinance. Discussion ensued of current nuisances including Matthew Lee who didn't think that he was in violation. Kober is seeking a penalty Gary DeLarm to get rid of all equipment and \$5300 in fines. Willey wondered when County can go in and remove nuisance.

9:53 AM Daryl Parker, Conservation Executive Director, presented a 28E agreement with the City of Maquoketa to allow city to patrol Prairie Creek and enforce County Ordinances. The agreement will be in effect until cancelled.

9:50 AM Motion Willey, second Steines to approve law enforcement agreement with the City of Maquoketa to patrol Prairie Creek Recreational Area and enforce county ordinances.

Aye: McDevitt, Steines, Willey

9:52 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:52 AM Chair McDevitt recessed for work session.

11:27 PM Chair McDevitt reconvened the meeting.

11:28 PM Motion Willey, second Steines to adjourn until the next board meeting on August 1, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 1, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Media: Mary Hayward – Cable, Tom Pantera – Maquoketa Sentinel Press, and Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, Engineer, presented Secondary Road business including an entrance permit for Jackson County Conservation at Maquoketa Twp. Section 13, Rockdale Road on the south side for a canoe access at river bridge. He is still waiting on plans for Alliant Energy so that is tabled.

9:04 AM Motion Willey, second Steines to approve a canoe access entrance at the river bridge on the south side of Rockdale Road in Maquoketa Twp., section 13 for Jackson County Conservation.

Aye: McDevitt, Steines, Willey

9:05 AM Schloz updated the Board on the Maquoketa Caves State Park road paving project and the State will be doing updates to the campground. A safety review was done at certain intersections with some median intersections needing striping done for left turns. Discussion ensued of the Hurstville and Interpretative Center intersections. A bridge on 269<sup>th</sup> Avenue will be replaced in November and should either be closed until then or enforce the weight limit restriction where a recycling business operates. Schloz will contact the contractor to move the replacement of the bridge up on the schedule. Condolences were extended to the families of Dale Miller, Helen Kalmes, and Carol Helmle.

9:21 AM Ben Kober, Zoning Administrator, presented proposed subdivision for plat of Kubio's 1<sup>st</sup> Addition either as a minor subdivision plat or sent to the Zoning Commission for review. The plat needs to have drainage and floodplain notations. Steines questioned if there's any restrictions on whether a mobile home could be installed on the property. County Attorney approved Gary DeLarms infraction so a court date will be scheduled.

9:36AM Marty Hudrlik, Maintenance Supervisor, updated the Board on maintenance issues. He had 3 bids for the sliding doors on east side of courthouse. There's \$2200 difference between them. He reviewed where locations of both single and double door systems are used and assessed that the Horton single door system had the fewest problems and was the lowest bid.

9:46 AM Motion Willey, second Steines to approve a Horton single door from Dubuque Glass for \$13,998 for the courthouse east public entrance.

Aye: McDevitt, Steines Willey

9:47 AM Skott Gent, Will Cornelius, and Sara Davenport presented a discussion on the new proposed building for the Extension Council. The building could be titled under the County's name or the Extension Council's. Willey's opinion is since the land is in the County's name then the building should be too.

9:52 Am Motion Willey, second Steines to approve the new Extension Building to be titled in the County's name.

Aye: McDevitt, Steines, Willey

9:53 AM Fundraising activities for the project were reviewed.

9:53 AM Auditor Brian Moore presented County business.

9:55 AM Motion Steines, second Willey to approve minutes of the July 25, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:56 AM Motion Willey, second Steines to accept and place on file the Jackson County Auditor's Report of fees collected for the month ending June 30, 2017 showing \$6,317.18 collected.

Aye: McDevitt, Steines, Willey



9:57 AM Motion Steines, second Willey to approve, accept and place on file a letter from County Auditor Brian Moore to raise Mary Stickley's salary from 68% to 75% effective July 31, 2017.

Aye: McDevitt, Steines, Willey

9:58 AM Moore related that Congressman Rod Blum's office will be in Maquoketa on Friday and will visit the Sheriff's Office and Jail at 1:30 pm.

9:59 AM Steines requested an update on the Boiler system replacement or valving updates for the courthouse from Mike Meier Heating and Cooling.

10:01 AM Motion Steines, second Willey to adjourn until the next board meeting on August 8, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

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August 8, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business. Two requests for entrance permits, one for a business entrance for Alliant Energy located at Perry Twp., Section 16 on 158<sup>th</sup> Street on the south side and a residential (Class D) permit for Leallen Ehlers located at VanBuren Twp., Section 28 on 21<sup>st</sup> Street on the north side.

9:04 AM Motion Willey, second Steines to approve Alliant Energy's entrance permit in Perry Twp., Section 16 on 158<sup>th</sup> Street on the south side and for Leallen Ehlers in VanBuren Twp., Section 28 on 21<sup>st</sup> Street on the north side for a residential entrance permit.

Aye: McDevitt, Steines, Willey

9:05 AM Schloz requested to publish on a wider base for the instrument personnel position.

9:07 AM Motion Steines, second Willey to approve publishing on a wider basis for his instrument position and notify local technical schools.

Aye: McDevitt, Steines, Willey

9:08 AM In Baldwin there will be a meeting to discuss the sidewalk situation with the Iowa DOT. Mary Jean Miller approached the Board about the trees in the right-of-way. She has paid to remove trees including a hundred year old tree. She stated that no one uses the sidewalk but the DOT says they have to replace the sidewalk for ADA requirements. Schloz talked about RPA meeting and addressing what ADA projects get done.

9:27 AM Auditor Brian Moore presented County business.

9:29 AM Motion Willey, second Steines to approve minutes of the August 1, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$105,798.45.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to accept, place on file and authorize Chair to sign the Recorder's Report of fees collected in the sum of \$25,956.60 for July, 2017.

Aye: McDevitt, Steines, Willey

9:32 AM Motion Steines, second Willey to approve the Chair to sign certificate of appointment moving the Auditor's Clerk to Second Deputy Auditor.

Aye: McDevitt, Steines, Willey

9:33 AM Motion Willey, second Steines to approve Resolution #612-08-08-2017 for an operating transfer for \$15,200 (for the public nurses annual budgeted transfer) from General Basic #01000 Fund to the Public Health #24000 Fund as recorded in Resolution Book Four, page 104.

Aye: McDevitt, Steines, Willey

9:34 AM Motion Willey, second Steines to approve Resolution #613-08-08-2017 for an operating transfer for \$35,000 (for the sanitation annual budgeted transfer) from the General Basic #01000 Fund to the Public Health #24000 Fund as recorded in Resolution Book Four, page 105.

Aye: McDevitt, Steines, Willey

9:35 AM Motion Steines, second Willey to approve Class C Native Wine Permit with outdoor sales and Sunday sales to The Tabor Family Winery, 3570-67<sup>th</sup> Street, Baldwin effective August 7, 2017 through August 6, 2018.

Aye: McDevitt, Steines, Willey

9:36 AM Moore presented that the Jackson County Regional Health Center will be having a public meeting to discuss the options for the hospital building proposals on Thursday, August 10 at 4 p.m. held at Maquoketa City Hall. There will also be a Jail Advisory meeting on Thursday August 10 at 5 p.m. held at the Jackson County Courthouse in the Community Room. Moore reported that the Welcome Center could be power washed for \$425 and south side of building painted for \$475 and fence painted for \$125 totaling \$1025. The Board thought the LP tank should be washed and painted too. The Board approved going forward.

9:37 AM Frank Frieberg, Sanitarian, informed Board that ECIA hired someone to address the Droessler Subdivision Project.

9:39 AM Heather Skidmore, GIS Coordinator, presented her January through March update. She will be the contact for the 2020 Census update. She's outreaching to other offices and the public, especially concerning the layer showing cemeteries. She's been updating the ATV map which will be available on an app for trail use. She will work on updating the census data on an annual basis instead of once every ten years. She wants to develop a plan for data integrity including arials showing property lines.

9:56 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:58 AM Motion Willey, second Steines to approve moving the Board meeting on September 5<sup>th</sup> to 1p.m.

Aye: McDevitt, Steines, Willey

9:59 AM Chair McDevitt recessed for work session.

10:32 PM Chair McDevitt reconvened the meeting.

10:33 PM Motion Willey, second Steines to adjourn until the next board meeting on August 15, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 15, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Media: Mary Hayward – Cable, Tom Pantera – Maquoketa Sentinel Press, and Theresa Hosch – KMAQ.

9:04 AM Meeting brought to order and pledge of allegiance was recited.

9:05 AM Jenna Payson, Iowa Department Of Revenue, was introduced to the Board and reviewed the audit process. They will be here two weeks now and then return for three weeks in December for the accrual reports.

9:07 AM Clark Schloz, Engineer, presented Secondary Road business including a utility permit for Preston Telephone.

9:08 AM Motion Willey, second Steines to approve an underground utility permit for Preston Telephone in Fairfield Twp., section 30 to bury fiber optic cable at 2438-312<sup>th</sup> Avenue.  
Aye: McDevitt, Steines, Willey

9:09 AM Schloz reminded the public that school will be opening and to watch for children when driving. Willey asked about spraying or cutting of brush in right of way. Schloz stated they use to cut and spray but got complaints. Willey asked to be more aggressive in cutting. Property owners would be allowed to cut brush in the ROW.

9:17 AM Auditor Brian Moore presented County business.

9:18 AM Motion Steines, second Willey to approve minutes of the August 8, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey

9:19 AM Motion Willey, second Steines to approve and authorize Board signature on a handwritten warrant for the Iowa State Association of Counties for the annual conference registration for Deb Steines in the amount of \$230.00.  
Aye; McDevitt, Steines, Willey

9:20 AM Motion Steines, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the August 2, 2017 meeting.  
Aye: McDevitt, Steines, Willey

9:21 AM Motion Willey, second Steines to approve and authorize Chair to sign 2020 census Update Forms.  
Aye: McDevitt, Steines, Willey

9:22 AM Chair McDevitt recessed the meeting.

9:23 AM Chair McDevitt reconvened with LuAnne Goeke Executive Assistant, who reviewed the Board's Calendar and county business.

9:26 AM Motion Willey, second Steines to approve having a special meeting to canvass the school election on September 15<sup>th</sup> at 3:30 p.m.  
Aye: McDevitt, Steines, Willey

9:28 AM Chair McDevitt recessed the meeting.

9:32 AM Chair McDevitt reconvened with Ben Kober, Zoning Administrator.  
Chair opened the public hearing to consider Ordinance #281 to adjust the fines and infractions on nuisances. Kober recommended Board pass this ordinance. The amendment would update this ordinance to state code. He's received one caller who was concerned what constitutes a nuisance. The amendment includes the definition of who an owner is and what the new penalties are. The changes would give the County more legal enforcement.

9:42 AM Motion Steines, second Willey to close public hearing.  
Aye: McDevitt, Steines, Willey

9:43 AM Motion Willey, second Steines to approve Ordinance #281-08-15-2017 which adjust the fines and infractions on nuisances and waive the second hearing.

Aye: McDevitt, Steines, Willey

9:44 AM Chair opened the public hearing to consider Ordinance #282 to address changes to the Zoning Ordinance penalties and fees referencing Iowa code. No comments were received from the public. Discussion ensued on requiring public to apply for permits even after the fact.

9:49 AM Motion Steines, second Willey to close public hearing.

Aye: McDevitt, Steines, Willey

9:50 AM Motion Willey, second Steines to approve Ordinance #282-08-15-2017 to address changes to the Zoning Ordinance penalties and fees, and waive the second hearing.

Aye: McDevitt, Steines, Willey

9:51 AM Willey requested Kober to send letters to cities concerning nuisances including a copy of the county nuisance with an offer to help the cities develop their own ordinance. Discussion of Vince Hoffman's possible nuisance of equipment, trees, and brush.

9:55 AM Roger Stewart, Dave Heiar and Matt Specht of the Revolving Loan Committee presented the Blue 9 application for funding. The first year would be interest only. The building is at 1712 East Maple. The building was owned by DAC and would be used for warehousing and office space. Blue 9 develops equipment for pet training and works with national pet businesses like Pet-Co. The loan is two percent for fifteen years. Discussion ensued on raising the interest rate on future loans.

10:07 AM Motion Willey, second Steines to approve concurring with the Revolving Loan Fund Committee to approve a fifteen year loan to Blue 9 for \$275,000 at two percent interest and interest only due first year.

Aye: McDevitt, Steines, Willey

10:08 AM Marty Hudrlik, Maintenance Supervisor, updated the Board on the Courthouse south sidewalk. He was directed to cut down the dead tree on the east side. He would like to pour concrete in the sunken areas of the employee parking lot at the same time. Steines would like him to contract the concrete work for the east sidewalk. Preferably the job would be completed over a weekend. Hudrlik is doing the handrail for the south side sidewalk.

10:15 AM Sara Davenport, County Attorney, and Daryl Parker, Conservation Director, presented a 28E agreement between the county and the city of Maquoketa for law enforcement of the Prairie Creek Recreation Area.

10:18 AM Motion Steines, second Willey to approve the amended 28E agreement with the city of Maquoketa to patrol the Prairie Creek Recreation Area if needed.

Aye: McDevitt, Steines, Willey

10:20 AM Discussion with Davenport on the Head Start lease agreement. She will work on revisions.

10:22 AM Motion Steines, second Willey to adjourn until the next board meeting on August 22, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 22, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business.

9:06 AM Motion to approve residential entrance permit for Eliglo Rubio property in Tete Des Morts Twp., Section 35 on north side of 308<sup>th</sup> Street but was tabled.

9:07 AM Motion Willey, second Steines to approve underground utility permit for Windstream Communications in Bellevue Twp., Section 30 at 23042-407<sup>th</sup> Avenue to install cable.  
Aye: McDevitt, Steines, Willey

9:08 AM Schloz reminded the public that school is open and be cautious driving. Swap funding updates have not been done. Willey inquired about ditches in Fulton. One person doesn't want anything done but everyone else does. Steines inquired about signage on the Ben Miller road and bridge.

9:18 AM Chad West with the Iowa DOT discussed the sidewalk project on Highway 64. They would like a temporary easement on the intersection of 150<sup>th</sup> Street and Highway 64 to complete this work.

9:20 AM Motion Steines, second Willey to approve Chair to sign the agreement for a temporary easement at the intersection of 150<sup>th</sup> Street and Highway 64.  
Aye: McDevitt, Steines, Willey

9:21 AM West explained the ADA program which this project will address. The DOT is still talking with the only property owner that is on the street that wants the sidewalk. Right now there is not a plan to extend the sidewalk that far.

9:30 AM Ben Kober, Zoning Administrator, presented Zoning business. The residential entrance permit for Eliglo Rubio property was discussed. Rubio's would like their own entrance instead of the current shared driveway. The property will need meet zoning guidelines. This is part of the Deerfield Estates subdivision. Willey said the Board doesn't see any reason why approval can't be granted. Matthew Lee submitted a request to address his nuisance violation in Green Island. The Board will meet with him on August 29<sup>th</sup>.

9:42 AM Motion Willey, second Steines to approve Eliglo Rubio's residential entrance permit in Tete Des Morts Twp., Section 35 on north side of 308<sup>th</sup> Street.  
Aye: McDevitt, Steines, Willey

9:43 AM Lynn Bopes, CPC/ Mental Health Coordinator, reviewed the Regional Governing Board meeting. There was HIPAA training prior to the meeting. There will be the region's HIPAA policy which the county will have to adopt also. The Region may have a database where all county's data would be fed into it. Holly Parmer was appointed to Regional Advisory Board as county's representative. The contract with Robert Young Center was extended to June 30, 2018. SF 504 wanted the region's plan to address individuals with complex diagnosis. David Farmer is working on a five year plan to utilize the Region's fund balance.

10:10 AM Marty Hudrlik, Maintenance Supervisor, presented bids for the Courthouse boiler. Three were received. He didn't receive any bid from Mike Meier. Bids should include piping and valves. The Board will review the bids. He is still getting bids for the east sidewalk project. He hasn't seeded the south side lawn yet.

10:13 AM Auditor Brian Moore presented County business.

10:14 AM Motion Steines, second Willey to approve minutes of the August 15, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey

10:15 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$468,152.18.

Aye: McDevitt, Steines, Willey

10:16 AM Motion Steines, second Willey to approve Class "C" Liquor License with Sunday sales to The Hop at Canton, 14966-4<sup>th</sup> Avenue, Monmouth, Iowa 50309 effective August 25, 2017 through August 4, 2018.

Aye: McDevitt, Steines, Willey

10:17 AM Motion Willey, second Steines to approve Class "B" Beer (Includes Wine Coolers) with outdoor service to the Muscle Up Marathon LLC., 41324 82<sup>nd</sup> Street, Spragueville, Iowa 52074 effective August 25<sup>th</sup>, 2017 for five days.

Aye: McDevitt, Steines, Willey

10:18 AM Motion Steines, second Willey to approve setting a public hearing for a fiscal year 2017/2018 County budget amendment on September 19, 2017 at 10:00 a.m. in the Board of Supervisors boardroom.

Aye: McDevitt, Steines, Willey

10:19 AM Moore reviewed the generator installation at the Care Facility. The insurance company should be covering all but \$1000 according to agent. Concrete work and fascia all needs to be replaced. The chiller compressor has been replaced and operational.

10:20 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

10:23 PM Motion Steines, second Willey to adjourn until the next board meeting on August 29, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

August 29, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Media: Mary Hayward – Cable, Tom Pantera – Maquoketa Sentinel Press, and Theresa Hosch – KMAQ.

9:05 AM Meeting brought to order and pledge of allegiance was recited.

9:06 AM Clark Schloz, Engineer, presented Secondary Road business.

9:07 AM Motion Willey, second Steines to approve a farm entrance permit for William Kuper in Jackson Twp., Section 5 on west side of 328<sup>th</sup> Avenue.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve a utility permit for Cascade Communications Company in Otter Creek Twp., Section 21 to install cable from bridge west of 140<sup>th</sup> Avenue to 13453 Bellevue-Cascade Road.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Willey, second Steines to approve three utility construction permits for Maquoketa Valley Electric Cooperative in Richland Twp., Section 3 on the south side of Mill Creek Road; Jackson Twp., Section 1 on 196<sup>th</sup> Street and 195<sup>th</sup> Street; South Fork Twp., Section 11 on 85<sup>th</sup> Street and 168<sup>th</sup> Street - all to install fiber optic cable, new poles and power lines.

Aye: McDevitt, Steines, Willey

9:10 AM Schloz then reviewed the SWAP program as was discussed at the state ISAC meeting. He updated the Board on road and bridge repair projects.

9:14 AM Auditor Brian Moore presented County business.

9:15 AM Motion Steines, second Willey to approve minutes of the August 22, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:15 AM Motion Willey, second Steines to approve Class "B" Native Wine permit and Sunday Sales for Jackson County Area Tourism Association effective August 11, 2017 through August 10, 2018.

Aye; McDevitt, Steines, Willey

9:16 AM Motion Steines, second Willey to approve annual Groth Services agreement to inspect the Advan Tex Textile Filter wastewater treatment system for \$1363.60 effective September 12, 2017 through September 11, 2018.

Aye: McDevitt, Steines, Willey

9:17 AM Moore presented Headstart's request to install a diaper changing table. He was told to talk to David Barnes about having their staff install it. He informed the Board of a review of courthouse heating and cooling valve system. The system needs new valves and some rooms need new thermostats. A spec list needs to be made and bid out. A new boiler will not address the uneven temperature issues. The condensation pipes above the southwest side of the basement get plugged and overflow into the Election and Extension Rooms.

9:26 AM Heather Skidmore, GIS Coordinator, informed the Board of a GIS grant that will help maintain E911 data and cross reference to the Engineer's information. The grant is through Iowa Homeland Security.

9:30 AM Motion Willey, second Steines to approve moving forward to apply for the GIS grant from Iowa Homeland Security to maintain E911 data.

Aye: McDevitt, Steines, Willey

9:31 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar. Moore informed the Board of a meeting the Jackson County Regional Hospital is having on Wednesday at 11:30 a.m. at the hospital. Willey reviewed a recent meeting on pocket neighborhoods and SF504, the



mental health law that was passed. The Region is considering transitional housing at the Care Facility.

9:41 AM Chair McDevitt recessed the meeting for work sessions.

11:09 AM Chair McDevitt reconvened the meeting.

11:10 AM Motion Steines, second Willey to adjourn until the next board meeting on September 5, 2017 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 12, 2017

Present: Supervisors- Larry McDevitt, John J. Willey, Mike Steines, Human Resource Administrator Becki Chapin and Executive Assistant LuAnn Goeke. Media: Tom Pantera – Maquoketa Sentinel Press, Mary Hayward – Maquoketa Cable, Teresa Hosch – KMAQ.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:05 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Willey, second Steines to approve the field entrance permit to Robert Thola in Section 11 of Tet Des Morts Twp on the east side of 308<sup>th</sup> Avenue.  
Aye: McDevitt, Willey, Steines
- 9:06 AM Motion Willey, second Steines to approve the residential entrance permit to Randal Heald in Section 8 of Washington Twp on the east side of 413<sup>th</sup> Avenue.  
Aye: McDevitt, Willey, Steines
- 9:07 AM There were two bids received for the purchase of two 6' ditch mowers. Shawn Heer, Shop Foremen joined Schloz to discuss. Shawn explained both bids were for hydraulic mowers, which are now the only type safe for our use.
- 9:10 AM Motion Steines, second Willey to accept the low bid of \$19,722, for the purchase of two 6' ditch mowers from Merema Brothers out of Fulton, IL.  
Aye: McDevitt, Willey, Steines
- 9:11 AM Miscellaneous items were discussed. Schloz will be attending the RPA meeting this week; there were two errors printed in the Maquoketa Sentinel Press regarding 308<sup>th</sup> Street dust control that they will be correcting.
- 9:13 AM Willey received a complaint on the amount of dust that comes from the Maquoketa Shop, neighboring homes find it difficult to even be outside due to the amount of dust. Shawn said in the spring when they have the spinners on the truck they do apply calcium chloride however they will take care of this issue now even if they have to apply it by hand.
- 9:14 AM Willey inquired as to how the Red School House Road Project is progressing. Schloz may have to send a timeline reminder to the DOT.
- 9:15 AM Ronda Klein and Shirley Black addressed the Board under the Visitors and Citizens portion of the agenda. They have concerns with the conditions of a property located on 489<sup>th</sup> Avenue in Green Island. Willey informed them they will be discussing this with Zoning Administrator Ben Kober at approximately 9:20 if they wish to wait they can address their concerns then.
- 9:17 AM Becki Chapin, Human Resource Administrator presented county business.
- 9:17 AM Motion Willey, Second Steines to approve minutes of the September 5, 2017 Board proceeding as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Willey, Steines
- 9:18 AM Motion Steines, Second Willey to accept and file the Veteran Affairs Commission Monthly Meeting Minutes for September.  
Aye: McDevitt, Willey, Steines
- 9:20 AM LuAnn Goeke, Executive Assistant presented Board business. Jail advisory meeting is scheduled for tomorrow, Wednesday, September 13, 2017 at 6:00 p.m. in the community Room at the Jackson County Courthouse and the Board's weekly schedule was reviewed. McDevitt received a call on a street light that is out in Spragueville. Willey suggested LuAnn get in touch with the City Clerk to make sure they are aware.
- 9:21 AM Chair McDevitt recessed the meeting.
- 9:21 AM Chair McDevitt reconvened the meeting with Ben Kober, Zoning Administrator who provided an update on the status of the nuisance located at 32354 124<sup>th</sup> Avenue in Bellevue. Kober visited with Engineer Schloz, the collapsed shed is in the County ROW. This property has been discussed several times, it is time to send the 30 day abatement period notice.

- 9:22 AM Motion Steines, second Willey to authorize moving forward with enforcement of the nuisance violation.  
Aye: McDevitt, Willey, Steines
- 9:24 AM Kober discussed the request for reconsideration from Mr. Lee on the property located at 14163 63<sup>rd</sup> Avenue in Green Island. The notice to appear was sent out and Ben has received confirmation of receipt of the notice. The Board informed Kober there were audience members waiting to speak on this issue.
- 9:25 AM Audience members Ronda Klein and Shirley Black came forward. They questioned if any of the Board members have been to look at the property personally to know the condition it is in. The property is a disgrace, animals are being neglected something needs done. They questioned what is going on with this property, why the process has taken so long. They had been in contact with Kober back in May at which time papers were to be served on the property owner.
- 9:30 AM Kober stated Mr. Lee has been served all required notices, he is entitled to a request reconsideration as part of his due process rights which is being held today. He is not in attendance today to propose a timeline to abate or clean up the property; at this point it is up to Board discretion to continue enforcement through District Court. There is an ordinance that outlines the process and timeline the county has to follow and Ben will do so; if citizens have an immediate concern regarding neglect of animals they can file a complaint with the Sheriff Office.
- 9:35 AM Frank Frieberg, Sanitarian presented Health Department business. He has been busy with septic tests; there has been an influx in dog bites the Board may want to revisit a dangerous animal ordinance.
- 9:36 AM McDevitt inquired on the Spruce Creek water supply. Frieberg has held public meetings and has explained all options, most property owners do not want anything to do with this. McDevitt has received letters outlining both pros and cons to the water supply. Steines suggested Frieberg organize another public meeting.
- 9:49 AM Frieberg presented the service agreement with GROTH Services, LLC to conduct an annual inspection of the AdvanTex Textiel Filter wastewater treatment system at the AJCF.
- 9:49 AM Motion Willey, second Steines to approve the agreement with GROTH Services, LLC and authorize the chair to sign.  
Aye: McDevitt, Willey, Steines
- 9:52 AM Debbie Schroeder, Veteran Affairs Director provided an update on the VA Commission September monthly meeting. There were 7 applicants for the VA Director Assistant position. Schroeder conducted the first round of interviews, the VA Commission then interviewed the top 2 candidates. Schroeder and the VA Commissioners recommending offering the position to Candidate A.
- 9:54 AM Chair McDevitt recessed the meeting to review the candidates credentials.
- 9:57 AM Chair McDevitt reconvened the meeting.
- 9:57 AM Motion Steines, second Willey to approve the recommendation of offering the position to Candidate A.  
Aye: McDevitt, Willey, Steines
- 9:58 AM Sandra Dale addressed the Board providing comments on 308<sup>th</sup> Street dust control. It is hard to live on this street with the amount of dust however she drives this road repeatedly with a car or truck and does not have the issues others with larger SUV's are having. She is concerned if the county were to pay for dust control on this street they would have to do many others at the expense of the tax payer. The Board thanked Sandra for her comments.

10:05 AM Today's work session discussion will be on 308<sup>th</sup> Street dust control.

10:05 AM Motion Willey, second Steines to adjourn until the next regular board meeting on September 19, 2017, at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye: McDevitt, Willey, Steines

September 5, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

1:04 PM Meeting brought to order and pledge of allegiance was recited.

1:05 PM Clark Schloz, County Engineer, presented secondary roads business.

1:06 PM Motion Willey, second Steines to approve underground utility permit for Maquoketa Valley Electric Cooperative in Prairie Springs Twp., Section 34 Mill Creek Road north side and Richland Twp., Section 3 on Mill Creek Road for installation of overhead powerlines.

Aye: McDevitt, Steines, Willey

1:07 PM Schloz presented two ditch mower bids: Huss Implement for a Woods DBH6.30 for \$25,700 including trade in and Merema Brothers for a Woods DBH6.30 for \$19,722 including trade in. Discussion ensued on trade in value on counties mowers being replaced. Purchase would be out of current year with use next spring. Bids action was tabled. Update was given on the Red School House Road project which hasn't been started yet. Cedar Rapids Gazette would like to do a story on moving a bridge in Jackson County. Cost of \$900,000 per mile to grade and pave 308<sup>th</sup> Street which property owners would share in paying for. Owners have not come forward with a contribution commitment. Board would like a work session with owners who would bring their contribution information to the session.

1:36 PM Ben Kober, Zoning Administrator, presented the final plat of Rubio's 1<sup>st</sup> Addition. The Zoning Commission approved the plat allowing for two lots on the plat. It meets zoning specifications.

1:40 PM Motion Steines, second Willey to approve and authorize Chair to sign Resolution #614-09-2017, the final plat of Rubio's 1<sup>st</sup> Addition in Section 35, T.87N. R.4E. of the 5<sup>th</sup> P.M. Jackson County, Iowa.

Aye: McDevitt, Steines, Willey

1:41 PM Kober presented a request to postpone the nuisance hearing on the Green Island nuisance situation. There will be a Zoning Adjustment hearing for Mr. Hennebery in Butler Twp. for a set-back exception on September 21<sup>st</sup>.

1:48 PM Marty Hudrlik, Maintenance Supervisor, would like to come in and caulk along south side of courthouse. He will cut the tree down south of the building and plant a red bud tree. He would like to fill potholes and replace poor portions of the parking lot next week. He would like to put a sign marking the courthouse entrance in the parking lot. He reviewed three of the five bids returned for the east side sidewalk of the courthouse as follows: Fey Construction for \$7357.50; Miller Construction for \$6186.00; and Casel Construction for \$4455.00 plus \$400.00 for salt seal protection.

1:58 PM Motion Willey, second Steines to approve Casel Construction's bid for \$4455.00 plus \$400.00 for salt seal protection to replace and pour concrete on east side of courthouse.

Aye: McDevitt, Steines, Willey

1:59 PM Auditor Brian Moore presented County business.

1:59 PM Motion Willey, second Steines to approve minutes of the August 29, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

2:00 PM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$790,512.10.

Aye: McDevitt, Steines, Willey

2:01 PM Motion Willey, second Steines to accept and place on file the Jackson County Recorder's Report of Fees Collected for the period ending August 31, 2017 showing \$28,827.15 collected.

Aye: McDevitt, Steines, Willey

2:02 PM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

2:04 PM Motion Willey, second Steines to approve a firework permit for Robin Laughead at 12409 267<sup>th</sup> Avenue for September 16<sup>th</sup>.

Aye: McDevitt, Steines, Willey

2:10 PM Chair McDevitt recessed the meeting for work session.

2:55 PM Chair McDevitt reconvened the meeting.

2:56 PM Motion Steines, second Willey to adjourn until the next board meeting on September 12, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 15, 2017

Present: Supervisors- Larry McDevitt, John J. Willey, Mike Steines via telemeeting, Auditor Brian Moore, Deputy Auditor Alisa Smith, Human Resource Administrator Becki Chapin and Executive Assistant LuAnn Goeke.

- 3:30 PM Meeting brought to order.
- 3:30 PM Brian Moore, Auditor presented regular School Election results. Deputy Auditor Alisa Smith explained how the canvas worked and where the results being presented were obtained from.
- 3:32 PM Motion Willey, second Steines to certify the following people elected to the Jackson County School Boards, as follows:
- Andrew Community School: 4 year terms to Scott Gerardy and Tony Portz, and a 2 year term to fill a vacancy, Courtney Veach;
- Bellevue Community School: 4 year terms to Allysen K. Bonifas and Mike Reed;
- Easton Valley Community School: 4 year terms to Jodi Meyer, District Three, Richard Keeney, District Four; Gary Cassaday and Craig R. Thines At-Large;
- Maquoketa Community School: 4 year term to Kristi Gimmel Becker and Tanya Roeder.  
Aye: McDevitt, Willey, Steines
- 3:33 PM Motion Steines, second Willey to authorize recording the official results and to authorize signatures on the abstracts of elections, canvass book and election certificates, and authorize Auditor Moore to forward the items to the respective Jackson County school districts.  
Aye: McDevitt, Willey, Steines
- 3:34 PM Motion Willey, second Steines to adjourn until the next regular board meeting on September 19, 2017, at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye: McDevitt, Willey, Steines

September 19, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:06 AM Meeting brought to order and pledge of allegiance was recited.

9:07 AM Clark Schloz, County Engineer, presented secondary roads business.

9:10 AM Motion Willey, second Steines to approve 28E agreement for maintenance with Dubuque County for county line roads.

Aye: McDevitt, Steines, Willey

9:11 AM Schloz presented right-of-way contracts for the City of Monmouth bridge project as follows: Michael Franzen \$6000.00; Streets Grand View, LLC \$4500.00; Charlie Fox and Laurie Kunde \$2124.00; Gary Bramer \$8643.00; Donald and Sharon Buck \$2700.00.

9:13 AM Motion Steines, second Willey to approve the right-of-way contracts for the City of Monmouth bridge project to be as follows: Michael Franzen \$6000.00; Streets Grand View, LLC \$4500.00; Charlie Fox and Laurie Kunde \$2124.00; Gary Bramer \$8643.00; Donald and Sharon Buck \$2700.00.

Aye: McDevitt, Steines, Willey

9:14 AM Schloz updated the Board on SWAP funding and the Red School House Road project.

9:21 AM Auditor Brian Moore presented County business.

9:22 AM Motion Willey, second Steines to approve minutes of the September 12, 2017 Board proceedings as written by Deputy Auditor Becki Chapin and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:23 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$346,682.69.

Aye: McDevitt, Steines, Willey

9:24 AM Moore opened bids for the concrete work at the Andrew Care Facility as follows: Fey Construction \$8414.75; Ihrig Works \$11,850.00; Miller Construction \$6930.00; Case Construction \$8580.00.

9:28 AM Motion Steines, second Willey to approve accepting low bid of \$6930.00 from Miller Construction for concrete work at the Andrew Care Facility.

Aye: McDevitt, Steines, Willey

9:30 AM Motion Willey, second Steines to approve Resolution #615-09-19-2017 to disburse \$84,155.80 in federal flood control revenues collected from leased property along the Mississippi River, as recorded in Resolution Book #4, Page 107.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to approve Resolution #616-09-19-2017 to cancel outstanding checks now in the Jackson County Treasurer's Office, as recorded in Resolution Book #4, page 109.

Aye: McDevitt, Steines, Willey

9:32 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:35 AM Motion Willey, second Steines to approve the Operation New View three-year lease agreement effective July 1, 2017 through June 30, 2020.

Aye: McDevitt, Steines, Willey

9:36 AM Chair McDevitt recessed the meeting for work session.



10:02 AM Chair McDevitt reconvened the meeting and opened the budget amendment hearing.

10:05 AM Motion Willey, second Steines to close the public hearing.

Aye: McDevitt, Steines, Willey

10:06 AM Motion Willey, second Steines to approve Resolution #617-09-19-2017 for the Amendment to the County Budget for the Fiscal Year 2017/2018 as recorded in Resolution Book #4, page 110.

Aye: McDevitt, Steines, Willey

10:08 AM Motion Willey, second Steines to approve and authorize Chair signature on the Record of Hearing and Determination on the Amendment to County Budget for Fiscal Year 2017/2018 as recorded in Resolution Book #4, page 111.

Aye: McDevitt, Steines, Willey

10:12 AM Motion Steines, second Willey to adjourn until the next board meeting on September 26, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

September 26, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Media: Mary Hayward – Cable, Tom Pantera – Maquoketa Sentinel Press, and Theresa Hosch – KMAQ.

9:00 AM Meeting brought to order and pledge of allegiance was recited.

9:01 AM Clark Schloz, Engineer, presented Secondary Road business including two utility underground permits.

9:04 AM Motion Willey, second Steines to approve a utility permit for Central Iowa Power Cooperative in Maquoketa and Fairfield Twps. to re-build existing overhead power lines in existing corridor.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Steines, second Willey to approve a utility permit for Eric Gravel in Butler Twp. Section 21 on 250<sup>th</sup> Street to bury electric line across road.

Aye: McDevitt, Steines, Willey

9:06 AM Motion Willey, second Steines to approve right-of-way contract for City of Monmouth bridge project for Venson and Mary O'Hara in the amount of \$1527.00.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Steines, second Willey to approve FHW Agreement to use BRS funds for E17 bridge east of Andrew for project BRS-CO49(70)-60-49.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz then reviewed dates for work session with the Jackson County Municipal League to discuss road funding and what funds will be used. Schloz had been asked to look at a school bus stop sign on the Caves Road. Semi-truck traffic is an issue for speeding. Willey inquired on Red School House Road project if construction has been delayed and will county charge for late penalty.

9:19 AM Dave Heiar and Nick Hockenberry of the Jackson County Economic Alliance presented a proclamation for next week to proclaim it Jackson County Manufacturing Week. The goal is to change perception of what manufacturing is. Plans are to be on Just Talk, School tours and open houses of Clinton Community College and Plastic's Unlimited are planned. Husco plans to add forty jobs.

9:29 AM Motion Willey, second Steines to approve and authorize Board signature on a Proclamation of Manufacturing Week, October 2-6, 2017 in Jackson County.

Aye: McDevitt, Steines, Willey

9:31 AM Lynn Bopes, CPC/ Mental Health Coordinator, presented the Case Management Cost Report for Fiscal Year 2017. Services are no longer cost settled. The rate is \$76.99. We were paid at \$63.03. There were only four months where we were fully staffed. The case managers that left county employment took most of the cases with them.

9:37 AM Motion Steines, second Willey to approve the Fiscal Year 2017 Case Management Cost Report at a rate of \$76.99.

Aye: McDevitt, Steines, Willey

9:38 AM Auditor Brian Moore presented County business.

9:39 AM Motion Willey, second Steines to approve minutes of the September 26, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:40 AM Motion Steines, second Willey to approve and authorize Board signature on a handwritten warrant for \$240.00 for Iowa Association of County Commissioners and Veteran Service Officers for fall school registration.

Aye: McDevitt, Steines, Willey

9:41 AM Motion Steines, second Willey to approve a Class "C" Native Wine permit with Sunday Sales and Outdoor Service for Iowa Grapes Vines Winery, LLC effective November 15, 2017 through November 14, 2018.

Aye: McDevitt, Steines, Willey

9:42 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:43 AM Motion Willey, second Steines to approve the appointment of Leon Schmidt to the County Compensation Board effective through June 30, 2021.

Aye: McDevitt, Steines, Willey

9:45 AM Chair McDevitt recessed the meeting for work sessions.

10:55 AM Chair McDevitt reconvened the meeting.

10:56 AM Motion Willey, second Steines to approve hiring candidate A at \$2.00 per hour less than base wage for Instrument Position.

Aye: McDevitt, Steines, Willey

10:56 AM Motion Steines, second Willey to adjourn until the next board meeting on October 3, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

October 3, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business. Schloz recommended tabling the Jene and Maggie Ferrel entrance permit request. The second round of interviews for instrument position questioned who was more qualified. Schloz recommends offering position to candidate A.

9:06 AM Recess to review candidate information.

9:07 AM Reconvene to table action on candidate position.

9:07 AM Motion Willey, second Steines to table action on candidate approval.

Aye: McDevitt, Steines, Willey

9:08 AM Schloz presented information on the 150<sup>th</sup> Street (E17) bridge and related construction. A work session with engineers will be held next week. Wednesday construction will begin on inner liner to Clinton County on Red School House Road.

9:11 AM Auditor Brian Moore presented County business.

9:12 AM Motion Steines, second Willey to approve minutes of the September 16, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$315,839.15.

Aye: McDevitt, Steines, Willey

9:14 AM Motion Steines, second Willey to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees Collected for the month of September, 2017 in the amount of \$39,811.75.

Aye: McDevitt, Steines, Willey

9:15 AM Motion Willey, second Steines to accept and place on file the County Sheriff's letter of appointment of Norman Kennedy to the County Compensation Board effective July 1, 2017 through June 30, 2021.

Aye: McDevitt, Steines, Willey

9:16 AM Matt Notz, Maquoketa Chamber Director, presented to the Board plans for the Hillbilly Run.

9:17 AM Motion Willey, second Steines to approve closing the Hurstville Road for the Hillbilly Run for Maquoketa Chamber on Saturday, October 7.

Aye: McDevitt, Steines, Willey

9:18 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business. Willey reviewed a discussion on getting a key to the Senior Center for the quilt club. County needs to have a key available for county use which we do have. They just need to check the key out from Auditors Office.

9:22 AM Chair McDevitt recessed the meeting for work session.

10:41 AM Chair McDevitt reconvened the meeting.

10:42 AM Motion Steines, second Willey to adjourn until the next board meeting on October 10, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



October 10, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Media: Mary Hayward – Cable, Tom Pantera – Maquoketa Sentinel Press, and Theresa Hosch – KMAQ.

8:37 AM Meeting brought to order and pledge of allegiance was recited.

8:38 AM Clark Schloz, Engineer, presented Secondary Road business with Julie Neebel, IIW Engineer, on the 150<sup>th</sup> Street (E17) bridge project. Discussion was on the settlement of ground fill and time estimation. Neebel doesn't recommend traffic during settling. The County can start settling process during two months of building bridge construction. Two ways to speed up settling process is with a wick system or with adding extra fill equal to the weight of the concrete road and then remove later which would be the more economical option. Neebel recommended closing road for four to five months and incorporate compaction density plating control methods. Schloz recommended following IIW specs for plating.

8:55 AM Schloz recommended four entrance permits for approval.

8:57 AM Motion Willey, second Steines to approve farm and field entrance permits as follows: William Curtis, Butler Twp., Section 15 on South Garryowen Road west side; Donald Morehead, Brandon Twp., Section 14 on 163<sup>rd</sup> Street south side; Gerald Grant, Van Buren Twp., Section 26 on 17<sup>th</sup> Street north and south side.

Aye: McDevitt, Steines, Willey

8:58 AM Motion Steines, second Willey to offer position to candidate A for instrument position.

Aye: McDevitt, Steines, Willey

8:59 AM Schloz presented petition to pave for 320<sup>th</sup> Street.

9:00 AM Motion Willey, second Steines to approve accepting petition to pave 320<sup>th</sup> Street from 395<sup>th</sup> Avenue to Bellevue Sand and Gravel quarry.

Aye: McDevitt, Steines, Willey

9:01 AM Discussion ensued on integrity of a road when grinding down high spots and to put the inner layer down or tar/chips. Would it be cost effective to grind down high spots then resurface in four to five years? Willey noted that maybe we need to concentrate on maintaining what we have instead of building more, new hard surface roads.

9:11 AM Auditor Brian Moore presented County business.

9:12 AM Motion Willey, second Steines to approve minutes of the October 3, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:13 AM Motion Willey, second Steines to accept and place on file the Veterans Affairs Commission meeting minutes for the October 4, 2017 meeting.

Aye; McDevitt, Steines, Willey

9:14 AM Motion Steines, second Willey to approve a Class "C" Liquor License and Class "B" Native Wine Permit with Sunday Sales and Outdoor Service for St. Patrick's Church, effective October 29, 2017 through November 2, 2017.

Aye: McDevitt, Steines, Willey

9:15 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and county business.

9:16 AM Chair McDevitt recessed the meeting for work sessions.

10:39 AM Chair McDevitt reconvened the meeting.

10:40 AM Motion Steines, second Willey to adjourn until the next board meeting on October 17, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

October 17, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Mike Clausing, Assistant County Engineer, presented secondary roads business. Two residential entrance permits, three project plans, one archaeology survey, one instrument position hiring, and the 308<sup>th</sup> Street Petition filing were all up for discussion.

9:04 AM Motion Willey, second Steines to approve a residential entrance permit for Jeric and Maggie Farrell in Otter Creek Twp., Section 16 on 140<sup>th</sup> Avenue.

Aye: McDevitt, Steines, Willey

9:05 AM Motion Steines, second Willey to approve a residential entrance permit for Raymond and Shannon Chrest in Otter Creek Twp., Section 8 on 129<sup>th</sup> Avenue.

Aye: McDevitt, Steines, Willey

9:06 AM Motion Willey, second Steines to approve and authorize Board signature on Centerville Road project plans.

Aye: McDevitt, Steines, Willey

9:07 AM Motion Willey, second Steines to approve and authorize Board signature on Monmouth City bridge project plans.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve and authorize Board signature on the 150<sup>th</sup> Street (E17) bridge project.

Aye: McDevitt, Steines, Willey

9:09 AM Motion Willey, second Steines to approve the Wapsi Valley Archaeology survey quote for 35<sup>th</sup> Street and 297<sup>th</sup> Avenue bridge projects for \$2871.53 and \$2645.95.

Aye: McDevitt, Steines, Willey

9:10 AM Motion Steines, second Willey to approve hiring Ron Casel for the Instrument Person position with a start date of November 6<sup>th</sup>.

Aye: McDevitt, Steines, Willey

9:11 AM Clausing presented a petition to pave part of 308<sup>th</sup> Street. The petition did not meet the requirement of listing the size of the levying district along with concerns by supervisors of not requesting a core out. The County would have to upfront the cost and then get reimbursed through a special assessment from property owners.

9:14 AM Motion Steines, second Willey to table action on the petition for 308<sup>th</sup> Street,

Aye: McDevitt, Steines, Willey

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Willey, second Steines to approve minutes of the October 10, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$519,849.40.

Aye: McDevitt, Steines, Willey

9:18 AM Motion Willey, second Steines to accept and place on file the County Auditor's Report of Fees for the quarter ending September 30, 2017 showing revenue of \$4,663.91.

Aye: McDevitt, Steines, Willey



9:19 AM Motion Steines, second Willey to approve and authorize publication of the Jackson County Annual Financial Report for Fiscal Year 2016-2017 in the official county newspapers.  
Aye: McDevitt, Steines, Willey

9:20 AM Motion Willey, second Steines to approve a Class B Native Wine permit with Sunday Sales for Irish Meadows Yarn Barn and Boutique, effective October 22, 2017 through October 21, 2018.  
Aye: McDevitt, Steines, Willey

9:21 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:30 AM Steve Schroeder, Ryan Kilburg and Adam Pape from the Jackson County Advisory Commission presented an update on the progress of the jail committee. Schroeder reported that Margaret Kuhl gave information on Clinton County's process to get the jail built. They would like to hire a coordinator. Henry County successfully used a coordinator to get the bond passed and jail built. Several architect firms gave quotes and ShiveHattery was chosen. A budget of approximately \$52,00.00 was requested which \$16,000.00 would go to the first phase for the needs assessment and then \$16,000.00 for the second phase for engineering and the balance to hire a coordinator which would be funded through July 1, 2018. Ryan Kilburg proposed to hire the coordinator immediately to free up Steve Schroeder's time. McDevitt said it sounds like a coordinators position is essential. Question would be where would money come from. It would have to come from the General Basic Fund. Willey suggested to pay the \$16,000.00 and investigate where to find the balance later.

9:38 AM Motion Willey, second Steines to approve paying \$16,000.00 for Phase One and investigate for additional money for the rest of the project.  
Aye: McDevitt, Steines, Willey

9:39 AM Schroeder informed the Board that the Jail Advisory Commission minutes are on the County Website. Presentations have been made to county organizations and will continue to be made. Jail tours can be made. Meetings are every second Wednesday of the month.

9:42 AM Chair McDevitt recessed the meeting for work session.

10:49 AM Chair McDevitt reconvened the meeting.

10:50 AM Motion Steines, second Willey to adjourn until the next board meeting on October 24, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: McDevitt, Steines, Willey

October 24, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Media: Mary Hayward – Cable, Tom Pantera – Maquoketa Sentinel Press, and Theresa Hosch – KMAQ.

9:06 AM Meeting brought to order and pledge of allegiance was recited.

9:07 AM Clark Schloz, Engineer, presented Secondary Road business.

9:08 AM Motion Willey, second Steines to approve a right-of-way construction permit for Windstream Iowa Communications in Bellevue Twp., Section 13 to bore at 38838 Mill Creek Road.

Aye: McDevitt, Steines, Willey

9:09 AM Schloz presented several petitions including the petition to pave 308<sup>th</sup> Street at 50% cost share. It has enough signatures but doesn't indicate all the specifics needed. His office is required to file a report including whether the county will perform a core-out. Dubuque and Delaware Counties have overlaid two roads six years ago and the roads seem to be okay, Steines reported. They hadn't put a shoulder in. The petition doesn't make clear how the assessment is implemented and how thick the asphalt is. Schloz feels the culvert should be extended with a guardrail.

9:25 AM Motion Willey, second Steines to accept and place on file the 308<sup>th</sup> Street petition continuing the process to adhere to the code for the report per the County Attorney.

Aye: McDevitt, Steines, Willey

9:26 AM Schloz presented two petitions in opposition to the 308<sup>th</sup> and 320<sup>th</sup> Street paving projects.

9:28 AM Motion Steines, second Willey to accept and place on file the petitions for the 308<sup>th</sup> and 320<sup>th</sup> Street paving projects for those in opposition.

Aye: McDevitt, Steines, Willey

9:28 AM Auditor Brian Moore presented County business.

9:29 AM Motion Willey, second Steines to approve minutes of the October 17, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:30 AM Moore presented an update of the generator at the Care Facility. Insurance Company is rebuilding the generator. Fascia will be covered or painted instead of being replaced. He recommends to install gutters since wherever gutters are at the cement board is in much better condition.

9:32 AM Steve Schroeder representing the Jail Advisory committee presented an update including budget updates. Phase One will take three to five trips for the assessment team to be compensated. He's requesting an additional \$5,000.00 for a total of \$21,000.00 out of the General Basic Fund.

9:36 AM Motion Steines, second Willey to approve adding \$5,000.00 to the original \$16,000.00 for Phase One cost for the jail assessment.

Aye: McDevitt, Steines, Willey

9:38 AM Chair McDevitt recessed the meeting for work sessions.

9:55 AM Chair McDevitt reconvened the meeting with LuAnn Goeke, Executive Assistant, who presented County business and the Board's calendar.

9:58 AM Motion Willey, second Steines to approve sending a letter of support for the Home Investment Partnership program for pocket neighborhood housing grant.

Aye: McDevitt, Steines, Willey

9:59 AM Chair McDevitt recessed the meeting for work session.

11:01 AM Chair McDevitt reconvened the meeting.

11:02 AM Motion Steines, second Willey to adjourn until the next board meeting on October 31, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

October 31, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business. An underground construction permit to Oak Hill Inc., for LaMotte Telephone, 400 Pine Street, LaMotte, Iowa for various locations within Jackson County to install fiber optic cable.

9:03 AM Motion Steines, second Willey to approve Oak Hill Construction's underground construction permit for LaMotte Telephone Company at various locations within Jackson County to install fiber optic cable.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz discussed Secondary Roads business and construction projects. Willey questioned what effect the County Attorney's email does to the paving project and standards of the grading including width and thickness to 308<sup>th</sup> Street paving project.

9:10 AM Sam Sharp, a visitor from 44836 58<sup>th</sup> Street, discussed putting up speed limit signs. Schloz reportedly said we can't expect results by putting up lower limit signs if there is no law enforcement. Sharp says there is a blind spot on his road and needs to have traffic slowed down. Schloz discussed enforcement of stop sign traffic. Sight distance right now is adhered to. The Board will discuss the situation.

9:23 AM John Rosenthal, Teamsters Local Union No. 120 Representative, presented the Union's proposal which includes a 3% raise each year for the next three years and an insurance extension proposal.

9:25 AM Auditor Brian Moore presented County business.

9:26 AM Motion Willey, second Steines to approve minutes of the October 24, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$237,527.42

Aye: McDevitt, Steines, Willey

9:28 AM Motion Willey, second Steines to approve and authorize Chair signature on Resolution #618-10-31-2017 to assess and place the nuisance abatement costs for mowing the property at 9863 Caves Road, Maquoketa on the County Treasurer's tax rolls.

Aye: McDevitt, Steines, Willey

9:29 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:30 AM Motion Willey, second Steines to appoint Elaine Edwards to the Pioneer Cemetery Committee.

Aye: McDevitt, Steines, Willey

9:31 AM Willey discussed the gender balance of the Compensation Board. He's talked to three women and received two negative answers and awaiting the third.

9:36 AM Chair McDevitt recessed the meeting for work session.

9:58 AM Chair McDevitt reconvened the meeting.

9:59 AM Motion Steines, second Willey to adjourn until the next board meeting on November 7, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



November 7, 2017

Present: Supervisors- Larry McDevitt, John J. Willey, Mike Steines, Human Resource Administrator Becki Chapin and Executive Assistant LuAnn Goeke. Media: Tom Pantera – Maquoketa Sentinel Press, Mary Hayward – Maquoketa Cable, Teresa Hosch – KMAQ.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Lynn Bopes, JC Coordinator of Disability Services provided an update on Managed Care. Effective November 30, 2017 AmeriHealth Caritas Iowa will cease to be a Medicaid managed care contractor for the Iowa Health Link program. Starting November 1, 2017 the process of transitioning their members to other MCO's will begin. Jackson County currently has 28 cases, 20 of which will transition to another managed care organization. The other 8 are part of a HIPP program which are not eligible for managed care; these cases will possibly be transitioned to Jones County HIPP program; if not DHS does provide case management services in Dubuque and Scott Counties. The people in this program would be given the option of transitioning to Jones County if that is an available option, or else a referral would be made to Dubuque County. This now however presents a situation where Jackson County will need to make a decision regarding discontinuing its Case Management services. The transitioning of the managed care cases as well as transition of the HIPP cases through referrals may take several weeks, they would begin this process now to ensure a seamless transition.
- 9:11 AM Willey stated it certainly does present a situation where this Board needs to make a decision. It may be feasible to consider December 31, 2017 to end the program unless these consumers can be consumed by another program before that. It seems our only option is choosing a date.
- 9:12 AM Lynn suggested not closing Case Management services as soon as November 30<sup>th</sup> as she is unsure if they could accomplish everything that would need done to transition the consumers.
- 9:13 AM The Board will have this discussion placed on the agenda for next week.
- 9:14 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:14 AM Schloz questioned if the Board was wanting to hold a public hearing on the speed limit on 58<sup>th</sup> Street. His staff looked at sight distances beginning on 430<sup>th</sup> Avenue and ending on 458<sup>th</sup> Avenue to encompass the area of concern. Schloz apprised the Board of the sight distance findings and is questioning if the Board wishes to schedule a public hearing.
- 9:16 AM Steines questioned Schloz opinion on reducing the speed limit in this area. Clark stated there are several areas of rolling hills; we can hold the public hearing to get public input and not be committed to make any changes.
- 9:17 AM Dates and times for a public hearing was discussed.
- 9:20 AM Motion Willey, second Steines to set a public hearing for 9:00 AM on November 28, 2017, for discussion on possible reduction of the speed limit on 58<sup>th</sup> Street, to 35 MPH.  
Aye: McDevitt, Willey, Steines
- 9:21 AM Schloz discussed a bill from the IDOT for testing on the Bellevue-Cascade Road bridge (Project BRS-CO49(62)—60-49); the testing was required due to federal aid received. The bill is in the amount of \$3851.15 and will come out of the Farm to Market account.
- 9:21 AM Motion Steines, second Willey to approve the bill for the IDOT testing.  
Aye: McDevitt, Willey, Steines
- 9:21 AM Miscellaneous items were discussed. Brush cutting in an unincorporated town where a citizen believed they owned and maintained the property out to the center of the road. Road personnel backed off from cutting to avoid confrontation; if they return they may request a Deputy presence to avoid further incident. Willey suggested Schloz send a letter in advance of the road crew's anticipated return so the property owner is not taken off guard; Schroeder is out at the one lane bridge now; Conservation Board scored high enough they are one of the top two projects for receiving TAP funds.
- 9:27AM Becki Chapin, Human Resource Administrator presented Auditor's County business.

- 9:27 AM Motion Willey, Second Steines to approve minutes of the October 31, 2017 Board proceeding as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Willey, Steines
- 9:28 AM Motion Steines, second Willey to approve and authorize Board signature on two handwritten warrants for Roeder Brothers in the amount of \$70.19 and for Roder Implements for \$102.40, both for parts.  
Aye: McDevitt, Willey, Steines
- 9:28 AM Motion Willey, second Steines to accept and place on file, and authorize chair signature on the county Recorder's Report of Fees Collected for the month of October, 2017 in the amount of \$33,681.95.  
Aye: McDevitt, Willey, Steines
- 9:28 AM Motion Steines, second Willey to accept and place on file the Veterans Affairs Commission meeting minutes for the October 4, 2017 meeting.  
Aye: McDevitt, Willey, Steines
- 9:29 AM Becki Chapin, Human Resource Administrator presented departmental business.
- 9:29 AM Jackson County is in need of updating its policies and procedures to achieve HIPAA compliance. Carsosh, the company who has provided HIPAA compliance solutions to the Mental Health Region has provided proposals for compliance solutions with individual counties as well. 14 counties in addition to those in the MH Region have contracted with Carosh for these services. Carosh has provided a proposal for Jackson County in the amount of \$12,750.00. If we were to pursue using their services they would require 60% down-payment with the balance due upon remediation. Becki has visited with Lynn Bopes, CPC, whom is willing to work with Carosh as the compliance officer for Jackson County.
- 9:31 AM Motion Willey, second Steines for Chapin to contact Carosh to obtain a contract to provide HIPAA compliance solutions for Jackson County.  
Aye: McDevitt, Willey, Steines
- 9:32 AM LuAnn Goeke, Executive Assistant presented Board business. Board calendar was reviewed.
- 9:35 AM Goeke presented a letter from ECIA, whom is looking for support of the East Central Intergovernmental Association in its application for an administration of an U.S. Environmental Protection Agency Brownfields Revolving Loan Fund Grant.
- 9:35 AM Motion Steines, second Willey to approve chair signing letter of support of ECIA Revolving Loan Fund grant.  
Aye: McDevitt, Willey, Steines
- 9:35 AM Goeke presented the annual Weed Commissioner report.
- 9:36 AM Motion Willey, second Steines to approve the Chair signing the annual weed commissioner report and for Goeke to submit the report to the State, as required annually.  
Aye: McDevitt, Willey, Steines
- 9:36 AM Willey addressed the Board regarding them all having had the opportunity talk with the President of the Hospital Board; Willey suggest they have a joint meeting with the entire hospital board to discuss their concerns regarding the future of the County Hospital. Steines agreed, it is a good idea that they all get together to discuss what all options may be. McDevitt added in discussions with the individual Hospital Board members there seemed to be differences of opinions as to where the future of the hospital was going.
- 9:37 AM Willey will make contact to arrange a joint meeting between the County Board of Supervisors and the Hospital Board.

9:38 AM Today's work sessions will be with Debbie Schroeder, Veteran's Affairs Director with departmental updates and with Dr. Ray Hamilton on discussion of the hospital.

9:38 AM Motion Willey, second Steines to recess for work sessions.

Aye: McDevitt, Willey, Steines

9:11 AM Motion Willey, second Steines to adjourn until the next regular board meeting on November 14, 2017, at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye: McDevitt, Willey, Steines



November 14, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business. Two driveway permits are being requested, one for Jackson County Pioneer Cemetery Commission located at Monmouth Twp., Section 9 at 83<sup>rd</sup> street south side for a class D field entrance and second for David Johnson located at Monmouth Twp., Section 12 at 90<sup>th</sup> street south side for a class D residential entrance.

9:03 AM Motion Willey, second Steines to approve two entrance permits: the Jackson County Pioneer Cemetery Commission in Monmouth Twp., Section 9 at 83<sup>rd</sup> street south side; and for David Johnson in Monmouth Twp., Section 12 at 90<sup>th</sup> street south side.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz discussed Secondary Roads business and construction projects. The Iron Bridge Road pavement that was complained about on the KMAQ call in show was discussed. It is in the 5-year road plan. Discussion ensued on options for pavements, grinding down to smooth it versus just filling in holes. Grinding down pavement that is 6 inches or less is not a good idea or recommended by Schloz. The integrity of the pavement would deteriorate.

9:20 AM Bruce Bassler asked Schloz about the gravel road on 67<sup>th</sup> Avenue that is getting broken down. Possibly the LaMotte Telephone Company damaged the road and the situation needs to be addressed. Secondary Roads do check the areas that cable companies have buried cable in to make sure the roads stay in good repair.

9:24 AM Lynn Bopes, CPC/Mental Health Coordinator, followed up on closing Case Management Program. Jones County will be closing their program too. Johnson and Dubuque Counties and DHS might be an option to take over remaining clients.

9:26 AM Motion Willey, second Steines to approve closing the Case Management Department effective December 31, 2017.

Aye: McDevitt, Steines, Willey

9:27 AM Chair McDevitt recessed the meeting.

9:28 AM Chair McDevitt reconvened the meeting with John Rosenthal, Teamsters Local Union No. 120 Representative, and Becki Chapin, Human Resource Administrator, presented the Jackson County proposal for the Secondary Roads Union contract. Rosenthal will set up a meeting with the Board for negotiations. December 4<sup>th</sup>, 5<sup>th</sup>, or 19<sup>th</sup> are possible dates.

9:30 AM Auditor Brian Moore presented County business.

9:30 AM Motion Steines, second Willey to approve minutes of the November 7, 2017 Board proceedings as written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$209,229.39.

Aye: McDevitt, Steines, Willey

9:32 AM Moore commented on the concrete project at the Care Facility was completed and Imagine The Possibilities will be paying half of the projects cost.

9:33 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business and including the Board's resignation and appointment to the compensation board.

9:35 AM Motion Steines, second Willey to accept the resignation of Ann Bernard-Hoff from the Compensation Board.

Aye: McDevitt, Steines, Willey

9:36 AM Motion Willey, second Steines to appoint Monica McHugh to the Compensation Board effective through June 30, 2021.

Aye: McDevitt, Steines, Willey

9:37 AM Chair McDevitt recessed the meeting.

9:38 AM Chair McDevitt reconvened the meeting with Lisa Smith, Deputy Auditor, who explained the city election process. She has the certificates and abstracts of elections. Baldwin Councilperson winner has to be drawn to determine the winner of the tie vote. The winner is Larry Bramer.

9:44 AM Motion Willey, second Steines to authorize the Board as Canvassers to certify that the true and correct abstract of votes cast in Jackson County at the November 7, 2017 Municipal Election as shown by the 16 regular precincts and absentee precinct and authorize the Board to sign the official abstracts and further authorize Chair to sign certificates of election and authorize Auditor Moore to forward the abstracts and certificates.

Aye: McDevitt, Steines, Willey

9:45 AM The official canvass of votes from the November 8, 2017 City Election has been provided to the various cities and is permanent record available for public access in the office of the Jackson County Auditor.

9:45 AM Chair McDevitt recessed the meeting for work session.

10:08 AM Chair McDevitt reconvened the meeting.

10:09 AM Motion Steines, second Willey to adjourn until the next board meeting on November 21, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

November 21, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Clark Schloz, County Engineer, presented secondary roads business. Updating road maintenance including milling the pavement and joints which would be \$21,000.00 per mile or \$200.00 per joint if there is enough joints to repair. A local company has equipment to core a sample to determine thickness and integrity of pavement. The newer roads are tiled and most of the older roads are not unless there has been new paving laid down. The Board would like him to core out a sample to see how thick the pavement is to see if milling the high spots is an option. McDevitt received calls to open up ATV-UTV trails year-round not just May through November. Willey questioned when are we going to decide on city SWAP funds. A work session is set for next week. Bluff Lake Road is really soft. Rock has been put down according to Schloz.

9:23 AM Daryl Parker, JC Conservation Director, set a date for a public hearing for phase two for Hurstville Trail from river to VFW road.

9:26 AM Motion Willey, second Steines to approve setting public hearing for 9am November 28th to bid let for Phase Two on the Hurstville Trail for parking area and trail from bridge to 55<sup>th</sup> Street.

Aye: McDevitt, Steines, Willey

9:27 AM City of Maquoketa is selling bridge known as Rainerville Bridge for removal. Conservation could be interested in it if bridge is still in good condition.

9:30 AM Auditor Brian Moore presented County business.

9:31 AM Motion Steines, second Willey to approve minutes of the November 14, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:32 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business. A tentative meeting is set for November 29<sup>th</sup> at 5pm with the Board and the Hospital Board. Discussion on costs of moving Sheriff's Department to Penrose Building. Boring for telephone lines would probably have to be done.

9:37 AM Chair McDevitt recessed the meeting.

9:40 AM Chair McDevitt reconvened the meeting with further discussion on Penrose Building. Computer lines are in place. Need to bore to get phone lines in place. Burken Underground could do the boring. Willey pointed out that we could move Case Management over to courthouse and talk to Lynn Bopes in work session.

9:43 AM Chair McDevitt recessed the meeting for work session.

10:08 AM Chair McDevitt reconvened the meeting.

11:05 AM Motion Willey, second Steines to approve letter for Ryan Conley from Board to JCRHC Board for FY18 \$27,000.00 tax asking.

Aye: McDevitt, Steines, Willey

11:06 AM Motion Steines, second Willey to adjourn until the next board meeting on November 28, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



November 28, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:02 AM Meeting brought to order and pledge of allegiance was recited.

9:03 AM Chair McDevitt opened public hearing on Ordinance #283 for public hearing on speed limit change on 58<sup>th</sup> Street.

9:05 AM Motion Willey, second Steines to close public hearing on Ordinance #283.

Aye: McDevitt, Steines, Willey

9:06 AM Chair McDevitt opened hearing on Hurstville Trail Project to let bids in December to be approved at the December 15<sup>th</sup> Conservation meeting. The phase of the project is from the Hurstville bridge to 55<sup>th</sup> Street. The estimate is approximately \$270,000.

9:07 AM Motion Steines, second Willey to close public hearing on Hurstville Trail.

Aye: McDevitt, Steines, Willey

9:08 AM Motion Steines, second Willey to approve bid letting on Hurstville Trail Project from Hurstville bridge to 55<sup>th</sup> Street.

Aye: McDevitt, Steines, Willey

9:09 AM Willey inquired on time frame for the balance of the Trail Project.

9:10 AM Motion Willey, second Steines to approve and authorize signature on Ordinance #283 to establish the speed limit on 58<sup>th</sup> Street from the intersection with 435<sup>th</sup> Avenue (Z34) to the intersection of 458<sup>th</sup> Avenue said road being located in Van Buren Township section 15 & 16, Jackson County, Iowa, hereafter referred to as the road. The speed limit on the road shall be 35 MPH.

Aye: McDevitt, Steines, Willey

9:11 AM Clark Schloz, County Engineer, presented secondary roads business.

9:12 AM Motion Steines, second Willey to approve farm entrance permit for Scott and Jean Whitney in South Fork Twp., Section 14 at Caves Road on south side.

Aye: McDevitt, Steines, Willey

9:13 AM Schloz presented proposals for bridge replacement design proposals on 35<sup>th</sup> Street as follows: WHKS - \$44,475.00; IIW - \$34,656.00; Anderson Bogert – No Bid; and 297<sup>th</sup> Avenue WHKS - \$41,550.00; IIW - \$26,080.00; Anderson Bogert – No Bid.

9:15 AM Motion Willey, second Steines to approve the IIW bids as follows: 35<sup>th</sup> Street for \$34,656 and 29<sup>th</sup> Avenue for \$26,080.

Aye: McDevitt, Steines, Willey

9:16 AM Schloz presented FHWA project reviews which received good comments. Steines wondered if the Board needed to take action on projects. These are related to SWAP funds. SWAP funding policy still needs to be decided.

9:24 AM Motion Steines, second Willey to approve participating in SWAP funding program.

Aye: McDevitt, Steines, Willey

9:25 AM Auditor Brian Moore presented County business.

9:26 AM Motion Willey, second Steines to approve minutes of the November 21, 2017 Board proceedings as written by Human Resource Administrator Becki Chapin and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:27 AM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$128,069.33.

Aye: McDevitt, Steines, Willey

9:28 AM Chair McDevitt recessed the meeting.

9:29 AM Chair McDevitt reconvened the meeting with Becki Chapin, Human Resource Administrator, to present Carosh proposal and HIPAA compliance agreement,

9:30 AM Motion Willey, second Steines to approve and authorize the Board signature on Carosh proposal and HIPAA compliance agreement with 60% down payment and 40% upon remediation.

Aye: McDevitt, Steines, Willey

9:31 AM Motion Steines, second Willey to approve sending letter of termination of Case Manager position for Denise Miller effective December 31, 2017.

Aye: McDevitt, Steines, Willey

9:31 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:34 AM Motion Steines, second Willey to approve moving the December 26<sup>th</sup> meeting to 1p.m.

Aye: McDevitt, Steines, Willey

9:35 AM Moore reviewed estimate to bore for communication lines to the Police Department to the Penrose Annex. Bjorn Beck has been trying to get info on the phone lines from the service company. The Board would like the Sheriff's Department Administration to move their office to the Penrose Annex. Moore will talk to the City Manager and E911 to see if pressure can be put on the phone company. Willey talked to Lynn Bopes about moving over to Courthouse. Sheriff's office should be sorting through files to start the moving process. The Board would like a driveway from back of Penrose to connect beside the jail.

9:47 AM Chair McDevitt recessed the meeting for work session.

10:34 AM Chair McDevitt reconvened the meeting.

10:35 AM Motion Steines, second Willey to adjourn until the next board meeting on December 5, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

December 5, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Mike Clausing, Assistant County Engineer, presented a final pay voucher for \$19,612.60 making the total of the Mill Creek Road project \$640,743.57.

9:03 AM Motion Willey, second Steines to approve final pay voucher for \$19,612.60 for retainage and rock for Mill Creek Road project.

Aye: McDevitt, Steines, Willey

9:04 AM Auditor Brian Moore presented County business.

9:05 AM Motion Steines, second Willey to approve minutes of the November 28, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:06 AM Motion Willey, second Steines to accept, place on file and authorize Chair signature on the County Recorder's Report of Fees collected for the month of November, 2017 in the amount of \$24,958.45.

Aye: McDevitt, Steines, Willey

9:07 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business.

9:08 AM Motion Willey, second Steines to approve Chair signature on a letter to the Jackson County Regional Health Center asking for the budgeted \$27,000 to help support the County Emergency Medical Services Coordinator position.

Aye: McDevitt, Steines, Willey

9:09 AM Chair McDevitt recessed the meeting for work session.

9:36 AM Chair McDevitt reconvened the meeting.

9:37 AM Motion Steines, second Willey to adjourn until the next board meeting on December 12, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

December 12, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:01 AM Meeting brought to order and pledge of allegiance was recited.

9:02 AM Clark Schloz, County Engineer, presented secondary roads business.

9:03 AM Motion Willey, second Steines to approve two utility construction permits as follows: ITC Midwest LLC location: Monmouth, on E29 Monmouth Twp., Section 19 and Alliant Energy location: County Highway Y61, D55 and D57 per location map all to relocate and update cables.

Aye: McDevitt, Steines, Willey

9:04 AM Schloz discussed a new driveway permit request on 550<sup>th</sup> Avenue but would require a reduced speed limit because of sight distance issues. Board suggested waiting on any action until an official application is received. His department has found out that two driveways have been constructed without permits. He was directed to send a letter. Board would like him to schedule a meeting with the Asphalt Paving Association of Iowa to discuss road shoulder issues on 308<sup>th</sup> Avenue and property owners on that road.

9:15 AM Auditor Brian Moore presented County business.

9:16 AM Motion Steines, second Willey to approve minutes of the December 5, 2017 Board proceedings as written by Auditor Brian Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:17 AM Motion Willey, second Steines to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$183,890.66

Aye: McDevitt, Steines, Willey

9:18 AM Motion Steines, second Willey to approve Resolution #619-12-12-2017 setting the 2018 calendar year holiday schedule for county employees as recorded in Resolution Book #4, page 112.

Aye: McDevitt, Steines, Willey

9:19 AM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

9:20 AM Chair McDevitt recessed the meeting for work session.

10:20 AM Chair McDevitt reconvened the meeting.

10:21 AM Motion Steines, second Willey to adjourn until the next board meeting on December 19, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey



December 19, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Kelly Gerlach – Maquoketa Sentinel Press, Theresa Hosch – KMAQ.

9:17 AM Meeting brought to order and pledge of allegiance was recited.

9:18 AM Clark Schloz, County Engineer, presented secondary road business.

9:19 AM Motion Willey, second Steines to approve a residential entrance permit for Randal S. Heald at location: Washington Twp., Section 8 on 413<sup>th</sup> Avenue on the east side.

Aye: McDevitt, Steines, Willey

9:20 AM Schloz has notified property owners to not put anything in right-of-way. Board would like County Attorney to send letter to repeat offenders.

9:23 AM Auditor Brian Moore presented County business.

9:24 AM Motion Steines, second Willey to approve minutes of the December 12th, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.

Aye: McDevitt, Steines, Willey

9:25 AM LuAnn Goeke, Executive Assistant, reviewed Board calendar and County business including reappointments to the ATV committee.

9:26 AM Motion Willey, second Steines to approve January 9, 2018 at 9a.m. for a public hearing for the sale of a small piece of property on Prairie Creek Recreation area.

Aye: McDevitt, Steines, Willey

9:30 AM Chair McDevitt recessed the meeting for work session.

10:15 AM Chair McDevitt reconvened the meeting.

10:16 AM Motion Steines, second Willey to adjourn until the next board meeting on December 26, 2017 at 1:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: McDevitt, Steines, Willey

December 26, 2017

Present: Supervisors: Larry McDevitt, Mike Steines, John J. Willey; Auditor Brian Moore, Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Mary Hayward – Cable, and Tom Pantera – Maquoketa Sentinel Press.

1:03 PM Meeting brought to order and pledge of allegiance was recited.

1:04 PM Clark Schloz, County Engineer, presented secondary roads business.

1:05 PM Motion Willey, second Steines to approve a Field entrance for Kenneth Griebel 32754 395<sup>th</sup> Avenue Bellevue at location: Tete Des Morts Twp., Section 25 on 395<sup>th</sup> Avenue west side.  
Aye: McDevitt, Steines, Willey

1:06 PM Motion Steines, second Willey to approve advertising for road rock bids to cover March 1, 2018 to February 28, 2019.  
Aye: McDevitt, Steines, Willey

1:07 PM Willey inquired on the type of rock to get.

1:08 PM There was a SWAP shareholders meeting.

1:09 PM Auditor Brian Moore presented County business.

1:10 PM Motion Willey, second Steines to approve minutes of the December 19, 2017 Board proceedings as written by Auditor Moore and authorize publication in the official newspapers.  
Aye: McDevitt, Steines, Willey

1:11 PM Motion Steines, second Willey to approve and authorize Auditor's staff to issue warrants and the publication of the claims listing in the amount of \$198,344.20.  
Aye: McDevitt, Steines, Willey

1:12 PM LuAnn Goeke, Executive Assistant, reviewed the Board calendar and business.

1:13 PM Motion Steines, second Willey to reappoint the Eminent Domain Commission Members except Paul Konrardy for 2018.  
Aye: McDevitt, Steines, Willey

1:14 PM Chair McDevitt recessed the meeting for work session.

1:35 PM Chair McDevitt reconvened the meeting.

1:36 AM Motion Willey, second Steines to adjourn until the next board meeting on January 2, 2017 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.  
Aye: McDevitt, Steines, Willey